

# City of Pearland, Texas Fiscal Year 2010 - 2011 Adopted Budget



Fire and EMS Station No. 5– Opening January 2011  
Rendering



# CITY OF PEARLAND, TX ADOPTED BUDGET

FOR FISCAL YEAR  
OCTOBER 1, 2010 TO SEPTEMBER 30, 2011

TOM REID, **MAYOR**

WOODY OWENS.....**COUNCIL MEMBER, POSITION 1**  
SCOTT SHERMAN.....**COUNCIL MEMBER, POSITION 2**  
**MAYOR PRO-TEM**  
STEVE SABOE.....**COUNCIL MEMBER, POSITION 3**  
FELICIA KYLE.....**COUNCIL MEMBER, POSITION 4**  
ED THOMPSON.....**COUNCIL MEMBER, POSITION 5**

Presented by:

**BILL EISEN, CITY MANAGER**

**MIKE HODGE, ASSISTANT CITY MANAGER**

**JON BRANSON, ASSISTANT CITY MANAGER**

**CLAIRE BOGARD, DIRECTOR OF FINANCE**

**For more information contact:**

The City of Pearland  
3519 Liberty Drive  
Pearland, Texas 77581  
(281) 652-1600  
[www.ci.pearland.tx.us](http://www.ci.pearland.tx.us)



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Pearland  
Texas**

For the Fiscal Year Beginning

**October 1, 2009**

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Pearland, Texas, for its annual budget for the fiscal year beginning October 1, 2009. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

# CITY OF PEARLAND TABLE OF CONTENTS

## INTRODUCTION

Table of Contents.....	1
Principal City Officials .....	6
Organization Chart.....	7

## TRANSMITTAL LETTER

City Manager’s Budget Message .....	i-xi
-------------------------------------	------

## OVERVIEW

Reader’s Guide to the Budget.....	9
FY 2011 Budget Calendar.....	18
City Council Goals .....	20
Information on the City of Pearland.....	23
Staffing	
Staffing Chart .....	34
Full-Time Equivalents Per 1,000 Population Graph .....	35
Full-Time Equivalents Graph.....	36
Employees by Service Area Graph .....	37
Miscellaneous Statistical Data .....	38
City Parks.....	41
General Fund and W&S Fund Revenues, Expenditures and Other Sources .....	43
General Government Revenue by Source .....	48

## HIGHLIGHTS

General Fund Highlights .....	49
Grant Fund Highlights .....	53
Revenue Enhancements.....	55
Budget Reductions – General Fund.....	58
Budget Reductions – Water & Sewer Fund .....	69

## FINANCIAL SUMMARIES

Revenues and Expenditures Summary – All Funds.....	71
Analysis of Fund Balance and Cash Equivalents – All Funds .....	72
Special Revenue Funds .....	73
Governmental Capital Project Funds .....	74
Individual Proprietary Funds .....	75
P.E.D.C .....	76

## PROPERTY TAX

Overview .....	77
Tax Collections .....	78
Effective Tax Rate Publication .....	79
Assessed Valuation, Tax Levied & Tax Collected.....	81
Chart: Assessed Valuation.....	82
Tax Rate Distribution for Debt Service & General Fund.....	83
Principal Taxpayers .....	84

## **DEBT SERVICE FUND**

Overview .....	85
Debt Service Fund - 20 .....	86
Revenue Detail .....	87
Expenditure Detail.....	88
Governmental Debt Maturity Schedule .....	89
Governmental Debt to Maturity Graph .....	90
General Debt Schedule .....	91

## **GENERAL FUND**

Overview .....	95
Total Revenue and Total Expenditure Graph.....	100
Revenue Detail .....	101
Expenditure Summary - All General Fund Departments by Category.....	105
Expenditure Summary - All General Fund Departments by Function.....	106
Expenditure and Staffing Summary - General Government.....	109
1010 - City Council.....	110
1020 - City Manager.....	114
1040 - Human Resources .....	120
1050 - City Secretary.....	126
1080 - Legal .....	134
1140 - Project Management.....	140
1160 - Geographical Information System (GIS) .....	146
1250/1150 - Information Technology.....	150
1260/1060 - Finance .....	156
1270/3360 - Other Requirements.....	162
1380/3380 - Library .....	166
Expenditure and Staffing Summary - Public Safety .....	171
2211 - Police - Administration .....	174
2212 - Police - Patrol Operations .....	180
2213 - Police - Investigations .....	186
2214 - Police - Community Services .....	192
2215 - Police - Support Services.....	198
2216 - Police - Jail.....	204
2217 - Police - License & Weight .....	208
2218 - Police - School Resource Officer .....	212
2219 - Police - Traffic Enforcement.....	218
2221 - Police - Special Investigations.....	222
2320/2220 - Fire.....	226
2340/2240 - Fire Marshal .....	234
2350/2250 - Emergency Management .....	240
2460/2260 - Emergency Medical Services.....	244
Expenditure and Staffing Summary – Community Services.....	249
1510/3310 - Inspection Services .....	250
1520/2230 - Animal Control.....	256
1530/1130 - Public Affairs .....	262
1540/1090 - Municipal Court .....	268
1550/3311 - Planning .....	274

Expenditure and Staffing Summary - Public Works .....	281
3420/1120 - Engineering .....	282
3520/1030 - Public Works Administration.....	288
3530/3330 - Fleet Maintenance.....	294
3540 - Traffic Operations & Maintenance.....	298
3548 - PW Geographical Information System (GIS).....	302
3570/3370 - Streets & Drainage .....	306
3590/2290 - Service Center .....	312
Expenditure and Staffing Summary - Parks & Recreation .....	315
3395 - Parks & Recreation - Administration .....	320
3340 - Parks & Recreation - Recreation Center.....	326
3341 - Parks & Recreation - Westside Events Center.....	330
3389 - Parks & Recreation - Medians-Wastewater-ROW Maintenance .....	334
3390 - Parks & Recreation - Parks Maintenance .....	338
3320/1110 - Custodial Services .....	344
3321 - Facilities Maintenance.....	348
3391 - Parks & Recreation - Community Center .....	352
3392 - Parks & Recreation - Athletics.....	356
3393 - Parks & Recreation - Special Events .....	360
3394 - Parks & Recreation - Senior Program.....	364
3396 - Parks & Recreation - Youth Development.....	368
3397 - Parks & Recreation - Aquatics .....	372
3351 - Recycling .....	376
 <b>ENTERPRISE FUND</b>	
Water & Sewer Fund Overview.....	381
Water & Sewer Fund Revenue Detail .....	384
Water & Sewer Fund Expense Summary - All Departments.....	385
4041 - Lift Stations .....	386
4042 - Wastewater Treatment.....	392
4043 - Water Production .....	438
4044 - Distribution & Collection.....	404
4047 - Water & Sewer Construction.....	410
4048 - PW Geographical Information System (GIS).....	416
4145 - Water & Sewer Revenue Collections .....	420
4246 - Other Requirements/Debt Service .....	424
Enterprise Fund Debt Maturity Schedule .....	430
Enterprise Fund Debt to Maturity Graph .....	431
Enterprise Fund Debt Schedule .....	432
3350 Solid Waste Fund - 31.....	435
 <b>CAPITAL PROJECT FUNDS</b>	
Capital Projects Funds.....	441
Fund 50 Capital Projects .....	443
Fund 68 Capital Projects – Certificate of Obligation 2001 .....	444
Fund 70 Capital Projects – Mobility Certificate of Obligation 2001 .....	445
Fund 71 Capital Projects – Drainage Certificate of Obligation 2001 .....	446
Fund 200 Capital Projects – Certificate of Obligation 2006 .....	447
Fund 201 Capital Projects – Certificate of Obligation 2007 .....	448

Fund 205 Capital Projects – Certificate of Obligation 2010 .....	449
Fund 202 Capital Projects – GO Series 2007A .....	450
Fund 203 Capital Projects – GO Series 2009 .....	451
Fund 42 Utility Impact Fee .....	452
Fund 44 Shadow Creek Impact Fee.....	453
Fund 64 1998 Certificate of Obligation .....	454
Fund 67 1999 W & S Revenue Bonds.....	455
Fund 301 Water/Sewer Pay As You Go CIP .....	456
Capital Projects Impact on Operating Budget .....	457

**SPECIAL REVENUE FUNDS**

Special Revenue Funds .....	465
Court Security Fund - 17 .....	477
Citywide Donation Fund - 18 .....	470
Court Technology Fund - 19.....	473
Juvenile Management Fund - 23.....	476
Emergency Management Buy-Out Fund - 25.....	479
Traffic Impact Fund - 35 .....	482
Regional Detention Fund - 43 .....	485
Hotel/Motel Occupancy Tax Fund - 45 .....	488
Parks Donations Fund - 46.....	491
Park & Recreation Development Fund – 47 .....	494
Tree Trust Fund - 49 .....	498
Sidewalk Fund - 55.....	501
Police State Seizure Fund - 60.....	503
Federal Seizure Police Fund - 62 .....	506
Grant Fund - 101 .....	509
Community Development Fund – 105/107 .....	513
Community Development-Recovery Fund - 116 .....	516
Management District 1 Fund - 120 .....	519
University of Houston Fund - 140 .....	522

**INTERNAL SERVICE FUND**

Property/Liability Insurance Fund - 95 .....	525
--	-----

**COMPONENT UNITS**

Definition .....	529
5000/5010 – Pearland Economic Development Corporation .....	530
P.E.D.C Goals, Accomplishments, Objectives and Performance Measures .....	531
Income Statement .....	534
Overview .....	535
Revenue Detail .....	536
Expenditures and Staffing Summary.....	537
Expenditure Detail Dept 5000 .....	538
Expenditure Detail Dept 5010 .....	540
Debt to Maturity Schedule.....	541
Debt to Maturity Graph.....	542
Debt Schedule .....	543

<b>COMPREHENSIVE FINANCIAL MANAGEMENT POLICY STATEMENTS .....</b>	<b>545</b>
<b>FIVE-YEAR FORECAST .....</b>	<b>571</b>
<b>APPENDIX</b>	
New Personnel Funded .....	597
General Fund - Supplemental & Capital Requests Funded .....	598
General Fund - Supplemental & Capital Requests Not Funded.....	601
Water & Sewer Fund - Supplemental & Capital Requests Funded .....	605
Water & Sewer Fund - Supplemental & Capital Requests Not Funded .....	607
Other Funding Sources - Supplemental & Capital Requests Funded .....	608
City Charter of Pearland .....	609
Ordinance Adopting the Budget.....	614
FY 2009-2010 Budget Comparisons .....	616
FY 2010-2011 Adopted Budget.....	618
Ordinance Levying Taxes .....	619
General City Pay Plan .....	621
Fire Pay Plan.....	628
Police Pay Plan .....	631
<b>GLOSSARY</b>	
Glossary.....	633
Acronyms .....	641

# **CITY OF PEARLAND, TEXAS**

## **PRINCIPAL CITY OFFICIALS**

### **Elected Officials**

Tom Reid	Mayor
Woody Owens	Councilmember, Position One
Scott Sherman	Councilmember, Position Two, Mayor Pro Tem
Steve Saboe	Councilmember, Position Three
Felicia Kyle	Councilmember, Position Four
Ed Thompson	Councilmember, Position Five

### **Position**

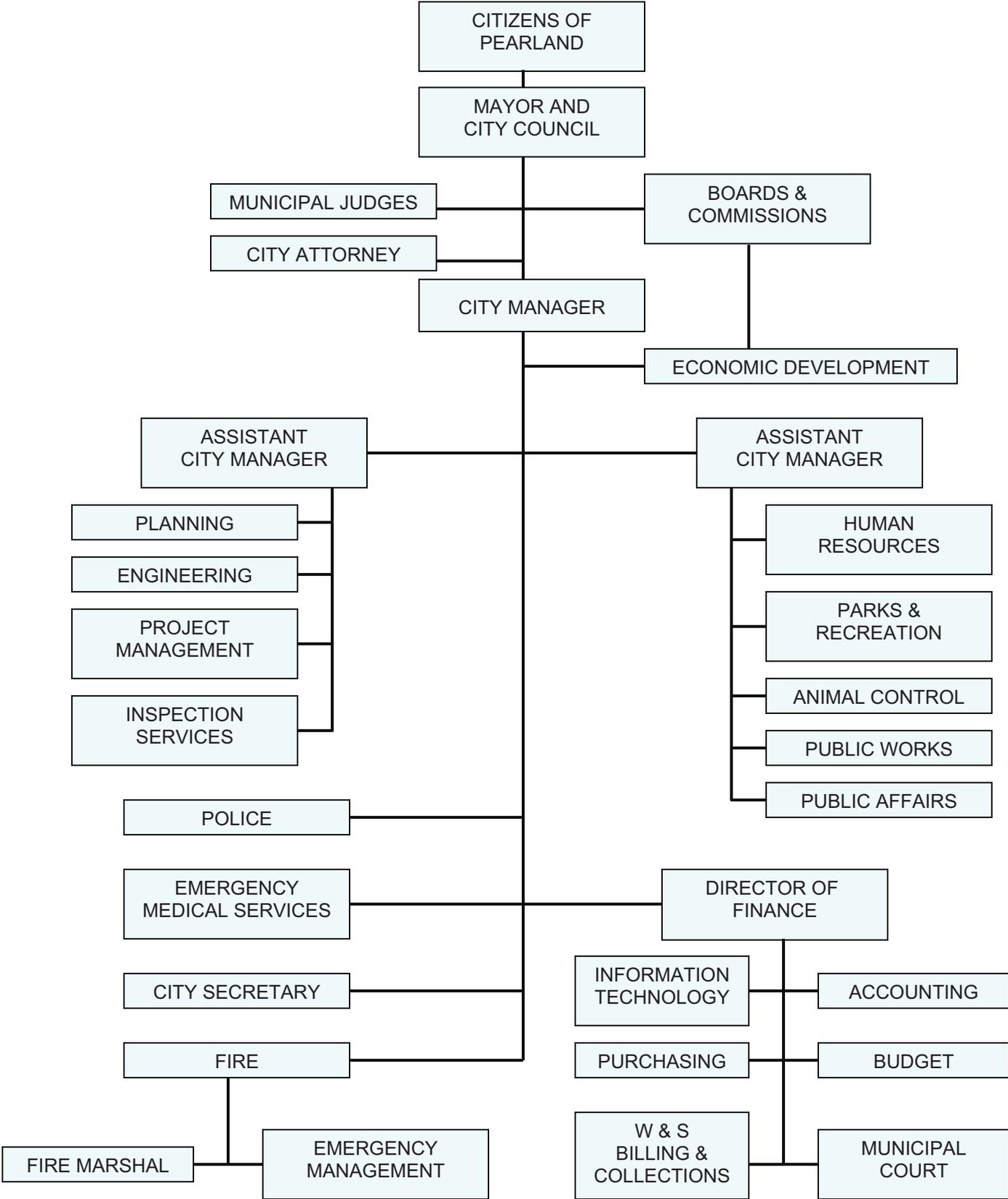
### **Appointed Officials**

Bill Eisen	City Manager
Darrin Coker	City Attorney
Letitia Farnie	Municipal Court Judge

### **City Management**

Jon Branson	Assistant City Manager
Mike Hodge	Assistant City Manager
Claire Bogard	Director of Finance
Matthew Buchanan	Executive Director of P.E.D.C.
Jeff Sundseth	Director of Emergency Medical Services
Young Lorfing	City Secretary
Danny Cameron	Director of Public Works
Bonita Hall	Director of Human Resources
Chris Doyle	Police Chief
Narciso Lira	City Engineer
David Whittaker	Building Official
Michelle Smith	Director of Parks & Recreation
Glenn Turner	Interim Fire Chief
Andrew Fearn	Head Librarian
Lata Krishnarao	Director of Planning
Trent Epperson	Projects Director

# ORGANIZATIONAL CHART





THIS PAGE INTENTIONALLY LEFT BLANK



## MEMORANDUM

**TO:** Honorable Mayor and Councilmembers  
**FROM:** Bill Eisen, City Manager  
**SUBJECT:** Adopted Budget for FY 2010-11  
**DATE:** October 1, 2010

---

The Adopted Budget for the 2010-11 fiscal year accompanies this memorandum. The budget addresses goals set by the City Council as well as other challenges that will be faced in the upcoming year.

### Introduction

Two factors played major roles in the development of the adopted budget, the economy and the cost of operating new facilities that were completed late in the 2009-10 fiscal year and those that will be completed early in the 2010-11 fiscal year.

Negative economic conditions in the nation and the Houston region will continue to directly impact the City's revenues. New home starts are expected to remain at relatively low levels with issuance of 744 single family building permits projected to be issued in 2010-11. Commercial construction is also expected to continue along the current trend of relatively high numbers of permits, but lower average value per permit. This is due to most commercial permits being for finish-out of tenant space in existing structures rather than the larger building construction permits for shopping centers that were issued in 2008. Sales tax revenues are down approximately 4% compared to the 2008-09 fiscal year. However, from March through September we saw a more positive trend with sales for each of these months up over the comparable month of the prior year. As a result, the budget includes an increase of 2.5% in sales tax revenue over the estimate for fiscal year 2010. Revenue from property taxes is expected to be down slightly from 2010-11. Based upon preliminary information received from the appraisal districts, we anticipate that the positive impact of new construction during the current year will almost entirely be offset by a decline in values of existing properties.

Operating costs for new facilities will also be a major factor in the City's General Fund budget for 2010-11. The budget provides funding for a full year of operating costs for both the Recreation Center and Public Safety Building (increase of \$1,091,965), Fire Station 5 and night staffing of two existing stations (+ \$992,769), takeover of TxDOT traffic signals (+ \$407,777), and contracted maintenance of new medians and major City facilities, Recreation Center/Natatorium, Public Safety Building, City Hall/Community Center, Library and FM 518 West/288 (+ \$173,605).

To offset these increased costs and limited revenues, the budget includes \$3.3 million in General Fund expenditure reductions, \$888,488 in revenue enhancements, delay of planned capital projects, and an increase of 1.25 cents in the ad valorem tax rate. The increase in the tax rate is related only to debt service, as the portion of the property tax rate that funds operations is to be reduced by a half a cent.

### Council Goals

- Funding to staff Fire Station 5, beginning on January 1 and to provide 24-hour a day staffing at Stations 1 and 4 for the entire year is budgeted. The budget includes a combination of 24-hour shift full time, 12-hour shift full time (Oct. – Dec.), part-time, and paid-on-premise volunteers to provide 24-hour a day staffing at all three stations. In addition, we will continue to rely on assistance of on-call volunteers during major incidents.

The Budget also includes the addition of a Fire/EMS Training Officer as recommended in the McGrath report. This person will work a 40-hour week and will provide training coordination for all Fire and EMS personnel, as well as provide administrative support.

- Another goal of the City Council was to ensure that the equivalent of 139 police personnel be provided. In February of 2010, the Police Department implemented 12-hour shifts for the Patrol Division. The result of this was to increase the minimum number of officers on the street to 15 at all times, as compared to 12 on the day shift, 15 on the evening shift, and 11 on the night shift under the old shift structure. As a result, the budget includes a reduction of four police officer positions, one from each platoon. Because six of the authorized positions approved in prior years remain vacant, when all vacancies are filled, there will actually be an increase of two officers available to serve the public when compared to actual current staffing.
- The local cost of a Park-and-Ride facility has been finalized and the required funding has been included in the adopted budget.
- The PEDC budget includes funding in the current year for a workforce study to determine specific types of job training required by area industry. Continued funding for business retention services paid to the Pearland Area Chamber of Commerce is also included in the 2010-11 budget.
- The number of outstanding warrants is 14,597 with a value of \$4.4 million. The budget includes the addition of a Warrant Officer, in addition to the strategies already in place, to reduce outstanding warrants. Revenues from clearing warrants more than funds the cost of the officer.
- Interim Westside Library is funded pursuant to the agreement with Brazoria County.

## Other Major Issues

The operating property tax rate will decrease by half a cent, from \$.2201 to \$.2151/\$100 valuation. The half cent is being reallocated to Debt Service to minimize the tax increase needed. Despite the impact of the economy on property values, sales tax revenue, issuance of building permits, and the addition of new facilities, this was made possible through the following:

- Budget reductions totaling \$3,333,594. A description of these reductions by department can be found beginning on page 58. These reductions were of various types, however, the following list represents some of the more significant ones:
  - Elimination of City lobbyist contract (\$50,000 from General Fund and \$50,000 from PEDC)
  - Deferring the annual computer replacement program (\$44,200)
  - Eliminate one full-time person in Finance and supplement with part-time (\$36,535)
  - Elimination of one Permit Clerk in Inspection Services and convert one full-time Building Inspector to part-time (\$69,435)
  - Reduce Pearland In Motion (City newsletter) from four to three editions per year (\$16,075)
  - Reduce full-time Court Clerk to part-time (\$23,299)
  - Eliminate Plat Administrator from Planning Department budget and reassign duties to other staff members (\$98,140)
  - Eliminate four vacant and never filled Police Officer positions (\$244,282)
  - Reduce overtime due to 12-hour shifts in Uniform Services (\$120,000) and other Police Department divisions (Total of \$214,000)
  - Delay replacement of five patrol vehicles (\$183,975)
  - Reduce Monday - Friday Recycling Center hours from 8-5 to 12-5 (\$10,000)
  - Produce Parks and Recreation brochure in-house (\$28,000)
  - Eliminate vacant Engineering Inspector position (\$49,526)
  - Eliminate vacant Electrician position (\$55,577)
  - Reduce street reconstruction through County due to limitations of County crew time, carryover of funds that will not be utilized in 2009-10, and utilize new equipment to do more reconstruction in-house. (\$620,000) The total amount of street reconstruction funding will still be \$600,000 with FY 2010 carryover
  - Reduce General Fund financing of sidewalk repairs (\$428,000), leaving \$250,000 in funding in the General Fund
- Increased revenues from new sources to the General Fund in the amount of \$888,488. A list of these increases can be found beginning on page 55. Some of the major increases include:
  - Utilize Engineering staff in place of more expensive outside consultants for construction management and inspection. Transfer from capital funds the cost of staff engineering time associated with these projects (\$205,000)

- Utilize CO's sold but not needed to fund some of street rehabilitation and sidewalk repair (\$408,388)
  - Offer a wider variety of recreation programs at the Community Center to make recreation activities at the Center self-supporting (\$26,350)
  - Increase fee from \$1 to \$2 for outdoor pool in Independence Park (\$18,000)
  - Add additional warrant officer (\$156,000)
  - Bill insurance companies for cost of Fire Department services for vehicle fires and accidents and for structure fires. Residents and/or property owners would not be billed (\$51,200)
- Other recurring expenditures deferred include all pay adjustments for City employees in all departments. The only exception is a set-aside of \$263,970 to fund any adjustments that may be required as a result of the classification study being completed at this time, police step pay adjustments, and potential merger or cross training of the Fire and EMS Departments.
  - Use of \$690,543 from General Fund reserves for non-recurring expenditures. Use of these funds will result in a fund balance that is still \$1.9 million above the amount required by policy. This strong fund balance is recommended due to uncertainty about the state of the economy in the 2011-12 fiscal year.

Increased personnel needs for the upcoming fiscal year reflect a net increase of 17.5 Full-time Equivalent (FTE) positions for new and expanded services. The General Fund net increase is 15 FTE's, primarily due to increased staffing in Fire Services. Personnel changes are as follows:

- Six full-time Fire personnel and eighteen part-time firefighters for 24-hour a day staffing of stations #1 and #4, and the opening of the new Station #5 beginning January 1.
- A Fire Training Officer is added as a result of the recommendation from the Fire/EMS Staffing and Resource Study.

Other positions added include: one Warrant Officer in Municipal Court (self funding), two Traffic Technicians in Public Works Traffic Operations & Maintenance, seven part-time Recreation Attendants and two Fitness Attendants in Parks-Recreation, one part-time Head Lifeguard and five part-time Lifeguards in Parks-Aquatics.

Nine full-time positions are not funded and include: one Plan and Plat Administrator in Planning, four Police Officers, one Permit Clerk in Inspection Services, one Electrician in Public Works, one Engineer Inspector II in Engineering, and one Accounting Associate in Parks-Administration.

Two part-time positions are not funded and include: One Shelter Attendant in Animal Control and one Administrative Clerk in Fire.

Four positions are converted from full-time to part-time and are as follows: one Deputy Court Clerk in Municipal Court, one Building Inspector in Inspection Services, one Accounts Payable Clerk in Finance, and one Fire Inspector/Investigator in Fire Marshal was converted to two part-time positions.

The Water & Sewer Fund net increase is 3.5 FTE's and includes: two Water Production Operators in Water Production, one Water & Sewer Maintenance Worker in Distribution & Collection, and one part-time Cashier in Utility Billing.

The PEDC's budget deletes the Development Coordinator due to economic conditions that have reduced economic activity, this position has never been filled and the existing staff has taken on these responsibilities.

More detailed information on staffing changes is found in the Appendix section beginning on page 597.

This budget contains various summaries and other types of information intended to make it easier for readers to understand the revenue and expenditure plan for the upcoming year.

- Overviews of each fund are provided at the beginning of each fund. In addition, an overview of Property Tax collections can be found on page 77.
- General Fund and Grant Fund highlights describing major new expenditures can be found beginning on page 49.
- As previously mentioned, General Fund revenue enhancements and budget reductions may be found in the Overview section beginning on page 55.
- Lists of funded supplemental and capital requests can be found in the Appendix section beginning on page 598, 605 and 608.
- A list of unfunded department supplemental and capital requests can be found in the Appendix beginning on page 601 and 607.

## **General Fund**

### Revenues

Based upon the most recent information provided by the three appraisal districts, total property taxable value for 2010-11 will be approximately \$40 million more in the current year. The projected property tax revenue to the City's General Fund compared to the current year amended budget will be as follows:

	<u>2009-10</u>	<u>2010-11</u>
General Fund	\$10,769,083	\$10,418,857
TIRZ Administrative Fee (G.F.)	<u>5,233,562</u>	<u>5,615,427</u>
	\$16,002,645	\$16,034,284

Revenue from property taxes reflects the reduction of half a cent of the operating tax rate. Revenue from the TIRZ Administrative Fee is based upon the total tax rate and reflects the 1.25¢ increase in the tax rate for a total which is essentially the same as the current year.

Sales tax revenue is projected to increase by 2.5% over the revised budget estimate for fiscal year 2010. However, it will still be approximately \$1.1 million less than the original 2009-10 budget.

Mixed Drink sales tax is projected to be \$55,000 lower than the fiscal year 2010 original budget. This is due to the State of Texas erroneously collecting this tax in MUD's outside the City and remitting the revenue to the City in the prior years that were used as the basis for the current year's adopted budget.

Licenses and Permits are expected to increase with the additional revenue resulting from small increases in a number of sources within the category.

Fines and Forfeiture revenue is projected to increase by approximately \$308,700 primarily due to addition of a warrant officer position. The warrant officer revenue increase (\$156,000) will be partially offset by \$106,185 in salary and start-up costs.

Services Charges are expected to be higher by \$1.5 million due primarily to increased TIRZ administration fees resulting from the adopted tax rate increase, additional revenue from a full year of operation of the Recreation Center/Natatorium, and the adopted Fire and Rescue Service Fee.

### Expenditures

Total expenditures including transfers out are projected to be \$49,666,944 or \$2,654,398 less than the 2009-10 amended budget. This 5.1% reduction in expenditures is projected despite significant new expenditures for enhanced Fire Department service levels, a full year of operating costs for the Natatorium/Recreation Center and Public Safety Building, expected take-over of TxDOT traffic signals, and the addition of substantial additional maintenance responsibility for newly constructed road medians.

Additional expenditures for operation of new facilities or programs include:

- Addition of Fire Station 5 on January 1 and 24-hour a day staffing of Stations 1 and 4. (+ \$992,769) This proposal will add 6 full-time positions and 18 part-time personnel. The part-time employees will form a pool from which we will draw to maintain minimum staffing levels.
- Addition of a Training Officer to ensure improved training opportunities for Fire and EMS personnel (+ \$91,000)
- Full year of operating costs for the Recreation Center/Natatorium and Public Safety Building (+ \$1,091,965)

- Takeover of TxDOT traffic signals (+ \$407,777)
- Addition of contracted services for landscape maintenance of new medians and major City facilities that include the Recreation Center/Natatorium, Public Safety Building, City Hall/Community Center, Library and FM 518 West/288 (+ \$173,605).

Other approved funding requests for the coming year include:

- Funding for a citizen survey (+ \$13,000)
- New Warrant Officer (+ \$106,185, but will generate additional \$156,000 in new revenue)
- Replacement fire engine (+ \$550,000 to be purchased through lease/purchase)
- Replacement supervisor vehicle in EMS (+ \$43,500)
- Set aside for potential salary adjustments for EMS and Fire personnel resulting from possible merger or cross-training of Fire and EMS (+ \$150,000)
- Funding of police pay step adjustments (+ \$90,000)
- Six part-time lifeguards to provide adequate staffing for adopted hours of operation for Natatorium (+ \$58,342), partially offset by reimbursement from PISD, and eight Recreation/Fitness Attendants in the Recreation Center (+ \$81,603)
- Four replacement Police Patrol vehicles (+ \$155,915)
- Upgrade of existing Police Officer position to Sergeant for the Traffic Enforcement Division (+ \$2,154)
- Replacement vehicle for Animal Control (+ \$20,785)
- Consultant to develop Airport Zoning Ordinance (+ \$30,000)
- Asphalt Reclaimer to allow for in-house reconstruction of streets rather than rely exclusively on Brazoria County. Will also allow for partial reconstruction on streets with partial base failures (\$85,880 lease/purchase finance)
- Replace grappler truck for removal of tree limbs and large debris (\$133,970 lease/purchase)

The fund balance is projected to be \$1,915,754 over the amount required by City policy.

## General Obligation Debt Service Fund

The budget includes a debt service tax rate of \$.4500 per \$100 of assessed value. This is an increase of \$.0175 in the current tax rate levied to service debt obligations. The total tax rate increase is \$.0125. The impact of this increase for property owners whose value remained the same in 2010-11 as it did in 2009-10 would be an increase of \$12.50 for each \$100,000 of property value. An increase in the tax rate is always a concern, but it is of special concern during an economic downturn. During the City Council budget deliberations one alternative was to not increase the tax rate and taking additional funds for 2010-11 debt service from reserves. However, taking this course of action would have resulted in an increase of \$0.0550 in the debt service tax rate in the 2011-12 fiscal year. In the end, City Council chose to move up the Max Road Sports complex and Phase I design from FY 2012 to FY 2011, move up all design costs on Hickory Slough Detention to FY 2011, and move back construction and design cost associated with County Road 403 from FY 2013 to FY 2015 based on project timing. The following shows the projected debt service tax rate increase through fiscal year 2015.

	With 1.75¢ Increase in <u>2010-11</u>	Projected <u>Increase</u>
2010-11	0.4500	0.0175
2011-12	0.4800	0.0300
2012-13	0.5125	0.0325
2013-14	0.5125	0.0000
2014-15	0.5125	0.0000

Revenues in the Debt Service fund also project \$1,036,165 to offset the full cost of debt service for the University of Houston – Clear Lake Pearland Campus. The tenants of this building, the University and the Pearland Economic Development Corporation, will pay all debt service costs associated with the square footage they occupy. Debt Service for the large meeting/conference room not occupied by either will be paid from the Hotel/Motel Tax because the location will be available for meetings and conferences.

The Debt Service Fund and forecast assumes delay of a number of major projects as follows. The G.O. bond sale in the coming year totals \$6.54 million for projects already underway and the design of Cullen/FM 518 Regional Detention. Certificates of Obligation anticipated to be sold total \$3.1 million for the traffic signal network and for Fire Station modifications.

<u>Deferred Project</u>	<u>Original 2009 CIP</u>	<u>Revised May 2010</u>	<u>Adopted 2010-11 Budget</u>
Hickory Slough	2010	2012	2011
Max Road	2010	2012	2011
SCR Park	2011	2012	2012
Centennial Park	2011	2012	2012

Independence Park	2011	2013	2013
Nature Center	2012	2012	2014
D.L. Smith Detention	2011	2011	2014
Bailey/Veterans	2009	2011	2012
Mykawa	2012	2012	2014
Old Alvin	2012	2012	2014
Pearland Parkway	2013	2013	2014

## **Water and Sewer Fund**

### Revenue

The adopted budget includes no change in water and sewer rates. The water and sewer rate model that was run last year projected a need for a 4% increase in rates in 2010-11. However, due to expenditure reductions, growth in the number of customers and use of cash to buy down issuance of debt, the rate increase will not be required. A description of the expenditure reductions begins on page 69. After reductions were made and expenditure increases for new personnel and new and replacement equipment were added, the expenditure budget increased by \$1,606,602 or 5.8% over the fiscal year 2010 amended budget. The single largest increase was for the purchase of surface water which increased by \$1.0 million, followed by an increase in pay-as-you go capital projects by \$900,000.

Personnel and capital items covered in the budget include the following:

- Addition of 2 Water Operators to assist with line flushing and other water system needs. (\$118,425) This flushing program is intended to reduce complaints regarding cloudy water, particularly in the east side of town. Funding for the third year of development of the unidirectional flushing program is also budgeted (\$65,000).
- Addition of one Maintenance Worker to respond to citizen calls for service. (\$54,620) This person will assist existing personnel assigned to investigate citizen requests and make minor system repairs.
- A part-time Customer Service Clerk who will be assigned to the drive-through window at City Hall (\$18,426), as well as assist where needed
- Replacement of an existing excavator (\$105,668)
- Replace five trucks (\$170,110)
- Purchase of an IVR (Interactive Voice Response) system for Utility Billing. This system will allow customers to check balances and make payments by phone. The system is to be implemented rather than add full-time staffing (\$98,140)
- Conversion of two lift stations from simplex to duplex pump stations (\$136,000)

- Rebuild centrifuges at Barry Rose and JHEC WWTP's (\$30,000)
- Rebuild blowers at the Far Northwest WWTP (\$15,000)

The budget includes the use of \$1,193,605 of reserves to make non-recurring expenditures. This draw down of reserves will still allow us to meet bond coverage requirements of 1.4 times average annual debt service and maintain cash reserves above our policy requirement of 25% of annual operating expenditures.

### **Pearland Economic Development Corporation**

The revenue budget for the PEDC has been impacted by the drop in sales tax in the same manner as the General Fund. As is the case in the General Fund, sales tax revenue is projected to increase by 2.5% over estimated 2009-10 receipts. A new revenue source beginning in April 2009 is lease payments from CSI for their Kirby Road facility. Annual income from this source will be \$414,000.

Expenditures include \$1,601,000 set aside for new business incentives and \$136,272 for business retention services paid to the Pearland Area Chamber of Commerce. A Development Coordinator position budgeted in the current year is not funded. Due to the slowed pace of development, this position has never been filled and the responsibilities planned for this position have been assigned to other staff members.

### **Other Funds**

#### **Solid Waste**

The contract with our waste collection firm provides for automatic adjustments to reflect changes in the CPI and in diesel fuel prices. The budget assumes a rate increase based upon an estimated increase in the CPI of 2.4%. No increase due to diesel fuel prices is anticipated.

#### **Court Technology**

Funding for two additional Automatic License Plate Recognition Systems is included. In addition, funding for a computer and radio for a new Warrant Officer are budgeted.

#### **Hotel/Motel Occupancy Tax Fund**

The new Candlewood Suites opened in August, 2010 and the new Holiday Inn Express off SH 288 is projected to open in the fall of 2010. The revenue budget projects income from both of these facilities. The expenditure budget includes a debt service payment for the conference facility in the UH – Clear Lake facility (\$159,404), \$268,100 for the annual contract with the Chamber of Commerce Destination Marketing Division, and a rebate of 71% of Hilton Garden Inn Hotel/Motel tax payments for City participation in the conference center. Also included are continued funding of the new Cultural Arts Grants Program (\$15,000) and \$15,000 for historic preservation.

### Parks and Recreation Development Fund

Funding for development of parks in Cypress Village (\$110,000), Southgate (\$215,482), signage for park signs at Southdown Park and Pine Hollow Park (\$10,000), drinking fountains at Centennial Park (\$9,000), and development of the Max Road Sports Complex (\$130,294) is included.

### Police State Seizure Fund

The budget includes funding for surveillance vehicle rental, a video taping system, 37 tasers, and criminal data base access.

### Grant Fund

Grant revenues total \$681,048 and include \$67,500 for a Victim's Assistant Grant, \$42,243 for partial reimbursement of personnel costs for Emergency Management staff, and \$427,999 from the Assistance to Firefighter Grant for a Fire Pumper/Tanker, Rapid Intervention Team Training, and an electronic emergency firefighter locating system, to name a few. In total there is a \$128,000 match required from the City.

### Conclusion

I would like to thank a number of people for their role in the development of this Adopted Operating Budget. All departments heads and their staff responded well to the need to make significant budget reductions in order to present a budget that required no tax rate increase for operations. It was due to their efforts that we were able to do so.

I would also like to thank the Director of Finance, the Budget Officer, and Budget Analysts of the Finance Department who worked long hours to compile a budget and produce a document with sufficient detail and explanation to make a complex financial plan understandable to the readers of this budget.

Respectfully Submitted,



Bill Eisen  
City Manager



THIS PAGE INTENTIONALLY LEFT BLANK

## FY 2011 BUDGET READER'S GUIDE TO THE BUDGET

The Fiscal Year 2010-2011 budget document has been prepared and presented in an effort to comply with the guidelines and recommendations of the Government Finance Officers Association of the United States and Canada (GFOA) Distinguished Budget Presentation Awards Program. In order to be considered for the budget award, the following four areas must be included in the budget presentation: (1) the budget as a policy document, (2) the budget as a financial plan, (3) the budget as an operations guide, and (4) the budget as a communications device. A brief explanation of these criteria is presented below.

**The budget as a policy document.** This involves including a statement (or statements) of budgetary policies, goals and objectives for the year and also an explanation of the budgeting process to the reader. Goals and objectives are an integral part of this document, which we believe satisfy this requirement.

**The budget as a financial plan.** This criterion involves including an explanation of the financial structure and operations of the City. The City's major revenue sources and fund structures are defined and amplified. The budget contains an all-inclusive financial plan for all funds and resources of the City, and also includes a five-year financial forecast. Included are projections of financial condition at the end of the fiscal year, projections of financial activity, and historical comparisons. The budget also presents a consolidated picture of all operations and financing activities in a condensed format. An explanation of the budgetary accounting basis (cash basis, modified accrual basis, or other acceptable method) was employed in the development of the budget. The budget summary section, as well as the various fund and department summaries, satisfies this requirement.

**The budget as an operations guide.** This criterion involves explaining the relationship between organizational units (departments) and programs. An organizational chart, description of the departmental organizational structure with staffing levels, and historical comparisons of staffing levels are therefore included. Explanations of how capital-spending decisions will affect operations are offered. These issues are addressed throughout the document.

**The budget as a communications device.** The budget document is available to the public at the City Secretary's Office in City Hall and at the Pearland Branch Library, as well as on the City's website. We also provide summary information suitable for use by interested citizens and/or the media. As much as possible we have avoided the use of complex technical language and terminology. Efforts are made to explain the basic units of the budget, including funds, departments or activities, and disclosing sources of revenues and explanations of revenue estimates and assumptions. This information is contained in the transmittal letter and budget summary sections.

In summary, each of the above four criteria is recognized by the GFOA as an integral part of any budget document in order to convey to the reader the goals and objectives the City will address during the year, and how those goals and objectives will be met and measured. We have attempted to present these goals and objectives to the reader in such a manner that any reader, regardless of the reader's financial background or knowledge, will be able to gain a basic understanding of them.

## Organization of the Budget Document

**Introduction Section** includes the Table of Contents, a List of Principal City Officials, and the City's Organization Chart.

**Transmittal Letter Section** includes the City Manager's budget message to City Council.

**Overview Section** includes the Reader's Guide to the Budget, the fiscal year 2011 Budget Calendar, City Council Goals, Information on the City of Pearland, Staffing Chart and Graphs, Miscellaneous Statistical Data, City Park information, and General and Water & Sewer Funds Revenue, Expenditures and Other Sources.

**Highlights** includes descriptions and financial and staffing impact of new programs, services and buildings, as well as significant changes to existing programs, revenue enhancements, and major reductions.

**Financial Summaries Section** includes Summary All Funds-Revenues and Expenditures, Summary All Funds-Fund Balance and Cash Equivalents, individual analysis of Fund Balance and Cash Equivalents of Special Revenue, Governmental Capital Projects, Proprietary and Component Units.

**Property Tax Section** includes an overview of the City's property taxes, levy and collections for fiscal year 2011. The effective tax rate calculation as required by State law is also included. Historical Assessed Valuation, Taxes Levied and Taxes Collected, along with Tax Rate Distribution and Principal Taxpayers information are in this section.

**Debt Service Fund Section** includes an overview of the General Obligation Debt Service Fund. Revenue and expenditure summaries are followed by revenue and expenditure detail. Governmental and General Debt Schedules are included, with a government debt to maturity graph.

**General Fund Section** includes an overview comprised of revenue, expenditure and fund balance information. A revenue detail report is provided, followed by an Expenditure Detail Summary for all general fund departments by function. An Expenditure and Staffing Summary precedes each function and includes historical expenditure information by department and division. Each departmental budget includes: a) a mission statement, organization chart, goals, accomplishments and objectives, performance and activities measures, expenditure and staffing summary by department that includes key items in the budget or new positions and departmental staffing chart, and b) expenditure detail information.

**Enterprise Fund Section** includes an overview of the Water & Sewer Fund that includes a revenue and expense summary and beginning and ending cash equivalents. A report on revenue detail and an expense and staffing summary by department is followed by the departmental budgets. Each departmental budget includes a) a mission statement, organization chart, goals, accomplishments and objectives, performance and activities measures expense and staffing summary by department that includes key items in the budget or new positions and departmental staffing chart, and b) expense

detail information. Debt maturity schedules and a graph are included, followed by the Solid Waste Fund overview with revenue and expense details.

**Capital Project Funds Section** includes a brief description of the Capital Projects with revenue totals and expenditure detail by project. Also included is the impact of capital projects on operations.

**Special Revenue Funds Section** includes information on the Special Revenue Funds. Each fund includes operating revenues and expenditures, with beginning and ending fund balances. Revenue and expenditure detail is included along with associated graphs.

**Internal Service Fund Section** includes an overview describing the Property Liability Insurance Fund. The revenue and expenditure detail for this fund is also included.

**P.E.D.C. Section** includes a description of Component Units, and an overview of the Pearland Economic Development Corporation (P.E.D.C.), a mission statement, organization chart, goals, objectives and performance and activities measures, followed by an expenditure and staffing summary by department that includes key items in the budget or new positions and departmental staffing chart, an operating revenue and expenditure summary, with beginning and ending fund balances, and detail revenue and expenditure reports, with debt to maturity schedules and graph.

**Comprehensive Financial Management Policies** includes statements assembling all of the City's financial policies into one document. These statements are the tools used to ensure that the City is financially able to meet its current and future service needs. The individual statements contained within serve as guidelines for both the financial planning and internal financial management of the City.

**Five-Year Forecast** includes the financial forecast for the City of Pearland over a five-year timeframe, and is a comprehensive, integrated forecast of the City's Debt Service (DS) Fund, General (GF) Fund, Water and Sewer (W&S) Fund, and Pearland Economic Development Corporation (PEDC).

**Appendix Section** includes new personnel funded, the General Fund and Water & Sewer Fund supplemental and capital requests funded and not funded, supplemental and capital requests funded from other funding sources and new personnel funded. The General City and Police Pay Plans, the City's charter and adopted budget and tax ordinances are also included.

**Glossary Section** includes the glossary and acronyms.

**FY 2011 BUDGET  
BUDGET OBJECTIVES AND PHILOSOPHY**

**BUDGET OBJECTIVES**

The FY 2011 budget has been prepared in an effort to clearly communicate to the citizens and staff of the City the overall policies and goals of the City Council and City Management and who we are and what we do, thereby enabling the reader to gain valuable information about the City without requiring detailed accounting or budgetary knowledge. The budget document includes descriptions of various activities and programs (departments) of the City, and comparative performance indicators for each program or activity, where available.

**BUDGET PHILOSOPHY**

Budget philosophy varies from organization to organization, depending upon the local needs and concerns of the citizens. Other factors also affect budget philosophy, such as the state of the local economy, the needs of the organization, the demands of the public for increased services, unfunded mandates and requirements of federal and state regulatory agencies. The budget prepared by the City takes a conservative perspective with regard to both revenues and expenditures. Although historical comparison and trends are very useful, current data and trends will sometimes take precedence over prior year trends. This means budgeting from a “conservative” perspective in that revenues are often anticipated either at or slightly above prior levels, unless there are other known factors that will significantly affect anticipated revenues. In addition, expenditures are also estimated conservatively (i.e., allowances are projected regarding cost increases or unanticipated expenditures). As a result, over the years this method has resulted in substantial increases in actual fund reserves when compared to budgeted or projected fund reserves. The City continues to use this method of budgeting rather than use unreasonable projections, which could have an adverse impact on the City’s reserves.

## **FY 2011 BUDGET BASIS OF BUDGETING AND ACCOUNTING**

The financial information presented in the FY 2011 budget is similar to information presented in previous budget documents. The accounting and financial treatment that applies to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus.

### **BASIS OF BUDGETING**

#### **GOVERNMENTAL FUNDS**

The governmental fund types use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are budgeted when they are measurable and available and expenditures are budgeted in the period in which the liability is incurred, which is in accordance with Generally Accepted Accounting Principles. “Measurable” means the amount of the transaction can be determined and “available” means the collectible period. The City considers the majority of its major revenues as available when collected. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as liabilities when due.

Those revenues susceptible to accrual under the modified accrual method are property taxes and other taxes, intergovernmental revenue, and interest revenue. Licenses and permits, including fines and forfeitures revenues, are not susceptible to accrual because generally they are not measurable until received in cash.

The fund balance approach of governmental funds or working capital approach can be identified as current assets less current liabilities. Governmental funds budget capital outlays as expenditures, but do not budget for non-cash expenditures such as accruals for sick and vacation liabilities and depreciation.

#### **PROPRIETARY and INTERNAL SERVICE FUNDS**

The Water and Sewer Enterprise Fund, Solid Waste Fund, and Property Insurance Fund are budgeted using a flow of economic resources, which is similar to the accrual basis of accounting, with exceptions listed below. Available balances are determined using the cash equivalent approach: cash + investments + accounts receivable + prepaid expenses – accounts payable = cash equivalent available.

- Revenues are budgeted in the period they are earned and measurable,
- Expenses are budgeted in the period in which the liability was incurred,
- Depreciation of assets is not budgeted,
- Capital outlay is budgeted as an expense in the year purchased,
- Principal payments are budgeted as an expense rather than a reduction to the liability,

- Proceeds from bond sales are budgeted as revenue,
- Transfer of bond proceeds to the Capital Projects Fund is budgeted as an expense.

### **BASIS OF ACCOUNTING**

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental and fiduciary funds are accounted for using the modified accrual basis. Revenues are recognized in the accounting period when they are measurable and available. Revenues subject to accrual include interest income and charges for services. Expenditures are recognized in the accounting period in which the liability is incurred, if measurable. Capital outlays are recorded as additions to fixed assets at fiscal year-end and the cost of those assets are depreciated over their estimated useful lives for the government-wide financial statements.

All proprietary funds are accounted for on an accrual basis. Revenues are recognized in the period in which they are earned and become measurable, and expenses in the period in which they are incurred and measurable. Proprietary funds also record depreciation and amortization. Payment of principal is recorded as a reduction to the long-term liability.

### **GOVERNMENT-WIDE FINANCIAL STATEMENTS (GASB 34)**

The City of Pearland fully implemented government-wide financial statements with the year ended September 30, 2007. The government-wide statements present information about the City in a manner similar to those used by private sector companies. These statements include all assets and liabilities on an accrual basis of accounting, which is similar to the basis of accounting used by most private sector entities. The City has realized no impact to the annual budget based on the new reporting model.

## **FY 2011 BUDGET BUDGET PROCEDURES**

The budget process begins with the distribution of budget instructions to the department heads. Each department receives worksheets for its respective operations, personnel requirements, and capital outlay. The budget worksheets for the departmental operations contain: 2-prior year actuals, current year original budget, current year amended budget, current year actuals to date, current year projected expenditures, next fiscal year base budget, next fiscal year supplemental request, next year total request and % change. This financial information is to be used by the department heads as a guide to complete the proposed budget. It is assumed that the prior year's financial needs are a good indicator of future base financial needs and the budget is projected on this basis.

Using the budget worksheets, each department head projects the financial needs of their department. Supplemental requests for capital, annexation, growth and development or other items that don't fit within normal operating budgets are requested and justified separately. Upon completion of the proposed budget, each department head then meets with the City Manager and Director of Finance to review their budget. During this meeting, the budget is refined and adjustments may be made.

The City Manager and Director of Finance prepare the revenue budget. Property tax revenue is budgeted using data provided in the preliminary or certified tax rolls received from the Brazoria, Fort Bend and Harris County Appraisal Districts. All other revenues are budgeted with the use of comparative financial information provided by the prior year's actual revenue, current year estimated revenue, and known factors that may affect receipt of revenue.

The City Manager and Director of Finance then submit a balanced budget of expenditures and revenues to the City Council for review through a series of budget workshop sessions.

The following procedures are followed for formal adoption of the budget:

1. The City Manager submits to the City Council a proposed operating budget for the fiscal year commencing the following October 1, which must be adopted by the last regularly scheduled Council meeting of September. The operating budget includes proposed expenditures and the means of financing them.
2. Public notices and hearings are conducted pursuant to state law.
3. The budget is legally enacted through passage of an ordinance.
4. The legal level of control is the total approved budget for each fund.

5. All funds are included in the budget development process and submitted to the Council for adoption each year and are monitored by department administrators and budget analysts during the year. These funds include the General Fund, Capital Improvement Fund(s), Special Revenue Funds, Debt Service Funds, Water and Sewer Fund, Solid Waste Fund, Property/ Liability Insurance Fund, TIRZ #2 Fund and Economic Development Corporation Fund.
6. Operating fund appropriations lapse at year-end.
7. See the Pearland City Charter, Article 8, in the Appendix section for further budget procedures and rules for the adoption of the budget.

**FY 2011 BUDGET  
PROCEDURE TO AMENDING THE BUDGET**

**EMERGENCY APPROPRIATIONS:**

At any time in any fiscal year, the Council may make emergency appropriations to meet a pressing need for public expenditure, for other than regular or recurring requirements, to protect the public health, safety or welfare. Such appropriations shall be by ordinance adopted by the majority vote of the Council members at one special or regular meeting.

**TRANSFER OF APPROPRIATIONS:**

At any time during the fiscal year, the City Manager may approve an amendment to the budget that transfers part or all of any unencumbered appropriation balance among programs within a department, division, or office, upon written request by department heads. The City Council must approve any budget amendments that increase the appropriation for any fund.

## Budget Calendar for FY 2010-2011

---

Budget Distribution of Budget packets to Directors/Department Heads by Finance .....	March 9
Budget Training Workshop .....	March 10
Budget requests submitted to Finance Department with all supporting documents .....	April 14
Preliminary revenue estimates issued by Finance for current and next fiscal year .....	April 30
Finalize preliminary income statements for General Fund and Debt Service Fund. Review with Management .....	week of May 17
Update Water/Sewer Rate Model .....	week of May 24
Discussion of Budget Requests with Department Heads .....	June 1-10
Complete and update Final Payroll information .....	June 11
Review funding requests, impact on funds, pare down list .....	June 15-18
Review all funds and totals with City Manager .....	June 21-28
Final adjustments made and budget submitted to City Manager .....	July 1
Appoint Brazoria County Tax Assessor, Ms. Ro'Vin Garrett, to calculate and publish the effective tax rate and rollback tax rate for Tax Year 2010 .....	July 12
Finalize budget, write Transmittal Letter, Budget packets prepared, agenda and PowerPoint prepared .....	July 7-26
City Manager's recommended budget filed with the City Council .....	July 26
City Council's acceptance of: (1) Certified Tax Roll for Brazoria County for the City and (2) associated new construction value .....	August 2
City Council Budget Workshop #1 .....	August 2
City Council Budget Workshop #2 .....	August 9

## Budget Calendar for FY 2010-2011 (continued)

---

City Council to set dates for:

- a. Public Hearings on Budget and Order publication  
(Charter Requirement)
- b. Dates on which the tax rate will be voted upon.....August 9

Send to Pearland Reporter News the "Notice of Public Hearing on Budget"  
for publication; put on City's website and Municipal Channel.....August 11

City Council Budget Workshop #3.....August 16

Mission/Goals/Performance Measures due.....August 16

City Council Budget Workshop #4.....August 23

First Public Hearing on the budget.....August 23

City Council Budget Workshop #5.....August 30

Second Public Hearing on the Budget.....August 30

Publish Effective and Rollback Tax Rates.....September 1

First reading of ordinance to adopt the 2010 tax rate  
First reading of ordinance to adopt a revised current year budget and  
FY2011 budget.....September 13

Second and final reading of ordinance to adopt the 2010 tax rate  
Second and final reading of ordinance to amend current year budget  
Second and final reading of ordinance to adopt FY2011 budget.....September 27

Adoption of Capital Improvement Program (CIP).....September 27

**\*The meeting to vote on the tax rate must take place no less than three days and no more than fourteen days after the second public hearing.**

**Calendar reflects passage of proposed Charter Amendment; City's annual budget must be adopted by the last regularly scheduled Council meeting of September.**

# CITY OF PEARLAND, TEXAS

---

## CITY COUNCIL STRATEGIC INITIATIVES FOR FISCAL YEAR 2010-2011 AND BUDGET IMPLICATIONS

### I. Public Safety

#### A. Fire Department

- Develop/Implement Staffing Plan to meet the needs of the community.
  - Budget includes staffing 3 fire stations 24/7 via full-time, paid part-time, and paid on premise personnel.

#### B. Police Department

- Continue to proactively recruit and staff highly qualified officers with the goal of 139 FTEs on the street to lower crime rate and provide for visible police presence.
  - Budget incorporates a 12-hour shift in Patrol, putting more staff on the street than previously.
- With support of Council/Staff Committee, implement a Public Safety Strategy integrating all Law Enforcement Agencies to address concerns along the Hwys 288 and FM 518, Pearland ETJ, and after dark at larger commercial centers.

### II. Finances

#### A. Continue to communicate through regular “State of the Finances Snapshot” Workshops.

- Develop and implement proactive ways to share information with citizens.

#### B. Identify and implement mechanisms to proactively work with Counties to ensure input from and investment in Pearland that is proportional to our fiscal contribution.

- Seek to understand respective roles.
- Increase participation in, and productivity of, joint meetings.
- Encourage County interest in following City model of Five Year Financial Forecasting.
- Use Council Committee to accomplish goals with County.

#### C. Develop strategy to resolve outstanding warrants.

- Conduct workshop to present a snapshot of impact of current tools and decide next steps based on data.
  - Budget includes the addition of a full-time warrant officer.

#### D. Conduct pre-budget workshops presenting comparative data from internal and external sources to understand impact of trends on revenue base.

- Workshop held in May 2010 with a presentation from Dr. Barton Smith on the Houston area economy and forecast.

**CITY COUNCIL**  
**STRATEGIC INITIATIVES FOR FISCAL YEAR 2010-2011 (continued)**

- E. Conduct workshop(s) to discuss options/scenarios regarding financial impact of altering/delaying project timelines.
  - Budget delays and/or reduced funding of capital projects to minimize tax rate impacts.
  - Spotlight parks development when reviewing timing on projects.
  - Budget workshops held regarding timing of projects. Budget includes moving up design of 2 park projects that had been proposed to be delayed.

III. Transportation

- A. Implement a strategy and actively lobby elected officials/TxDOT to ensure Pearland's priority transportation interests/needs are met.
  - Highway 288 Toll Road
  - Cullen
  - Kirby Rail Line in Metro Plan
- B. Staff take a proactive role in aggressively pursuing funding sources for regional transportation projects and enhancing effective communication between the City and funding/political entities to secure support and funding for Pearland's transportation needs.
- C. Conduct a workshop to continue discussion of in-City public transportation needs/options.

IV. Westside Library

- A. Establish a Westside Library "Next Step" timeline in coordination with both the County and potential private/public entity partners.
  - Budget includes funding for an interim facility, and the 5-year CIP includes funding for a temporary facility in leased space.
  - Locate/Apply for grants related to "storefront library," as well as a permanent facility.

V. Capital Improvement Projects

- A. Implement Water Conservation Plan with goal to delay/eliminate need for Water Treatment Plant or its expansion.

VI. Land Use/Annexation Plans

- A. Complete and implement Land Use Plans to reflect current/future needs.
  - Continue good work on Land Use Plan.
  - Continue to implement Overall Annexation and Land Use Strategy.

**CITY COUNCIL**  
**STRATEGIC INITIATIVES FOR FISCAL YEAR 2010-2011 (continued)**

B. Complete and implement Five (5) Year Annexation Plan to purchase or accumulate property for best use in build-out of City.

- Evaluation and decision of Airport purchase.
- Consider annexation of property between 35 and Airport as well as the Airport
- Look at impact of jumping over areas of town that will not be annexed and look at long-term effect.
- Annexation Plan for west-side Hwy 288 (Shadow Creek to Lakes of Savannah).
- Conclusion of ETJ/boundary issues with Iowa Colony and Manvel.
- Consideration of provision of city services within these areas.

VII. Economic Development

A. Ensure Council/Board are moving in the same direction – achieving the best results for the community.

- Develop incentive and recruitment policies that attract and retain businesses with high paying wages.
  - \$1.8 million budgeted in Business Incentives.
- Invest in a systematic approach to assess existing business community needs with heightened focus on retention.
  - \$136,272 budgeted with Pearland Chamber of Commerce for retention.

VIII. Regional Detention

A. Develop priority plan from Regional Detention Study.

- 5-Year CIP includes Cullen/FM 518 Regional Detention Pond, totaling \$4,572,000.

IX. Other Topics for Research

A. Conduct workshop to present data on pros/cons of a “No-kill” Animal Shelter.

B. Research value of 311 model/utilization in Pearland.

C. Explore partnership opportunities with Alvin ISD (Parks/Rec).

X. Council Expectations for Staff

A. Involve Council leadership to facilitate progress on Strategic Initiatives.

**FY 2011 BUDGET  
INFORMATION ON THE CITY OF PEARLAND**

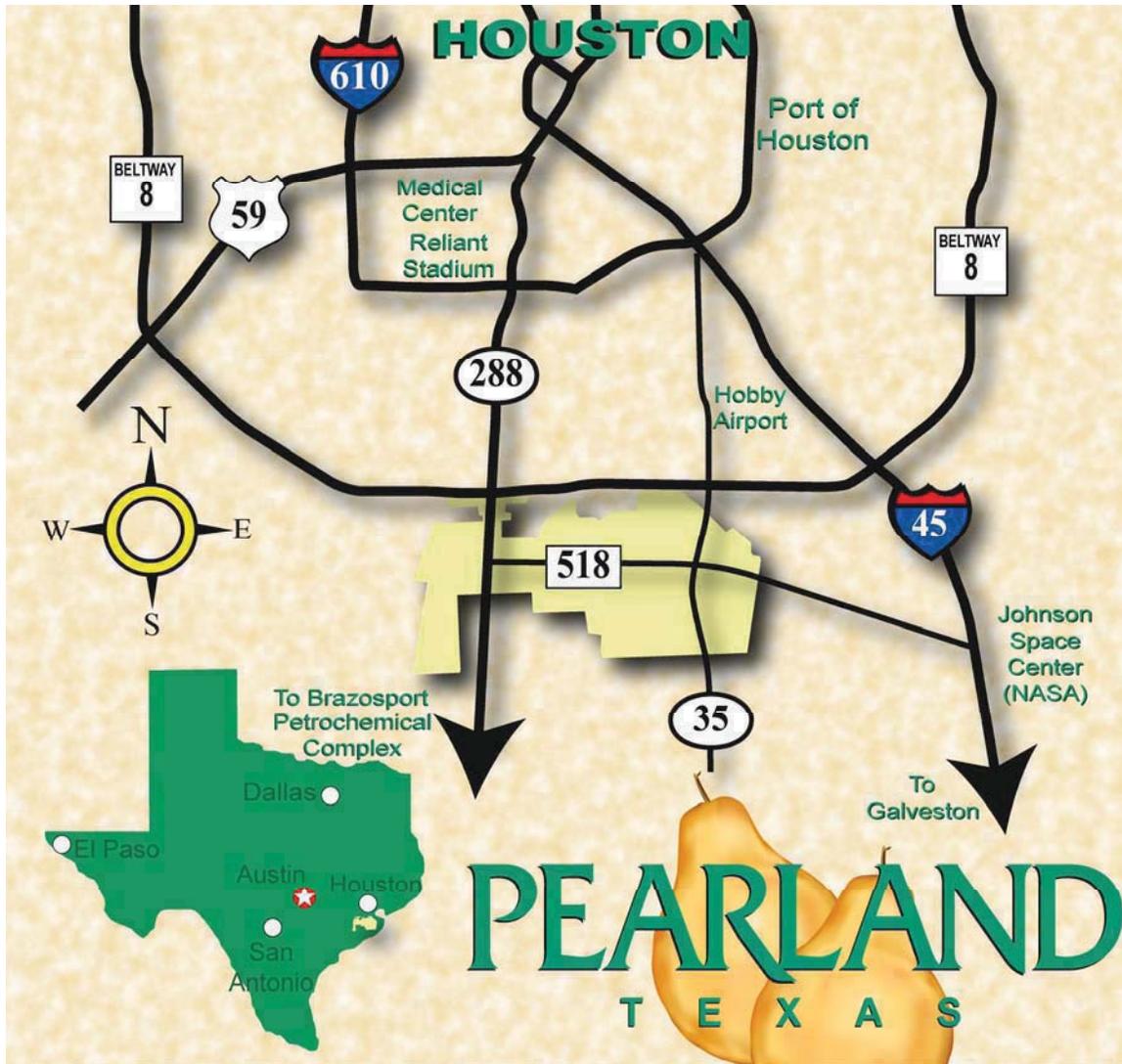


**“WHERE TOWN AND COUNTRY MEET”**

The City of Pearland, Texas was incorporated in December 1959 and adopted a Home Rule Charter on February 6, 1971. Located across the northern end of Brazoria County and sharing a common border with Houston, Texas to the north, Pearland is the fastest growing City in Brazoria County, increasing from approximately 18,000 residents in 1990 to an estimated 97,914 in 2011. Pearland’s location, coupled with its expressed goals of long-term planned growth, is propelling the City’s rapid economic growth and development. Five major highways are accessible by Pearland residents, and the City is only six miles from Hobby Airport.

The City of Pearland is a home-rule City operating under a Council-Manager form of government. Policy-making and legislative authority are vested in a governing council (Council) consisting of the mayor and five other members. The Mayor and each Council member are elected at-large, and the Mayor and all other Council members hold office for a period of three years and until his/her successor is elected and qualified. Council members shall be limited to two full consecutive terms of office and there is no limitation on the office of the Mayor. The City Manager is appointed by Council and is responsible for implementation of Council policy, execution of the laws and all day-to-day operations of the City.

A full range of municipal services is provided by the City of Pearland, including public safety (police, fire and emergency medical services), solid waste, water and wastewater utilities, public improvements, repair and maintenance of infrastructure, recreational and community activities and general administrative services.



### Pearland's location is one of its greatest assets

Located approximately 20 minutes from downtown Houston and less than 15 minutes from the Texas Medical Center, Pearland offers the lifestyle of a small town, but still provides easy access to the theater district, and Houston's many fine restaurants. Pearland is 15 minutes from NASA's Johnson Space Center, providing a highly educated workforce. Beltway 8, Houston's second loop, runs along Pearland's northern boundary. In addition, Pearland is located off State Highway 288, which is surrounded by some of the most desirable undeveloped land around Houston. For air travel, Houston's Hobby Airport is less than 10 minutes from Pearland's northern city limits on State Highway 35.

**FY 2011 BUDGET  
INFORMATION ON THE CITY OF PEARLAND**

**DEMOGRAPHIC STATISTICS**

(1)	(2)	(3)	
FISCAL YEAR	POPULATION	PUBLIC SCHOOL ENROLLMENT	UNEMPLOYMENT RATE
1995-1996	30,000	8,900	7.4
1996-1997	35,000	9,000	7.2
1997-1998	37,000	9,200	4.5
1998-1999	37,535	9,500	3.7
1999-2000	39,000	10,165	3.8
2000-2001	40,500	10,618	3.6
2001-2002	40,700	11,723	4.3
2002-2003	43,103	12,708	4.7
2003-2004	52,129	13,600	4.5
2004-2005	56,690	15,023	4.6
2005-2006	69,050	16,629	3.6
2006-2007	81,500	17,733	3.6
2007-2008	87,000	18,439	3.8
2008-2009	90,700	20,056	6.5
2009-2010	94,400	21,269	7.1
2010-2011	97,914	22,424	6.7

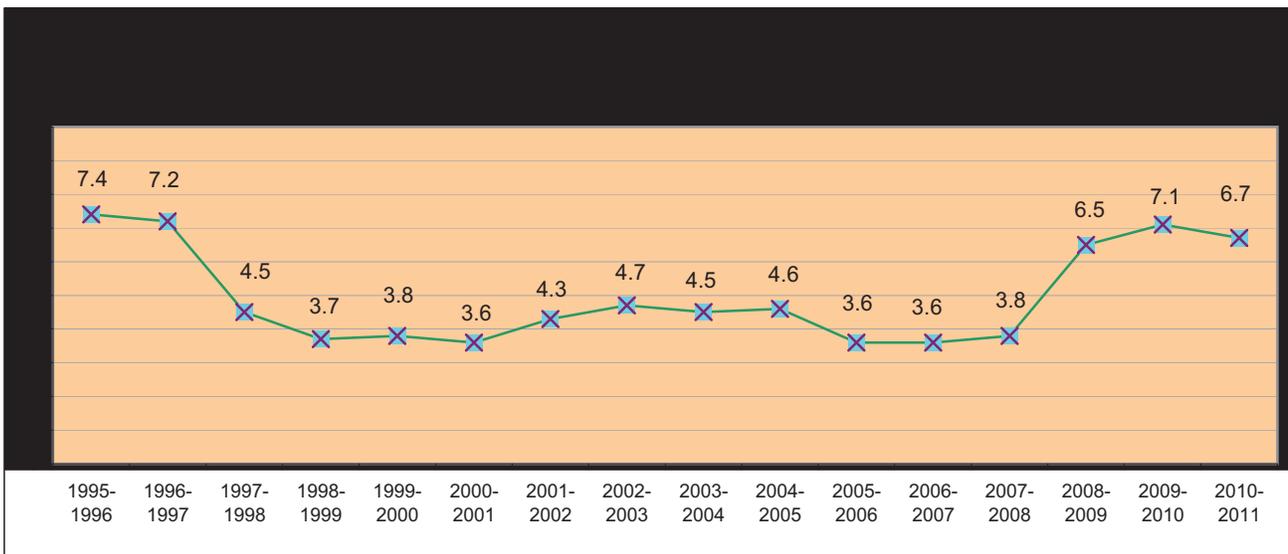
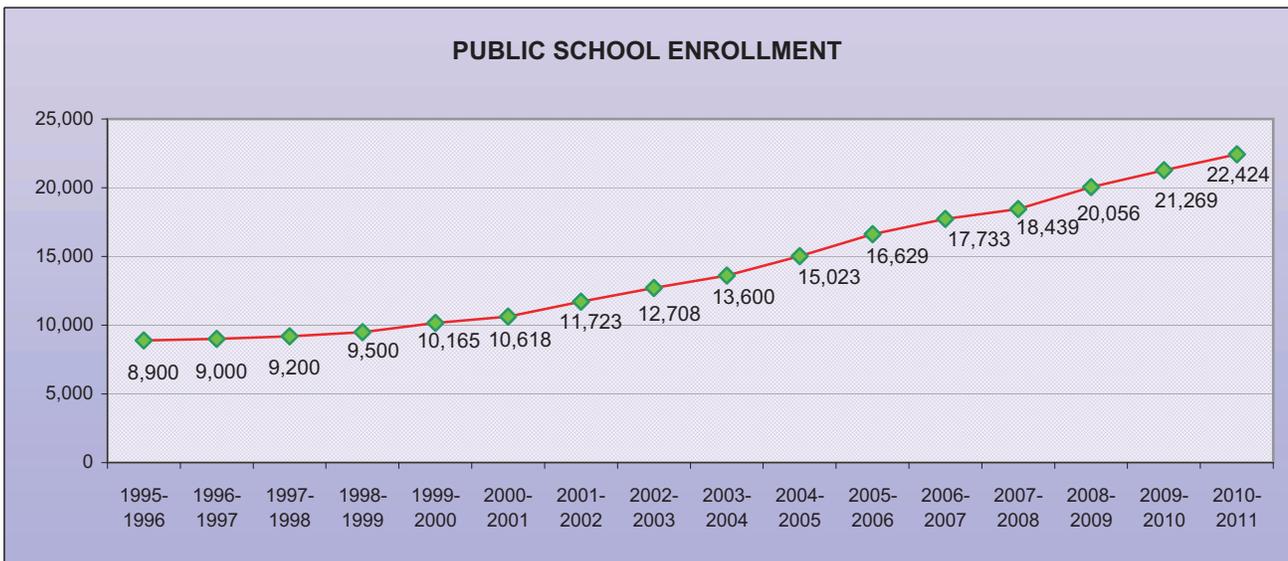
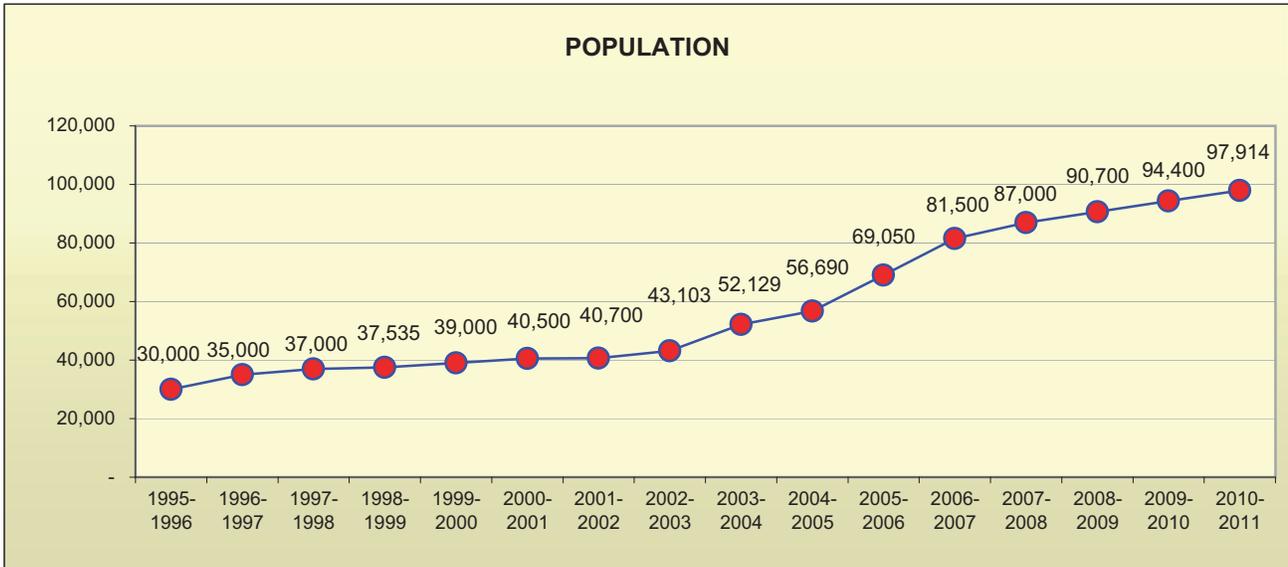
**Notes:**

(1) The City of Pearland Planning Department - population estimates

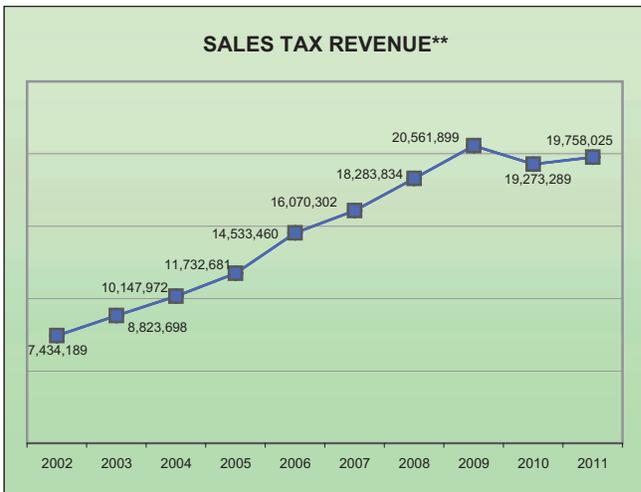
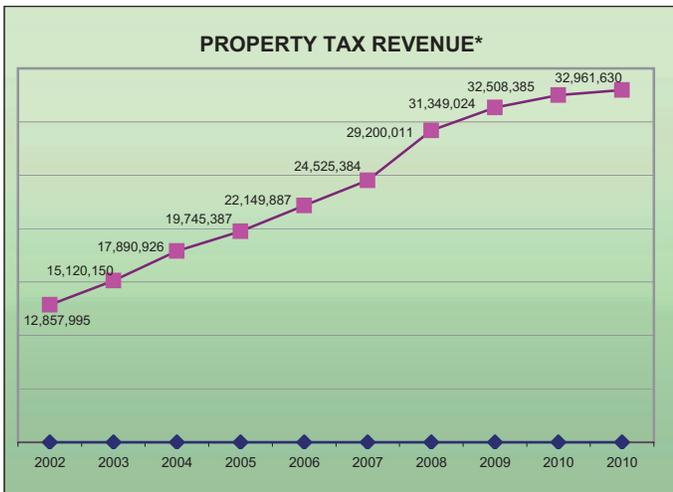
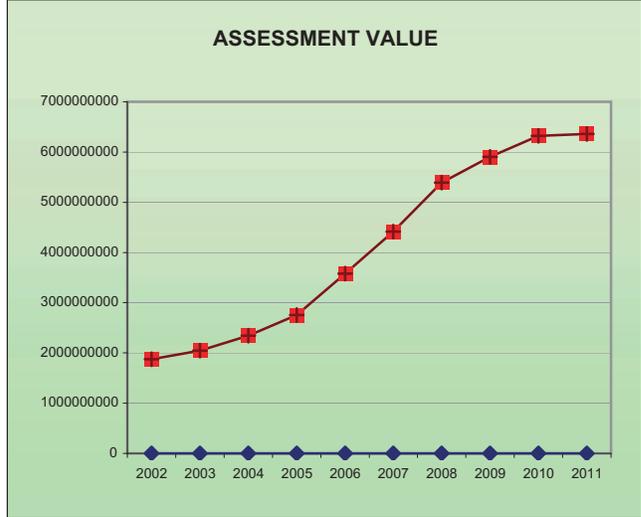
(2) Texas Education Agency

(3) Bureau of Labor Statistics - FY 2010-2011 estimated based on the most recent six-month period reported as of the printing of this document

## INFORMATION ON THE CITY OF PEARLAND



## FY 2011 BUDGET INFORMATION ON THE CITY OF PEARLAND

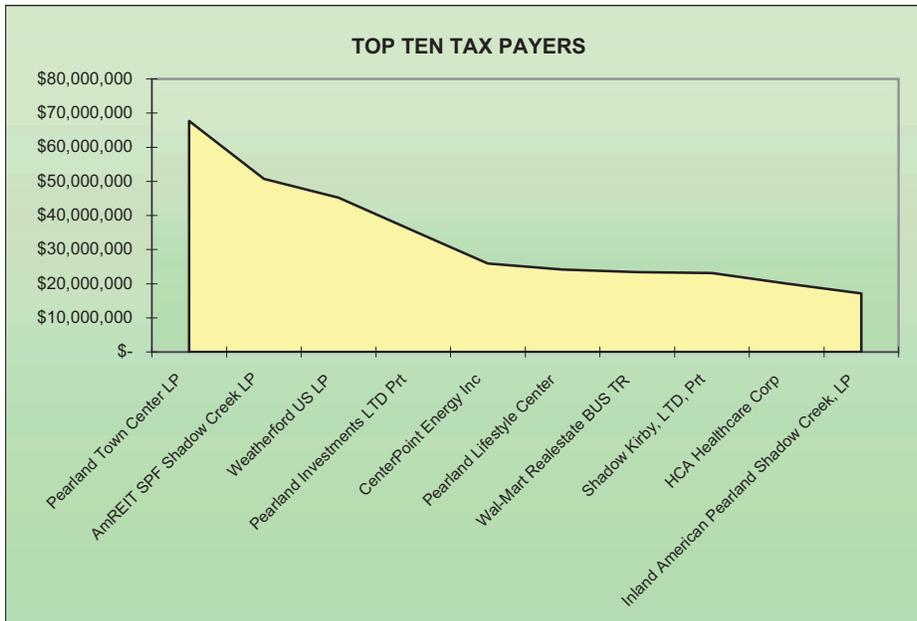


The property tax rate for the FY 2011 budget totals \$0.6651 per \$100 valuation, an increase of \$0.0125 or 1.9%. The increase in the tax rate is needed to support debt service on projects approved by the voters in 2007. The budget allocates \$0.4500 of the tax rate to the Debt Service Fund, a 0.0225 increase over FY 2010, to support current and future debt, and \$0.2151 to operations, a decrease of 0.005 from FY 2010, for a total tax rate of \$0.6651. A modest increase of 2.5% in sales tax revenue is assumed for FY 2011.

\*Represents revenue for both General and Debt Service Funds. Amounts account for Current, Delinquent and P & I revenues.

\*\*Includes Mixed Drink Taxes and PEDC.

## FY 2011 BUDGET INFORMATION ON THE CITY OF PEARLAND



The strength of the City's economy is reflected in the continued increase in the city's population, even with the leveling off of new housing starts. The total number of building permits shows a decline each year from the record year 2005, when Shadow Creek Ranch began development. The budget incorporates 744 single-family permits, no change from 2010 and a 9% decrease from 2009, the result of the declining economic climate.

## CITY SERVICES

**Citizens' Participation** - Keeping the citizens informed of the City's goals and projects allows for more meaningful involvement by the citizens. The City Council accomplishes this through the advertising of all meetings, its web site, Municipal Channel, Groupbuilders, Connect CTY, and newsletters.

**Personnel** - City Council realizes that the quality of services provided by the City is directly related to the quality of personnel employed by the City. The City would like to be a model employer in terms of concern for employees, wages and fringe benefits, safety, equal opportunity, training and career advancement. The City strives to achieve this by:

- A. Developing management skills by placing greater emphasis on training.
- B. Continuing to review and make necessary revisions in the compensation and benefit programs.

The City provides its citizens with many services, including City Hall management and administration, traffic planning, inspection services, municipal court services, park programs, and a library. However, the services that affect most citizens on a day-to-day basis are described as follows:



**Water and Sewer** - The City provides water and sewer services for all residential and commercial locations. The system is maintained with a current workforce of 86.75 FTE employees. Services include: (1) Water Production, (2) Waste Water Treatment, (3) Lift Stations, (4) Water Distribution and Sewer Collection, (5) Water and Sewer Billing & Collections, (6) Water and Sewer Construction, (7) Water & Sewer Geographic Information Systems. The City has 11 producing wells and purchases surface water mainly from the City of Houston. The City has 5 treatment plants and 78 lift stations.



**Police** - The Police Department currently consists of 175 full-time and 7 part-time employees. The department is very active in the community. They are involved in the Gang Awareness Task Force, school campuses by providing Resource Officers, Citizens Police Academy, and many more programs. The department provides 24-hour protection to the citizens of Pearland and answers and responds to approximately 35,000 calls per year. The Department recently moved to a new Public Safety Facility.



**Fire** – The City is currently served by a combination (paid and volunteer) Fire Department under the direction of a full-time Fire Chief. There are 27 paid full-time staff, including the Fire Chief, 3 captains, 6 lieutenants, 1 trainer, 15 firefighters, 1 administrative assistant, and approximately 18 part-time firefighters. Approximately 55 active volunteer firefighters provide staffing and support. Two fire stations are staffed 24 hours per day using full-time, volunteer and part-time staff. With the February 2011 opening of Fire Station #5, there are a total of 5 fire stations using 22 vehicles in firefighting efforts. They include engines, rescue trucks, quints, support vehicles, brush units, and boats. The Fire Department responds to calls both within the City limits and outside the City in the extraterritorial jurisdiction totaling approximately 2,550 calls for service. A fire training facility is located at 3703 Veterans Drive. Fire Station 5 is planned to open February of 2011 at 3100 Kirby on the west side of the City and will be staffed 24 hours per day. Fire Station #6, in Lakes of Savannah, is also scheduled to open in 2011. This construction and the operating costs of the station will be paid by Brazoria County MUDs 21 and 22, staffed by volunteers.

**Fire Marshal** - The division currently consists of a Fire Marshal/Emergency Management Coordinator, who reports to the Fire Chief, and 5 full-time, and 2 part-time employees. The division conducts fire inspections, fire/arson investigations, environmental crime investigations, fire prevention & suppression, plan review, hazard complaints and serves as the head of the emergency management function.



**Streets and Drainage** - This department currently consists of 17 employees. The Street and Drainage crews maintain the streets and drainage systems throughout the City. The City's goal is to resurface at least 3 miles of roads each year. The department maintains approximately 362 centerline miles, or 810 lane miles, of streets and roadways, and over 165 miles of existing storm sewer system throughout the City. Goals of this department include, but are not limited to, providing reliable and dependable roadways through systematic inspection by personnel, ensure an effective flow of storm water to the outfall, enhance the appearance of City streets through an in-house sweeping program and ensure City streets are easily navigable through installation and maintenance of correct signs and striping.

**Traffic Operations & Maintenance** - During Fiscal Year 2011, TxDOT will transfer the responsibility for maintenance of traffic signals and high mast lighting within Pearland city limits to the City, adding 64 traffic signals to the 20 currently maintained, for a total of 84 signals.



**Emergency Medical Services-** The Emergency Medical Services currently consists of 1 EMS Operations Director, 24 part-time and 28 full-time paid Paramedics and EMT's, 4 Captains and 4 Lieutenants, 1 Secretary, and 2 volunteers. There are a total of 3 emergency service stations and 8 vehicles. This unit provides 24 hours of protection to the Pearland area and treats over 5,620 patients per year. Along with the City's core beliefs, Pearland EMS adheres to the following values: Commitment to service, respect, integrity, accountability, teamwork and fair treatment to all.



**Animal Control** - There are 5 Humane Officers staffing the City's Animal Control Center, 1 Senior Humane Officer, 1 Animal Control Supervisor, 1 Shelter Coordinator, 1 Shelter Attendant, and 1 Part-time Shelter Attendant. The humane officers are responsible for impoundment of all stray animals within the City limits of Pearland. They handled approximately 4,100 calls and received an estimated 2,500 animals at the center in fiscal year 2009-10. The animal control officers also respond to nuisance wildlife and loose livestock calls. Among other things, they trap wildlife, provide for adoption of animals, provide speakers for educational events for the school and local groups, enforce all State and local ordinances, remove animal carcasses from roadways and investigate animal cruelty cases. The Animal Control Center is on call 24/7 for animal related emergencies and is open 7 days a week, except for holidays.

**Library** - Services are provided through a cooperative effort of the City of Pearland and the County of Brazoria. The City provides the building and is responsible for its maintenance and operating expenses. The County supplies the majority of the materials and employs the staff. In FY 2010, the library opened a substation in the Westside Events Center.



**Parks & Recreation** - The Parks & Recreation Department employees maintain the Old Settlers' Cemetery, 10 neighborhood parks and 3 larger community parks. Independence Park, located in east Pearland, consists of 50 acres of land, 1 large and 1 small pavilion, basketball courts, 4 tennis courts, a swimming pool, a walking trail, a dog park, and numerous picnic areas. Centennial Park, a 46 acre park located in central Pearland, has a concrete walking trail, basketball courts, tennis courts, 4 softball fields, two playgrounds, a splash pad, and 3 small pavilions. Southdown Park, an 11 acre park located on the west side of town, has a playground, splash pad, events lawn, multi-purpose field, 2 small baseball backstops, a walking trail and dog park. It is also the location of the Westside Events Center. In August of 2010, the department opened a 107,000 sq. ft. Recreation Center/Natatorium that includes two gymnasiums, two racquetball courts, a walking track, spinning room (stationary bikes), exercise/dance room, multi-purpose room, interactive fitness room, weight room, a 50 meter indoor pool and a 25 yard indoor zero depth pool for recreation programming and lap swimming.

In addition to the new Recreation Center/Natatorium, the department also manages the Stella Roberts Recycling Center, the Community Center, the Westside Events Center, the Melvin Knapp Senior Center, one school-based recreation center, and provides many programs for the citizens of Pearland. The department is also charged with the maintenance of all building services for City facilities. The Parks and Recreation Department is divided into 14 divisions/centers: Administration, Recreation Center, Community Center, Westside Events Center, Athletics, Aquatics, Special Events, Senior Programs, Youth Development, Custodial Services, Facilities Maintenance, Medians/ROW/Wastewater Plant Maintenance, Parks Maintenance and the Recycling Center.



**Solid Waste** – The City contracts with a private company, Waste Management, to provide garbage & recycling services. Services include: garbage twice weekly, recycling once a week, heavy trash once a week and green waste once a week.

The City also provides other services to the citizens of Pearland through the administrative, legal, personnel and financial departments operating at City Hall.

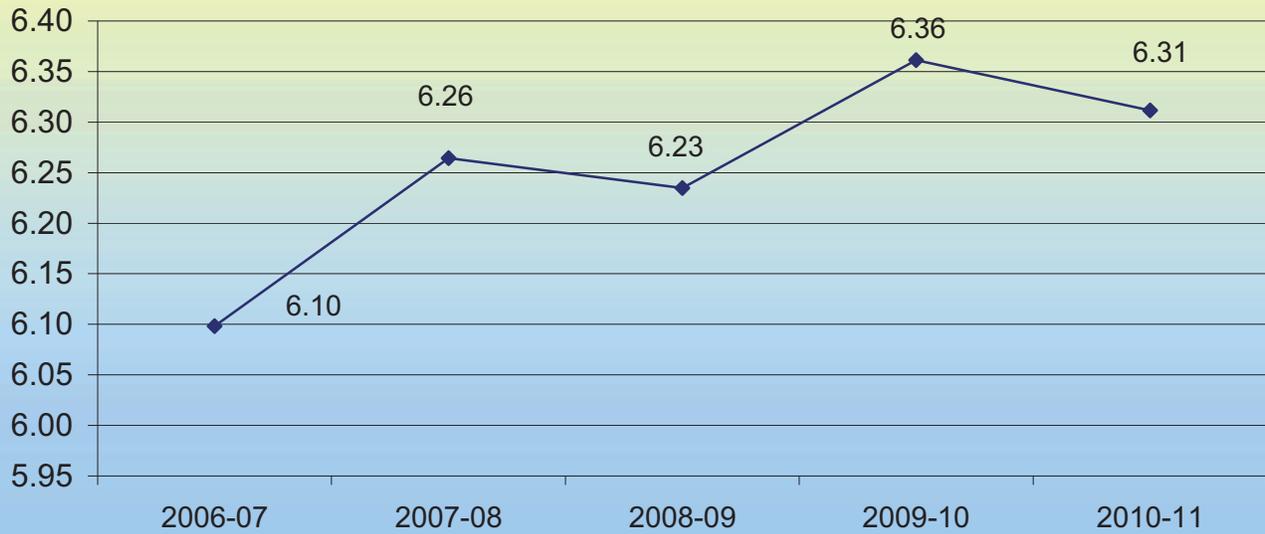
**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

**AUTHORIZED  
PERSONNEL BY DEPARTMENT**

Function/Department	Full Time Employees				Part Time Employees			
	FY 2009 BASE	FY 2010 AMENDED	FY 2011 REQUESTED	FY 2011 ADOPTED	FY 2009 BASE	FY 2010 AMENDED	FY 2011 REQUESTED	FY 2011 ADOPTED
<b>General Government</b>								
City Manager	4	4		4		0		0
City Secretary	4	4		4		0		0
Finance	15	17	-1	16	1	0	1	1
Geographical Information System	2	2		2		0		0
Human Resources	6	6		6	3	3		3
Information Technology	5	5		5		0		0
Legal	5	5		5		0		0
Projects	12	12		12		0		0
Utility Billing	16	16		16	3	3	1	4
<b>GENERAL GOVERNMENT TOTAL</b>	<b>69</b>	<b>71</b>	<b>-1</b>	<b>70</b>	<b>7</b>	<b>6</b>	<b>2</b>	<b>8</b>
<b>Public Works</b>								
Engineering	15	14	-1	13		0		0
Fleet Maintenance	8	8	-1	7		0		0
Public Works Administration	4	4	-2.50	1.50		0		0
Public Works GIS	0		0.75	0.75		0		0
Streets & Drainage	20	17		17		0		0
Traffic Operations	0	4	2	6		0		0
Lift Stations	6	6		6		0		0
Waste Water Treatment	14.5	14.5	0.25	14.75		0		0
Water Production	8	8	2	10		0		0
Water & Sewer Distribution & Collection	24	24	-0.50	23.50		0		0
Water & Sewer Construction	11.5	11.5	0.75	12.25		0		0
Public Works GIS	0		2.25	2.25		0		0
<b>PUBLIC WORKS TOTAL</b>	<b>111</b>	<b>111</b>	<b>3</b>	<b>114</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Public Safety</b>								
Fire Department	20	20	7	27	1	1	17	18
Fire Marshal	7	7	-1	6		0	2	2
Emergency Medical Services	40	38		38	24	24		24
Police Department	171	183	-4	179	6	7		7
<b>PUBLIC SAFETY TOTAL</b>	<b>238</b>	<b>248</b>	<b>2</b>	<b>250</b>	<b>31</b>	<b>32</b>	<b>19</b>	<b>51</b>
<b>Parks &amp; Recreation</b>								
Custodial Services	8	8		8		0		0
Facilities Maintenance	0	3		3		0		0
Parks Maintenance	34	19		19		0		0
Median/ROW/WW	0	18		18		0		0
Recreation/Community Center	7	1		1	11	3		3
Recreation Center	0	5		5		10	9	19
Westside Events Center	0	1		1		3		3
Athletics & Aquatics/Athletics	2	2		2	3	3		3
Youth Development	0	2		2		4		4
Aquatics	0	1		1		17	6	23
Special Events	2	2		2		0		0
Senior Programs	3	3		3		1		1
Parks & Recreation Administration	5	8	-1	7		0		0
Recycling	2	2		2	4	4		4
University of Houston-Pearland	0	1		1				0
<b>PARKS &amp; RECREATION TOTAL</b>	<b>63</b>	<b>76</b>	<b>-1</b>	<b>75</b>	<b>18</b>	<b>45</b>	<b>15</b>	<b>60</b>
<b>Community Services</b>								
Animal Control	9	9		9	1	2	-1	1
Inspection Services	22	17	-2	15	1	1	1	2
Municipal Court	11	11	0	11		0	1	1
Planning	6	6	-1	5	1	1		1
Public Affairs	2	2		2		0		0
<b>COMMUNITY SERVICES TOTAL</b>	<b>50</b>	<b>45</b>	<b>-3</b>	<b>42</b>	<b>3</b>	<b>4</b>	<b>1</b>	<b>5</b>
Economic Development Corp.	5	6	-1	5		0		0
<b>GRAND TOTAL</b>	<b>536</b>	<b>557</b>	<b>-1</b>	<b>556</b>	<b>59</b>	<b>87</b>	<b>37</b>	<b>124</b>

Note: Does not include Seasonal positions

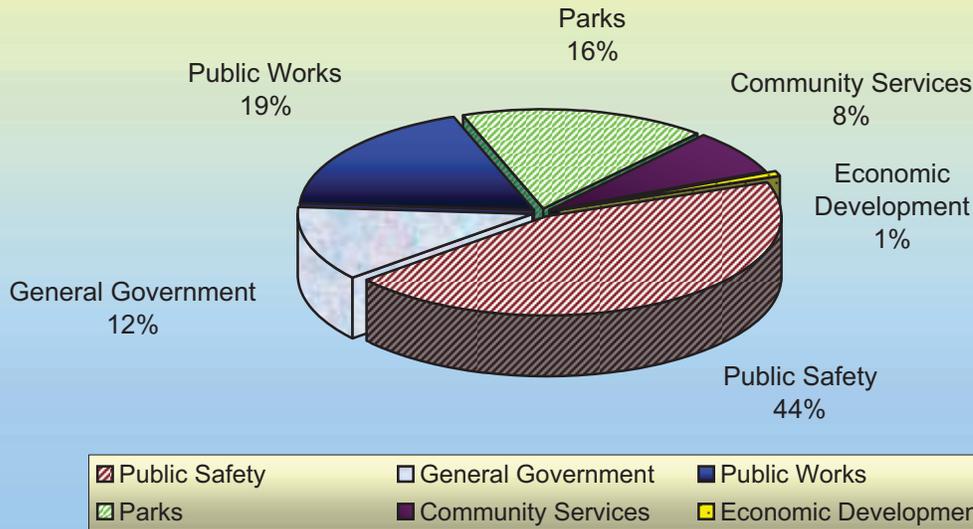
## City of Pearland Full-Time Equivalents Per 1,000 Population Five Year Historical Comparison



Fiscal Year	FTE	Population	No. of empl. Per 1,000 Population
2006-07	497	81,500	6.10
2007-08	545	87,000	6.26
2008-09	565.5	90,700	6.23
2009-10	600.5	94,400	6.36
2010-11	618	97,914	6.31

FTE = All full-time employees plus part-time equivalents.  
Does not include seasonal employees.

## City of Pearland Employees by Service Area Fiscal Year 2011 Full-Time Equivalents



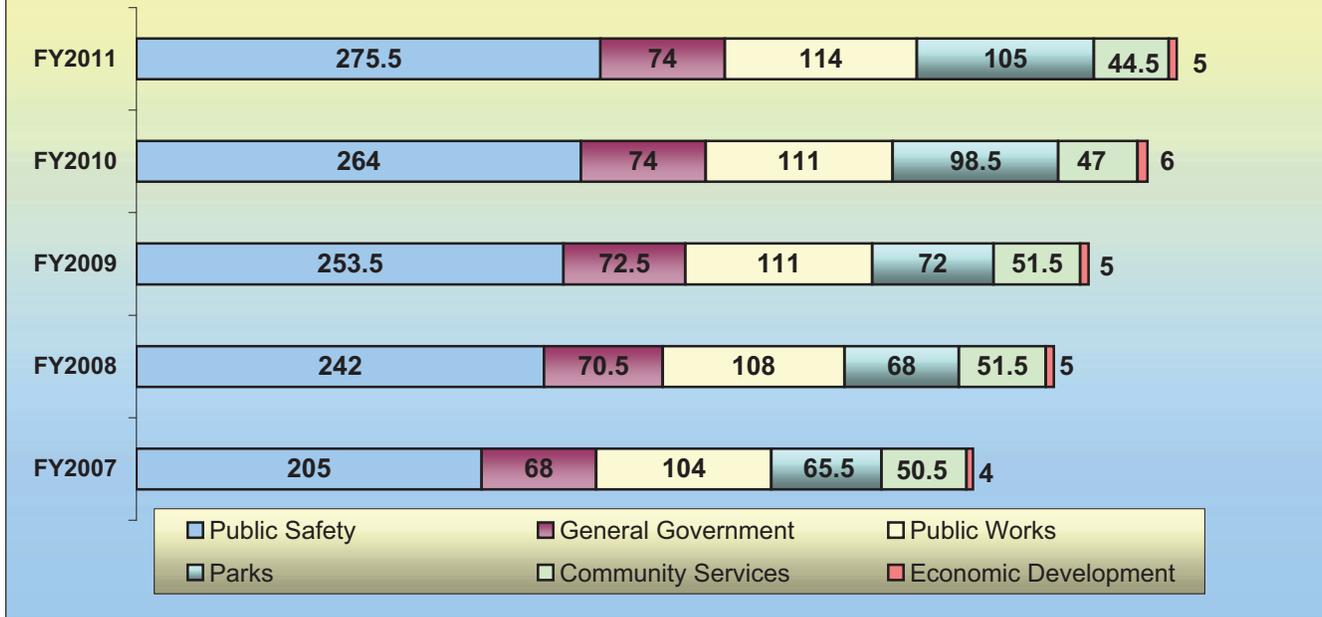
Service Area	FY2007	FY2008	FY2009	FY2010	FY2011	% Increase**
Public Safety*	205	242	253.5	264	275.5	34%
General Government	68	70.5	72.5	74	74	9%
Public Works	104	108	111	111	114	10%
Parks	65.5	68	72	98.5	105	60%
Community Services	50.5	51.5	51.5	47	44.5	-12%
Economic Development	4	5	5	6	5	25%
	497	545	565.5	600.5	618	24%
Annual Increase:		48.00	20.50	35.00	17.50	121.00
% Increase:		9.7%	3.8%	6.2%	2.9%	24.3%
% Population Increase:		6.7%	4.3%	4.1%	3.7%	41.8%

\*Public Safety includes Police, Fire, EMS, Fire Marshal and Emergency Management.

\*\*Percentage increase since FY2007. In the FY2008 adopted budget, the Fire Services Department increased its staff from two (2) Full-Time employees to twenty (20) Full-Time employees. This is due to the conversion of this department from a volunteer fire department to a combined full-time paid/volunteer department. Fiscal Year 2010 budget included 26.5 additional employees for Parks attributable to the opening of the City's Recreation Center/Natatorium, as well as two other new municipal facilities. Fiscal Year 2011 budget includes 16 additional FTE Fire personnel to staff the new Fire Station #5 and provide 24/7 fire services at three stations, and 7.5 FTE additional personnel to accommodate a full year of operation of the Recreation Center/Natatorium.

Does not include seasonal employees

## City of Pearland Employees by Service Area FY2007 - FY2011



Service Area	FY2007	FY2008	FY2009	FY2010	FY2011	% Increase**
Public Safety*	205	242	253.5	264	275.5	34%
General Government	68	70.5	72.5	74	74	9%
Public Works	104	108	111	111	114	10%
Parks	65.5	68	72	98.5	105	60%
Community Services	50.5	51.5	51.5	47	44.5	-12%
Economic Development	4	5	5	6	5	25%
	497	545	565.5	600.5	618	24%

\*Public Safety includes Police, Fire, EMS, Fire Marshal and Emergency Management.

\*\*Percentage increase since FY2007. In the FY2008 adopted budget, the Fire Services Department increased its staff from two (2) Full-Time employees to twenty (20) Full-Time employees. This is due to the conversion of this department from a volunteer fire department to a combined full-time paid/volunteer department. Fiscal Year 2010 budget included 26.5 additional employees for Parks attributable to the opening of the City's Recreation Center/Natatorium, as well as two other new municipal facilities. Fiscal Year 2011 budget includes 16 additional FTE Fire personnel to staff the new Fire Station #5 and provide 24/7 fire services at three stations.

Does not include seasonal employees

**CITY OF PEARLAND, TEXAS**  
**MISCELLANEOUS STATISTICAL DATA**

<b>DATE OF INCORPORATION</b>	December 1959
<b>DATE OF PRESENT CHARTER</b>	Adopted Home Rule Charter Feb. 6, 1971; Revised 5/2/1998; Revised 5/8/2010
<b>FORM OF GOVERNMENT</b>	Council - Manager
<b>AREA</b>	47.45 Square miles city limits 25.23 Square miles ETJ 72.68 Total Area square miles
<b>POPULATION</b>	
2010 Estimated Population	97,914
<b>CITY EMPLOYEES</b>	
Full-time employees	556
Part-time employees	124
<b>FIRE PROTECTION</b>	
Number of stations	5
Number of paid personnel	45
Number of volunteers	55
Vehicles	22
Number of calls for service	2,358
<b>POLICE PROTECTION</b>	
Number of stations	1
Number of employees	186 (full and part-time)
Number of police vehicles	107 (marked, incl. 7 motorcycles) 35 (unmarked)
Number of 911 calls for service	31,163
<b>EMERGENCY MEDICAL SERVICES</b>	
Number of paid paramedics & EMT's	52 (full and part-time)
Number of volunteers	2
Number of stations	3
Number of vehicles	8
Number of calls for service	6,400
<b>EDUCATION</b>	
Pearland Independent School District	
Number of classroom teachers	1,119
Number of students	18,704
Elementary Schools	11
Middle Schools	4
Junior High Schools	4
High School	3
Alternative Campus	1

**CITY OF PEARLAND, TEXAS**  
**MISCELLANEOUS STATISTICAL DATA**

Alvin Independent School District	
Number of classroom teachers	245
Number of students	3,720
Elementary Schools	3
Junior High Schools	1

**RECREATION**

Number of parks	13
Size of parks	50, 46, 6, 5, 4.8, 2.0, 1.5, 1.3, .31, .75, 1.5, 5, 11 acres
Swimming pools	3
Gymnasiums	2
Racquetball courts	2
Track	1
Exercise/fitness/weight rooms	5
Tennis courts	8
Softball fields	4
Pavilions	1 large & 8 small
Activity buildings	4
Outdoor basketball courts	10
Fishing ponds	2
Gazebo	1
Recreation Center (school-based)	1
Soccer fields	12
Dog parks	2
Splash pads	2
Performance stage	1

**WATER**

Ground storage tanks	15
Elevated towers	6
Number of wells	11
Surface water connections	3
Average daily production	10,050,562 gallons
Maximum daily production	18,099,600 gallons
Water mains	433 miles
Number of connections	34,421
Number of fire hydrants	4,399
Water rates – residential	Minimum 2,000 gallons \$11.98. 2,001-6,000 - \$2.93 per thousand 6,001-15,000 - \$3.67 per thousand 15,001-25,000 - \$4.40 per thousand Over 25,000 - \$5.86 per thousand

**CITY OF PEARLAND, TEXAS**  
**MISCELLANEOUS STATISTICAL DATA**

Water rates –multi-unit	Minimum 2,000 gallons \$10.98. Over 2,000 - \$3.67 per thousand
Water rates – commercial	Minimum 2,000 gallons \$11.98. Over 2,000 - \$3.67 per thousand
Water rates – landscape	Minimum 2,000 gallons \$11.98 Over 2,000 gallons - \$4.40 per thousand

**SEWER**

Number of sewer plants	5
Number of lift stations	78
Average gallons treated daily	6,465,101 gallons
Maximum daily capacity	50,200,000 gallons
Sanitary sewer mains	378 miles
Sanitary sewer manholes	8,001
Sewer rates	Minimum based on 2,000 gallons of water \$14.41. Over 2,000 - \$3.03 per thousand All users

**STORM SYSTEM**

Storm manholes	3,483
Inlets	7,510
Flow outfall	544
Storm lines	165 miles
Number of storm water lift stations	4

**SOLID WASTE**

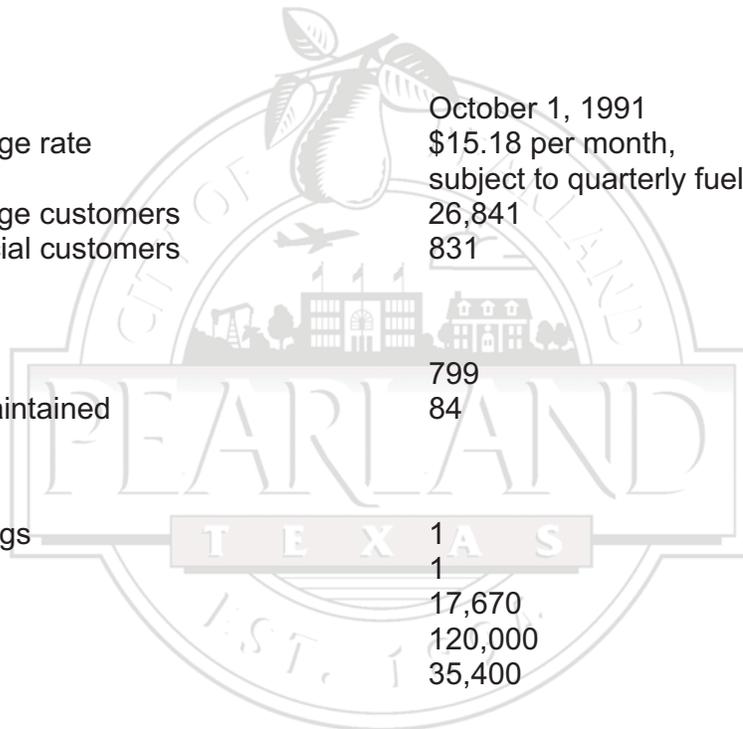
Privatized	October 1, 1991
Residential garbage rate	\$15.18 per month, subject to quarterly fuel adjustments
Residential garbage customers	26,841
Regular commercial customers	831

**STREETS**

Street Lane Miles	799
Traffic Signals Maintained	84

**LIBRARY**

Number of buildings	1
Substation	1
Reference Calls	17,670
Library Holdings	120,000
Cardholders	35,400



## PEARLAND PARKS

### **AARON PASTERNAK MEMORIAL PARK, 2402 Parkview**

Located on Parkview Drive, this .75 acre park has 1 playground module, 1 swing set, 1 spring ride, and 2 picnic tables.

### **CENTENNIAL PARK, 3219 McLean Road**

This 46 acre park includes 3 lighted basketball courts, 4 lighted tennis courts, a jogging trail, 2 pavilions, 2 playgrounds, and two youth soccer fields, four lighted softball fields and a fishing pond.

### **CORRIGAN PARK, 5409 Cunningham**

This 1.5 acre neighborhood park is located on Cunningham. The park has 1 playground module, 1 swing set, 2 picnic tables, 1 basketball court, and 2 spring rides.

### **CREEKSIDE PARK, Orange Street**

This 2.0 acre neighborhood park is located on East Orange Street. The park has playground equipment and benches.

### **CYPRESS VILLAGE PARK, 6202 Summit Drive**

A 5 acre park located in the Cypress Village subdivision. This neighborhood playground was Pearland's first community playground built in November of 2008. This park features a playground for 5-12 year olds as well as a playground for ages 2-5, which was funded by a grant from KaBoom and Kool-Aid.

### **HYDE PARK, 2221 Westminster**

This 1.3 acre park is located in the Banbury Cross Subdivision. It consists of 1/6-mile walking/jogging path, wheelchair accessible picnic table, benches along the path, 2 playgrounds and a covered pavilion.

### **INDEPENDENCE PARK, 3919 Liberty Drive**

Located at the end of Liberty Drive, Independence Park consists of 50 acres. Included in the park are a 50 meter swimming pool, a Barbecue Shelter, 1 swing set, seesaw snake, dog park, and 1 lighted picnic pavilion with basketball courts. Rotary Park playground has a track ride, seesaw snake, tire swing, large swing set, spring see-saw unit, 4 lighted tennis courts, 2 restroom facilities, and 20 picnic units located around the park. The Barbecue Shelter and Large Pavilion are available for rent by calling the Parks and Recreation Office.

### **PINE HOLLOW, Pine Forest Drive**

This 1.5 acre park located on Pine Forest Drive includes playground equipment, picnic table, BBQ grills and basketball goal.

### **SONNY TOBIAS PARK, 5007 Camden**

Located on Camden (near McLean and Walnut) this is a .31-acre neighborhood park.

**SOUTHDOWN PARK, 2150 Country Place Parkway**

This is an 11 acre park located on the west side of town. It has a .6 mile walking path, two baseball backstops, one football/soccer field, water splash pad, off leash dog park, two sand volleyball courts, playground, picnic units and fitness stations. The Westside Event Center is also located on the premises.

**WOODCREEK PARK, 2907 Crane**

A 6 acre neighborhood park located on Crane includes playground module, 1 swing set, 4 picnic tables, and plenty of shade.

**WOODY STREET PARK**

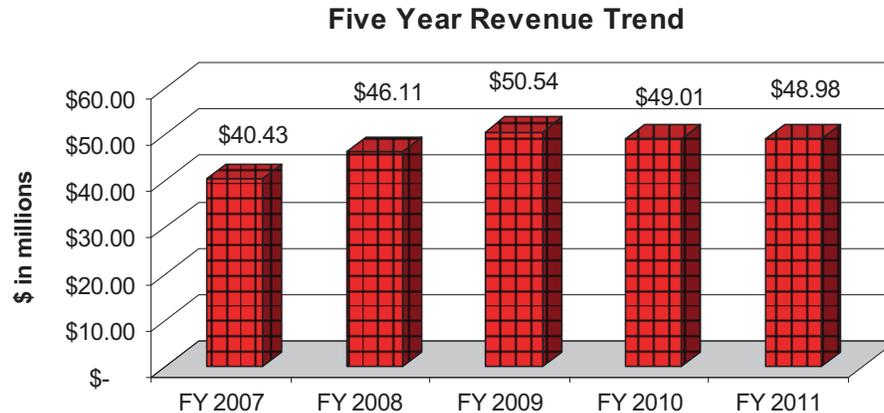
This 5 acre neighborhood park has playground equipment, a walking trail and limited picnic facilities.

**ZYCHLINSKI PARK, 2243 Grand Blvd.**

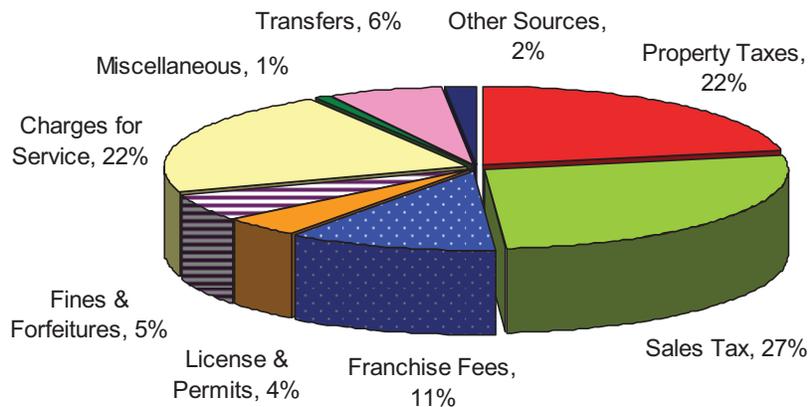
This 5 acre neighborhood park is located in the Old Town Center area and has a playground area, a paved walking path, picnic tables, and a basketball court. It is also home to a monument dedicated to those who have served and given their lives for their country in military service.

## General Fund and Water & Sewer Revenues, Expenditures and Other Sources Trends for Fiscal Year 2011

**General Fund** revenues and other sources are projected to decrease from \$49,011,803 in FY 2010 to \$48,976,401 in FY 2011, a decrease of \$35,402 or 0.07%, due to the economic slow down.



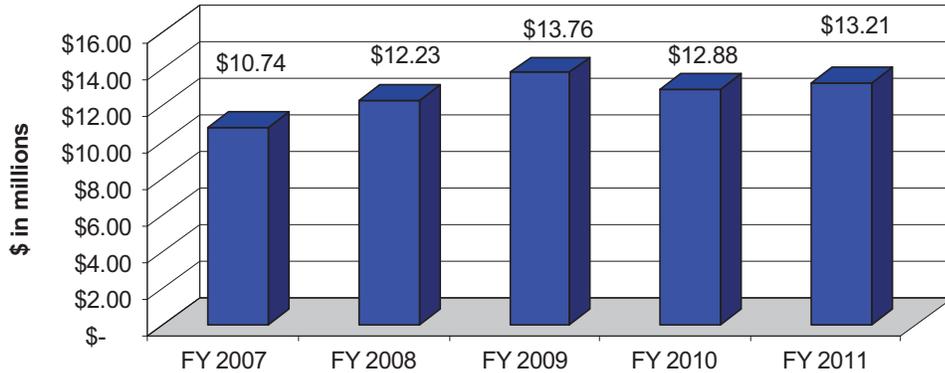
### Revenue Sources for FY 2011



**General Fund Current Property Taxes** are projected to decrease from a projected \$10,769,083 in FY 2010 to \$10,418,857 in FY 2011, a decrease of \$350,226 or 3.25%, due to a tax rate reallocation of \$0.005 to the Debt Service Fund.

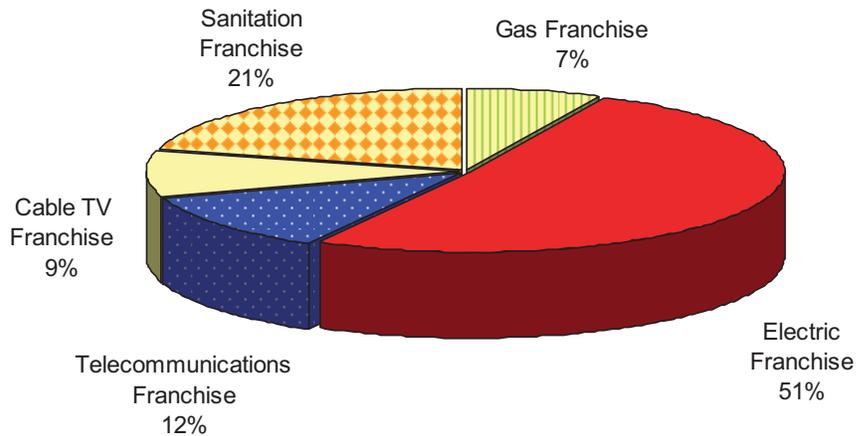
**Other Taxes**, primarily composed of sales taxes, are projected to increase from a projected \$12,883,866 in FY 2010 to \$13,208,866 in FY 2011, an increase of \$325,000 or 2.5%. The modest sales tax increase is the result of the slow down of the economy.

**Sales Taxes Five Year History**



**Franchise Fees** are expected to increase from a projected \$5,153,140 in FY 2010 to \$5,431,118 in FY 2011, an increase of \$277,978 or 5.4%, due largely to new commercial and residential growth, as well as sanitation fee increases.

**Franchise Fees by Type for FY 2011**



**Licenses & Permits** are projected to increase from a projected \$2,002,934 in FY 2010 to \$2,078,655 in FY 2011, an increase of \$75,721 or 3.8% due mainly to increased alarm permit fees, due to ordinance changes in FY 2010.

**Fines & Forfeitures** are projected to increase from a projected \$2,340,157 in FY 2010 to \$2,648,857 in FY 2011, an increase of \$308,700 or 13.2%, due to an increase in the number of citations and warrant collection efforts.

**Charges for Services** are projected to increase from a projected \$9,216,535 in FY 2010 to \$10,708,401 in FY 2011, an increase of \$1,491,866, or 16.2%. The two largest components of this increase are TIRZ Administration Fees and Parks Events and Programs, with a full year of programs in the new Recreation Center /Natatorium.

**Inter/Intra Governmental Revenues** are projected to decrease from a projected \$3,079,260 in FY 2010 to \$3,030,877 in FY 2011, a decrease of \$48,383 or 1.6% mainly due to a reduction in transfers from capital project funds for project management and inspection.

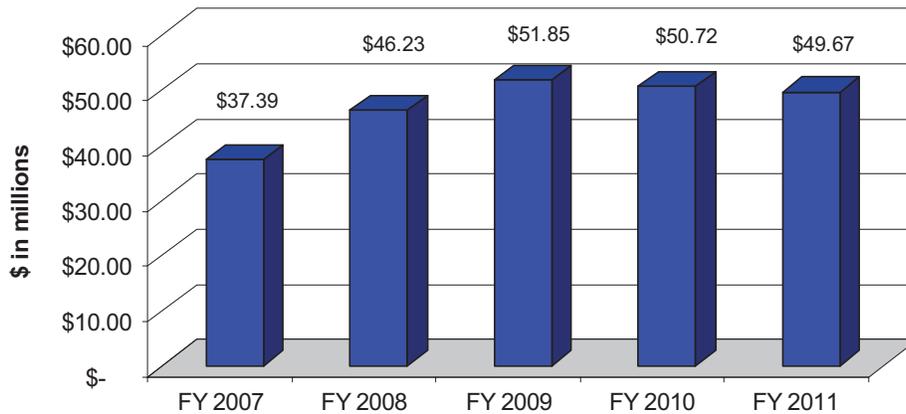
**Miscellaneous Revenue** is projected to decrease from a projected \$765,354 in FY 2010 to \$384,920 in FY 2011. The decrease is mainly due to \$371,076 insurance reimbursements occurring in FY10 for Hurricane Ike damages. Revenue sources include interest income.

**Other Financing Sources** is budgeted at \$769,850 for FY 2011 and will be obtained through capital lease proceeds to fund the purchase of a replacement fire engine, a replacement grapple truck and a new road hog asphalt reclaimer for Public Works Streets & Drainage department.

### General Fund Expenditures

General Fund expenditures are proposed to decrease from a projected \$50,721,569 in FY 2010 to \$49,666,944 in FY 2011, a decrease of \$1,054,625 or 2.1%.

**Five Year Expenditure Total**



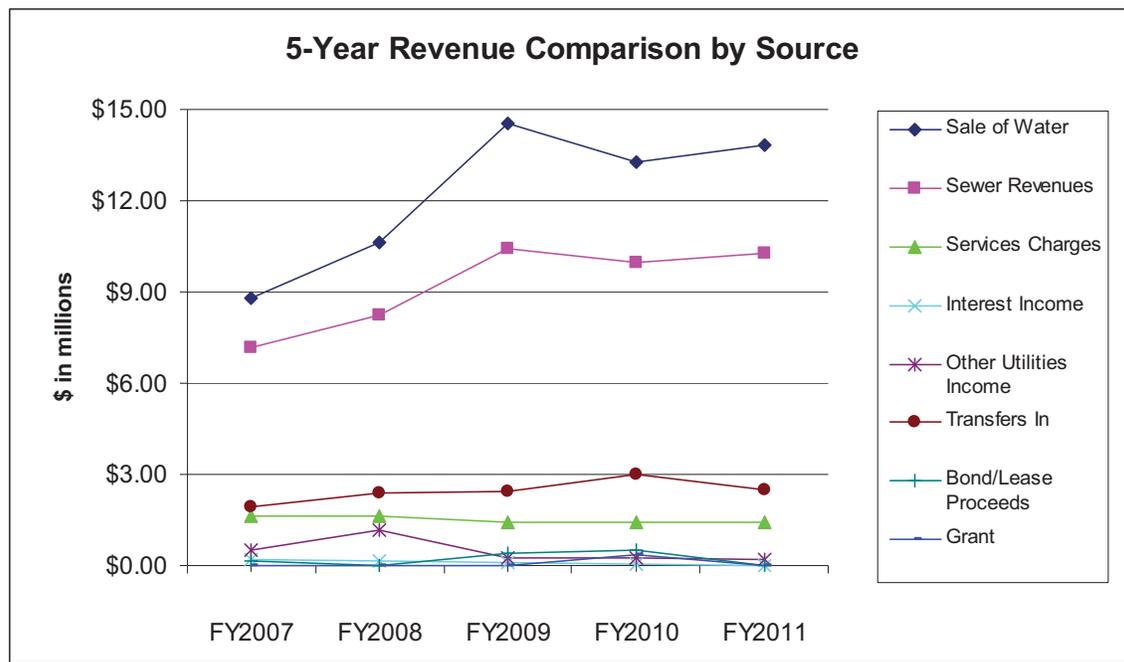
The decrease is mainly due to a reduction of \$1.5 million in Streets & Drainage equipment, drainage improvements and asphalt program for FY 2011, and the reduction in full-time vacant positions. Personnel increases are in the Fire Department with 7 new full-time positions and 18 part-time positions to accommodate 24/7 hr staffing and the opening of Fire/EMS Station #5, 2 full-time positions in the Traffic Maintenance & Management Department to accommodate the transfer of traffic signal maintenance from TxDOT to the City, and 15 part-time positions in Parks for a full year of operation at

the Recreation Center/Natatorium. One Warrant Officer was added to Municipal Court to assist in clearing outstanding warrants. The budget includes a police pay plan step increase for police certified personnel, and no increase for all other employees.

Other General Fund expenditure increases are attributed to increases in health care premiums of 3.75%, and funding for contracting of the landscaping maintenance and mowing at major City facilities and FM 518 at Hwy 288 to accommodate additional acreage in medians from FY 2010.

### Water and Sewer Fund Revenues

Overall, Water and Sewer Fund revenues are projected to decrease by 1.8% or \$517,420, from a projected FY 2010 amount of \$28,782,682. The decrease is mainly attributable to a decrease in transfers from water and sewer impact fee funds that assist in paying for debt service on capital projects and reduction of capital lease proceeds for lease/purchase of major capital equipment in FY 2010.



## Water and Sewer Fund Expenses

Expenses for the fund are anticipated to increase from a projected amount for FY 2010 of \$27,984,786 to \$29,458,867 in FY 2011, an increase of \$1,474,081 or 5.3%. Excluding Other Requirements, expenses are projected to increase by \$194,258, going from \$14,801,900 in FY 2010 to \$14,996,156 in FY 2011, an increase of 1.3%.

Water & Sewer Expenditure Comparison by Department					
Department	FY 2009 Actual	FY 10 Amended Budget	FY 10 Projection	FY 11 Adopted Budget	% Change Inc / (Dec)
Lift Stations	687,405	1,473,602	1,493,422	789,114	-47%
Wastewater Treatment	3,272,191	3,475,412	3,366,131	3,312,946	-2%
Water Production	4,954,175	4,959,601	5,276,980	5,736,903	9%
Distribution & Collection	1,923,579	1,901,615	1,739,775	1,881,074	8%
Construction	1,093,383	965,340	912,868	1,047,347	15%
GIS	0	0	0	172,280	N/A
W&S Revenue Collections	1,699,592	1,938,193	2,012,724	2,056,492	2%
<b>Sub-Total</b>	<b>13,630,325</b>	<b>14,713,763</b>	<b>14,801,900</b>	<b>14,996,156</b>	<b>1%</b>
Other Requirements	10,226,489	13,138,502	13,182,886	14,462,711	10%
<b>Total</b>	<b>23,856,814</b>	<b>27,852,265</b>	<b>27,984,786</b>	<b>29,458,867</b>	<b>5%</b>

In Other Requirements the 10% increase is mainly due to pay-as-you-go for various capital projects. The 15% increase in Construction is due to the replacement purchase of a CX80 case excavator in FY 2011. The 47% decrease in Lift Stations is due to grant-funded transfer switches, four portable generators and the sandblasting and painting of seven lift stations that were funded in FY 2010.

## GENERAL GOVERNMENTAL REVENUE BY SOURCE

**LAST TEN FISCAL YEARS  
INCLUDING ESTIMATED FOR FISCAL YEAR 2009-2010  
AND ADOPTED FOR FISCAL YEAR 2010-2011**

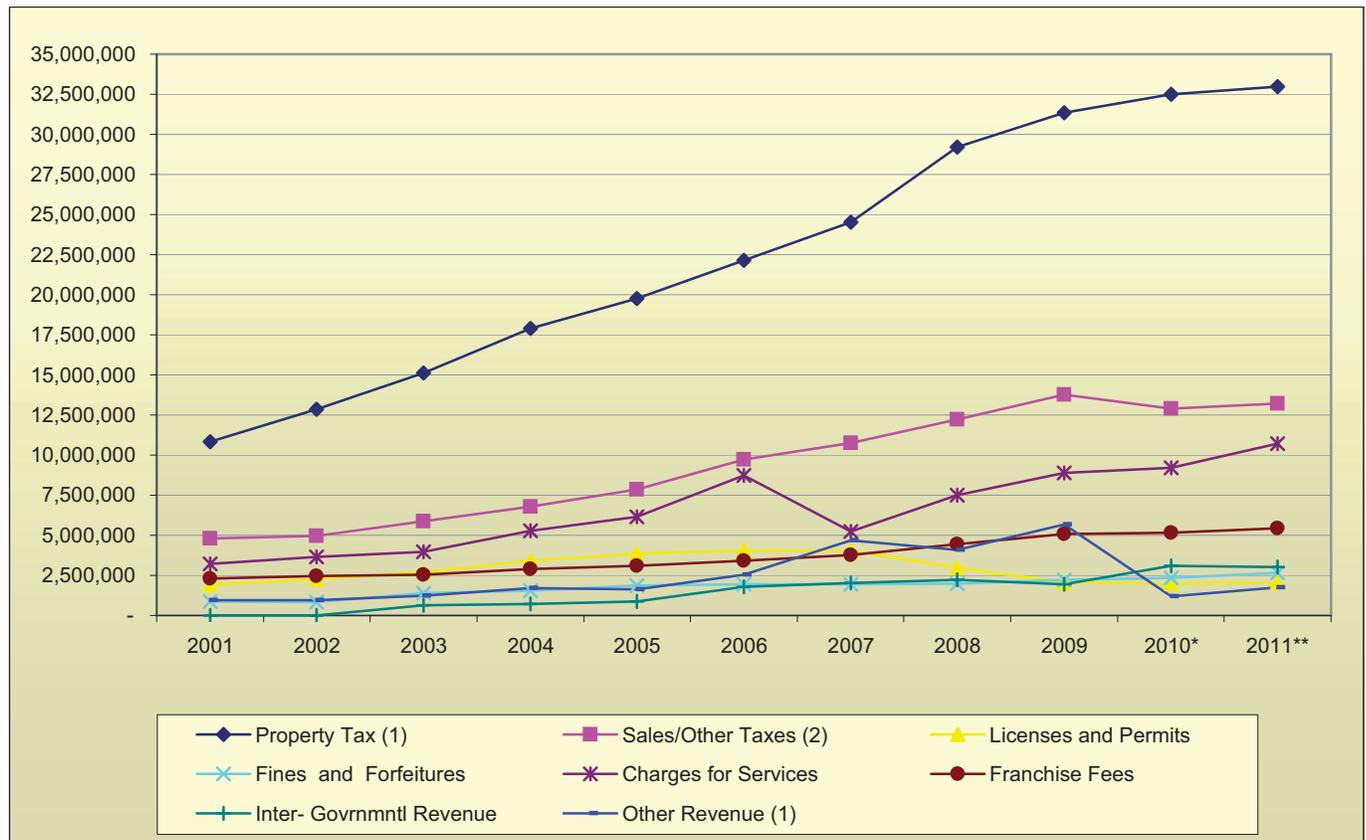
Fiscal Year	Property Tax (1)	Sales/Other Taxes (2)	Licenses and Permits	Fines and Forfeitures	Charges for Services	Franchise Fees	Inter-Govrnmntl Revenue	Other Revenue (1)	Total
2000	9,272,373	3,683,837	1,469,799	731,959	3,061,545	2,022,789	318,631	896,730	21,457,663
2001	10,833,292	4,794,551	1,896,728	856,641	3,202,767	2,303,730	0	939,532	24,827,241
2002	12,857,995	4,943,597	2,256,638	845,322	3,651,825	2,453,829	0	933,046	27,942,252
2003	15,120,150	5,858,199	2,682,456	1,377,552	3,982,070	2,533,475	615,436	1,237,273	33,406,611
2004	17,890,926	6,778,999	3,427,957	1,561,850	5,259,748	2,883,188	716,136	1,697,408	40,216,212
2005	19,745,387	7,840,811	3,863,592	1,883,381	6,138,610	3,097,163	871,196	1,644,502	45,084,642
2006	22,149,887	9,712,118	4,066,914	1,934,882	8,734,090	3,426,352	1,779,005	2,521,392	54,324,640
2007	24,525,384	10,744,198	4,029,954	1,946,785	5,250,400	3,760,186	2,008,202	4,672,350	56,937,459
2008	29,200,011	12,234,799	2,991,549	1,986,530	7,511,637	4,426,856	2,226,713	4,087,631	64,665,726
2009	<b>31,349,024</b>	<b>13,760,714</b>	<b>2,079,079</b>	<b>2,213,101</b>	<b>8,884,529</b>	<b>5,074,622</b>	<b>1,931,612</b>	<b>5,673,798</b>	<b>70,966,479</b>
<b>2010*</b>	<b>32,508,385</b>	<b>12,883,866</b>	<b>2,002,934</b>	<b>2,340,157</b>	<b>9,216,535</b>	<b>5,153,140</b>	<b>3,079,260</b>	<b>1,188,791</b>	<b>68,373,068</b>
<b>2011**</b>	<b>32,961,630</b>	<b>13,208,866</b>	<b>2,078,655</b>	<b>2,648,857</b>	<b>10,708,401</b>	<b>5,431,118</b>	<b>3,030,877</b>	<b>1,728,316</b>	<b>71,796,720</b>

(1) Include General Governmental Revenue of the General Fund and Debt Service Fund

(2) Primarily City Sales Tax

\* Estimated

\*\*Adopted



General Fund  
Funding Highlights  
FY 2011 Adopted Budget

Classification Study – Salary Adjustments \$173,970

A detailed classification and compensation study was completed for the City of Pearland in 2002, and the City implemented a revised classification plan in that year, reducing the number of classifications from 137 to 115 based on the study.

Since 2002, adjustments have been made to address market conditions, new positions have been slotted into salary grades without a formal classification mechanism, and a number of positions have been evaluated in salary grades to remain competitive. Currently there are 390 non-civil service employee positions and 180 position classifications. The structure is currently in review for revalidation of appropriateness and effectiveness of internal job analysis and classification practices, as well as the process for addressing reclassification requests, classification appeals, and the addition of future positions. This analysis is expected to be complete in November 2010.

In addition, an external market survey was conducted to align the positions within the Fire and EMS departments to comparable positions in the external market upon the recommendation of the Fire/EMS Study report issued by McGrath Consulting Group, Inc. A review was also to be conducted to address dual certification and the internal equity of the positions in relation to other positions within the City with similar scope and responsibilities. However, after City Council adopted the budget for fiscal year 2011, and after a presentation by City Management, as well as a survey of existing Fire and EMS personnel, City Council agreed to not proceed with the merger of these two departments.

Monies are budgeted for the outcome of the review and potential reclassifications of existing positions, as well as adding new job classifications in the pay plan, where the existing salary of the employee does not meet the minimum salary of the new pay grade.

Warrant Officer, Municipal Court \$106,185

One of Council's goals is to develop strategies to resolve outstanding Class C warrants. Currently there are 14,600 Class C outstanding warrants worth over \$4.4 million. There is one officer assigned to warrants, however other numerous administrative and law enforcement activities keep him from dedicating 100% of his time to warrants. The budget funds another warrant officer, with vehicle, that would be housed in court dedicated to warrants 100%. This position is self-funded with an anticipated increase of \$156,000 in revenues from uncollected warrants. It is anticipated that the additional warrant officer coupled with the digital license plate recognition system and mini-warrant round-ups, will reduce the number of outstanding warrants.

General Fund  
Funding Highlights  
FY 2011 Adopted Budget

Fire Station #5 Staffing \$902,923

The City provides emergency fire response to 72.7 square miles with a population of approximately 121,000. There are currently 18 full-time firefighters and approximately 50 volunteers serving out of 4 stations, all east of Hwy 288. Two stations are manned by career fighters 12 hours a day and volunteers man 1 station at night. One of Council's goals was to have a staffing plan in order to meet the needs of the community.

In order to improve response times, the construction of Fire Station #5 on Kirby Drive is currently underway and is expected to open in early 2011. This budget reflects the staffing that will be necessary to open Fire Station #5 for 9 months, as well as staff 3 Fire Stations 24/7 with career personnel working 24-hour shifts, paid part-time, and paid-on-premise volunteers, as recommended in the fire staffing study completed in fiscal year 2010.

Fire/EMS Training Captain \$89,846

The consulting group hired to conduct the Fire/EMS Staffing and Resource Study recommended the hiring of a full-time officer-level trainer. The study's evaluation of the City's Fire/EMS training stated that while the City has adequate/good facilities and training resources, there is a need for regularly scheduled training and coordination of that training for, and between, the Fire and EMS departments. The Training Officer is a necessary component of Fire and EMS Operations due to the large amount of training required to maintain skills. Due to multiple duties within the EMS and Fire departments, and their shift structure, the Captains have been unable to meet the need for regularly scheduled training. With the current staffing, Captains have been utilized to perform administrative duties to include training, equipment maintenance, and research. In addition, the current plan is to place the Fire Captains on fire apparatus. The Training Officer will work a five-day, 40-hour week, which will facilitate training of all emergency personnel on all shifts beginning November 1, 2010.

Parks Maintenance Services – Medians/ROWS/Major City Facilities \$173,605

The City is currently responsible for over 222 areas of right-of-way, including heavily landscaped locations. With the just completed landscaping on Magnolia Phase I, Broadway between 288 and 521, and SWEC as well as anticipated median and landscaped medians that will come on line with the completion of Cullen, Dixie Farm, Magnolia Phase II, and Old Town Site Monument sign and Broadway between 288 and Mykawa, additional assistance is needed to mow, edge, weed eat, blow, repair irrigation, clean the flower beds, change out the annuals, prune trees, mulch, and trash removal to name some of the key responsibilities. At present, the Parks Medians/ROWS crew maintains 1,043 acres. The additional area to be maintained on Broadway from Kingsley to FM 521 is approximately 7.3 acres of turf and labor intensive landscaped flower beds.

General Fund  
Funding Highlights  
FY 2011 Adopted Budget

While the department requested 4 additional employees, after discussion, it was decided to contract out maintenance for new medians and major City facilities at this time. Major City facilities include the Recreation Center/Natatorium, Public Safety Building, City Hall/Community Center and the Tom Reid Library. The medians at FM 518 West/Hwy 288 will also be contracted out. This will allow the City to maintain a 10 day mowing and maintenance cycle versus 14 days if this was not funded.

2 Traffic Technicians and Bucket Truck \$407,777

When a City reaches a population of 50,000, as determined by the U.S. Census Bureau, TxDOT turns over the responsibility for maintenance of traffic signals and high mast lighting to the City. With the completion of the 2010 Census, Pearland population will exceed the 50,000 and the turnover of the traffic signals to the City will occur. The City currently owns and operates traffic signals at 20 intersections. With the takeover of 50 intersections from TxDOT and completion of 14 intersections at which signals are currently or will soon be under construction, the City will increase the number of signals it maintains to 84. In anticipation, the City hired a Traffic Manager in fiscal year 2010, however additional field personnel will be required to troubleshoot problems, make repairs, and perform maintenance. The budget includes 2 Traffic Technicians, one to begin December 1, 2010 and one to begin April 1, 2011, and a bucket truck to respond to emergencies and/or repairs. The budget also includes cost associated with on-hand inventory to repair, replace and maintain the additional traffic signals, as well as utility cost for the traffic signals and high mast lighting.

The bucket truck is an indispensable piece of equipment for servicing traffic signals. This equipment will allow the City employees to perform the preventative and emergency maintenance, eliminating the need to rent the equipment, and reduce the cost of contracting out those services. The cost of renting a truck and/or contracting out services for one year could equal or exceed the cost of the purchase of the truck.

Public Works Streets & Drainage Purchase of an Asphalt Reclaimer \$85,880

Currently, the City relies on assistance from Brazoria County Precinct #3 for asphalt road rehabilitation. The County has typically been able to complete only about 3 miles of overlays annually. As a result, asphalt rehabilitation does not keep up with aging and deterioration of drainage surfaces. As of April 8, 2010, there were 29 asphalt repairs or identified projects to be completed by the City, representing 119,000 square yards of repair that are yet to be done.

The budget includes the purchase of an asphalt reclaimer, which is an attachment to an existing City-owned front end loader. The system is designed to cut asphalt and concrete, utility trenches and reclaim or

General Fund  
Funding Highlights  
FY 2011 Adopted Budget

stabilize pavement and base. The system is optimal for milling and can do full depth reclamation, with in place pavement recycling.

The reclaimer will be used for regular and larger asphalt patching and rehabilitation work, either independently or in combination with the existing two-man patch truck. The reclaimer can reduce a typical 2-3 day job down to 1 day by eliminating the need to haul away excavated material and haul in new road base materials. This should also reduce costs for materials and disposal, as well as reduce dependence on Brazoria County.

Total Highlights

\$1,940,186

Grant Fund  
Funding Highlights  
FY 2011 Adopted Budget

Emergency Management Performance Grant (EMPG) \$42,243

The Texas Department of Public Safety – Division of Emergency Management issues formula grant funds to the City of Pearland Fire Marshal Department for the purpose of providing emergency preparedness resources for the citizens of Pearland. The City of Pearland utilizes these funds for personnel that coordinate the training needed by community-based organizations and interlocal groups that assist citizens with evacuation readiness, homeland security preparedness, and public safety efforts during hurricanes and other natural disasters. Funding covers 9% of the department personnel costs.

Crime Victim's Assistance \$67,500

The Office of the Governor's Criminal Justice Division provides grant funds for Crime Victim Liaison personnel and the City has applied for and received the grant. The Pearland Police Department staff provides various types of social services assistance to victims of domestic violence, theft, burglary, robbery and other crimes against persons. Referrals to human services organizations, counseling, transportation assistance, legal aid and emergency shelter for victims of domestic violence are some of the areas the Crime Victim Liaison assists Pearland residents in need. Funding covers 100% of personnel costs.

HGAC Solid Waste – Pearland Waste Beware Recycling Awareness Grant \$19,376

The Houston-Galveston Area Council has provided grant funds to the City of Pearland for its partnership between Pearland Parks & Recreation and the Keep Pearland Beautiful non-profit organization. This grant provides funds to conduct a mass media campaign, through local public service announcements and awareness activities in Pearland's Middle Schools, designed to educate citizens about the importance of recycling and reducing solid waste.

Assistance to Firefighter Grant – Pearland Fire Department \$427,999

The City of Pearland has requested funds from the Federal Emergency Management Agency of the U.S. Department of Homeland Security for a Fire Tanker/Pumper Vehicle used as a primary fire remediation apparatus for Fire Station #5, as well as Rapid Intervention Team training, breathing systems, thermal imaging equipment, and an electronic emergency firefighter locating system for 50 firefighters. The total is \$534,995, with a 20% match by the City totaling \$106,999.

Grant Fund  
Funding Highlights  
FY 2011 Adopted Budget

Assistance to Firefighter Grant – Pearland Emergency Medical Service (EMS) \$40,960

The City of Pearland has requested funds from the Federal Emergency Management Agency of the U.S. Department of Homeland Security for eight (8) Mobile Data Terminal computers and mounting equipment for Pearland EMS vehicles. These computers are utilized for providing ambulances and Emergency Medical Service personnel with accurate information about the location of calls for service and the interoperability needed to coordinate services with surrounding area jurisdictions, as well as local police and fire units. The total is \$51,200, with a 20% match from the City totaling \$10,240.

Bulletproof Vest Partnership (BVP) \$10,800

The Bureau of Justice Assistance provides local law enforcement agencies with 50% matching funds for replacement of bulletproof vests that are no longer covered by original equipment manufacturer warranties. The 5-year life cycle of vests for sworn officers of the City of Pearland's Police Department requires that twenty-seven (27) of its officers receive replacement vests in 2011. The \$21,600 cost will be reduced by 50% through the Bulletproof Vest Partnership grant which covers \$10,800.

FY 2010 E. Byrne Memorial Justice Assistance Grant – Police Tasers \$12,500

The Bureau of Justice Assistance provides formula grants to law enforcement jurisdictions through its Local Solicitation grant program. Based on population statistics and local crime data, Pearland receives a joint-disparate allocation, often in conjunction with other Brazoria County municipal enforcement agencies. The City of Pearland has applied for its formula allocation to provide Pearland Police Department with 10 Camera-Equipped Taser devices to deliver non-lethal/less-than-lethal local law enforcement in appropriate situations involving criminals in the City of Pearland.

Total Highlights \$621,378

**GENERAL FUND  
REVENUE ENHANCEMENTS BY DEPARTMENT  
FISCAL YEAR 2010-2011**

Department	Total Revenue Enhancement	Enhancements By Category	Enhancement Details
Engineering	\$205,000	Transfers in From CIP	Reduce services budgeted and provided for in CIP projects and transition these services back to City staff. Services include Construction Management and Construction Inspection on projects such as Cowart Creek, Walnut, SH35 Mitigation, and Surface Water. Due to reduced development activity in both the construction of new subdivisions, as well as commercial development, engineering staff will be utilized on these projects. CIP funds will be transferred to the General Fund to pay for the costs of these services.
Public Works	\$408,338	Transfers in From CIP	Barry Rose Road CIP project, which will construct 1/2 boulevard section from Pearlard Parkway, was partially funded in two places, enabling \$408,388 to be freed up. These monies were funded with certificates of obligation and can only be used for street improvements. As such, for FY2011, these funds will fund Street Rehab. and Sidewalks in Public Works. This is a non-recurring revenue.
Parks	\$6,000	Events & Programs	Increase the fee for youth basketball from \$70 to \$90 to make the program in line with the Parks revenue management plan, which is to recover 100% of direct and 25% of indirect costs. No effect on the program is anticipated.
Parks	\$2,000	Events & Programs	Increase the fee for youth flag football from \$70 to \$90 to make the program in line with the Parks revenue management plan, which is to recover 100% of direct and 25% of indirect costs. No effect on the program is anticipated.
Parks	\$10,000	Recycling Revenue	Increase the dollar amount of the contract with the City of Friendswood for HHW disposal. Current contract is \$5,625 which allows residents to bring 10,000 lbs of HHW to the recycling center (approx. 100 residents at 100 lbs each). In the past, Friendswood has met the limits at a minimum twice per year. Based upon the cost per pound, this does not cover disposal cost and supplies. In the event Friendswood declines to participate at full cost, then the expense of disposal will also decline.

**GENERAL FUND  
REVENUE ENHANCEMENTS BY DEPARTMENT  
FISCAL YEAR 2010-2011**

Department	Total Revenue Enhancement	Enhancements By Category	Enhancement Details
Parks	\$26,350	Events & Programs	Revenue from the Community Center has dropped since Hurricane Ike with the closing of the facility for so long. Recommendation is to change up the programming to more of the one time seasonal events that people have enjoyed in the past. New programs proposed are below, some occur at different locations: Breakfast with Santa (\$600), Breakfast with the Easter Bunny (\$600), Halloween Spooky Tot (\$600), Teddy Bear Tea Party (\$600), Mother Daughter Tea Party (\$1,600), Super Hero Jam (\$1,600), Community Garage & Craft Sale (\$1,500), Midnight Basketball (\$2,000), Youth Dance Night (\$1,250), and partnership with Flip 'n Out (\$6,000).
Parks	\$5,000	Events & Programs	The Parks Department formerly allowed businesses to advertise in its brochure, however the Department has discontinued the practice. The Department will reinstitute the advertising and charge for the space. Limits to the number of ads will be established so it is not a coupon magazine and Parks would approve all ads and art.
Parks	\$18,000	Outdoor Pool	Increase the current outdoor pool user fee by \$1.00 for a total entry fee of \$2.00. The \$1.00 fee has been in effect for over ten years. In that same time there have been substantial increases in cost to operate the pool, i.e., chemicals, utilities, staff, etc. No effect on participation is anticipated.
Parks	\$600	Parks website business listing	In conjunction with Trick or Treat Trail and Hometown Christmas parade, offer vendors the opportunity for additional advertising on the Parks & Rec. website for a fee of \$25. Business participating in Parks events can have their business name listed on the event page for a fee, with a URL link to their website. Limited to these 2 events as they are supported directly by businesses participating in the events.

**GENERAL FUND  
REVENUE ENHANCEMENTS BY DEPARTMENT  
FISCAL YEAR 2010-2011**

Department	Total Revenue Enhancement	Enhancements By Category	Enhancement Details
Court	\$156,000	Fines & Forfeitures	Hire an additional Police Officer dedicated to serving and collecting on warrants. The current Officer assigned to warrants continues to serve in numerous administrative and law enforcement capacities. As such, one Officer to work over 14,600 warrants totaling \$4.4 million is insufficient. Additional Officer is estimated to produce \$156,000 in actual revenues, more than paying for the cost of the officer. This is consistent with the Council goal to Develop Strategies to Resolve Outstanding Warrants.
Fire	\$51,200	Fire Billing	City would begin to bill insurance companies for Fire Department services for collisions, vehicle fires and structure fires to assist in recouping the costs of services. For City residents, billing will only be made to insurance companies, not individuals. Structure fires will be billed based on 3rd party negligence. ETJ residents in MUD-paying districts will not be billed. We would use an agency similar to Intermedix, who bills for EMS calls, to do the billing and collecting for us. Revenues are based on 2008 and 2009 calls for service as calculated by a firm that has knowledge of collection rates and recovery from insurance companies and self-insured carriers.
<b>Total</b>	<b>\$888,488</b>		
<b>% of FY2011 base operating revenues (excludes Lease Proceeds)</b>	<b>1.8%</b>		<b>% of FY 2011 Total Revenues</b>

**GENERAL FUND  
BUDGET REDUCTIONS - BY DEPARTMENT  
FISCAL YEAR 2010-2011**

Department	Total Amount Reduced	% of Budget	Reductions By Category	Amount By Category	Reduction Details or Impact Analysis
City Council	\$6,020	5.5%	Various O & M	\$6,020	Public relations/promotional items, travel, professional development, cell phone plan savings, and eliminated Council contingency. Baytran membership replaced with Greater 288 Partnership.
City Secretary	\$10,378	3.5%	Various O & M	\$10,378	Overtime, codification of ordinances, furniture & office equipment, advertising, office supplies, etc.
City Manager	\$62,060	8.9%	Various O & M	\$11,060	Office supplies, wearing apparel, minor tools, professional development, travel, mileage, memberships, etc.
City Manager			Lobbyist Contract	\$51,000	Eliminate lobbyist contract; will use the Grants Coordinator for research of grants
Human Resources	\$77,395	10.5%	Wellness Program	\$26,700	Leaves \$6,000 for Wellness Program, but will not be able to offer citywide employees services such as bringing in a dietician, blood work, screenings, etc. Flu shots will not be included. Employees will need to pay for their own shots. Only aerobic classes will be offered.
Human Resources			Advertising	\$22,000	Would rely on City website, TML, TCMA, GFOAT, and other organization postings as well as other low cost avenues for advertising positions. Most applications reference the website as source of information. Leaves \$5,000 in the account for more expensive avenues for higher profile or executive positions.
Human Resources			Various O & M	\$28,695	Overtime, minor tools, professional development, police testing supplies, travel, wearing apparel, etc.

**GENERAL FUND  
BUDGET REDUCTIONS - BY DEPARTMENT  
FISCAL YEAR 2010-2011**

Department	Total Amount Reduced	% of Budget	Reductions By Category	Amount By Category	Reduction Details or Impact Analysis
Legal	\$12,004	1.8%	Various O & M	\$12,004	Professional development, travel, copier cost savings, books periodicals & subscriptions
Project Management	\$35,785	3.3%	Various O & M	\$25,885	Tuition reimbursement, office supplies, cellular communications, professional development, travel, etc.
Project Management			Management Consultant & ROW charges	\$9,900	Management consultants and ROW charges. Departments will have to seek funds within their budget for ROW needs not supported by an active project.
GIS	\$24,788	10.4%	Various O & M	\$24,788	Citywide GIS training; in-house consultants, professional development, supplies, books. Removed voter registration application that would have been developed.
Information Technology	\$108,227	11.6%	Reduce computer replacement	\$44,200	Reduction of 34 PC's will leave 3 available for replacement if PC cannot be fixed; some will be out of warranty. All PC's have a 3-year warranty.
Information Technology			Various O & M	\$64,027	W&S PC's moved to W&S Fund, professional development, travel, special equipment, phone system maint., transfer of appropriate software/hardware maintenance costs to other funds, such as Ticket Writer Maintenance, Click2Gov Water payment, Court OSSI Maintenance.

**GENERAL FUND  
BUDGET REDUCTIONS - BY DEPARTMENT  
FISCAL YEAR 2010-2011**

Department	Total Amount Reduced	% of Budget	Reductions By Category	Amount By Category	Reduction Details or Impact Analysis
Finance	\$68,416	3.9%	Personnel	\$36,535	Eliminate 1 person and supplement with a part-time position. Duties would be reorganized and existing staff would assume these. Slight increase in overtime may occur. The position would need to go back to full-time in a year for new health care reform changes related to payroll as well as new law effective Jan. 1 2012, where City would have to retain 3% from vendor payments and remit to IRS.
Finance			Various O & M	\$31,881	Professional development and travel, printing, wearing apparel, memberships, copier savings
Finance-Other Requirements	\$115,278	11.6%	Various O & M	\$87,023	Moved Utility Billing credit card fees to W&S Fund, moved appropriate telephone costs to W&S Fund; copier cost, medical supplies, rental of 3 storage units to cease and move boxes to old PD building.
			Rent	\$28,255	Public Affairs and KPB were going to move over to the Community Center after renovations had been made with departments moving to the old PD building. Move to old PD has been postponed; however go ahead and move PA and KPB as of October 1, 2010 and cease rental of space at the Sharp Building. May be dependent on when tax office moves to new PSB.
Library	\$7,520	4.0%	Various O & M	\$6,020	Minor tools & office equipment, printing, building & grounds, office supplies
Library			Programs	\$1,500	Librarian recommended fund summer reading club program entirely via alternative sources, such as "Friends of Pearland Library."

**GENERAL FUND  
BUDGET REDUCTIONS - BY DEPARTMENT  
FISCAL YEAR 2010-2011**

Department	Total Amount Reduced	% of Budget	Reductions By Category	Amount By Category	Reduction Details or Impact Analysis
Inspections Services	\$104,317	9.4%	Personnel	\$69,435	Due to continued slower development, one Permit Clerk position eliminated, which has been vacant; workload has been picked up by existing staff; and one Building Inspector position converted to part-time; at current rate the existing 4 certified inspectors can perform plumbing inspections.
Inspections Services			Clean-up	\$7,000	Reduce amount budgeted for the clean up and demolition of substandard buildings. \$15,000 budget, only used \$7,610 in 2009 and nothing spent to date yet in 2010.
Inspections Services			Various O & M	\$27,882	Overtime, office supplies, minor tools, parts and commercial account, wearing apparel, printing and professional development
Animal Control	\$40,210	6.3%	Personnel	\$11,334	Eliminate one PT Shelter Attendant. Shelter is currently open 7 days a week. The part-time personnel work the weekends and two nights a week. Customer service on Saturday and Sunday may be reduced, which may cause adoptions to drop.
Animal Control			Various O & M	\$28,876	Wearing apparel, hardware, tuition reimbursement, minor tools, programs, building & grounds, printing, training, membership dues, etc.
Public Affairs	\$32,571	9.5%	Pearland In Motion	\$16,075	PIM reduced to three mailings per year instead of four. Another option was to e-mail and use Website; however, citizen survey ranked this as high means of citizens receiving information.

**GENERAL FUND  
BUDGET REDUCTIONS - BY DEPARTMENT  
FISCAL YEAR 2010-2011**

Department	Total Amount Reduced	% of Budget	Reductions By Category	Amount By Category	Reduction Details or Impact Analysis
Public Affairs			Various O & M	\$16,496	GroupBuilder ad campaign reduced as big push in this fiscal year and significant spike in new users leveled off, miscellaneous video broadcast, programming.
Municipal Court	\$65,147	8.9%	Personnel	\$23,299	Reduce one full-time Deputy Court Clerk to part-time. Workload would increase on existing staff as number of charges still 25,000 annually; quality of work may be affected as well as ability to serve customers in a timely manner.
Municipal Court			Personnel - Judges	\$4,560	Discontinue 2nd jury trial a month. Current set dates out 30-45 days; this would result in a 60 day set day; will still be within industry standards.
Municipal Court			Personnel - Judges	\$4,560	Judge attends but is not required to be at pre-trial prosecutor conferences. The Judge currently does not attend pro se hearings and reviews the arrangements later. Follow this same process with pre-trial prosecutor conferences.
Municipal Court			Various O & M	\$32,728	Advertising, professional development, printing, one jury trial per month, no judge at pre-trials, postage, etc.
Planning	\$115,555	20.9%	Personnel	\$98,140	Eliminate Plat Administrator position. Platting reduced due to slow growth (22 Final and 4 Preliminary Plats thru April). Functions can be absorbed by the rest of the staff with minor reorganization of duties and staff is well trained to take on these duties.
Planning			Various O & M	\$17,415	P&Z Training & Conferences, professional development, printing, office supplies, etc.

**GENERAL FUND  
BUDGET REDUCTIONS - BY DEPARTMENT  
FISCAL YEAR 2010-2011**

Department	Total Amount Reduced	% of Budget	Reductions By Category	Amount By Category	Reduction Details or Impact Analysis
Police	\$769,208	4.6%	Personnel	\$244,282	Eliminate 4 vacant Officer positions out of 9 positions currently vacant. Will not affect the number of Officers on the street as with current staffing able to maintain 15 officers minimum on the day shift as opposed to 12 on an 8-hour shift; 15 minimum on nights versus 15 on evenings and 11 on nights on the 8-hour shift. Currently have more or the same number of Officers on the street. Of the 5 vacant positions remaining, of which 3 are replacements of positions previously filled, the City will actually be adding 2 more Officers on the street than in the past, meeting Council's goal of more officers on the street.
Police			Overtime	\$214,000	Overtime reductions spread throughout various divisions. (Admin \$2,500, Patrol \$120,000, CID \$14,800, CS \$10,000, SS \$6,000, Jail \$21,700, DOT \$3,200, SRO \$9,800, Traffic \$7,500, SIU \$18,500). With a 12-hour shift more Officers are on the street; do not call in to backfill unless below minimums, manage overtime for holidays, special events, and for holidays when personnel are paid 2.5 times their regular rate.
Police			Various O & M	\$57,530	Office supplies, jail repair, parts, commercial
Police			Recruitment, CADET Academy, Polygraphs	\$29,421	Less positions to recruit for as well as less applicant polygraphs. Hire already certified officers, removing funds for CADET academy (\$15,421).

**GENERAL FUND  
BUDGET REDUCTIONS - BY DEPARTMENT  
FISCAL YEAR 2010-2011**

Department	Total Amount Reduced	% of Budget	Reductions By Category	Amount By Category	Reduction Details or Impact Analysis
Police			Vehicles	\$183,975	Delay replacing 5 replacement vehicles, leaving 4 up for replacement.
Police			Utilities	\$40,000	Based on current bills for the new PSB, reduce anticipated cost of electricity.
Fire Department	\$92,249	3.4%	Personnel	\$12,364	Eliminated one vacant part-time Administrative Clerk. No impact.
Fire Department			Various O & M	\$79,885	Wearing apparel, electrical supplies, minor tools, hose and connections, buildings & grounds, special equipment, books/library, printing, etc.
Fire Marshal/EOC	\$18,448	2.6%	Various O & M	\$18,448	Wearing apparel, buildings & grounds, fire safety manuals, cell phone plan savings, minor tools, training, travel, printing, parts, office supplies, coffee, and fire prevention materials.
EMS	\$1,126	0.03%	Various O & M	\$1,126	Copier savings and cell phone plan savings
Parks	\$303,611	4.1%	Community Band	\$7,000	The Parks Department can continue to offer a practice location, however, this reduction will eliminate funding for their supplies and director. Could result in dissolving of community band, affecting the approximately 40 members.
Parks			Recycling Center hours reduced	\$10,000	Currently operate the Center from 8-5 M-F and 9-1 on Saturdays. Reduce hours during the week to 12-5, which reduces part-time hours per week. No significant impact on service levels as lunch hour and the Saturdays are the busiest times; in line with hours of similar facilities.

**GENERAL FUND  
BUDGET REDUCTIONS - BY DEPARTMENT  
FISCAL YEAR 2010-2011**

Department	Total Amount Reduced	% of Budget	Reductions By Category	Amount By Category	Reduction Details or Impact Analysis
Parks			Programs - Athletics	\$4,000	Program introduces participants to sports, such as basketball, youth football, etc. Program has few participants and is offered at a loss to the City. Program can be re-designed, however eliminated for FY2011.
Parks			Programs - Athletics	\$14,228	Utilize 1 referee instead of 2 during youth basketball games in the 8 and under division (\$4,580). Reduce the number of youth footballs and basketballs for practice from 12 per team to 3 per team (\$2,200) and use generic jerseys in both Youth Basketball and Youth Football instead of Replica NFL and NBA jerseys (\$3,948). Eliminate the 2 practices a week during game time. Teams would have 2 practices a week prior to game play and then once games start, one practice a week and the games.
Parks			Programs-Special Events	\$12,400	Discontinue donating 20,000 eggs to the big Easter egg hunt in Pearland (\$2000), will be a success without them. Move Trick or Treat Trail from Independence Park to the visitor parking lot at Pearland High School, reduces the need for shuttles (\$1,000). Cancel Friday Nite Flicks (\$7,000), low attendance and PTC hosts movies through-out the year. Staff was proposing to add a Families and Flashlight program where you come to the Park at night, however will not begin program (\$2,400).

**GENERAL FUND  
BUDGET REDUCTIONS - BY DEPARTMENT  
FISCAL YEAR 2010-2011**

Department	Total Amount Reduced	% of Budget	Reductions By Category	Amount By Category	Reduction Details or Impact Analysis
Parks			Programs - Srs.	\$6,144	Staff will put on programs versus contracting services (\$2819), reduce the snacks/food budget for seniors by (\$3325) reduce paper products and cost savings adjustments that will not affect service.
Parks			Brochure and Brochure Printing	\$28,000	Take the production of the brochure in house using our new Marketing Manager and recent purchase of needed software (\$5000). Alter the size of the brochure (reduction in pages or smaller pages) (\$23,000).
Parks			After School Program Bus Transportation	\$15,000	Use the Senior Center bus instead of the PISD bus to reduce this expense. The Senior Bus Driver will accommodate the after school program.
Parks			Karate Program	\$5,000	Net reduction; program will be altered where the instructor would take the registration and the fee and pay the City a rental fee. On-line registration will be eliminated.
Parks			Outdoor Pool hours altered	\$8,000	Eliminate late hours 8-10 p.m. timeframe based on 50 days of operation. Typically not families during these hours and could result in PM rentals.
Parks			Personnel	\$44,437	Combine function of two vacant positions into one and eliminate the Accounting Associate position. Main office hours will change from 7:30 - 5:30 to 8 to 5, however the kiosk will be available to customers.

**GENERAL FUND  
BUDGET REDUCTIONS - BY DEPARTMENT  
FISCAL YEAR 2010-2011**

Department	Total Amount Reduced	% of Budget	Reductions By Category	Amount By Category	Reduction Details or Impact Analysis
Parks			Various O & M	\$149,402	Contract employment, repair & maintenance, chemicals, program supplies, brochure production, cell phone, landscape, snack/food, wearing apparel, professional development, etc.
Engineering	\$85,040	7.4%	Personnel	\$49,526	Eliminate vacant Engineering Inspector II due to slow down in development of subdivisions as well as commercial development. Existing staff are servicing the various projects.
Engineering			Engineering Services	\$25,000	Reduce John Hargrove contract, transportation planning services and Traffic Data and Associates since development has been down and the time required for new development projects not currently needed.
Engineering			Various O & M	\$10,514	Wearing apparel, minor tools, professional development, travel, overtime, cell phone plan savings
PW-Administration	\$8,370	4.2%	Various O & M	\$8,370	Travel, tuition reimbursement, cell phone plan savings (\$7,020)
PW-Traffic Operations and Maintenance	\$62,794	9.6%	Various O & M	\$62,794	Outsourcing of signal maintenance and bucket truck rental if request to fund additional positions and bucket truck were not funded. 2 additional positions were funded, enabling budget reduction.
Fleet Maintenance	\$55,577	11.4%	Personnel	\$55,577	Eliminate vacant Electrician position, has been vacant for about 8 months. Use contractor when needed as in the past and as is being done currently.

**GENERAL FUND  
BUDGET REDUCTIONS - BY DEPARTMENT  
FISCAL YEAR 2010-2011**

Department	Total Amount Reduced	% of Budget	Reductions By Category	Amount By Category	Reduction Details or Impact Analysis
Streets & Drainage	\$1,051,500	23.4%	Street Rehab	\$620,000	Reduced budget down to \$100,000 and plan to carryover remaining funds from FY2010 of \$500,000 that will not be used, for a total of \$600,000 for FY2011. Hamm will not get done, however planned work is CR403, Bailey, Orange, Plum, Old Alvin, Fite and Harkey. This will be accomplished using a "Road Hog" for regular and larger asphalt patching, independently or in conjunction with existing 2-man patch truck. This will delay the necessity for rehab work by Brazoria County, and lessen the City's dependence upon Brazoria County for large patch work, as the Road Hog can make repairs currently done by the County. See more details on "Road Hog" in funded items.
Streets & Drainage			Sidewalk repair and improvements	\$428,000	Original budget \$678,000, reduced to \$250,000. Funded in FY2011 with remaining certificates of obligation.
Streets & Drainage			Various O & M	\$3,500	Uniform contract, contingent on success of negotiations of uniform contract to reduce cost for uniforms not being laundered.
<b>GRAND TOTAL:</b>	<b>\$3,333,594</b>	<b>6.7%</b>		<b>\$3,333,594</b>	

**WATER & SEWER FUND (W&S)  
BUDGET REDUCTIONS - BY DEPARTMENT  
FISCAL YEAR 2010-2011**

Department	Total Amount Reduced	% of Budget	Reductions By Category	Amount By Category	Reduction Details or Impact Analysis
Lift Station	\$7,700	1.2%	Various O & M	\$7,500	Includes: Chemicals, vehicle repairs, professional development, travel, etc.
Wastewater Treatment	\$49,659	1.5%	Various O & M	\$49,659	Includes: Hardware, rental of equipment, utilities, professional development, etc.
Water Production	\$25,850	9.7%	Various O & M	\$25,850	Includes: rental of equipment, professional development, maintenance of water wells, and \$8,250 in chemical savings due to on-line bidding where we expect to gain better pricing from more competition.
W&S Distribution & Collection	\$93,130	5.3%	Various O & M	\$93,130	Includes: Hardware, minor tools & equipment, pipe & repair parts, vehicle repairs, special services, and professional development.
W&S Construction	\$46,866	4.7%	Various O & M	\$46,866	Includes: Minor tools & office equipment, pipe & parts, vehicle repairs, special services, and professional development.
W&S Revenue Collection	\$178,459	1.1%	Various O & M	\$3,012	Includes: Wearing apparel and cell phone savings.

**WATER & SEWER FUND (W&S)  
BUDGET REDUCTIONS - BY DEPARTMENT  
FISCAL YEAR 2010-2011**

Department	Total Amount Reduced	% of Budget	Reductions By Category	Amount By Category	Reduction Details or Impact Analysis
W&S Revenue Collection			Water Meters	\$130,000	There were approx. 4000 registers from the last billing were the meter readings were invalid or did not read at all. The City has budgeted and replaced 2000 registers a year in order to keep this number manageable. When registers do not read and/or invalid, field technicians have to go out and do manual reads. As we replace some registers, others fail. This reduction is to reduce the replaced meters in half for FY2011, which will result in increasing number of invalids and no reads.
W&S Revenue Collection			Water Meters	\$45,447	Last year the City budgeted and implemented a meter replacement program whereby meters over 10 years or which had 1 million of usage would begin to be replaced. We budgeted to replace 1000 meters annually, this reduction will cut the number to 770 meters or 77% of 1000 meters.
<b>Total</b>	<b>\$401,664</b>			<b>\$401,464</b>	
<b>% of Operating Budget (excludes debt service and transfers)</b>		<b>2.7%</b>			<b>% of Total Budget</b>

**FY 2011 ADOPTED BUDGET  
SUMMARY ALL FUNDS  
REVENUES AND EXPENDITURES**

REVENUES	FY2009 ACTUAL	FY2010 AMENDED BUDGET	FY2010 YEAR END PROJECTION	FY2011 ADOPTED BUDGET
Property Taxes	\$ 31,349,024	\$ 32,219,057	\$ 32,508,385	\$ 32,961,630
Sales Taxes	20,561,899	21,458,099	19,273,289	19,758,025
Licenses and Permits	2,079,583	2,048,457	2,151,584	2,078,655
Fines and Forfeitures	2,325,256	2,676,255	2,513,696	2,826,013
Charges For Services	42,320,000	40,105,903	39,535,439	42,259,821
Franchise Fees	5,074,622	5,201,751	5,153,140	5,431,118
Interest Income	1,602,497	1,026,080	371,170	201,450
Hotel/Motel Occupancy Tax	456,872	770,210	495,544	621,700
Bond/Lease Proceeds	18,202,035	82,225,680	63,816,094	13,084,012
Grant Revenue	660,844	2,379,741	2,397,803	1,007,135
Miscellaneous	16,975,446	7,293,506	8,006,532	5,369,276
Other Revenue Sources	962,303	4,856,855	4,186,830	2,433,139
<b>TOTAL REVENUES</b>	<b>\$ 142,570,381</b>	<b>\$ 202,261,594</b>	<b>\$ 180,409,506</b>	<b>\$ 128,031,974</b>
Transfers from Other Funds	22,990,260	18,294,236	11,910,245	13,196,869
<b>TOTAL AVAILABLE RESOURCES</b>	<b>\$ 165,560,641</b>	<b>\$ 220,555,830</b>	<b>\$ 192,319,751</b>	<b>\$ 141,228,843</b>

EXPENDITURES				
General Government	\$ 7,621,414	\$ 8,474,639	\$ 8,030,864	\$ 7,971,302
Public Safety	22,025,695	24,411,657	23,837,073	23,992,965
Community Services	3,204,702	3,891,016	3,833,917	3,194,975
Public Works	38,744,199	37,557,996	37,444,750	36,410,038
Utility Billing	1,699,592	1,938,193	2,012,724	2,056,492
Parks & Recreation	5,753,141	6,651,784	6,319,043	7,418,540
Debt Service	20,673,407	24,231,074	23,095,470	25,506,025
Construction <sup>1</sup>	236,393,414	146,740,893	137,928,805	14,347,178
Insurance Coverage	790,470	855,974	872,007	970,159
Economic Development Corporation	14,147,166	11,993,534	9,550,065	5,847,094
Other <sup>2</sup>	1,870,414	3,050,930	2,955,360	2,326,661
<b>TOTAL EXPENDITURES</b>	<b>\$ 352,923,614</b>	<b>\$ 269,797,690</b>	<b>\$ 255,880,078</b>	<b>\$ 130,041,429</b>
Transfers to Other Funds	22,990,260	18,293,966	11,910,243	13,196,869
<b>TOTAL EXPENDITURES AND OTHER USES</b>	<b>\$ 375,913,874</b>	<b>\$ 288,091,656</b>	<b>\$ 267,790,321</b>	<b>\$ 143,238,298</b>
Revenues Over/(Under) Expenditures	(210,353,233)	(67,535,826)	(75,470,570)	(2,009,455)

<sup>1</sup>Capital projects are budgeted for project length. Construction is based on annual funding and not dollars spent.

<sup>2</sup>Other includes expenditures for all Special Revenue Funds, excluding transfers.

**FY 2011 ADOPTED BUDGET  
SUMMARY ALL FUNDS  
ANALYSIS OF FUND BALANCE AND CASH EQUIVALENTS**

<b>FUND</b>	<b>FY 2011 ADOPTED BEG BALANCE</b>	<b>FY 2011 ADOPTED REVENUES</b>	<b>FY 2011 ADOPTED EXPENDITURES</b>	<b>FY 2011 ADOPTED END BALANCE</b>
General Fund	\$ 10,509,263	\$ 48,976,401	\$ 49,666,944	\$ 9,818,720
Special Revenue Funds	4,153,450	2,395,913	2,818,917	3,730,445
Governmental Capital Project Funds Summary	1,471,617	11,262,827	9,565,072	3,169,372
Governmental Debt Service Fund	6,389,613	23,590,169	25,506,025	4,473,757
Proprietary Funds	10,191,641	35,709,089	36,899,851	8,631,175
Proprietary Capital Project Funds Summary	2,864,920	11,338,332	11,114,601	1,841,229
Internal Service Fund	(15,020)	985,179	970,159	0
P.E.D.C. Fund	4,608,795	6,970,933	6,696,729	4,882,999
<b>FY 2011 ADOPTED BUDGET</b>	<b>\$ 40,174,279</b>	<b>\$ 141,228,843</b>	<b>\$ 143,238,298</b>	<b>\$ 36,547,698</b>

**FY 2011 ADOPTED BUDGET  
SPECIAL REVENUE FUNDS  
ANALYSIS OF FUND BALANCE**

<b>FUND</b>	<b>FY 2011 ADOPTED BEG BALANCE</b>	<b>FY 2011 ADOPTED REVENUES</b>	<b>FY 2011 ADOPTED EXPENDITURES</b>	<b>FY 2011 ADOPTED END BALANCE</b>
17 Court Security	\$ 132,637	\$ 51,666	\$ 66,772	\$ 117,531
18 City Wide Donation	24,463	22,317	5,591	41,189
19 Court Technology	192,410	63,329	62,326	193,413
23 Court Juvenile Management Fund	19,555	62,934	43,030	39,459
25 Emergency Management Buy Out Fund	0	0	0	0
35 Traffic Impact Improvement Fund	546,405	1,093	0	547,498
43 Regional Detention	4,032	0	0	4,032
45 Hotel/Motel Tax	1,379,781	624,525	569,529	1,434,777
46 Park Donations	31,627	67,062	68,000	30,689
47 Park & Recreation Development	1,164,699	51,100	474,776	741,023
49 Tree Trust	6,248	7	5,000	1,255
55 Sidewalk	214,659	25,455	0	240,114
60 Police State Seizure	173,752	50,154	137,542	86,364
62 Federal Police	24,605	49	0	24,654
101 Grant	40,265	798,917	809,087	30,095
105 Community Development	205	326,128	326,087	246
116 Community Development - Recovery	0	0	0	0
120 Management District 1	198,106	0	0	198,106
140 University of Houston	0	251,177	251,177	0
<b>TOTAL</b>	<b>\$ 4,153,450</b>	<b>\$ 2,395,913</b>	<b>\$ 2,818,917</b>	<b>\$ 3,730,445</b>

**FY 2011 ADOPTED BUDGET  
GOVERNMENTAL CAPITAL PROJECT FUNDS  
ANALYSIS OF FUND BALANCE**

<b>FUND</b>	<b>FY 2011 ADOPTED BEG BALANCE</b>	<b>FY 2011 ADOPTED REVENUES</b>	<b>FY 2011 ADOPTED EXPENDITURES</b>	<b>FY 2011 ADOPTED END BALANCE</b>
50 Capital Projects General	\$ 153,082	\$ 3,225,033	\$ 3,344,065	\$ 34,050
68 Capital Projects-CO 2001	2,182,231	3,700	519,706	1,666,225
70 Capital Projects Mobility GO 2001	250,964	23,000	273,964	0
200 Capital Projects-CO 2006	(316,042)	684,192	41,224	326,926
201 Capital Projects-CO 2007	1,394,488	27,500	1,421,988	0
202 Capital Projects-GO 2007A	463,984	1,870,000	2,095,461	238,523
203 Capital Projects-GO 2009	(2,657,090)	5,429,402	1,868,664	903,648
<b>TOTAL</b>	<b>\$ 1,471,617</b>	<b>\$ 11,262,827</b>	<b>\$ 9,565,072</b>	<b>\$ 3,169,372</b>

**FY 2011 ADOPTED BUDGET  
INDIVIDUAL PROPRIETARY FUNDS  
ANALYSIS OF FUND BALANCE AND CASH EQUIVALENTS**

<b>FUND</b>	<b>FY 2011 ADOPTED BEG BALANCE</b>	<b>FY 2011 ADOPTED REVENUES</b>	<b>FY 2011 ADOPTED EXPENDITURES</b>	<b>FY 2011 ADOPTED END BALANCE</b>
30 Water & Sewer Fund	\$ 10,171,189	\$ 28,265,262	\$ 29,458,867	\$ 8,607,880
31 Solid Waste Fund	20,452	7,443,827	7,440,984	23,295
42 Utility Impact Fee Fund	425,052	2,850,860	2,240,399	239,189
44 Shadow Creek Impact Fee	2,465,459	1,257,024	2,337,626	933,759
67 W & S Revenue Bonds 1999	(322,170)	7,229,948	6,411,576	496,202
301 Water/Sewer Pay As You Go CIP	296,579	500	125,000	172,079
<b>TOTAL</b>	<b>\$ 13,056,561</b>	<b>\$ 47,047,421</b>	<b>\$ 48,014,452</b>	<b>\$ 10,472,404</b>

**FY 2011 ADOPTED BUDGET  
P.E.D.C.  
ANALYSIS OF FUND BALANCE**

<b>FUND</b>	<b>FY 2011 ADOPTED BEG BALANCE</b>	<b>FY 2011 ADOPTED REVENUES</b>	<b>FY 2011 ADOPTED EXPENDITURES</b>	<b>FY 2011 ADOPTED END BALANCE</b>
15 Economic Development Fund	\$ 4,608,795	\$ 6,970,933	\$ 6,696,729	\$ 4,882,999
<b>TOTAL</b>	<b>\$ 4,608,795</b>	<b>\$ 6,970,933</b>	<b>\$ 6,696,729</b>	<b>\$ 4,882,999</b>

## **FY 2011 ANNUAL BUDGET PROPERTY TAX COLLECTIONS**

### **OVERVIEW**

The City's property tax is levied each October 1 on the certified assessed value as of January 1 for all real and personal property. The appraisal of property is the responsibility of the Brazoria, Fort Bend and Harris County Central Appraisal Districts, as the City lies in all three Districts. Appraisals may be challenged through various appeals and, if necessary, legal action. The City is permitted by the State of Texas Constitution to levy taxes up to \$2.50 per \$100 of assessed valuation for general government services including the payment of principal and interest on general obligation long-term debt. In tax year 1998, TIRZ #2 was formed, which is the Shadow Creek Ranch development. Taxes assessed and collected by the participating entities over and above the base value of the property upon creation of the TIRZ are deposited to the benefit of the TIRZ to support improvements within the TIRZ. The City contracts with Brazoria County for the billing and collection of property taxes. The budget, as adopted, is based on certified values from Brazoria County and preliminary values from Fort Bend and Harris Counties.

The net taxable value based on values used totals \$6,360,152,021, a 0.64% or \$40.2 million increase over the current adjusted tax roll. Based on preliminary numbers, new value totals \$171.5 million, lower than in previous years due to the slowdown in residential and commercial development, however is offset by lower value on residential and commercial properties by \$211.7 million. As the average home value has remained relatively flat, it is assumed that most of the reduction on existing property is on commercial properties. The TIRZ value is estimated at \$1,397,226,785, a 4.0% or \$54.1 million increase over last year.

The tax rate for the adopted budget totals \$0.6651 per \$100 valuation, an increase of \$0.0125 or 1.9%. The budget allocates \$0.4500 of the tax rate to the Debt Service Fund to support current and future debt and \$0.2151 to the General Fund, for a total tax rate of \$0.6651. The General Fund component of the tax rate, which is a reduction of half a cent, from \$0.2201 to \$0.2151, is a reallocation to the Debt Service Fund. The Debt Service tax rate increases by \$0.0175, from \$0.4325 to \$0.4500.

The tax analysis prepared for the \$162 million bond referendum showed \$0.49 to the Debt Service Fund for fiscal year 2011. The adopted Debt Service tax rate is 4.00 cents lower than anticipated. This is mainly due to significant savings on bond funded capital projects, resulting in lower than anticipated bond issuances and delay of capital projects.

The City can fund Debt Service and operations with use of fund balance, lower bond issuance, efficient operations, incorporating \$3.4 million in operating budget reductions, and by a slight increase in the tax rate. If the City had not been able to incorporate strategies such as moving back some bond funded projects and reducing operations, the tax rate increase would have needed to be higher.

Based on these assumptions and a 98% collection rate, a tax levy of \$9,107,096 will be conveyed to the TIRZ and \$32,215,630 will remain with the City.

# CITY OF PEARLAND TAX COLLECTIONS

	FY 2010 CERTIFIED LEVY	FY 2010 ADJUSTED LEVY	FY 2010 YEAR END PROJECTION	FY 2011 PRELIMINARY ROLL
<b>REVENUES</b>				
City Levy - 100%	31,808,791	32,347,210	32,347,210	32,873,093
TIRZ - 100%	8,994,810	8,765,405	8,765,405	9,292,955
<b>TOTAL at 100%</b>	<b>40,803,602</b>	<b>41,112,615</b>	<b>41,112,615</b>	<b>42,166,048</b>

Collection Rate	100%	100%	98.4%	98.0%
-----------------	------	------	-------	-------

## ALLOCATION:

General Fund	10,729,105	10,910,714	10,769,083	10,418,857
Debt Service Fund	21,079,686	21,436,496	21,066,660	21,796,773
TIRZ	8,994,810	8,765,405	8,633,924	9,107,096
<b>TOTAL ALLOCATION</b>	<b>40,803,602</b>	<b>41,112,615</b>	<b>40,469,667</b>	<b>41,322,726</b>
				98%

Tax Year	Certified 2009*	Adjusted 2009	Preliminary 2010
Taxable Value	6,252,467,308	6,319,950,453	6,360,152,021
TIRZ Added Value	1,378,303,736	1,343,151,260	1,397,226,785
<b>Taxable Value to City</b>	<b>4,874,163,572</b>	<b>4,976,799,193</b>	<b>4,962,925,236</b>

## Tax Rate per \$100

General Fund	0.2201	0.2151
Debt Service Fund	0.4325	0.4500
<b>Total Tax Rate</b>	<b>0.6526</b>	<b>0.6651</b>

## Tax Rate Split

General Fund	33.73%	32.34%
Debt Service Fund	66.27%	67.66%
<b>Total</b>	<b>100.00%</b>	<b>100.00%</b>

Note: Includes values pending at time of certification.

## 2010 Property Tax Rates in City of Pearland

This notice concerns 2010 property tax rates for the City of Pearland. It presents information about three tax rates. Last year's tax rate is the actual rate the taxing unit used to determine property taxes last year. This year's effective tax rate would impose the same total taxes as last year if you compare properties taxed in both years. This year's rollback tax rate is the highest tax rate the taxing unit can set before taxpayers can start tax rollback procedures. In each case these rates are found by dividing the total amount of taxes by the tax base (the total value of taxable property) with adjustments as required by state law. The rates are given per \$100 of property value.

### Last Year's Tax Rate:

Last year's operating taxes	\$13,119,918
Last year's debt taxes	\$25,780,847
Last year's total taxes	\$38,900,765
Last year's tax base	\$5,960,889,519
Last year's total tax rate	0.652600 /\$100

### This year's effective tax rate:

Last year's adjusted taxes (after subtracting taxes on lost property)	\$30,173,531
/ This year's adjusted tax base (after subtracting value of new property)	\$4,511,875,151
= This year's effective tax rate	0.668758 / \$100

*(Maximum rate unless unit publishes notices and holds hearings.)*

### This year's rollback tax rate:

Last year's adjusted operating taxes (after subtracting taxes on lost property and adjusting for any transferred function, tax increment financing, state criminal justice mandate, and/or enhanced indigent health care expenditures).	\$10,178,922
/ This year's adjusted tax base	\$4,511,875,151
= This year's effective operating rate	0.225603 / \$100
<b>x 1.08</b> = this year's maximum operating rate	0.243651 / \$100
+ This year's debt rate	0.450000 / \$100
= This year's total rollback rate	0.693651 / \$100

### Statement of Increase/Decrease

If CITY OF PEARLAND adopts a 2010 tax rate equal to the effective tax rate of \$0.668758 per \$100 of value, taxes would decrease compared to 2009 taxes by \$7,575,251.

### Schedule A - Unencumbered Fund Balances

The following estimated balances will be left in the unit's property tax accounts at the end of the fiscal year. These balances are not encumbered by a corresponding debt obligation.

Type of Property Tax Fund	Balance
MAINTENANCE & OPERATIONS	\$10,550,568
INTEREST & SINKING	\$6,389,616

### Schedule B - 2009 Debt Service

This unit plans to pay the following amounts for long-term debts that are secured by property taxes. These amounts will be paid from property tax revenues (or additional sales tax revenues, if applicable).

Description of Debt	Principal or Contract Payment to be Paid from Property Taxes	Interest to be Paid from Property Taxes	Other Amounts to be Paid	Total Payments
COMBINED BONDS	\$7,486,000	\$13,510,855	\$39,725	\$21,036,580
MUD REBATES	\$0	\$0	\$3,910,777	\$3,910,777
SHORT TERM DEBT	\$455,494	\$103,174	\$0	\$558,668
FEES	\$0	\$0	\$0	\$0
Total Required for 2010 Debt Service				\$25,506,025
- Amount (if any) paid from funds listed in Schedule A				\$2,864,029
- Amount (if any) paid from other resources				\$1,563,396
- Excess collections last year				\$0
= Total to be paid from taxes in 2010				\$21,078,600
+ Amount added in anticipation that the unit will collect only 100.00% of its taxes in 2010				\$0
= Total Debt Levy				\$21,078,600

This notice contains a summary of actual effective and rollback tax rates' calculations. You can inspect a copy of the full calculations at 451 N Valesco Angleton, Texas.

Name of Person Preparing This Notice: Ro'Vin Garrett, RTA  
 Title: Tax Assessor-Collector  
 Date Prepared: July 24, 2010

## ASSESSED VALUATION, TAXES LEVIED AND TAXES COLLECTED

### TEN YEAR SUMMARY OF ASSESSED VALUATION WITH ESTIMATE FOR FISCAL YEAR 2009-2010 AND ADOPTED FOR FISCAL YEAR 2010-2011

YEAR	ASSESSED VALUATION	TAX RATE	TOTAL TAX LEVY	CURRENT TAX COLLECTIONS	% OF CURRENT TAXES COLLECTED	DELINQUENT TAX COLLECTION
1998-1999	1,180,381,187	0.6950	8,147,473	7,992,304	98.10%	96,094
1999-2000	1,320,032,285	0.6950	9,173,950	9,022,542	98.35%	119,461
2000-2001	1,563,403,093	0.6860	10,863,316	10,609,654	97.66%	179,483
2001-2002	1,875,009,660	0.6860	12,890,017	12,477,283	96.80%	199,030
2002-2003	2,049,246,251	0.6860	14,880,007	14,575,297	97.95%	343,374
2003-2004	2,343,903,166	0.6960	18,030,473	17,633,986	97.80%	358,048
2004-2005	2,755,557,144	0.6948	21,073,788	20,576,812	97.64%	440,000
2005-2006	3,576,439,129	0.6744	24,284,567	23,690,031	97.55%	450,000
2006-2007	4,412,821,949	0.6526	28,819,229	*** 28,235,276	97.97%	276,124
2007-2008	5,389,790,165	0.6526	35,035,569	34,461,652	98.36%	310,112
2008-2009	5,904,826,560	0.6526	38,368,354	37,820,603	98.57%	592,199
<b>*2009-2010</b>	<b>6,319,950,453</b>	<b>0.6526</b>	<b>41,112,615</b>	<b>40,469,667</b>	<b>98.44%</b>	<b>305,000</b>
<b>**2010-2011</b>	<b>6,360,152,021</b>	<b>0.6651</b>	<b>42,166,048</b>	<b>41,322,726</b>	<b>98.00%</b>	<b>350,000</b>

### DISBURSEMENTS OF AD VALOREM TAX LEVY

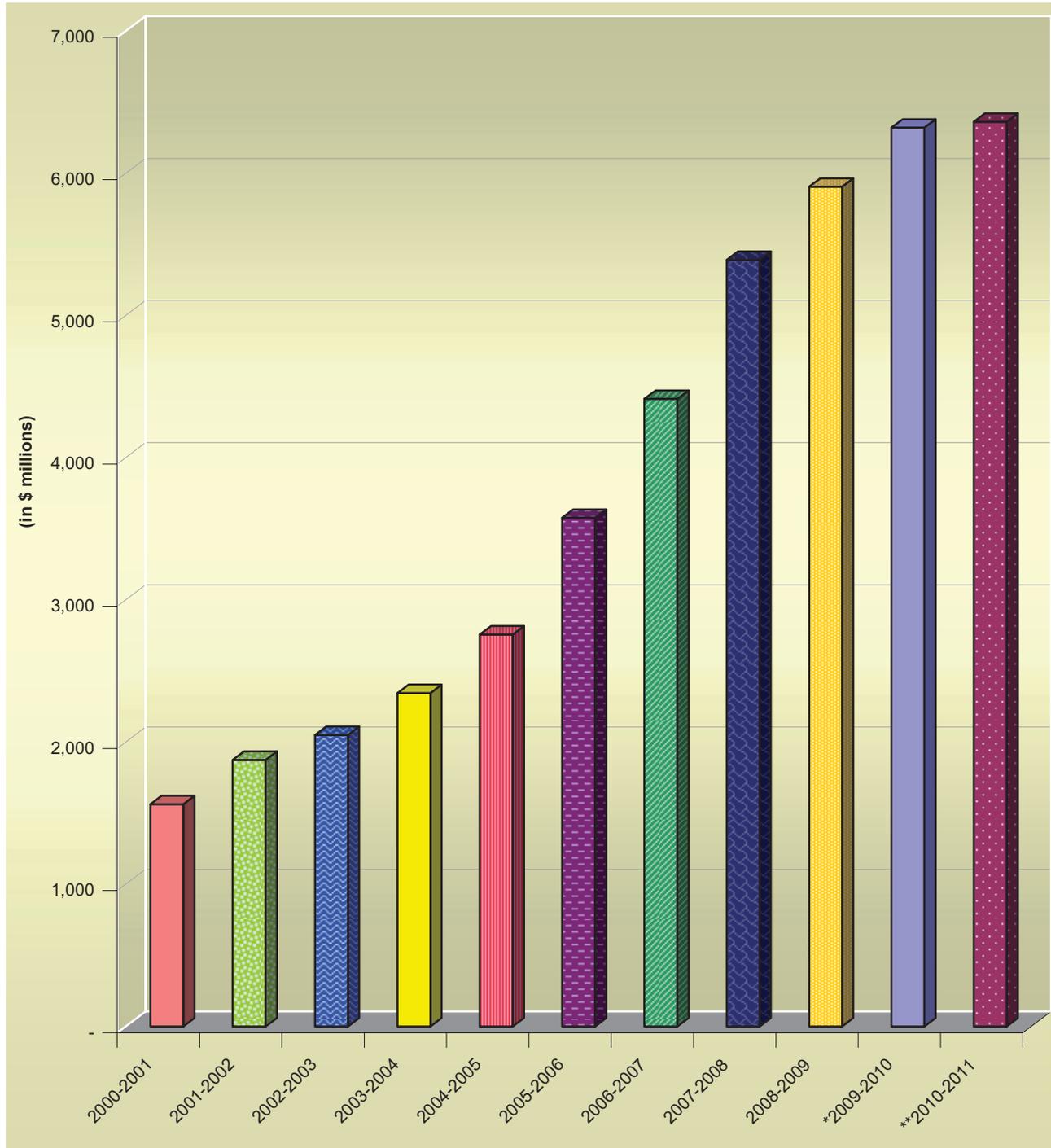
REQUIREMENTS	ACTUAL 2009-2010 Tax Rate	ESTIMATED 2009-2010 Distribution	ADOPTED 2010-2011 Tax Rate**	ADOPTED 2010-2011 Distribution**
GENERAL FUND	0.2201	10,769,083	0.2151	10,418,857
DEBT SERVICE FUND	0.4325	21,066,660	0.4500	21,796,773
TIRZ	-	8,633,924	-	9,107,096
<b>TOTAL</b>	<b>0.6526</b>	<b>40,469,667</b>	<b>0.6651</b>	<b>41,322,726</b>

\*Estimated at 98% collections.

\*\*Adopted

\*\*\*Total Tax Levy includes Brazoria County MUD 1 annexed December 31, 2006.

## ASSESSED VALUATION



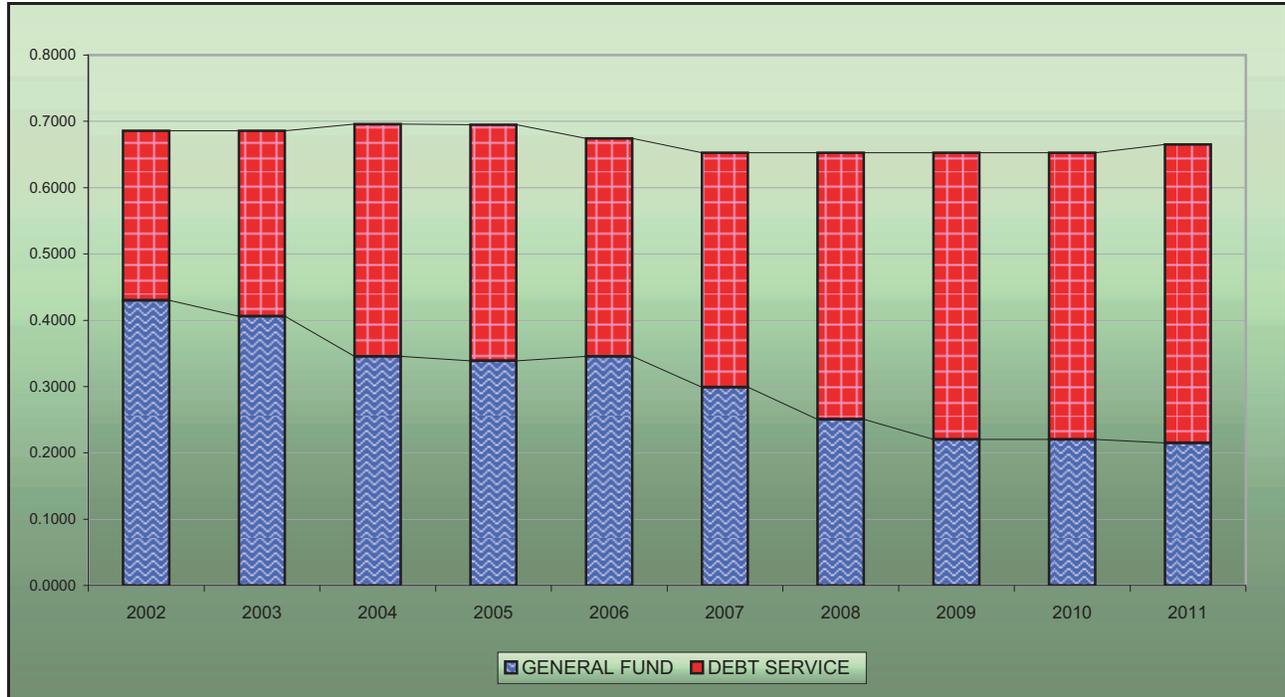
## TAX RATE DISTRIBUTION

### LAST TEN YEARS AND CURRENT FOR FISCAL YEAR 2009-2010 AND ADOPTED FOR FISCAL YEAR 2010-2011

FISCAL YEAR	GENERAL FUND	DEBT SERVICE	TOTAL TAX RATE
2001	0.4350	0.2600	0.6950
2002	0.4300	0.2560	0.6860
2003	0.4060	0.2800	0.6860
2004	0.3457	0.3503	0.6960
2005	0.3389	0.3559	0.6948
2006	0.3455	0.3289	0.6744
2007	0.298974	0.353685	0.652659
2008	0.2503	0.4023	0.6526
2009	0.2201	0.4325	0.6526
2010	0.2201	0.4325	0.6526
2011	0.2151	0.4500	0.6651

**Notes:**

1. The maximum tax rate for the City of Pearland is \$2.50 per \$100 assessed valuation  
Within this \$2.50 maximum there is no legal limit upon the amount of taxes, which may be levied for debt
2. The City does not have legal debt margin as the law does not mandate any debt limit on the City



**PRINCIPAL TAXPAYERS  
2009-2010**

TAXPAYERS	BUSINESS	ASSESSED VALUE OF PROPERTY	% OF ASSESSED VALUE
1 Pearland Town Center LP	Retail Center Management	\$ 67,661,190	1.06%
2 AmREIT SPF Shadow Creek LP	Retail Center Management	\$ 50,744,245	0.80%
3 Weatherford US LP	Oil Field Service, Rental & Fishing	\$ 45,210,463	0.71%
4 Pearland Investments LTD Prt	Home Construction	\$ 35,554,380	0.56%
5 CenterPoint Energy Inc	Utility Company	\$ 25,946,710	0.41%
6 Pearland Lifestyle Center	Retail	\$ 24,153,065	0.38%
7 Wal-Mart Realestate BUS TR	Retail Stores	\$ 23,412,910	0.37%
8 Shadow Kirby, LTD, Prt	Multi-Family Residential	\$ 23,114,059	0.36%
9 HCA Healthcare Corp		\$ 20,030,180	0.31%
10 Inland American Pearland Shadow Creek, LP	Multi-Family Residential	\$ 17,125,100	0.27%
<b>TOTAL PRINCIPAL TAXPAYERS</b>		<b>\$ 332,952,302</b>	<b>5.23%</b>
<b>ALL OTHERS</b>		<b>\$ 6,027,199,719</b>	<b>94.77%</b>
<b>TOTAL</b>		<b>\$ 6,360,152,021</b>	<b>100.00%</b>

\*Certified for Fiscal Year 2010-2011

**SOURCE:** Brazoria County Tax Assessor Collector

## **FY 2011 ADOPTED BUDGET DEBT SERVICE FUND SUMMARY**

### **OVERVIEW**

The Debt Service Fund, also known as the interest and sinking fund, is established by ordinance and accounts for the issuance of debt and provides for the payment of debt, including principal, interest and tax rebates to in-city municipal utility districts as payments become due. In the Debt Service Fund, an ad valorem (property) tax rate and tax levy are required to be computed and levied, which will be sufficient to produce the money to satisfy annual debt service requirements. The City of Pearland has no general obligation legal debt limit other than a ceiling on the tax rate specified by the State of Texas. Under the rules of the Texas Attorney General, the City may issue general obligation debt in an amount no greater than that which can be serviced by a debt service tax rate of \$1.50 per \$100 assessed valuation, based on a 90% collection rate.

Based on the values used, the budget as adopted assumes a Debt Service tax rate of \$0.4500 per \$100 assessed valuation. Due to a lower than expected property valuation, resulting from lower values on existing residential and commercial properties and a lower rate of new development, an increase of \$.0175 from the current tax rate of \$0.4325 is necessary to meet obligations. Of the increase, half a cent is a reallocation from the General Fund. The tax rate generates \$21,796,773 in current property taxes at a 98% collection rate.

Revenues also include \$1,036,165 from U of H, PEDC, and the hotel/motel occupancy tax fund for debt service associated with the construction of the University of Houston-Clear Lake Pearland Campus, which they occupy.

Expenditures total \$25,506,025 for fiscal year 2011, and include \$20,996,855 in principal and interest payments, including new debt anticipated to be sold. New debt includes \$6,546,000 in General Obligation Bonds, which represent the fourth installment of the \$162 million approved by the voters. After this issuance there remains \$103.354 million to be sold. Also included in fiscal year 2011 is the sale of \$3,115,000 in Certificates of Obligation. Total principal outstanding at 9/30/2011 is anticipated to be \$300.8 million, including debt anticipated to be issued in fiscal year 2010 and 2011. Tax rebates to in-city MUD's total \$3,910,777, an increase of \$116,612 from fiscal year 2010, as newer districts continue to develop.

There is a planned drawdown of fund balance in the amount of \$1,915,856, which will bring the fund balance at 9/30/2011 to \$4,473,757, which is \$1,923,155 over the reserve policy of \$2,550,603, or 10% of expenditures. It is anticipated that there will be another drawdown of fund balance in fiscal year 2012 to mitigate a forecasted tax rate increase that will be necessary in fiscal year 2012.

**DEBT SERVICE FUND - 20  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
<b>OPERATING REVENUES</b>				
Property Taxes	\$ 20,660,512	\$ 21,251,056	\$ 21,477,390	\$ 22,246,773
Miscellaneous	147,129	435,003	61,493	906,865
Transfers	277,127	357,127	361,944	436,531
Bond Proceeds		337,707	337,707	
<b>TOTAL</b>	<b>21,084,768</b>	<b>22,380,893</b>	<b>22,238,534</b>	<b>23,590,169</b>
<b>OPERATING EXPENDITURES</b>				
Rebates & Misc.	3,294,126	3,946,524	3,828,016	3,939,502
Bond Payment	17,091,716	19,794,601	18,995,681	21,007,855
Short-Term Note	287,565	489,949	271,773	558,668
<b>TOTAL</b>	<b>20,673,407</b>	<b>24,231,074</b>	<b>23,095,470</b>	<b>25,506,025</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>411,361</b>	<b>(1,850,181)</b>	<b>(856,936)</b>	<b>(1,915,856)</b>
<b>FUND BALANCE - BEGINNING</b>	<b>6,835,190</b>	<b>7,246,549</b>	<b>7,246,549</b>	<b>6,389,613</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 7,246,549</b>	<b>\$ 5,396,368</b>	<b>\$ 6,389,613</b>	<b>\$ 4,473,757</b>
Reserve 10%			2,309,547	2,550,603
Over Policy			4,080,066	1,923,155

**DEBT SERVICE FUND  
REVENUES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projections</b>	<b>FY 2011 Adopted Budget</b>
020-0000-350.01-01	CURRENT TAXES	20,105,300	20,657,891	21,066,660	21,796,773
020-0000-350.01-02	DELINQUENT TAXES	331,816	348,347	200,000	230,000
020-0000-350.01-03	PENALTY & INTEREST	223,396	244,818	210,730	220,000
<b>*TAXES</b>		<b>20,660,512</b>	<b>21,251,056</b>	<b>21,477,390</b>	<b>22,246,773</b>
020-0000-335-65-00	MISCELLANEOUS				
020-0000-356.00-00	INTEREST INCOME	145,380	157,525	35,000	30,104
020-0000-356.06-00	UNREALIZED CAP GAIN (LOSS)	1,749			
020-0000-358.99-00	MISCELLANEOUS		277,478	26,493	876,761
020-0000-358.99-01	MUD CONTRIBUTION				
<b>*MISCELLANEOUS</b>		<b>147,129</b>	<b>435,003</b>	<b>61,493</b>	<b>906,865</b>
020-0000-359.09-00	FROM FUND 30	277,127	277,127	277,127	277,127
020-0000-359.45-00	FROM FUND 45			4,817	159,404
020-0000-359.19-00	FROM FUND 61				
020-0000-359.26-00	FROM FUND 70				
020-0000-359.27-00	FROM FUND 71				
020-0000-359.28-00	FROM FUND 72				
020-0000-359.99-00	FROM FUND 50		80,000	80,000	
<b>*GRANT, ISSUANCE, TRANSFER</b>		<b>277,127</b>	<b>357,127</b>	<b>361,944</b>	<b>436,531</b>
020-0000-360.01-00	BOND PROCEEDS				
020-0000-360.07-00	CAPITALIZED INTEREST		337,707	337,707	
<b>*BOND PROCEEDS</b>			<b>337,707</b>	<b>337,707</b>	
<b>TOTAL</b>		<b>21,084,768</b>	<b>22,380,893</b>	<b>22,238,534</b>	<b>23,590,169</b>

**DEBT SERVICE FUND  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
020-7000-555.11-00	SPECIAL SERVICES				
020-7000-555.11-12	ARBITRAGE FEES	44,507	33,851	33,851	28,725
<b>*MISCELLANEOUS SERVICES</b>		<b>44,507</b>	<b>33,851</b>	<b>33,851</b>	<b>28,725</b>
020-7000-556.52-01	MUD 17	461,705	560,435	513,495	554,116
020-7000-556.52-02	MUD 18	490,146	499,737	507,996	521,989
020-7000-556.52-03	MUD 19	536,755	612,978	597,616	603,510
020-7000-556.52-04	MUD 23	207,382	287,548	277,671	298,264
020-7000-556.52-05	MUD 26	778,129	806,463	859,983	780,508
020-7000-556.52-06	MUD 28	144,823	185,244	180,474	190,770
020-7000-556.52-07	MUD 34	120,652	186,619	162,272	206,489
020-7000-556.52-09	MUD 35		145,337	92,670	89,235
020-7000-556.52-08	BRAZ/FT BEND MUD 1	510,027	628,312	601,988	665,896
<b>*MUD REBATES</b>		<b>3,249,619</b>	<b>3,912,673</b>	<b>3,794,165</b>	<b>3,910,777</b>
020-7000-560.05-00	PRINCIPAL	5,215,000	5,950,000	5,985,000	7,486,000
020-7000-560.05-05	ANNEXED MUD 5/MUD 1	11,869,466	13,832,951		
020-7000-560.10-00	INTEREST			13,001,681	13,510,855
020-7000-560.10-10	ANNEXED MUD 5				
020-7000-560.15-00	FISCAL AGENT FEES	7,250	11,650	9,000	11,000
020-7000-560.15-10	ANNEXED MUD 5/MUD 1				
020-7000-560.20-00	ISSUANCE COSTS				
020-7000-560.35-00	PAYMENT TO ESCROW AGENT				
<b>*BOND PAYMENT</b>		<b>17,091,716</b>	<b>19,794,601</b>	<b>18,995,681</b>	<b>21,007,855</b>
020-7000-561.02-00	2005 FROST BANK				
020-7000-561.02-01	PRINCIPAL				
020-7000-561.02-02	INTEREST				
020-7000-561.03-00	2006 BANK OF AMERICA				
020-7000-561.03-01	PRINCIPAL	171,516			
020-7000-561.03-02	INTEREST	6,738			
020-7000-561.04-01	PRINCIPAL - AMB/VIDEO SYSTEM	95,617	84,908	84,908	88,086
020-7000-561.04-02	INTEREST	13,693	19,970	19,970	16,793
020-7000-561.05-01	PRINCIPAL - OSSI/FY2009		292,830	130,188	267,408
020-7000-561.05-02	INTEREST		92,241	36,707	66,381
020-7000-561.06-01	PRINCIPAL - 5 YR LEASE/PURCH				100,000
020-7000-561.06-02	INTEREST - 5 YR LEASE/PURCH				20,000
<b>*SHORT TERM NOTE</b>		<b>287,565</b>	<b>489,949</b>	<b>271,773</b>	<b>558,668</b>
<b>TOTAL</b>		<b>20,673,407</b>	<b>24,231,074</b>	<b>23,095,470</b>	<b>25,506,025</b>

**CITY OF PEARLAND, TEXAS**  
**GOVERNMENTAL DEBT MATURITY SCHEDULE**  
**AS OF 9/30/2010**

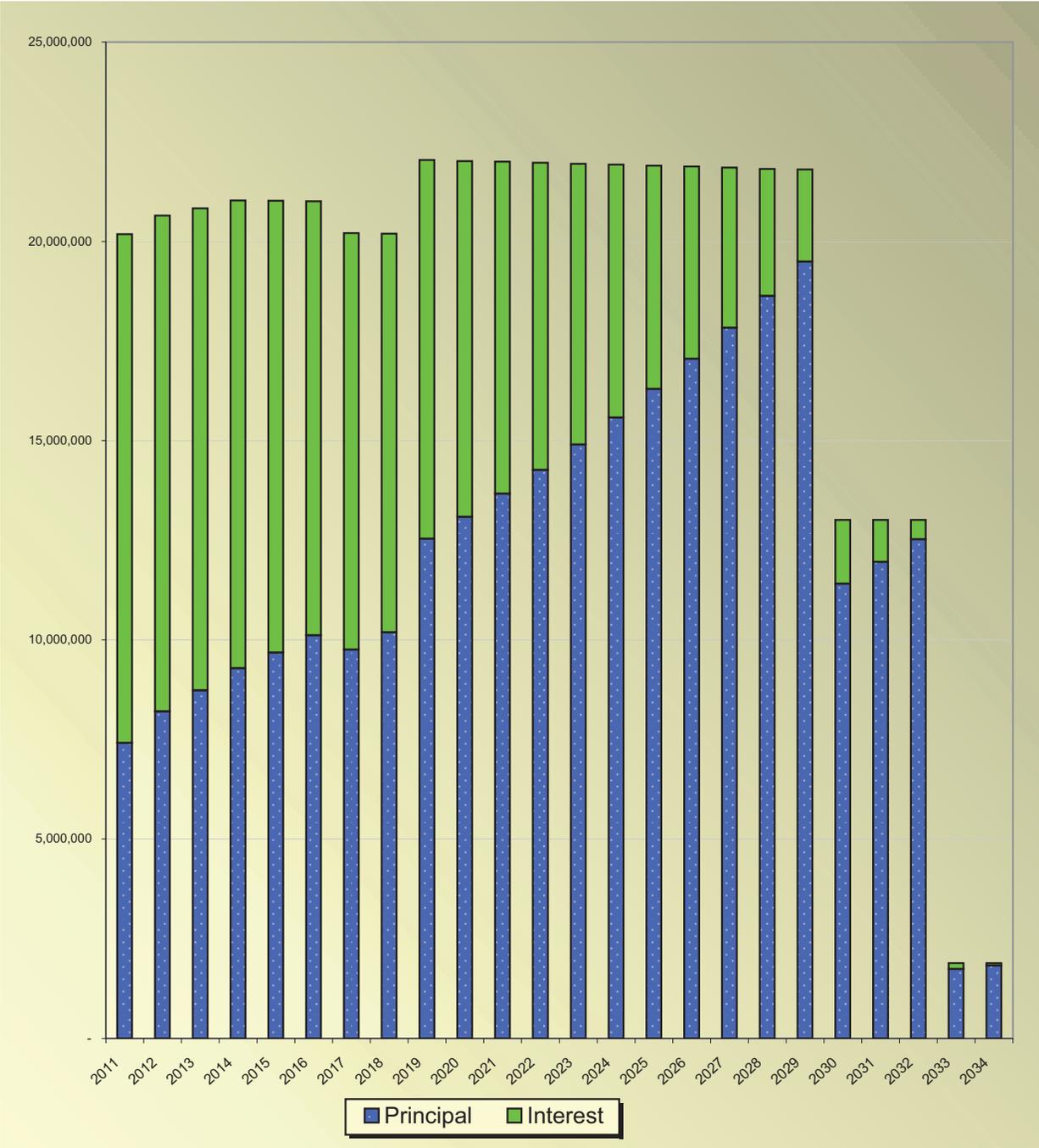
<b>GENERAL LONG TERM DEBT*</b>			
2010 - 2011	7,415,000	12,763,004	20,178,004
2011 - 2012	8,205,000	12,441,077	20,646,077
2012 - 2013	8,730,000	12,099,277	20,829,277
2013 - 2014	9,285,000	11,743,318	21,028,318
2014 - 2015	9,680,000	11,336,517	21,016,517
2015 - 2016	10,115,000	10,891,629	21,006,629
2016 - 2017	9,755,000	10,452,272	20,207,272
2017 - 2018	10,185,000	10,007,110	20,192,110
2018 - 2019	12,540,000	9,500,394	22,040,394
2019 - 2020	13,085,000	8,929,513	22,014,513
2020 - 2021	13,665,000	8,334,282	21,999,282
2021 - 2022	14,265,000	7,708,489	21,973,489
2022 - 2023	14,900,000	7,050,263	21,950,263
2023 - 2024	15,580,000	6,348,496	21,928,496
2024 - 2025	16,295,000	5,604,528	21,899,528
2025 - 2026	17,055,000	4,824,261	21,879,261
2026 - 2027	17,830,000	4,022,677	21,852,677
2027 - 2028	18,630,000	3,191,668	21,821,668
2028 - 2029	19,490,000	2,312,069	21,802,069
2029 - 2030	11,410,000	1,602,921	13,012,921
2030 - 2031	11,955,000	1,058,922	13,013,922
2031 - 2032	12,525,000	485,072	13,010,072
2032 - 2033	1,740,000	147,625	1,887,625
2033 - 2034	1,830,000	59,000	1,889,000
<b>TOTAL</b>	<b>286,165,000</b>	<b>162,914,385</b>	<b>449,079,384</b>

<b>Series Name</b>	<b>Principal Amount</b>
Certificates of Obligations Series 2001	575,000
BC MUD 1 Series 2001	1,645,000
Permanent Improvement Bonds Series 2002	1,580,000
Certificates of Obligation Series 2003	16,280,000
Permanent Improvement Bonds Series 2003	13,220,000
Certificates of Obligation Series 2004	13,400,000
Permanent Improvement and Refunding Bonds Series 2005	34,955,000
Certificates of Obligation Series 2006	9,600,000
Permanent Improvement and Refunding Bonds Series 2006	31,965,000
BC MUD 1 Series 2007	1,940,000
Permanent Improvement and Refunding Bonds Series 2007	69,600,000
Certificates of Obligation Series 2007	23,050,000
Permanent Improvement Bonds Series 2008	22,425,000
Certificates of Obligation Series 2008	8,810,000
Certificates of Obligation Series 2009	8,520,000
Certificates of Obligation Series 2009-A	12,145,000
Permanent Improvement and Refunding 2009*	16,455,000
<b>TOTAL</b>	<b>286,165,000</b>

Does not include new debt anticipated to be issued.

\* Excludes refunding portion associated with Water/Sewer

**CITY OF PEARLAND, TEXAS  
GOVERNMENTAL DEBT TO MATURITY  
AS OF 9/30/2010**



**FY 2011 ADOPTED BUDGET  
GENERAL DEBT SERVICE SCHEDULE**

DATE	DESCRIPTION	AMOUNT ISSUED	PRINCIPAL	INTEREST	PAYMENT TOTAL	AMOUNT OUTSTANDING AS OF 9/30/11
3/1/2011	Series 2001 Certificates	<b>11,650,000</b>	575,000	11,500	586,500	
9/1/2011	of Obligation			0	0	
	<b>Fiscal Year Total</b>		<b>575,000</b>	<b>11,500</b>	<b>586,500</b>	<b>0</b>
3/1/2011	Series 2002 Permanent Improvement	<b>25,000,000</b>	770,000	51,450	821,450	
9/1/2011	Bonds			28,350	28,350	
	<b>Fiscal Year Total</b>		<b>770,000</b>	<b>79,800</b>	<b>849,800</b>	<b>810,000</b>
3/1/2011	Series 2003 Permanent Improvement	<b>15,000,000</b>	350,000	295,914	645,914	
9/1/2011	Bonds			285,414	285,414	
	<b>Fiscal Year Total</b>		<b>350,000</b>	<b>581,328</b>	<b>931,328</b>	<b>12,870,000</b>
3/1/2011	Series 2003 Certificates	<b>19,650,000</b>	1,175,000	328,835	1,503,835	
9/1/2011	of Obligation			302,398	302,398	
	<b>Fiscal Year Total</b>		<b>1,175,000</b>	<b>631,233</b>	<b>1,806,233</b>	<b>15,105,000</b>
3/1/2011	Series 2004 Certificates of	<b>21,000,000</b>	365,000	291,261	656,261	
9/1/2011	Obligation			283,960	283,960	
	<b>Fiscal Year Total</b>		<b>365,000</b>	<b>575,221</b>	<b>940,221</b>	<b>13,035,000</b>
3/1/2011	Series 2005 Permanent Improvement	<b>37,015,000</b>	1,705,000	804,563	2,509,563	
9/1/2011	and Refunding Bonds		0	773,660	773,660	
	<b>Fiscal Year Total</b>		<b>1,705,000</b>	<b>1,578,223</b>	<b>3,283,223</b>	<b>33,250,000</b>
3/1/2011	Series 2006 Permanent Improvement	<b>32,165,000</b>	320,000	763,597	1,083,597	
9/1/2011	and Refunding Bonds			757,197	757,197	
	<b>Fiscal Year Total</b>		<b>320,000</b>	<b>1,520,794</b>	<b>1,840,794</b>	<b>31,645,000</b>
3/1/2011	Series 2006 Certificates of	<b>9,700,000</b>	125,000	225,949	350,949	
9/1/2011	Obligation			222,120	222,120	
	<b>Fiscal Year Total</b>		<b>125,000</b>	<b>448,069</b>	<b>573,069</b>	<b>9,475,000</b>
3/1/2011	Series 2001 - BCMUD #1	<b>4,940,000</b>		39,166	39,166	
9/1/2011			185,000	39,166	224,166	
	<b>Fiscal Year Total</b>		<b>185,000</b>	<b>78,332</b>	<b>263,332</b>	<b>1,460,000</b>
3/1/2011	Series 2007 - BCMUD #1	<b>1,940,000</b>		40,264	40,264	
9/1/2011			15,000	40,264	55,264	
	<b>Fiscal Year Total</b>		<b>15,000</b>	<b>80,528</b>	<b>95,528</b>	<b>1,925,000</b>
3/1/2011	Series 2007 Permanent Improvement	<b>69,640,000</b>	150,000	1,608,631	1,758,631	
9/1/2011	and Refunding Bonds			1,605,631	1,605,631	
	<b>Fiscal Year Total</b>		<b>150,000</b>	<b>3,214,262</b>	<b>3,364,262</b>	<b>69,450,000</b>
3/1/2011	Series 2007 Certificates of	<b>23,250,000</b>	150,000	523,513	673,513	
9/1/2011	Obligation		0	519,575	519,575	
	<b>Fiscal Year Total</b>		<b>150,000</b>	<b>1,043,088</b>	<b>1,193,088</b>	<b>22,900,000</b>

**FY 2011 ADOPTED BUDGET  
GENERAL DEBT SERVICE SCHEDULE**

<b>DATE</b>	<b>DESCRIPTION</b>	<b>AMOUNT ISSUED</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>PAYMENT TOTAL</b>	<b>AMOUNT OUTSTANDING AS OF 9/30/11</b>
3/1/2011	Series 2008 Permanent Improvement	<b>22,835,000</b>	205,000	543,013	748,013	
9/1/2011	Bonds			537,887	537,887	
	<b>Fiscal Year Total</b>		<b>205,000</b>	<b>1,080,900</b>	<b>1,285,900</b>	<b>22,220,000</b>
3/1/2011	Series 2008 Certificates of	<b>9,000,000</b>	95,000	207,634	302,634	
9/1/2011	Obligation		0	205,794	205,794	
	<b>Fiscal Year Total</b>		<b>95,000</b>	<b>413,428</b>	<b>508,428</b>	<b>8,715,000</b>
3/1/2011	Series 2009 Certificates of	<b>8,520,000</b>	0	180,558	180,558	
9/1/2011	Obligation		200,000	180,557	380,557	
	<b>Fiscal Year Total</b>		<b>200,000</b>	<b>361,115</b>	<b>561,115</b>	<b>8,320,000</b>
3/1/2011	Series 2009A Certificates of	<b>12,145,000</b>	640,000	201,283	841,283	
9/1/2011	Obligation			194,883	194,883	
	<b>Fiscal Year Total</b>		<b>640,000</b>	<b>396,165</b>	<b>1,036,165</b>	<b>11,505,000</b>
3/1/2011	Series 2009 Permanent Improvement	<b>16,735,000</b>	390,000	336,459	726,459	
9/1/2011	Bonds*			332,559	332,559	
	<b>Fiscal Year Total</b>		<b>390,000</b>	<b>669,018</b>	<b>1,059,018</b>	<b>16,065,000</b>
	<b>TOTAL</b>	<b>340,185,000</b>	<b>7,415,000</b>	<b>12,763,004</b>	<b>20,178,004</b>	<b>278,750,000</b>

\*Excludes Water/Sewer Component  
Does not include new debt anticipated to be issued.

## FY 2011 ADOPTED BUDGET GENERAL DEBT SERVICE SCHEDULE

Description	Rate	Date Issued Maturity	Amount Issued	Amount Outstanding AS OF 9/30/11	Annual	Requirements	
<b>Certificates of Obligation Series 2001</b>	6%,5%,4%,4.25%	2001	11,650,000	-	3/1/2011	575,000	Principal
	4.375%,4.5%,4.625%	2022			3/1/2011	11,500	Interest
	4.75%,4.8%,4.9%,5%				9/1/2011	-	Interest
<b>Permanent Improvement Bonds Series 2002</b>	5%,5.1%,5.08%,6%,7%	2002 2027	25,000,000	810,000	3/1/2011	770,000	Principal
					3/1/2011	51,450	Interest
					9/1/2011	28,350	Interest
<b>Permanent Improvement Bonds Series 2003</b>	5%,6%,4.5%,4%,4.125%,4.25%,4.3%,4.375%,4.5%	2003 2028	15,000,000	12,870,000	3/1/2011	350,000	Principal
					3/1/2011	295,914	Interest
					9/1/2011	285,414	Interest
<b>Certificates of Obligation Series 2003</b>	5%,6%,4.5%,4%,4.125%,4.25%,4.3%,4.375%,4.5%,3.6%,3.7%,3.75%,3.8%	2003 2023	19,650,000	15,105,000	3/1/2011	1,175,000	Principal
					3/1/2011	328,835	Interest
					9/1/2011	302,398	Interest
<b>General Obligation Series 2004</b>	4%,4.1%,4.68%,4.7%,4.2%,4.5%,4.625%,4.75%,5%,5.25%	2004 2028	21,000,000	13,035,000	3/1/2011	365,000	Principal
					3/1/2011	291,261	Interest
					9/1/2011	283,960	Interest
<b>Permanent Imp. and Refunding Bonds Series 2005</b>	3.25%,3.5%,3.625%,3.75%,3.875%,4%,5%,4.1%,4.125%,4.2%,4.25%,4.3%,4.5%	2005 2029	37,015,000	33,250,000	3/1/2011	1,705,000	Principal
					3/1/2011	804,563	Interest
					9/1/2011	773,660	Interest
<b>Permanent Imp. and Refunding Bonds Series 2006</b>	4%,4.125%,4.25%,4.5%,5%,4.75%	2006 2029	32,165,000	31,645,000	3/1/2011	320,000	Principal
					3/1/2011	763,597	Interest
					9/1/2011	757,197	Interest
<b>Certificates of Obligation Series 2006</b>	6.125%,5.25%,4.125%,4.2%,4.25%,4.3%,4.4%,4.375%,4.4%,4.45%,4.5%	2006 2029	9,700,000	9,475,000	3/1/2011	125,000	Principal
					3/1/2011	225,949	Interest
					9/1/2011	222,120	Interest
<b>Series 2001-BCMUD#1</b>	4.25%-5.0%	2001 2018	4,940,000	1,460,000	3/1/2011	39,166	Interest
					9/1/2011	185,000	Principal
					9/1/2011	39,166	Interest
<b>Series 2007-BCMUD#1</b>	3.75%,3.8%,3.85%,3.9%,4%,4.1%,4.2%,4.3%,4.35%	2007 2030	1,940,000	1,925,000	3/1/2011	40,264	Interest
					9/1/2011	15,000	Principal
					9/1/2011	40,264	Interest
<b>Permanent Imp. and Refunding Bonds Series 2007</b>	4%,4.375%,4.5%,4.75%,5%,5.5%	2007 2034	69,640,000	69,450,000	3/1/2011	150,000	Principal
					3/1/2011	1,608,631	Interest
					9/1/2011	1,605,631	Interest

**FY 2011 ADOPTED BUDGET  
GENERAL DEBT SERVICE SCHEDULE**

Description	Rate	Date Issued Maturity	Amount Issued	Amount Outstanding AS OF 9/30/11	Annual	Requirements	
<b>Certificates of Obligation Series 2007</b>	3.25%,4.25%,5%,5.25%	2007 2034	23,250,000	22,900,000	3/1/2011	150,000	Principal
					3/1/2011	523,513	Interest
					9/1/2011	519,575	Interest
<b>Permanent Imp. Bonds Series 2008</b>	4%,4.5%,4.625%, 5%,5.25%,5.5%	2008 2034	22,835,000	22,220,000	3/1/2011	205,000	Principal
					3/1/2011	543,013	Interest
					9/1/2011	537,887	Interest
<b>Certificates of Obligation Series 2008</b>	3.75%,3.875%,4%, 4.125%,4.25%,4.3%, 4.375%,4.4%,4.5%,5%	2008 2034	9,000,000	8,715,000	3/1/2011	95,000	Principal
					3/1/2011	207,634	Interest
					9/1/2011	205,794	Interest
<b>Certificates of Obligation Series 2009</b>	4.5%,4.65%,4%,5%, 5.25%,5.5%,2.25%,2.5%, 3%,3.5%,3.75%,4.1%, 4.25%,4.4%,4.75%,4.625%	2009 2034	8,520,000	8,320,000	3/1/2011	180,558	Interest
					9/1/2011	200,000	Principal
					9/1/2011	180,557	Interest
<b>Certificates of Obligation Series 2009A</b>	4.5%, 4.2%, 4.1%, 4.0% 3.85%, 3.75%, 3.7%, 3.6%, 3.25%, 3.4%, 2.75%, 2.5%, 2.25%, 2.0%	2009 2029	12,145,000	11,505,000	3/1/2011	640,000	Principal
					3/1/2011	201,283	Interest
					9/1/2011	194,883	Interest
<b>Permanent Imp. Bonds 2009*</b>	5.0%, 4.5%, 4.1%, 3.75% 3.85%, 3.7%, 3.6%, 3.4%, 3.25%, 2.75%, 2.5%, 2.0%	2009 2034	16,735,000	16,065,000	3/1/2011	390,000	Principal
					3/1/2011	336,459	Interest
					9/1/2011	332,559	Interest
<b>TOTAL</b>			<b>340,185,000</b>	<b>278,750,000</b>		<b>20,178,004</b>	

\*Excludes Water/Sewer Component  
Does not include new debt anticipated to be issued.

## FY2011 ADOPTED BUDGET GENERAL FUND SUMMARY

### OVERVIEW

The General Fund provides the financing for all of the City of Pearland's basic services except water, sewer and solid waste, which is accounted for through the Water & Sewer and Solid Waste Funds. Services for solid waste began to be accounted for in its own fund in fiscal year 2007. The principal sources of revenue include property taxes, sales and franchise taxes, licenses and permits, fines and forfeitures, and charges for services. Expenditures are comprised of five major functional areas: Public Works, Public Safety, General Government, Community Services, and Parks and Recreation. Public Safety provides all emergency services to the citizens of Pearland and accounts for 50% of total operating expenditures. General Government includes departments such as Mayor and City Council, City Manager, Finance, Legal and Human Resources. Expenditures include all personnel costs for 465.25 full-time employees and 120 part-time employees, utilities, fuel, park and right-of-way maintenance, street lighting, just to name a few.

<b>REVENUES</b>	<b>FY2009 ACTUAL</b>	<b>FY2010 AMENDED BUDGET</b>	<b>FY2010 YEAR END PROJECTION</b>	<b>FY2011 ADOPTED BUDGET</b>
Property Taxes	\$10,688,512	\$10,968,001	\$11,030,995	\$10,714,857
Sales Taxes	13,760,714	14,358,740	12,883,866	13,208,866
Franchise Fees	5,074,622	5,201,751	5,153,140	5,431,118
Licenses & Permits	2,079,079	2,048,457	2,002,934	2,078,655
Fines & Forfeitures	2,213,101	2,508,098	2,340,157	2,648,857
Charges for Service	8,893,865	9,870,317	9,216,535	10,708,401
Miscellaneous	5,249,542	491,155	765,354	384,920
Transfers in	1,931,612	2,518,286	3,079,260	3,030,877
Other Financing Sources	648,896	3,201,176	2,539,562	769,850
<b>TOTAL REVENUES</b>	<b>50,539,943</b>	<b>51,165,981</b>	<b>49,011,803</b>	<b>48,976,401</b>
<b>EXPENDITURES</b>				
General Government	7,621,414	8,474,639	8,030,864	7,971,302
Public Safety	22,025,695	24,411,657	23,837,073	23,992,965
Community Services	3,204,702	3,891,016	3,833,917	3,194,975
Public Works	11,913,119	8,165,234	7,973,660	6,237,695
Parks & Recreation	5,753,141	6,651,784	6,319,043	7,418,540
Total Operating Expenditures	50,518,071	51,594,330	49,994,557	48,815,477
Transfers Out	1,328,994	727,012	727,012	851,467
<b>TOTAL EXPENDITURES</b>	<b>51,847,065</b>	<b>52,321,342</b>	<b>50,721,569</b>	<b>49,666,944</b>
Revenues Over/(Under) Expenses	(1,307,122)	(1,155,361)	(1,709,766)	(690,543)
<b>TOTAL</b>				

**FY2011 ADOPTED BUDGET  
GENERAL FUND SUMMARY**

	<b>FY2009 ACTUAL</b>	<b>FY2010 AMENDED BUDGET</b>	<b>FY2010 YEAR END PROJECTION</b>	<b>FY2011 ADOPTED BUDGET</b>
<b>Beginning Fund Balance</b>	<u>13,526,151</u>	<u>12,219,029</u>	<u>12,219,029</u>	<u>10,509,263</u>
<b>Ending Fund Balance</b>	<u><b>\$12,219,029</b></u>	<u><b>\$11,063,668</b></u>	<u><b>\$10,509,263</b></u>	<u><b>\$9,818,720</b></u>
Policy - 2 months Recurring Oper.		6,453,424	6,186,742	7,902,967
Fund Balance over Policy		4,610,244	4,322,522	1,915,754

For fiscal year 2010 revenues are expected to be \$49,011,803, \$2,154,178 less than budget, and \$1,528,140 lower than actual for fiscal year 2009, mainly due to lower sales tax and miscellaneous income due to FEMA reimbursements from Ike in 2009, offset by increased capital lease proceeds, higher in 2010 for the purchase of equipment. Sales tax remittances for fiscal year 2010 continue to reflect the economic slowdown with a projection of \$12,778,866, which is \$1,419,874, or 10%, less than the budget of \$14,198,740 and \$823,503 or 6.1% lower than the actual for fiscal year 2009. The City anticipated a 10% shortage in sales tax, and departments identified deferrals to offset this shortage. The fiscal year 2010 budget incorporated a modest 2.5% increase in sales tax based on the collection of sales tax receipts, including the anticipated slow down of the economy that affected Pearland. Licenses and Permits revenue of \$2,002,934 is lower than budget by \$45,523 and lower than fiscal year 2009 by \$76,145. This is a result of lower single family building permits and associated revenue coming from those permits than last year. This year we are keeping the anticipated number of single family building permits flat with projections, at 744, versus 814 anticipated last fiscal year. Charges for Services total \$9,216,535 and are \$653,782 less than budget due to lower than expected revenue in Events and Programs, resulting from lower activity from various Park's programs, School Resources Personnel (SRO) based on reimbursement costs for police officers servicing the PISD schools, lower than anticipated TIRZ Administration Fees, based on property values within the TIRZ, and lower Ambulance Service Fees. Miscellaneous revenues total \$765,354 and are expected to be higher than budget by \$274,199, mainly due to the receipt of FEMA and insurance reimbursements for Hurricane Ike damages.

Fiscal year 2010 operating expenditures total \$49,994,557 and are lower than budget by \$1,599,773. This reduction is mainly the result of deferred expenditures identified early in the fiscal year by departments related to the anticipated shortfall in sales tax. Upon assessing the City's financial condition, a total of \$1,293,135 was approved as deferred expenses through the remainder of the 2010 fiscal year. General Government will be under budget by \$443,775 due to lower sales tax incentives due to reduced activity, reduced bank/credit card fees, elimination of cost for airport due diligence and reduced Information Technology capital outlay expenditures. Public Safety is projected to end the year \$574,584 under budget mainly to deferral of various equipment in Fire and Police, and vacant positions. Public Works expenditures of \$7,973,660 are projected to be lower than budget by \$191,574 due mainly to the deferral of the sidewalk repair program. Parks and Recreation projected expenditures are \$332,741 less than budget due to the deferral of equipment purchases, estimated utilities for the Rec. Center and personnel, as well as contract employment. Revenues are under operating expenditures by \$982,754, \$554,405 over budget. Transfers out to other funds are projected to be \$727,012, as budgeted. Total expenditures, including transfers, exceed revenues by \$1,709,766, \$554,405 greater than the planned drawdown of fund balance of \$1,155,361. This is due to revenue shortfalls unforeseen in areas besides sales tax, as well as street light expenditures over budget. Fund balance at 9/30/2010 is anticipated to be \$10,509,263, \$554,405 less than budgeted and \$4.3 million over a reserve requirement of 2 months. These funds can be used to fund non-recurring items in the fiscal year 2011 budget.

Fiscal year 2011 revenues total \$48,976,401, which is \$35,402 or 0.07% less than fiscal year 2010 projections and \$2,189,580 or 4.3% less than the fiscal year 2010 budget. Excluding Other Financing Sources, revenues total \$48,206,551, \$1.7 million or 3.7% more than projections. Of this amount, \$888,488, or 51%, is from identified revenue enhancements (see detailed list in Highlights Section). The major increase is seen in Service Charges, at \$10,708,401, \$1,491,866 greater than the projected \$9,216,535 in fiscal year 2010, due to higher TIRZ administrative fees and Parks & Recreation events and programs fees due to a full year of operations at the new Recreation Center/Natatorium. The TIRZ administrative fees total \$5,615,427, an increase of \$381,865 over the projection for fiscal year 2010. This increase is attributable to growth of assessed valuation in the TIRZ and an anticipated 1.9% increase in the tax rate. These funds are used to reimburse the City for services provided in the zone, such as police, EMS, fire, etc. The budget incorporates a modest 2.5% increase in sales tax receipts. Sales tax totals \$13,098,866, up \$320,000 over the projected fiscal year 2010 collection of \$12,778,866. In addition, Fines and Forfeitures increases by \$308,700 over

the fiscal year 2010 projection, mainly due to an increase in citations and warrant collections with the addition of a new Warrant Officer. The City is projecting lower property tax collections due to a decrease in the operating component of the tax rate by \$0.005. Miscellaneous revenue decreases by \$380,434 due to projected revenue of \$371,076 in insurance reimbursements received in fiscal year 2010 related to reimbursements for Hurricane Ike. Franchise fees are \$277,978 higher than fiscal year 2010 attributable largely to growth.

Operating expenditures total \$48,815,477, a 2.3%, or \$1,179,080, decrease from the 2010 projections and \$2.8 million or 5.4% decrease from the 2010 amended budget. The variance to budget is explained below with additional detail:

	<b><u>FY2010</u></b>	<b><u>FY2011</u></b>	<b><u>(Decrease)/Increase</u></b>
	<b><u>Amended Budget</u></b>	<b><u>Budget</u></b>	
Total Budget	\$52,321,342	\$49,666,944	(\$2,654,398)
Non-Recurring Carryover	(\$2,569,223)		
Non-Recurring Funding	(\$2,301,182)	(\$1,407,159)	
Total Recurring	\$47,450,937	\$48,259,785	\$808,848
% Increase			1.7%
Enhancements	\$1,911,718		
Rec. Center/PSB full year	\$1,091,965		
Budget Reductions	(\$3,333,594)		
TMRS/Insurance	\$650,324		
Full Impact of Part-year hire	\$192,350		
Parts & Fuel	\$78,000		
Miscellaneous/Other	<u>\$218,085</u>		
	\$808,848		

Capital Outlay accounts for the majority of the variance of operating expenditure from projections totaling \$2.5 million and includes fewer replacement vehicles and computers, no animal shelter expansion cost, elimination of drainage cost and reduced sidewalk repair cost. Building and Ground Maintenance in the Streets & Drainage Department decreased by \$810,898 from FY 2010 due to the elimination of new asphalt street rehab projects for FY 2011. New positions added for fiscal year 2011 include a net increase of 15 full-time equivalent positions; 36 part-time positions and a net reduction of 3 full-time positions. Of the new positions, 6 full-time and 18 part-time are in the Fire Department. The addition of the new Fire positions will accommodate the new Fire/EMS Station #5, as well as the conversion to a 24/7 3-shift schedule. In addition, 1 Fire Training Captain is added in response to the recently conducted Fire/EMS study. Other full-time positions added include the following: 1 Warrant Officer in Municipal Court, 2 Traffic Technicians in Public Works Traffic Management, and 7 part-time Recreation Attendants, 2 part-time Fitness Attendants, 1 part-time Head Lifeguard and 5 part-time Lifeguards were added for the Recreation Center/Natatorium. Due to reduced revenues, a total of 9 full-time positions were not funded and include 1 in Planning, 4 Officers in the Police Department, 1 in Inspection Services, 1 in Fleet Services, 1 in Engineering, and 1 in Parks Administration. Four positions were converted from full-time to part-time and include 1 in Inspection Services, 1 in Municipal Court and 1 in Finance, and 1 in the Fire Marshal's office was converted to 2 part-time. Two part-time positions were deleted, 1 in Animal Control and 1 in Fire Services, for a net increase of 15 full-time equivalent positions (see Staffing Summary – FTE in Appendix).

The addition of these new full-time and part-time positions to the General Fund budget will assist in providing for basic City services to the Fire Department, the new Recreation Center/Natatorium, and additional traffic signals that that City will take over from the State. For fiscal year 2011 the City has anticipated \$320,000 in personnel savings associated with vacancies that may occur throughout the year.

General Government totals \$7,971,302, \$59,562 lower than fiscal year 2010 projections. The decrease can be attributed to the elimination of the lobbying contract and anticipated salary savings from vacant positions. In addition, \$13,000 is budgeted for a citizen survey, \$63,970 for potential salary increases as a result of the personnel-related classification changes, \$90,000 for Police Step Pay, and \$60,600 for replacement laptops and toughbooks.

The budget for Public Safety, which includes Police, Fire and EMS totals \$23,992,965, a \$155,892 or 0.7% increase from fiscal year 2010 projections. An increase of \$992,769 is attributable to the new positions and related equipment added to the Fire Department, including cost for training of volunteers. A total of \$550,000 is budgeted for a replacement Fire Engine, offset by lease/purchase proceeds. This increase is offset mainly by the reduction of 4 vacant police officers positions, police overtime and 5 police replacement vehicles, totaling \$642,257.

Community Services' budget is comprised of Planning, Inspection Services, Municipal Court, Public Affairs and Animal Control. The budget totals \$3,194,975. This is a decrease of \$638,942 from fiscal year 2010 projections mainly due to the completion of the Animal Shelter expansion, as well as the reduction of 1 position in Planning and 1 in Inspection Services, and 1 position in Inspection Services going from full-time to part-time. A Warrant Officer with vehicle was added to the Municipal Court, for an increase of \$106,185. The position will be offset with the anticipated increase in collections and fees of \$156,000. In addition, \$30,000 was budgeted in the Planning Department for an airport zoning consultant for a potential annexation of the airport.

Public Works budget totals \$6,237,695, a \$1.74 million reduction from 2010 projections, due to reductions in funding for sidewalk rehabilitation, asphalt and materials for street rehab, and the reduction of funding for the Regional Detention Master Study. The budget includes 2 new positions in the Traffic Operations and Maintenance Department for the traffic signal takeover from TxDOT, the elimination of 1 position in Engineering and 1 in Fleet Services. Other major items include a bucket truck at \$109,775 for street light repairs, an asphalt reclaiming at \$85,880, and a Grappler truck and equipment for \$133,970 for the Streets & Drainage Department.

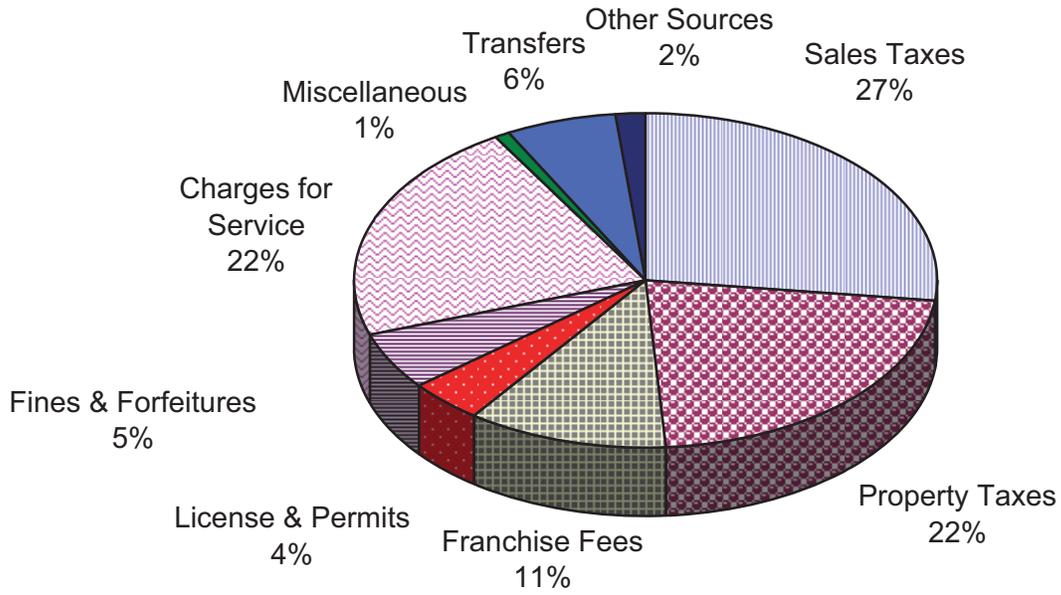
The budget for Parks & Recreation totals \$7,418,540, an increase of \$1,099,497 from fiscal year 2010 projections. The increase is due mainly to the operation of the Recreation Center/Natatorium for a full year, increasing personnel to 12 months from 3 months in fiscal year 2010. In addition, \$173,605 was added to the Parks Administration Division to provide maintenance and mowing at City facilities and new rights-of-way turf and landscape assumed by the City.

Transfers out to other funds total \$851,467 and include transfers to the Property Insurance Fund towards insurance premiums of \$563,928, \$169,740 to the Enterprise Fund, and \$117,799 to the Grant Fund as match for grant applications submitted.

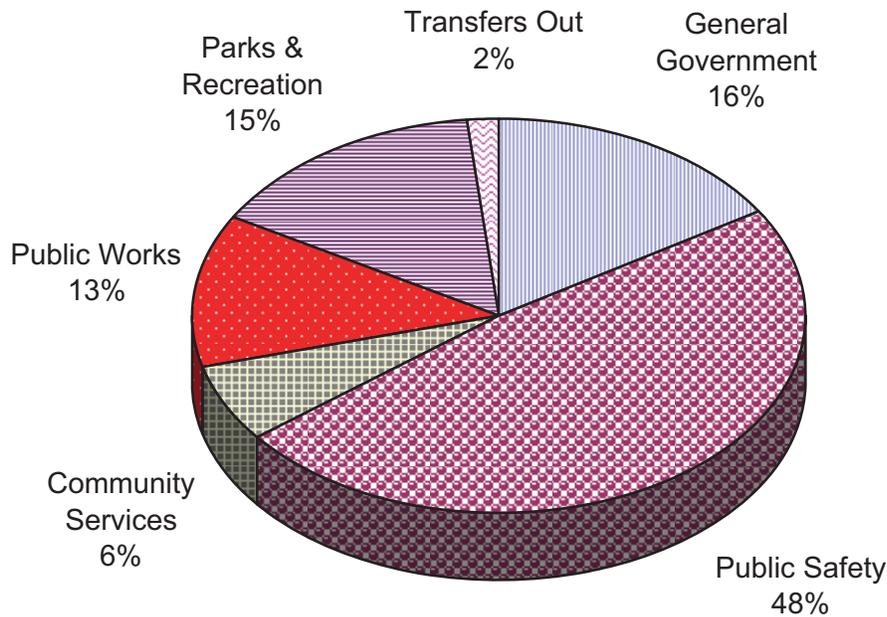
Revenues are under expenditures by \$690,543. This is a planned drawdown of fund balance, as the City is using fund balance to fund some of its non-recurring purchases such as bunker gear for fire personnel (\$123,331), bucket truck (\$98,175), Parks equipment (\$52,000), and vehicles associated with new positions. Ending balance at 9/30/2011 is estimated to be \$9,818,720, which is over the two month reserve policy requirement by \$1,915,754.

# CITY OF PEARLAND FISCAL YEAR 2010-2011

## TOTAL REVENUES - \$48.98 M



## TOTAL EXPENDITURES - \$49.67 M



**GENERAL FUND  
REVENUE**

**CITY OF PEARLAND  
FY2011 ADOPTED BUDGET**

ACCOUNT NUMBER	REVENUE CATEGORY	FY 2009 ACTUAL	FY 2010 AMENDED BUDGET	FY 2010 YEAR END PROJECTION	FY 2011 ADOPTED BUDGET
010-0000-350.01-01	CURRENT TAXES	10,245,308	10,512,308	10,769,083	10,418,857
010-0000-350.01-02	DELINQUENT TAXES	260,383	250,000	105,000	120,000
010-0000-350.01-03	PENALTY & INTEREST	153,295	180,000	130,000	150,000
010-0000-350.01-04	IN LIEU OF PROPERTY TAXES	29,526	25,693	26,912	26,000
010-0000-350.01-06	MUD 5				
<b>*TAXES</b>		<b>\$ 10,688,512</b>	<b>\$ 10,968,001</b>	<b>\$ 11,030,995</b>	<b>\$ 10,714,857</b>
010-0000-350.02-01	SALES TAXES	13,602,369	14,198,740	12,778,866	13,098,866
010-0000-350.03-01	MIX DRINK TAXES	158,345	160,000	105,000	110,000
<b>*OTHER TAXES</b>		<b>\$ 13,760,714</b>	<b>\$ 14,358,740</b>	<b>\$ 12,883,866</b>	<b>\$ 13,208,866</b>
010-0000-350.04-01	GAS COMPANY	335,144	351,750	308,154	370,000
010-0000-350.04-02	ELECTRIC COMPANY	2,351,682	2,625,920	2,625,000	2,756,000
010-0000-350.04-03	TELEPHONE COMPANY	537,466	548,000	612,000	645,000
010-0000-350.04-04	CABLE TELEVISION	538,015	575,000	520,000	520,000
010-0000-350.04-05	SANITATION RESIDENTIAL	1,312,315	1,101,081	1,087,986	1,140,118
<b>*FRANCHISE FEES</b>		<b>\$ 5,074,622</b>	<b>\$ 5,201,751</b>	<b>\$ 5,153,140</b>	<b>\$ 5,431,118</b>
010-0000-351.01-01	BUILDING PERMITS	144,452	880,180	835,000	835,000
010-0000-351.01-03	PLATTING FEES	54,113	46,000	50,000	50,000
010-0000-351.01-04	BEER PERMITS	7,610	8,100	16,000	8,000
010-0000-351.01-05	MOVING PERMITS	4,300	4,500	4,100	4,100
010-0000-351.01-06	PEDDLERS & SOLICITORS	3,445	1,500	2,000	2,000
010-0000-351.01-07	HEALTH CERTIFICATE FEES	39,676	40,000	45,000	45,000
010-0000-351.01-08	WRECKER PERMITS	4,015	5,000	4,100	4,100
010-0000-351.01-09	BUILDING PLAN CHECK FEE	475,492	503,000	468,000	468,000
010-0000-351.01-10	OCCUPANCY PERMITS	10,600	10,500	10,250	10,500
010-0000-351.01-11	DEMOLITION PERMITS	1,985	1,695	1,400	1,800
010-0000-351.01-12	BLDG. SITE WORK PERMIT	25,941	24,582	24,000	24,000
010-0000-351.01-13	ALARM PERMITS	6,660	7,300	15,000	88,000
010-0000-351.01-14	HEALTH-REGISTRATION 1 YR.	3,780	3,300	5,500	5,500
010-0000-351.01-15	HEALTH-REGISTRATION 2 YR.	6,633	5,500	7,000	6,500
010-0000-351.01-32	SIGN PERMITS	10,094	9,000	10,100	10,100
010-0000-351.01-33	AMBULANCE PERMIT	6,190	6,000	4,050	4,050
010-0000-351.01-34	TAXI CAB PERMIT	1,006	100	4,804	4,805
010-0000-351.01-40	RECORDATION & COURIER FEE	6,546	6,500	5,000	5,500
010-0000-351.02-01	BUILDING PERMITS	785,828			
010-0000-351.02-02	BP PLAN & ZONE ADJUSTMENT	11,478	12,600	6,450	6,500
010-0000-351.02-03	GARAGE SALE PERMITS	36,466	33,250	37,600	39,000
010-0000-351.02-04	CULVERT PERMITS	372	1,500	960	800
010-0000-351.02-05	ANIMAL LICENSES	37,400	40,400	35,000	37,000
010-0000-351.02-09	FOSTER HOME INSPECTION			1,250	1,250
010-0000-351.02-10	MOWING LIEN		3,000		
010-0000-351.03-01	ELECTRICAL PERMITS	104,036	93,780	105,000	105,000
010-0000-351.03-02	PLUMBING & GAS PERMITS	113,973	110,840	115,000	115,000
010-0000-351.03-03	MECHANICAL PERMITS	115,555	127,890	131,000	131,000
010-0000-351.03-05	REINSPEC. FEE/INSPECTION	10,325	12,000	6,000	7,000
010-0000-351.04-01	FIRE ALARM	5,318	5,000	4,500	5,000
010-0000-351.04-03	FIRE PROTECTION	1,045	1,280	1,000	1,000

**GENERAL FUND  
REVENUE**

**CITY OF PEARLAND  
FY2011 ADOPTED BUDGET**

ACCOUNT NUMBER	REVENUE CATEGORY	FY 2009 ACTUAL	FY 2010 AMENDED BUDGET	FY 2010 YEAR END PROJECTION	FY 2011 ADOPTED BUDGET
010-0000-351.04-04	FIRE SPRINKLER	10,793	10,500	10,000	12,000
010-0000-351.04-05	FIRE SPRINKLER-ALTERATION	55	200	720	500
010-0000-351.04-06	FIREWORKS	100	150	150	150
010-0000-351.04-07	IRRIGATION	9,471	11,000	12,500	12,500
010-0000-351.04-08	SWIMMING POOL	21,326	20,000	21,500	25,000
010-0000-351.04-09	DIRT GRADING PERMIT	3,000	2,310	3,000	3,000
<b>*LICENSES &amp; PERMITS</b>		<b>\$ 2,079,079</b>	<b>\$ 2,048,457</b>	<b>\$ 2,002,934</b>	<b>\$ 2,078,655</b>
010-0000-352.00-00	FINES & FORFEITURES	1,959,981	2,287,400	2,148,713	2,437,411
010-0000-352.01-00	CHILD SAFETY	25,559	32,450	20,500	23,000
010-0000-352.01-01	CHILD SAFETY-HARRIS CO.	2,329	2,240	2,000	2,200
010-0000-352.02-00	COMMERCIAL CARRIER FINES	85,923	93,500	75,000	80,000
010-0000-352.05-00	TIME EFFICIENCY	(3,855)	(4,532)	(4,005)	(4,250)
010-0000-352.07-00	OMNIBASE	11,642	12,835	12,000	13,000
010-0000-352.08-00	STATE FEES	131,522	84,205	85,949	97,496
<b>*FINES &amp; FORFEITURES</b>		<b>\$ 2,213,101</b>	<b>\$ 2,508,098</b>	<b>\$ 2,340,157</b>	<b>\$ 2,648,857</b>
010-0000-353.01-01	AMBULANCE SERVICE FEE	2,468,614	2,467,420	2,400,000	2,470,000
010-0000-353.01-02	MUD/EMS/FIRE COLLECTIONS	55,500	56,496	29,687	27,840
010-0000-353.01-03	STRAT PTR AGRMT/FIRE,EMS	204,636	213,486	210,916	252,162
010-0000-353.01-04	FALSE ALARM FEE	18,460	18,500	5,000	55,000
010-0000-353.01-06	ARREST FEES	3,140	2,354	2,354	3,500
010-0000-353.01-07	CLEAR. LETTER FEE	415	400	455	500
010-0000-353.01-08	SUBPOENA	111	110	40	50
010-0000-353.01-09	OFFENSE REPORT COPIES	558	460	400	500
010-0000-353.01-10	ACCIDENT REPORT COPIES	10,673	10,400	7,500	7,500
010-0000-353.01-12	SRO EQUIPMENT	65,500	67,517	67,517	69,543
010-0000-353.01-13	SRO PERSONNEL	690,316	686,332	616,238	685,732
010-0000-353.01-14	NON EMERG AMBULANCE TRSPT	1,027			
010-0000-353.01-16	NON EMERG EMS SERVICE	4,773	3,500	4,800	5,600
010-0000-353.01-17	TCLEOSE FUNDS	9,336	9,500	10,483	10,483
010-0000-353.02-00	ANIMAL SHELTER FEES	47,215	52,000	38,000	45,000
010-0000-353.03-01	EVENTS & PROGRAMS	514,317	625,000	466,000	675,350
010-0000-353.03-02	FACILITY RENTALS	60,679	77,000	65,000	65,000
010-0000-353.03-03	SWIMMING POOL FEES	38,245	35,000	35,000	48,000
010-0000-353.03-06	NATATORIUM				308,364
010-0000-353.03-07	RECREATION CENTER RENTALS		80,000		105,000
010-0000-353.03-08	REC. CENTER MEMBERSHIPS			13,333	180,000
010-0000-353.03-10	SPECIAL EVENT PERMIT FEES	250	300	150	150
010-0000-353.03-11	PARKS & RECREATION KABOOM (	7,500			
010-0000-353.05-01	ENGINEERING INSPECT FEE	8,445	40,000	5,000	20,000
010-0000-353.05-05	TIRZ ADMINISTRATION FEES	4,678,641	5,415,942	5,233,562	5,615,427
010-0000-353.05-06	PERMITS	1,764	4,000	1,500	2,000
010-0000-353.05-25	TRAFFIC IMPACT ANALYSIS	3,750	4,600	3,600	4,500
010-0000-353.01-25	FIRE & RESCUE SERVICE FEE				51,200
<b>*SERVICES CHARGES</b>		<b>\$ 8,893,865</b>	<b>\$ 9,870,317</b>	<b>\$ 9,216,535</b>	<b>\$ 10,708,401</b>

**GENERAL FUND  
REVENUE**

**CITY OF PEARLAND  
FY2011 ADOPTED BUDGET**

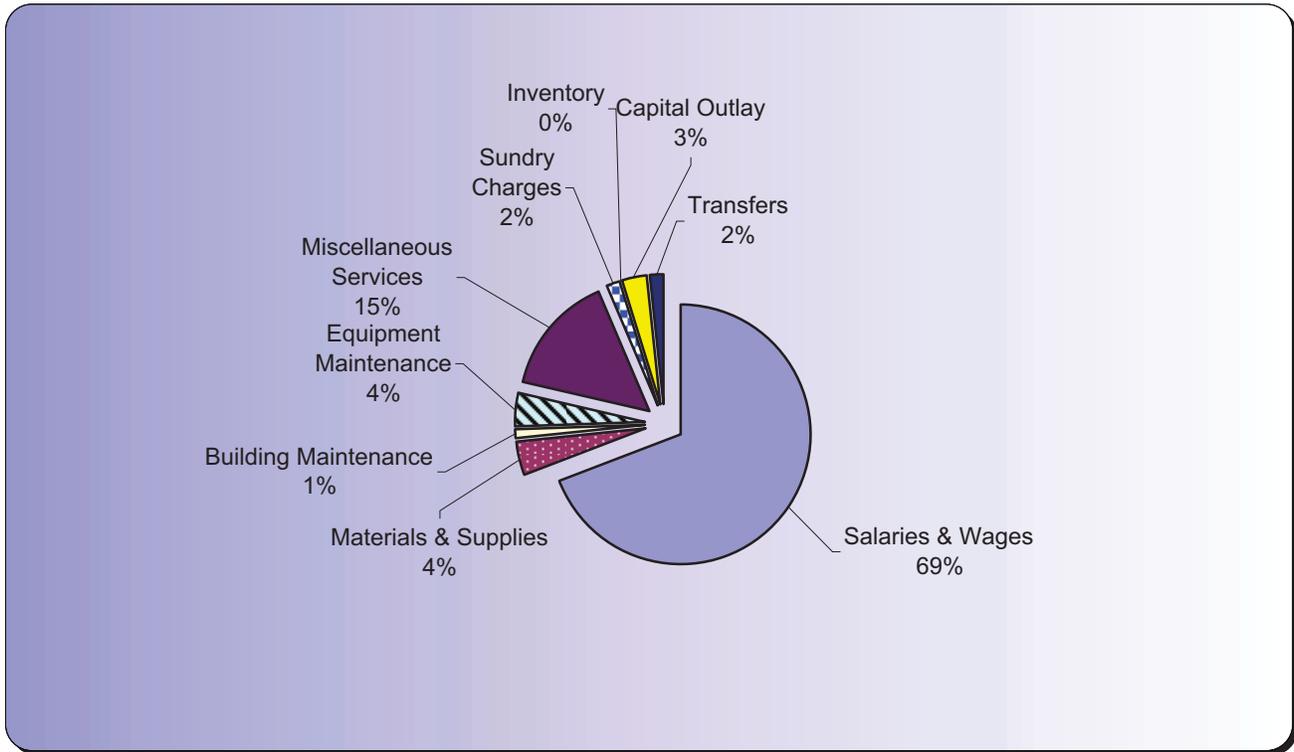
ACCOUNT NUMBER	REVENUE CATEGORY	FY 2009 ACTUAL	FY 2010 AMENDED BUDGET	FY 2010 YEAR END PROJECTION	FY 2011 ADOPTED BUDGET
010-0000-356.00-00	INTEREST INCOME	148,585	180,000	65,938	70,000
010-0000-356.06-00	UNREALIZED CAPITAL GAIN(LOSS)	(5,395)			
<b>*INTEREST</b>		<b>\$ 143,190</b>	<b>\$ 180,000</b>	<b>\$ 65,938</b>	<b>\$ 70,000</b>
010-0000-358.04-00	BUILDING RENT	14,144	14,460	12,723	17,600
010-0000-358.05-00	OTHER VICTIMS PROGRAM	7,904	7,450	8,315	8,000
010-0000-358.06-00	PW DAMAGE REIMBURSEMENT	2,459	3,500	650	
010-0000-358.07-00	REIMBURSEMENT-PHONE & FAX	295		(96)	
010-0000-358.08-00	STREET LIGHT CHARGES	33,249	40,000	10,000	25,000
010-0000-358.09-00	BIDS & SPECS	1,676		375	100
010-0000-358.10-00	RECYCLE REVENUE	25,946	35,000	38,697	45,520
010-0000-358.12-00	N.S.F. FEES	532	1,000	750	750
010-0000-358.13-00	PLAT COPIES	1,178	250	100	150
010-0000-358.14-00	REPRODUCTION/XEROX COPIES	2,151	1,500	1,000	1,500
010-0000-358.15-00	SALE OF PROPERTY	59,201	24,100	67,487	20,000
010-0000-358.16-00	CASH SHORT/OVER	587			
010-0000-358.17-00	WAIVER OF ENCROACHMENT	500	1,250	500	500
010-0000-358.18-00	SALES TAX DISCOUNT	15	1,000		
010-0000-358.26-00	JAIL PHONE	1,774	2,500	2,500	3,000
010-0000-358.29-00	AMBULANCE PERMIT APP. FEE	4,550	5,500	3,000	3,000
010-0000-358.35-00	DARE EXPENSES				
010-0000-358.37-00	SUSPENSE REVENUE	1,035			
010-0000-358.40-00	SIGN REVENUE	45,000	45,000	45,000	45,000
010-0000-358.45-00	INSURANCE REIMBURSEMENTS	4,761,879		371,076	
010-0000-358.99-00	MISCELLANEOUS	142,277	128,645	137,339	144,800
010-0000-358.99-01	MUD ANNEXATION				
<b>*MISCELLANEOUS</b>		<b>\$ 5,106,352</b>	<b>\$ 311,155</b>	<b>\$ 699,416</b>	<b>\$ 314,920</b>
010-0000-359.01-00	FROM FUND 15	138,147	96,370	96,370	98,297
010-0000-359.02-00	FROM FUND 17	46,307	49,122	49,122	51,028
010-0000-359.09-00	FROM FUND 30	767,985	767,440	767,440	800,000
010-0000-359.11-00	FROM FUND 42	48,959	139,501	139,501	250,167
010-0000-359.12-00	FROM FUND 44				
010-0000-359.18-00	FROM FUND 50	107,708	200,000	200,000	129,640
010-0000-359.21-00	FROM FUND 64				
010-0000-359.23-00	FROM FUND 67	68,542	171,797	171,797	317,238
010-0000-359.24-00	FROM FUND 68	9,792	93,348	93,348	519,706
010-0000-359.25-00	FROM FUND 69				
010-0000-359.26-00	FROM FUND 70	195,835	309,142	309,142	273,964
010-0000-359.27-00	FROM FUND 71				
010-0000-359.28-00	FROM FUND 72				
010-0000-359.29-00	FROM FUND 101		15,300	22,742	67,500
010-0000-359.31-00	FROM FUND 301	9,792			
010-0000-359.39-00	TRANSFER FROM FUND 116			7,313	
010-0000-359.34-00	TRANSFER FROM FUND 202	244,793	281,710	829,859	225,461
010-0000-359.36-00	TRANSFER FROM FUND 203	244,793			172,622
010-0000-359.40-00	TRANSFER FROM FUND 107		30,405	37,405	
010-0000-359.44-00	TRANSFER FROM FUND 108				41,000
010-0000-359.41-00	TRANSFER FROM FUND 140			3,000	

**GENERAL FUND  
REVENUE**

**CITY OF PEARLAND  
FY2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>REVENUE CATEGORY</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
010-0000-359.53-00	FROM FUND 205		21,983	21,983	
010-0000-359.54-00	FROM FUND 54				
010-0000-359.81-00	FROM FUND 23		54,528	42,596	43,030
010-0000-359.96-00	TRANSFER FROM FUND 200		20,628	20,628	41,224
010-0000-359.97-00	TRANSFER FROM FUND 201	48,959	65,796	65,798	
010-0000-359.98-00	TRANSFER FROM FUND 120		201,216	201,216	
<b>*GRANT, ISSUANCE, TRANSFER</b>		<b>\$ 1,931,612</b>	<b>\$ 2,518,286</b>	<b>\$ 3,079,260</b>	<b>\$ 3,030,877</b>
010-0000-360-03-00	CAPITAL LEASE PROCEEDS	\$ 648,896	\$ 3,201,176	\$ 2,539,562	\$ 769,850
<b>*OTHER FINANCING SOURCES</b>		<b>\$ 648,896</b>	<b>\$ 3,201,176</b>	<b>\$ 2,539,562</b>	<b>\$ 769,850</b>
<b>TOTAL</b>		<b>\$ 50,539,943</b>	<b>\$ 51,165,981</b>	<b>\$ 49,011,803</b>	<b>\$ 48,976,401</b>

**FY 2011 ADOPTED BUDGET  
EXPENDITURE SUMMARY  
GENERAL FUND (All Departments)**



<b>BY CATEGORY</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	\$29,626,041	\$32,490,455	\$32,657,856	\$34,382,424
Materials & Supplies	1,730,516	1,882,577	1,899,262	1,997,065
Building Maintenance	1,356,437	1,453,721	1,470,272	659,374
Equipment Maintenance	2,433,309	1,804,140	1,877,312	2,073,068
Miscellaneous Services	11,854,815	7,683,517	7,407,745	7,431,740
Sundry Charges	571,242	632,975	565,835	757,836
Other Expenses		1,320,923		
Inventory	350,634	182,485	143,164	65,500
Capital Outlay	2,595,077	4,143,537	3,973,111	1,448,470
<b>SUB-TOTAL</b>	<b>50,518,071</b>	<b>51,594,330</b>	<b>49,994,557</b>	<b>48,815,477</b>
Transfers	1,328,994	727,012	727,012	851,467
<b>TOTAL</b>	<b>\$51,847,065</b>	<b>\$52,321,342</b>	<b>\$50,721,569</b>	<b>\$49,666,944</b>

# FY 2011 ADOPTED BUDGET

## GENERAL FUND EXPENDITURES

FUNCTION/DEPARTMENT	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
<b>GENERAL GOVERNMENT</b>				
City Council	105,452	113,263	108,991	107,843
City Manager	665,622	703,598	692,495	634,118
Human Resources	701,319	765,947	688,050	665,318
City Secretary	255,096	294,035	297,197	294,755
Legal	726,089	650,834	695,997	645,783
Project Management	989,283	1,069,590	1,057,209	1,030,184
Geographic Information Systems	199,065	264,462	213,044	211,783
Information Technology	989,379	1,058,724	937,027	882,688
Finance	1,466,990	1,646,411	1,628,716	1,707,684
Other Requirements	1,406,078	1,720,211	1,563,136	1,609,537
Library <sup>1</sup>	117,041	187,564	149,002	181,609
<b>GENERAL GOVERNMENT TOTAL</b>	<b>7,621,414</b>	<b>8,474,639</b>	<b>8,030,864</b>	<b>7,971,302</b>
<b>PUBLIC SAFETY</b>				
Police	15,899,302	16,845,088	16,447,318	16,166,811
Fire	2,307,835	3,438,306	3,340,333	3,644,448
Fire Marshal	534,570	585,287	586,986	589,503
Emergency Management	84,476	96,104	91,710	87,730
Emergency Medical Services	3,199,512	3,446,872	3,370,726	3,504,473
<b>PUBLIC SAFETY TOTAL</b>	<b>22,025,695</b>	<b>24,411,657</b>	<b>23,837,073</b>	<b>23,992,965</b>
<b>COMMUNITY SERVICES</b>				
Inspection Services	1,187,875	1,131,733	1,033,300	1,030,615
Animal Control	597,505	1,098,073	1,176,574	618,924
Public Affairs	275,107	341,086	304,084	309,769
Municipal Court	658,616	687,822	677,510	765,102
Planning	485,599	632,302	642,449	470,565
<b>COMMUNITY SERVICES TOTAL</b>	<b>3,204,702</b>	<b>3,891,016</b>	<b>3,833,917</b>	<b>3,194,975</b>
<b>PUBLIC WORKS</b>				
Engineering	1,159,647	1,417,235	1,379,519	1,065,406
Administration	309,679	340,597	323,880	188,769
Fleet	417,728	530,989	476,703	427,220
Traffic Operations & Maintenance		429,786	445,595	789,525
PW GIS				57,125
Streets & Drainage	9,869,233	5,247,336	5,126,756	3,613,027
Service Center	156,832	199,291	221,207	96,623
<b>PUBLIC WORKS TOTAL</b>	<b>11,913,119</b>	<b>8,165,234</b>	<b>7,973,660</b>	<b>6,237,695</b>

**FY 2011 ADOPTED BUDGET  
GENERAL FUND EXPENDITURES**

<b>FUNCTION/DEPARTMENT</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
<b>PARKS &amp; RECREATION</b>				
Administration	491,419	610,963	621,530	752,392
Recreation Center		518,792	369,404	969,982
Westside Events Center		175,266	170,727	159,401
Medians-Wastewater-ROWS		1,121,100	1,064,368	1,051,256
Parks Maintenance	2,191,501	1,279,212	1,246,543	1,243,047
Custodial Services	1,092,882	356,831	344,584	393,478
Facilities Maintenance	2,179	570,085	567,597	624,943
Recreation/Community Center	730,041	186,937	134,011	146,475
Athletics	492,248	384,558	345,402	355,662
Special Events	291,605	295,415	296,907	285,864
Senior Program	231,777	249,245	252,159	247,140
Youth Enrichment		318,646	305,968	345,143
Aquatics		317,127	329,084	570,195
Recycling	229,489	267,607	270,759	273,562
<b>PARKS &amp; RECREATION TOTAL</b>	<b>5,753,141</b>	<b>6,651,784</b>	<b>6,319,043</b>	<b>7,418,540</b>
<b>SUBTOTAL</b>	<b>50,518,071</b>	<b>51,594,330</b>	<b>49,994,557</b>	<b>48,815,477</b>
<b>TRANSFERS</b>	<b>1,328,994</b>	<b>727,012</b>	<b>727,012</b>	<b>851,467</b>
<b>GENERAL FUND TOTAL</b>	<b>\$51,847,065</b>	<b>\$52,321,342</b>	<b>\$50,721,569</b>	<b>\$49,666,944</b>

<sup>1</sup> Library employees' salaries are funded by the County; City pays all operating expenses.



THIS PAGE INTENTIONALLY LEFT BLANK

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY  
GENERAL GOVERNMENT**

<b>EXPENDITURES BY DEPT / DIVISION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
City Council	105,452	113,263	108,991	107,843
City Manager	665,622	703,598	692,495	634,118
Human Resources	701,319	765,947	688,050	665,318
City Secretary	255,096	294,035	297,197	294,755
Legal	726,089	650,834	695,997	645,783
Project Management	989,283	1,069,590	1,057,209	1,030,184
Geographic Information Systems	199,065	264,462	213,044	211,783
Information Technology	989,379	1,058,724	937,027	882,688
Finance	1,466,990	1,646,411	1,628,716	1,707,684
Other Requirements	1,406,078	1,720,211	1,563,136	1,609,537
Library	117,041	187,564	149,002	181,609
<b>GENERAL GOVERNMENT TOTAL</b>	<b>7,621,414</b>	<b>8,474,639</b>	<b>8,030,864</b>	<b>7,971,302</b>

<b>EXPENDITURES BY CATEGORY</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	4,301,669	4,483,683	4,738,922	4,616,034
Materials & Supplies	81,026	88,589	85,285	76,545
Building Maintenance	145	2,235	435	1,975
Equipment Maintenance	439,425	480,242	498,588	512,419
Miscellaneous Services	2,194,099	2,506,479	2,204,886	2,071,649
Sundry Charges	369,693	432,475	374,217	628,180
Inventory	100,871	87,426	93,451	64,500
Capital Outlay	134,486	137,388	35,080	
Budget Projection Variance/Contingency/Deferred		256,122		
<b>GENERAL GOVERNMENT TOTAL</b>	<b>7,621,414</b>	<b>8,474,639</b>	<b>8,030,864</b>	<b>7,971,302</b>

<b>STAFFING BY DEPT/DIVISION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
City Council	6	6	6	6
City Manager	4	4	4	4
Human Resources	9	9	9	9
City Secretary	4	4	4	4
Legal	5	5	5	5
Project Management	12	12	12	12
Geographic Information Systems	2	2	2	2
Information Technology	5	5	5	5
Finance	16	17	17	17
Other Requirements	0	0	0	0
Library**	0	0	0	0
<b>GENERAL GOVERNMENT TOTAL</b>	<b>63</b>	<b>64</b>	<b>64</b>	<b>64</b>

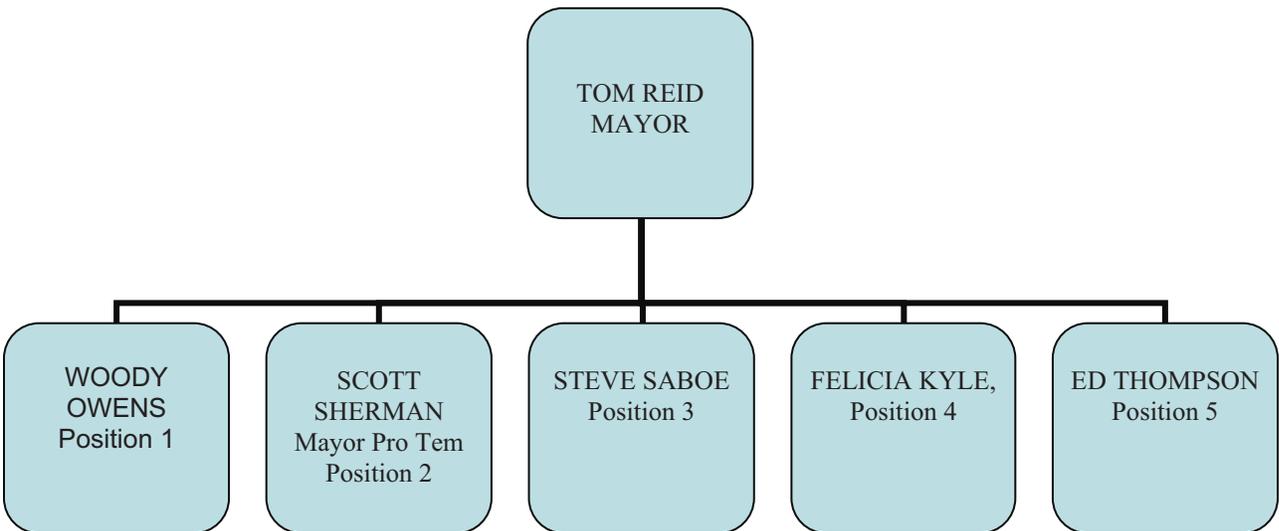
\*Same as adopted budget, unless where noted.

\*\*Library staffing funded by County

# CITY COUNCIL

## MISSION STATEMENT

The mission of the City Council is to establish policies for orderly growth, development, and operation of the City of Pearland, make final decisions in matters of zoning, set a long-range vision of the City and hold public hearings to hear citizen's response to matters before the Council.



**Department: CITY COUNCIL**  
**Division: CITY COUNCIL**  
**Department Number: 1010**

**GOALS**

- Maintain a strong relationship with TxDOT to obtain needed funding and maintain the strong relationship already established with H-GAC.
- Pursue additional alternative funding sources for current and future projects.
- Continue to lobby effectively for improvements to Clear Creek.
- Increase the number of businesses within the City.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Set standards and encouraged “green” building design, resource conservation, reuse and other sound environmental initiatives.
- Opened the University of Houston-Clear Lake Pearland campus.
- Opened the Natatorium/Recreation Center and Public Safety Building.
- Established schedule to conduct quarterly Council meetings at the Public Safety Building to give easy access for west side residents to attend.

**FISCAL YEAR 2010 OBJECTIVES**

- Implement a strategy to ensure Pearland’s transportation interests/needs are met, taking a proactive role in aggressively pursuing funding sources for regional transportation projects.
- Continue to explore opportunities to establish a Westside Library.
- Complete and implement a Five Year Annexation Plan to purchase or accumulate property for best use in build-out of City, considering provision of City services within these areas.

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Number of meetings held				
Regular City Council	24	24	24	24
Special City Council	31	24	20	25
Number of City Council Workshops conducted	42	44	41	42
Number of Hearings conducted:				
Public Hearings	10	6	6	7
Joint Public Hearings	54	28	30	37
Ordinances considered	88	70	63	74
Resolutions considered	181	207	176	188

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
GENERAL GOVERNMENT**

**CITY COUNCIL**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	62,168	61,363	61,361	61,363
Materials & Supplies	3,698	15,473	15,900	11,400
Miscellaneous Services	39,586	34,000	31,730	35,080
Contingencies		1,000		
Budget Projection Variance		1,427		
<b>TOTAL</b>	<b>105,452</b>	<b>113,263</b>	<b>108,991</b>	<b>107,843</b>

**KEY BUDGET ITEMS**

- Budget reductions of \$6,020 taken

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Mayor	1	1	1	1
Council Member	5	5	5	5
<b>TOTAL</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

\*Same as adopted budget, unless where noted.

**CITY COUNCIL - 1010  
EXPENDITURES**

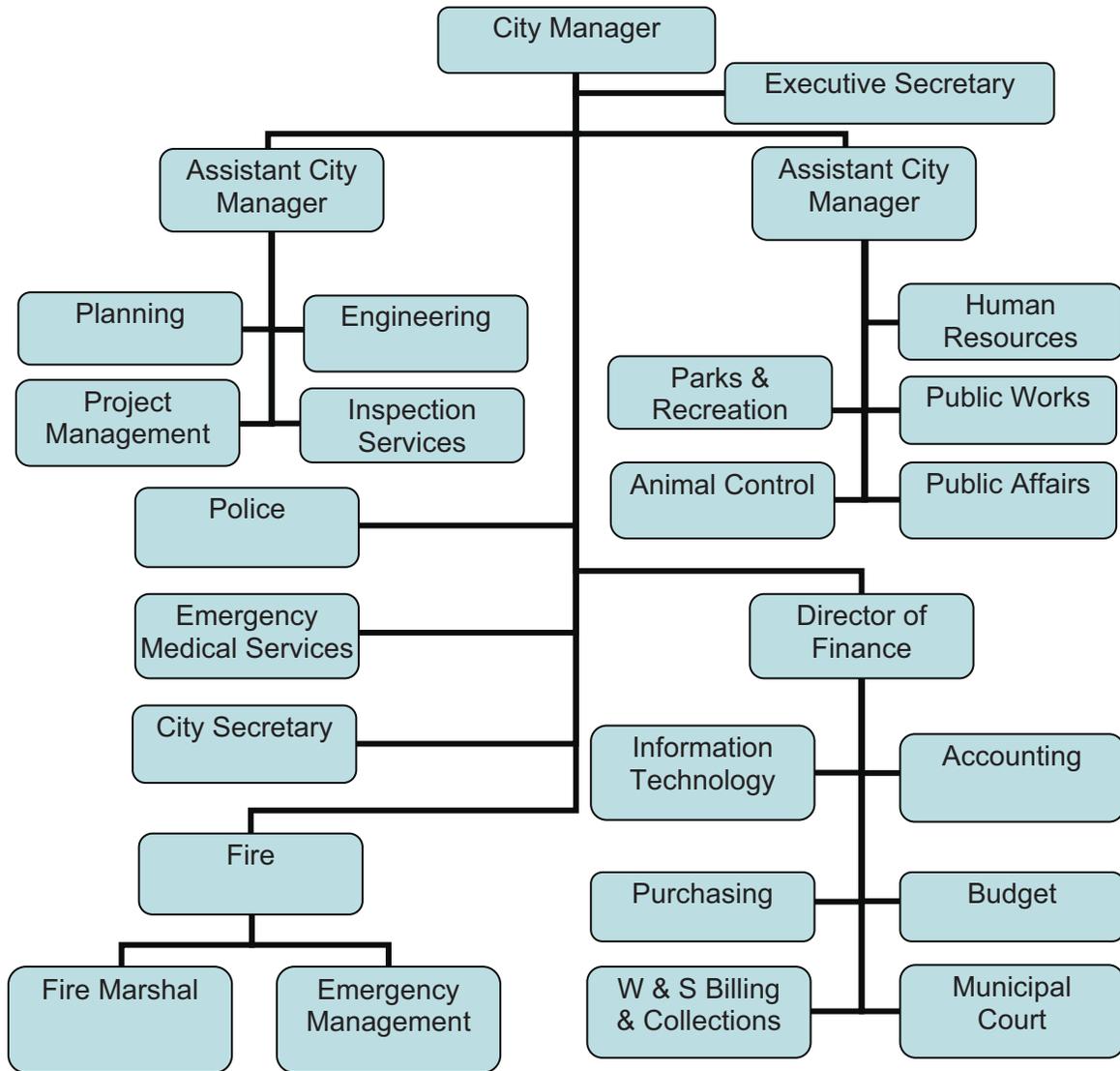
**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-1010-531.15-00	SOCIAL SECURITY	4,418	4,363	4,361	4,363
010-1010-531.20-00	MAYOR & COUNCIL RETAINER	57,750	57,000	57,000	57,000
<b>*SALARIES &amp; WAGES</b>		<b>62,168</b>	<b>61,363</b>	<b>61,361</b>	<b>61,363</b>
010-1010-542.04-00	WEARING APPAREL				
010-1010-542.20-00	FOOD		10,000	10,000	10,000
010-1010-542.23-00	MINOR TOOLS & OFFICE EQUIP.				
010-1010-542.33-00	MISCELLANEOUS	3,698	2,573	3,000	1,400
010-1010-542.35-41	MATERIALS & SUPPLIES		2,900	2,900	
<b>*MATERIALS &amp; SUPPLIES</b>		<b>3,698</b>	<b>15,473</b>	<b>15,900</b>	<b>11,400</b>
010-1010-555.11-00	SPECIAL SERVICES	15,312	7,700	7,700	7,700
010-1010-555.19-01	CELLULAR COMMUNICATIONS	315	500	830	380
010-1010-555.28-00	INSURANCE				
010-1010-555.31-00	MILEAGE	1,886	2,000	1,700	1,700
010-1010-555.33-00	PROFESSIONAL DEVELOPMENT	3,446	4,000	4,000	4,000
010-1010-555.33-01	MEMBERSHIP DUES	10,763	11,000	9,700	13,000
010-1010-555.33-03	TRAVEL	7,864	8,800	7,800	8,300
<b>*MISCELLANEOUS SERVICES</b>		<b>39,586</b>	<b>34,000</b>	<b>31,730</b>	<b>35,080</b>
010-1010-556.15-00	CONTINGENCIES		1,000		
<b>*CONTINGENCIES</b>			<b>1,000</b>		
010-1010-590.01-01	BUDGET PROJECTION VARIANCE		1,427		
<b>TOTAL</b>		<b>105,452</b>	<b>113,263</b>	<b>108,991</b>	<b>107,843</b>

# CITY MANAGER

## MISSION STATEMENT

The mission of the City Manager is to effectively implement and administer the policies established by the City Council and to file and implement an annual budget that meets the goals of the organization, and to communicate with the City Council, appointed boards and commissions, staff and the citizens on items of interest to the City.



**Department: CITY MANAGER  
Division: CITY MANAGER  
Department Number: 1020**

**GOALS**

- Keep City Council informed on the day-to-day business of the City.
- Provide monthly financial and capital project progress reports to City Council.
- Develop an annual operating budget that meets the needs of a growing City.
- Continue successful implementation of the 2001 and 2007 bond program.
- Expand cooperative relationships with Pearland ISD, Alvin ISD, Brazoria County, and Brazoria Drainage District #4.
- Continue to advocate for added traffic capacity on Hwy 288.
- Identify location for and coordinate start-up of park and ride service.
- Continue to advocate for inclusion of Kirby rail line in Metro long-term plan.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Developed plan to expand around-the-clock staffing of three fire stations.
- Developed for Council adoption green landscape and irrigation requirements, a program for PEDC grants for green buildings, and a city-wide recycling program for City buildings.
- Developed program for fine arts funding utilizing Hotel/Motel Tax.
- Initiated consideration of annexation of key areas at six locations around the City.
- Completed analysis of possible purchase of Pearland Regional Airport with Council voting not to acquire the facility.
- In conjunction with Brazoria County, opened west side library substation.

**FISCAL YEAR 2011 OBJECTIVES**

- Public Safety
  - Implement strategy to open two new fire stations and staff three stations 24-hours per day.
- Economic Development
  - Establish and begin to implement the Spectrum Plan.
  - Develop incentive and recruitment policies that attract and retain businesses with high paying wages.
  - Build Workforce Skills Training Program.
- Transportation
  - Partner with Metro/Brazoria County to begin operation of park & ride facility.
  - Continue to evaluate in-City public transportation solutions.
  - Enhance Communication Plan with all entities to secure support and funding for Pearland transportation needs.
  - Aggressively pursue alternative funding for regional transportation projects.
  - Evaluate Pearland's role in the Hwy 288 Toll strategy.

**Department: CITY MANAGER  
Division: CITY MANAGER  
Department Number: 1020**

**FISCAL YEAR 2011 OBJECTIVES (continued)**

- Finances
  - Communicate through regular “State of Finances Snapshot” workshops to update Council / Citizens within context of current economic environment.
  - Evaluate resources needed to seek and secure grants.
- Capital Improvement Projects
  - Adopt / implement policies for a sustainable community.
  - Continue to reassess capital improvement priorities and/or timing due to economic impact.
  - Implement Water Conservation Plan.
- Continue discussions with County to develop a plan for next step to meet west side library needs.

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Number of Council meetings	24	24	24	24
Number of Workshop items	92	95	114	100
Number of authorized FTE's per 1,000 population	6.26	6.23	6.32	6.27
Operating budget \$ per capita*	\$500.66	\$556.98	\$529.55	\$498.55

\*General Fund budget excluding transfers out. FY 2009 includes Hurricane Ike expenditures.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
GENERAL GOVERNMENT**

**CITY MANAGER**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	571,053	606,001	607,204	609,246
Materials & Supplies	2,050	2,200	2,000	1,200
Miscellaneous Services	92,519	86,632	83,291	23,672
Budget Projection Variance		8,765		
<b>TOTAL</b>	<b>665,622</b>	<b>703,598</b>	<b>692,495</b>	<b>634,118</b>

**KEY BUDGET ITEMS**

- Reduction of lobbyist contract from FY 2010, total reductions of \$62,060

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
City Manager	1	1	1	1
Assistant City Manager	2	2	2	2
Executive Secretary	1	1	1	1
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

\*Same as adopted budget, unless where noted.

**CITY MANAGER - 1020  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-1020-531.01-00	EXECUTIVE	368,262	411,811	418,479	413,711
010-1020-531.03-00	GENERAL LABOR	43,184	44,033	44,101	44,033
010-1020-531.05-00	VACATION SOLD	6,216			
010-1020-531.07-00	SICK PAY OFF	28,565			
010-1020-531.09-00	OVERTIME	52	250		250
010-1020-531.10-00	LONGEVITY	757	862	848	1,040
010-1020-531.11-00	AUTO ALLOWANCE	18,958	21,600	21,600	21,600
010-1020-531.14-00	WORKERS' COMPENSATION	360	425	464	450
010-1020-531.15-00	SOCIAL SECURITY	26,365	36,610	32,440	36,768
010-1020-531.16-00	RETIREMENT	47,309	53,934	56,360	57,941
010-1020-531.17-00	GROUP INSURANCE	30,904	36,080	32,156	32,697
010-1020-531.19-00	STATE UNEMPLOYMENT	121	396	756	756
<b>*SALARIES &amp; WAGES</b>		<b>571,053</b>	<b>606,001</b>	<b>607,204</b>	<b>609,246</b>
010-1020-542.03-00	OFFICE SUPPLIES	1,710	1,500	1,500	1,000
010-1020-542.04-00	WEARING APPAREL	26	200		
010-1020-542.23-00	MINOR TOOLS & OFFICE EQUIP.	292	500	500	200
010-1020-542.35-00	MISCELLANEOUS	22			
<b>*MATERIALS &amp; SUPPLIES</b>		<b>2,050</b>	<b>2,200</b>	<b>2,000</b>	<b>1,200</b>
010-1020-555.09-00	RENTAL OF EQUIPMENT	4,228	6,852	6,200	5,513
010-1020-555.11-00	SPECIAL SERVICES	70,367	56,250	55,448	2,750
010-1020-555.19-00	TELEPHONE				
010-1020-555.19-01	CELLULAR COMMUNICATIONS	3,347	2,592	2,334	2,724
010-1020-555.24-00	PRINTING	61	600	354	300
010-1020-555.25-00	POSTAGE	64	360	160	150
010-1020-555.31-00	MILEAGE		300	200	150
010-1020-555.33-00	PROFESSIONAL DEVELOPMENT	3,515	6,950	6,950	4,055
010-1020-555.33-01	MEMBERSHIP DUES	4,325	6,693	5,615	1,995
010-1020-555.33-03	TRAVEL	6,612	6,035	6,030	6,035
<b>*MISCELLANEOUS SERVICES</b>		<b>92,519</b>	<b>86,632</b>	<b>83,291</b>	<b>23,672</b>
010-1020-590.01-01	BUDGET PROJECTION VARIANCE		8,765		
<b>TOTAL</b>		<b>665,622</b>	<b>703,598</b>	<b>692,495</b>	<b>634,118</b>



THIS PAGE INTENTIONALLY LEFT BLANK

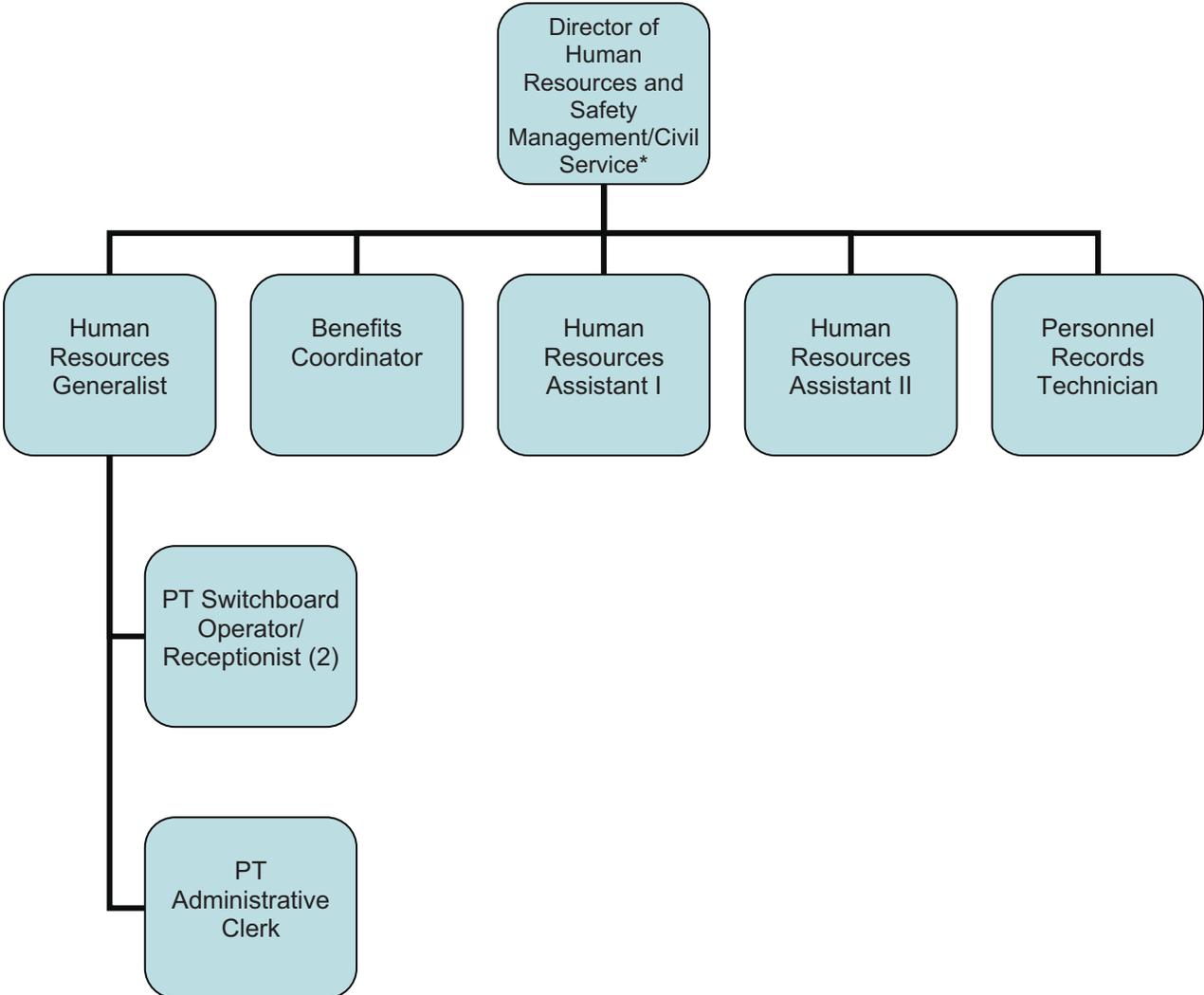
# HUMAN RESOURCES

## VISION STATEMENT

Human Resources . . . Committed to Excellence.

## MISSION STATEMENT

The mission of Human Resources is to cultivate successful partnerships utilizing accountability, teamwork, innovation and integrity in an effort to make Pearland one of the State's premier municipal employers.



\*Reports to the City Manager

**Department: HUMAN RESOURCES**  
**Division: HUMAN RESOURCES**  
**Department Number: 1040**

**GOALS**

- Shepherd the hiring, development and retention of outstanding employees.
- Assist in the development and maintenance of an environment conducive to success and achievement.
- Be good stewards of municipal resources.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Completed revision of entry level civil service examination process.
- Revised civil service local rules.
- Developed and launched supervisory training program.
- Revised the following City policies: ADA; FMLA; Drug Free Workplace; and Drug and Alcohol (DOT).
- Hired new benefits consultant, completed Request for Proposals (RFPs) and selection of benefit providers.
- Completed RFP, hired consultant, and completed Classification Study.
- Provided “Eliminating Harassment & Discrimination” training to full-time employees.
- Provided Drug and Alcohol training to supervisors.
- Began training all employees on FMLA and ADA.
- Developed and launched teambuilding and development in HR.

**FISCAL YEAR 2011 OBJECTIVES**

- Revise new employee orientation.
- Revise City personnel policies.
- Continue FMLA and ADA training.
- Initiate safety program.
- Continue teambuilding and development in HR.
- Educate employees regarding their rights and responsibilities as healthcare consumers.

**Department: HUMAN RESOURCES**  
**Division: HUMAN RESOURCES**  
**Department Number: 1040**

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Number of vacated or new positions posted <sup>1</sup>	130	119	125	100
Number of interviews conducted with HR's participation <sup>1</sup>	353	431	443	100
Number of employment applications received <sup>1</sup>	2,495	3,137	3,500	3,500
Number of training hours provided to employees (including orientation)	251	176	350	200
Annualized Citywide turnover rate (FT employees) <sup>1</sup>	14%	13%	13%	13%
Total number of full-time employees <sup>1</sup>	475	503	557	552
Total number of part-time employees <sup>1</sup>	N/A	59	87	124
Ratio of HR Staff to Total Full-time City employees	1:79	1:83	1:93	1:87
Percentage of of positions filled within 30 days of posting <sup>1</sup>	N/A	N/A	N/A	85%
Number of incoming telephone calls to switchboard at City Hall <sup>1</sup>	N/A	N/A	N/A	30,000
Percentage of grievances completed and forwarded to City Manager within 30 days of submission	N/A	N/A	N/A	100%
Number of written complaints submitted to HR <sup>1</sup>	N/A	N/A	N/A	0
Number of safety meetings/trainings sessions initiated by HR	N/A	N/A	N/A	2
New Hires as percent of total full-time employees <sup>1</sup>	22.9%	17.9%	16.3%	16.4%
Number of workers comp claims where time is lost <sup>1</sup>	N/A	N/A	N/A	0
Average number of sick hours used by full-time employees <sup>2</sup>	N/A	N/A	N/A	1
Percentage of workers comp claims processed within 7 days of receipt in HR	N/A	N/A	100%	100%

<sup>1</sup>Not considered a measure of performance, but a statistic to demonstrate workload.

<sup>2</sup>Average for one month.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
GENERAL GOVERNMENT**

**HUMAN RESOURCES**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	483,430	466,137	466,137	461,659
Materials & Supplies	24,145	19,991	18,991	22,851
Equipment Maintenance	448	1,600	1,600	700
Miscellaneous Services	189,098	200,046	199,046	174,108
Sundry Charges		2,000	1,000	6,000
Inventory	4,198	1,276	1,276	
Budget Projection Variance		74,897		
<b>TOTAL</b>	<b>701,319</b>	<b>765,947</b>	<b>688,050</b>	<b>665,318</b>

**KEY BUDGET ITEMS**

- Wellness program and advertising reduced from FY 2010, total reductions of \$77,395

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Director of Human Resources and Safety				
Management/Civil Service Director	1	1	1	1
HR Generalist	1	1	1	1
Benefit Coordinator	1	1	1	1
Personnel Records Technician	1	1	1	1
Human Resources Assistant I	1	1	1	1
Human Resources Assistant II	1	1	1	1
Part-Time Administrative Clerk	1	1	1	1
Part-Time Switchboard Operator/Receptionist	2	2	2	2
<b>TOTAL</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>

\*Same as adopted budget, unless where noted.

**HUMAN RESOURCES - 1040  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
010-1040-531.01-00	EXECUTIVE	87,901	95,157	95,157	95,000
010-1040-531.02-00	SUPERVISOR	53,212	54,190	54,190	54,107
010-1040-531.03-00	GENERAL LABOR	196,522	197,935	197,935	197,201
010-1040-531.04-00	COMP TIME SOLD/ PAY OFF	1,227			
010-1040-531.05-00	VACATION SOLD	8,324			
010-1040-531.07-00	SICK PAY OFF	29,967			
010-1040-531.09-00	OVERTIME	3,656	1,000	1,000	2,800
010-1040-531.10-00	LONGEVITY	3,777	2,500	2,500	2,804
010-1040-531.11-00	AUTO ALLOWANCE	5,242	5,400	5,400	5,400
010-1040-531.14-00	WORKERS' COMPENSATION	329	345	345	335
010-1040-531.15-00	SOCIAL SECURITY	28,990	27,241	27,241	27,409
010-1040-531.16-00	RETIREMENT	36,198	46,607	46,607	41,771
010-1040-531.17-00	GROUP INSURANCE	26,891	31,920	31,920	31,892
010-1040-531.19-00	STATE UNEMPLOYMENT	426	1,608	1,608	1,706
010-1040-531.30-00	INCENTIVE AWARDS	768	2,234	2,234	1,234
<b>*SALARIES &amp; WAGES</b>		<b>483,430</b>	<b>466,137</b>	<b>466,137</b>	<b>461,659</b>
010-1040-542.03-00	OFFICE SUPPLIES	10,451	7,175	7,175	8,451
010-1040-542.04-00	WEARING APPAREL	736			
010-1040-542.20-00	FOOD		4,566	4,566	5,400
010-1040-542.23-00	MINOR TOOLS & OFFICE EQUIP.	4,626	1,500	1,500	1,000
010-1040-542.33-00	MISCELLANEOUS	8,315	6,650	5,650	7,500
010-1040-542.33-33	MISC SUPPLIES	17	100	100	500
<b>*MATERIALS &amp; SUPPLIES</b>		<b>24,145</b>	<b>19,991</b>	<b>18,991</b>	<b>22,851</b>
010-1040-554.01-00	FURNITURE & OFFICE EQUIP.		200	200	200
010-1040-554.30-00	MAINT. COMPUTER SOFTWARE	448	1,400	1,400	500
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>448</b>	<b>1,600</b>	<b>1,600</b>	<b>700</b>
010-1040-555.07-00	ADVERTISING\PUBLIC NOTICE	26,130	7,500	7,500	5,000
010-1040-555.09-00	RENTAL OF EQUIPMENT	7,494	8,435	8,435	9,391
010-1040-555.10-01	ADMINISTRATION FEES	12,762	14,100	14,100	14,805
010-1040-555.11-00	SPECIAL SERVICES	32,207	67,513	67,513	36,700
010-1040-555.12-00	HR TESTING & PROCESSING	45,421	48,019	48,019	53,000
010-1040-555.13-00	BOOKS, PERIODICAL,& SUBSC	8,330	5,000	4,000	4,000
010-1040-555.14-00	RECRUITMENT COST	10,652	2,700	2,700	
010-1040-555.19-00	TELEPHONE				
010-1040-555.19-01	CELLULAR COMMUNICATIONS	516	619	619	600
010-1040-555.24-00	PRINTING	4,678	4,800	4,800	4,800
010-1040-555.25-00	POSTAGE	2,203	1,400	1,400	1,800
010-1040-555.31-00	MILEAGE	252			
010-1040-555.32-01	INTERNET				
010-1040-555.33-00	PROFESSIONAL DEVELOPMENT	16,981	6,000	6,000	10,500
010-1040-555.33-01	MEMBERSHIP DUES	1,412	2,000	2,000	2,300
010-1040-555.33-02	MISC TRAINING	12,134	21,900	21,900	15,672
010-1040-555.33-03	TRAVEL	7,355	8,500	8,500	13,980
010-1040-555.60-00	STORAGE/BLDG RENTAL	571	1,560	1,560	1,560
<b>*MISCELLANEOUS SERVICES</b>		<b>189,098</b>	<b>200,046</b>	<b>199,046</b>	<b>174,108</b>

**HUMAN RESOURCES - 1040  
EXPENDITURES**

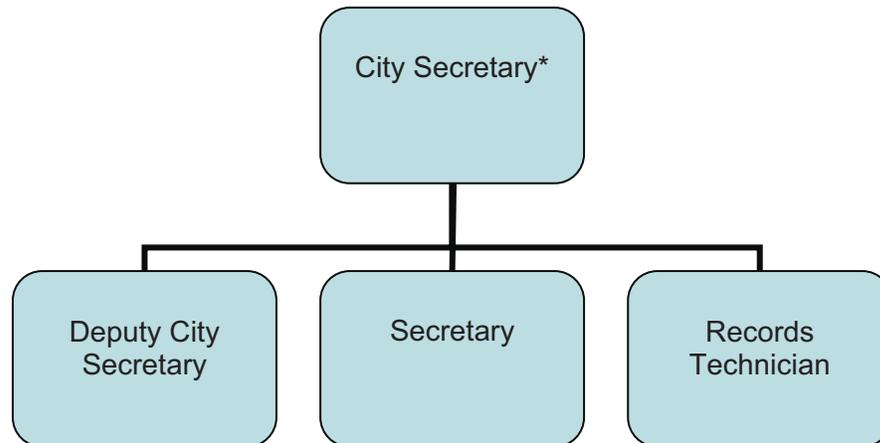
**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-1040-556.28-00	WELLNESS PROGRAMS		2,000	1,000	6,000
<b>*SUNDRY CHARGES</b>			<b>2,000</b>	<b>1,000</b>	<b>6,000</b>
010-1040-564.01-00	INVENTORY-\$1,000 - \$4,999	4,198	1,276	1,276	
<b>*INVENTORY</b>		<b>4,198</b>	<b>1,276</b>	<b>1,276</b>	
010-1040-590.01-01	BUDGET PROJECTION VARIANCE		74,897		
	<b>TOTAL</b>	<b>701,319</b>	<b>765,947</b>	<b>688,050</b>	<b>665,318</b>

# CITY SECRETARY

## MISSION STATEMENT

The mission of the City Secretary is to provide Council with all pertinent information for preparation for City Council meetings; maintain all records and actions generated from City Council meetings, in compliance with the Texas Open Meetings Act; authenticate all official documents; safeguard official records and files; coordinate administration of City elections with Brazoria County; provide the public with information in accordance with the Texas Public Information Act; maintain historical records and archives; conduct City election with accuracy and the highest level integrity. Provide excellent customer service by being Responsive, Results – Oriented, Trust Building and Accountable as adopted by the City’s Core Beliefs.



\*Reports to the City Manager

**Department: CITY SECRETARY  
Division: CITY SECRETARY  
Department Number: 1050**

**GOALS**

- Provide superior customer service to the Community, City Council and City Staff.
- Record and maintain all actions accurately and in a timely manner.
- Administer and produce Public Information requested under the Texas Public Information Act in a timely manner.
- Maintain and preserve City documents.
- Administer the department's budget efficiently and monitor the funds allocated and expended.
- Administer Oath of Office to new City employees and officials as mandated by State Law.
- Maintain claims information log insuring proper administration for individuals filing claims according to the City Charter.
- Issue Alcoholic Permits in efficient and timely manner to maintain compliance with Texas Alcoholic Beverage Commission regulations.
- Process Peddlers Permits in efficient and timely manner to allow vendors to serve the community by individuals legally permitted to conduct door-to-door business in the City in compliance with City Ordinance.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- In December 2009, the first Paperless Agenda in-house class was held for the process which was begun in 2007. This class will be held again in December 2010.
- The Vendor Permit Process was modified to include all applicants under one Vendor file and utilize the applicant's driver's license for the badge picture. This process allowed the permits to be created in a single file prior to the Vendor and assistants coming in for the permits to be issued. Utilizing the Driver's License decreased the time needed to issue permits and identify applicant by picture. A Standard Operating Procedure for this new procedure was created.
- All contracts were reviewed and scanned. Contracts have been separated by project and individual contracts. A contract "Master" spreadsheet was created to include: file index, project name, vendor, date approved/effective date, date completed/terminated, date scanned, and approved destruction date.
- Agenda packets from previous years through 2006 were scanned in the system.
- Completed Phase I to add audio streaming of the City Council meetings access on the City of Pearland website.

**Department: CITY SECRETARY  
Division: CITY SECRETARY  
Department Number: 1050**

**FISCAL YEAR 2010 ACCOMPLISHMENTS (continued)**

- Project files were organized and scanned in with identifying labels placed on the files for easier identification.
- All recordings of Council meetings 2005-2008 were transferred to CD's. The years 2002 – 2004 will be completed by December 2011.
- Phase I of the Utility Lien process has been completed in the City Secretary's Office to redesign and reorganize documents to simplify information retrieval for departments having access to them. A centralized location for all Liens in process has been established. Finalized liens are scanned in Laserfiche by address and date. A large amount of documents have now been processed with this new and improved procedure.
- In-house training was conducted for City department liaisons that process Public Information Requests. Positive feedback was received from those attending the training.

**FISCAL YEAR 2011 OBJECTIVES**

- Maintain our established goals for the City Secretary's Office.
- Conduct annual in-house training for all department liaisons who administer the Public Information Request process at the department level. Conduct in-house training on the City's established Paperless Agenda process. Develop and produce a movie of the Paperless Agenda process to be accessed by employees on the Domino City Drive.
- Phase II of the Utility Lien reorganization will be to consolidate several Lien files in Laserfiche to facilitate the ease of use of these files by departments having access.
- Develop a Standard Operating Procedure through Ganicus as Phase II for the audio streaming of the City Council meetings.
- Research Ordinances and Resolutions not electronically scanned.
- Organize parts of Laserfiche to correspond to the physical filing system.

**Department: CITY SECRETARY**  
**Division: CITY SECRETARY**  
**Department Number: 1050**

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
<b>COUNCIL SUPPORT</b>				
Number of Agendas prepared for Regular Meetings	24	24	24	24
Number of Agenda Items prepared for Regular Meetings	346	347	329	344
Number of Agendas prepared for Special Meetings	31	24	21	25
Number of Agenda Items prepared for Special Meetings	95	69	39	69
Number of Agendas prepared for Workshops	42	44	43	42
Number of Agenda Items prepared for Workshops	92	94	85	90
Number of Agendas prepared for Public Hearings	10	6	14	7
Number of Agenda Items prepared for Public Hearings	10	6	14	7
Number of Agendas prepared for Joint Public Hearings	54	28	33	37
Number of Agenda Items prepared for Joint Public Hearings	55	28	33	37
Number of Minutes transcribed for Regular Meetings	25	25	23	25
Number of Pages of Minutes prepared for Regular Meetings	265	280	281	278
Number of Minutes transcribed for Special Meetings	31	27	17	25
Number of pages of Minutes prepared for Special Meetings	92	83	52	76
Number of Minutes transcribed for Public Hearings	9	10	6	8
Number of Pages of Minutes prepared for Public Hearings	17	20	17	14
<b>PUBLIC RECORDS</b>				
Number of Public Disclosure Requests processed	732	909	1,000	881
Percent of public disclosure requests processed within 5 days	100%	100%	100%	100%
Number of Records Retrieval Requests processed*	91	82	N/A	N/A
Percent of requested records retrieved on the same day	100%	100%	N/A	N/A
Number of pages scanned for Laserfiche	N/A	9,264	15,922	14,200

**Department: CITY SECRETARY**  
**Division: CITY SECRETARY**  
**Department Number: 1050**

**PERFORMANCE MEASURES (continued)**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
<b>PERMITS</b>				
Total number of beer permits issued	102	100	99	54
On Premise (BE)	22	17	21	10
Wine & Beer Off Premise (BQ)	15	28	36	17
Off Premise (BF)	27	12	3	7
Late Hours On Premise (BL)	7	3	4	3
Cartage (PE)	20	27	23	11
Mixed Beverages Late Hours (LB)	4	3	3	2
Mixed Beverages Restaurant (RM)	7	10	9	4
Number of vendor permits issued	53	110	86	61
Percent of permits available to applicant within 2 days	100%	100%	100%	100%
<b>ELECTIONS</b>				
Number of Registered Voters	42,580	47,999	49,433	54,376
Number of votes cast	4,278	2,361	3,061	3,367
% of voter turnout	10%	2.5%	6.2%	6.2%

\*In FY 2010, these measures are replaced with "Number of pages scanned for Laserfiche" as there are no longer requests for records retrieval due to documents available on Laserfiche.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
GENERAL GOVERNMENT**

**CITY SECRETARY**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	203,431	245,805	255,488	254,258
Materials & Supplies	4,997	5,990	5,000	5,000
Equipment Maintenance	132	1,000	894	
Miscellaneous Services	41,859	36,040	32,515	32,997
Sundry Charges	4,677	1,542	3,300	2,500
Budget Projection Variance		3,658		
<b>TOTAL</b>	<b>255,096</b>	<b>294,035</b>	<b>297,197</b>	<b>294,755</b>

**KEY BUDGET ITEMS**

- Budget reductions of \$10,378 taken

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
City Secretary	1	1	1	1
Deputy City Secretary	0	1	1	1
Office Coordinator	1	0	0	0
Secretary	1	1	1	1
Records Technician	1	1	1	1
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

\*Same as adopted budget, unless where noted.

**CITY SECRETARY - 1050  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
010-1050-531.02-00	SUPERVISOR	81,708	82,732	82,862	82,732
010-1050-531.03-00	GENERAL LABOR	69,325	97,576	99,542	97,576
010-1050-531.04-00	COMP TIME SOLD/PAY OFF	79			
010-1050-531.09-00	OVERTIME	886	1,000	900	
010-1050-531.10-00	LONGEVITY	839	1,073	1,056	1,248
010-1050-531.11-00	AUTO ALLOWANCE	5,346	5,400	5,400	5,400
010-1050-531.13-00	TUITION REIMBURSEMENT				
010-1050-531.14-00	WORKERS' COMPENSATION	135	167	181	176
010-1050-531.15-00	SOCIAL SECURITY	11,843	14,365	14,079	14,379
010-1050-531.16-00	RETIREMENT	16,154	21,162	21,642	22,658
010-1050-531.17-00	GROUP INSURANCE	17,005	21,934	29,070	29,333
010-1050-531.19-00	STATE UNEMPLOYMENT	111	396	756	756
<b>*SALARIES &amp; WAGES</b>		<b>203,431</b>	<b>245,805</b>	<b>255,488</b>	<b>254,258</b>
010-1050-542.03-00	OFFICE SUPPLIES	4,864	5,990	5,000	5,000
010-1050-542.04-00	WEARING APPAREL	133			
010-1050-542.23-00	MINOR TOOLS & OFFICE EQUIP.				
<b>*MATERIALS &amp; SUPPLIES</b>		<b>4,997</b>	<b>5,990</b>	<b>5,000</b>	<b>5,000</b>
010-1050-554.01-00	FURNITURE & OFFICE EQUIP.	132	1,000	894	
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>132</b>	<b>1,000</b>	<b>894</b>	
010-1050-555.07-00	ADVERTISING\PUBLIC NOTICE	2,881	8,500	6,900	6,900
010-1050-555.09-00	RENTAL OF EQUIPMENT	3,059	6,900	8,378	7,857
010-1050-555.11-00	SPECIAL SERVICES	496	500	500	
010-1050-555.11-13	CONTRACT EMPLOYMENT				
010-1050-555.15-00	ELECTION EXPENSES	29,070	13,000	12,137	12,200
010-1050-555.19-01	CELLULAR COMMUNICATIONS	1,229	800	860	860
010-1050-555.24-00	PRINTING	140	500	300	40
010-1050-555.25-00	POSTAGE	1,246	1,000	1,000	1,400
010-1050-555.31-00	MILEAGE	292	300	200	100
010-1050-555.33-00	PROFESSIONAL DEVELOPMENT	1,737	2,000	1,500	2,000
010-1050-555.33-01	MEMBERSHIP DUES	240	240	240	240
010-1050-555.33-03	TRAVEL	1,469	2,300	500	1,400
<b>*MISCELLANEOUS SERVICES</b>		<b>41,859</b>	<b>36,040</b>	<b>32,515</b>	<b>32,997</b>
010-1050-556.17-00	CODIFICATION ORDINANCE	4,677	1,542	3,300	2,500
<b>*SUNDRY CHARGES</b>		<b>4,677</b>	<b>1,542</b>	<b>3,300</b>	<b>2,500</b>
010-1050-564.01-00	INVENTORY-\$1,000 - \$4,999				
<b>*INVENTORY</b>					
010-1050-590.01-01	BUDGET PROJECTION VARIANCE		3,658		
<b>TOTAL</b>		<b>255,096</b>	<b>294,035</b>	<b>297,197</b>	<b>294,755</b>

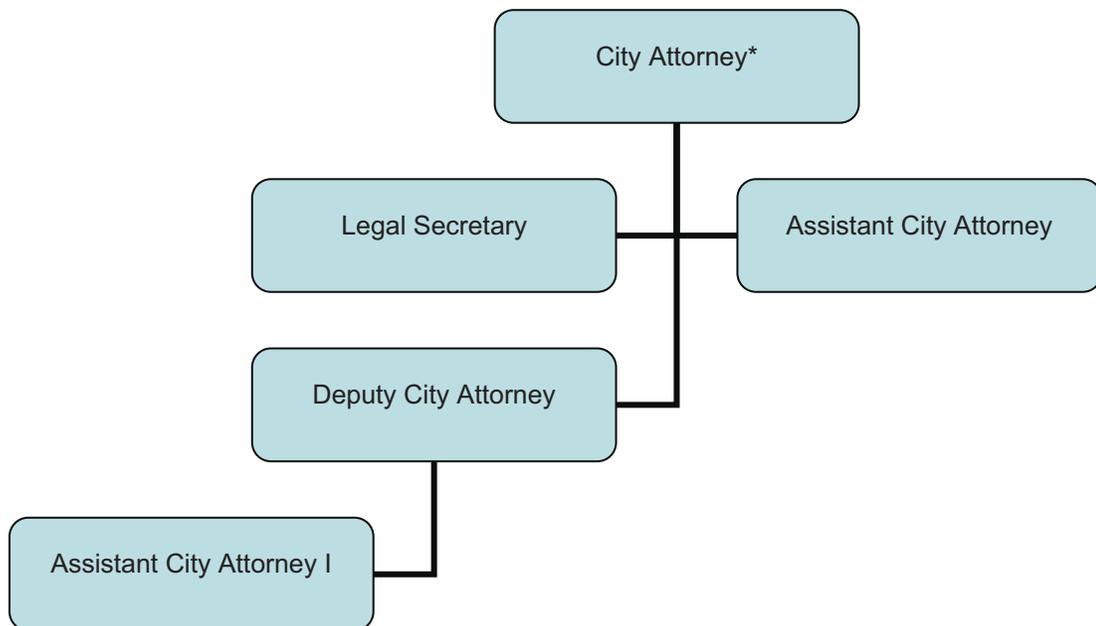


THIS PAGE INTENTIONALLY LEFT BLANK

# LEGAL

## MISSION STATEMENT

The Legal Department's mission is to advise the City Council and to provide efficient and competent legal services to all departments within the City of Pearland, to take proactive steps to identify and remedy potential legal complications for the City of Pearland, and to zealously defend and advocate the City of Pearland's position with the singular goal of achieving that which is in the best interests of the City of Pearland.



\*Reports to the City Council

**Department: LEGAL**  
**Division: LEGAL**  
**Department Number: 1080**

**GOALS**

- Provide legal advice and direction in the application of the Unified Development Code.
- Provide legal representation at all meetings of the City Council, Planning and Zoning Commission and the Zoning Board of Adjustments.
- Provide each department legal services in a quality, yet efficient and cost-effective manner; such service to include specific training for each City department.
- Coordinate, with outside counsel, on multiple property acquisitions associated with the various City projects.
- Review and revise the City's Code of Ordinances.
- Provide prosecutorial services for the City's Municipal Court.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Conducted comprehensive training on contracts for various City Departments.
- Prepared numerous development agreements for both residential, commercial and institutional development in the City of Pearland.
- Coordinated the litigation of multiple cases with outside counsel.
- Efficiently carried out the prosecutorial duties of a rapidly growing Municipal Court.
- Coordinated the acquisition of multiple properties through the eminent domain process.
- Provided legal representation at all meetings of the City Council, P&Z and the ZBA.
- Revised the Building Code, Gas & Plumbing Code, Fire & Safety Code, Residential & Energy Code, Electrical Code, Curfew Ordinance and the Alarm Ordinance for adoption.
- Began development of an oversight protocol with the PEDC designed to proactively identify potential legal issues before they arise.

➤ **FISCAL YEAR 2011 OBJECTIVES**

- Facilitate the adoption of Strategic Partnership Agreements with BCMUD No.6.
- Continue monitoring and developing an oversight protocol with the PEDC designed to proactively identify potential legal issues before they arise.
- Continue evaluating and updating City Codes to bring them into alignment with the City's needs and goals.

**Department: LEGAL**  
**Division: LEGAL**  
**Department Number: 1080**

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Average number of training programs attended by staff	12	12	12	12
Number of contracts prepared or reviewed	140	161	190	195
Number of FOIA requests reviewed	276	249	255	260
Number of citizen requests handled	292	276	280	285
Number of resolutions prepared	209	200	175	180
Number of ordinances prepared	84	66	65	70
Number of jury trials*	757	361	300	200
Percent of jury trial convictions	N/A	N/A	85%	87%
Number of bench trials*	859	1,030	900	600
Percent of bench trial convictions	N/A	N/A	75%	78%

\*Reported by Municipal Court

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
GENERAL GOVERNMENT**

**LEGAL**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	538,765	557,447	563,178	570,491
Materials & Supplies	2,762	2,870	2,870	2,870
Equipment Maintenance	292	400	250	250
Miscellaneous Services	184,270	88,581	129,699	72,172
Budget Projection Variance		1,536		
<b>TOTAL</b>	<b>726,089</b>	<b>650,834</b>	<b>695,997</b>	<b>645,783</b>

**KEY BUDGET ITEMS**

- Budget reductions of \$12,004 taken

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
City Attorney	1	1	1	1
Deputy City Attorney	1	1	1	1
Assistant City Attorney II	1	1	1	1
Assistant City Attorney I	1	1	1	1
Legal Secretary	1	1	1	1
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

\*Same as adopted budget, unless where noted.

**LEGAL - 1080  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-1080-531.01-00	EXECUTIVE	123,339	126,000	127,264	128,520
010-1080-531.02-00	SUPERVISOR	98,671	100,800	101,811	102,816
010-1080-531.03-00	GENERAL LABOR	184,645	188,847	189,841	190,510
010-1080-531.05-00	VACATION SOLD	1,715		1,583	
010-1080-531.10-00	LONGEVITY	1,630	1,919	1,892	2,132
010-1080-531.11-00	AUTO ALLOWANCE	13,746	13,800	13,800	13,800
010-1080-531.13-00	TUITION REIMBURSEMENT				
010-1080-531.14-00	WORKERS' COMPENSATION	359	385	421	411
010-1080-531.15-00	SOCIAL SECURITY	29,100	33,000	30,794	33,490
010-1080-531.16-00	RETIREMENT	43,090	48,616	50,679	52,774
010-1080-531.17-00	GROUP INSURANCE	42,194	43,585	44,148	45,093
010-1080-531.19-00	STATE UNEMPLOYMENT	276	495	945	945
<b>*SALARIES &amp; WAGES</b>		<b>538,765</b>	<b>557,447</b>	<b>563,178</b>	<b>570,491</b>
010-1080-542.03-00	OFFICE SUPPLIES	2,762	2,870	2,870	2,870
010-1080-542.23-00	MINOR TOOLS & OFFICE EQUIP				
<b>*MATERIALS &amp; SUPPLIES</b>		<b>2,762</b>	<b>2,870</b>	<b>2,870</b>	<b>2,870</b>
010-1080-554.01-00	FURNITURE & OFFICE EQUIP.	292	400	250	250
010-1080-554.30-00	MAINT. COMPUTER SOFTWARE				
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>292</b>	<b>400</b>	<b>250</b>	<b>250</b>
010-1080-555.09-00	RENTAL OF EQUIPMENT	1,507	4,018	4,018	3,014
010-1080-555.11-00	SPECIAL SERVICES	149,814	54,935	97,373	50,000
010-1080-555.13-00	BOOKS, PERIODICAL,& SUBSC	11,624	10,000	10,000	5,000
010-1080-555.19-01	CELLULAR COMMUNICATIONS	3,947	3,456	2,486	3,000
010-1080-555.24-00	PRINTING				
010-1080-555.25-00	POSTAGE	537	860	510	510
010-1080-555.31-00	MILEAGE	27	100	100	100
010-1080-555.33-00	PROFESSIONAL DEVELOPMENT	3,191	4,182	4,182	3,800
010-1080-555.33-01	MEMBERSHIP DUES	3,352	1,600	1,600	1,600
010-1080-555.33-03	TRAVEL	9,647	8,782	8,782	4,500
010-1080-555.60-00	STORAGE/BLDG RENTAL	624	648	648	648
<b>*MISCELLANEOUS SERVICES</b>		<b>184,270</b>	<b>88,581</b>	<b>129,699</b>	<b>72,172</b>
010-1080-590.01-01	BUDGET PROJECTION VARIANCE		1,536		
<b>TOTAL</b>		<b>726,089</b>	<b>650,834</b>	<b>695,997</b>	<b>645,783</b>

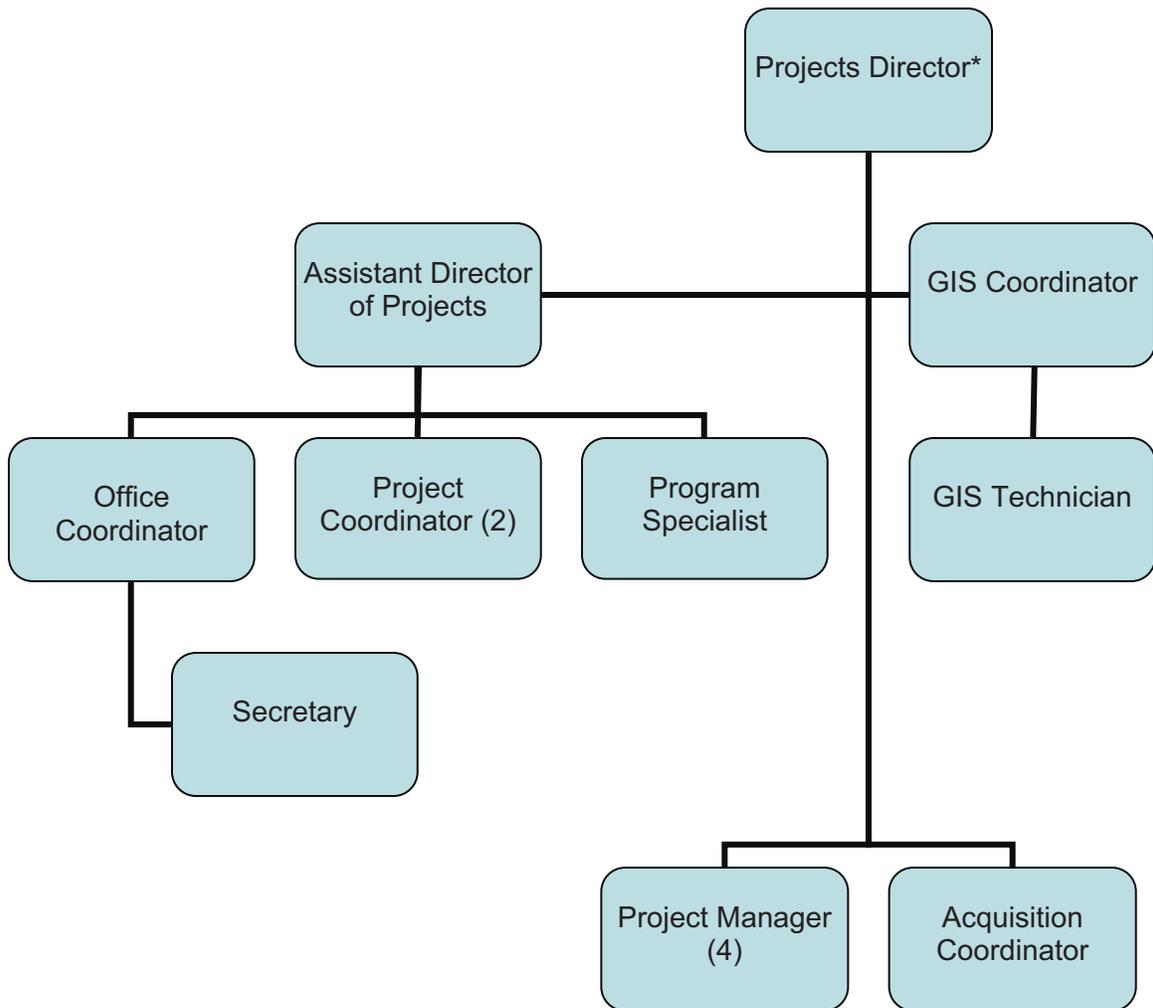


THIS PAGE INTENTIONALLY LEFT BLANK

# PROJECT MANAGEMENT

## MISSION STATEMENT

The mission of the Project Management Department is to plan, develop, and implement the City's current and future infrastructure needs in a timely and efficient manner, while utilizing the best management practices to provide the best value for citizens and other City departments, and while being accountable for the overall results.



\*Reports to the City Manager  
GIS reported in its own division.

**Department: PROJECT MANAGEMENT**  
**Division: PROJECT MANAGEMENT**  
**Department Number: 1140**

**GOALS**

- Meet or exceed City Council and citizens' project expectations.
- Continue development and refinement of the Project Delivery Model.
- Effectively communicate project information to the public.
- Implement & complete projects in a consistent and efficient manner for timely completion.
- Complete & deliver best value projects that are within budget.
- Develop and maintain the City's Five-Year CIP with Finance Department.
- Develop a project management staff that is highly trained and proficient with the necessary tools to manage complex projects in a professional manner.
- Effectively represent the City to its community, state and county partners when involved in multi-agency projects.
- Complete land acquisition in advance of project construction.
- Effectively coordinate infrastructure improvements with utility and pipeline entities, private development and other governmental entities in advance of project construction.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Completed construction of the following projects:
  - SH288 Service Roads
  - U of H Pearland Campus
  - U of H Utility Extensions (Water, Wastewater, & Electric)
  - U of H Turn Lanes
  - Bailey Road Regional Detention Expansion
  - Veterans Drive Regional Detention Expansion
  - Animal Shelter Expansion
  - Recreation Center/Natatorium
  - East Mary's Creek Detention
  - Public Safety Building
  - Magnolia/John Lizer Phase II
  - Magnolia Road Landscape Phase I
  - Barry Rose Road Traffic Signal Installation

**Department: PROJECT MANAGEMENT**  
**Division: PROJECT MANAGEMENT**  
**Department Number: 1140**

**FISCAL YEAR 2010 ACCOMPLISHMENTS (continued)**

- Continued or began construction on the following projects:
  - Fire Station #5
  - Magnolia/Southfork Phase III
  - CR89 – Southfork to Northfork
  - Dixie Farm Road Phase II
  - McHard Road
  - Cullen Parkway
  - Surface Water Treatment Plant Reservoir Side Slope Stabilization
  - Cowart's Creek Diversion
  - Town Ditch Phase III
  - SH35 Utilities (BW8 to FM518)
  - Knapp Road Lift Station
  - City of Houston 30" Waterline Interconnect
  - Alice Street Water Plant Expansion
  
- Continued or initiated design on the following projects:
  - Orange Street
  - McHard Road Soundwalls
  - Walnut Street
  - Hillhouse Satellite Service Center
  - Bailey Road (Veterans to FM1128)
  - Business Center Drive Extension
  - Barry Rose Extension
  - Trail Connectivity Phase I
  - Fire Station #6
  - Old PD Renovations
  - Hooper Road Utilities
  - Surface Water Treatment Plant Reservoir
  - Dixie Farm Road Alignment Study
  - McHard Road Alignment Study
  - Pearland Parkway Alignment Study
  - Longwood WWTP Lift Station Replacement & Plant Rehab
  - Barry Rose WWTP Lift Station, Influent Sewer, Barscreen and Sand Filter
  - Park & Ride
  - Traffic Signals At Mykawa and Brookside Road

**Department: PROJECT MANAGEMENT**  
**Division: PROJECT MANAGEMENT**  
**Department Number: 1140**

**FISCAL YEAR 2011 OBJECTIVES**

- Enhance the Communication Plan informing all stakeholders of capital project status and impact.
- Continue improvement of the Project Delivery Model (PDM).
- Evaluate and implement automation of PDM processes, if determined to be cost effective and improve efficiency.
- Reallocate management role of utility projects administered through the General Engineering Consultant (GEC) to internal staff within the Projects Department.

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Average number of active projects being administered	34	36	42	36
Total value of current active projects (millions)	\$392.9	\$380.1	\$389.8	\$384.7
Percent of Change Orders to Total Contract Value	N/A	1.46%	0.03%	5%
Percent of consultant selection process initiated on schedule	N/A	N/A	100%	90%
Percent of construction projects started on schedule	100%	100%	90%	90%
Percent of projects completed on schedule	80%	100%	90%	90%
Percent of projects completed within budget	100%	100%	100%	100%
Number of property parcels acquired	51	42	100	55
Number of parcels acquired through condemnation	6	9	15	5
Average number of days to acquire a parcel	99	168	110	110

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
GENERAL GOVERNMENT**

**PROJECT MANAGEMENT**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	910,123	964,977	969,258	979,058
Materials & Supplies	11,348	10,300	9,880	8,700
Equipment Maintenance	1,436	2,475	2,675	2,546
Miscellaneous Services	65,282	78,830	75,396	39,880
Inventory	1,094			
Budget Projection Variance		13,008		
<b>TOTAL</b>	<b>989,283</b>	<b>1,069,590</b>	<b>1,057,209</b>	<b>1,030,184</b>

**KEY BUDGET ITEMS**

- Project Management software in 2010, non-recurring
- Budget reductions of \$35,785 taken

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Projects Director	1	1	1	1
Assistant Projects Director	1	1	1	1
Acquisition Manager	1	1	1	1
Project Manager	4	4	4	4
Program Specialist	1	1	1	1
Project Coordinator	2	2	2	2
Office Coordinator	1	1	1	1
Secretary	1	1	1	1
<b>TOTAL</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>

\*Same as adopted budget, unless where noted.

**PROJECT MANAGEMENT - 1140  
EXPENDITURES**

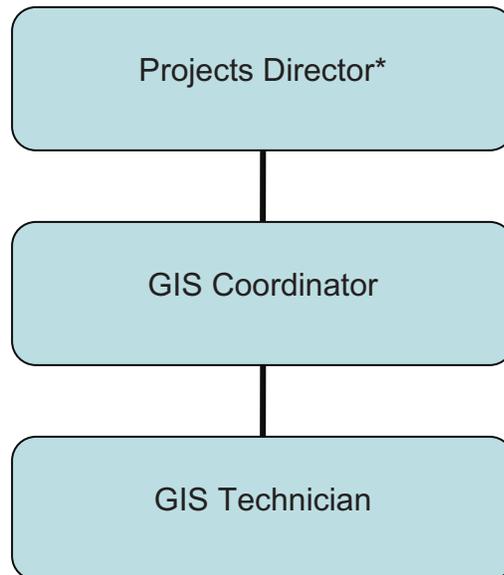
**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
010-1140-531.01-00	EXECUTIVE	95,614	97,770	97,918	97,770
010-1140-531.02-00	SUPERVISOR	75,675	77,216	77,334	77,216
010-1140-531.03-00	GENERAL LABOR	515,461	537,953	535,694	537,953
010-1140-531.09-00	OVERTIME	2,411	3,500	2,800	3,200
010-1140-531.10-00	LONGEVITY	1,064	1,924	1,892	2,468
010-1140-531.11-00	AUTO ALLOWANCE	10,992	10,800	10,800	10,800
010-1140-531.13-00	TUITION REIMBURSEMENT		3,000		
010-1140-531.14-00	WORKERS' COMPENSATION	870	934	1,011	990
010-1140-531.15-00	SOCIAL SECURITY	51,173	55,779	53,402	55,799
010-1140-531.16-00	RETIREMENT	71,203	82,175	84,219	87,930
010-1140-531.17-00	GROUP INSURANCE	85,084	92,738	101,920	102,664
010-1140-531.19-00	STATE UNEMPLOYMENT	576	1,188	2,268	2,268
<b>*SALARIES &amp; WAGES</b>		<b>910,123</b>	<b>964,977</b>	<b>969,258</b>	<b>979,058</b>
010-1140-542.03-00	OFFICE SUPPLIES	7,866	7,500	7,500	7,500
010-1140-542.04-00	WEARING APPAREL	1,720	900	480	300
010-1140-542.23-00	MINOR TOOLS & OFFICE EQUIP.	1,748	1,900	1,900	900
010-1140-542.33-00	MISCELLANEOUS	14			
<b>*MATERIALS &amp; SUPPLIES</b>		<b>11,348</b>	<b>10,300</b>	<b>9,880</b>	<b>8,700</b>
010-1140-554.20-01	PARTS	283	750	750	750
010-1140-554.20-02	COMMERCIAL	15	195	400	195
010-1140-554.20-03	FUEL	1,138	1,530	1,525	1,601
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>1,436</b>	<b>2,475</b>	<b>2,675</b>	<b>2,546</b>
010-1140-555.09-00	RENTAL OF EQUIPMENT	3,786	7,500	7,500	7,600
010-1140-555.11-00	SPECIAL SERVICES	36,342	37,170	37,170	10,900
010-1140-555.19-01	CELLULAR COMMUNICATIONS	7,057	8,560	6,456	6,980
010-1140-555.24-00	PRINTING	954	1,700	960	500
010-1140-555.25-00	POSTAGE	1,250	1,085	1,085	1,085
010-1140-555.31-00	MILEAGE	941	1,200	2,110	1,500
010-1140-555.33-00	PROFESSIONAL DEVELOPMENT	8,001	11,350	11,350	4,850
010-1140-555.33-01	MEMBERSHIP DUES	2,201	2,465	2,465	2,465
010-1140-555.33-03	TRAVEL	4,750	7,800	6,300	4,000
<b>*MISCELLANEOUS SERVICES</b>		<b>65,282</b>	<b>78,830</b>	<b>75,396</b>	<b>39,880</b>
010-1140-564.01-00	INVENTORY-\$1,000 - \$4,999	1,094			
<b>*INVENTORY</b>		<b>1,094</b>			
010-1140-590.01-01	BUDGET PROJECTION VARIANCE		13,008		
<b>TOTAL</b>		<b>989,283</b>	<b>1,069,590</b>	<b>1,057,209</b>	<b>1,030,184</b>

# GEOGRAPHICAL INFORMATION SYSTEM

## MISSION STATEMENT

The mission of the Geographical Information System (GIS) Department is to coordinate, develop, implement, integrate, support and manage a Citywide Geographic Information System, and ensure efficient delivery of services.



\*Reports to Assistant City Manager

**Department: GEOGRAPHICAL INFORMATION SYSTEM**  
**Division: GEOGRAPHICAL INFORMATION SYSTEM**  
**Department Number: 1160**

**GOALS**

- Maintain responsibility for the ongoing process of creating, maintaining and managing the City’s digital land information database.
- Ensure that the City of Pearland decision-makers have access to geographic information that is complete, timely, accurate, and reliable.
- Promote the use of Geographic Information System (GIS) and related technologies to more effectively and efficiently address problems, develop plans, and manage the natural, cultural, economic, and infrastructure resources of the City of Pearland.
- Help develop a coordinated approach to a citywide GIS.
- Evaluate long-term coordination needs of the GIS user community and direct a strategic plan to facilitate coordination.
- Identify and report the function needs of the user community with regard to GIS coordination in the City.
- Maintain and provide citywide interactive maps for all citizens.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Improved and maintained the GIS portion of the Police Department’s new Public Safety OSSI project. GIS is now at all Dispatcher’s workstations, in Police cars, EMS, Public viewer, and soon to be in Fire Department units.
- Updated search engine for property addresses from ArcGIS Server layers - deployed from City’s Home web page and City Secretary’s web page.
- Installed, configured, and deployed the new ArcGIS Server 9.3.1 architecture.
- Created new map services for internal and external users, GIS internet based.

**FISCAL YEAR 2011 OBJECTIVES**

- Deploy new ArcGIS Server MapOptix Lite 6.2 for public access, a new and improved interactive map viewer using Flex technology.
- Install new ArcGIS Server 10 platform.

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Total web page hits	63,992	61,339	54,000	52,000
GIS web page hits per 1,000 population	735	676	530	531
Average number of GIS layers maintained	74	80	90	95
Number of map requests	322	332	265	275
GIS expenditures per capita	\$2.25	\$2.19	\$2.26	\$2.16

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
GENERAL GOVERNMENT**

**GIS**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	147,272	155,677	152,716	157,006
Materials & Supplies	3,256	2,920	2,120	1,877
Equipment Maintenance	918	1,200	1,795	1,800
Miscellaneous Services	47,439	72,366	56,413	51,100
Capital Outlay	180			
Budget Projection Variance		32,299		
<b>TOTAL</b>	<b>199,065</b>	<b>264,462</b>	<b>213,044</b>	<b>211,783</b>

**KEY BUDGET ITEMS**

- Budget reductions of \$24,788 taken
- GeoBlade and GIS Laserfiche in 2010, non-recurring

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
GIS Coordinator	1	1	1	1
GIS Specialist	1	0	0	0
GIS Technician	0	1	1	1
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

\*Same as adopted budget, unless where noted.

**GIS - 1160  
EXPENDITURES**

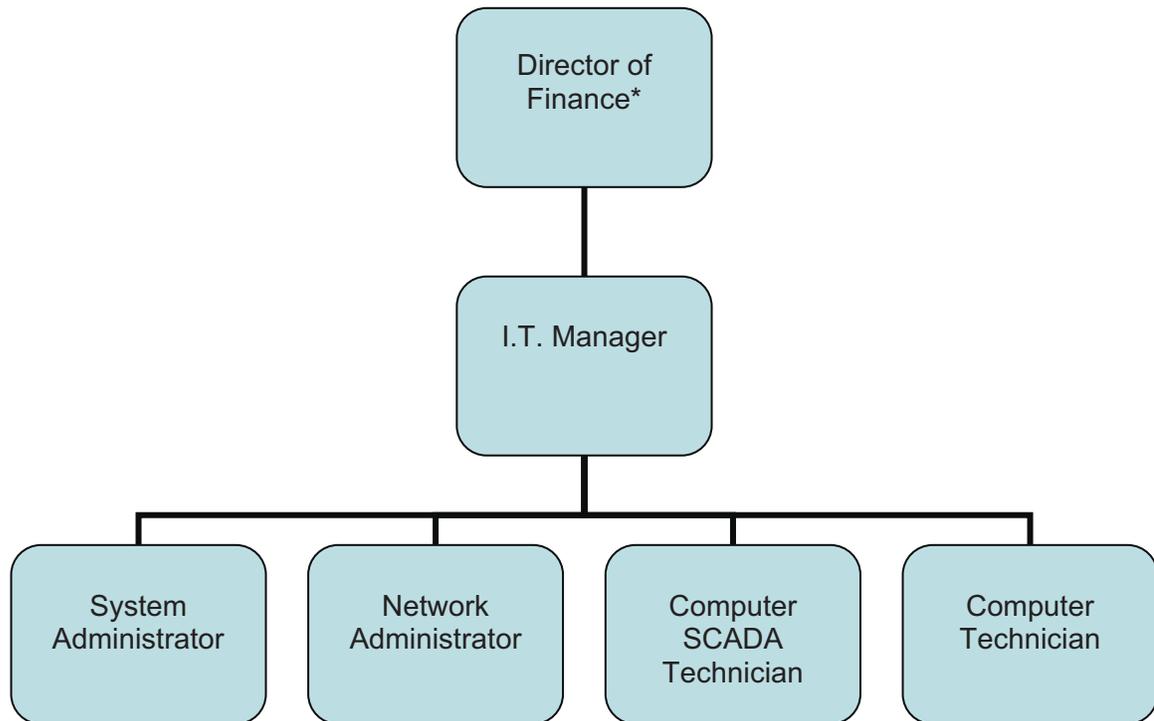
**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-1160-531.02-00	SUPERVISOR	73,252	74,539	74,654	74,539
010-1160-531.03-00	GENERAL LABOR	36,340	37,421	37,264	37,421
010-1160-531.09-00	OVERTIME	803	1,000	500	500
010-1160-531.10-00	LONGEVITY	378	488	484	580
010-1160-531.13-00	TUITION REIMBURSEMENT		3,000		3,000
010-1160-531.14-00	WORKERS' COMPENSATION	177	189	204	200
010-1160-531.15-00	SOCIAL SECURITY	8,106	8,679	8,507	8,686
010-1160-531.16-00	RETIREMENT	11,266	12,787	13,085	13,688
010-1160-531.17-00	GROUP INSURANCE	16,850	17,376	17,640	18,014
010-1160-531.19-00	STATE UNEMPLOYMENT	100	198	378	378
<b>*SALARIES &amp; WAGES</b>		<b>147,272</b>	<b>155,677</b>	<b>152,716</b>	<b>157,006</b>
010-1160-542.03-00	OFFICE SUPPLIES	2,502	1,920	1,920	1,677
010-1160-542.23-00	MINOR TOOLS & OFFICE EQUIP.	754	1,000	200	200
<b>*MATERIALS &amp; SUPPLIES</b>		<b>3,256</b>	<b>2,920</b>	<b>2,120</b>	<b>1,877</b>
010-1160-554.01-00	FURNITURE & OFFICE EQUIP.	918	1,200	1,795	1,800
010-1160-554.30-00	MAINT. COMPUTER SOFTWARE				
010-1160-554.30-01	GIS CREATION & DEVELOPMENT				
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>918</b>	<b>1,200</b>	<b>1,795</b>	<b>1,800</b>
010-1160-555.09-00	RENTAL OF EQUIPMENT	109	200		
010-1160-555.11-00	SPECIAL SERVICES	10,525	9,400	8,430	6,400
010-1160-555.11-13	CONTRACT EMPLOYMENT	1,300			
010-1160-555.11-50	CONSULTING GIS CREATION	19,550	41,001	38,688	35,300
010-1160-555.24-00	PRINTING		500	500	
010-1160-555.31-00	MILEAGE	468	500	500	500
010-1160-555.33-00	PROFESSIONAL DEVELOPMENT	6,753	6,115	3,295	4,400
010-1160-555.33-01	MEMBERSHIP DUES	1,500	1,500	1,500	1,500
010-1160-555.33-03	TRAVEL	2,974	3,500	3,500	3,000
010-1160-555.33-04	CONT ED FOR GIS CREATION	4,260	9,650		
<b>*MISCELLANEOUS SERVICES</b>		<b>47,439</b>	<b>72,366</b>	<b>56,413</b>	<b>51,100</b>
010-1160-565.83-00	MISCELLANEOUS	180			
<b>*CAPITAL OUTLAY</b>		<b>180</b>			
010-1160-590.01-01	BUDGET PROJECTION VARIANCE		32,299		
<b>TOTAL</b>		<b>199,065</b>	<b>264,462</b>	<b>213,044</b>	<b>211,783</b>

# INFORMATION TECHNOLOGY

## MISSION STATEMENT

The mission of Information Technology (IT) is to provide information system service and support to all departments within the City of Pearland, and to continually improve the planning, design, operations, and management of the City's network infrastructure.



\*Reports to the City Manager

**Department: FINANCE**  
**Division: INFORMATION TECHNOLOGY**  
**Department Number: 1250**

**GOALS**

- Support City employees and citizens with superior customer service.
- Provide citywide innovation and leadership in the utilization and deployment of information technology services and applications.
- Ensure high-quality, effective and efficient production and support services that meet or exceed the expectations of our employees.
- Maintain a secure information technology environment, ensuring the confidentiality, integrity and availability of critical information and systems.
- Continue to educate City staff as to what options and resources are available to them in order to allow all City services to flourish, while utilizing the minimal level of resources.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Acquired contractor to install fiber optic cable from old Police Department building to new Parks Recreation Center and new Public Safety Building.
- Set up and installed 88 new and replacement computers/laptops for employees at City facilities.
- Auctioned 50 computers/laptops and 3 servers.
- Moved/Set up servers and PC's at new Public Safety Building and Parks Recreation Center.
- Installed new VoIP phone system at new Public Safety Building and Parks Recreation Center.
- Installed 7 new servers at City Hall and Public Safety Building.
- Replaced 3 servers at City Hall.
- Set up new DS1 with routers at PEDC UofH for City network.
- Installed Barracuda Web Application Firewall.
- Set up Fire Station 4 with VoIP phones and City network.
- Worked with contractor and Projects Department on the construction and implementation of IT related infrastructure at PSB, parks and UofH.

**FISCAL YEAR 2011 OBJECTIVES**

- Replace 9 outdated CPU's and 20 laptop systems throughout City departments, and purchase 6 new desktop computers and 3 new laptops.
- Replace 1 Dell email server.
- Maintain 99.9% planned uptime for City network and City servers.
- Work with Fire Department on installation/setup of equipment for two new stations.
- Maintain servers, PC's, phones and network devices in all City facilities.
- Research and make recommendation via the budget process on virtualization.

**Department: FINANCE**  
**Division: INFORMATION TECHNOLOGY**  
**Department Number: 1250**

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Average monthly service requests	616	649	780	800
Number of PC's supported	386	394	427	430
Number of Servers	21	21	32	33
Percent of time AS/400 available	99.3%	99.5%	99.9%	99.9%
Percent of time LAN available	98.4%	99.6%	99.5%	99.9%
PC's supported per IT staff FTE	97	79	85	86
IT expenditure per PC's supported	\$2,231	\$2,511	\$2,194	\$2,053
Average response time to Priority 1 service calls*	3min0sec	1min31sec	1min0sec	1min0sec
Number of new software programs installed	N/A	1	8	2
Total number of software programs supported	N/A	18	26	28

\*Priority 1 calls include any event with severe or catastrophic adverse effects on organizational operations, organizational assets, or individuals.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
GENERAL GOVERNMENT**

**INFORMATION TECHNOLOGY**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	354,725	377,304	372,038	379,277
Materials & Supplies	4,940	4,030	3,952	4,660
Equipment Maintenance	375,599	414,667	409,584	419,276
Miscellaneous Services	24,230	29,915	27,583	14,975
Inventory	95,579	82,400	88,790	64,500
Capital Outlay	134,306	137,388	35,080	
Budget Projection Variance		13,020		
<b>TOTAL</b>	<b>989,379</b>	<b>1,058,724</b>	<b>937,027</b>	<b>882,688</b>

**KEY BUDGET ITEMS**

- Includes replacement of three (3) PC's and twenty-two (22) laptops and two (2) replacement toughbooks for the Police Department
- Replacement of thirty four (34) PC's reduced in FY 2011, \$44,200. Six (6) PC's and two (2) laptops moved to W&S Fund in FY 1011
- Maintenance on Court and Water/Sewer related software moved to appropriate funds. Budget reduction taken totals \$64,027

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Information Technology Manager	1	1	1	1
Network Administrator	1	1	1	1
System Administrator	1	1	1	1
Computer SCADA Technician	1	1	1	1
Computer Technician	1	1	1	1
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

\*Same as adopted budget, unless where noted.

**INFORMATION TECHNOLOGY - 1250/1150  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-1250-531.02-00	SUPERVISOR	79,337	80,729	80,854	80,729
010-1250-531.03-00	GENERAL LABOR	195,647	210,189	200,406	206,100
010-1250-531.05-00	VACATION SOLD	855			
010-1250-531.09-00	OVERTIME	1,297	1,150	1,680	1,150
010-1250-531.10-00	LONGEVITY	2,037	2,277	2,268	2,508
010-1250-531.14-00	WORKERS' COMPENSATION	497	640	661	650
010-1250-531.15-00	SOCIAL SECURITY	21,033	22,517	22,329	22,222
010-1250-531.16-00	RETIREMENT	28,303	33,175	33,101	35,019
010-1250-531.17-00	GROUP INSURANCE	25,427	26,132	29,794	29,954
010-1250-531.19-00	STATE UNEMPLOYMENT	292	495	945	945
<b>*SALARIES &amp; WAGES</b>		<b>354,725</b>	<b>377,304</b>	<b>372,038</b>	<b>379,277</b>
010-1250-542.03-00	OFFICE SUPPLIES	1,458	1,763	1,750	2,500
010-1250-542.04-00	WEARING APPAREL	54	267	267	160
010-1250-542.23-00	MINOR TOOLS & OFFICE EQUIP.	3,428	2,000	1,935	2,000
<b>*MATERIALS &amp; SUPPLIES</b>		<b>4,940</b>	<b>4,030</b>	<b>3,952</b>	<b>4,660</b>
010-1250-554.01-00	FURNITURE & OFFICE EQUIP.		250	4,941	
010-1250-554.08-00	SPECIAL EQUIP/IMPROVEMENT	4,958	4,000	4,002	2,445
010-1250-554.20-00	MOTOR EQUIPMENT	14			
010-1250-554.20-01	PARTS	182	1,335	1,085	1,500
010-1250-554.20-02	COMMERCIAL	80	265	500	350
010-1250-554.20-03	FUEL	932	1,221	1,175	1,234
010-1250-554.30-00	MAINT. COMPUTER SOFTWARE	289,416	327,386	324,103	330,830
010-1250-554.31-00	MAINT. COMPUTER HARDWARE	80,017	80,210	73,778	82,917
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>375,599</b>	<b>414,667</b>	<b>409,584</b>	<b>419,276</b>
010-1250-555.09-00	RENTAL OF EQUIPMENT	2,880	3,600	2,810	3,240
010-1250-555.11-00	SPECIAL SERVICES	14,146	10,000	16,877	6,000
010-1250-555.19-01	CELLULAR COMMUNICATIONS	3,874	3,650	2,485	2,880
010-1250-555.19-02	PC AIRCARD CHARGES	823	612	821	600
010-1250-555.25-00	POSTAGE	186	253	250	255
010-1250-555.32-01	INTERNET	275	300	188	
010-1250-555.33-00	PROFESSIONAL DEVELOPMENT	1,460	8,000	2,570	1,000
010-1250-555.33-01	MEMBERSHIP DUES	295	1,000	969	1,000
010-1250-555.33-03	TRAVEL	291	2,500	613	
<b>*MISCELLANEOUS SERVICES</b>		<b>24,230</b>	<b>29,915</b>	<b>27,583</b>	<b>14,975</b>
010-1250-564.01-00	INVENTORY-\$1,000 - \$4,999	95,579	82,400	88,790	64,500
<b>*INVENTORY</b>		<b>95,579</b>	<b>82,400</b>	<b>88,790</b>	<b>64,500</b>
010-1250-565.23-00	BUILDINGS & GROUNDS	39,691			
010-1250-565.71-00	FURNITURE/OFFICE EQUIP.	54,081	5,046	5,046	
010-1250-565.83-00	MISCELLANEOUS	40,534	132,342	30,034	
<b>*CAPITAL OUTLAY</b>		<b>134,306</b>	<b>137,388</b>	<b>35,080</b>	
010-1250-590.01-01	BUDGET PROJECTION VARIANCE		13,020		
<b>TOTAL</b>		<b>989,379</b>	<b>1,058,724</b>	<b>937,027</b>	<b>882,688</b>

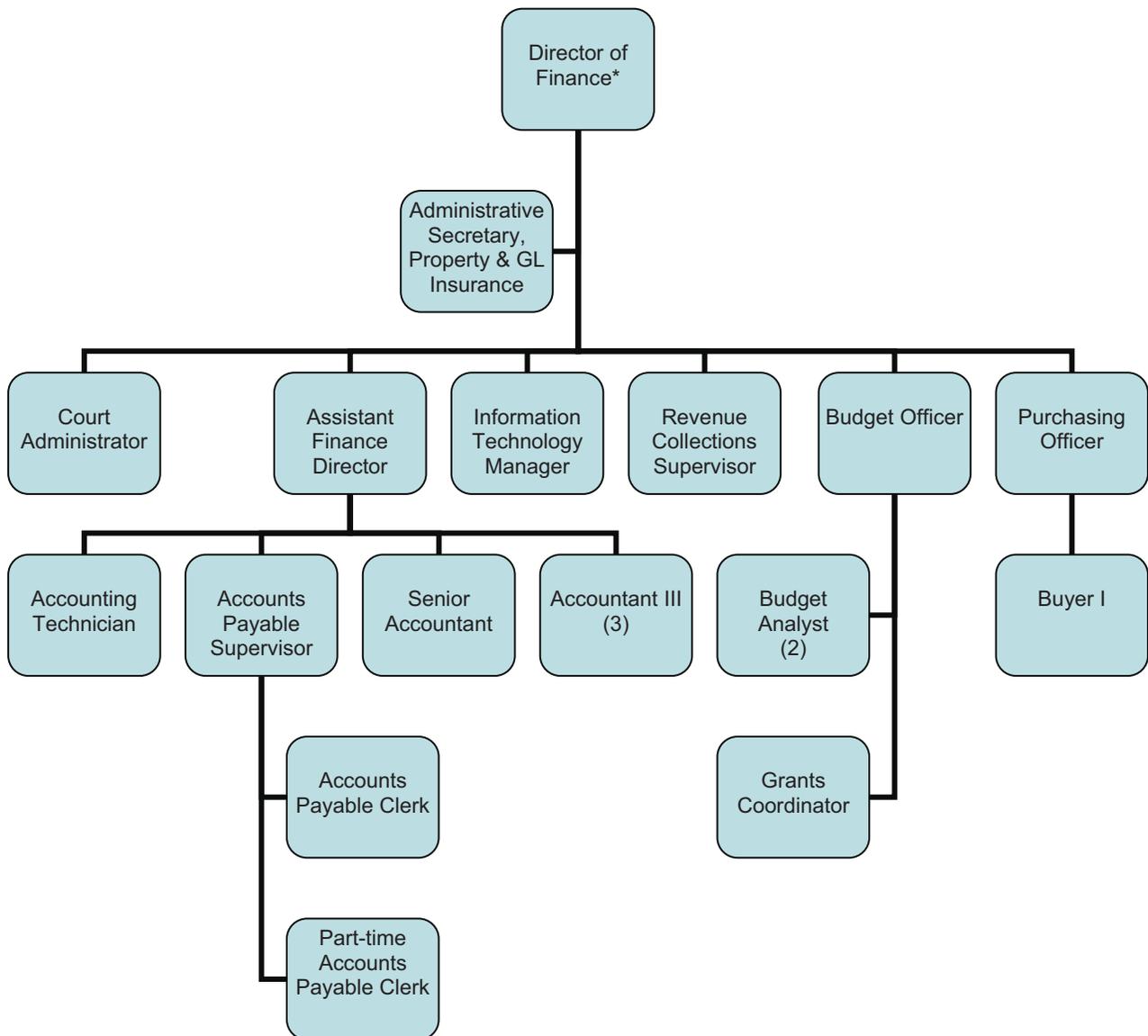


THIS PAGE INTENTIONALLY LEFT BLANK

# FINANCE

## MISSION STATEMENT

The mission of the Finance Department is to provide sound financial management practices and reporting to ensure long-term financial sustainability of the City.



\*Reports to the City Manager

**Department: FINANCE**  
**Division: FINANCE**  
**Department Number: 1260**

**GOALS**

- Safeguard the assets of the City of Pearland.
- Ensure accurate and prompt payment to all City vendors and employees.
- Accurately account for revenues and expenditures on a timely basis.
- Provide timely and accurate issuance of financial reports to the City Council, City Manager and all other parties as necessary or required.
- Obtain GFOA Budget and Financial Statement of Excellence in Financial Reporting and Budgeting.
- Plan, coordinate and facilitate the preparation of the annual budget, Comprehensive Annual Financial Report and Five-Year Capital Improvement Program.
- Facilitate and monitor purchases in compliance with State statutes and City policy and ensure that the City is getting the best value for the purchase of goods and services.
- Ensure the financial integrity of the City by developing and implementing policies and procedures.
- Maintain the debt program of the City, including the issuance of new debt, payment of annual debt service, and ensure compliance with bond and arbitrage covenants.
- Provide investment management for all City funds and bond proceeds in compliance with the City's Investment Policy.
- Plan, coordinate, monitor, and report on the City's Property, General Liability, and other insurances; file claims with third party administrator; subrogate claims where necessary.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Implemented Quarterly "State of City Finances" report to City Council; also available on website.
- Hired Grants Coordinator. Applied for 18 grants totaling \$6.7 million. Awarded 15 for a total of \$2.1 million.
- Coordinated City Council workshop on Houston economy with Dr. Barton Smith.
- Presented several financial scenarios regarding tax impacts of delaying capital projects for Council consideration in setting the 2010 tax rate.
- Implemented changes in City cell phone and copier service, resulting in annual savings of \$31,000 and \$14,950, respectively.
- City took advantage of favorable market conditions and did two bond refundings in the total amount of \$10.6 million, resulting in \$572,822 in savings.
- Prepared and held Finance workshops with new P.E.D.C board. Also sold debt in the amount of \$6.8 million for the CSI facility.

**Department: FINANCE**  
**Division: FINANCE**  
**Department Number: 1260**

**FISCAL YEAR 2011 OBJECTIVES**

- Negotiate or bid solid waste services as current contract expires 9/30/2011. Look at automated service as an option.
- Continue to seek and secure grants, leveraging City resources to minimize impact to taxpayers.
- Implement on-line bidding, which is expected to bring in more competition, which should result in greater savings.
- Contract and complete OPEB actuarial.
- Complete and implement any recommendations from electricity audit.
- Coordinate Citizen Survey and presentation to City Council.
- Continue proactive communications to citizens regarding City finances.

**PERFORMANCE MEASURES**

	FY 2008	FY 2009	FY 2010	FY 2011
	Actual	Actual	Projection	Target
Purchase Orders (PO) issued	3,552	3,264	2,913	3300
Bid/Proposal documents processed	41	60	56	65
Number of PO change notices processed	800	362	183	225
PO change notices as % of PO's issued	23%	11%	6%	7%
Number of transactions on-line auction	32	10	22	30
Investment offers analyzed	50	37	25	70
Percent of time portfolio met or exceeded benchmark	100%	88%	75%	50%
Investments in compliance with policy and PFIA	100%	100%	100%	100%
GFOA budget award received	YES	YES	YES	YES
Budget filed with Council per city Charter	YES	YES	YES	YES
Number of budget transfers	398	406	470	500
GFOA CAFR award received	YES	YES	YES	YES
ICMA Perf.Measures Cert.of Distinction award received	YES	YES	YES	N/A
Number of Audit Comments	1	4	0	0
Number of Single Audit Comments	N/A	0	0	0
Unqualified Audit Opinion	YES	YES	YES	YES
Number of Bond Sales (excludes DAP)	2	4	2	2
Meet or increase City's GO/CO Bond Rating				
- S&P	A+	AA-	AA-	AA-
- Fitch	N/A	AA-	AA-	AA-
Meet or increase City's Revenue Bond Rating				
- S&P	A+	AA-	AA-	AA-
- Fitch	N/A	A+	A+	A+

**Department: FINANCE**  
**Division: FINANCE**  
**Department Number: 1260**

**PERFORMANCE MEASURES (continued)**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Fund balance maintained at Council Policy level:				
General Fund	YES	YES	YES	YES
Water & Sewer Fund	YES	YES	YES	YES
Percent of Accounts Receivables 90 days or older	N/A	41%	51%	6%
Accounts Payable invoices processed monthly	1,953	1,938	1,803	1,940
Number of checks issued monthly	14,905	1,102	1,101	1,100
Number of checks voided	325	12	37	11
Percent of checks voided	2.2%	1.1%	3.4%	1.0%
Number of employees paid each month	1,185	1,230	1,220	1,240
Percent of checks voided/corrected due to PR error	0.30%	0.50%	0.1%	0.50%
Average turnaround time for month end close (days)	12	13	12	10
Number of days required to pay an invoice	3	3	3	3
Number of grant applications submitted	5	16	18	10
Value of grant applications submitted (excludes local match)	N/A	\$5,429,823	\$6,711,850	\$2,500,000
Number of grants awarded	4	9	15	8
Number of grants not awarded	N/A	1	5	2
Number of current active grants	10	9	15	11
\$ amount of current Fiscal Year grants	\$566,834	\$586,337	\$2,135,667	\$2,100,000
Percent of grants in compliance with reporting requirements	100%	100%	100%	100%
Number of departments receiving grant funds	N/A	N/A	5	6
Operating grants awarded as percent of GF & W&S budget	N/A	N/A	2.7%	1%
Number of grant programs/projects completed	N/A	N/A	15	8
Number of jobs created or retained through grant funds*	N/A	N/A	3	8.2

\*Jobs reported include any portion of positions created or retained as a result of grant purchases/expenditures and include City jobs and private industry jobs.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
GENERAL GOVERNMENT**

**FINANCE**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	1,030,702	1,172,114	1,187,491	1,199,706
Materials & Supplies	12,390	14,605	14,447	11,560
Equipment Maintenance	3,985	3,850	3,740	8,640
Miscellaneous Services	82,015	69,170	64,736	88,098
Sundry Charges	337,898	367,495	354,917	399,680
Inventory		3,750	3,385	
Budget Projection Variance		15,427		
<b>TOTAL</b>	<b>1,466,990</b>	<b>1,646,411</b>	<b>1,628,716</b>	<b>1,707,684</b>

**KEY BUDGET ITEMS**

- Increase in property tax appraisal costs with Brazoria County
- Includes the elimination of one (1) full-time position and supplement with part-time personnel
- Includes Citizens Survey
- On-line bidding software included in FY 2011. Cost split with the Water & Sewer Fund
- Other budget reductions of \$31,881 taken

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Director of Finance	1	1	1	1
Assistant Finance Director	1	1	1	1
Purchasing Officer	1	1	1	1
Budget Officer	1	1	1	1
Budget Analyst	2	2	2	2
Grants Coordinator	0	1	1	1
Buyer I	1	1	1	1
Sr. Accountant	1	1	1	1
Staff Accountant III	2	3	3	3
Accounts Payable Supervisor	1	1	1	1
Accounts Payable Clerk	2	2	2	1
Accounting Technician	1	1	1	1
Administrative Secretary	1	1	1	1
Part-Time Accounts Payable Clerk	0	0	0	1
Part-Time Cash Accountant	1	0	0	0
<b>TOTAL</b>	<b>16</b>	<b>17</b>	<b>17</b>	<b>17</b>

\*Same as adopted budget, unless where noted.

**FINANCE - 1260/1060  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
010-1260-531.01-00	EXECUTIVE	112,194	114,622	114,796	114,622
010-1260-531.02-00	SUPERVISOR	222,856	227,102	227,451	227,102
010-1260-531.03-00	GENERAL LABOR	461,569	550,140	542,235	553,192
010-1260-531.04-00	COMP TIME SOLD	55	434	434	
010-1260-531.05-00	VACATION SOLD		1,578	1,579	
010-1260-531.07-00	SICK PAY OFF	2,694	1,939	10,255	
010-1260-531.09-00	OVERTIME	1,027	3,000	1,800	3,000
010-1260-531.10-00	LONGEVITY	1,878	2,447	2,695	2,908
010-1260-531.11-00	AUTO ALLOWANCE	5,346	5,400	5,400	5,400
010-1260-531.13-00	TUITION REIMBURSEMENT				
010-1260-531.14-00	WORKERS' COMPENSATION	686	796	865	869
010-1260-531.15-00	SOCIAL SECURITY	58,825	69,055	68,414	69,382
010-1260-531.16-00	RETIREMENT	80,582	98,677	104,101	109,334
010-1260-531.17-00	GROUP INSURANCE	82,251	95,340	103,881	110,684
010-1260-531.19-00	STATE UNEMPLOYMENT	739	1,584	3,585	3,213
<b>*SALARIES &amp; WAGES</b>		<b>1,030,702</b>	<b>1,172,114</b>	<b>1,187,491</b>	<b>1,199,706</b>
010-1260-542.03-00	OFFICE SUPPLIES	10,206	10,275	10,003	10,100
010-1260-542.04-00	WEARING APPAREL	272	100	101	50
010-1260-542.22-00	ICE,CUPS, ETC.	726	280	180	280
010-1260-542.23-00	MINOR TOOLS & OFFICE EQUIP.	1,186	3,950	4,163	1,130
<b>*MATERIALS &amp; SUPPLIES</b>		<b>12,390</b>	<b>14,605</b>	<b>14,447</b>	<b>11,560</b>
010-1260-554.01-00	FURNITURE & OFFICE EQUIP.	2,185	50	600	
010-1260-554.30-00	MAINT. COMPUTER SOFTWARE	1,800	3,800	3,140	8,640
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>3,985</b>	<b>3,850</b>	<b>3,740</b>	<b>8,640</b>
010-1260-555.07-00	ADVERTISING\PUBLIC NOTICE	3,241	1,000	7,014	7,500
010-1260-555.09-00	RENTAL OF EQUIPMENT	7,059	11,879	9,299	7,688
010-1260-555.11-00	SPECIAL SERVICES	40,300	15,920	18,985	47,550
010-1260-555.13-00	BOOKS, PERIODICAL,& SUBSC	1,109	1,335	1,346	1,544
010-1260-555.19-00	TELEPHONE				
010-1260-555.19-02	PC AIRCARD CHARGES	73	150	75	75
010-1260-555.24-00	PRINTING	9,011	12,105	8,588	8,527
010-1260-555.25-00	POSTAGE	5,043	5,500	9,063	7,020
010-1260.555.31-00	MILEAGE	179	800	718	800
010-1260-555.33-00	PROFESSIONAL DEVELOPMENT	8,307	7,545	4,350	1,500
010-1260-555.33-01	MEMBERSHIP DUES	2,192	3,115	2,370	2,640
010-1260-555.33-03	TRAVEL	5,501	9,821	2,928	3,254
<b>*MISCELLANEOUS SERVICES</b>		<b>82,015</b>	<b>69,170</b>	<b>64,736</b>	<b>88,098</b>
010-1260-556.01-00	ACCOUNTING SERVICES	60,000	63,000	63,000	66,000
010-1260-556.11-00	DATA PROCESSING & BILLING	11,881	11,000	10,923	12,800
010-1260-556.27-00	TAX APPRAISAL DISTRICT	266,017	293,495	280,994	320,880
<b>*SUNDRY CHARGES</b>		<b>337,898</b>	<b>367,495</b>	<b>354,917</b>	<b>399,680</b>
010-1260-564.01-00	\$1,000 - \$5,000		3,750	3,385	
<b>*INVENTORY</b>			<b>3,750</b>	<b>3,385</b>	
010-1260-590.01-01	BUDGET PROJECTION VARIANCE		15,427		
<b>TOTAL</b>		<b>1,466,990</b>	<b>1,646,411</b>	<b>1,628,716</b>	<b>1,707,684</b>

## **GENERAL FUND OTHER REQUIREMENTS - 1270**

### **OVERVIEW**

Historically, this department has been used to account for General Fund-wide expenses including Property and Liability Insurance coverage, Workers' Compensation, and Unemployment Compensation. Property and Liability insurance coverage is now included in its own fund. An allocation is made to this fund quarterly through the transfer of funds. The employee workers compensation and unemployment insurance coverage are now allocated among the various departments' budgets.

Sundry charges include contingency funding, and Miscellaneous Services includes funding for Park & Ride services, postage, capital lease payments, sales tax incentive and Keep Pearland Beautiful payments. Transfers account for operating transfer to other funds for reimbursement of services, as well as transfer to Capital Projects for pay-as-you-go CIP.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
GENERAL GOVERNMENT**

**OTHER REQUIREMENTS**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages		(160,301)	104,051	(56,030)
Materials & Supplies	6,511	7,025	6,360	6,337
Equipment Maintenance	55,482	55,000	78,000	79,207
Miscellaneous Services	1,316,967	1,667,859	1,359,725	1,360,023
Sundry Charges	27,118	61,438	15,000	220,000
Transfers	1,328,994	727,012	727,012	851,467
Budget Projection Variance		89,190		
<b>TOTAL</b>	<b>2,735,072</b>	<b>2,447,223</b>	<b>2,290,148</b>	<b>2,461,004</b>

**KEY BUDGET ITEMS**

- 50% Match for 27 Bulletproof Vests - Grant - \$10,800
- Match for Firefighter Assistance Grant - \$106,999
- Potential salary increases and any related adjustments from HR Classification Study, and possible EMS Certification changes from Fire/EMS Survey
- Includes \$90,000 for Police civil service step increase; no merit increase for non-civil service

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Other Requirements	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

\*Same as adopted budget, unless where noted.

**OTHER REQUIREMENTS - 1270/3360  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
010-1270-531.15-00	SOCIAL SECURITY			80,286	
010-1270-531.23-00	SALARY ADJUSTMENT		23,765	23,765	263,970
010-1270-531.27-00	SALARY SAVINGS		(184,066)		(320,000)
<b>*SALARIES &amp; WAGES</b>			<b>(160,301)</b>	<b>104,051</b>	<b>(56,030)</b>
010-1270-542.03-00	OFFICE SUPPLIES	795	425	360	360
010-1270-542.15-00	MEDICAL SUPPLIES	690	600	900	477
010-1270-542.23-00	MINOR TOOLS & EQUIPMENT	210			
010-1270-542.33-00	COFFEE	136			
010-1270-542.33-00	MISCELLANEOUS	4,680	6,000	5,100	5,500
<b>*MATERIALS &amp; SUPPLIES</b>		<b>6,511</b>	<b>7,025</b>	<b>6,360</b>	<b>6,337</b>
010-1270-553.01-00	BUILDINGS & GROUNDS				
<b>*BUILDINGS &amp; GROUNDS</b>					
010-1270-554.01-00	FURNITURE & OFFICE EQUIP.				
010-1270-554.03-00	RADIO & RADAR EQUIPMENT	55,482	55,000	78,000	79,207
010-1270-554.20-03	FUEL				
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>55,482</b>	<b>55,000</b>	<b>78,000</b>	<b>79,207</b>
010-1270-555.01-00	INSURANCE - LIABILITY				
010-1270-555.02-00	INSURANCE - WORKERS' COMP				
010-1270-555.03-00	INSURANCE - PROPERTY				
010-1270-555.09-00	RENTAL OF EQUIPMENT	6,663	11,403	9,165	9,153
010-1270-555.10-01	ADMINISTRATION FEES				
010-1270-555.11-00	SPECIAL SERVICES	36,618	330,540	178,197	138,735
010-1270-555.19-00	TELEPHONE	184,161	178,407	173,220	163,075
010-1270-555.19-01	CELLULAR COMMUNICATIONS			3,035	
010-1270-555.19-02	AIRCARD CHARGES	258		(158)	
010-1270-555.20-00	BANK/CREDIT CARD CHARGES	203,241	120,000	91,271	135,000
010-1270-555.24-00	PRINTING	1,223	5,250	1,723	1,223
010-1270-555.25-00	POSTAGE	589	500	600	600
010-1270-555.45-00	CONTRACTED SERVICES	152,811	154,151	152,318	159,617
010-1270-555.46-00	SALES TAX INCENTIVES	525,994	745,145	622,570	638,134
010-1270-555.55-00	CAPITAL LEASE PRINCIPAL	71,445	76,053	76,053	79,312
010-1270-555.56-00	CAPITAL LEASE INTEREST	43,041	38,433	38,433	35,174
010-1270-555.60-00	STORAGE/BLDG RENTAL	90,923	7,977	13,298	
<b>*MISCELLANEOUS SERVICES</b>		<b>1,316,967</b>	<b>1,667,859</b>	<b>1,359,725</b>	<b>1,360,023</b>
010-1270-556.03-00	OTHER EXPENSES	5,590			
010-1270-556.03-11	FINANCE	6,174			
010-1270-556.03-27	HURRICANE RITA				
010-1270-556.14-00	UNCOLLECTABLE ACCTS REC				
010-1270-556.13-00	INTEREST EXPENSE				
010-1270-556.15-00	CONTINGENCIES		42,438		205,000
010-1270-556.16-00	BAD DEBT EXPENSE				
010-1270-556.19-00	RECORDING FEES	15,354	19,000	15,000	15,000
<b>*SUNDRY CHARGES</b>		<b>27,118</b>	<b>61,438</b>	<b>15,000</b>	<b>220,000</b>
010-1270-556.30-00	TRANSFER TO CAPITAL FUND		77,700	77,700	

**OTHER REQUIREMENTS - 1270/3360  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-1270-556.31-00	TRANSFER TO ENTERPRISE FD	169,740	169,740	169,740	169,740
010-1270-556.33-00	TRANSFER TO GRANT FUND		16,069	16,069	117,799
010-1270-556.34-00	TRANSFER TO DEBT SERVICE				
010-1270-556.36-00	TRANSFER OUT	421,000			
010-1270-556.44-00	TRANSFER TO PROP INS FUND	398,956	443,815	443,815	563,928
010-1270-556.63-00	TRANSFER TO FUND 63				
010-1270-556.68-00	TRANSFER TO FUND 68				
010-1270-556.72-00	TRANSFER TO FUND 72				
010-1270-556.73-00	TRANSFER TO FUND 47				
010-1270-556.77-00	TRANSFER TO MGMT DISTRICT 1				
010-1270-556.78-00	TRANSFER TO FUND 31	339,298			
010-1270-556.79-00	TRANSFER TO FUND 201		19,688	19,688	
<b>*TRANSFERS</b>		<b>1,328,994</b>	<b>727,012</b>	<b>727,012</b>	<b>851,467</b>
010-1270-590.01-01	BUDGET PROJECTION VARIANCE		89,190		
	<b>TOTAL</b>	<b>2,735,072</b>	<b>2,447,223</b>	<b>2,290,148</b>	<b>2,461,004</b>

## **LIBRARY – 1380**

### **OVERVIEW**

Pearland Branch Library, the busiest branch of the Brazoria County Library System, serves the educational, informational, and recreational needs of library users. Our mission is to provide library resources for citizens of all ages. As a branch of the Brazoria County Library System, Pearland Library strives to achieve the highest level of service while stressing convenience, speed of access, and quality of information.

Pearland Branch Library offers a wide variety of resources and services in response to community needs, including free access to computers for public use and wireless access to the internet, computer classes and book club for adults, and numerous free programs for children including preschool story time, toddler time, tween book club, and monthly family movies and events. We exemplify the Brazoria County Library System's slogan, "More than Books."

Our summer reading club had more than 2,000 children registering and more than thirty youth volunteers to assist with sign-ups. Registration and circulation were up for summer 2010, with more than 110,000 books being checked out in a two month period between June and July and between 30,000 and 60,000 on average per month throughout the year.

Library services are provided through a cooperative effort of the City of Pearland and the County of Brazoria. The City provides the building and takes responsibility for its maintenance and other operating expenses. Brazoria County supplies the majority of the materials and employs the Library staff. The 20,000 square-foot library housed in the Tom Reid Building at 3522 Liberty Drive officially opened on March 6, 2000. Since that time, circulation and patron demand for services and materials have increased exponentially, along with the population of the City of Pearland. The Library currently houses more than 120,000 items and is at capacity. As part of the voter-approved bond referendum in 2007, the Library was approved for funding to expand the existing facility.

Brazoria County also operates a library substation at the City of Pearland's Westside Events Center. The substation opened in June 2010. It offers pick-up of library materials twenty hours per week and drop off anytime via the book drop. Programs for children are also offered.

## LIBRARY – 1380

### PERFORMANCE MEASURES

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Number of cardholders/registration*	27,923	32,284	35,400	39,200
Number of new cardholders	3,500	3,018	3,700	3,800
Number of volumes*	117,445	116,433	120,000	122,000
Number of items checked out - circulation	287,579	272,335	480,000	520,000
Number of people using the internet (1/2 hr sessions)	27,815	31,131	56,000	58,000
Monthly average number of people using the internet (1/2 hr sessions)	2,529	4,447	4,667	4,833

\*Numbers reflect the maximum reported in any given month during the fiscal year.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
GENERAL GOVERNMENT**

**LIBRARY**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages**		37,159		
Materials & Supplies	4,929	3,185	3,765	90
Building Maintenance	145	2,235	435	1,975
Equipment Maintenance	1,133	50	50	
Miscellaneous Services	110,834	143,040	144,752	179,544
Budget Projection Variance		1,895		
<b>TOTAL</b>	<b>117,041</b>	<b>187,564</b>	<b>149,002</b>	<b>181,609</b>

**KEY BUDGET ITEMS**

- Increase from 2010 includes full year cost of two part-time staff at the interim westside library pursuant to inter-local agreement with Brazoria County

**STAFFING SUMMARY**

<b>STAFFING**</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Library				
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

\*Same as adopted budget, unless where noted.

\*\*City pays all operating expenses. Salaries are funded by the County.

**LIBRARY - 1380/3380  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
010-1380-531.03-00	GENERAL LABOR		34,200		
010-1380-531.14-00	WORKERS' COMPENSATION		32		
010-1380-531.15-00	SOCIAL SECURITY		2,616		
010-1380-531.16-00	RETIREMENT		311		
<b>*SALARIES &amp; WAGES</b>			<b>37,159</b>		
010-1380-542.03-00	OFFICE SUPPLIES	421	370	400	90
010-1380-542.20-00	FOOD	20			
010-1380-542.23-00	MINOR TOOLS & OFFICE EQUIP.	3,101	1,410	1,960	
010-1380-542.35-00	PROGRAMS	1,387	1,405	1,405	
<b>*MATERIALS &amp; SUPPLIES</b>		<b>4,929</b>	<b>3,185</b>	<b>3,765</b>	<b>90</b>
010-1380-553.01-00	BUILDINGS & GROUNDS		1,800		1,540
010-1380-553.06-00	EXTERMINATOR	145	435	435	435
<b>*MAINT. BUILDING &amp; GROUNDS</b>		<b>145</b>	<b>2,235</b>	<b>435</b>	<b>1,975</b>
010-1380-554.01-00	FURNITURE & OFFICE EQUIP.	1,133	50	50	
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>1,133</b>	<b>50</b>	<b>50</b>	
010-1380-555.09-00	RENTAL OF EQUIPMENT	651	720	720	
010-1380-555.11-13	CONTRACT EMPLOYMENT			7,199	37,226
010-1380-555.13-00	BOOKS, PERIODICAL,& SUBSC	19,095	21,090	21,027	21,090
010-1380-555.17-00	UTILITIES	89,090	120,000	115,000	120,000
010-1380-555.19-00	TELEPHONE	550	600	600	600
010-1380-555.24-00	PRINTING	1,448	600	200	628
010-1380-555.25-00	POSTAGE		30	6	
<b>*MISCELLANEOUS SERVICES</b>		<b>110,834</b>	<b>143,040</b>	<b>144,752</b>	<b>179,544</b>
010-1380-564.01-00	\$1000 - \$4999				
<b>*INVENTORY</b>					
010-1380-590.01-01	BUDGET PROJECTION VARIANCE		1,895		
<b>TOTAL</b>		<b>117,041</b>	<b>187,564</b>	<b>149,002</b>	<b>181,609</b>



THIS PAGE INTENTIONALLY LEFT BLANK

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY  
PUBLIC SAFETY**

<b>EXPENDITURES BY DEPT / DIVISION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Police - Administration	1,906,555	1,152,928	1,142,633	1,105,114
Police - Patrol Operations	7,523,470	8,501,391	8,165,048	7,509,184
Police - Investigations	1,446,873	1,279,777	1,280,007	1,310,603
Police - Community Services	583,739	785,281	818,247	794,098
Police - Support Services	1,420,258	1,802,060	1,748,773	1,987,335
Police - Jail	623,617	735,780	855,461	853,615
Police - License & Weight	188,735	205,679	205,224	199,625
Police - School Resource Officer	966,056	1,041,207	1,012,637	1,080,932
Police - Traffic Enforcement/Motorcycles	587,882	677,662	608,208	716,706
Police - Special Investigations	652,117	663,323	611,080	609,599
<b>POLICE TOTAL</b>	<b>15,899,302</b>	<b>16,845,088</b>	<b>16,447,318</b>	<b>16,166,811</b>
Fire	2,307,835	3,438,306	3,340,333	3,644,448
Fire Marshal	534,570	585,287	586,986	589,503
Emergency Management	84,476	96,104	91,710	87,730
<b>FIRE TOTAL</b>	<b>2,926,881</b>	<b>4,119,697</b>	<b>4,019,029</b>	<b>4,321,681</b>
Emergency Medical Services	3,199,512	3,446,872	3,370,726	3,504,473
<b>EMS TOTAL</b>	<b>3,199,512</b>	<b>3,446,872</b>	<b>3,370,726</b>	<b>3,504,473</b>
<b>PUBLIC SAFETY TOTAL</b>	<b>22,025,695</b>	<b>24,411,657</b>	<b>23,837,073</b>	<b>23,992,965</b>

<b>EXPENDITURES BY CATEGORY</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	17,028,013	18,979,900	18,920,502	20,072,347
Materials & Supplies	466,803	641,743	630,971	729,707
Building Maintenance	40,839	24,300	17,915	11,300
Equipment Maintenance	1,508,069	836,283	857,323	1,023,585
Miscellaneous Services	1,083,966	1,437,791	1,497,809	1,364,125
Sundry Charges	35,776	38,621	35,999	42,486
Inventory	202,747	27,116	15,369	
Capital Outlay	1,659,482	1,977,448	1,861,185	749,415
Budget Projection Variance		448,455		
<b>PUBLIC SAFETY TOTAL</b>	<b>22,025,695</b>	<b>24,411,657</b>	<b>23,837,073</b>	<b>23,992,965</b>

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY  
PUBLIC SAFETY**

<b>STAFFING BY DEPT/DIVISION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Police - Administration	5	5	5	5
Police - Patrol Operations	86	91	90	86
Police - Investigations	12	12	13	13
Police - Community Services	7	7	7	7
Police - Support Services	30	37	37	37
Police - Jail	11	12	12	12
Police - License & Weight	2	2	2	2
Police - School Resource Officer	11	11	12	12
Police - Traffic Enforcement/Motorcycles	7	7	6	6
Police - Special Investigations	6	6	6	6
<b>POLICE TOTAL</b>	<b>177</b>	<b>190</b>	<b>190</b>	<b>186</b>

<b>STAFFING BY DEPT/DIVISION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Fire Department	21	21	21	45
Fire Marshal	7	7	7	8
Emergency Management	0	0	0	0
<b>FIRE TOTAL</b>	<b>28</b>	<b>28</b>	<b>28</b>	<b>53</b>

<b>STAFFING BY DEPT/DIVISION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Emergency Medical Services	64	62	62	62
<b>EMS TOTAL</b>	<b>64</b>	<b>62</b>	<b>62</b>	<b>62</b>
<b>PUBLIC SAFETY TOTAL</b>	<b>269</b>	<b>280</b>	<b>280</b>	<b>301</b>

\*Same as adopted budget, unless where noted.

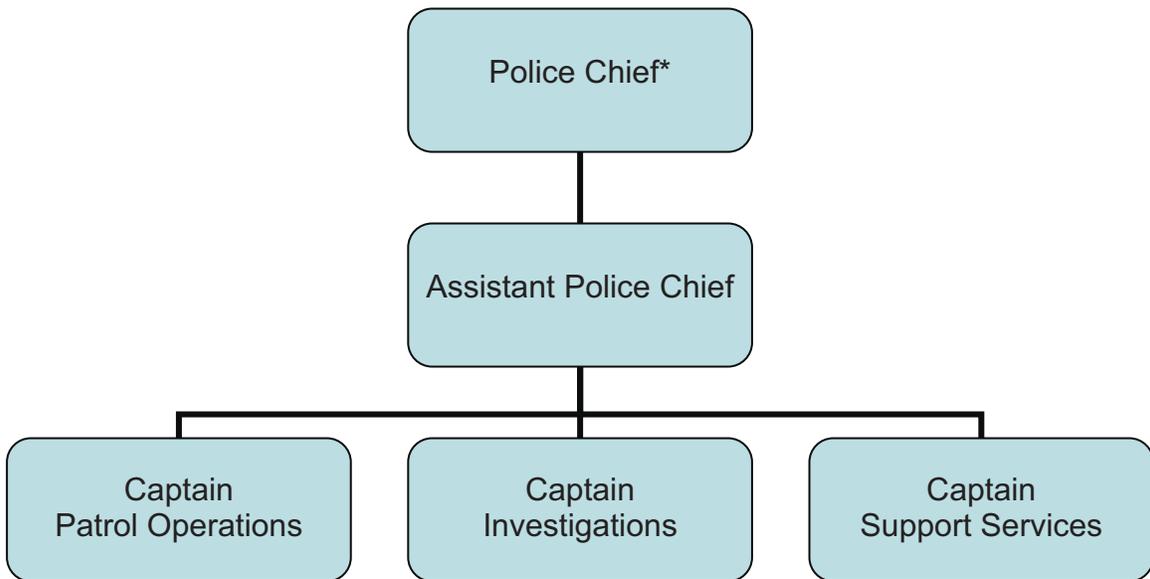


THIS PAGE INTENTIONALLY LEFT BLANK

# POLICE ADMINISTRATION

## MISSION STATEMENT

The mission of the Pearland Police Department is to provide professional service to the community and develop citizen partnerships to work together to enforce laws, reduce fear and positively impact the quality of life in Pearland.



\*Reports to the City Manager

**Department: POLICE**  
**Division: ADMINISTRATION**  
**Department Number: 2211**

**GOALS**

- Ensure proper staffing and selection of personnel.
- Fairly and uniformly enforce statutory law, policy and procedures of the City and the department.
- Build a stronger relationship with the community through department outreach program.
- Ensure accessibility and openness through promotion of internet-based media.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Implemented a new Report Management System that decreases officer report writing time and increases productivity and tracking of statistical data.
- Installed COBAN mobile video cameras in all marked patrol cars.
- Created a professionally produced department recruiting video.
- Completed construction and improvements to new Public Safety Building.
- Restructured the Field Training Officer Program to ensure new officers receive comprehensive training of required curriculum.
- Assigned a dedicated training officer to coordinate department in-house and state-mandated police officer training.

**FISCAL YEAR 2011 OBJECTIVES**

- Obtain certification as a Training Provider through the Texas Commission on Law Enforcement Officer Standards and Education.
- Expand staffing of the patrol-support divisions of Criminal Investigations and Special Investigations by filling current vacancies through aggressive recruitment and selection of personnel who meet or exceed the eligibility standards of the department.
- To expand the use of social networking media by distributing information of a timely nature relating to active police scenes, such as major accidents, road closures and fire/EMS scenes.
- Foster greater cooperation and intelligence sharing among neighbor agencies through combined agency training and periodic investigator meetings.

**Department: POLICE**  
**Division: ADMINISTRATION**  
**Department Number: 2211**

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Authorized number of police officer positions <sup>1</sup>	130	136	141	137
Authorized number of officer positions per 1,000 population <sup>2</sup>	1.49	1.50	1.49	1.40
Actual number of police officers <sup>1</sup>	119	126	135	137
Actual number of police officers per 1,000 population	1.40	1.40	1.40	1.40
Expenditures per capita	\$151	\$175	\$174	\$165
Annualized DPS Index Crime Rate (Incident-based rate per 1,000 population) <sup>3</sup>	53.99	55.63	43.66	41.48
Annualized City Crime Rate based on current population <sup>3</sup>	36.20	35.80	27.10	25.75

<sup>1</sup>Number of police officer positions includes Chief, Asst. Chief, Captain, Lieutenant and Sergeant as well as Officer and Probationary Officer and/or Cadet positions **budgeted**. Number of police officers represents the **actual** number of officers in any given month during the period reported.

<sup>2</sup>Officer per 1,000-citizen ratio is a standard developed by the FBI for reporting police staffing levels. The FBI makes no recommendation for staffing levels and only uses the information for statistical analysis.

<sup>3</sup>The Annualized City Crime Rate is based on the current population estimate provided by the Pearland Planning Department. YTD DPS Index Crime Rate is used nationwide and is calculated by the FBI using the U.S. Census 2000 population of 58,399.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC SAFETY**

**POLICE - ADMINISTRATION**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	655,799	667,689	675,293	677,049
Materials & Supplies	6,945	10,131	9,395	9,392
Equipment Maintenance	635,400	15,617	17,228	21,912
Miscellaneous Services	244,311	415,257	440,717	396,761
Inventory				
Capital Outlay	364,100			
Budget Projection Variance		44,234		
<b>TOTAL</b>	<b>1,906,555</b>	<b>1,152,928</b>	<b>1,142,633</b>	<b>1,105,114</b>

**KEY BUDGET ITEMS**

- Budget reductions of \$78,280 taken

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Police Chief	1	1	1	1
Assistant Police Chief	1	1	1	1
Police Captain	3	3	3	3
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

\*Same as adopted budget, unless where noted.

**POLICE / ADMINISTRATION - 2211  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

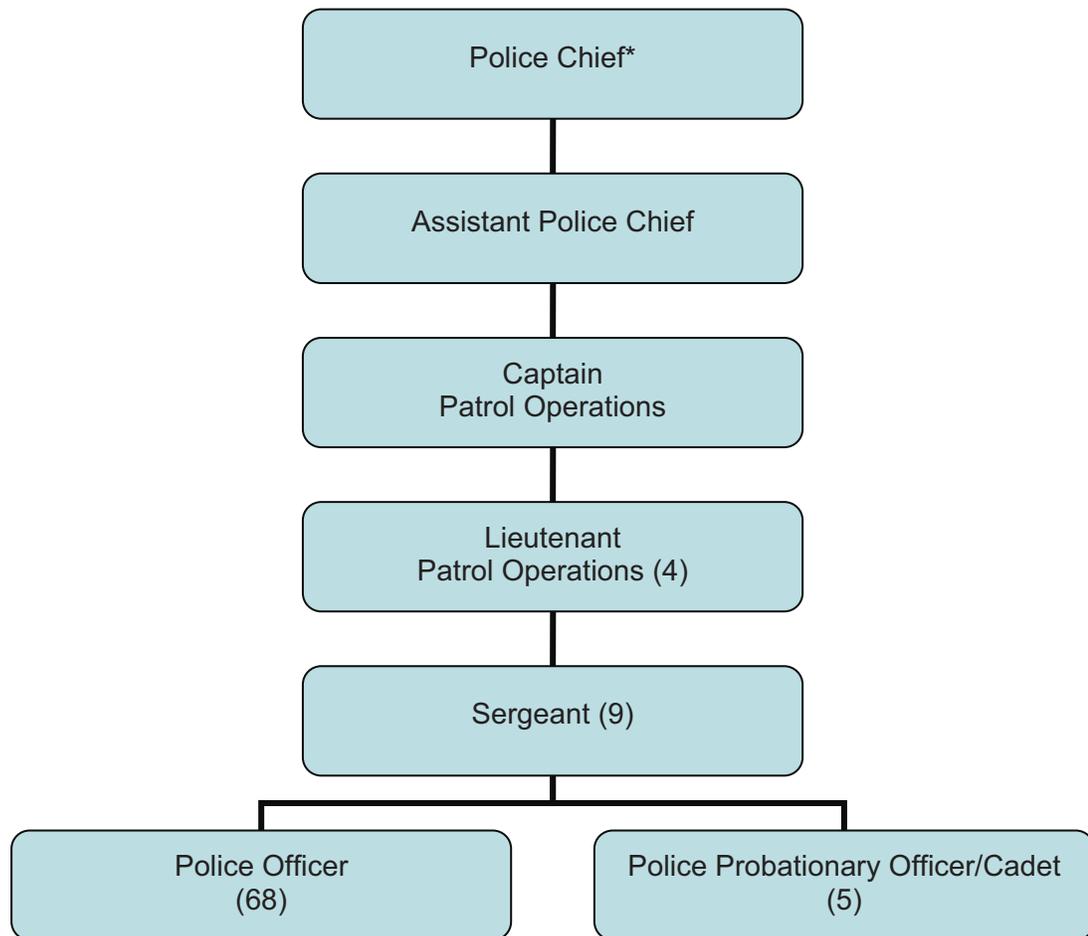
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
010-2211-531.01-00	EXECUTIVE	211,156	212,337	212,658	212,337
010-2211-531.02-00	SUPERVISOR	279,148	282,957	284,345	284,796
010-2211-531.04-00	COMP TIME SOLD				
010-2211-531.05-00	VACATION SOLD	3,868	2,916	2,916	
010-2211-531.09-00	OVERTIME	16,493	13,781	11,300	11,281
010-2211-531.10-00	LONGEVITY	5,692	5,933	5,916	6,156
010-2211-531.12-00	CLOTHING ALLOWANCE	5,000	5,000	5,000	5,000
010-2211-531.14-00	WORKERS' COMPENSATION	4,510	4,804	4,960	4,929
010-2211-531.15-00	SOCIAL SECURITY	37,054	39,921	39,267	39,968
010-2211-531.16-00	RETIREMENT	53,352	58,819	60,477	62,984
010-2211-531.17-00	GROUP INSURANCE	38,831	40,326	47,109	48,253
010-2211-531.19-00	STATE UNEMPLOYMENT	295	495	945	945
010-2211-531.26-00	CERT & PHYS FITNESS PAY	400	400	400	400
<b>*SALARIES &amp; WAGES</b>		<b>655,799</b>	<b>667,689</b>	<b>675,293</b>	<b>677,049</b>
010-2211-542.04-00	WEARING APPAREL	214	500	225	500
010-2211-542.11-00	HARDWARE	366	500	366	366
010-2211-542.14-00	FUEL	64	108	344	361
010-2211-542.22-00	ICE, CUPS, ETC.	158	315	160	315
010-2211-542.23-00	MINOR TOOLS & OFFICE EQUIP		500	300	300
010-2211-542.26-00	BUILDING SECURITY - KEY CARDS				50
010-2211-542.33-00	MISCELLANEOUS	5,780	7,000	7,000	7,000
010-2211-542.35-00	PROGRAMS	363	1,208	1,000	500
<b>*MATERIALS &amp; SUPPLIES</b>		<b>6,945</b>	<b>10,131</b>	<b>9,395</b>	<b>9,392</b>
010-2211-554.01-00	FURNITURE & OFFICE EQUIP.	1,091		628	2,182
010-2211-554.06-00	MAINT. SECURITY SYSTEMS	2,651			3,000
010-2211-554.20-00	MOTOR EQUIPMENT				
010-2211-554.20-01	PARTS	2,113	2,250	1,000	2,250
010-2211-554.20-02	COMMERCIAL	1,071	1,250	3,000	1,250
010-2211-554.20-03	FUEL	11,369	12,117	12,600	13,230
010-2211-554.30-00	MAINT. COMPUTER SOFTWARE	617,105			
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>635,400</b>	<b>15,617</b>	<b>17,228</b>	<b>21,912</b>
010-2211-555.04-00	SURETY BONDS		355	156	142
010-2211-555.06-00	POLICE DEPT INSURANCE				
010-2211-555.07-00	ADVERTISING\PUBLIC NOTICE				100
010-2211-555.11-00	SPECIAL SERVICES	35,341	1,334	1,534	
010-2211-555.13-00	BOOKS, PERIODICALS, SUBSC	2,055	4,801	4,004	5,208
010-2211-555.17-00	UTILITIES	58,043	263,250	257,976	240,000
010-2211-555.19-00	TELEPHONE	36,122	40,626	58,126	40,626
010-2211-555.19-01	CELLULAR COMMUNICATIONS	27,602	23,959	29,284	29,784
010-2211-555.19-02	PC AIRCARD CHARGES	50,506	44,800	57,372	57,372
010-2211-555.24-00	PRINTING	2,599	1,319	5,200	2,600
010-2211-555.25-00	POSTAGE	3,222	3,508	6,990	7,123
010-2211-555.32-00	COMPUTER ACCESS		890	25	
010-2211-555.33-00	PROFESSIONAL DEVELOPMENT	5,591	7,838	3,058	4,838
010-2211-555.33-01	MEMBERSHIP DUES	440	642	740	740
010-2211-555.33-03	TRAVEL	4,428	3,276	2,400	2,728
010-2211-555.33-06	APPLICANT POLYGRAPHS	11,275	9,750	8,500	5,500

**POLICE / ADMINISTRATION - 2211  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-2211-555.33-07	CHAPLAIN PROGRAM			685	
010-2211-555.90-00	RECRUITMENT	7,087	8,909	4,667	
<b>*MISCELLANEOUS SERVICES</b>		<b>244,311</b>	<b>415,257</b>	<b>440,717</b>	<b>396,761</b>
010-2211-556.09-00	MEDICAL EXPENSES				
<b>*SUNDRY CHARGES</b>					
010-2211-564.01-00	INVENTORY-\$1,000 - \$4,999				
<b>*INVENTORY</b>					
010-2211-565.73-00	SPECIAL EQUIP/IMPROVEMENT	252,499			
010-2211-565.80-00	VEHICLES	111,601			
<b>*CAPITAL OUTLAY</b>		<b>364,100</b>			
010-2211-590.01-01	BUDGET PROJECTION VARIANCE		44,234		
<b>TOTAL</b>		<b>1,906,555</b>	<b>1,152,928</b>	<b>1,142,633</b>	<b>1,105,114</b>

# POLICE PATROL OPERATIONS



\*Reports to the City Manager

**Department: POLICE**  
**Division: PATROL OPERATIONS**  
**Department Number: 2212**

**GOALS**

- Preserve civil order.
- Investigate crime and apprehend violators of the law.
- Enforce statutory law.
- Build a strong working relationship with the community.
- Prevent crime through a visible presence in neighborhoods and business areas.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Created a 12-hour patrol shift schedule to maximize the number of officers on the street and decrease the use of sick time.
- Improved officer safety and response capability by assigning each patrol officer a handheld radio and those so certified a taser.
- Put into service an Automated License Plate Recognition system to identify drivers with outstanding City warrants.

**FISCAL YEAR 2011 OBJECTIVES**

- Utilize in-house police instructors and the new PSB training facilities to provide training to police officers that exceeds State mandates without negatively impacting the department budget.
- Issue each patrol officer their own TASER to increase officer safety and provide an alternative to the use of deadly force.
- Create a 5-man Street Crimes Unit dedicated to respond to and investigate localized incidents of crime and quality of life issues.
- Implement problem-focused proactive patrol initiatives that decrease the incidents of crime.
- Purchase and install two more ALPRs that will provide the department one system per shift.

**Department: POLICE**  
**Division: PATROL OPERATIONS**  
**Department Number: 2212**

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Number of police calls resulting in a police unit being dispatched <sup>1</sup>	34,865	37,440	34,978	36,377
Number of police actions initiated by officers in the field	3,591	3,019	7,134	6,956
Percent of calls initiated by officers in the field	10%	8%	20%	13%
Dispatched calls per patrol officer <sup>2</sup>	592	576	573	520
Average time from receipt of high priority call to arrival on scene <sup>3</sup>	4min 32sec	4min34sec	4min14sec	4min15sec
Total number of high priority calls <sup>3</sup>	595	506	N/A	N/A
Number of high priority police calls per 1,000 population <sup>3</sup>	6.83	5.58	N/A	N/A
Total police arrests made	4,424	5,188	5,191	5,399
Total arrests per 1,000 population	50.8	57.2	55.0	55.1
Total accidents with injuries	421	476	372	387
Number of hits on ALPR <sup>4</sup>	N/A	N/A	N/A	200
Number of shared laptops for patrol units	23	23	26	28

<sup>1</sup>Dispatched calls include 911 calls as well as calls from the Chief and other Officers needing a unit dispatched.

<sup>2</sup>Figures are calculated on the 5th day of the month. Number of officers can change based on assignment or vacancies.

<sup>3</sup>Effective FY 2009, due to a software change, high priority calls are reported within the number of police calls resulting in a police unit being dispatched.

<sup>4</sup>ALPR - Automatic License Plate Recognition - Data is not available at this time, system is being tested and data will be collected and reporting during FY 2011.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC SAFETY**

**POLICE - PATROL OPERATIONS**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	6,185,362	6,924,730	6,866,148	6,791,678
Materials & Supplies	65,987	152,513	157,880	94,113
Equipment Maintenance	344,875	379,358	382,404	413,452
Miscellaneous Services	58,908	119,079	103,022	54,026
Inventory	144,241	3,298	2,470	
Capital Outlay	724,097	735,906	653,124	155,915
Budget Projection Variance		186,507		
<b>TOTAL</b>	<b>7,523,470</b>	<b>8,501,391</b>	<b>8,165,048</b>	<b>7,509,184</b>

**KEY BUDGET ITEMS**

- Includes three (3) replacement patrol vehicles and one (1) replacement K-9 unit vehicle
- Includes reduction of four (4) vacant Officer positions at \$244,282 and reduction of two (2) vacant Officer positions from twelve (12) to nine (9) months beginning January 1, 2011, and the transfer of one (1) Officer to another department
- Salaries & Wages and staffing fluctuate due to periodic changes to personnel assignments
- Reduced five replacement vehicles at \$183,975
- Other reductions total \$150,421

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Police Lieutenant	3	3	4	4
Police Sergeant	8	9	8	9
Police Officer	70	74	73	68
Cadet	5	5	5	5
<b>TOTAL</b>	<b>86</b>	<b>91</b>	<b>90</b>	<b>86</b>

\*Same as adopted budget, unless where noted.

**POLICE / PATROL OPERATIONS - 2212  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

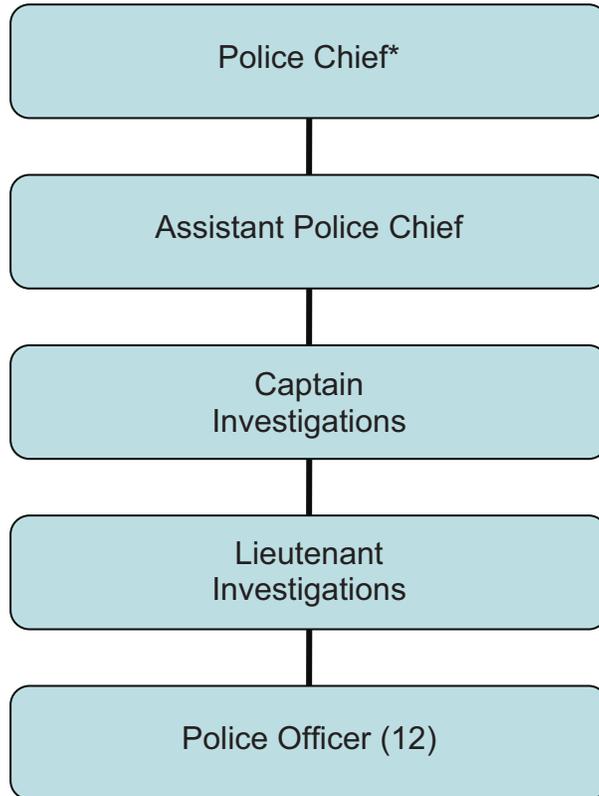
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
010-2212-531.02-00	SUPERVISOR	720,271	914,370	925,277	932,565
010-2212-531.03-00	GENERAL LABOR	3,379,005	3,771,862	3,408,049	3,549,697
010-2212-531.04-00	COMP TIME SOLD	2,722	5,044	5,044	
010-2212-531.05-00	VACATION SOLD	1,189	4,386	5,163	
010-2212-531.07-00	SICK PAY OFF	227	224	3,195	
010-2212-531.09-00	OVERTIME	595,109	510,641	812,241	544,731
010-2212-531.10-00	LONGEVITY	21,078	23,077	23,103	26,352
010-2212-531.12-00	CLOTHING ALLOWANCE	1,500	500	500	1,000
010-2212-531.13-00	TUITION REIMBURSEMENT	5,546	3,408	6,816	11,000
010-2212-531.14-00	WORKERS' COMPENSATION	56,185	43,556	47,223	44,980
010-2212-531.15-00	SOCIAL SECURITY	352,229	401,271	392,512	387,847
010-2212-531.16-00	RETIREMENT	485,205	589,897	600,234	611,172
010-2212-531.17-00	GROUP INSURANCE	556,830	642,682	616,048	663,247
010-2212-531.19-00	STATE UNEMPLOYMENT	4,324	8,712	15,743	15,687
010-2212-531.26-00	CERT & PHYS FITNESS	3,942	5,100	5,000	3,400
<b>*SALARIES &amp; WAGES</b>		<b>6,185,362</b>	<b>6,924,730</b>	<b>6,866,148</b>	<b>6,791,678</b>
010-2212-542.03-00	OFFICE SUPPLIES	790	350	394	350
010-2212-542.04-00	WEARING APPAREL / BICYCLES	23,046	13,435	14,164	
010-2212-542.04-01	WEARING APPAREL	14,296	55,270	60,059	56,357
010-2212-542.04-02	WEARING APPAREL / VESTS	3,900	3,750	6,518	4,000
010-2212-542.06-00	CHEMICALS	75	300	435	300
010-2212-542.08-00	FILM, CAMERA SUPPLIES, ETC	1,504	1,150	1,800	1,800
010-2212-542.11-00	HARDWARE	4,560	4,556	5,748	6,000
010-2212-542.14-00	FUEL	981	608	2,034	2,135
010-2212-542.15-00	MEDICAL SUPPLIES	456	600	383	600
010-2212-542.19-00	AMMUNITION	322	2,500	2,027	
010-2212-542.19-01	TASERS	1,620	49,472	49,982	4,120
010-2212-542.21-00	ANIMAL FOOD	1,317	2,100	1,199	1,317
010-2212-542.22-00	ICE, CUPS, ETC.	116		58	50
010-2212-542.23-00	MINOR TOOLS & OFFICE EQUIPMENT	3,399	5,938	2,095	6,100
010-2212-542.25-00	POSTAGE	41			
010-2212-542.37-00	SPECIAL OPERATIONS	682			
010-2212-542.37-01	S.W.A.T.	3,110	9,484	9,484	9,484
010-2212-542.37-02	BIKES	5,772	3,000	1,500	1,500
<b>*MATERIALS &amp; SUPPLIES</b>		<b>65,987</b>	<b>152,513</b>	<b>157,880</b>	<b>94,113</b>
010-2212-554.02-00	MOTOR VEHICLE		78	78	
010-2212-554.20-00	MOTOR EQUIPMENT	19		(41)	
010-2212-554.20-01	PARTS	76,876	77,543	58,921	77,621
010-2212-554.20-02	COMMERCIAL	90,029	75,748	75,748	75,748
010-2212-554.20-03	FUEL	177,951	225,989	247,698	260,083
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>344,875</b>	<b>379,358</b>	<b>382,404</b>	<b>413,452</b>
010-2212-555.11-00	SPECIAL SERVICES				
010-2212-555.11-09	VETERINARY SERVICES	1,785	1,000	823	1,000
010-2212-555.13-00	BOOKS, PERIODICAL, & SUBSCRIPTIONS		91	91	
010-2212-555.19-00	TELEPHONE		750		
010-2212-555.19-01	CELLULAR COMMUNICATIONS	630	1,260		
010-2212-555.30-00	DENTAL INSURANCE				

**POLICE / PATROL OPERATIONS - 2212  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-2212-555.31-00	MILEAGE				
010-2212-555.33-00	PROFESSIONAL DEVELOPMENT	8,211	26,090	20,975	11,288
010-2212-555.33-01	MEMBERSHIP DUES	1,258	1,050	1,155	1,155
010-2212-555.33-02	MISC TRAINING	3,398	4,060	3,400	4,060
010-2212-555.33-03	TRAVEL	21,967	25,594	20,697	16,967
010-2212-555.33-08	CADET ACADEMY	2,253	39,628	39,135	
010-2212-555.34-00	T.C.L.E.O.S.E. TRAINING	10,165	10,280	10,280	10,280
010-2212-555.34-01	LEOSE ANNUAL ALLOCATION	9,241	9,276	6,466	9,276
<b>*MISCELLANEOUS SERVICES</b>		<b>58,908</b>	<b>119,079</b>	<b>103,022</b>	<b>54,026</b>
010-2212-564.01-00	INVENTORY-\$1,000 - \$4,999	144,241	3,298	2,470	
<b>*INVENTORY</b>		<b>144,241</b>	<b>3,298</b>	<b>2,470</b>	
010-2212-565.73-00	SPECIAL EQUIP/IMPROVEMENT	482,405			
010-2212-565.80-00	VEHICLES	241,692	735,906	653,124	155,915
010-2212-565.81-00	RADIO & RADAR EQUIPMENT				
<b>*CAPITAL OUTLAY</b>		<b>724,097</b>	<b>735,906</b>	<b>653,124</b>	<b>155,915</b>
010-2212-590.01-01	BUDGET PROJECTION VARIANCE		186,507		
<b>TOTAL</b>		<b>7,523,470</b>	<b>8,501,391</b>	<b>8,165,048</b>	<b>7,509,184</b>

# POLICE INVESTIGATIONS



\*Reports to the City Manager

**Department: POLICE**  
**Division: INVESTIGATIONS**  
**Department Number: 2213**

**GOALS**

- Thoroughly investigate crimes and apprehend violators of the law.
- Gather, analyze and disseminate information on criminal activity and the persons responsible for criminal activity.
- Assist and support all officers of the department with their criminal investigations.
- Build strong cases for prosecution.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Added an additional three detectives to the Criminal Investigations Division to assist with an increased caseload.
- The division gained an investigator trained in EnCase Computer Forensics to enable CID to properly handle, analyze, archive and validate digital data.
- Implemented “Operation Fairplay” software that allows detectives to proactively identify criminals who possess and distribute child pornography. This software tool has resulted in over 20 arrests locally.

**FISCAL YEAR 2011 OBJECTIVES**

- Research and obtain additional specialized investigative software that will enable detectives to more effectively identify, pursue and present stronger cases for prosecution.
- Assign a detective to Crime Analysis to more effectively identify crime trends and assist Patrol with manpower deployment and crime prevention efforts.
- Expand the use of Operation Fairplay software to identify persons in possession of and distributing child pornography.

**Department: POLICE**  
**Division: INVESTIGATIONS**  
**Department Number: 2213**

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Violent and other person crimes reported	613	680	712	707
Property and society crimes reported	1,888	2,130	4,380	2,215
Total crimes reported	2,501	2,810	5,106	2,922
Violent and other person crimes assigned to investigators	N/A	112	948	116
Property and society crimes assigned to investigators	N/A	517	1,058	571
Total cases assigned to investigators	N/A	629	2,003	687
Number of violent and other person crimes cleared	N/A	469	638	488
Number of property and society crimes cleared	N/A	359	738	373
Total crimes cleared citywide	810	828	1,376	861
Percent of crimes cleared	33%	29%	27%	29%
Number of items of evidence on hold	2,934	3,859	4,680	4,013
Percent of evidence/property processed within 3 days	13%	21%	10%	22%
Number of pieces of evidence returned to owner	76	354	179	184
Number of thefts reported citywide	N/A	1,879	1,488	1,533
Number of burglaries reported citywide	N/A	459	299	308
Total property theft and burglaries citywide	2,349	2,338	1,817	2,431
Fingerprint lifts entered into AFIS	58	64	44	67
DNA items	76	180	144	187
Internal and citizen complaints against sworn personnel	41	44	56	46
Percent of complaints closed as sustained	11%	11%	19%	11%

Figures are calculated on the 5th day of the month; computer updates can vary the % as supplements are added.

Through FY 2008, crimes were reported using the Uniform Crime Reports (UCR) format. Beginning FY 2009, with the implementation of Sungard OSSI system, Incident-Based Reporting (IBR) is used to provide more detailed information. Society crimes include, but are not limited to, frauds, thefts and burglaries. Person crimes include violent crimes and non-violent crimes such as CPS cases and missing persons.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC SAFETY**

**POLICE - INVESTIGATIONS**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	1,245,094	1,174,212	1,183,936	1,197,846
Materials & Supplies	12,402	9,750	14,905	12,900
Equipment Maintenance	59,578	68,048	60,849	74,627
Miscellaneous Services	9,769	11,730	5,342	11,730
Sundry Charges	11,789	10,746	13,884	13,500
Inventory		1,091	1,091	
Capital Outlay	108,241			
Budget Projection Variance		4,200		
<b>TOTAL</b>	<b>1,446,873</b>	<b>1,279,777</b>	<b>1,280,007</b>	<b>1,310,603</b>

**KEY BUDGET ITEMS**

- Salaries & Wages and staffing fluctuate due to periodic changes to personnel assignments
- Budget reductions of \$14,800 taken

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Police Lieutenant	1	1	1	1
Police Officer	11	11	12	12
<b>TOTAL</b>	<b>12</b>	<b>12</b>	<b>13</b>	<b>13</b>

\*Same as adopted budget, unless where noted.

**POLICE / INVESTIGATIONS - 2213  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

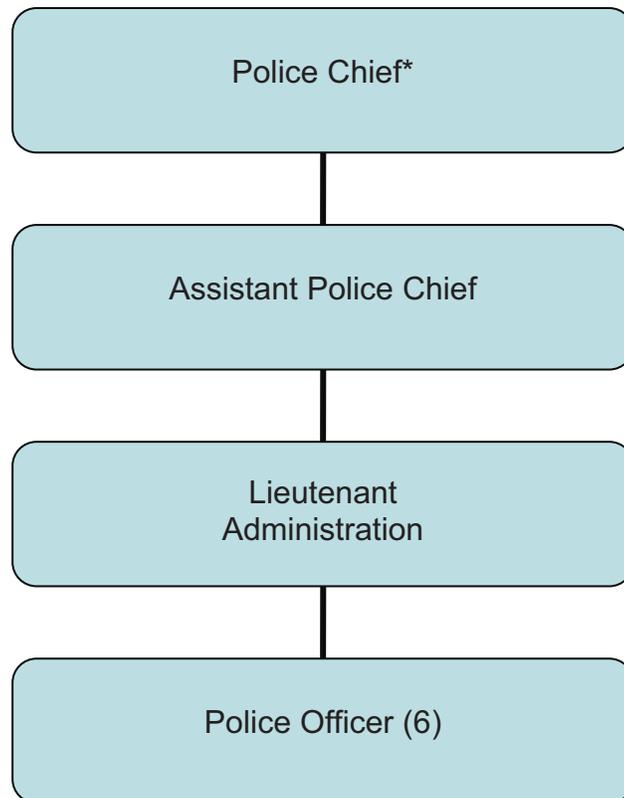
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
010-2213-531.02-00	SUPERVISOR	86,527	83,561	84,098	83,561
010-2213-531.03-00	GENERAL LABOR	756,539	720,742	742,526	747,731
010-2213-531.04-00	COMP TIME SOLD/PAY OFF	2,834			
010-2213-531.05-00	VACATION SOLD	7,924	637	637	
010-2213-531.07-00	SICK PAY OFF	14,417			
010-2213-531.09-00	OVERTIME	60,425	69,854	45,000	38,200
010-2213-531.10-00	LONGEVITY	11,139	7,740	6,600	7,916
010-2213-531.12-00	CLOTHING ALLOWANCE	11,000	12,000	12,500	13,000
010-2213-531.13-00	TUITION REIMBURSEMENT	5,654	3,000		3,000
010-2213-531.14-00	WORKERS' COMPENSATION	8,347	8,217	8,374	8,700
010-2213-531.15-00	SOCIAL SECURITY	71,198	68,436	66,870	70,538
010-2213-531.16-00	RETIREMENT	98,697	100,736	102,542	111,153
010-2213-531.17-00	GROUP INSURANCE	108,766	97,202	111,512	110,590
010-2213-531.19-00	STATE UNEMPLOYMENT	827	1,287	2,477	2,457
010-2213-531.26-00	CERT & PHYS FITNESS	800	800	800	1,000
<b>*SALARIES &amp; WAGES</b>		<b>1,245,094</b>	<b>1,174,212</b>	<b>1,183,936</b>	<b>1,197,846</b>
010-2213-542.03-00	OFFICE SUPPLIES	1,914	1,302	2,150	1,500
010-2213-542.04-00	WEARING APPAREL	3,837	2,995	2,995	2,500
010-2213-542.06-00	CHEMICALS	2,411	2,440	2,846	3,440
010-2213-542.08-00	FILM, CAMERA SUPPLIES, ETC	1,799	2,390	4,500	4,500
010-2213-542.11-00	HARDWARE	275	438	275	300
010-2213-542.14-00	FUEL	416	170	600	660
010-2213-542.23-00	MINOR TOOLS & EQUIP	1,750	15	1,539	
010-2213-542.19-00	AMMUNITION				
<b>*MATERIALS &amp; SUPPLIES</b>		<b>12,402</b>	<b>9,750</b>	<b>14,905</b>	<b>12,900</b>
010-2213-554.20-00	MOTOR EQUIPMENT	344			
010-2213-554.20-01	PARTS	9,464	8,800	4,822	8,800
010-2213-554.20-02	COMMERCIAL	10,064	13,289	8,412	15,832
010-2213-554.20-03	FUEL	39,706	45,959	47,615	49,995
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>59,578</b>	<b>68,048</b>	<b>60,849</b>	<b>74,627</b>
010-2213-555.19-01	CELLULAR COMMUNICATIONS				
010-2213-555.33-00	PROFESSIONAL DEVELOPMENT	4,080	2,068	546	2,068
010-2213-555.33-01	MEMBERSHIP DUES	42	50	50	50
010-2213-555.33-03	TRAVEL	5,072	5,192	2,536	5,192
010-2213-555.34-00	T.C.L.E.O.S.E. TRAINING	575	4,420	2,210	4,420
<b>*MISCELLANEOUS SERVICES</b>		<b>9,769</b>	<b>11,730</b>	<b>5,342</b>	<b>11,730</b>
010-2213-556.07-00	MEDICAL EXAMS	11,140	8,146	11,184	11,100
010-2213-556.51-00	INVEST. PROPERTY DISPOSAL		1,000	1,300	1,000
010-2213-556.53-00	INVESTIGATIVE COSTS	649	1,600	1,400	1,400
<b>*SUNDRY CHARGES</b>		<b>11,789</b>	<b>10,746</b>	<b>13,884</b>	<b>13,500</b>
010-2213-564.01-00	INVENTORY		1,091	1,091	
<b>*INVENTORY</b>			<b>1,091</b>	<b>1,091</b>	

**POLICE / INVESTIGATIONS - 2213  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-2213-565.71-00	FURNITURE/OFFICE EQUIP				
010-2213-565.73-00	SPECIAL EQUIP/IMPROVEMENT				
010-2213-565.80-00	VEHICLES	108,241			
<b>*CAPITAL OUTLAY</b>		<b>108,241</b>			
010-2213-590.01-01	BUDGET PROJECTION VARIANCE		4,200		
	<b>TOTAL</b>	<b>1,446,873</b>	<b>1,279,777</b>	<b>1,280,007</b>	<b>1,310,603</b>

# POLICE COMMUNITY SERVICES



\*Reports to the City Manager

**Department: POLICE**  
**Division: COMMUNITY SERVICES**  
**Department Number: 2214**

**GOALS**

- Provide professional training to the department.
- Provide citizens and the business community with crime prevention information and techniques.
- Build a strong working relationship with the community by serving as mentors and liaisons between the community and police.
- Provide a source of public information for both the citizens of Pearland and the news media.
- Provide assistance to other divisions in matters relating to juvenile law.
- Provide a central location for the maintenance of police department equipment and the proper distribution of the same.
- Provide an ever-improving website for the Pearland Police Department.
- Provide services and support to the Pearland Citizens Police Academy Alumni Association.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Scheduled required annual police training at staggered intervals to reduce impact on manpower assignments and overtime usage.
- Expanded training curriculum and created an Advanced Citizens Police Academy class.
- Expanded membership in the Citizens Police Academy Alumni Association.
- Co-hosted with Alvin ISD Police a week-long training conference coordinated by the Institute for Criminal Justice Studies at Texas State University in collaboration with the Texas School Safety Center.

**FISCAL YEAR 2011 OBJECTIVES**

- Assign a third officer to assist with ever-expanding duties and responsibilities of the Community Services' public outreach programs.
- Develop and implement additional community outreach programs to educate citizens about crime prevention and personal security.
- Increase the number of crime prevention presentations that provide personal safety and security information for citizens to reduce the incidents of crime.

**Department: POLICE**  
**Division: COMMUNITY SERVICES**  
**Department Number: 2214**

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Security surveys/home safety inspections	14	59	167	178
Number of Citizen Police Academy graduates	50	47	57	58
Citizen Police Academy classes/meetings	78	177	173	170
National Night Out Block Parties <sup>1</sup>	N/A	62	62	64
Homeowners Association meetings	16	45	44	47
School-Civic meetings	41	79	59	75
Training hours completed	5,747	1,088	1,294	1,100
Administrative assignments	1,279	2,621	2,621	2,726
Press releases	12	24	35	30
Memberships in Explorer Post	N/A	27	35	35

<sup>1</sup>National Night Out occurs once a year, the first Tuesday in October. Numbers for FY 2008 were combined with number of Homeowners Association Meetings.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC SAFETY**

**POLICE - COMMUNITY SERVICES**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	541,700	728,995	769,845	754,337
Materials & Supplies	18,939	26,029	28,864	18,234
Equipment Maintenance	15,064	16,850	12,095	13,580
Miscellaneous Services	8,036	6,223	7,443	7,947
Capital Outlay		60		
Budget Projection Variance		7,124		
<b>TOTAL</b>	<b>583,739</b>	<b>785,281</b>	<b>818,247</b>	<b>794,098</b>

**KEY BUDGET ITEMS**

- Budget reductions of \$17,750 taken
- Salaries & Wages and staffing fluctuate due to periodic changes to personnel assignments

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Police Lieutenant	1	1	1	1
Police Officer	6	6	6	6
<b>TOTAL</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>

\*Same as adopted budget, unless where noted.

**POLICE / COMMUNITY SERVICES - 2214  
EXPENDITURES**

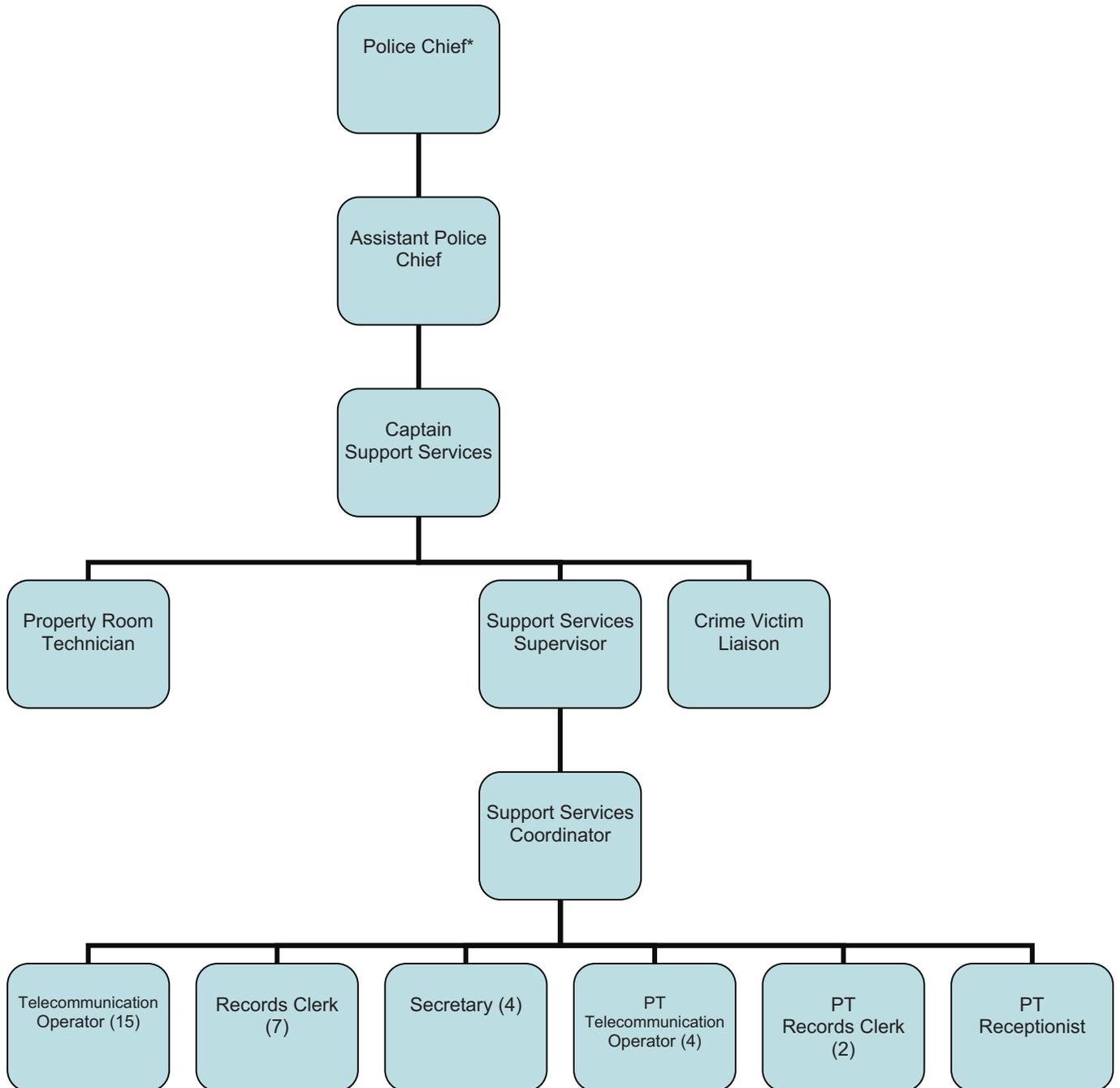
**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
010-2214-531.02-00	SUPERVISOR	81,014	83,561	83,779	83,561
010-2214-531.03-00	GENERAL LABOR	293,688	421,801	417,569	424,638
010-2214-531.04-00	COMP TIME SOLD			846	
010-2214-531.05-00	VACATION SOLD		1,240	1,442	
010-2214-531.07-00	SICK PAY OFF			16,045	
010-2214-531.09-00	OVERTIME	41,359	25,000	47,295	37,295
010-2214-531.10-00	LONGEVITY	1,437	5,907	6,140	6,260
010-2214-531.12-00	CLOTHING ALLOWANCE	1,500	3,000	3,000	3,000
010-2214-531.14-00	WORKERS' COMPENSATION	3,537	4,929	5,380	5,122
010-2214-531.15-00	SOCIAL SECURITY	29,749	41,351	42,622	41,513
010-2214-531.16-00	RETIREMENT	41,888	60,890	66,957	65,417
010-2214-531.17-00	GROUP INSURANCE	47,252	80,324	77,058	85,819
010-2214-531.19-00	STATE UNEMPLOYMENT	276	792	1,512	1,512
010-2214-531.26-00	CERT & PHYS FITNESS		200	200	200
<b>*SALARIES &amp; WAGES</b>		<b>541,700</b>	<b>728,995</b>	<b>769,845</b>	<b>754,337</b>
010-2214-542.04-00	WEARING APPAREL	1,329	1,040	1,040	1,040
010-2214-542.08-00	FILM, CAMERA SUPPLIES, ETC	591	440	324	500
010-2214-542.11-00	HARDWARE	106	347	600	694
010-2214-542.35-00	PROGRAMS	8,725	18,202	18,900	8,000
010-2214-542.35-50	AWARDS BANQUET	8,188	6,000	8,000	8,000
<b>*MATERIALS &amp; SUPPLIES</b>		<b>18,939</b>	<b>26,029</b>	<b>28,864</b>	<b>18,234</b>
010-2214-554.20-01	PARTS	1,949	2,000	1,546	1,750
010-2214-554.20-02	COMMERCIAL	2,480	2,500	1,465	2,480
010-2214-554.20-03	FUEL	10,635	12,350	9,084	9,350
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>15,064</b>	<b>16,850</b>	<b>12,095</b>	<b>13,580</b>
010-2214-555.19-01	CELLULAR COMMUNICATIONS				
010-2214-555.33-00	PROFESSIONAL DEVELOPMENT	2,150	1,091	970	2,188
010-2214-555.33-01	MEMBERSHIP DUES		60	115	115
010-2214-555.33-03	TRAVEL	3,230	2,572	3,858	3,144
010-2214-555.34-00	T.C.L.E.O.S.E. TRAINING	2,656	2,500	2,500	2,500
<b>*MISCELLANEOUS SERVICES</b>		<b>8,036</b>	<b>6,223</b>	<b>7,443</b>	<b>7,947</b>
010-2214-565.73-00	SPECIAL EQUIP/IMPROVEMENT		60		
010-2214-565.80-00	VEHICLES				
<b>*CAPITAL OUTLAY</b>			<b>60</b>		
010-2214-590.01-01	BUDGET PROJECTION VARIANCE		7,124		
<b>TOTAL</b>		<b>583,739</b>	<b>785,281</b>	<b>818,247</b>	<b>794,098</b>



THIS PAGE INTENTIONALLY LEFT BLANK

# POLICE SUPPORT SERVICES



\*Reports to the City Manager

**Department: POLICE**  
**Division: SUPPORT SERVICES**  
**Department Number: 2215**

**GOALS**

- Provide a centralized answering system for police and other emergency services.
- Maintain an accurate and complete recordkeeping system.
- Provide advocacy and other services for victims of violent crime.
- Build a strong working relationship with the community.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Moved Call Center and Dispatch operations from the old Public Safety Building to the new facility without suffering any missed calls or lost service time.
- Installed and implemented a new alarm tracking and billing software program, "CryWolf," intended to increase alarm-holder accountability and decrease false alarms.
- Hosted a 2-day Advanced Dispatching training seminar in cooperation with TMRS that provided certification to more than 30 attendees.

**FISCAL YEAR 2011 OBJECTIVES**

- Establish Dispatcher response times that meet or exceed the National Fire Protection Association 60-90 second standard for dispatching of emergency calls for service.
- Revise the department's dispatcher training manual to ensure that all telecommunications operators are up to date on proper policies, procedures and best practices.
- All Telecommunications Operators obtain either their Intermediate or Advanced Telecommunications Operator certification through TCLEOSE.

**Department: POLICE**  
**Division: SUPPORT SERVICES**  
**Department Number: 2215**

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Total number of 911 calls received by dispatch*	23,139	27,151	31,163	28,237
Number of non-911 calls received by dispatch*	N/A	168,057	184,000	174,779
Average time from receipt of citizen call to unit dispatched (in seconds)	75	87	84	75
Number of 911 calls per 1,000 population	266	299	330	288
Average number of 911 calls per Telecommunication Operator (FTE)	1,928	2,459	2,115	2,172
Average number of all calls per Telecommunication Operator (FTE)	N/A	16,007	13,893	15,617
Number of offense reports	N/A	11,804	11,900	12,276
Number of accident reports	N/A	1,642	1,620	1,708
Number of cases handled per Records Clerk	N/A	2,630	2,650	2,735
Number of crime victim interventions	1,300	1,539	1,778	1,601

\*911 calls include Police, Fire and EMS calls.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC SAFETY**

**POLICE - SUPPORT SERVICES**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	1,270,964	1,592,513	1,551,636	1,709,061
Materials & Supplies	104,810	103,839	103,552	109,496
Equipment Maintenance	3,074	6,307	9,385	107,056
Miscellaneous Services	35,882	36,271	42,383	61,722
Inventory	5,528	6,817	6,817	
Capital Outlay		35,000	35,000	
Budget Projection Variance		21,313		
<b>TOTAL</b>	<b>1,420,258</b>	<b>1,802,060</b>	<b>1,748,773</b>	<b>1,987,335</b>

**KEY BUDGET ITEMS**

- Includes two (2) copiers for CID and Administration and one (1) copier for Community Services area
- Four Telecommunications Operators transferred from EMS in FY 2010
- Budget reductions of \$9,000 taken

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Support Services Supervisor	1	1	1	1
Crime Victim Liaison	1	1	1	1
Support Services Coordinator	1	1	1	1
Telecommunications Operator	9	15	15	15
Records Clerk	7	7	7	7
Secretary	4	4	4	4
Part-Time Receptionist	0	1	1	1
Part-Time Records Clerk	2	2	2	2
Part-Time Telecommunications Operator	4	4	4	4
Property Room Technician	1	1	1	1
<b>TOTAL</b>	<b>30</b>	<b>37</b>	<b>37</b>	<b>37</b>

\*Four (4) Telecommunications Operators were originally budgeted in EMS and were transferred to Police Support Services during FY 2010.

**POLICE / SUPPORT SERVICES - 2215  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

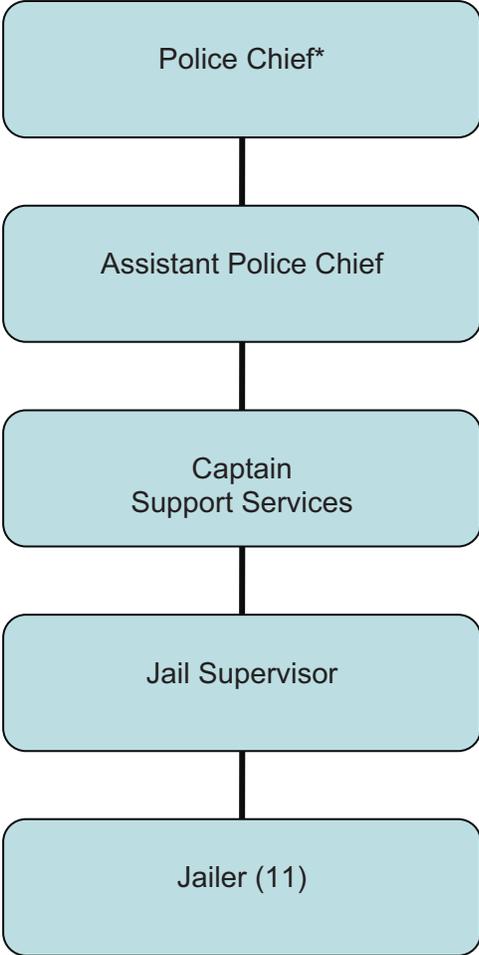
<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-2215-531.02-00	SUPERVISOR	104,663	104,929	105,785	104,929
010-2215-531.03-00	GENERAL LABOR	743,872	993,708	931,893	1,083,824
010-2215-531.04-00	COMP TIME SOLD	1,160			
010-2215-531.05-00	VACATION SOLD	3,360			
010-2215-531.07-00	SICK PAY OFF	9,360			
010-2215-531.09-00	OVERTIME	108,907	103,930	132,159	97,930
010-2215-531.10-00	LONGEVITY	8,784	9,296	8,411	9,092
010-2215-531.13-00	TUITION REIMBURSEMENT				
010-2215-531.14-00	WORKERS' COMPENSATION	871	1,098	1,065	1,847
010-2215-531.15-00	SOCIAL SECURITY	73,955	93,470	91,237	99,766
010-2215-531.16-00	RETIREMENT	92,569	125,968	129,953	143,567
010-2215-531.17-00	GROUP INSURANCE	122,310	156,516	144,666	161,113
010-2215-531.18-00	DENTAL INSURANCE	(115)			
010-2215-531.19-00	STATE UNEMPLOYMENT	1,268	3,598	6,467	6,993
010-2215-531.26-00	CERT & PHYS FITNESS				
<b>*SALARIES &amp; WAGES</b>		<b>1,270,964</b>	<b>1,592,513</b>	<b>1,551,636</b>	<b>1,709,061</b>
010-2215-542.03-00	OFFICE SUPPLIES	33,395	31,694	32,423	35,000
010-2215-542.04-00	WEARING APPAREL	1,462	3,400	2,000	3,900
010-2215-542.04-03	CHAPLAINS		500	310	200
010-2215-542.11-00	HARDWARE	510			1,500
010-2215-542.19-00	AMMUNITION	67,720	65,000	65,000	65,000
010-2215-542.22-00	ICE, CUPS, ETC.	77	77		77
010-2215-542.23-00	MINOR TOOLS & OFFICE EQUIP.	1,646	3,168	3,819	3,819
<b>*MATERIALS &amp; SUPPLIES</b>		<b>104,810</b>	<b>103,839</b>	<b>103,552</b>	<b>109,496</b>
010-2215-554.03-00	RADIO & RADAR EQUIPMENT	1,655	3,785	3,891	7,570
010-2215-554.13-00	SPECIAL MAINTENANCE ITEMS		700	700	700
010-2215-554.20-01	PARTS	296	522	346	350
010-2215-554.20-02	COMMERCIAL	88	300	630	300
010-2215-554.20-03	FUEL	1,035	1,000	1,105	1,215
010-2215-554.30-00	MTCE - COMPUTER SOFTWARE			2,600	60,787
010-2215-554.31-00	MTCE - COMPUTER HARDWARE			113	36,134
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>3,074</b>	<b>6,307</b>	<b>9,385</b>	<b>107,056</b>
010-2215-555.09-00	RENTAL OF EQUIPMENT	8,066	10,934	12,920	20,550
010-2215-555.11-00	SPECIAL SERVICES	9,000	9,012	9,000	9,880
010-2215-555.13-00	BOOKS, PERIODICALS & SUBSC			247	247
010-2215-555.13-01	CHAPLAINS		500	100	100
010-2215-555.19-00	TELEPHONE		3,187	3,164	12,600
010-2215-555.19-01	CELLULAR COMMUNICATIONS		960		
010-2215-555.24-00	PRINTING		661	661	
010-2215-555.31-00	MILEAGE	210	500	70	210
010-2215-555.32-00	COMPUTER ACCESS	7,270	2,617	10,631	11,231
010-2215-555.33-00	PROFESSIONAL DEVELOPMENT	9,141	4,396	2,555	2,400
010-2215-555.33-01	MEMBERSHIP DUES				
010-2215-555.33-03	TRAVEL	1,728	1,504	1,350	1,504
010-2215-555.33-05	TRAVEL CHAPLAINS		1,000	500	1,000
010-2215-555.33-07	CHAPLAINS PROGRAM			685	1,000
010-2215-555.34-00	T.C.L.E.O.S.E. TRAINING	467	1,000	500	1,000
<b>*MISCELLANEOUS SERVICES</b>		<b>35,882</b>	<b>36,271</b>	<b>42,383</b>	<b>61,722</b>

**POLICE / SUPPORT SERVICES - 2215  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-2215-564.01-00	INVENTORY-\$1,000 - \$4,999	5,528	6,817	6,817	
<b>*INVENTORY</b>		<b>5,528</b>	<b>6,817</b>	<b>6,817</b>	
010-2215-565.71-00	FURNITURE/OFFICE EQUIP				
010-2215-565.73-00	SPECIAL EQUIP/IMPROVEMENT		35,000	35,000	
010-2215-565.80-00	VEHICLES				
<b>*CAPITAL OUTLAY</b>			<b>35,000</b>	<b>35,000</b>	
010-2215-590.01-01	BUDGET PROJECTION VARIANCE		21,313		
	<b>TOTAL</b>	<b>1,420,258</b>	<b>1,802,060</b>	<b>1,748,773</b>	<b>1,987,335</b>

# POLICE JAIL



\*Reports to the City Manager

**Department: POLICE**  
**Division: JAIL**  
**Department Number: 2216**

**GOALS**

- Provide and maintain care and custody of prisoners.
- Operate the jail in accordance with Texas State Law and other applicable standards related to jail operations.
- Effectively interact and communicate with Municipal Court and magistrates.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Trained jail staff on the use of the newly installed Automated Fingerprint Identification System print station in the jail.
- Hired a temporary jailer to replace a staff member deployed in the military to alleviate staff shortage.
- Trained jail staff on the function and operation of updated jail security systems and prisoner monitoring cameras at the new Public Safety Building.

**FISCAL YEAR 2011 OBJECTIVES**

- Adjust jailer work schedules and assign staff to Patrol Squad 12-hour schedules to reduce overtime and sick leave time usage.
- Streamline data entry when booking prisoners to ensure that accurate and timely information is available for viewing online via the internet-based Police-2-Citizen information sharing link.
- Encourage jail personnel to attend training that will enhance work performance and professional job knowledge.

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Total number of inmates held	4,356	5,348	6,340	6,388
Inmates magistrated	4,337	3,716	5,294	5,506
Cell checks	17,715	19,392	19,400	20,168
Average daily number of inmates held	12	14	16	15
Average length of stay in calendar days	1.6	1.3	1.6	1
Number of inmates injured while held	1	2	0	0
Number of EMS calls to jail	N/A	149	168	175
Cost per inmate	\$91.38	\$116.61	\$134.93	\$153.47

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC SAFETY**

**POLICE - JAIL**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	557,515	681,054	801,918	796,521
Materials & Supplies	14,736	18,916	17,455	27,680
Building Maintenance	1,734	4,000	4,660	4,000
Equipment Maintenance	173	113	4,715	4,728
Miscellaneous Services	10,158	28,372	22,573	17,200
Sundry Charges	1,736	1,800	2,615	3,486
Inventory		1,525	1,525	
Capital Outlay	37,565			
<b>TOTAL</b>	<b>623,617</b>	<b>735,780</b>	<b>855,461</b>	<b>853,615</b>

**KEY BUDGET ITEMS**

- Budget reductions of \$28,700 taken

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Jail Supervisor	1	1	1	1
Jailer	10	11	11	11
<b>TOTAL</b>	<b>11</b>	<b>12</b>	<b>12</b>	<b>12</b>

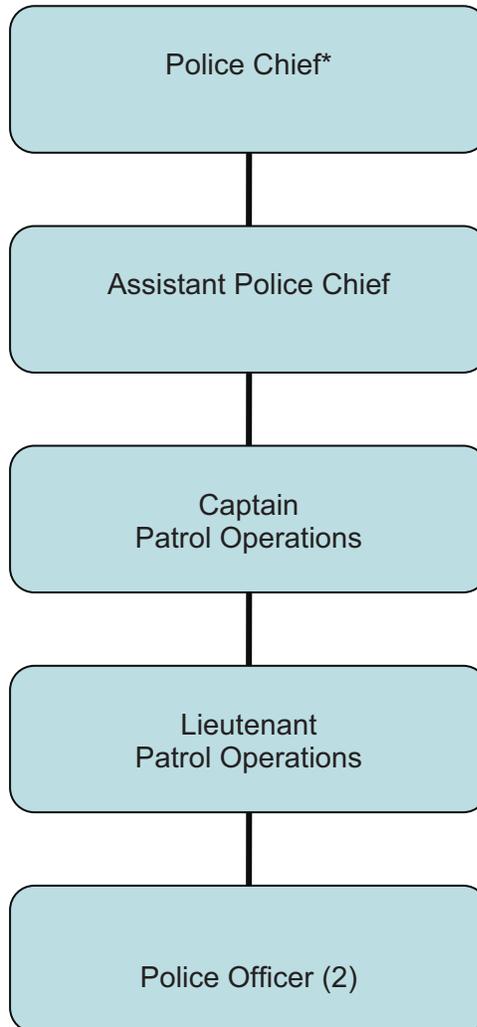
\*Same as adopted budget, unless where noted.

**POLICE / JAIL - 2216  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-2216-531.03-00	GENERAL LABOR	314,789	419,626	439,077	477,685
010-2216-531.04-00	COMP TIME SOLD/PAY OFF	237		681	
010-2216-531.09-00	OVERTIME	109,655	76,121	150,437	113,060
010-2216-531.10-00	LONGEVITY	2,138	2,424	2,424	2,972
010-2216-531.13-00	TUITION REIMBURSEMENT	816	3,000	1,500	3,000
010-2216-531.14-00	WORKERS' COMPENSATION	3,434	4,977	5,311	5,164
010-2216-531.15-00	SOCIAL SECURITY	31,065	38,737	45,878	41,838
010-2216-531.16-00	RETIREMENT	43,151	57,118	69,832	65,931
010-2216-531.17-00	GROUP INSURANCE	51,813	77,863	84,437	84,603
010-2216-531.19-00	STATE UNEMPLOYMENT	417	1,188	2,341	2,268
<b>*SALARIES &amp; WAGES</b>		<b>557,515</b>	<b>681,054</b>	<b>801,918</b>	<b>796,521</b>
010-2216-542.03-00	OFFICE SUPPLIES	940	1,580	3,160	3,160
010-2216-542.04-00	WEARING APPAREL	1,882	6,236	3,695	5,520
010-2216-542.09-00	ELECTRICAL PARTS/SUPPLIES	43			
010-2216-542.18-00	LAUNDRY & CLEANING	238			
010-2216-542.20-00	FOOD	10,156	10,100	10,100	18,000
010-2216-542.23-00	MINOR TOOLS & OFFICE SUPPLIES	1,477	1,000	500	1,000
<b>*MATERIALS &amp; SUPPLIES</b>		<b>14,736</b>	<b>18,916</b>	<b>17,455</b>	<b>27,680</b>
010-2216-553.07-00	JAIL REPAIR	1,734	4,000	4,660	4,000
<b>*MAINT. BUILDING &amp; GROUNDS</b>		<b>1,734</b>	<b>4,000</b>	<b>4,660</b>	<b>4,000</b>
010-2216-554.20-03	FUEL	173	113	232	245
010-2216-554.30-00	MTCE COMPUTER SOFTWARE			4,483	4,483
<b>*MAINT. OF EQUIPMENT</b>		<b>173</b>	<b>113</b>	<b>4,715</b>	<b>4,728</b>
010-2216-555.09-00	RENTAL OF EQUIPMENT	9,847	16,183	12,860	12,714
010-2216-555.11-00	SPECIAL SERVICES		8,289	8,327	3,000
010-2216-555.31-00	MILEAGE	40	100		100
010-2216-555.33-00	PROFESSIONAL DEVELOPMENT	271	3,607	1,000	1,000
010-2216-555.33-03	TRAVEL		193	386	386
010-2216-555.34-00	T.C.L.E.O.S.E. TRAINING				
<b>*MISCELLANEOUS SERVICES</b>		<b>10,158</b>	<b>28,372</b>	<b>22,573</b>	<b>17,200</b>
0102216-556.09-00	MEDICAL EXPENSE	1,736	1,800	2,615	3,486
<b>*SUNDRY CHARGES</b>		<b>1,736</b>	<b>1,800</b>	<b>2,615</b>	<b>3,486</b>
010-2216-564.01-00	\$1,000 - \$4,999		1,525	1,525	
<b>*INVENTORY</b>			<b>1,525</b>	<b>1,525</b>	
010-2216-565.73-00	SPECIAL EQUIP/IMPROVEMENT	37,565			
<b>*CAPITAL OUTLAY</b>		<b>37,565</b>			
<b>TOTAL</b>		<b>623,617</b>	<b>735,780</b>	<b>855,461</b>	<b>853,615</b>

# POLICE LICENSE & WEIGHT



\*Reports to the City Manager

**Department: POLICE  
Division: LICENSE & WEIGHT  
Department Number: 2217**

**GOALS**

- Provide a safe traffic environment.
- Provide enforcement of commercial vehicle traffic laws for a safer community.
- Reduce the number of commercial motor vehicle accidents.
- Ensure that trucks operating in the City conform to safety regulations.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Commercial Vehicle Inspection officers conducted driver training for approximately 65% of patrol officers with the goal of increasing the safety of department personnel.
- Increased monitoring of City-licensed wrecker services to ensure compliance with the highest standards of service and conduct that resulted in the indefinite suspension of a wrecker service found to be in violation.
- Established a system of unannounced “step-out” spot inspections of commercial vehicles to ensure compliance with State and Federal carrier laws.

**FISCAL YEAR 2011 OBJECTIVES**

- Increase the number of “step-out” inspections to ensure the safety of the motoring public.
- Seek funding for specialized inspection tools, cameras and software that will increase the productivity of the division and assist with the documentation on vehicles found to be in violation.
- Provide driver training for all remaining police officers to increase the safety of vehicle operations.

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
CMV equipment violations	860	711	658	739
Overweight violations	85	56	67	58
Total equipment & overweight violations	945	767	725	797
Citations for other violations	319	309	346	321
Trucks found in compliance	206	112	152	116
Number of inspections	1,306	957	977	995
Trucks taken out of service	364	213	226	222
Percentage of inspections resulting in violations	85%	88%	84%	86%
Cost per inspection	\$185.18	\$197.22	\$210.06	\$200.63

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC SAFETY**

**POLICE - LICENSE & WEIGHT**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	174,616	182,569	187,912	183,142
Materials & Supplies	4,153	7,303	6,397	4,400
Equipment Maintenance	9,286	12,217	10,155	10,523
Miscellaneous Services	680	2,590	760	1,560
Inventory				
Capital Outlay				
Budget Projection Variance		1,000		
<b>TOTAL</b>	<b>188,735</b>	<b>205,679</b>	<b>205,224</b>	<b>199,625</b>

**KEY BUDGET ITEMS**

- Budget reductions of \$4,200 taken

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Police Officer	2	2	2	2
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

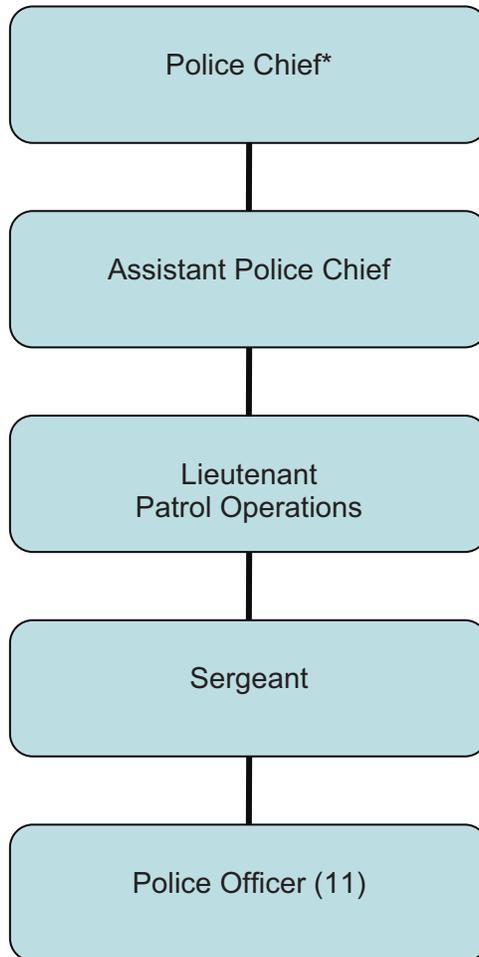
\*Same as adopted budget, unless where noted.

**POLICE / LICENSE & WEIGHT - 2217  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-2217-531.03-00	GENERAL LABOR	117,579	126,502	126,908	126,502
010-2217-531.09-00	OVERTIME	8,364	10,000	13,234	7,940
010-2217-531.10-00	LONGEVITY	1,091	1,187	1,180	1,276
010-2217-531.12-00	CLOTHING ALLOWANCE	120			
010-2217-531.14-00	WORKERS' COMPENSATION	6,983	1,179	1,325	1,216
010-2217-531.15-00	SOCIAL SECURITY	9,827	10,534	10,791	10,617
010-2217-531.16-00	RETIREMENT	13,568	15,499	16,443	16,730
010-2217-531.17-00	GROUP INSURANCE	16,866	17,452	17,653	18,083
010-2217-531.19-00	STATE UNEMPLOYMENT	118	198	378	378
010-2217-531.26-00	CERT & PHYS FITNESS	100	18		400
<b>*SALARIES &amp; WAGES</b>		<b>174,616</b>	<b>182,569</b>	<b>187,912</b>	<b>183,142</b>
010-2217-542.03-00	OFFICE SUPPLIES	3,348	4,903	4,903	3,000
010-2217-542.04-00	WEARING APPAREL	2,638	2,000	1,000	1,000
010-2217-542.08-00	FILM, CAMERA SUPPLIES, ETC		400	400	400
010-2217-542.23-00	MINOR TOOLS & OFFICE EQUIP	(1,833)		94	
<b>*MATERIALS &amp; SUPPLIES</b>		<b>4,153</b>	<b>7,303</b>	<b>6,397</b>	<b>4,400</b>
010-2217-554.20-00	MOTOR EQUIPMENT		1,000		500
010-2217-554.20-01	PARTS	847	1,000	1,300	1,000
010-2217-554.20-02	COMMERCIAL	644	1,000	1,500	1,300
010-2217-554.20-03	FUEL	7,795	9,217	7,355	7,723
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>9,286</b>	<b>12,217</b>	<b>10,155</b>	<b>10,523</b>
010-2217-555.11-00	SPECIAL SERVICES	370	1,000	200	370
010-2217-555.33-00	PROFESSIONAL DEVELOPMENT	210	590	210	590
010-2217-555.33-03	TRAVEL	100	500	100	100
010-2217-555.34-00	T.C.L.E.O.S.E. TRAINING		500	250	500
<b>*MISCELLANEOUS SERVICES</b>		<b>680</b>	<b>2,590</b>	<b>760</b>	<b>1,560</b>
010-2217-564.01-00	INVENTORY-\$1,000 - \$4,999				
<b>*INVENTORY</b>					
010-2217-565.73-00	SPECIAL EQUIP/IMPROVEMENT				
010-2217-565.80-00	VEHICLES				
<b>*CAPITAL OUTLAY</b>					
010-2217-590.01-01	BUDGET PROJECTION VARIANCE		1,000		
<b>TOTAL</b>		<b>188,735</b>	<b>205,679</b>	<b>205,224</b>	<b>199,625</b>

# POLICE SCHOOL RESOURCE OFFICER



\*Reports to the City Manager

**Department: POLICE**  
**Division: SCHOOL RESOURCE OFFICER (SRO)**  
**Department Number: 2218**

**GOALS**

- Promote positive relationships between the school community and police.
- Serve as a resource for police and school officials on matters relating to the law/legal process and procedures relating to juveniles.
- Serve as an on-site resource for police related matters occurring on school campuses.
- Work as mentors and provide a safer learning environment in our schools.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Worked with the Pearland Parks Department to host and instruct a police-themed summer training camp for children aged 10 to 15.
- Attended a week-long training conference coordinated by the Institute for Criminal Justice Studies at Texas State University in collaboration with the Texas School Safety Center.
- Assigned a patrol officer to temporarily replace an SRO deployed in a military unit to ensure that police maintained a presence in assigned school.

**FISCAL YEAR 2011 OBJECTIVES**

- Maintain positive working relationships with staff and administrators of the Pearland Independent School District.
- Initiate proactive programs to educate students about crime prevention and personal safety issues.
- Create and foster an environment where a student can take a leadership role by reporting crimes to the School Resource Officers.

**Department: POLICE**  
**Division: SCHOOL RESOURCE OFFICER (SRO)**  
**Department Number: 2218**

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Number of offense reports	508	411	416	433
Number of juveniles detained	114	100	110	114
Number of schools with assigned officers	7	7	7	7
Number of citations issued on school property	415	285	264	275
Number of directives signed and served	N/A	90	102	106
Number of juveniles transported	N/A	96	109	113
Number of adults transported	N/A	21	7	7
Juvenile directives obtained for other divisions	N/A	42	25	26
Juvenile directives served for other divisions	N/A	44	37	38
Number of juveniles transported for process for other divisions	N/A	51	37	38
Cost per school served	\$119,921	\$138,008	\$144,662	\$154,419

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC SAFETY**

**POLICE - SCHOOL RESOURCE OFFICER**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	943,066	1,014,207	976,436	1,041,710
Materials & Supplies	3,750	3,514	2,200	3,514
Equipment Maintenance	11,765	12,996	25,193	24,968
Miscellaneous Services	7,475	9,206	8,808	10,740
Budget Projection Variance		1,284		
<b>TOTAL</b>	<b>966,056</b>	<b>1,041,207</b>	<b>1,012,637</b>	<b>1,080,932</b>

**KEY BUDGET ITEMS**

- Budget reductions of \$10,800 taken

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Police Sergeant	1	1	1	1
Police Officer	10	10	11	11
<b>TOTAL</b>	<b>11</b>	<b>11</b>	<b>12</b>	<b>12</b>

\*Same as adopted budget, unless where noted.

**POLICE / SRO - 2218  
EXPENDITURES**

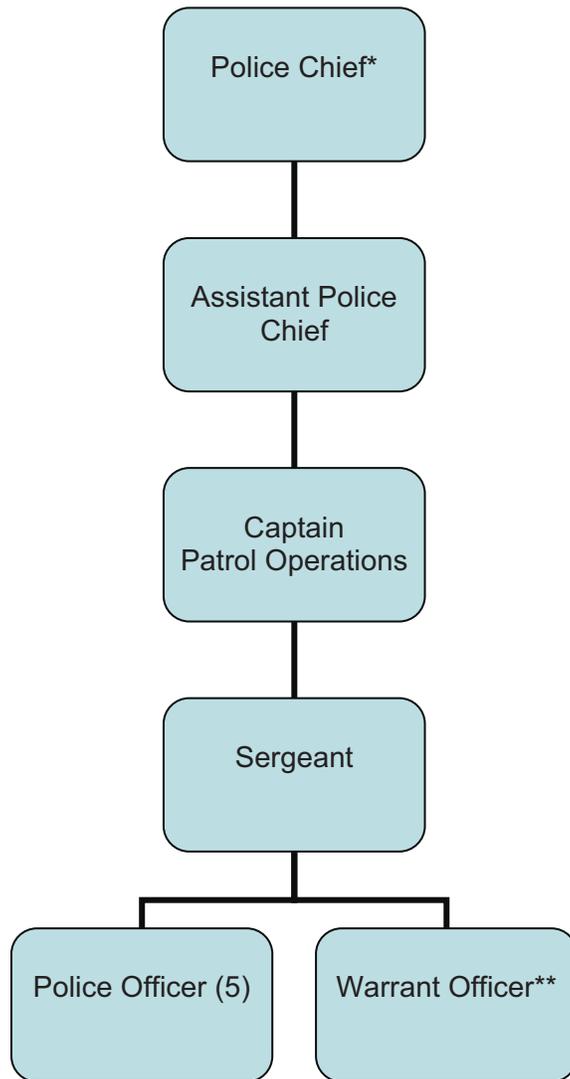
**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-2218-531.02-00	SUPERVISOR	79,714	78,433	78,595	78,433
010-2218-531.03-00	GENERAL LABOR	592,398	655,375	609,547	659,637
010-2218-531.04-00	COMP TIME SOLD				
010-2218-531.05-00	VACATION SOLD		744	744	
010-2218-531.07-00	SICK PAY OFF				
010-2218-531.09-00	OVERTIME	51,766	34,000	43,785	33,985
010-2218-531.10-00	LONGEVITY	5,327	6,185	6,140	6,716
010-2218-531.12-00	CLOTHING ALLOWANCE				
010-2218-531.13-00	TUITION REIMBURSEMENT				3,000
010-2218-531.14-00	WORKERS' COMPENSATION	6,332	7,085	6,902	7,354
010-2218-531.15-00	SOCIAL SECURITY	54,176	59,332	54,737	59,637
010-2218-531.16-00	RETIREMENT	74,607	87,261	84,079	93,978
010-2218-531.17-00	GROUP INSURANCE	77,313	84,404	89,627	95,902
010-2218-531.19-00	STATE UNEMPLOYMENT	633	1,188	2,080	2,268
010-2218-531.26-00	CERT & PHYS FITNESS PAY	800	200	200	800
<b>*SALARIES &amp; WAGES</b>		<b>943,066</b>	<b>1,014,207</b>	<b>976,436</b>	<b>1,041,710</b>
010-2218-542.03-00	OFFICE SUPPLIES	1,284	1,284		1,284
010-2218-542.04-00	WEARING APPAREL	2,420	2,200	2,200	2,200
010-2218-542.08-00	FILM,CAMERA SUPPLIES, ETC.				
010-2218-542.11-00	HARDWARE	46	30		30
010-2218-542.35-00	PROGRAMS				
<b>*MATERIALS &amp; SUPPLIES</b>		<b>3,750</b>	<b>3,514</b>	<b>2,200</b>	<b>3,514</b>
010-2218-554.20-00	MOTOR EQUIPMENT				
010-2218-554.20-01	PARTS	1,286	2,000	3,200	2,000
010-2218-554.20-02	COMMERCIAL	3,719	1,979	2,500	2,500
010-2218-554.20-03	FUEL	6,760	9,017	19,493	20,468
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>11,765</b>	<b>12,996</b>	<b>25,193</b>	<b>24,968</b>
010-2218-555.19-01	CELLULAR COMMUNICATIONS	2,609	2,806	4,408	4,440
010-2218-555.33-00	PROFESSIONAL DEVELOPMENT		3,500	1,500	2,500
010-2218-555.33-01	MEMBERSHIP DUES				
010-2218-555.33-03	TRAVEL	2,666	600	600	1,500
010-2218-555.34-00	T.C.L.E.O.S.E. TRAINING	2,200	2,300	2,300	2,300
<b>*MISCELLANEOUS SERVICES</b>		<b>7,475</b>	<b>9,206</b>	<b>8,808</b>	<b>10,740</b>
010-2218-590.01-01	BUDGET PROJECTION VARIANCE		1,284		
<b>TOTAL</b>		<b>966,056</b>	<b>1,041,207</b>	<b>1,012,637</b>	<b>1,080,932</b>



THIS PAGE INTENTIONALLY LEFT BLANK

# POLICE TRAFFIC ENFORCEMENT (MOTORCYCLES)



\*Reports to the City Manager

\*\*Position budgeted in Municipal Court Department

**Department: POLICE**  
**Division: TRAFFIC ENFORCEMENT**  
**Department Number: 2219**

**GOALS**

- Provide a safe traffic environment.
- Provide enforcement of traffic laws for a safer community.
- Reduce the number of motor vehicle and pedestrian accidents.
- Reduce the number of outstanding warrants.
- Provide targeted enforcement in neighborhoods to reduce traffic violations and improve safety for residences.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Reassigned an officer to fill an open motor officer position created by a resignation to maintain division performance levels.
- Installed COBAN camera systems on the motorcycle fleet to enhance the divisions' ability to record traffic violations and document officer activity.
- Conducted training of department personnel on the use and application of the "Total Station" laser mapping system used to investigate traffic crashes.

**FISCAL YEAR 2011 OBJECTIVES**

- Reassign an officer to fill an open motor officer position.
- Assign a Traffic Sergeant to the division to reorganize supervisory responsibility.
- Empower the assigned Traffic Sergeant to schedule and deploy motor officers to more effectively address traffic-related problems within the City.
- Assign and supervise new Warrant Officer.

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Number of traffic citations issued	5,540	6,686	5,597	8,090
Number of major accidents worked by division	13	10	25	10
Number of minor accidents worked by division	31	28	36	29
Number of targeted enforcements/ problem solving activities	134	476	480	495

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC SAFETY**

**POLICE - TRAFFIC ENFORCEMENT**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	445,656	580,131	561,784	665,558
Materials & Supplies	12,059	7,538	8,930	8,910
Equipment Maintenance	30,256	45,033	33,144	40,778
Miscellaneous Services	12,768	12,100	2,053	1,460
Inventory	3,453	2,485	2,297	
Capital Outlay	83,690	4,075		
Budget Projection Variance		26,300		
<b>TOTAL</b>	<b>587,882</b>	<b>677,662</b>	<b>608,208</b>	<b>716,706</b>

**KEY BUDGET ITEMS**

- Includes upgrade of one (1) Officer position to Sergeant
- Budget reductions of \$7,500 taken

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Police Lieutenant	1	1	0	0
Police Sergeant	0	0	1	1
Police Officer	6	6	5	5
<b>TOTAL</b>	<b>7</b>	<b>7</b>	<b>6</b>	<b>6</b>

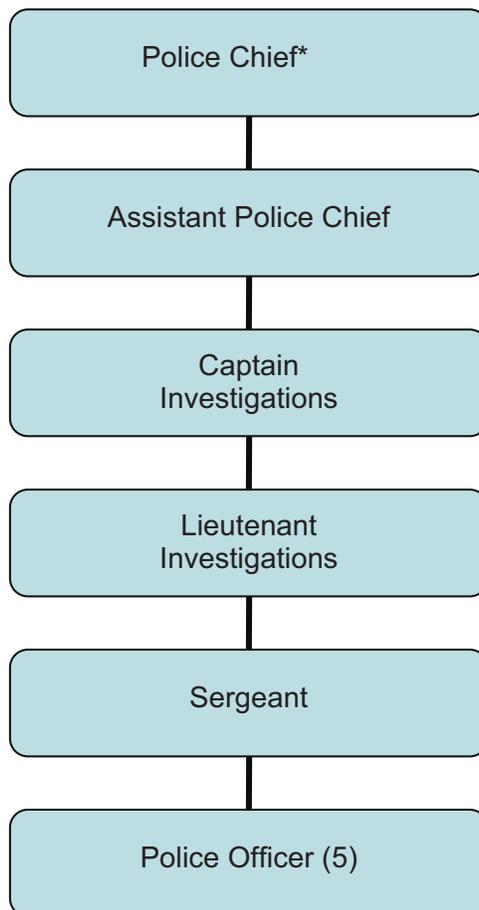
\*Same as adopted budget, unless where noted.

**POLICE / TRAFFIC ENFORCEMENT- 2219  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
010-2219-531.02-00	SUPERVISOR	84,060	84,767	63,090	78,504
010-2219-531.03-00	GENERAL LABOR	227,399	330,652	304,333	384,829
010-2219-531.04-00	COMP TIME SOLD			930	
010-2219-531.07-00	SICK PAY OFF			17,579	
010-2219-531.09-00	OVERTIME	19,909	18,000	33,887	26,387
010-2219-531.10-00	LONGEVITY	3,481	4,360	4,489	3,824
010-2219-531.14-00	WORKERS' COMPENSATION	11,445	8,046	6,305	7,910
010-2219-531.15-00	SOCIAL SECURITY	25,397	33,446	31,354	37,607
010-2219-531.16-00	RETIREMENT	35,290	49,258	48,474	59,263
010-2219-531.17-00	GROUP INSURANCE	38,189	50,709	50,165	65,122
010-2219-531.19-00	STATE UNEMPLOYMENT	286	693	978	1,512
010-2219-531.26-00	CERT & PHYS FITNESS PAY	200	200	200	600
<b>*SALARIES &amp; WAGES</b>		<b>445,656</b>	<b>580,131</b>	<b>561,784</b>	<b>665,558</b>
010-2219-542.04-00	WEARING APPAREL	7,060	7,456	8,828	8,828
010-2219-542.11-00	HARDWARE	181	82	102	82
010-2219-542.33-00	MISCELLANEOUS	4,818			
<b>*MATERIALS &amp; SUPPLIES</b>		<b>12,059</b>	<b>7,538</b>	<b>8,930</b>	<b>8,910</b>
010-2219-554.01-00	FURNITURE & OFFICE EQUIP				
010-2219-554.20-00	MOTOR EQUIPMENT	2,413	14,569	10,900	
010-2219-554.20-01	PARTS	5,355	8,038	12,129	12,129
010-2219-554.20-02	COMMERCIAL	15,541	15,798	1,878	20,000
010-2219-554.20-03	FUEL	6,947	6,628	8,237	8,649
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>30,256</b>	<b>45,033</b>	<b>33,144</b>	<b>40,778</b>
010-2219-555.33-00	PROFESSIONAL DEVELOPMENT	7,570	7,600	750	600
010-2219-555.33-03	TRAVEL	5,198	4,500	1,303	860
<b>*MISCELLANEOUS SERVICES</b>		<b>12,768</b>	<b>12,100</b>	<b>2,053</b>	<b>1,460</b>
010-2219-564.01-00	INVENTORY	3,453	2,485	2,297	
<b>*INVENTORY</b>		<b>3,453</b>	<b>2,485</b>	<b>2,297</b>	
010-2219-565.73-00	SPECIAL EQUIP/IMPROVEMENT	7,761			
010-2219-565.80-00	VEHICLES	75,929	4,075		
010-2219-565.81-00	RADIO & RADAR EQUIPMENT				
<b>*CAPITAL OUTLAY</b>		<b>83,690</b>	<b>4,075</b>		
010-2219-590.01-01	BUDGET PROJECTION VARIANCE		26,300		
<b>TOTAL</b>		<b>587,882</b>	<b>677,662</b>	<b>608,208</b>	<b>716,706</b>

# POLICE SPECIAL INVESTIGATIONS



\*Reports to the City Manager

**Department: POLICE**  
**Division: SPECIAL INVESTIGATIONS**  
**Department Number: 2221**

**GOALS**

- Identify and target organized criminal activity groups committing offenses following a specific pattern that impact the City and department.
- Use a flexible operating schedule to adapt to the needs of the department and habits of criminals.
- Provide targeted enforcement in neighborhoods and other areas affected by crime to reduce criminal activity and improve safety for residents.
- Use innovative investigative techniques and equipment to adapt to changes in criminal methods of operation.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Worked in collaboration with regional and Federal law enforcement agencies to investigate a credit card fraud network resulting in the seizure of vehicles and several thousands of dollars in assets.
- Maintained a high productivity level despite having a detective sidelined for several months with a workman's comp injury.
- Secured specialized investigative equipment intended to increase the safety of detectives and improve the quality of investigations.

**FISCAL YEAR 2011 OBJECTIVES**

- Research and identify intelligence receiving/storage/dissemination software that will increase the productivity of the unit and ensure that information shared is accurate and timely.
- Assist the Patrol Division with the formation of a "Street Crimes" detail intended to target patrol-level property and quality of life offenses.
- Provide members with technical training on computer applications to expand the investigative capabilities of the division.

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Persons arrested	N/A	252	270	289
Felony narcotics arrests	N/A	48	37	40
Misdemeanor narcotics arrests	N/A	217	214	229
Number of warrants served	N/A	264	68	73
Number of citations issued	N/A	735	280	300
Number of surveillance activities	N/A	N/A	N/A	520
Value of property seized	N/A	N/A	N/A	\$230,010
Cash seized	N/A	N/A	N/A	\$122,508
Street value of narcotics seized	\$728,960	\$713,842	\$403,931	\$432,206

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC SAFETY**

**POLICE- SPECIAL INVESTIGATIONS**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	624,899	643,751	589,947	588,682
Materials & Supplies	1,144	1,990	977	2,940
Equipment Maintenance	12,461	12,750	14,989	14,370
Miscellaneous Services	13,613	4,132	5,167	3,607
Budget Projection Variance		700		
<b>TOTAL</b>	<b>652,117</b>	<b>663,323</b>	<b>611,080</b>	<b>609,599</b>

**KEY BUDGET ITEMS**

- Budget reductions of \$19,500 taken

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Police Sergeant	1	1	1	1
Police Officer	5	5	5	5
<b>TOTAL</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

\*Same as adopted budget, unless where noted.

**POLICE / SPECIAL INVESTIGATION UNIT - 2221  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
010-2221-531.02-00	SUPERVISOR	72,158	68,367	73,722	70,275
010-2221-531.03-00	GENERAL LABOR	326,772	335,047	294,088	290,899
010-2221-531.05-00	VACATION SOLD	3,739			
010-2221-531.09-00	OVERTIME	82,301	85,000	71,120	66,500
010-2221-531.10-00	LONGEVITY	2,555	2,892	2,504	2,884
010-2221-531.12-00	CLOTHING ALLOWANCE	2,500	3,000	3,000	6,000
010-2221-531.13-00	TUITION REIMBURSEMENT				
010-2221-531.14-00	WORKERS' COMPENSATION	3,960	4,577	4,124	4,297
010-2221-531.15-00	SOCIAL SECURITY	35,499	37,846	34,455	34,844
010-2221-531.16-00	RETIREMENT	48,722	55,739	52,570	54,904
010-2221-531.17-00	GROUP INSURANCE	45,897	50,190	53,056	56,545
010-2221-531.19-00	STATE UNEMPLOYMENT	396	693	1,108	1,134
010-2221-531.26-00	CERT & PHYS FITNESS PAY	400	400	200	400
<b>*SALARIES &amp; WAGES</b>		<b>624,899</b>	<b>643,751</b>	<b>589,947</b>	<b>588,682</b>
010-2221-542.04-00	WEARING APPAREL	92	1,265	496	1,265
010-2221-542.11-00	HARDWARE	39	25		25
010-2221-542.14-00	FUEL	407		200	250
010-2221-542.23-00	MINOR TOOLS & OFFICE EQUIP				700
010-2221-542.33-00	MISCELLANEOUS	606	700	281	700
<b>*MATERIALS &amp; SUPPLIES</b>		<b>1,144</b>	<b>1,990</b>	<b>977</b>	<b>2,940</b>
010-2221-554.06-00	MTCE SECURITY SYSTEMS		100		
010-2221-554.20-01	PARTS	2,077	2,000	2,971	1,500
010-2221-554.20-02	COMMERCIAL	3,205	2,750	1,903	2,250
010-2221-554.20-03	FUEL	7,179	7,900	10,115	10,620
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>12,461</b>	<b>12,750</b>	<b>14,989</b>	<b>14,370</b>
010-2221-555.09-02	RENTAL OF VEHICLES	5,971			
010-2221-555.11-00	SPECIAL SERVICES		100		
010-2221-555.19-01	CELLULAR COMMUNICATIONS	150	660		
010-2221-555.33-00	PROFESSIONAL DEVELOPMENT	2,065	2,500	2,750	2,500
010-2221-555.33-01	MEMBERSHIP DUES				
010-2221-555.33-03	TRAVEL	5,427	872	2,417	1,107
<b>*MISCELLANEOUS SERVICES</b>		<b>13,613</b>	<b>4,132</b>	<b>5,167</b>	<b>3,607</b>
010-2221-590.01-01	BUDGET PROJECTION VARIANCE		700		
<b>TOTAL</b>		<b>652,117</b>	<b>663,323</b>	<b>611,080</b>	<b>609,599</b>

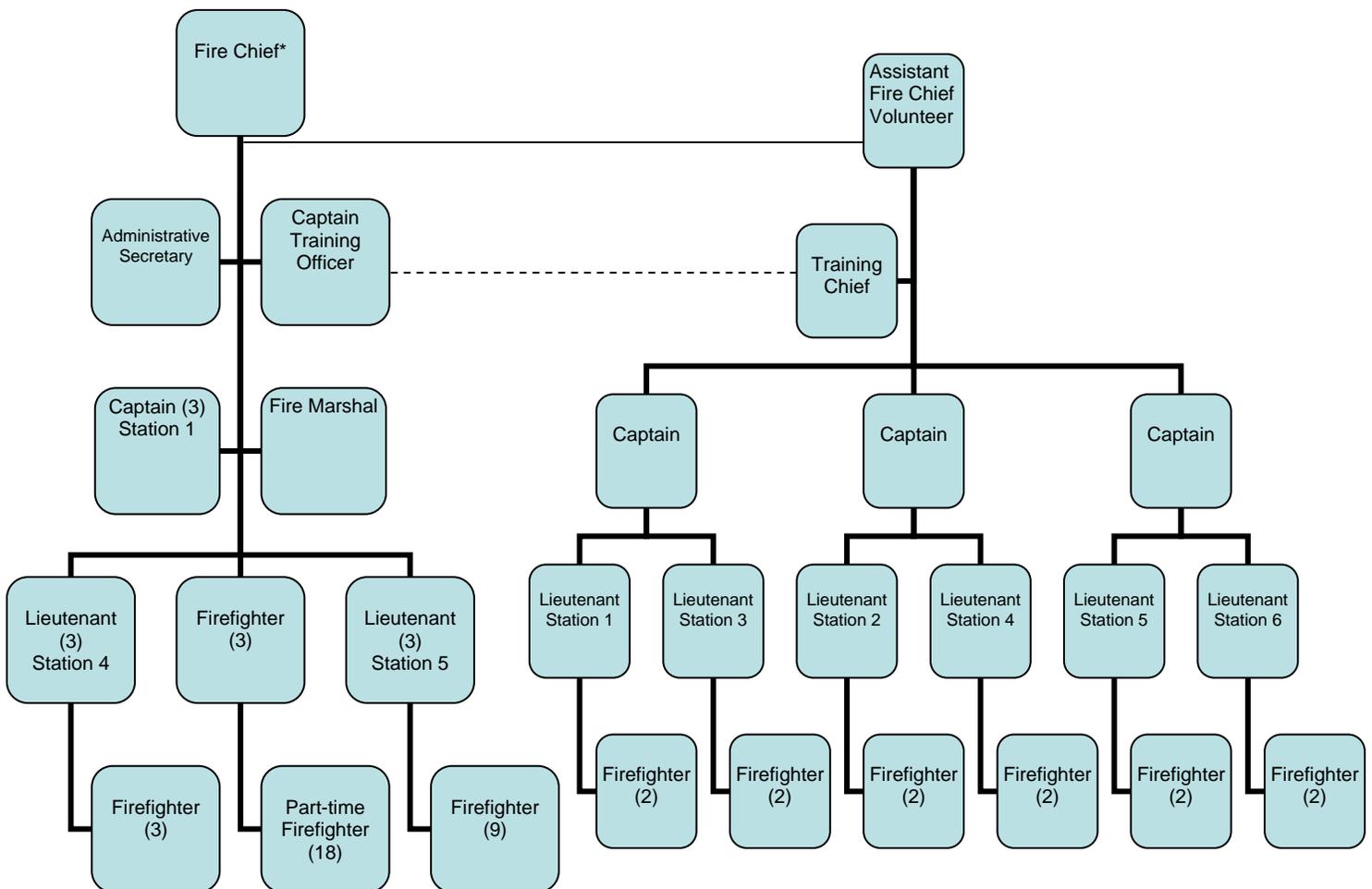
# FIRE DEPARTMENT

## VISION STATEMENT

The Fire department is committed to providing efficient and effective fire protection services to our community.

## MISSION STATEMENT

The mission of the Fire Department is to provide professional quality, 24-hour fire protection services, life and property conservation, training and public fire education and prevention to the citizens of Pearland and the surrounding ETJ.



\*Reports to the City Manager

**Department: FIRE**  
**Division: FIRE**  
**Department Number: 2320**

**GOALS**

- Develop departmental cohesiveness among volunteer and paid personnel.
- Improve consistency and quality of documentation and records management.
- Develop strategies to adopt appropriate portions of the McGrath study.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Provided effective fire services to the community at a reasonable cost.
  - Maintained a combination volunteer and paid fire department keeping personnel costs at a minimum.
    - Developed and implemented clear policy, procedures and standards.
  - Submitted two applications to Assistance to Firefighters Grant (matching grant) Program.
    - Firefighter Safety Program for firefighter accountability, locating and rescue equipment \$198,498; City match of \$39,699.
    - Apparatus Program for a new Tender/tanker \$336,500; City match of \$67,300.
  - Training and development of personnel.
    - Fire Officer I training program completed by 13 personnel.
  - Completion of McGrath Study.
    - Consideration of proposals.
  - Responded to 2,358 Calls for Service.
  - Pearland Volunteer Fire Department contributions:
    - 25,300 hours of volunteered service.
    - Purchase and installation of dump Tank (\$8,000).
    - Approval of expenditure to upgrade fire training field (\$20,000).
    - Harris County radio contract (\$3,000).
- Developed strategies for the effective deployment of resources.
  - Developed and implemented the transition of full-time personnel from day crew only to 24-hour operation using a combination of full-time, part-time and paid-on-premise personnel at two stations.
- Maintained and expanded, when needed, the number of positions staffed, both volunteer and full-time.
  - Worked with the Pearland Volunteer Fire Department:
    - Initiated a recruiting campaign aimed at increasing the number of volunteers.
    - Increased flexibility of the volunteer opportunity.
    - Developed expedited training processes for new firefighters.

**Department: FIRE**  
**Division: FIRE**  
**Department Number: 2320**

**FISCAL YEAR 2010 ACCOMPLISHMENTS (continued)**

- Continued to update equipment to keep pace with community needs and to keep up with technology:
  - Receipt of new fire engine.
  - Initiated the construction of new fire station near the Town Center.
  - Attended discussions on construction of new fire station in Savannah Lakes.
- Compliance with Texas Commission on Fire Protection:
  - Completed mandated Standard Operating Guidelines.

**FISCAL YEAR 2011 OBJECTIVES**

- Increase Effectiveness:
  - Develop and implement comprehensive operational guidelines.
  - Improve consistency and quality of documentation and records management.
  - Implement combined volunteer and paid staff training programs:
    - Nightly drills.
    - Even-month drills.
  - Complete the transition of full-time personnel 24-hour service.
    - 12-hour daytime as needed personnel (PRN)
    - 12-hour night paid-on-premise personnel
- Develop strategies to adopt appropriate portions of the McGrath Study:
  - Develop staffing plan for Station 3.
  - Effectively manage the opening of Fire Station 5:
    - Promotional processes for new officers.
    - Recruiting and training of volunteers.
    - Recruiting and training of part-time personnel.
    - Preparation of operating procedures.
    - Planned allocation of resources.
  - Prepare for the opening of Fire Station 6:
    - Recruiting and training of volunteers.
    - Preparation of operating procedures.
    - Planned allocation of resources.
  - Future Budget:
    - Monitor effects of current staffing to determine the need to add a Lieutenant to enable Captains to return to shift supervisory role.
    - Implement heavy apparatus maintenance inspection program.
    - Obtain operation, equipment and tools for Station 6.
    - Create apparatus reserve fleet program.

**Department: FIRE**  
**Division: FIRE**  
**Department Number: 2320**

**FISCAL YEAR 2011 OBJECTIVES (continued)**

- Cover grant matches for 2010 grant programs as awarded and approved:
  - Tender
  - Rescue System
  - Safer
- Seek and apply for appropriate 2011 grant programs.
- Maintain compliance with Texas Commission on Fire Protection.
- Consider Insurance Services Office (ISO) implications of City development.

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Total calls for service (Fire & EMS)	2,223	2,432	2,358	3,000
Total calls for service: Fire	2,223	1,679	1,627	1,600
Total calls for service: First Responders (EMS)	N/A	753	731	1200
First Responder calls as % of total calls	N/A	31%	31%	40%
<u>Average response time:</u>				
Percent 5 minutes or less	40%	34%	30%	49%
Percent 9 minutes or less	72%	73%	70%	81%
Average response time (all calls)	7min38sec	7min28sec	7min10sec	6min20sec
Average number of Volunteer Firefighters per call (all calls)	2.9	2.1	2.0	2.8
Average number of hours of training received per Firefighter	10	10.1	15	18
Building fires	85	88	61	70
Cost per capita <sup>1</sup>	\$28.18	\$25.44	\$35.04	\$37.25
F-T FTE Firefighters to 1,000 population	0.21	0.20	0.19	0.35
Total night-duty crew hours (Volunteer) <sup>2</sup>	6,963	16,646	18,672	43,800
Other Volunteer hours	11,391	8,132	6,628	8500
Number of Firefighter injuries <sup>3</sup>	N/A	N/A	N/A	N/A
Estimated fire loss - residential <sup>3</sup>	N/A	N/A	N/A	N/A
Estimated fire loss - commercial <sup>3</sup>	N/A	N/A	N/A	N/A
Total estimated fire loss	N/A	\$404,000	\$1,613,350	\$500,000

<sup>1</sup>In FY 2008 the Fire Dept. became combined paid-volunteer department.

<sup>2</sup>Began tracking total night-duty crew hours April 19, 2008.

<sup>3</sup>Data is not available at this time, but will be collected beginning FY 2011.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC SAFETY**

**FIRE DEPARTMENT**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	1,448,698	1,551,057	1,582,248	2,375,570
Materials & Supplies	97,808	144,343	130,056	289,837
Building Maintenance	35,705	10,000	3,130	5,000
Equipment Maintenance	226,411	144,722	151,907	146,878
Miscellaneous Services	167,057	255,965	280,431	251,663
Sundry Charges	22,251	26,075	19,500	25,500
Inventory	39,758	11,900		
Capital Outlay	270,147	1,202,407	1,173,061	550,000
Budget Projection Variance		91,837		
<b>TOTAL</b>	<b>2,307,835</b>	<b>3,438,306</b>	<b>3,340,333</b>	<b>3,644,448</b>

**KEY BUDGET ITEMS**

- Added upgrades of one (1) to Captain for 12 months, three (3) to Lieutenant for 9 months, three (3) new and three (3) replacement Firefighter personnel for 9 months, eight (8) part-time Firefighters for 12 months, and ten (10) part-time Firefighters for 9 months, with bunker gear, for Fire Station 5 and the conversion to 24/7 3-shift schedule.
- Includes one (1) new Fire Training Captain for 11 months
- Includes one (1) replacement Fire Engine to be purchased through lease/purchase financing
- Budget reductions of \$92,249 taken

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Fire Chief	1	1	1	1
Director of Fire Services	0	0	0	0
Fire Captain	2	2	2	3
Fire Training Captain	0	0	0	1
Fire Lieutenant	4	4	4	6
Firefighter	12	12	12	15
Part-time Firefighter	0	0	0	18
Administrative Secretary	1	1	1	1
Part-Time Administrative Clerk	1	1	1	0
<b>TOTAL</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>45</b>

\*Same as adopted budget, unless where noted.

**FIRE - 2320/2220  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-2320-531.01-00	EXECUTIVE	83,206	82,997	64,609	105,000
010-2320-531.02-00	SUPERVISOR	135,521	140,159	137,909	271,658
010-2320-531.03-00	GENERAL LABOR	729,434	766,617	764,134	1,142,109
010-2320-531.04-00	COMP TIME SOLD/ PAY OFF	821	1,503	1,503	
010-2320-531.05-00	VACATION SOLD	485	3,192	3,192	
010-2320-531.06-00	VACATION PAY OFF			22,668	
010-2320-531.07-00	SICK PAY OFF	5,028	14,365	14,365	
010-2320-531.09-00	OVERTIME	44,740	45,607	53,308	173,300
010-2320-531.10-00	LONGEVITY	1,262	2,209	1,905	2,640
010-2320-531.13-00	TUITION REIMBURSEMENT		1,680	2,880	3,000
010-2320-531.14-00	WORKERS' COMPENSATION	7,743	8,707	8,414	17,368
010-2320-531.15-00	SOCIAL SECURITY	79,910	90,671	81,313	141,411
010-2320-531.16-00	RETIREMENT	104,009	121,429	121,089	184,995
010-2320-531.17-00	GROUP INSURANCE	162,736	165,953	177,356	189,103
010-2320-531.19-00	STATE UNEMPLOYMENT	1,335	2,178	6,241	9,886
010-2320-531.26-00	CERTIFICATION & FITNESS PAY	25,630	24,300	31,362	41,100
010-2320-531.28-00	VOLUNTEERS	66,838	79,490	90,000	94,000
<b>*SALARIES &amp; WAGES</b>		<b>1,448,698</b>	<b>1,551,057</b>	<b>1,582,248</b>	<b>2,375,570</b>
010-2320-542.03-00	OFFICE SUPPLIES	6,068	5,500	5,970	7,200
010-2320-542.04-00	WEARING APPAREL	35,447	65,000	64,966	220,057
010-2320-542.08-00	FILM, CAMERA SUPPLIES, ETC	444	500		
010-2320-542.09-00	ELECTRICAL PARTS/SUPPLIES	4,051	7,750	5,140	2,200
010-2320-542.11-00	HARDWARE	3,798	3,500	3,000	3,000
010-2320-542.12-00	OXYGEN & WELDING SUPPLIES	180	700	699	
010-2320-542.15-00	MEDICAL SUPPLIES		150		
010-2320-542.17-00	JANITORIAL SUPPLIES	1,302	2,000	2,000	4,000
010-2320-542.18-00	LAUNDRY & CLEANING	691	1,000	619	1,000
010-2320-542.23-00	MINOR TOOLS & OFFICE EQUIP.	16,151	24,260	19,000	18,150
010-2320-542.24-00	HOSE & CONNECTIONS	10,542	14,233	11,388	14,480
010-2320-542.35-00	PROGRAMS	19,134	19,750	17,274	19,750
<b>*MATERIALS &amp; SUPPLIES</b>		<b>97,808</b>	<b>144,343</b>	<b>130,056</b>	<b>289,837</b>
010-2320-553.01-00	BUILDINGS & GROUNDS	35,705	10,000	3,130	5,000
010-2320-553.05-00	AIR CONDITIONING				
<b>*MAINT. BUILDING &amp; GROUNDS</b>		<b>35,705</b>	<b>10,000</b>	<b>3,130</b>	<b>5,000</b>
010-2320-554.01-00	FURNITURE & OFFICE EQUIP.	509	1,200	2,045	1,200
010-2320-554.03-00	RADIO & RADAR EQUIPMENT				
010-2320-554.08-00	SPECIAL EQUIP\IMPROVEMENT	16,901	27,300	27,472	20,000
010-2320-554.12-00	MISCELLANEOUS EQUIPMENT	2,282	2,500	2,982	2,000
010-2320-554.16-00	FIRE HYDRANTS				
010-2320-554.20-01	PARTS	19,687	18,000	18,000	18,500
010-2320-554.20-02	COMMERCIAL	62,432	55,000	65,000	65,000
010-2320-554.20-03	FUEL	30,138	39,472	36,408	38,928
010-2320-554.30-00	MTCE COMPUTER SOFTWARE	94,462	1,250		1,250
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>226,411</b>	<b>144,722</b>	<b>151,907</b>	<b>146,878</b>
010-2320-555.02-00	INSURANCE - WORKERS' COMP		4,569	4,422	4,569
010-2320-555.04-00	SURETY BONDS				

**FIRE - 2320/2220  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-2320-555.09-00	EQUIPMENT RENTAL	1,833	1,920	1,920	1,924
010-2320-555.11-00	SPECIAL SERVICES		50,000	49,410	35,000
010-2320-555.11-13	CONTRACT EMPLOYMENT			44,368	
010-2320-555.13-00	BOOKS, PERIODICALS & SUBSCR	7,335	7,300	2,500	2,500
010-2320-555.17-00	UTILITIES	21,378	25,980	25,980	40,133
010-2320-555.19-00	TELEPHONE	12,913	14,346	17,072	15,146
010-2320-555.19-01	CELLULAR COMMUNICATIONS	14,442	11,950	13,814	8,323
010-2320-555.19-02	PC AIRCARD CHARGES	4,671	3,380	7,740	7,740
010-2320-555.24-00	PRINTING	308	1,400	200	800
010-2320-555.25-00	POSTAGE	280	810	730	405
010-2320-555.28-00	INSURANCE	74,723	96,540	78,491	96,008
010-2320-555.33-00	PROFESSIONAL DEVELOPMENT	16,177	23,820	19,726	29,750
010-2320-555.33-01	MEMBERSHIP DUES	2,140	4,950	6,058	1,365
010-2320-555.33-03	TRAVEL	10,857	9,000	8,000	8,000
<b>*MISCELLANEOUS SERVICES</b>		<b>167,057</b>	<b>255,965</b>	<b>280,431</b>	<b>251,663</b>
010-2320-556.07-00	MEDICAL EXAMS	22,251	26,075	19,500	25,500
010-2320-556.33-00	TRANSFER TO GRANT FUND				
010-2320-556.36-00	TRANSFER / TRANSFER OUT				
<b>*SUNDRY CHARGES</b>		<b>22,251</b>	<b>26,075</b>	<b>19,500</b>	<b>25,500</b>
010-2320-564.01-00	INVENTORY \$1000-4999	39,758	11,900		
<b>*INVENTORY</b>		<b>39,758</b>	<b>11,900</b>		
010-2320-565.23-00	BUILDINGS & GROUNDS				
010-2320-565.73-00	SPECIAL EQUIP/IMPROVEMENT	101,435			
010-2320-565.80-00	VEHICLES	168,712	1,171,962	1,145,375	550,000
010-2320-565.81-00	RADIO & RADAR EQUIPMENT		30,445	27,686	
<b>* CAPITAL OUTLAY</b>		<b>270,147</b>	<b>1,202,407</b>	<b>1,173,061</b>	<b>550,000</b>
010-2320-590.01-01	BUDGET PROJECTION VARIANCE		91,837		
<b>TOTAL</b>		<b>2,307,835</b>	<b>3,438,306</b>	<b>3,340,333</b>	<b>3,644,448</b>

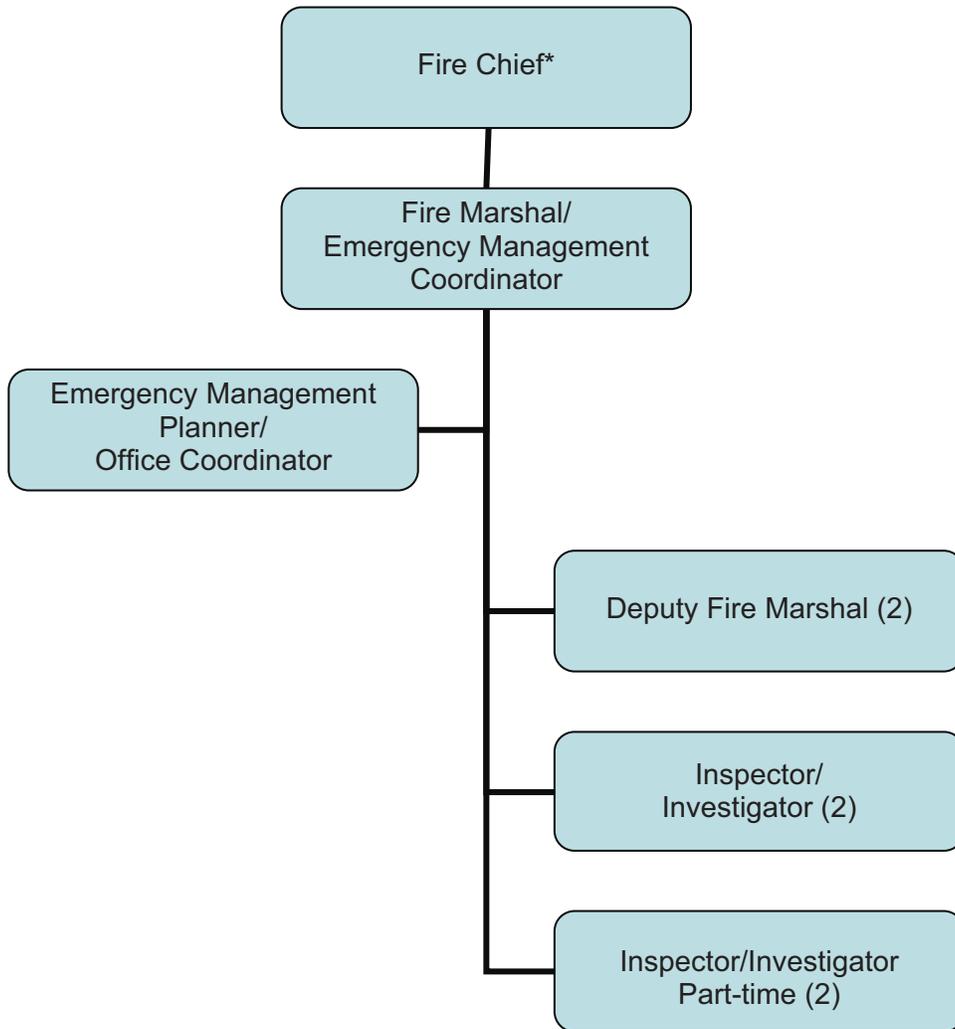


THIS PAGE INTENTIONALLY LEFT BLANK

# FIRE MARSHAL

## MISSION STATEMENT

The mission of the Fire Marshal is to protect the lives and property of the citizens of Pearland by educating the public about the dangers of fire, enforcing fire and life safety codes, investigating hazard complaints, abating unsafe structures, determining the origin and cause of fires, and pursuing those responsible for arson and environmental crimes.



\*Reports to the City Manager

**Department: FIRE**  
**Division: FIRE MARSHAL**  
**Department Number: 2340**

**GOALS**

- Decrease the numbers of fires through comprehensive fire inspection and public education programs.
- Determine the origin and cause of fires through comprehensive investigations.
- Deter arson by utilizing aggressive investigation techniques.
- Decrease hazards, environmental crimes, and unsafe structures by aggressive investigations and public awareness.
- Inspect all City businesses annually.
- Increase performance while keeping up with the growth of the City through training, usage of tools, and continuous evaluation of staffing needs.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Arson cases have decreased by 50%, due to increased public awareness of arson, posting of the arson reward, and aggressive investigations.
- Arson canine program was successfully implemented.
- 2006 editions of Fire Codes were adopted.
- Fire code ordinance amendments were revised, updated, and adopted.
- Firehouse inspection software has been implemented.

**FISCAL YEAR 2011 OBJECTIVES**

- In an effort to identify possible educational programs to help prevent and/or reduce fire deaths, fire injuries, and dollar loss as a result of residential fires, implement a more aggressive residential fire prevention management and statistics collection program.
- Pursue funding opportunities for fire prevention programs.
- Increase the number of environmental cases cleared and unsafe structures abated by 50 percent.
- Conduct fire inspections of all Pearland businesses in FY2011.

**Department: FIRE**  
**Division: FIRE MARSHAL**  
**Department Number: 2340**

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Total number of arson incidents	9	8	5	10
Arson cases per 10,000 population	1.03	0.88	0.53	1.02
Number of arson cases cleared	4	4	2	8
Percent arson cases cleared	44%	50%	40%	80%
Number of environmental crime incidents	39	65	30	50
Number of environmental crimes cleared	16	28	25	35
Percent environmental crimes cleared	41%	43%	83%	70%
Number of arson arrests	N/A	5	2	5
Total number of annual inspections (all structures)	2,677	2,374	2,000	3,000
New Fire Protection inspections, Foster Care /Adoption inspections, Mobile Food Vendor inspections*	N/A	N/A	350	350
Total Number Certificates of Occupancy (all new uses)	470	383	346	400
Inspections per FTE	669	506	400	500
Number of fires with smoke detector activation				
Number of fires without smoke detector activation				
Number of fires with sprinkler activation				
Total number of fires investigated	28	33	23	35
Number of fires with determined causes and origins	26	31	21	35
Percent of fires investigated with determined causes and origins	93%	94%	91%	100%
Number of deficiencies identified	4,020	7,081	7,000	5,000
Number of public education hours	N/A	86	100	150
Number of plans reviewed	N/A	509	400	400
Number of meetings attended	N/A	N/A	470	420
Number of meeting hours attended	N/A	N/A	675	650
Number of hazard complaints responded to	N/A	N/A	48	60
Number of unsafe structures abated	N/A	7	5	7
Number of false fire alarms	N/A	N/A	370	250
Number of wildland fires and acres lost	N/A	N/A	2	0
<b><u>Canine Measures:</u></b>				
Number of fires responded to within the City*	N/A	N/A	N/A	N/A
Number of fires responded to for mutual aid*	N/A	N/A	N/A	N/A
Number of positive alerts at actual fires*	N/A	N/A	N/A	N/A
Number of alerts validated by forensics lab*	N/A	N/A	N/A	N/A

\*Data is not available at this time, but will be collected beginning FY 2011.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC SAFETY**

**FIRE MARSHAL**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	423,104	485,875	496,134	488,453
Materials & Supplies	19,740	25,031	21,264	17,542
Building Maintenance		300	125	300
Equipment Maintenance	17,624	24,247	24,673	31,363
Miscellaneous Services	44,454	42,721	44,790	51,845
Sundry Charges				
Inventory	9,767			
Capital Outlay	19,881			
Budget Projection Variance		7,113		
<b>TOTAL</b>	<b>534,570</b>	<b>585,287</b>	<b>586,986</b>	<b>589,503</b>

**KEY BUDGET ITEMS**

- Reduction of one full-time Inspector/Investigator position to two part-time positions.
- Budget reductions of \$17,098 taken

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Fire Marshal / EMC	1	1	1	1
Deputy Fire Marshal / EMC	2	2	2	2
Emergency Management Planner	1	1	1	1
Inspector / Investigator	3	3	3	2
Part-Time Inspector/Investigator	0	0	0	2
<b>TOTAL</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>8</b>

**FIRE MARSHAL - 2340/2240  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
010-2340-531.01-00	EXECUTIVE	57,525	72,684	72,934	72,684
010-2340-531.02-00	SUPERVISOR	7,414			
010-2340-531.03-00	GENERAL LABOR	217,278	261,971	269,678	259,358
010-2340-531.05-00	VACATION SOLD	1,460	550	550	
010-2340-531.07-00	SICK PAY OFF	6,396	2,351	2,351	
010-2340-531.09-00	OVERTIME	21,704	15,239	17,854	28,608
010-2340-531.10-00	LONGEVITY	947	1,248	973	1,140
010-2340-531.14-00	WORKERS' COMPENSATION	1,646	1,889	1,747	2,348
010-2340-531.15-00	SOCIAL SECURITY	22,853	27,170	27,717	27,997
010-2340-531.16-00	RETIREMENT	33,037	40,041	42,200	40,491
010-2340-531.17-00	GROUP INSURANCE	49,123	57,856	54,576	50,321
010-2340-531.19-00	STATE UNEMPLOYMENT	423	693	1,371	1,323
010-2340-531.26-00	CERT & PHYS FITNESS	3,298	4,183	4,183	4,183
<b>*SALARIES &amp; WAGES</b>		<b>423,104</b>	<b>485,875</b>	<b>496,134</b>	<b>488,453</b>
010-2340-542.03-00	OFFICE SUPPLIES	3,029	3,100	2,171	3,100
010-2340-542.04-00	WEARING APPAREL	4,883	5,945	4,937	3,704
010-2340-542.08-00	FILM, CAMERA SUPPLIES, ETC	126	250	106	250
010-2340-542.11-00	HARDWARE	31	200	161	200
010-2340-542.14-00	FUEL			75	
010-2340-542.17-00	JANITORIAL SUPPLIES	174	286	105	201
010-2340-542.23-00	MINOR TOOLS & OFFICE EQUIP.	1,900	2,500	1,803	3,000
010-2340-542.30-00	COFFEE	586	1,200	713	950
010-2340-542.33-00	MISCELLANEOUS	1,615	1,800	1,527	2,000
010-2340-542.35-00	PROGRAMS	7,396	9,750	9,666	4,137
<b>*MATERIALS &amp; SUPPLIES</b>		<b>19,740</b>	<b>25,031</b>	<b>21,264</b>	<b>17,542</b>
010-2340-553.01-00	BUILDINGS & GROUNDS		300	125	300
<b>*MAINT. BUILDING &amp; GROUNDS</b>			<b>300</b>	<b>125</b>	<b>300</b>
010-2340-554.01-00	FURNITURE & OFFICE EQUIP.		150	75	150
010-2340-554.02-00	MOTOR VEHICLE	126	500		3,000
010-2340-554.20-01	PARTS	1,815	4,000	3,000	4,000
010-2340-554.20-02	COMMERCIAL	3,157	5,000	3,300	5,000
010-2340-554.20-03	FUEL	12,526	14,597	18,298	19,213
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>17,624</b>	<b>24,247</b>	<b>24,673</b>	<b>31,363</b>
010-2340-555.09-00	RENTAL OF EQUIPMENT	2,699	2,832	2,714	2,372
010-2340-555.11-00	SPECIAL SERVICES	3,085	5,290	5,101	6,325
010-2340-555.13-00	BOOKS, PERIODICAL, & SUBSCR	2,263	2,795	2,552	2,880
010-2340-555.19-00	TELEPHONE	1,930	2,000	2,127	2,124
010-2340-555.19-01	CELLULAR COMMUNICATIONS	10,919	7,836	12,178	8,160
010-2340-555.19-02	PC AIRCARD CHARGES	3,386	4,200	4,644	4,644
010-2340-555.24-00	PRINTING	471	280	280	1,055
010-2340-555.25-00	POSTAGE	452	810	224	475
010-2340-555.31-00	MILEAGE				3,016
010-2340-555.32-00	COMPUTER ACCESS	6,279	250	250	375
010-2340-555.33-00	PROFESSIONAL DEVELOPMENT	4,393	4,983	4,259	6,694
010-2340-555.33-01	MEMBERSHIP DUES	460	1,380	835	1,380
010-2340-555.33-03	TRAVEL	6,631	7,565	7,536	9,145

**FIRE MARSHAL - 2340/2240  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-2340-555.34-00	T.C.L.E.O.S.E. TRAINING	946	2,500	2,090	3,200
010-2340-555.36-00	HAZ-MAT CLEAN UPS	540			
<b>*MISCELLANEOUS SERVICES</b>		<b>44,454</b>	<b>42,721</b>	<b>44,790</b>	<b>51,845</b>
010-2340-564.01-00	INVENTORY \$1,000-\$4,999	9,767			
<b>*INVENTORY</b>		<b>9,767</b>			
010-2340-565.80-00	VEHICLES	19,881			
<b>*CAPITAL OUTLAY</b>		<b>19,881</b>			
010-2340-590.01-01	BUDGET PROJECTION VARIANCE		7,113		
<b>TOTAL</b>		<b>534,570</b>	<b>585,287</b>	<b>586,986</b>	<b>589,503</b>

**Department: FIRE**  
**Division: EMERGENCY MANAGEMENT**  
**Department Number: 2350**

## **MISSION STATEMENT**

The mission of the Emergency Management Division is to maintain an Advanced Level Emergency Management Program through routine review, updating, and exercising of the Emergency Management Plan.

### **GOALS**

- Enhance the emergency and disaster response capabilities of the City by using the latest technology.
- Increase the level of disaster preparedness among citizens through aggressive public awareness.
- Routinely exercise, evaluate, and make improvements to the Emergency Management Plan.
- Lessen the financial burden on the City associated with the pursuit of these goals through the aggressive pursuit of grant opportunities.

### **FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Relocated Emergency Operations Center to the new Public Safety Building.
- Successful operation of a vaccination Point of Dispensing for the H1N1 flu epidemic.
- Functional and tabletop exercises were completed to satisfy training requirement for the EMPG grant.
- Awarded EMPG grant.

### **FISCAL YEAR 2011 OBJECTIVES**

- Complete review and update of mutual aid and contract agreements.
- Pursue funding opportunities to upgrade the two existing command trailers that are utilized during major emergencies and events.
- Pursue EMPG grant opportunity.

**Department: FIRE**  
**Division: EMERGENCY MANAGEMENT**  
**Department Number: 2350**

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Hours of public education	191	94	150	150
Emergency exercises conducted	2	3	4	4
Plans updated and/or reviewed	17	23	26	26
Hours of Emergency Management staff training	566	323	400	400
Number of meetings attended	N/A	N/A	68	70
Number of hours meetings attended	N/A	N/A	136	140
<u>Times EOC* activated:</u>				
Partial	6	2	3	4
Full	2	0	1	2

\*EOC - Emergency Operations Center

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC SAFETY**

**EMERGENCY MANAGEMENT**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Materials & Supplies	3,625	9,996	9,746	6,521
Equipment Maintenance	2,759	5,025	4,750	2,025
Miscellaneous Services	78,092	79,749	77,214	79,184
Inventory				
Budget Projection Variance		1,334		
<b>TOTAL</b>	<b>84,476</b>	<b>96,104</b>	<b>91,710</b>	<b>87,730</b>

**KEY BUDGET ITEMS**

- Budget reductions of \$1,350 taken

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
N/A	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

\*Same as adopted budget, unless where noted.

**EMERGENCY MANAGEMENT - 2350/2250  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-2350-542.03-00	OFFICE SUPPLIES				173
010-2350-542.04-00	WEARING APPAREL				
010-2350-542.22-00	ICE, CUPS, ETC.				
010-2350-542.23-00	MINOR TOOLS & OFFICE EQUIP.		4,871	4,621	450
010-2350-542.30-00	COFFEE				
010-2350-542.35-00	PROGRAMS	3,625	5,125	5,125	5,898
<b>*MATERIALS &amp; SUPPLIES</b>		<b>3,625</b>	<b>9,996</b>	<b>9,746</b>	<b>6,521</b>
010-2350-554.02-00	MOTOR VEHICLE	2,234	4,500	4,500	1,500
010-2350-554.02-02	COMMERCIAL	525	525	250	525
010-2350-554.02-03	FUEL				
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>2,759</b>	<b>5,025</b>	<b>4,750</b>	<b>2,025</b>
010-2350-555.09-00	RENTAL OF EQUIPMENT		2,746	632	2,226
010-2350-555.11-00	SPECIAL SERVICES	68,366	68,130	68,005	68,130
010-2350-555.19-00	TELEPHONE	7,735	7,555	7,577	7,578
010-2350-555.24-00	PRINTING	1,500	500	250	500
010-2350-555.33-03	TRAVEL	491	818	750	750
<b>*MISCELLANEOUS SERVICES</b>		<b>78,092</b>	<b>79,749</b>	<b>77,214</b>	<b>79,184</b>
010-2350-590.01-01	BUDGET PROJECTION VARIANCE		1,334		
<b>TOTAL</b>		<b>84,476</b>	<b>96,104</b>	<b>91,710</b>	<b>87,730</b>

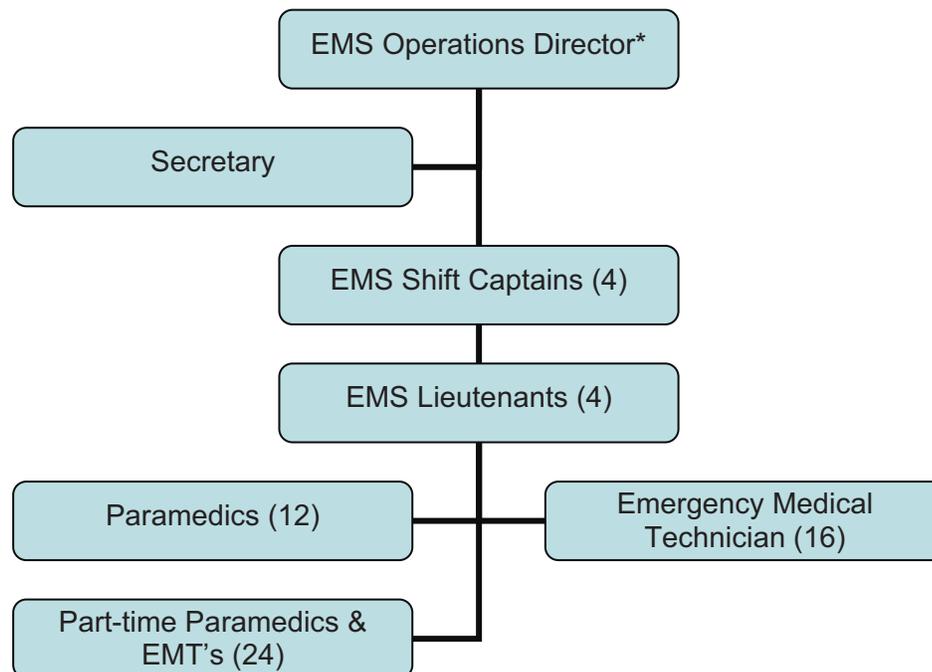
# EMERGENCY MEDICAL SERVICES

## MISSION STATEMENT

The mission of Pearland EMS is to provide outstanding emergency medical services and patient transportation services. We provide these services in a professional manner while maintaining the dignity of those we serve. Our staff continuously strives to learn, improve and grow in enhancing the delivery of emergency medical services to those we serve.

## VALUES STATEMENT

- **Commitment to Service:** We treat persons with illness and injury in our community with care and compassion, utilizing effective principles and practices of patient care, and we strive for excellence through ongoing evaluation and improvement.
- **Respect:** We recognize the dignity of others and communicate with others in a respectful manner.
- **Integrity:** We serve with honesty, loyalty and dedication.
- **Accountability:** We are responsible for our actions, both positive and negative.
- **Teamwork:** We practice teamwork through communication and cooperation to achieve common goals.
- **Fair Treatment:** We do not discriminate against patients or personnel on the basis of race, color, national origin, ancestry, religion, sex, age, disability, political belief, military service, or any other legally protected characteristic.



\*Reports to the City Manager

**Department: EMERGENCY MEDICAL SERVICES**  
**Division: EMERGENCY MEDICAL SERVICES**  
**Department Number: 2460**

**GOALS**

- Continuous evaluation of staffing needs to accommodate the rapid growth the City is experiencing.
- Continue to strive to learn, improve and grow in enhancing the delivery of emergency medical services to those served.
- Maintain a level of excellence with regard to staff training and certification.
- Provide public safety awareness programs and services throughout the year.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Continued to fine tune CAD systems to improve performance.
- Implemented time benchmarks to improve overall EMS System performance.
- Developed partnerships with local hospitals to improve patient care in the areas of STEMI and Stroke.
- Continued to work on new EMS/Fire Stations at Kirby and FM 518, and Savannah Lakes.

**FISCAL YEAR 2011 OBJECTIVES**

- Continue to fine tune CAD systems to improve performance.
- Implement patient care benchmarks to improve overall EMS System performance.
- Begin Mission Lifeline Recognition Process for STEMI Excellence.
- Continue to develop partnerships with local hospitals to improve patient care in the areas of STEMI and Stroke.
- Assess the need to increase the level of the Fire Department's First Responder program from Basic to Intermediate.
- Continue to work on new EMS/Fire Stations at Kirby and 518, and Savannah Lakes.

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Calls for service	6,029	6,411	6,400	6,400
# Transported	N/A	4,100	4,100	4,100
% Transported	N/A	64%	64%	64%
Average response time from dispatched to arrival on scene	7min 40 sec	7min 55sec	7min 50sec	7min 35sec
Patients Treated	5,529	5,804	5,952	6,000
Patients treated per 1,000 population	63	61	63	61
Amount billed	\$7,525,991	\$7,460,063	\$7,460,063	\$7,300,000
Amount collected*	\$2,294,921	\$2,468,614	\$2,323,633	\$2,470,000

\*Number received from Intermedix.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC SAFETY**

**EMERGENCY MEDICAL SERVICES (EMS)**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	2,511,540	2,753,117	2,677,265	2,802,740
Materials & Supplies	100,705	120,850	119,350	124,228
Building Maintenance	3,400	10,000	10,000	2,000
Equipment Maintenance	139,343	93,000	105,836	117,325
Miscellaneous Services	392,763	414,396	457,106	414,680
Inventory			1,169	
Capital Outlay	51,761			43,500
Budget Projection Variance		55,509		
<b>TOTAL</b>	<b>3,199,512</b>	<b>3,446,872</b>	<b>3,370,726</b>	<b>3,504,473</b>

**KEY BUDGET ITEMS**

- Includes one (1) replacement vehicle
- Vacant positions in FY 2010. Full year funding in 2011
- Four Telecommunications Operators transferred from EMS to Police Support Services in FY 2010
- Budget reductions of \$1,126 taken

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
EMS Operations Director	1	1	1	1
EMS Captain	4	4	4	4
EMS Lieutenant	4	4	4	4
Secretary	1	1	1	1
Paramedic	11	12	12	12
Emergency Medical Technician	15	16	16	16
Telecommunications Operator	4	0	0	0
Part-Time Paramedics & EMT's	24	24	24	24
<b>TOTAL</b>	<b>64</b>	<b>62</b>	<b>62</b>	<b>62</b>

\*Four (4) Telecommunications Operators were originally budgeted in EMS and were transferred to Police Support Services during FY 2010.

**E.M.S. - 2460/2260  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
010-2460-531.01-00	EXECUTIVE	79,148	80,694	80,817	80,694
010-2460-531.02-00	SUPERVISOR	166,843	218,968	210,863	213,317
010-2460-531.03-00	GENERAL LABOR	1,357,035	1,464,471	1,268,583	1,379,806
010-2460-531.04-00	COMP TIME SOLD/PAY OFF	1,216		4,847	
010-2460-531.05-00	VACATION SOLD	2,059		5,528	
010-2460-531.07-00	SICK PAYOFF	5,100		12,692	
010-2460-531.09-00	OVERTIME	292,540	279,670	390,794	390,794
010-2460-531.10-00	LONGEVITY	2,976	4,636	4,237	5,112
010-2460-531.11-00	AUTO ALLOWANCE	5,346	5,400	5,400	5,400
010-2460-531.13-00	TUITION REIMBURSEMENT	4,053	3,675	3,000	9,000
010-2460-531.14-00	WORKERS' COMPENSATION	19,461	24,533	22,513	24,983
010-2460-531.15-00	SOCIAL SECURITY	143,521	163,499	152,496	154,375
010-2460-531.16-00	RETIREMENT	172,428	211,398	207,870	209,865
010-2460-531.17-00	GROUP INSURANCE	207,820	241,567	242,776	262,022
010-2460-531.19-00	STATE UNEMPLOYMENT	2,609	6,006	9,749	11,872
010-2460-531.22-00	PROFESSIONAL RETAINER	36,000	36,000	36,000	36,000
010-2460-531.26-01	CERT PHYSICAL FITNESS	13,385	12,600	19,100	19,500
<b>*SALARIES &amp; WAGES</b>		<b>2,511,540</b>	<b>2,753,117</b>	<b>2,677,265</b>	<b>2,802,740</b>
010-2460-542.03-00	OFFICE SUPPLIES	1,572	2,000	2,150	2,000
010-2460-542.04-00	WEARING APPAREL	10,454	15,500	15,500	15,500
010-2460-542.11-00	HARDWARE	379	1,200	500	500
010-2460-542.12-00	OXYGEN & WELDING SUPPLIES	4,467	1,000	6,000	6,000
010-2460-542.15-00	MEDICAL SUPPLIES	78,434	95,000	90,000	90,000
010-2460-542.17-00	JANITORIAL SUPPLIES	996	1,250	500	500
010-2460-542.18-00	LAUNDRY & CLEANING	40		100	100
010-2460-542.23-00	MINOR TOOLS & OFFICE EQUIP.	1,686	2,000	2,000	2,000
010-2460-542.30-00	COFFEE	463	600	300	300
010-2460-542.33-00	MISCELLANEOUS	2,214	2,300	2,300	7,328
<b>*MATERIALS &amp; SUPPLIES</b>		<b>100,705</b>	<b>120,850</b>	<b>119,350</b>	<b>124,228</b>
010-2460-553.01-00	BUILDINGS & GROUNDS	3,400	10,000	10,000	2,000
<b>*MAINT. BUILDING &amp; GROUNDS</b>		<b>3,400</b>	<b>10,000</b>	<b>10,000</b>	<b>2,000</b>
010-2460-554.03-00	RADIO & RADAR EQUIPMENT	492	2,000	500	2,000
010-2460-554.08-00	SPECIAL EQUIP\IMPROVEMENT	7,483	11,000	11,000	18,825
010-2460-554.20-01	PARTS	16,357	12,000	22,270	22,000
010-2460-554.20-02	COMMERCIAL	19,721	18,000	22,066	22,000
010-2460-554.20-03	FUEL	45,047	50,000	50,000	52,500
010-2460-554.30-00	MAINT. COMPUTER SOFTWARE	50,243			
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>139,343</b>	<b>93,000</b>	<b>105,836</b>	<b>117,325</b>
010-2460-555.09-00	RENTAL OF EQUIPMENT	9,408	10,956	10,908	7,094
010-2460-555.11-00	SPECIAL SERVICES	3,215	7,920	10,720	11,020
010-2460-555.11-14	EMS BILLING	304,606	287,454	326,000	331,625
010-2460-555.13-00	BOOK, PERIODICALS, & SUBSC				
010-2460-555.17-00	UTILITIES	19,538	19,830	19,920	19,920
010-2460-555.19-01	CELLULAR COMMUNICATIONS	5,711	4,440	7,449	6,669
010-2460-555.19-02	PC AIRCARD CHARGES	8,560	6,540	6,317	6,317
010-2460-555.24-00	PRINTING	1,014	2,000	520	1,000

**E.M.S. - 2460/2260  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-2460-555.25-00	POSTAGE	278	400	400	800
010-2460-555.33-00	PROFESSIONAL DEVELOPMENT	20,083	69,091	69,091	23,600
010-2460-555.33-01	MEMBERSHIP DUES		765	765	1,635
010-2460-555.33-03	TRAVEL	4,357	5,000	5,016	5,000
010-2460-555.55-00	CAPITAL LEASE PRINCIPAL	15,933			
010-2460-555.56-00	CAPITAL LEASE INTEREST	60			
<b>*MISCELLANEOUS SERVICES</b>		<b>392,763</b>	<b>414,396</b>	<b>457,106</b>	<b>414,680</b>
010-2460-564.01-00	\$1000 - \$4000			1,169	
<b>*INVENTORY</b>				<b>1,169</b>	
010-2460-565.23-00	BUILDINGS & GROUNDS	5,183			
010-2460-565.73-00	SPECIAL EQUIP/IMPROVEMENT	46,578			43,500
010-2460-565.80-00	VEHICLES				
<b>*CAPITAL OUTLAY</b>		<b>51,761</b>			<b>43,500</b>
010-2460-590.01-01	BUDGET PROJECTION VARIANCE		55,509		
<b>TOTAL</b>		<b>3,199,512</b>	<b>3,446,872</b>	<b>3,370,726</b>	<b>3,504,473</b>

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY  
COMMUNITY SERVICES**

<b>EXPENDITURES BY DEPT / DIVISION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Inspection Services	1,187,875	1,131,733	1,033,300	1,030,615
Animal Control	597,505	1,098,073	1,176,574	618,924
Public Affairs	275,107	341,086	304,084	309,769
Municipal Court	658,616	687,822	677,510	765,102
Planning	485,599	632,302	642,449	470,565
<b>COMMUNITY SERVICES TOTAL</b>	<b>3,204,702</b>	<b>3,891,016</b>	<b>3,833,917</b>	<b>3,194,975</b>

<b>EXPENDITURES BY CATEGORY</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	2,557,085	2,598,268	2,626,816	2,561,096
Materials & Supplies	157,634	224,970	228,562	199,898
Building Maintenance	1,195	1,500	1,500	500
Equipment Maintenance	58,243	74,779	62,139	89,901
Miscellaneous Services	325,690	415,486	340,435	282,050
Sundry Charges	2,312	4,500	4,500	4,500
Inventory	22,282	42,105		
Capital Outlay	80,261	501,013	569,965	57,030
Budget Projection Variance		28,395		
<b>COMMUNITY SERVICES TOTAL</b>	<b>3,204,702</b>	<b>3,891,016</b>	<b>3,833,917</b>	<b>3,194,975</b>

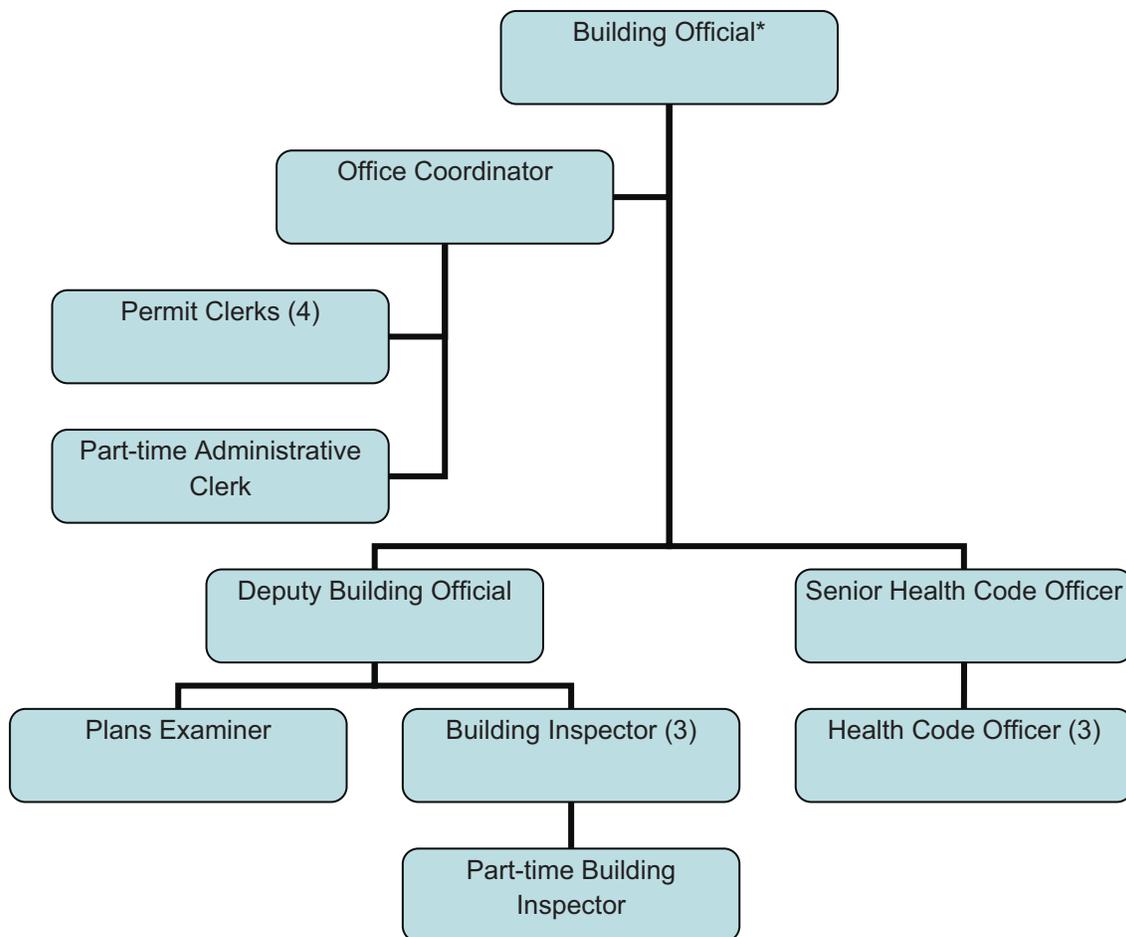
<b>STAFFING BY DEPT/DIVISION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Inspection Services	23	18	18	17
Animal Control	10	11	11	10
Public Affairs	2	2	2	2
Municipal Court	11	11	11	12
Planning	7	7	7	6
<b>COMMUNITY SERVICES TOTAL</b>	<b>53</b>	<b>49</b>	<b>49</b>	<b>47</b>

\*Same as adopted budget, unless where noted.

# INSPECTION SERVICES

## MISSION STATEMENT

The mission of the Inspection Services Department is to ensure the quality of life for the citizens, visitors, and customers of the City of Pearland by providing proactive effective and efficient internal and external customer service in the development of the City through enforcement of our adopted Development, Building Construction, Property Maintenance, Health Codes and Ordinances.



\*Reports to Assistant City Manager

**Department: INSPECTION SERVICES**  
**Division: INSPECTION SERVICES**  
**Department Number: 1510**

**GOALS**

- Provide for effective and efficient internal and external customer service using the adopted codes and ordinances of the City of Pearland.
- Enforcing development code, building codes, health codes and property maintenance codes to positively impact the City of Pearland's environment.
- To continue installing quality service methods using the Tech Solve Report.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Continued excellent customer service to citizens and business owners within the City of Pearland post Hurricane Ike.
- Finalized inspections and issued Certificates of Occupancy for the Pearland Public Safety Building, Natatorium, Project Heartbeat and University of Houston-Clear Lake Campus.
- Adopted and upgraded to the 2006 versions of the International Code Council Building Codes and the 2005 National Electrical Code.
- Staff earned seven more International Code Council Certifications.
- Two Building Inspectors obtained certification from the Texas Board of Plumbing Examiners as Plumbing Inspectors.
- Oversaw the Farmer's Markets on the 2<sup>nd</sup> and 4<sup>th</sup> Saturdays of the month as approved by City Council.

**FISCAL YEAR 2011 OBJECTIVES**

- Complete all Tech Solve tasks assigned to personnel within the Building Inspections Department, including expedited re-submittal process and expedited LEED Project process by February 28, 2011.
- Develop all correction lists for plan review and inspection call list for inspectors.
- Provide for upgraded internal Permit Plan Review tracking submittal process.
- Continue the application process with the International Accreditation Service (IAS) for the National recognition that our building department is professionally qualified to serve this jurisdiction.
- Continue to Oversee the Farmer's Markets on the 2<sup>nd</sup> and 4<sup>th</sup> Saturdays of the month.
- Purchase and install upgraded Voice Permits System.

**Department: INSPECTION SERVICES**  
**Division: INSPECTION SERVICES**  
**Department Number: 1510**

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
<b><u>GEN'L CODE ENFORCEMENT/COMPLAINTS</u></b>				
Total code violation cases	3,629	4,274	4,000	4,250
Cases brought into voluntary compliance	1,917	1,580	1,500	1,750
Average time spent on cases brought to voluntary compliance (days)	10	10	10	10
Citations issued	147	114	130	175
Average time spent on initiation of admin/judicial action (days)	35	35	35	35
Unfounded cases	102	142	130	110
<b><u>BUILDING PERMITS &amp; INSPECTIONS</u></b>				
Total plans reviewed <sup>1</sup>	1,309	925	972	900
Percent of plan reviews completed within 10 business days - Residential	96%	98%	98%	98%
Percent of plan reviews completed within 15 business days - Commercial	85%	88%	90%	90%
Total building inspections	34,773	24,834	24,100	24,000
Percent of inspections completed within 24-hours	98%	97%	98%	99%
Percent of building inspections passing on 1 <sup>st</sup> inspection	79%	96%	97%	97%
Average number of inspections per inspector <sup>2</sup>	18	16	20	19
Number of structures demolished	21	5	16	5
Total permits issued <sup>3</sup>	9,878	9,249	9,600	9,500
Number of code enforcement complaints received	2,239	2,634	2,500	2,500
<b><u>HEALTH CODE ENFORCEMENT/COMPLAINTS</u></b>				
Number of fixed/mobile establishments	252	324	450	450
Number of health inspections	387	516	500	550
Percent of health inspections passing on 1 <sup>st</sup> inspection	92%	98%	95%	95%
Number of health code complaints received	N/A	105	120	125

<sup>1</sup>Includes new commercial and residential buildings and buildouts.

<sup>2</sup>The average number of inspections per inspector is on a daily basis.

<sup>3</sup>Includes building (residential, commercial, new and buildouts), mechanical, electrical, plumbing and garage sales.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
COMMUNITY SERVICES**

**INSPECTION SERVICES**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	993,347	946,247	920,713	887,336
Materials & Supplies	14,490	20,119	15,717	16,469
Equipment Maintenance	22,465	37,629	26,979	50,910
Miscellaneous Services	134,686	85,633	69,891	75,900
Inventory		42,105		
Capital Outlay	22,887			
<b>TOTAL</b>	<b>1,187,875</b>	<b>1,131,733</b>	<b>1,033,300</b>	<b>1,030,615</b>

**KEY BUDGET ITEMS**

- Includes the reduction of one (1) full-time Building Inspector position to part-time and the elimination of one (1) full-time Permit Clerk position
- Other budget reductions taken total \$34,882, including \$7,000 for clean-up and demolition of substandard buildings
- Includes approval of VoicePermits Response Upgrade (VRU) and training.

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Building Official	1	1	1	1
Deputy Building Official	1	1	1	1
Building Inspector	6	4	4	3
Plans Examiner	2	1	1	1
Senior Health/Code Officer	1	1	1	1
Code Enforcement/Health Officer	3	3	3	3
Building Inspector Trainee	2	0	0	0
Permits Office Coordinator	1	1	1	1
Permit Clerk	5	5	5	4
Part-Time Building Inspector	0	0	0	1
Part-Time Administrative Clerk	1	1	1	1
<b>TOTAL</b>	<b>23</b>	<b>18</b>	<b>18</b>	<b>17</b>

\*Same as adopted budget, unless where noted.

**INSPECTION SERVICES - 1510/3310  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
010-1510-531.01-00	EXECUTIVE	2,448	75,577	75,695	75,577
010-1510-531.02-00	SUPERVISOR	47,381	51,500	51,429	51,500
010-1510-531.03-00	GENERAL LABOR	612,395	522,086	493,106	494,556
010-1510-531.04-00	COMP TIME SOLD/PAY OFF	1,740	763	764	
010-1510-531.05-00	VACATION SOLD	5,955	2,491	2,491	
010-1510-531.05-00	VACATION PAY OFF			1,664	
010-1510-531.07-00	SICK PAY OFF	44,856	10,648	18,278	
010-1510-531.09-00	OVERTIME	16,720	21,200	15,000	14,968
010-1510-531.10-00	LONGEVITY	2,546	1,911	2,129	1,912
010-1510-531.12-00	CLOTHING ALLOWANCE	2,200	2,200	2,000	2,000
010-1510-531.13-00	TUITION REIMBURSEMENT		300	300	600
010-1510-531.14-00	WORKERS' COMPENSATION	1,169	1,186	1,170	1,127
010-1510-531.15-00	SOCIAL SECURITY	53,937	51,596	49,218	49,008
010-1510-531.16-00	RETIREMENT	74,440	75,291	74,547	75,869
010-1510-531.17-00	GROUP INSURANCE	126,516	127,740	129,693	117,006
010-1510-531.19-00	STATE UNEMPLOYMENT	1,044	1,758	3,229	3,213
010-1510-531.26-00	CERTIFICATION PAY				
<b>*SALARIES &amp; WAGES</b>		<b>993,347</b>	<b>946,247</b>	<b>920,713</b>	<b>887,336</b>
010-1510-542.03-00	OFFICE SUPPLIES	6,035	10,652	6,000	8,652
010-1510-542.04-00	WEARING APPAREL	2,692	3,675	3,675	3,125
010-1510-542.08-00	FILM, CAMERA SUPPLIES, ETC	225	250	250	250
010-1510-542.11-00	HARDWARE	197	300	300	300
010-1510-542.14-00	FUEL				
010-1510-542.15-00	MEDICAL SUPPLIES	321	350	400	450
010-1510-542.20-00	FOOD	259			
010-1510-542.23-00	MINOR TOOLS & OFFICE EQUIP.	4,713	4,692	4,692	2,692
010-1510-542.33-00	MISCELLANEOUS	48	200	400	1,000
010-1510-542.38-00	PLANNING & ZONING				
<b>*MATERIALS &amp; SUPPLIES</b>		<b>14,490</b>	<b>20,119</b>	<b>15,717</b>	<b>16,469</b>
010-1510-554.01-00	FURNITURE & OFFICE EQUIP.		3,879	3,879	500
010-1510-554.20-00	MOTOR EQUIPMENT				
010-1510-554.20-01	PARTS	2,962	5,500	4,000	2,500
010-1510-554.20-02	COMMERCIAL	3,270	5,000	3,000	2,500
010-1510-554.20-03	FUEL	16,233	22,500	15,200	15,960
010-1510-554.30-00	MAINT. COMPUTER SOFTWARE		750	900	29,450
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>22,465</b>	<b>37,629</b>	<b>26,979</b>	<b>50,910</b>
010-1510-555.09-00	RENTAL OF EQUIPMENT	4,356	4,556	4,822	5,208
010-1510-555.11-00	SPECIAL SERVICES	57	1,500	1,500	3,500
010-1510-555.11-13	CONTRACT EMPLOYMENT	33,589			
010-1510-555.11-16	SPECIAL PROJECTS				
010-1510-555.11-18	SPECIAL PROJECTS - HCA				
010-1510-555.11-20	SPECIAL PROJECTS - CBL	16,364			
010-1510-555.11-23	SPECIAL PROJECTS - WATERLIGHTS				
010-1510-555.13-00	BOOKS, PERIODICALS, & SUBSC	76	3,400	9,447	3,500
010-1510-555.19-01	CELLULAR COMMUNICATIONS	10,373	10,176	7,300	8,064
010-1510-555.19-02	PC AIRCARD CHARGES	(42)	600	496	516
010-1510-555.21-00	CLEAN UP	7,610	15,000	4,000	8,000

**INSPECTION SERVICES - 1510/3310  
EXPENDITURES**

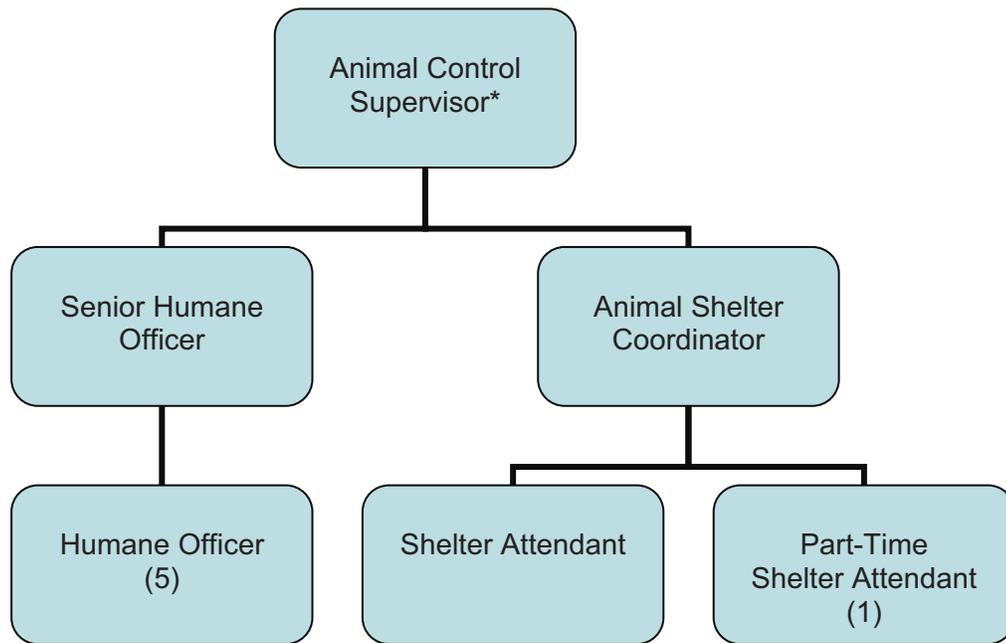
**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-1510-555.24-00	PRINTING	40,393	21,595	18,595	16,595
010-1510-555.25-00	POSTAGE	1,340	3,000	1,500	1,500
010-1510-555.31-00	MILEAGE		200	25	200
010-1510-555.33-00	PROFESSIONAL DEVELOPMENT	9,645	13,300	9,900	16,000
010-1510-555.33-01	MEMBERSHIP DUES	580	1,000	1,000	1,000
010-1510-555.33-03	TRAVEL	5,742	5,326	5,326	5,326
010-1510-555.40-00	MARKETING PROGRAMS/PROMO	74	100	100	300
010-1510-555.60-00	STORAGE/BLDG RENTAL	4,529	5,880	5,880	6,191
<b>*MISCELLANEOUS SERVICES</b>		<b>134,686</b>	<b>85,633</b>	<b>69,891</b>	<b>75,900</b>
010-1510-564.01-00	\$1,000 - \$4,999		42,105		
<b>*INVENTORY</b>			<b>42,105</b>		
010-1510-565.49-00	BUILDING IMPROVEMENT				
010-1510-565.71-00	FURNITURE/OFFICE EQUIP.				
010-1510-565.80-00	VEHICLES		22,887		
<b>*CAPITAL OUTLAY</b>			<b>22,887</b>		
<b>TOTAL</b>		<b>1,187,875</b>	<b>1,131,733</b>	<b>1,033,300</b>	<b>1,030,615</b>

# ANIMAL CONTROL

## MISSION STATEMENT

The mission of the Pearland Animal Control and Adoption Center is to ensure the well-being of both animals and residents of our community by delivering high quality, responsive and cost effective animal control services. We accomplish our mission by enforcing animal control laws, promoting responsible pet ownership through outreach and education. Also by providing compassionate service to animals and their owners.



\*Reports to Assistant City Manager

**Department: ANIMAL CONTROL**  
**Division: ANIMAL CONTROL**  
**Department Number: 1520**

**GOALS**

- Act as the local rabies control authority.
- Provide assistance to the Texas Department of Health Zoologist Control concerning human health (West Nile Virus, etc.).
- Enhance the local adoption program and provide education to the citizens of Pearland on the benefits of spaying and neutering.
- Enforce the Ordinances of the City of Pearland.
- Enforce the rules adopted by the Board under the area rabies quarantine provisions of Section 826.045.
- Hold impounded animals that are stray, abandoned, or quarantined.
- Provide for the care, redemption and adoption of these animals as well as the observation of quarantined animals.
- Educate the public on the impact of new State laws and ensure that compliance is enforced.
- Enforce and prosecute animal cruelty when necessary.
- Provide support to the citizens and their pets during times of disasters.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Worked with Brazoria County and the State of Texas to protect our animals in the event of a disaster.
- Completed the animal shelter expansion of 12 canine kennels, 21 feline kennels, and 4 canine quarantine kennels.
- Re-vamp of existing interior medical and office space.
- Gained additional off-site adoption locations with local merchants.

**FISCAL YEAR 2011 OBJECTIVES**

- Continue to introduce progressive ordinances to better serve the City of Pearland.
- Continue to increase the license program for our domestic pets.
- Continue outreach to area schools to increase educational awareness of animal issues.
- Continue to develop a stronger adoption program using area partners and volunteers.
- Develop a registration and permit process for the owners of livestock in the City of Pearland and ETJ.
- Council workshop on "No-Kill" Animal Shelter.

**Department: ANIMAL CONTROL**  
**Division: ANIMAL CONTROL**  
**Department Number: 1520**

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Number of animals received at shelter	2,947	2,868	2,532	3,000
Number of people coming to shelter	6,048	7,541	5,855	6,500
Total number calls for service	4,296	4,455	4,206	4,500
Number of warnings issued <sup>1</sup>	546	2,148	3,177	3,000
Number of citations issued <sup>1</sup>	N/A	124	116	100
Total number of animals captured or returned to wild	460	399	203	200
Number of licenses issued	2,770	2,715	2,638	2,600
Percent of animals returned to owner	26%	22%	21%	25%
Number of bite cases	N/A	43	50	50
Number of Priority 1 calls <sup>2</sup>	N/A	267	319	300
Response time for Priority 1 calls	N/A	21min14sec	35min18sec	24min0sec
Service call per officer	716	1,114	1,050	1,100
Average length of stays in shelter for impounded animals:				
Dogs/Cats	8	7	10	8
Livestock	3	9	16	10
Wildlife	1	1	0	1
Number of adoptable animals at shelter <sup>3</sup>	N/A	N/A	N/A	N/A
Number of animals adopted	N/A	552	519	525
Percent Adopted (all animals)	30%	41%	39%	44%
Number of animals euthanized	1,109	1,122	1,290	1,000
Number of animal cruelty cases reported	204	198	163	140

<sup>1</sup>Warnings and citations issued were reported together in FY08.

<sup>2</sup>Priority 1 calls are defined as those where there is an injured animal that needs care or there is a threat to a human, such as bite cases or possible rabies-carrying wildlife.

<sup>3</sup>Data is not available at this time, but will be collected beginning FY 2011.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
COMMUNITY SERVICES**

**ANIMAL CONTROL**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	380,763	434,654	437,638	453,007
Materials & Supplies	52,657	54,530	74,281	48,952
Building Maintenance	1,195	1,500	1,500	500
Equipment Maintenance	31,167	32,000	32,010	32,691
Miscellaneous Services	52,067	69,376	61,180	62,989
Inventory	22,282			
Capital Outlay	57,374	501,013	569,965	20,785
Budget Projection Variance		5,000		
<b>TOTAL</b>	<b>597,505</b>	<b>1,098,073</b>	<b>1,176,574</b>	<b>618,924</b>

**KEY BUDGET ITEMS**

- Includes the elimination of one (1) Part-time Shelter Attendant position, total reductions of \$40,210 taken
- Includes the addition of one (1) replacement vehicle
- FY 2010 included the cost for the expansion of the Animal Shelter

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Animal Control Supervisor	1	1	1	1
Sr. Humane Officer	1	1	1	1
Humane Officer	5	5	5	5
Animal Shelter Coordinator	1	1	1	1
Animal Shelter Attendant	1	1	1	1
Part-Time Animal Shelter Attendant	1	2	2	1
<b>TOTAL</b>	<b>10</b>	<b>11</b>	<b>11</b>	<b>10</b>

\*Same as adopted budget, unless where noted.

**ANIMAL CONTROL - 1520/2230  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-1520-531.02-00	SUPERVISOR	50,834	51,744	51,824	51,744
010-1520-531.03-00	GENERAL LABOR	226,529	251,601	253,208	257,106
010-1520-531.04-00	COMP TIME SOLD/PAY OFF	164		9	
010-1520-531.05-00	VACATION SOLD		1,165	1,165	
010-1520-531.07-00	SICK PAY OFF		2,119	3,029	
010-1520-531.09-00	OVERTIME	6,866	8,874	7,600	7,600
010-1520-531.10-00	LONGEVITY	1,285	1,675	1,692	2,036
010-1520-531.13-00	TUITION REIMBURSEMENT		900		
010-1520-531.14-00	WORKERS' COMPENSATION	2,606	1,880	2,244	2,240
010-1520-531.15-00	SOCIAL SECURITY	21,267	24,817	24,262	25,012
010-1520-531.16-00	RETIREMENT	28,170	34,336	35,222	38,091
010-1520-531.17-00	GROUP INSURANCE	41,285	48,994	52,060	60,376
010-1520-531.19-00	STATE UNEMPLOYMENT	412	1,089	1,939	1,890
010-1520-531.26-00	CERT & PHYS FITNESS	1,345	5,460	3,384	6,912
<b>*SALARIES &amp; WAGES</b>		<b>380,763</b>	<b>434,654</b>	<b>437,638</b>	<b>453,007</b>
010-1520-542.03-00	OFFICE SUPPLIES	3,454	4,318	4,318	4,675
010-1520-542.04-00	WEARING APPAREL	8,485	7,200	7,589	5,200
010-1520-542.06-00	CHEMICALS	21,600	18,250	21,112	21,445
010-1520-542.08-00	FILM, CAMERA SUPPLIES, ETC	339	545	545	245
010-1520-542.11-00	HARDWARE	3,366	3,100	3,100	1,600
010-1520-542.17-00	JANITORIAL SUPPLIES	2,490	3,000	2,500	1,500
010-1520-542.18-00	LAUNDRY & CLEANING	190			
010-1520-542.21-00	ANIMAL FOOD	1,390	2,000	2,000	1,300
010-1520-542.23-00	MINOR TOOLS & OFFICE EQUIP.	9,717	14,117	30,967	12,117
010-1520-542.30-00	COFFEE	370	500	650	470
010-1520-542.35-00	PROGRAMS	1,256	1,500	1,500	400
<b>*MATERIALS &amp; SUPPLIES</b>		<b>52,657</b>	<b>54,530</b>	<b>74,281</b>	<b>48,952</b>
010-1520-553.01-00	BUILDINGS & GROUNDS	1,195	1,500	1,500	500
<b>*MAINT. BUILDING &amp; GROUNDS</b>		<b>1,195</b>	<b>1,500</b>	<b>1,500</b>	<b>500</b>
010-1520-554.20-01	PARTS	2,354	1,500	2,000	2,000
010-1520-554.20-02	COMMERCIAL	4,556	1,500	1,500	1,500
010-1520-554.20-03	FUEL	15,617	18,200	18,430	19,351
010-1520-554.30-00	MAINT. COMPUTER SOFTWARE	8,640	10,800	10,080	9,840
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>31,167</b>	<b>32,000</b>	<b>32,010</b>	<b>32,691</b>
010-1520-555.07-00	ADVERTISING(PUBLIC NOTICE		500	100	
010-1520-555.09-00	RENTAL OF EQUIPMENT	1,782	2,004	1,995	2,008
010-1520-555.11-00	SPECIAL SERVICES	12,124	14,000	14,000	19,000
010-1520-555.11-09	VETERINARY CHARGES			126	
010-1520-555.11-13	CONTRACT EMPLOYMENT	5,887	5,887		
010-1520-555.13-00	BOOKS, PERIODICALS & SUBC	45	500	300	100
010-1520-555.17-00	UTILITIES	11,178	16,000	16,461	26,338
010-1520-555.19-01	CELLULAR COMMUNICATIONS	771	960	959	900
010-1520-555.19-02	PC AIRCARD CHARGES	759	2,400	2,444	3,096
010-1520-555.24-00	PRINTING	2,354	3,000	2,500	1,500
010-1520-555.25-00	POSTAGE	3,211	3,530	3,300	3,530
010-1520-555.33-00	PROFESSIONAL DEVELOPMENT	6,911	15,625	14,625	3,525

**ANIMAL CONTROL - 1520/2230  
EXPENDITURES**

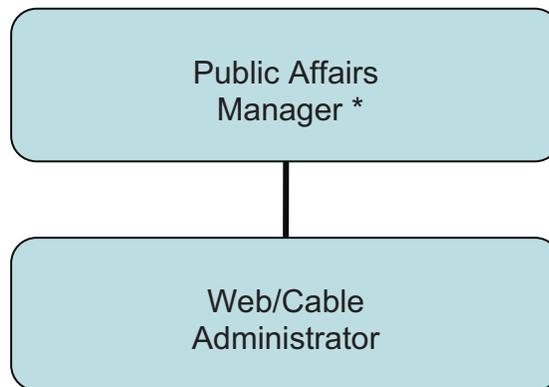
**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-1520-555.33-01	MEMBERSHIP DUES	595	970	690	450
010-1520-555.33-03	TRAVEL	6,450	4,000	3,680	2,542
<b>*MISCELLANEOUS SERVICES</b>		<b>52,067</b>	<b>69,376</b>	<b>61,180</b>	<b>62,989</b>
010-1520-564.01-00	INVENTORY \$1,000-\$4,999	22,282			
<b>*INVENTORY</b>		<b>22,282</b>			
010-1520-565.23-00	BUILDINGS & GROUNDS	23,462	501,013	569,965	
010-1520-565.80-00	VEHICLES	33,912			20,785
010-1520-565.81-00	RADIO & RADAR EQUIPMENT				
<b>*CAPITAL OUTLAY</b>		<b>57,374</b>	<b>501,013</b>	<b>569,965</b>	<b>20,785</b>
010-1520-590.01-01	BUDGET PROJECTION VARIANCE		5,000		
<b>TOTAL</b>		<b>597,505</b>	<b>1,098,073</b>	<b>1,176,574</b>	<b>618,924</b>

# PUBLIC AFFAIRS

## MISSION STATEMENT

The mission of the Public Affairs Department is to serve as the City's primary provider of internal and external communication expertise, coordination and support. The department encourages maximum citizen involvement and access, promotes employee communication, provides accurate and timely information to the media and to the community, and ensures that Pearland citizens receive trustworthy information.



\*Reports to Assistant City Manager

**Department: PUBLIC AFFAIRS**  
**Division: PUBLIC AFFAIRS**  
**Department Number: 1530**

**GOALS**

- Seek new ways to forward public information to an ever-widening audience.
- Be aware of the information needs of those at all levels of the “digital divide.”
- Continue local broadcasts of specific City of Pearland events.
- Deliver a quality product in a timely, cost-efficient, and courteous manner to our internal and external customers.
- Continue to monitor and suggest cost-savings opportunities for the City of Pearland organization while ensuring continued quality.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Continued partnership with other entities to air current affairs topics for broadcast to Comcast cable & AT&T U-verse subscribers.
- Completed & broadcasted informational videos of department heads, the State of the City Address, and free Public Service Announcements from the Ad Council.
- Continued the Groupbuilder marketing campaign. The subscriber list continues to grow beyond projected expectations. Efforts will be stepped up to energize the Groupbuilder campaign for the remainder of the current budget year. Overall, web site ‘hits’ and use of the Citizen Action Center continue to trend upward.
- Expanded the scope of the Connect CTY community telephone alert system.
- Planned for increased Pearland in Motion newsletter and Annual Report & Calendar distribution numbers, trending upward due to residential & business growth.
- Increased number of ‘Project Updates’ press releases.
- Created an employee Social Media Policy.
- The City has applied for a PIER-System (Public Information Emergency Response) grant which promises to provide swifter public safety messaging, and may eventually replace some legacy systems which will in turn result in cost savings.
- Worked with the City Secretary’s Office on Council’s directive to add audio of Council meetings to the website.

**FISCAL YEAR 2011 OBJECTIVES**

- Continue marketing Groupbuilder, Citizen Action Center, and other online services.
- Complete internal departmental ‘Communications Survey’ as part of larger Strategic Plan, utilizing information from the 2009 Citizen Satisfaction Survey.
- Continue to look for innovative methods for dispersing information.

**Department: PUBLIC AFFAIRS**  
**Division: PUBLIC AFFAIRS**  
**Department Number: 1530**

**FISCAL YEAR 2011 OBJECTIVES (continued)**

- Research ways to target local TV to local needs and issues, thus increasing viewership. Look into the possibility of paid broadcast sponsorship for financial support based on the Public Television model.
- Continue development of a 'road map' for managing City communications over the coming years.

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Number of website pages created	652	731	799	825
Number of website pages revised	899	984	1,204	1,225
Number of CityView slides created and posted	1,060	964	1,152	1,200
Total number of website visits	1,997,249	1,884,228	1,997,050	2,000,000
Total Community Action Center (CAC) inquiries	8,531	8,674	9,677	10,000
Total number of CAC's needing resolution	107	111	20	23
Average number of days for CAC response	23	16	33	18
Total media relations contacts	29	30	24	26
Number of news releases written	77	50	37	52
Percent of news releases published	99%	99%	99%	98%
Percent of media requests receiving same-day response	99%	99%	99%	98%
Groupbuilder subscriptions	N/A	21,261	24,660	25,500

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
COMMUNITY SERVICES**

**PUBLIC AFFAIRS**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	143,612	149,461	149,461	150,596
Materials & Supplies	70,194	114,424	104,424	97,962
Equipment Maintenance	3,709	4,000	2,000	4,000
Miscellaneous Services	57,592	66,199	48,199	57,211
Inventory				
Budget Projection Variance		7,002		
<b>TOTAL</b>	<b>275,107</b>	<b>341,086</b>	<b>304,084</b>	<b>309,769</b>

**KEY BUDGET ITEMS**

- Pearland-In-Motion to be published three (3) times during 2011, saving \$16,075
- Other reductions total \$16,496 and include reducing the Groupbuilder ad campaign

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Public Affairs Manager	1	1	1	1
Web Cable Administrator	1	1	1	1
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

\*Same as adopted budget, unless where noted.

**PUBLIC AFFAIRS - 1530/1130  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-1530-531.02-00	SUPERVISOR	61,666	62,685	62,685	62,588
010-1530-531.03-00	GENERAL LABOR	40,818	43,068	43,068	43,086
010-1530-531.09-00	OVERTIME	1,098	424	424	359
010-1530-531.10-00	LONGEVITY	896	984	984	1,080
010-1530-531.11-00	AUTO ALLOWANCE	6,237	6,300	6,300	6,300
010-1530-531.13-00	TUITION REIMBURSEMENT				
010-1530-531.14-00	WORKERS' COMPENSATION	94	109	109	106
010-1530-531.15-00	SOCIAL SECURITY	8,010	8,318	8,318	8,676
010-1530-531.16-00	RETIREMENT	11,276	13,154	13,154	13,672
010-1530-531.17-00	GROUP INSURANCE	13,415	14,041	14,041	14,351
010-1530-531.19-00	STATE UNEMPLOYMENT	102	378	378	378
<b>*SALARIES &amp; WAGES</b>		<b>143,612</b>	<b>149,461</b>	<b>149,461</b>	<b>150,596</b>
010-1530-542.03-00	OFFICE SUPPLIES	405	1,186	1,186	1,220
010-1530-542.04-00	WEARING APPAREL	129	100	100	100
010-1530-542.08-00	FILM, CAMERA SUPPLIES, ETC	98	270	270	270
010-1530-542.23-00	MINOR TOOLS & OFFICE EQUIP.	305	1,000	1,000	1,000
010-1530-542.35-00	PROGRAMS	69,257	111,868	101,868	95,372
<b>*MATERIALS &amp; SUPPLIES</b>		<b>70,194</b>	<b>114,424</b>	<b>104,424</b>	<b>97,962</b>
010-1530-554.01-00	FURNITURE & OFFICE EQUIP.				
010-1530-554.30-00	MAINT. COMPUTER SOFTWARE	3,709	4,000	2,000	4,000
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>3,709</b>	<b>4,000</b>	<b>2,000</b>	<b>4,000</b>
010-1530-555.09-00	RENTAL OF EQUIPMENT	1,857	1,960	1,960	2,220
010-1530-555.11-00	SPECIAL SERVICES	9,539	20,005	15,005	13,668
010-1530-555.19-00	TELEPHONE				
010-1530-555.19-01	CELLULAR COMMUNICATIONS	615	709	709	720
010-1530-555.19-02	PC AIRCARD CHARGES	1	300	300	600
010-1530-555.24-00	PRINTING	8,207	2,500	500	5,000
010-1530-555.25-00	POSTAGE	36,438	37,000	27,000	32,078
010-1530-555.31-00	MILEAGE		100	100	100
010-1530-555.32-00	COMPUTER ACCESS				
010-1530-555.32-01	INTERNET	207			
010-1530-555.33-00	PROFESSIONAL DEVELOPMENT	273	2,000	1,000	1,500
010-1530-555.33-01	MEMBERSHIP DUES	455	625	625	625
010-1530-555.33-03	TRAVEL		1,000	1,000	700
<b>*MISCELLANEOUS SERVICES</b>		<b>57,592</b>	<b>66,199</b>	<b>48,199</b>	<b>57,211</b>
010-1530-564.01-00	\$1,000 - \$4,999				
<b>*INVENTORY</b>					
010-1530-590.01-01	BUDGET PROJECTION VARIANCE		7,002		
<b>TOTAL</b>		<b>275,107</b>	<b>341,086</b>	<b>304,084</b>	<b>309,769</b>

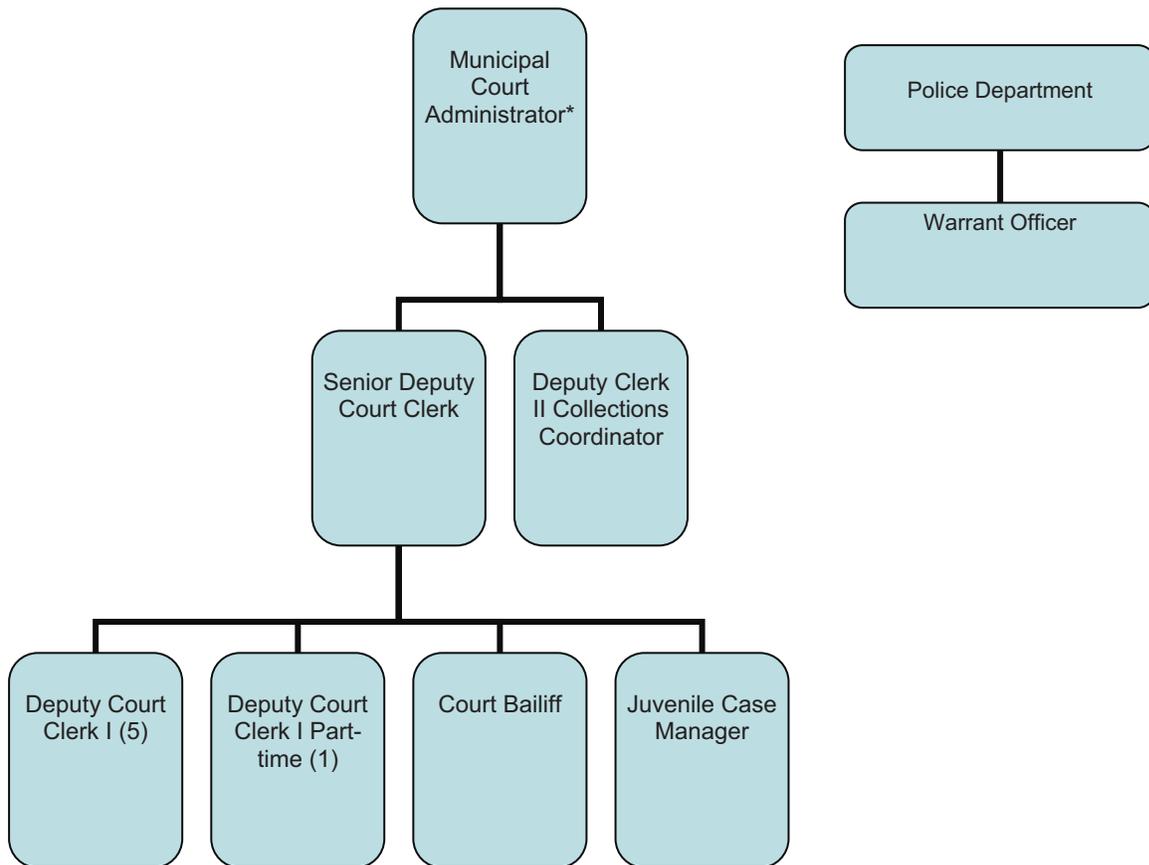


THIS PAGE INTENTIONALLY LEFT BLANK

# MUNICIPAL COURT

## MISSION STATEMENT

The mission of the Municipal Court is to provide the citizens of Pearland, as well as city leaders, judges, law enforcement, legal professionals, and the State of Texas with a fair, just forum in Pearland Municipal Court.



\*Reports to the Director of Finance

**Department: MUNICIPAL COURT  
Division: MUNICIPAL COURT  
Department Number: 1540**

**GOALS**

- Uphold the Constitution, laws and legal regulations of the United States, the State of Texas and all governments therein.
- Set high standards to maintain and preserve the integrity of all cases filed in the Pearland Municipal Court of Record.
- Abide by the standards set out in the Texas Code of Judicial Conduct.
- Protect the confidentiality of all records filed.
- Remain cognizant of the needs of customers and citizens of the Pearland Municipal Court to reinforce the positive perception of the judiciary.
- Provide access and encourage education of staff to increase the level of expertise and proficiency in the affairs of the Municipal Court.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Relocated and assimilated into offices in new Public Safety Building.
- Court Collection department gained responsibility for daily balancing, deposit procedures for PSB tenants, including Court, Utility Billing and Police Dept.
- All full-time staff members became certified with the Texas Municipal Court Education Center (one at Level III, three at Level II and five Level I), with five staff members working to pass to next Level. Administrator achieved National Certification as Certified Court Manager through National Center for State Courts.
- Developed and monitored comprehensive warrant program in conjunction with Police Dept.

**FISCAL YEAR 2011 OBJECTIVES**

- Implement electronic citation program to increase effectiveness of Police/Court workflow.
- Review and reform collections processes to serve the needs of consumers, as well as increase level of collections.
- Work with Police Dept. to institute full-time warrant officer program, and continue to explore strategies to increase warrant clearance.
- Continue to encourage education and training of court staff to ensure a knowledgeable and competent staff.
- Research, present and make recommendation on Community Service Program.

**Department: MUNICIPAL COURT**  
**Division: MUNICIPAL COURT**  
**Department Number: 1540**

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
<u>Number of trials prepared:</u>				
Judge Trials	859	1,030	900	600
Jury Trials	757	361	300	200
<u>Number of warrants issued:</u>				
Total	6,166	7,350	6,200	6,500
Capiases	3,576	3,908	3,400	3,500
Failure to Appear	2,590	3,442	2,800	3,000
Total number of charges brought in <sup>1</sup>	19,666	24,400	23,000	23,000
Percent Guilty Charge	N/A	46%	47%	47%
Percent Charges Dismissed	N/A	10%	9%	9%
Percent in Compliance	N/A	25%	25%	25%
Turnaround time from date of plea/request for trial to trial date				
Bench Trial (number of days)	N/A	48	45	45
Jury Trial (average number of days)	N/A	47	35	60
Number of Juvenile cases	N/A	N/A	600	600
<u>Collections:</u>				
Unpaid balance letters Issued	3,835	2,981	3,000	3,500
Percent responded to letters with payment	29%	25%	28%	25%
Number of Failure to Appear calls	4,887	5,653	4,800	5,000
Percent responded to calls with appearance	63%	66%	65%	60%
Cases sent to Omni	3,950	4,305	3,800	4,000
Number of warrants cleared	6,402	7,374	7,000	10,000
Warrant Officer <sup>2</sup>	N/A	N/A	N/A	N/A
ALPR <sup>2</sup>	N/A	N/A	N/A	N/A
District <sup>2</sup>	N/A	N/A	N/A	N/A
Other <sup>2</sup>	N/A	N/A	N/A	N/A
Value of warrants cleared:	N/A	N/A	\$2,100,000	\$2,500,000
ALPR - cash <sup>2</sup>	N/A	N/A	N/A	N/A
- jail time <sup>2</sup>	N/A	N/A	N/A	N/A
Warrant Officer <sup>2</sup>	N/A	N/A	N/A	N/A
Officer Beat - cash <sup>2</sup>	N/A	N/A	N/A	N/A
- jail time <sup>2</sup>	N/A	N/A	N/A	N/A
Outstanding warrants	13,404	13,912	14,000	13,000
Value of outstanding warrants	\$3,842,799	\$4,222,119	\$4,200,000	\$3,200,000
Revenue collected	\$1,986,530	\$2,213,101	\$2,340,157	\$2,648,857

<sup>1</sup>Compliance - corrected registration/inspection, completed driver's safety or deferred. Percent of charges will not equal 100% as the remainder either fail to appear or are still in process for hearing.

<sup>2</sup>Detail data not available at this date, but will be collected and reported during FY 2011.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
COMMUNITY SERVICES**

**MUNICIPAL COURT**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	609,831	608,492	624,293	682,235
Materials & Supplies	8,020	7,570	7,567	11,570
Equipment Maintenance	755			1,600
Miscellaneous Services	37,776	59,860	43,150	30,952
Sundry Charges	2,234	2,500	2,500	2,500
Inventory				0
Capital Outlay				36,245
Budget Projection Variance		9,400		
<b>TOTAL</b>	<b>658,616</b>	<b>687,822</b>	<b>677,510</b>	<b>765,102</b>

**KEY BUDGET ITEMS**

- Includes the addition of one (1) Warrant Officer position with vehicle fully funded by revenues
- One (1) full-time Deputy Court Clerk I position reduced to part-time
- Discontinues 2nd jury trial in the month
- Discontinues Judge at Pre-Trial prosecutor conferences
- Total budget reductions taken is \$65,147

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Municipal Court Administrator	1	1	1	1
Warrant Officer**	0	0	0	1
Juvenile Case Manager	0	1	1	1
Deputy Court Clerk I	7	6	6	5
Senior Deputy Court Clerk	1	1	1	1
Deputy Court Clerk II	1	1	1	1
Part-Time Deputy Court Clerk I	0	0	0	1
Court Bailiff	1	1	1	1
<b>TOTAL</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>12</b>

\*Same as adopted budget, unless where noted.

\*\*This position reports to the Police Department.

**MUNICIPAL COURT - 1540/1090  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
010-1540-531.02-00	SUPERVISOR	59,448	60,750	60,842	60,750
010-1540-531.03-00	GENERAL LABOR	303,872	296,148	297,551	346,320
010-1540-531.04-00	COMP TIME SOLD/PAY OFF				
010-1540-531.05-00	VACATION SOLD	96			
010-1540-531.07-00	SICK PAY OFF	1,417			
010-1540-531.09-00	OVERTIME	540	600	800	800
010-1540-531.10-00	LONGEVITY	1,867	2,270	2,244	2,676
010-1540-531.13-00	TUITION REIMBURSEMENT				
010-1540-531.14-00	WORKERS' COMPENSATION	322	330	1,008	877
010-1540-531.15-00	SOCIAL SECURITY	27,057	27,706	29,828	40,113
010-1540-531.16-00	RETIREMENT	37,245	40,787	42,299	49,468
010-1540-531.17-00	GROUP INSURANCE	67,656	64,812	73,631	73,894
010-1540-531.19-00	STATE UNEMPLOYMENT	514	1,089	2,090	2,457
010-1540-531.22-00	PROFESSIONAL RETAINER	109,797	114,000	114,000	104,880
<b>*SALARIES &amp; WAGES</b>		<b>609,831</b>	<b>608,492</b>	<b>624,293</b>	<b>682,235</b>
010-1540-542.03-00	OFFICE SUPPLIES	6,354	7,500	6,750	6,500
010-1540-542.04-00	WEARING APPAREL				2,000
010-1540-542.11-00	HARDWARE			400	
010-1540-542.18-00	LAUNDRY & CLEANING	16	70	70	70
010-1540-542.19-00	AMMUNITION				1,000
010-1540-542.19-01	TASERS				1,500
010-1540-542.23-01	MINOR TOOLS & OFFICE EQUIP.	1,650			
010-1540-542.33-01	MISCELLANEOUS			347	500
<b>*MATERIALS &amp; SUPPLIES</b>		<b>8,020</b>	<b>7,570</b>	<b>7,567</b>	<b>11,570</b>
010-1540-554.01-00	FURNITURE & OFFICE EQUIP.	755			
010-1540-554.20-01	PARTS				600
010-1540-554.20-03	FUEL				1,000
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>755</b>			<b>1,600</b>
010-1540-555.07-00	ADVERTISING/PUBLIC NOTICE	229	5,000	3,500	3,000
010-1540-555.11-00	SPECIAL SERVICES	8,791	22,600	7,500	7,600
010-1540-555.13-00	BOOKS, PERIODICAL, & SUBSC	245	500	500	100
010-1540-555.19-01	CELLULAR COMMUNICATIONS				920
010-1540-555.19-02	PC AIRCARD CHARGES				600
010-1540-555.24-00	PRINTING	14,419	14,000	14,000	8,000
010-1540-555.25-00	POSTAGE	8,200	10,050	10,050	5,522
010-1540-555.31-00	MILEAGE	125	500	500	500
010-1540-555.32-00	COMPUTER ACCESS		1,500	1,500	1,500
010-1540-555.33-00	PROFESSIONAL DEVELOPMENT	2,339	2,000	2,000	1,800
010-1540-555.33-01	MEMBERSHIP DUES	700	710	600	410
010-1540-555.33-03	TRAVEL	2,728	3,000	3,000	1,000
<b>*MISCELLANEOUS SERVICES</b>		<b>37,776</b>	<b>59,860</b>	<b>43,150</b>	<b>30,952</b>
010-1540-556.07-00	MEDICAL EXAMS				
010-1540-556.12-00	WARRANT FEES	2,234	2,500	2,500	2,500
<b>*SUNDRY CHARGES</b>		<b>2,234</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>
010-1540-564.01-00	INVENTORY-\$1,000 - \$4,999				
<b>*INVENTORY</b>					

**MUNICIPAL COURT - 1540/1090  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-1540-565.80-00	VEHICLES				36,245
010-1540-565.83-00	MISCELLANEOUS				
<b>*CAPITAL OUTLAY</b>					<b>36,245</b>
010-1540-590.01-01	BUDGET PROJECTION VARIANCE		9,400		
	<b>TOTAL</b>	<b>658,616</b>	<b>687,822</b>	<b>677,510</b>	<b>765,102</b>

# PLANNING

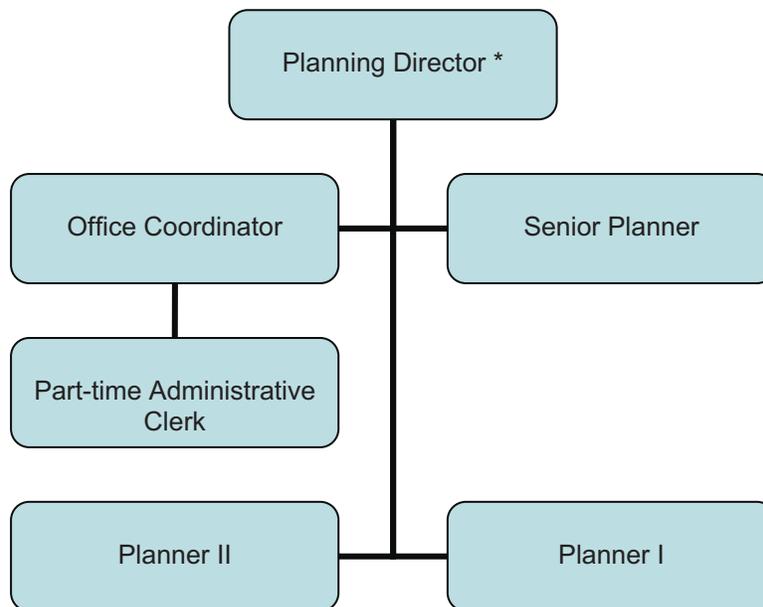
## VISION

To guide the growth and redevelopment of the City, in a well planned and sustainable manner, whereby enhancing the quality of life for residents while encouraging future economic development.

## MISSION STATEMENT

The Planning Department is responsible for facilitating the development process in the City of Pearland, mainly by meeting with developers, property owners, and other interested parties, and developing and maintaining short- and long-range plans for the growth of the City, in order to create and maintain a desirable land use pattern for an enhanced quality of life for our citizens.

The Planning Department administers the Comprehensive Plan, the newly adopted Unified Development Code, and ensures the health, safety, and welfare of citizens and property by regulating the use of land within the corporate limits of the City of Pearland. The Planning Department is responsible for processing and reviewing applications for zone changes, variance requests, and subdivision plats. The Planning Department makes recommendations to the Planning and Zoning Commission and City Council on various planning, development, and land use related activities.



\*Reports to Assistant City Manager

**Department: PLANNING**  
**Division: PLANNING**  
**Department Number: 1550**

**GOALS**

- Ensure that the City of Pearland is a desirable place for people to live, work and recreate and promote balanced growth.
- Ensure safe and pedestrian friendly neighborhoods.
- Provide an environment where businesses can thrive and flourish.
- Provide a high level of customer service to our citizens, developers, elected and appointed officials, and other city staff.
- Apply sound and current planning principles while planning for the City.
- Encourage professional growth of all employees and encourage their advancement.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Received Employee of the Quarter Award for Planner I.
- Received award from the American Planning Association – “Certificate of Achievement for Planning Excellence.”
- Completed Leadership Plan and Strategic Plan for the department.
- Assisted in formulation of the Spectrum Development Plan.
- Completed updates to Comprehensive Plan, Future Land Use Plan, and Thoroughfare Plan.
- Completed T-12 amendments to the Unified Development Code, including incorporation of policies for sustainable development and Comprehensive Plan update recommendations.
- Initiated implementation of annexation plans for areas identified by the Comprehensive Plan process.
- Assisted Census Bureau for the 2010 census.
- Completed LEED GA (Green Associate) certification for one staff member.
- Continued to conduct Planning Information semi-annual meetings with the public and development community to continually update them of department’s functions, approval processes, ordinance changes and new projects.
- Continued to conduct training program for Planning and Zoning Commissioners and Zoning Board of Adjustments.
- Continued to provide population updates and special studies.
- Continued publication of quarterly Community Development newsletter.
- Participated in “Adopt a Street Program” as a team building activity for the Planning Department, adopting a portion of Pearland Parkway.
- Represented Pearland in the Steering Committee for the project that will create the Corridor Standards for the San Jacinto Texas Historic District.
- Updated Standard Operating Procedures.

**Department: PLANNING**  
**Division: PLANNING**  
**Department Number: 1550**

**FISCAL YEAR 2010 ACCOMPLISHMENTS (continued)**

- Updated Development Handbook to reflect current procedures and modifications to the Unified Development Code.
- Continued to streamline Pre-Development Meetings and transitioned to paperless information exchange.
- Completed electronic archiving of pre-development meetings and Planned Developments.
- Continued scanning and electronic filing of all public records and documents.
- Reorganized department structure to change Planning Technician position to Planner II, and upgraded Planning Secretary's position to Office Coordinator.
- Continued staff training and participation in national, state and local planning conferences and seminars.

**FISCAL YEAR 2011 OBJECTIVES**

- Complete short-term annexation procedures for the areas identified by the City.
- Complete a long-term annexation plan for the City, including those items identified in Council goals.
- Complete zoning studies for annexation areas including Airport Zoning study.
- Assist in formulation and adoption of the Spectrum Development Plan.
- Commence overall Comprehensive Plan Update process.
- Update Land Use Matrix.
- Assist in the implementation of The Oldtown Site Development Plan.
- Coordinate construction of Project Stars monument.
- Continue to update Unified Development Code.
- Initiate implementation of project Geo Code to link all approval and infrastructure information to the GIS system.
- Pursue LEED ND (Neighborhood Development) certification for one staff member.
- Continue Planning Information meetings with the public and development community to continually update them of department's functions, approval processes, Ordinance changes and new projects.
- Continue training program for Planning and Zoning Commissioners and Zoning Board of Adjustments. Evaluate training needs and modify the training schedule accordingly.
- Continue population updates and special studies.
- Continue publication of Community Development newsletter.
- Continue to participate in "Adopt a Street Program" as a team building activity for the Planning Department.
- Continue scanning and electronic filing of all public records and documents.

**Department: PLANNING**  
**Division: PLANNING**  
**Department Number: 1550**

**FISCAL YEAR 2011 OBJECTIVES (continued)**

- Complete annual update of the Leadership Plan and Strategic Plan for the department.
- Continue working with Economic Alliance of Port Authority of Houston on the Corridor Standards for the San Jacinto Texas Historic District.
- Encourage AICP (American Institute of Certified Planners) certification of one staff member.

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Zone change applications	44	22	22	22
Planned unit developments	5	4	4	4
ZBA cases <sup>1</sup>	32	25	15	20
Pre-development meetings	139	149	121	135
<u>Plat Approvals:</u>				
Total	67	48	41	45
Final	51	42	34	38
Preliminary	16	6	7	7
Zoning map/text amendments	7	3	2	2
Site plans reviewed	177	210	97	150
Number of commercial reviews for CO's, permits and buildouts reviewed	383	524	472	500
Number of Single Family Residential Plans reviewed <sup>3</sup>	199	662	665	660
Number of Sign Permits reviewed	381	351	306	320

<sup>1</sup>ZBA - Zoning Board of Adjustment.

<sup>2</sup>CO's - Certificates of Occupancy.

<sup>3</sup>The Planning Dept. assumed responsibility for and began reporting on residential plans beginning July 2008, therefore, total FY08 is not reported for a full year.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
COMMUNITY SERVICES**

**PLANNING**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	429,532	459,414	494,711	387,922
Materials & Supplies	12,273	28,327	26,573	24,945
Equipment Maintenance	147	1,150	1,150	700
Miscellaneous Services	43,569	134,418	118,015	54,998
Sundry Charges	78	2,000	2,000	2,000
Inventory				
Budget Projection Variance		6,993		
<b>TOTAL</b>	<b>485,599</b>	<b>632,302</b>	<b>642,449</b>	<b>470,565</b>

**KEY BUDGET ITEMS**

- Elimination of one (1) full-time Plats Administrator position in 2011
- Includes funding for Airport Zoning Consultant for the possible annexation of the airport
- Miscellaneous Services reduced for cost occurring in 2010 for annexation related services
- Other budget reductions taken total \$17,415 and include reducing training/travel for P&Z

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Planning Director	1	1	1	1
Plan & Plat Administrator	1	1	1	0
Senior Planner	1	1	1	1
Planner I	1	1	1	1
Planner II	0	0	0	1
Planning Technician	1	1	1	0
Office Coordinator	0	1	1	1
Administrative Secretary	1	0	0	0
Part-Time Clerk	1	1	1	1
<b>TOTAL</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>6</b>

\*Same as adopted budget, unless where noted.

**PLANNING - 1550/3311  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
010-1550-531.02-00	SUPERVISOR	168,012	169,900	170,166	93,782
010-1550-531.03-00	GENERAL LABOR	158,543	175,567	167,163	189,802
010-1550-531.04-00	COMP TIME SOLD/PAYOFF			455	
010-1550-531.05-00	VACATION SOLD/PAYOFF			6,059	
010-1550-531.07-00	SICK PAY OFF			34,624	
010-1550-531.09-00	OVERTIME	1,848	1,500	1,500	1,500
010-1550-531.10-00	LONGEVITY	852	1,104	1,547	792
010-1550-531.11-00	AUTO ALLOWANCE	5,346	5,400	5,400	5,400
010-1550-531.13-00	TUITION REIMBURSEMENT				5,000
010-1550-531.14-00	WORKERS' COMPENSATION	924	574	549	473
010-1550-531.15-00	SOCIAL SECURITY	24,789	27,040	28,757	22,283
010-1550-531.16-00	RETIREMENT	33,771	38,861	39,762	33,751
010-1550-531.17-00	GROUP INSURANCE	35,126	38,775	37,414	34,005
010-1550-531.19-00	STATE UNEMPLOYMENT	321	693	1,315	1,134
<b>*SALARIES &amp; WAGES</b>		<b>429,532</b>	<b>459,414</b>	<b>494,711</b>	<b>387,922</b>
010-1550-542.03-00	OFFICE SUPPLIES	3,242	3,500	3,500	2,000
010-1550-542.04-00	WEARING APPAREL	51			
010-1550-542.08-00	FILM, CAMERA SUPPLIES, ETC	40	100	100	100
010-1550-542.09-00	ELECTRICAL PARTS/SUPPLIES				
010-1550-542.20-00	FOOD	312	220	220	220
010-1550-542.23-00	MINOR TOOLS & OFFICE EQUIP.		1,000	1,018	450
010-1550-542.38-00	PLANNING & ZONING	210			
010-1550-542.38-01	TRAINING & CONFERENCES	2,884	18,007	16,235	16,675
010-1550-542.38-02	MEALS,ERRANDS, & MISC.	5,534	5,500	5,500	5,500
<b>*MATERIALS &amp; SUPPLIES</b>		<b>12,273</b>	<b>28,327</b>	<b>26,573</b>	<b>24,945</b>
010-1550-554.01-00	FURNITURE & OFFICE EQUIP.		50	50	
010-1550-554.20-01	PARTS		100	100	200
010-1550-554.20-03	FUEL	147	1,000	1,000	500
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>147</b>	<b>1,150</b>	<b>1,150</b>	<b>700</b>
010-1550-555.09-00	RENTAL OF EQUIPMENT	9,156	8,936	16,821	16,821
010-1550-555.11-00	SPECIAL SERVICES	7,440	99,950	80,137	30,000
010-1550-555.11-13	CONTRACT EMPLOYMENT	11,932	4,018	3,719	
010-1550-555.19-00	TELEPHONE				
010-1550-555.19-01	CELLULAR COMMUNICATIONS	285	864	514	617
010-1550-555.24-00	PRINTING	2,719	8,750	5,765	1,000
010-1550-555.25-00	POSTAGE	529	700	700	700
010-1550-555.31-00	MILEAGE	39	100	100	100
010-1550-555.33-00	PROFESSIONAL DEVELOPMENT	7,465	5,950	4,382	2,500
010-1550-555.33-01	MEMBERSHIP DUES	1,689	1,850	1,509	1,850
010-1550-555.33-03	TRAVEL	2,315	3,300	4,368	1,410
<b>*MISCELLANEOUS SERVICES</b>		<b>43,569</b>	<b>134,418</b>	<b>118,015</b>	<b>54,998</b>
010-1550-556.19-00	RECORDING FEES	78	2,000	2,000	2,000
<b>*SUNDRY CHARGES</b>		<b>78</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
010-1550-564.01-00	\$1,000 - \$4,999				
<b>*INVENTORY</b>					
010-1550-590.01-01	BUDGET PROJECTION VARIANCE		6,993		
<b>TOTAL</b>		<b>485,599</b>	<b>632,302</b>	<b>642,449</b>	<b>470,565</b>



THIS PAGE INTENTIONALLY LEFT BLANK

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY  
PUBLIC WORKS**

<b>EXPENDITURES BY DEPT / DIVISION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Engineering	1,159,647	1,417,235	1,379,519	1,065,406
Administration	309,679	340,597	323,880	188,769
Fleet Maintenance	417,728	530,989	476,703	427,220
Traffic Operations & Maintenance		429,786	445,595	789,525
GIS				57,125
Streets & Drainage	9,869,233	5,247,336	5,126,756	3,613,027
Service Center	156,832	199,291	221,207	96,623
<b>PUBLIC WORKS TOTAL</b>	<b>11,913,119</b>	<b>8,165,234</b>	<b>7,973,660</b>	<b>6,237,695</b>

<b>EXPENDITURES BY CATEGORY</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	2,467,204	2,638,686	2,626,631	2,658,812
Materials & Supplies	503,359	355,892	379,911	419,062
Building Maintenance	647,229	1,005,162	1,007,012	209,000
Equipment Maintenance	251,234	226,636	246,447	247,319
Miscellaneous Services	7,278,717	1,990,714	2,210,897	2,022,607
Sundry Charges	163,461	155,879	150,879	81,870
Inventory		2,500	8,413	1,000
Capital Outlay	601,915	1,358,461	1,343,470	598,025
Budget Projection Variance		431,304		
<b>PUBLIC WORKS TOTAL</b>	<b>11,913,119</b>	<b>8,165,234</b>	<b>7,973,660</b>	<b>6,237,695</b>

<b>STAFFING BY DEPT/DIVISION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Engineering	15	14	14	13
Administration	4	4	4	1.5
Fleet Maintenance	8	8	8	7
Traffic Operations & Maintenance	0	4	4	6
PW GIS	0	0	0	0.75
Streets & Drainage	20	17	17	17
Service Center	0	0	0	0
<b>PUBLIC WORKS TOTAL</b>	<b>47</b>	<b>47</b>	<b>47</b>	<b>45.25</b>

\*Same as adopted budget, unless where noted.

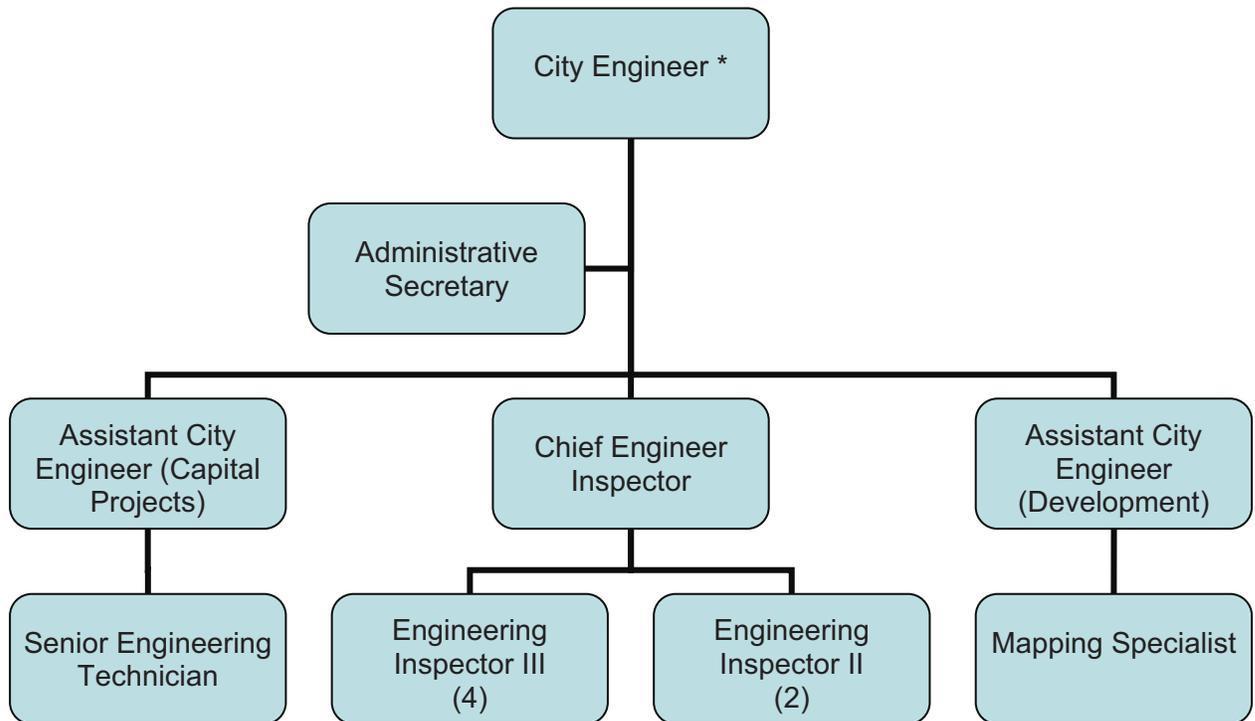
# ENGINEERING

## VISION STATEMENT

The Engineering Department will be prepared to meet the challenges of current and future growth.

## MISSION STATEMENT

The Department will employ sound engineering practices to develop, manage and maintain public infrastructure systems.



\*Reports to Assistant City Manager

**Department: ENGINEERING**  
**Division: ENGINEERING**  
**Department Number: 3420**

**GOALS**

- Develop a strategic department growth plan to match the customer service and land development demand along with having the ability to efficiently provide support to our Capital Improvement Program, the Public Works Department, Parks & Recreation Department, and other City departments.
- Manage the traffic signal take-over process.
- Start the development process for a Transportation Master Plan.
- Assist other departments in managing design and construction phase of capital improvement projects.
- Develop/Implement a City-Wide Regional Detention Pond Master Plan and Program.
- Reduce reliance on outside consulting firms by providing design and inspection services on various City Capital Improvement Projects.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Assisted Projects Department in implementing 2009 Capital Improvement Projects.
- Continued improvements in reducing traffic congestion along FM 518.
- Started construction on Old Townsite drainage improvements.
- Completed Hazard Mitigation Buy-Out Program.
- Completed update to Hazard Mitigation Action Plan.
- Completed process to improve City's CRS Rating.

**FISCAL YEAR 2011 OBJECTIVES**

- Implement Regional Detention Pond Program.
- Complete TxDOT traffic signal take-over.
- Update/Validate Master Thoroughfare Plan.
- Implement Water Conservation Plan.
- Implement update to Engineering Department Strategic Goals.
- Transition to in-house staff providing Construction Management and Construction Inspection Services for projects.

**Department: ENGINEERING**  
**Division: ENGINEERING**  
**Department Number: 3420**

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
<u>Number of plan sets reviewed and approved:</u>				
Residential, capital projects, commercial	149	97	95	65
Percent reviewed within 30 days	90%	95%	90%	90%
Number of TIA's*	17	12	10	10
Percent reviewed within 30 days	100%	100%	100%	100%
Average number of days per month to complete reviews (plans/TIA's)	N/A	N/A	N/A	21
Number of subdivisions accepted for operation and maintenance	6	10	6	5
Addressing function**	N/A	N/A	N/A	500

\*TIA - Traffic Impact Analysis

\*\*Addressing function - provide addresses for permit requests, plats that are addressed and entered into the City's system.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC WORKS**

**ENGINEERING**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	922,355	924,364	914,745	913,741
Materials & Supplies	6,625	8,050	6,102	7,000
Equipment Maintenance	31,554	38,500	38,240	42,890
Miscellaneous Services	35,652	271,600	269,553	18,905
Sundry Charges	163,461	155,879	150,879	81,870
Inventory				1,000
Budget Projection Variance		18,842		
<b>TOTAL</b>	<b>1,159,647</b>	<b>1,417,235</b>	<b>1,379,519</b>	<b>1,065,406</b>

**KEY BUDGET ITEMS**

- Includes elimination of one (1) Engineering Inspector position
- Regional Detention Master Plan project funded in FY 2010
- Remaining budget reductions of \$35,514 taken

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
City Engineer	1	1	1	1
Assistant City Engineer	1	2	2	2
Civil Engineer	1	0	0	0
Senior Engineering Technician	1	1	1	1
Mapping Specialist	1	1	1	1
Chief Engineering Inspector	1	1	1	1
Engineering Inspector III	4	4	4	4
Engineering Inspector II	4	3	3	2
Administrative Secretary	1	1	1	1
<b>TOTAL</b>	<b>15</b>	<b>14</b>	<b>14</b>	<b>13</b>

\*Same as adopted budget, unless where noted.

**ENGINEERING - 3420/1120  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-3420-531.01-00	EXECUTIVE	93,917	95,564	95,711	95,564
010-3420-531.02-00	SUPERVISOR	77,454	76,844	147,076	146,844
010-3420-531.03-00	GENERAL LABOR	515,059	509,295	425,953	421,174
010-3420-531.04-00	COMP TIME SOLD/PAY OFF		9	9	
010-3420-231.05-00	VACATION SOLD		747	747	
010-3420-531.07-00	SICK PAY OFF		2,018	2,018	
010-3420-531.09-00	OVERTIME	15,888	10,458	9,500	11,566
010-3420-531.10-00	LONGEVITY	4,936	5,626	5,588	6,156
010-3420-531.13-00	TUITION REIMBURSEMENT	478			3,000
010-3420-531.14-00	WORKERS' COMPENSATION	1,299	1,401	1,376	1,344
010-3420-531.15-00	SOCIAL SECURITY	52,848	54,111	52,393	52,035
010-3420-531.16-00	RETIREMENT	72,060	79,758	79,348	81,997
010-3420-531.17-00	GROUP INSURANCE	87,666	87,147	92,569	91,604
010-3420-531.19-00	STATE UNEMPLOYMENT	750	1,386	2,457	2,457
<b>*SALARIES &amp; WAGES</b>		<b>922,355</b>	<b>924,364</b>	<b>914,745</b>	<b>913,741</b>
010-3420-542.03-00	OFFICE SUPPLIES	3,881	4,500	3,602	4,500
010-3420-542.04-00	WEARING APPAREL	1,512	2,500	1,500	1,500
010-3420-542.08-00	FILM, CAMERA SUPPLIES, ETC				
010-3420-542.11-00	HARDWARE	555	550	500	500
010-3420-542.18-00	LAUNDRY & CLEANING				
010-3420-542.20-00	FOOD	22			
010-3420-542.23-00	MINOR TOOLS & OFFICE EQUIP.	655	500	500	500
<b>*MATERIALS &amp; SUPPLIES</b>		<b>6,625</b>	<b>8,050</b>	<b>6,102</b>	<b>7,000</b>
010-3420-554.01-00	FURNITURE & OFFICE EQUIP.	3,008	3,000	2,280	3,000
010-3420-554.02-00	MOTOR VEHICLE	85			
010-3420-554.03-00	RADIO & RADAR EQUIPMENT				
010-3420-554.12-00	MISCELLANEOUS EQUIPMENT	6,733	11,500	9,500	11,880
010-3420-554.20-00	MOTOR EQUIPMENT				
010-3420-554.20-01	PARTS	2,972	3,000	3,000	3,000
010-3420-554.20-02	COMMERCIAL	2,681	3,000	3,000	3,000
010-3420-554.20-03	FUEL	16,075	18,000	20,460	22,010
010-3420-554.30-00	MAINT. COMPUTER SOFTWARE				
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>31,554</b>	<b>38,500</b>	<b>38,240</b>	<b>42,890</b>
010-3420-555.09-00	RENTAL OF EQUIPMENT	4,303	4,800	4,612	4,612
010-3420-555.11-00	SPECIAL SERVICES	13,703	247,900	250,000	
010-3420-555.11-13	CONTRACT EMPLOYMENT				
010-3420-555.19-00	TELEPHONE				
010-3420-555.19-01	CELLULAR COMMUNICATIONS	10,128	10,000	6,463	5,112
010-3420-555.19-02	PC AIRCARD CHARGES				600
010-3420-555.25-00	POSTAGE	922	4,000	2,500	3,270
010-3420-555.31-00	MILEAGE	40	200	200	200
010-3420-555.33-00	PROFESSIONAL DEVELOPMENT	4,501	2,000	2,000	2,000
010-3420-555.33-01	MEMBERSHIP DUES	1,643	1,700	2,078	2,111
010-3420-555.33-03	TRAVEL	412	1,000	1,700	1,000
010-3420-555.60-00	STORAGE/BLDG RENTAL				
<b>*MISCELLANEOUS SERVICES</b>		<b>35,652</b>	<b>271,600</b>	<b>269,553</b>	<b>18,905</b>

**ENGINEERING - 3420/1120  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-3420-556.07-00	MEDICAL EXAMS				
010-3420-556.10-00	ENGINEERING SERVICE	163,461	155,879	150,879	81,870
010-3420-556.19-00	RECORDING FEES				
<b>*SUNDRY CHARGES</b>		<b>163,461</b>	<b>155,879</b>	<b>150,879</b>	<b>81,870</b>
010-3420-564.01-00	\$1,000 - \$4,999				1,000
<b>*INVENTORY</b>					<b>1,000</b>
010-3420-565.71-00	FURNITURE/OFFICE EQUIP.				
010-3420-565.80-00	VEHICLES				
010-3420-565.83-00	MISCELLANEOUS				
<b>*CAPITAL OUTLAY</b>					
010-3420-590.01-01	BUDGET PROJECTION VARIANCE		18,842		
	<b>TOTAL</b>	<b>1,159,647</b>	<b>1,417,235</b>	<b>1,379,519</b>	<b>1,065,406</b>

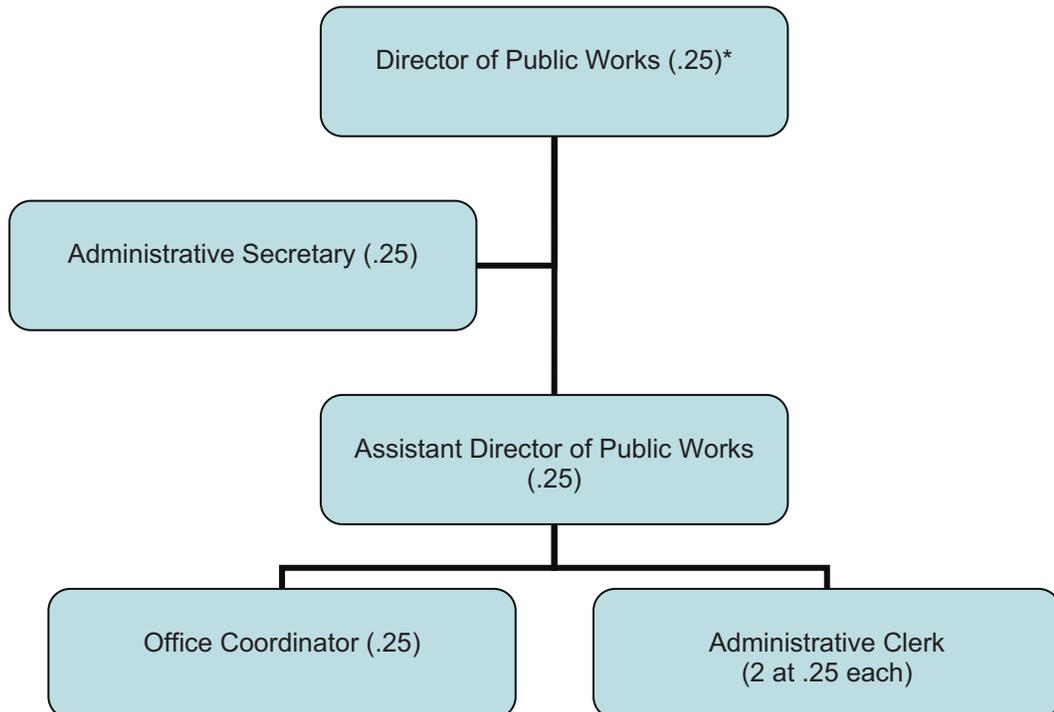
# PUBLIC WORKS ADMINISTRATION

## VISION STATEMENT

The Public Works Department will work in partnership with all City departments to meet the current and future needs of our community by offering professional expertise, supporting City Council goals, providing quality workmanship, and developing future leaders.

## MISSION STATEMENT

The mission of the Public Works Department is to provide quick, professional, quality, cost-effective service to all customers within our community: Residents, Businesses, and City Staff.



\*Reports to Assistant City Manager

**Department: PUBLIC WORKS**  
**Division: ADMINISTRATION**  
**Department Number: 3520**

**GOALS**

- Acquire and disseminate knowledge or information that impacts the Public Works Department.
- Forecast manpower, equipment, and budget requirements for the department based on projections of City growth.
- Interact with agencies outside the City on behalf of the Public Works Department.
- Enhance employees' growth and ownership by offering and monitoring continuing education in all fields of Public Works.
- Develop a mind set for safety awareness.
- Provide quality customer service in a timely manner.
- Facilitate cooperation with other City departments.
- Educate the citizens about the role of Public Works and the services we provide.
- Routinely and persistently acknowledge the pride, quality, dedication and commitment that the Public Works employees contribute to the City of Pearland.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Assisted Projects Department through plan review and participation in engineering and construction meetings.
- Assisted City Engineering Department with review and revision of City technical specifications and standards as needed.
- Assisted in design of service center annex at Hillhouse Road.
- Completed construction of drainage improvements along east side of O'Day Road.

**FISCAL YEAR 2011 OBJECTIVES**

- Oversee traffic signal takeover with TxDOT.
- Continue to assist Projects Department in design and construction of service center annex at Hillhouse Road.
- Ensure all Public Works supervisory personnel have access to needed training and education.
- Encourage all Public Works departments to practice sound financial decision making.
- Assist other City departments as needed.
- Improve and expand departmental planning efforts.

**Department: PUBLIC WORKS**  
**Division: ADMINISTRATION**  
**Department Number: 3520**

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Work orders completed	18,723	20,213	18,630	20,000
Timesheets processed	2,069	2,040	2,200	2,250
Number of Pearland Proud calls for <b>all</b> City staff	491	289	275	300
Pearland Proud work orders completed by Public Works	292	183	195	210
Percent of Pearland Proud calls resulting in work orders*	59%	63%	71%	70%
Citizen inquiries response time: percent within 7 business days	100%	100%	100%	100%

\*FY 2009 calls do not include Hurricane Ike related calls as Public Works proceeded with hurricane-related items without receiving an external call.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC WORKS**

**ADMINISTRATION**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	235,221	240,049	238,749	108,485
Materials & Supplies	17,915	16,200	18,200	18,200
Equipment Maintenance	1,590	3,100	2,389	2,876
Miscellaneous Services	54,953	81,248	64,542	59,208
<b>TOTAL</b>	<b>309,679</b>	<b>340,597</b>	<b>323,880</b>	<b>188,769</b>

**KEY BUDGET ITEMS**

- Includes the transfer of two GPS Technicians to new Public Works GIS department
- Includes the transfer of 0.25 for six staff salaries and benefits to Water & Sewer Fund. Formerly split 50/50 between each fund
- Budget reductions of \$8,370 taken

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Director of Public Works	0.5	0.5	0.5	0.25
Assistant Director of Public Works	0.5	0.5	0.5	0.25
GPS Tech I	0.5	0.5	0.5	0
GPS Tech II	0.5	0.5	0.5	0
Administrative Clerk	1	1	1	0.5
Administrative Secretary	0.5	0.5	0.5	0.25
Office Coordinator	0.5	0.5	0.5	0.25
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>1.5</b>

\*Same as adopted budget, unless where noted.

**PUBLIC WORKS / ADMINISTRATION - 3520/1030  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-3520-531.01-00	EXECUTIVE	45,104	45,939	46,010	22,970
010-3520-531.02-00	SUPERVISOR	37,387	38,044	38,110	19,022
010-3520-531.03-00	GENERAL LABOR	90,061	89,150	84,135	31,553
010-3520-531.04-00	COMP TIME SOLD/PAY OFF	396	2	2	
010-3520-531.05-00	VACATION SOLD		1,204	1,204	
010-3520-531.09-00	OVERTIME	1,802	3,103	2,844	3,103
010-3520-531.10-00	LONGEVITY	1,060	1,121	1,109	1,262
010-3520-531.13-00	TUITION REIMBURSEMENT	152	1,087		737
010-3520-531.14-00	WORKERS' COMPENSATION	976	1,566	1,076	632
010-3520-531.15-00	SOCIAL SECURITY	12,531	13,566	12,726	5,961
010-3520-531.16-00	RETIREMENT	17,892	19,969	19,939	9,391
010-3520-531.17-00	GROUP INSURANCE	27,650	24,898	30,371	12,850
010-3520-531.19-00	STATE UNEMPLOYMENT	210	400	1,223	1,004
<b>*SALARIES &amp; WAGES</b>		<b>235,221</b>	<b>240,049</b>	<b>238,749</b>	<b>108,485</b>
010-3520-542.03-00	OFFICE SUPPLIES	17,915	16,000	18,000	18,000
010-3520-542.11-00	HARDWARE				
010-3520-542.23-00	MINOR TOOLS & OFFICE EQUIP.		200	200	200
<b>*MATERIALS &amp; SUPPLIES</b>		<b>17,915</b>	<b>16,200</b>	<b>18,200</b>	<b>18,200</b>
010-3520-554.01-00	FURNITURE & OFFICE EQUIP.	255	500	569	500
010-3520-554.20-01	PARTS	277	1,000	500	1,000
010-3520-554.20-02	COMMERCIAL	40	200	200	200
010-3520-554.20-03	FUEL	1,018	1,400	1,120	1,176
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>1,590</b>	<b>3,100</b>	<b>2,389</b>	<b>2,876</b>
010-3520-555.09-00	RENTAL OF EQUIPMENT				
010-3520-555.11-00	SPECIAL SERVICES	68	4,380	4,380	4,380
010-3520-555.13-00	BOOKS, PERIODICALS, & SUBSC.	415	300	456	300
010-3520-555.19-01	CELLULAR COMMUNICATIONS	47,276	66,188	50,717	44,816
010-3520-555.19-02	PC AIRCARD CHARGES	1,730	700	809	1,032
010-3520-555.24-00	PRINTING	2,996	4,000	4,000	4,000
010-3520-555.25-00	POSTAGE	152	185	185	185
010-3520-555.33-00	PROFESSIONAL DEVELOPMENT	1,384	3,450	2,450	3,450
010-3520-555.33-01	MEMBERSHIP DUES	369	595	595	595
010-3520-555.33-03	TRAVEL	563	1,450	950	450
<b>*MISCELLANEOUS SERVICES</b>		<b>54,953</b>	<b>81,248</b>	<b>64,542</b>	<b>59,208</b>
<b>TOTAL</b>		<b>309,679</b>	<b>340,597</b>	<b>323,880</b>	<b>188,769</b>



THIS PAGE INTENTIONALLY LEFT BLANK

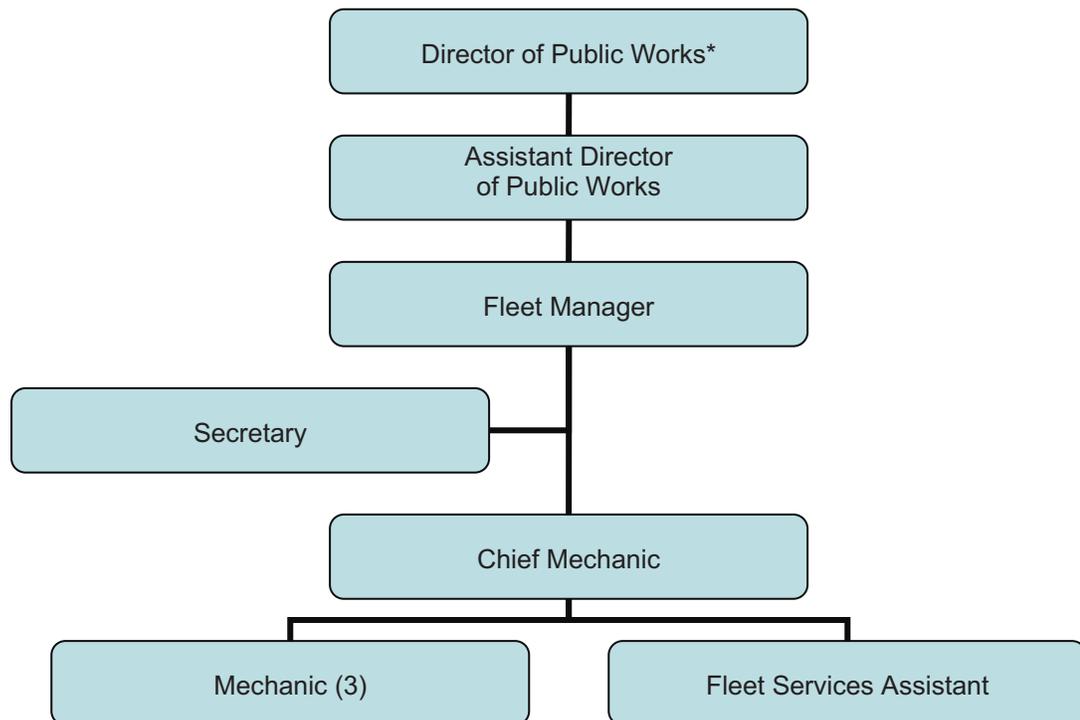
# PUBLIC WORKS FLEET MAINTENANCE

## VISION STATEMENT

To work together with all divisions of Public Works as well as other City departments to identify and meet the current and future needs of our community through applied knowledge, quality workmanship, and a dedication to customer service.

## MISSION STATEMENT

The mission of the Public Works Fleet Maintenance Division is to: 1) provide complete vehicle and equipment maintenance for the entire city fleet; 2) provide knowledge and training to all City employees regarding fleet issues; 3) research and recommend appropriate vehicles or equipment for the expected use; and 4) aggressively seek out new technologies for alternative fuels and environmentally friendly vehicles.



\*Reports to Assistant City Manager

**Department: PUBLIC WORKS**  
**Division: FLEET MAINTENANCE**  
**Department Number: 3530**

**GOALS**

- Ensure safe, reliable transportation and operation by providing repairs in compliance with industry standards, followed up with complete visual inspection for quality assurance.
- Provide fueling support during emergency situations.
- Reduce the cost of dealership diagnostic and repair fees, as well as minimize down time with quick service.
- Research and recommend appropriate vehicles for each City department, including “green” technologies.
- Develop personnel for leadership roles.
- Develop a mind set for safety awareness.
- Provide quality customer service in a timely manner.
- Provide training to all City employees operating fleet vehicles.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Completed installation and start-up of Faster fleet software system in August.
- Completed vehicle fluid training for all departments.

**FISCAL YEAR 2011 OBJECTIVES**

- Continue involvement in design of new fueling station at Hillhouse service center annex.
- Upgrade the existing fueling software and hardware systems so the Hillhouse and Orange Street facilities are compatible with each other.
- Cross-train fleet employees on the new fleet software program.

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Total number of work orders <sup>1</sup>	4,178	5,119	4,151	4,700
Jobs completed internally	1,993	1,965	1,538	1,700
Jobs completed externally <sup>2</sup>	465	1,287	1,009	1,000
Preventative maintenance	1,720	1,867	1,604	2,000
Number of brake jobs	363	448	381	365
Public Safety vehicles	2,087	2,881	2,242	2,359
Fleet equipment inventory	175	250	253	264
Vehicle inventory, cars/trucks	360	365	355	360
Percent of fleet exceeding replacement criteria	N/A	N/A	30%	50%

<sup>1</sup>Total number of work orders includes jobs completed internally, externally, and preventative maintenance. Brake jobs and Public Safety vehicles are within the jobs completed internally and externally.

<sup>2</sup>Jobs completed externally include specialized work such as transmission repairs and warranty work.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC WORKS**

**FLEET MAINTENANCE**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	377,031	406,534	392,180	392,170
Materials & Supplies	2,992	5,300	4,250	4,600
Equipment Maintenance	13,079	13,650	13,900	15,700
Miscellaneous Services	3,936	18,040	8,150	14,750
Inventory			5,273	
Capital Outlay	20,690	52,950	52,950	
Budget Projection Variance		34,515		
<b>TOTAL</b>	<b>417,728</b>	<b>530,989</b>	<b>476,703</b>	<b>427,220</b>

**KEY BUDGET ITEMS**

- Includes the elimination of one (1) full-time vacant Electrician position

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Fleet Manager	1	1	1	1
Chief Mechanic	1	1	1	1
Mechanic I	3	3	3	3
Electrician	1	1	1	0
Fleet Services Assistant	1	1	1	1
Secretary	1	1	1	1
<b>TOTAL</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>7</b>

\*Same as adopted budget, unless where noted.

**FLEET MAINTENANCE - 3530/3330  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
010-3530-531.02-00	SUPERVISOR	61,560	62,640	62,737	62,640
010-3530-531.03-00	GENERAL LABOR	210,724	225,034	211,109	210,505
010-3530-531.04-00	COMP TIME SOL/PAY OFF	127	130	130	
010-3530-531.09-00	OVERTIME	3,995	5,150	5,000	5,000
010-3530-531.10-00	LONGEVITY	3,846	4,135	4,116	4,480
010-3530-531.14-00	WORKERS' COMPENSATION	2,219	2,945	2,701	2,971
010-3530-531.15-00	SOCIAL SECURITY	20,680	22,718	21,397	21,632
010-3530-531.16-00	RETIREMENT	28,497	33,368	32,599	34,088
010-3530-531.17-00	GROUP INSURANCE	45,070	49,622	51,068	49,531
010-3530-531.19-00	STATE UNEMPLOYMENT	313	792	1,323	1,323
<b>*SALARIES &amp; WAGES</b>		<b>377,031</b>	<b>406,534</b>	<b>392,180</b>	<b>392,170</b>
010-3530-542.04-00	WEARING APPAREL	1,348	2,000	1,050	1,500
010-3530-542.06-00	CHEMICALS	171	100	200	100
010-3530-542.11-00	HARDWARE				
010-3530-542.18-00	LAUNDRY & CLEANING		200		
010-3530-542.23-00	MINOR TOOLS & OFFICE EQUIP.	1,473	3,000	3,000	3,000
<b>*MATERIALS &amp; SUPPLIES</b>		<b>2,992</b>	<b>5,300</b>	<b>4,250</b>	<b>4,600</b>
010-3530-554.01-00	FURNITURE & OFFICE EQUIP.				
010-3530-554.12-00	MISCELLANEOUS EQUIPMENT	12	2,000	2,000	2,000
010-3530-554.20-01	PARTS	3,602	1,650	3,400	3,400
010-3530-554.20-02	COMMERCIAL	3,293	4,000	2,500	4,000
010-3530-554.20-03	FUEL	6,172	6,000	6,000	6,300
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>13,079</b>	<b>13,650</b>	<b>13,900</b>	<b>15,700</b>
010-3530-555.09-00	RENTAL OF EQUIPMENT	660	900	660	660
010-3530-555.11-00	SPECIAL SERVICES	40	6,800	3,000	6,800
010-3530-555.11-13	CONTRACT EMPLOYMENT				1,500
010-3530-555.19-02	PC AIRCARD CHARGES				
010-3530-555.25-00	POSTAGE				
010-3530-555.33-00	PROFESSIONAL DEVELOPMENT	3,070	9,300	4,250	4,750
010-3530-555.33-01	MEMBERSHIP DUES		240	240	240
010-3530-555.33-03	TRAVEL	166	800		800
<b>*MISCELLANEOUS SERVICES</b>		<b>3,936</b>	<b>18,040</b>	<b>8,150</b>	<b>14,750</b>
010-3530-564.01-00	\$1,000 - \$4,999			5,273	
<b>*INVENTORY</b>				<b>5,273</b>	
010-3530-565.73-00	SPECIAL EQUIP/IMPROVEMENT		52,950	52,950	
010-3530-565.80-00	VEHICLES	20,690			
<b>*CAPITAL OUTLAY</b>		<b>20,690</b>	<b>52,950</b>	<b>52,950</b>	
010-3530-590.01-01	BUDGET PROJECTION VARIANCE		34,515		
<b>TOTAL</b>		<b>417,728</b>	<b>530,989</b>	<b>476,703</b>	<b>427,220</b>

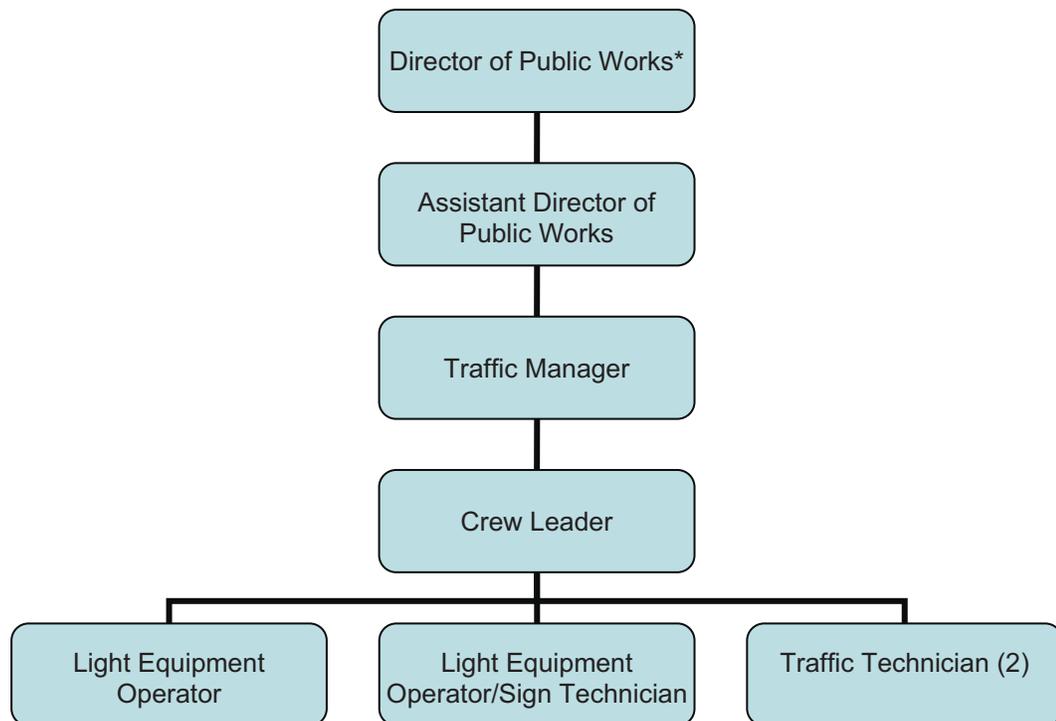
# PUBLIC WORKS TRAFFIC OPERATIONS & MAINTENANCE

## VISION STATEMENT

To work together with all divisions of Public Works as well as other city departments to identify and meet the current and future needs of our community through applied knowledge, quality workmanship, and a dedication to customer service.

## MISSION STATEMENT

The mission of the Public Works Traffic Operations & Maintenance Division is to enhance mobility throughout the City through continual evaluation and maintenance of the transportation infrastructure.



\*Reports to Assistant City Manager

**Department: PUBLIC WORKS**  
**Division: TRAFFIC OPERATIONS & MAINTENANCE**  
**Department Number: 3540**

**GOALS**

- Ensure City streets are easily navigable through installation and maintenance of correct signs, striping, and traffic signals.
- Evaluate and refine traffic signal timing to improve mobility and reduce congestion.
- Develop personnel for leadership roles.
- Develop a mind set for safety awareness.
- Provide quality customer service in a timely manner.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Hired a Traffic Manager.
- Started survey of existing TxDOT traffic signals.
- Participated in the design of the Traffic Operations Center at the Hillhouse service center annex.

**FISCAL YEAR 2011 OBJECTIVES**

- Complete a survey of existing TxDOT traffic signals.
- Complete an agreement with TxDOT for turn-over of signal operations and maintenance.
- Complete design and construction of the Traffic Operations Center at the Hillhouse service center annex.
- Hire two traffic signal technicians.
- Develop a strategic plan for traffic signal maintenance and operation.
- Bring City signage into conformance with the Texas MUTCD (Manual on Uniform Traffic Control Devices).
- Develop a plan for checking retro reflectivity of City signs.

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Number of traffic signals maintained (intersections)	N/A	12	20	80
Number of traffic signal repairs	N/A	50	91	350
Percent completed by City personnel	N/A	21%	40%	30%
Percent completed by contractor	N/A	79%	60%	10%
Percent referred to TxDOT	N/A	N/A	N/A	60%
Percent of emergency calls response within 1 hr	N/A	N/A	N/A	100%
Percent of non-emergency calls response within 1 day	N/A	N/A	N/A	95%
Sign maintenance (number of signs)*	1,702	2,864	2,100	3,500

\*Sign maintenance formerly performed by Streets & Drainage department.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC WORKS**

**TRAFFIC OPERATIONS & MAINTENANCE**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages		155,740	166,876	284,017
Materials & Supplies		89,670	107,638	158,425
Building Maintenance		95,000	95,000	95,000
Equipment Maintenance		22,386	20,486	24,100
Miscellaneous Services		64,490	53,095	99,808
Inventory		2,500	2,500	
Capital Outlay				128,175
<b>TOTAL</b>		<b>429,786</b>	<b>445,595</b>	<b>789,525</b>

**KEY BUDGET ITEMS**

- Includes the addition of two (2) new Traffic Technician positions, one for 10 months and one for 6 months, and a vehicle for traffic signals take-over
- Includes purchase of one (1) bucket truck and accessories
- FY 2011 includes full year funding of Traffic Manager
- Budget reductions of \$62,794 taken

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Traffic Manager	0	1	1	1
Traffic Technician	0	0	0	2
Streets & Drainage Crew Leader	0	1	1	1
Light Equipment Operator	0	1	1	1
Light Equipment Operator/Sign Technician	0	1	1	1
<b>TOTAL</b>	<b>0</b>	<b>4</b>	<b>4</b>	<b>6</b>

\*Same as adopted budget, unless where noted.

**TRAFFIC OPERATIONS & MAINTENANCE - 3540  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-3540-531.02-00	SUPERVISOR		16,050	23,534	49,782
010-3540-531.03-00	GENERAL LABOR		92,053	92,351	148,191
010-3540-531.09-00	OVERTIME		2,182	6,000	6,900
010-3540-531.10-00	LONGEVITY		619	568	732
010-3540-531.14-00	WORKERS' COMPENSATION		3,087	2,821	4,883
010-3540-531.15-00	SOCIAL SECURITY		8,483	8,240	15,599
010-3540-531.16-00	RETIREMENT		12,267	12,842	24,580
010-3540-531.17-00	GROUP INSURANCE		20,603	19,758	32,216
010-3540-531.19-00	STATE UNEMPLOYMENT		396	762	1,134
<b>*SALARIES &amp; WAGES</b>			<b>155,740</b>	<b>166,876</b>	<b>284,017</b>
010-3540-542.03-00	OFFICE SUPPLIES		200		100
010-3540-542.04-00	WEARING APPAREL		1,800	1,428	2,200
010-3540-542.06-00	CHEMICALS			540	500
010-3540-542.11-00	HARDWARE		3,250	3,250	3,250
010-3540-542.18-00	LAUNDRY & CLEANING		1,975	1,975	2,675
010-3540-542.23-00	MINOR TOOLS & OFFICE EQUIP.		5,445	5,445	16,600
010-3540-542.28-00	SIGNS, MARKERS, BARRICADES		77,000	95,000	80,000
010-3540-542.29-00	PARTS & MATERIALS				53,100
<b>*MATERIALS &amp; SUPPLIES</b>			<b>89,670</b>	<b>107,638</b>	<b>158,425</b>
010-3540-553.04-00	MAINTENANCE OF STREETS		95,000	95,000	95,000
<b>*MAINT. BUILDING &amp; GROUNDS</b>			<b>95,000</b>	<b>95,000</b>	<b>95,000</b>
010-3540-554.09-00	SIGN POST		12,386	12,386	15,000
010-3540-554.20-01	PARTS		2,500	2,500	2,650
010-3540-554.20-02	COMMERCIAL		2,500	600	500
010-3540-554.20-03	FUEL		5,000	5,000	5,950
<b>*MAINTENANCE OF EQUIPMENT</b>			<b>22,386</b>	<b>20,486</b>	<b>24,100</b>
010-3540-555.09-00	RENTAL OF EQUIPMENT		2,000	2,000	4,800
010-3540-555.11-00	SPECIAL SERVICES		4,000	13,000	35,006
010-3540-555.17-00	UTILITIES		50,000	35,000	50,292
010-3540-555.19-01	CELLULAR CHARGES		740		1,008
010-3540-555.19-02	PC AIRCARD CHARGES		1,200	645	1,032
010-3540-555.33-00	PROFESSIONAL DEVELOPMENT		4,300	1,200	5,300
010-3540-555.33-01	MEMBERSHIP DUES		250	250	370
010-3540-555.33-03	TRAVEL		2,000	1,000	2,000
<b>*MISCELLANEOUS SERVICES</b>			<b>64,490</b>	<b>53,095</b>	<b>99,808</b>
010-3540-564.01-00	\$1,000 - \$4,999		2,500	2,500	
<b>*INVENTORY</b>			<b>2,500</b>	<b>2,500</b>	
010-3540-565.80-00	VEHICLES				128,175
<b>*CAPITAL OUTLAY</b>					<b>128,175</b>
<b>TOTAL</b>			<b>429,786</b>	<b>445,595</b>	<b>789,525</b>

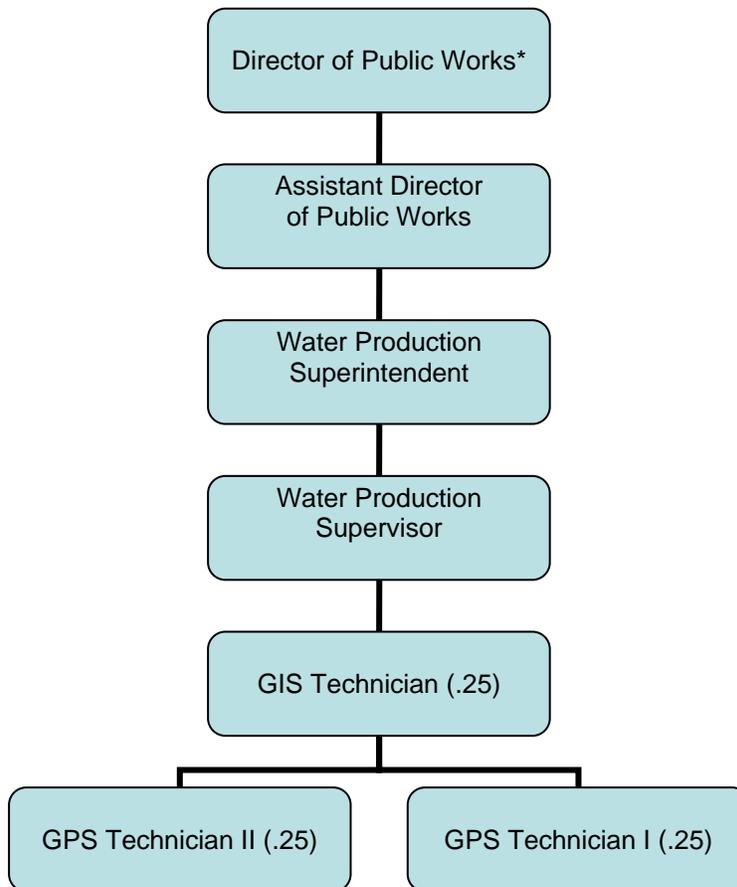
# PUBLIC WORKS GIS

## VISION STATEMENT

To work together with all divisions of Public Works as well as other City departments to identify and meet the current and future needs of our community through applied knowledge, quality workmanship, and a dedication to customer service.

## MISSION STATEMENT

The mission of the Public Works GIS/GPS Division is to provide, manage, maintain, and effectively utilize accurate, reliable, and consistent geospatial data of the city's infrastructure.



\*Reports to Assistant City Manager

**Department: PUBLIC WORKS  
Division: PUBLIC WORKS GIS  
Department Number: 3548**

**GOALS**

- Use GIS/GPS technologies wherever possible to continuously improve efficiency and increase productivity across the City.
- Maintain, update and expand the digital mapping systems of the City's infrastructure.
- Provide timely, accurate, and meaningful GIS/GPS data.
- Convert and integrate available data into a standard format to import into a centralized database.
- Produce informative maps, reports, and digital graphics, assisting with presentation of geographic information.
- Utilize GPS equipment for data acquisition and analysis.
- Maintain Public Works as-built/record drawing library.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Updated City's GIS maps of City infrastructure.

**FISCAL YEAR 2011 OBJECTIVES**

- Continue to update and maintain the City's GIS with pristine accuracy.
- Seek out new ways to improve productivity through the utilization of GIS/GPS technology.
- Provide information useful to citizens and City personnel.
- Continue education of GIS/GPS techniques and principles.
- Continue to assist City departments and other participants with technical knowledge and data.

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
GPS points acquired*	18,101	17,021	31,190	30,000
Number of as-built drawings incorporated into system	520	530	538	545

\*GPS points represent items/miles updated on GIS maps, such as miles of water & sewer lines, items such as fire hydrants, manholes, storm/sewer inlets, etc.

Note: Performance Measures are repeated in General Fund Public Works GIS Department, 3548. Target numbers are combined, General Fund and Water & Sewer Fund related.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC WORKS**

**PUBLIC WORKS GIS**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages				39,250
Materials & Supplies				4,625
Equipment Maintenance				8,375
Miscellaneous Services				4,875
<b>TOTAL</b>				<b>57,125</b>

**KEY BUDGET ITEMS**

- Establish a new division, separating GIS function from other administrative functions
- Includes the transfer of two GPS Technicians from General Fund Administration and one GIS Technician from Distribution & Collection Department - Water & Sewer Fund

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
GIS Technician				0.25
GPS Field Tech I				0.25
GPS Field Tech II				0.25
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.75</b>

\*Same as adopted budget, unless where noted.

**PUBLIC WORKS GF GIS - 3548  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-3548-531.02-00	SUPERVISOR				
010-3548-531.03-00	GENERAL LABOR				27,235
010-3548-531.09-00	OVERTIME				1,000
010-3548-531.10-00	LONGEVITY				210
010-3548-531.14-00	WORKERS' COMPENSATION				311
010-3548-531.15-00	SOCIAL SECURITY				2,100
010-3548-531.16-00	RETIREMENT				3,308
010-3548-531.17-00	GROUP INSURANCE				4,944
010-3548-531.19-00	STATE UNEMPLOYMENT				142
<b>*SALARIES &amp; WAGES</b>					<b>39,250</b>
010-3548-542.03-00	OFFICE SUPPLIES				3,000
010-3548-542.04-00	WEARING APPAREL				375
010-3548-542.06-00	CHEMICALS				
010-3548-542.11-00	HARDWARE				750
010-3548-542.18-00	LAUNDRY & CLEANING				500
010-3548-542.23-00	MINOR TOOLS & OFFICE EQUIP.				
010-3548-542.28-00	SIGNS, MARKERS, BARRICADES				
010-3548-542.29-00	PARTS & MATERIALS				
<b>*MATERIALS &amp; SUPPLIES</b>					<b>4,625</b>
010-3548-554.12-00	MISCELLANEOUS EQUIPMENT				3,750
010-3548-554.20-01	PARTS				750
010-3548-554.20-02	COMMERCIAL				875
010-3548-554.20-03	FUEL				3,000
<b>*MAINTENANCE OF EQUIPMENT</b>					<b>8,375</b>
010-3548-555.09-00	RENTAL OF EQUIPMENT				
010-3548-555.11-00	SPECIAL SERVICES				1,500
010-3548-555.17-00	UTILITIES				
010-3548-555.19-01	CELLULAR CHARGES				
010-3548-555.19-02	PC AIRCARD CHARGES				
010-3548-555.33-00	PROFESSIONAL DEVELOPMENT				1,750
010-3548-555.33-01	MEMBERSHIP DUES				
010-3548-555.33-03	TRAVEL				1,625
<b>*MISCELLANEOUS SERVICES</b>					<b>4,875</b>
<b>TOTAL</b>					<b>57,125</b>

# PUBLIC WORKS

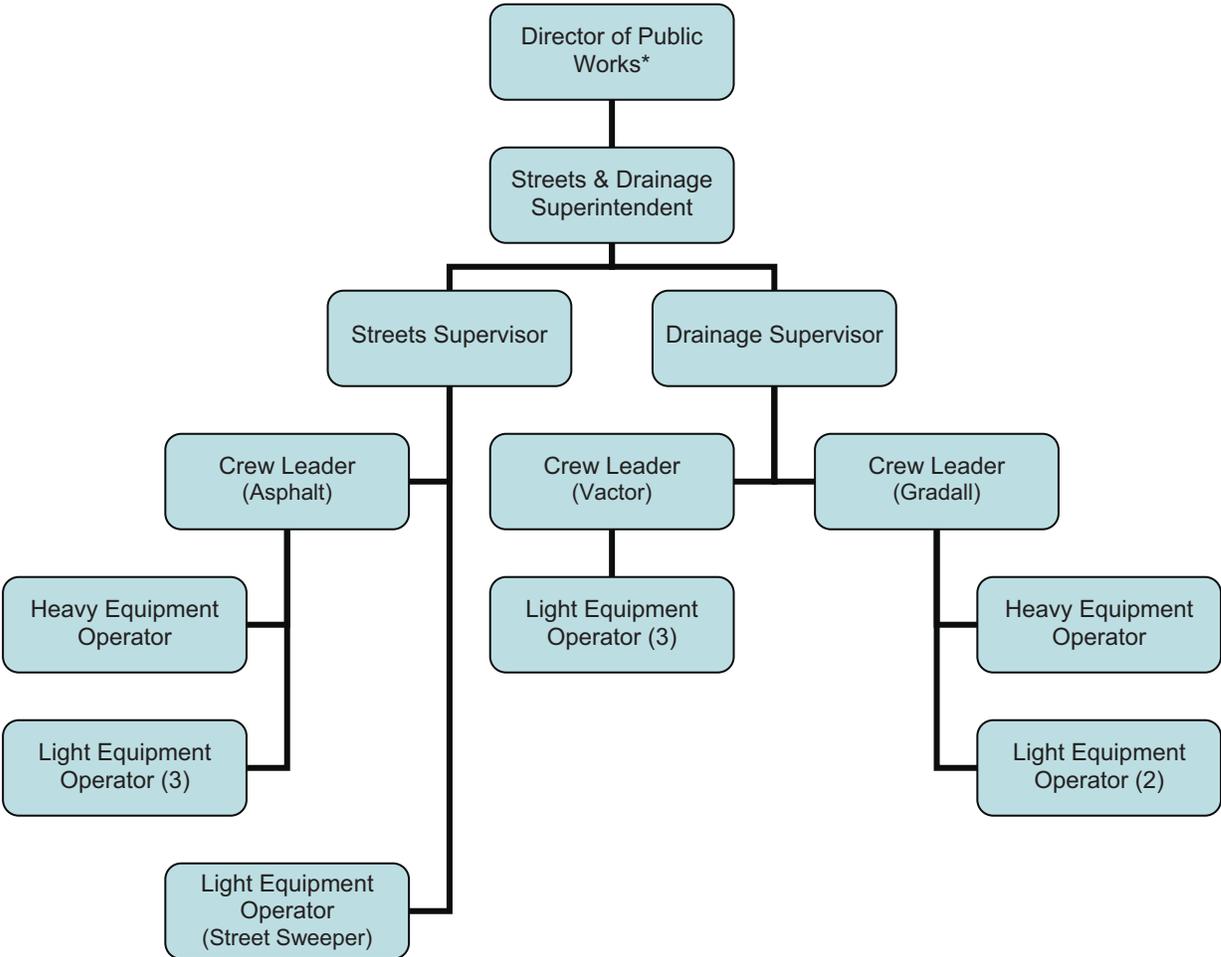
## Streets & Drainage

### VISION STATEMENT

To work together with all divisions of Public Works as well as other City departments to identify and meet the current and future needs of our community through applied knowledge, quality workmanship, and a dedication to customer service.

### MISSION STATEMENT

The mission of the Public Works Streets & Drainage Division is to create and maintain a safe and effective transportation and storm water drainage infrastructure throughout the City to meet the needs of the citizens and businesses of Pearland.



\*Reports to Assistant City Manager

**Department: PUBLIC WORKS  
Division: STREETS & DRAINAGE  
Department Number: 3570**

**GOALS**

- Provide reliable, safe, and dependable roadways through systematic inspection and repair.
- Ensure that there is an effective flow of storm water to the outfall.
- Enhance the appearance of City streets through sweeping and appropriate maintenance.
- Develop personnel for leadership roles.
- Develop a mind set for safety awareness.
- Provide quality customer service in a timely manner.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Received an award from Texas Public Works Association for expansion of FM 518 near SH 288.
- Installed over 2,200 linear feet of drainage structures.
- Re-graded over 60,000 linear feet of open ditches with contractor assistance.
- Installed right turn lane and associated drainage at two intersections to assist in relieving peak hour congestion: Brookside at Mykawa and Hughes Ranch at Smith Ranch.
- Supervised contract to repair or install over 60,000 square feet of concrete pavement.
- Repaired over 9,000 square feet of concrete pavement.
- Completed rehabilitation of McGinnis St. with county assistance.

**FISCAL YEAR 2011 OBJECTIVES**

- Begin working with new asphalt repair equipment to address existing 30,000+ linear feet of needed asphalt road repair.
- Address other needed asphalt road repair as resources allow, including Bailey Road, Hughes Ranch Road, Orange St., Old Alvin, and others.
- Continue ditch re-grading work in Twin Creek Woods and Clear Creek Estates subdivisions.
- Begin ditch re-grading along FM 518 between FM 1128 and Cullen, and along SH 35 between Walnut and Mary's Creek.
- Assist in completing CDBG-funded sidewalk and drainage improvements, including along FM 1128, Hawk Road, N. Texas, S. Houston, E. Walnut, Jasmine, and W. Plum.

**Department: PUBLIC WORKS**  
**Division: STREETS & DRAINAGE**  
**Department Number: 3570**

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Ditch/Culvert cleaning (feet)	85,706	59,052	69,774	70,000
Ditch/Culvert cleaning (miles)	16.2	11.2	13.2	13.3
Feet of culverts installed/replaced	N/A	N/A	2,466	1,800
Street overlay projects (miles)	1.0	5.0	0.3	3.0
Sidewalks installed (linear feet)	14,360	4,743	12,603	12,700
Street lane miles*	774.0	806.9	802.0	810.0
Street Sweeping (miles)	2,324.0	2,561.4	2,031.0	2,500.0
Percent of street sweeping done on schedule	100%	100%	100%	100%
Percent of lane miles in need of repair (asphalt)	N/A	40%	38%	36%
Street repairs response time, asphalt only, Percent within 3 days	99%	97%	95%	95%
Number of pothole repairs	N/A	N/A	5,400	4,800

\*This number is valuable only to show number of miles maintained.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC WORKS**

**STREETS AND DRAINAGE**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	932,597	911,999	914,081	921,149
Materials & Supplies	398,377	212,476	217,821	202,812
Building Maintenance	628,928	896,262	896,262	100,000
Equipment Maintenance	193,108	143,000	163,932	147,278
Miscellaneous Services	7,134,998	1,506,086	1,761,700	1,771,938
Inventory			640	
Capital Outlay	581,225	1,199,566	1,172,320	469,850
Budget Projection Variance		377,947		
<b>TOTAL</b>	<b>9,869,233</b>	<b>5,247,336</b>	<b>5,126,756</b>	<b>3,613,027</b>

**KEY BUDGET ITEMS**

- Includes the purchase of one (1) Road Hog Asphalt Reclaimer and one (1) Grappler Truck and equipment
- FY 2011 reduction includes equipment, drainage improvements and asphalt program
- Budget reductions of \$1,051,500 taken

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Street and Drainage Superintendent	1	1	1	1
Street and Drainage Supervisor	2	2	2	2
Street and Drainage Crew Leader	4	3	3	3
Heavy Equipment Operator	2	2	2	2
Light Equipment Operator	10	9	9	9
Sign Technician	1	0	0	0
<b>TOTAL</b>	<b>20</b>	<b>17</b>	<b>17</b>	<b>17</b>

\*Same as adopted budget, unless where noted.

**STREETS & DRAINAGE - 3570/3370  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
010-3570-531.02-00	SUPERVISOR	135,509	157,923	156,737	153,935
010-3570-531.03-00	GENERAL LABOR	494,160	453,370	456,571	457,664
010-3570-531.04-00	COMP TIME SOLD/PAY OFF	1,133			
010-3570-531.05-00	VACATION SOLD	1,192			
010-3570-531.07-00	SICK PAY OFF	326			
010-3570-531.09-00	OVERTIME	36,705	33,139	33,139	33,000
010-3570-531.10-00	LONGEVITY	6,435	6,302	6,308	7,184
010-3570-531.14-00	WORKERS' COMPENSATION	14,954	15,529	15,486	15,522
010-3570-531.15-00	SOCIAL SECURITY	49,732	49,784	49,110	49,872
010-3570-531.16-00	RETIREMENT	68,837	73,381	74,556	78,590
010-3570-531.17-00	GROUP INSURANCE	122,839	120,888	118,888	122,169
010-3570-531.19-00	STATE UNEMPLOYMENT	775	1,683	3,286	3,213
<b>*SALARIES &amp; WAGES</b>		<b>932,597</b>	<b>911,999</b>	<b>914,081</b>	<b>921,149</b>
010-3570-542.03-00	OFFICE SUPPLIES	24			
010-3570-542.04-00	WEARING APPAREL	7,249	5,850	6,269	5,850
010-3570-542.06-00	CHEMICALS	544	544	540	500
010-3570-542.11-00	HARDWARE	7,546	6,375	4,000	4,000
010-3570-542.13-00	PAVING/DRAINAGE SUPPLIES	245,700	186,312	186,312	174,962
010-3570-542.18-00	LAUNDRY & CLEANING	14,863	8,395	13,000	9,500
010-3570-542.23-00	MINOR TOOLS & OFFICE EQUIP.	7,720	5,000	7,700	8,000
010-3570-542.28-00	SIGNS, MARKERS, BARRICADES	114,731			
<b>*MATERIALS &amp; SUPPLIES</b>		<b>398,377</b>	<b>212,476</b>	<b>217,821</b>	<b>202,812</b>
010-3570-553.04-00	MAINTENANCE OF STREETS	628,928	896,262	896,262	100,000
<b>*MAINT. BUILDING &amp; GROUNDS</b>		<b>628,928</b>	<b>896,262</b>	<b>896,262</b>	<b>100,000</b>
010-3570-554.02-00	MOTOR VEHICLE				
010-3570-554.09-00	SIGN POST	16,548			
010-3570-554.12-00	MISCELLANEOUS EQUIPMENT	6,360			
010-3570-554.20-01	PARTS	39,994	27,500	27,000	27,000
010-3570-554.20-02	COMMERCIAL	69,474	43,000	70,000	50,000
010-3570-554.20-03	FUEL	60,732	72,500	66,932	70,278
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>193,108</b>	<b>143,000</b>	<b>163,932</b>	<b>147,278</b>
010-3570-555.09-00	RENTAL OF EQUIPMENT	9,590	15,000	45,000	12,500
010-3570-555.11-00	SPECIAL SERVICES	5,718,739	315,443	300,000	240,000
010-3570-555.16-00	STREET LIGHTING	1,400,932	1,164,559	1,409,872	1,511,122
010-3570-555.19-02	PC AIRCARD CHARGES	1,016	1,524	559	516
010-3570-555.33-00	PROFESSIONAL DEVELOPMENT	4,088	7,050	3,000	4,500
010-3570-555.33-01	MEMBERSHIP DUES	384	510	1,300	1,300
010-3570-555.33-03	TRAVEL	249	2,000	1,969	2,000
<b>*MISCELLANEOUS SERVICES</b>		<b>7,134,998</b>	<b>1,506,086</b>	<b>1,761,700</b>	<b>1,771,938</b>
010-3570-564.01-00	INVENTORY-\$1,000 - \$4,999			640	
<b>*INVENTORY</b>				<b>640</b>	

**STREETS & DRAINAGE - 3570/3370  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-3570-565.65-00	SIDEWALK	54,790	338,000	300,000	250,000
010-3570-565.73-00	SPECIAL EQUIP/IMPROVEMENT		142,518	142,518	
010-3570-565.79-00	CONSTRUCTION EQUIPMENT				
010-3570-565.80-00	VEHICLES	78,850	259,048	241,960	219,850
010-3570-565.83-00	MISCELLANEOUS	63,248		7,842	
010-3570-565.83-02	DRAINAGE IMPROVEMENTS	384,337	460,000	480,000	
010-3570-565.86-00	STREET IMPROVEMENTS				
<b>*CAPITAL OUTLAY</b>		<b>581,225</b>	<b>1,199,566</b>	<b>1,172,320</b>	<b>469,850</b>
010-3570-590.01-01	BUDGET PROJECTION VARIANCE		377,947		
	<b>TOTAL</b>	<b>9,869,233</b>	<b>5,247,336</b>	<b>5,126,756</b>	<b>3,613,027</b>

**Department: PUBLIC WORKS**  
**Division: SERVICE CENTER**  
**Department Number: 3590**

## VISION STATEMENT

To work together with all divisions of Public Works as well as other City departments to identify and meet the current and future needs of our community through applied knowledge, quality workmanship, and a dedication to customer service.

## MISSION STATEMENT

The mission of the Public Works Service Center is to provide an interdepartmental service for distribution of parts and supplies.

### GOALS

- Conveniently provide personal protective equipment at a lower cost.
- Provide 24-hour fueling at the fuel island and make it possible to continue normal operation during emergency situations when public fueling stations are unavailable.
- Provide support for fleet through parts inventory, keeping essential parts in stock for quick repairs and preventative maintenance.
- Develop a mind set for safety awareness.
- Provide quality customer service in a timely manner.

### FISCAL YEAR 2010 ACCOMPLISHMENTS

- Completed installation and certification of 8,000 gallon above-ground diesel tank to increase fuel storage capacity.

### FISCAL YEAR 2011 OBJECTIVES

- Begin tracking inventory using new fleet software program.

### PERFORMANCE MEASURES

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Items inventoried	883	883	883	850
Fuel issued - gasoline (gallons)	261,392	236,725	268,825	270,000
Fuel issued - diesel (gallons)	82,473	76,871	80,372	85,000
Cost of fuel - gasoline (per gal.)*	\$3.32	\$2.05	\$2.40	\$3.00
Cost of fuel - diesel (per gal.)*	\$3.68	\$2.17	\$2.55	\$3.25

\*Cost at end of fiscal year, September 30.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC WORKS**

**SERVICE CENTER**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Materials & Supplies	77,450	24,196	25,900	23,400
Building Maintenance	18,301	13,900	15,750	14,000
Equipment Maintenance	11,903	6,000	7,500	6,100
Miscellaneous Services	49,178	49,250	53,857	53,123
Capital Outlay		105,945	118,200	
<b>TOTAL</b>	<b>156,832</b>	<b>199,291</b>	<b>221,207</b>	<b>96,623</b>

**KEY BUDGET ITEMS**

- Fiscal year 2010 included above-ground storage tank and restroom renovation

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
N/A	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

\*Same as adopted budget, unless where noted.

**SERVICE CENTER - 3590/2290  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
010-3590-542.03-00	OFFICE SUPPLIES	1,457	600	800	800
010-3590-542.11-00	HARDWARE	481	1,100	1,100	1,100
010-3590-542.12-00	OXYGEN & WELDING SUPPLIES	5,806	4,500	4,500	4,500
010-3590-542.15-00	MEDICAL SUPPLIES	1,351	1,600	1,300	1,300
010-3590-542.17-00	JANITORIAL SUPPLIES	846	1,500	1,000	1,000
010-3590-542.18-00	LAUNDRY & CLEANING	4,841	4,500	4,700	4,700
010-3590-542.23-00	MINOR TOOLS & OFFICE EQUIP	2			
010-3590-542.33-00	MISCELLANEOUS	17,122	10,396	12,500	10,000
010-3590-542.47-00	STORE ROOM INVENTORY	18,850			
010-3590-542.49-00	FUEL-INVENTORY	26,694			
<b>*MATERIALS &amp; SUPPLIES</b>		<b>77,450</b>	<b>24,196</b>	<b>25,900</b>	<b>23,400</b>
010-3590-553.01-00	BUILDINGS & GROUNDS	16,022	6,900	10,000	7,000
010-3590-553.05-00	AIR CONDITIONING	337	2,000	750	2,000
010-3590-553.06-00	EXTERMINATOR	85			
010-3590-553.09-00	FUELING SYSTEM	1,857	5,000	5,000	5,000
<b>*MAINT. BUILDING &amp; GROUNDS</b>		<b>18,301</b>	<b>13,900</b>	<b>15,750</b>	<b>14,000</b>
010-3590-554.12-00	MISCELLANEOUS EQUIPMENT	6,583	1,000	1,000	1,000
010-3590-554.20-01	PARTS	675	1,000	1,000	1,000
010-3590-554.20-02	COMMERCIAL	3,237	2,000	5,000	2,000
010-3590-554.20-03	FUEL	1,408	2,000	500	2,100
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>11,903</b>	<b>6,000</b>	<b>7,500</b>	<b>6,100</b>
010-3590-555.09-00	RENTAL OF EQUIPMENT	4,509	8,100	4,445	4,500
010-3590-555.11-00	SPECIAL SERVICES	1,739	3,150	3,939	3,150
010-3590-555.17-00	UTILITIES	42,930	38,000	45,473	45,473
010-3590-555.19-00	TELEPHONE				
<b>*MISCELLANEOUS SERVICES</b>		<b>49,178</b>	<b>49,250</b>	<b>53,857</b>	<b>53,123</b>
010-3590-565.23-00	BUILDINGS & GROUNDS		105,945	118,200	
<b>*CAPITAL OUTLAY</b>			<b>105,945</b>	<b>118,200</b>	
010-3590-590.01-01	BUDGET PROJECTION VARIANCE				
<b>TOTAL</b>		<b>156,832</b>	<b>199,291</b>	<b>221,207</b>	<b>96,623</b>

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY  
PARKS & RECREATION**

<b>EXPENDITURES BY DEPT / DIVISION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Administration	491,419	610,963	621,530	752,392
Recreation Center		518,792	369,404	969,982
Westside Events Center		175,266	170,727	159,401
Medians-Wastewater-ROW Maintenance		1,121,100	1,064,368	1,051,256
Parks Maintenance	2,191,501	1,279,212	1,246,543	1,243,047
Custodial Services	1,092,882	356,831	344,584	393,478
Facilities Maintenance	2,179	570,085	567,597	624,943
Community Center	730,041	186,937	134,011	146,475
Athletics	492,248	384,558	345,402	355,662
Special Events	291,605	295,415	296,907	285,864
Senior Program	231,777	249,245	252,159	247,140
Youth Development		318,646	305,968	345,143
Aquatics		317,127	329,084	570,195
Recycling	229,489	267,607	270,759	273,562
<b>PARKS &amp; RECREATION TOTAL</b>	<b>5,753,141</b>	<b>6,651,784</b>	<b>6,319,043</b>	<b>7,418,540</b>

<b>EXPENDITURES BY CATEGORY</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	3,272,070	3,789,918	3,744,985	4,474,135
Materials & Supplies	521,694	571,383	574,533	571,853
Building Maintenance	667,029	420,524	443,410	436,599
Equipment Maintenance	176,338	186,200	212,815	199,844
Miscellaneous Services	972,343	1,333,047	1,153,718	1,691,309
Sundry Charges		1,500	240	800
Inventory	24,734	23,338	25,931	
Capital Outlay	118,933	169,227	163,411	44,000
Budget Projection Variance		156,647		
<b>PARKS &amp; RECREATION TOTAL</b>	<b>5,753,141</b>	<b>6,651,784</b>	<b>6,319,043</b>	<b>7,418,540</b>

<b>STAFFING BY DEPT/DIVISION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Administration	5	8	8	7
Recreation Center	0	15	15	24
Westside Events Center	0	4	4	4
Medians-Wastewater-ROW Maintenance	0	18	18	18
Parks Maintenance	34	19	19	19
Custodial Services	8	9	9	9
Facilities Maintenance	0	3	3	3
Community Center	18	4	4	4
Athletics	5	5	5	5
Special Events	2	2	2	2
Senior Program	3	4	4	4
Youth Development	0	6	6	6
Aquatics	0	18	18	24
Recycling	6	6	6	6
<b>PARKS &amp; RECREATION TOTAL</b>	<b>81</b>	<b>121</b>	<b>121</b>	<b>135</b>

\*One Custodian in Custodial Services is partially funded with UofH funds beginning FY10.

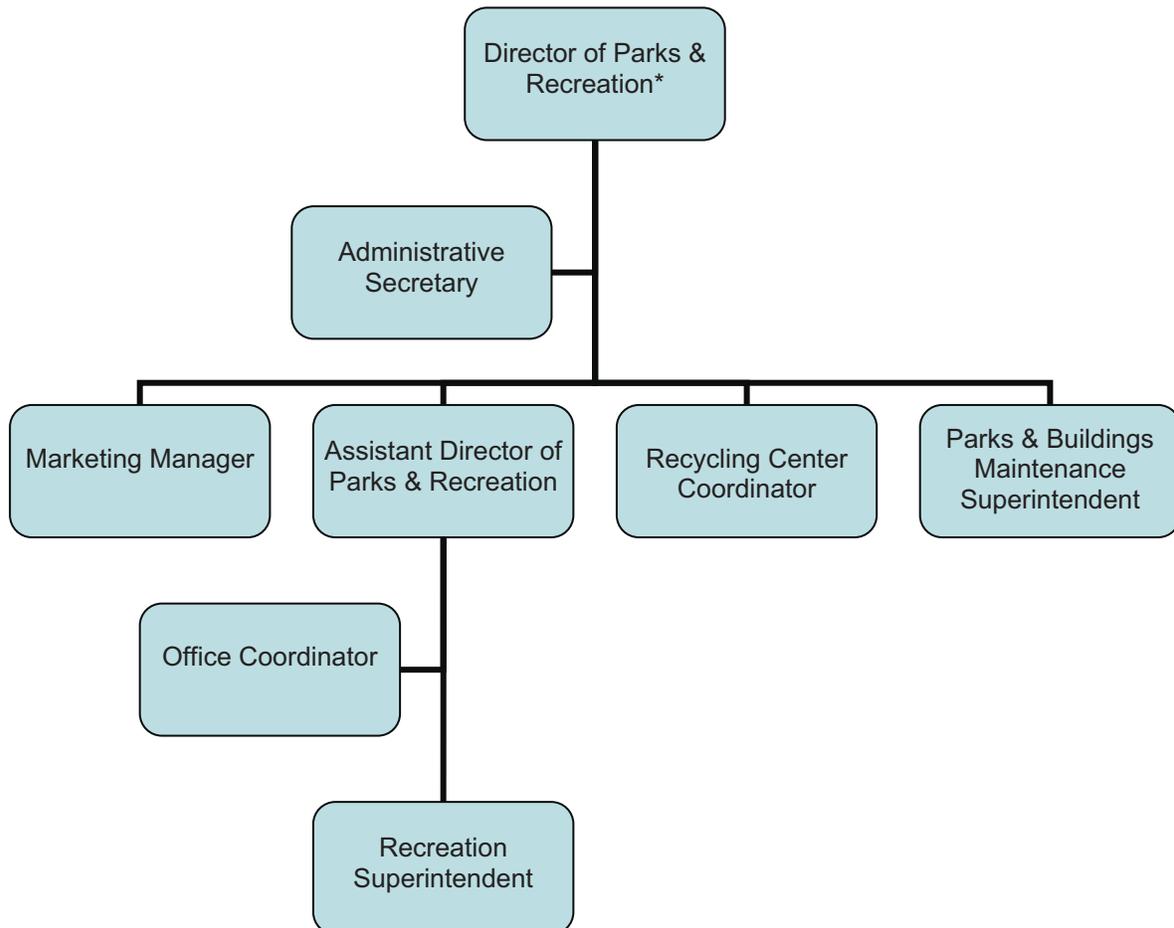
# PARKS & RECREATION

## VISION STATEMENT

To be a better leader in providing quality services that connects the community through people, parks and programs.

## MISSION STATEMENT

Pearland Parks & Recreation is dedicated to multiplying the Q<sup>4</sup> factor: quality facilities, quality programs, and quality service for your quality of life.



\*Reports to Assistant City Manager

**Department: PARKS & RECREATION**  
**All Divisions**  
**Department Numbers: 3320-3397**

**DEPARTMENT GOALS**

- Ensure that all parks facilities are maintained efficiently, cost effectively, safely, and in accordance with all standards and codes.
- Provide and maintain park land and recreational facilities that meet the present and future recreational needs of the community.
- Ensure that recreation programs meet the interests and needs of a variety of ages and abilities by providing and sponsoring programs independently and in cooperation with other community organizations or agencies.
- Ensure the success of the organization through the continued development of the staff and department.
- Ensure that the administration of the Department is effective, well-managed, and customer-friendly.
- Exercise fiscal responsibility and prudence in all financial and business transactions.
- Provide access to programs and facilities to members within the community.
- Pearland Parks & Recreation will work to preserve our natural resources, conserve energy, and protect and enhance our environment.
- Maintain strong communication with community residents and other public agencies and private sector organizations.
- Maintain strong internal communication within the department as well as with other City staff.
- Partner in contributing to the City's economic development by attracting tourists and businesses to Pearland.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Opened and began operating the new Recreation Center and Natatorium.
- Pearland received the designation of "Tree City USA", presented to Council April 26, 2010.
- Partnered with the Special Olympics for their "Fall Classic" Swimming Championship for 2010, 2011, and 2012.
- Partnered with USSSA (United States Specialty Sports Association), and Centennial Softball Complex has been designated a sanctioned USSSA facility.

**Department: PARKS & RECREATION**  
**All Divisions**  
**Department Numbers: 3320-3397**

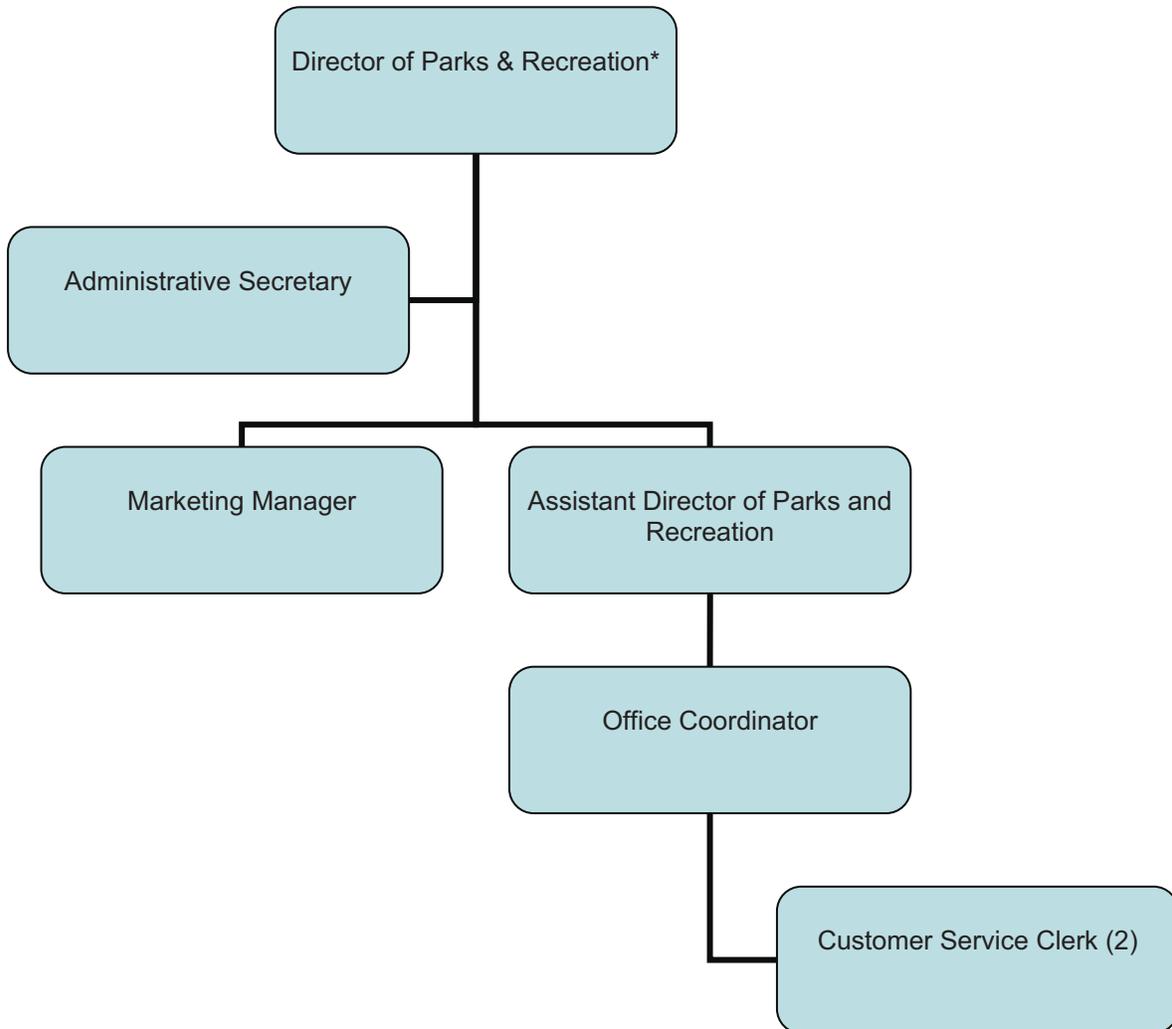
**FISCAL YEAR 2010 ACCOMPLISHMENTS (continued)**

- Received the following awards from the Texas Festival and Events Association: First Place-Best Sponsor (H.E.B.) and Best Sponsorship Follow-Up Report (H.E.B.); Second Place-Best Organizational Newsletter, Best Social Media Site, Best Event Photograph and Best T-shirt design; Third Place-Best Event Photograph.
- A staff member received Recreation Professional of the Year Award from Texas Recreation and Parks Society.
- Received multiple photography awards from Texas Recreation and Parks Society.
- Received Texas Recreation and Parks Society Promotional Award.
- Increased tree planting by over 500 trees.
- Educated attendees at special events regarding environmental issues and health tips.
- Five staff members obtained certification through a partnership with The National Alliance for the Development of Archery and The After School Archery Program.
- Created Standards of Care for camp and Afterschool Programs.
- Developed an Afterschool Program for 5<sup>th</sup> and 6<sup>th</sup> grade students.
- A staff member obtained Certified Playground Safety Inspector Certification.
- A staff member obtained Certified Park and Recreation Professional Certification.



THIS PAGE INTENTIONALLY LEFT BLANK

# PARKS & RECREATION PARKS ADMINISTRATION



\*Reports to Assistant City Manager

**Department: PARKS & RECREATION**  
**Division: ADMINISTRATION**  
**Department Number: 3395**

**FISCAL YEAR 2011 OBJECTIVES**

- Research and present findings for expanding recreation programs to the west of Hwy 288.
- Document 50% completion of standards for CAPRA (Commission for Accreditation of Park and Recreation Agencies) accreditation.
- Implement department-wide new hire orientation process.
- Develop business plans for selected facilities/programs.
- Investigate development of a parks foundation.
- Research and review development of a therapeutic recreation program.

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Number of projects in planning, design or construction stage	7	4	3	3
Number of projects scheduled to be completed	N/A	0	2	3
Number of projects completed	4	0	2	3
Percent of projects completed on time	16%	N/A	100%	100%
Number of rental contracts administered	262	306	375	200*
Number of citizen complaints	34	19	27	25
Percent of complaints responded to within 8 hours from the time of receipt	100%	100%	100%	100%
Revenues collected	\$74,448	\$60,239	\$65,000	\$70,150**
Number of marketing pieces created	N/A	N/A	N/A	5
Number of website pages created	N/A	N/A	N/A	3
Number of website pages revised	N/A	N/A	N/A	10
Number of CityView slides created	N/A	N/A	N/A	5
Number of promotional materials reviewed	N/A	N/A	N/A	25
Total number of website visits	N/A	N/A	N/A	75,000
Total media relations contacts	N/A	N/A	N/A	10
Number of news releases written	N/A	N/A	N/A	15
Percent of news releases published	N/A	N/A	N/A	50%
Percent of media requests receiving same-day response	N/A	N/A	N/A	80%
Number of Groupbuilder messages sent	N/A	N/A	N/A	15
Number of Facebook messages posted	N/A	N/A	N/A	25

\*This only includes outdoor rentals at Centennial and Independence Park. Prior to FY 2011, this item included all department rentals. Facility rentals are now located in their appropriate division.

\*\* This revenue includes all indoor and outdoor rentals for the entire department.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PARKS & RECREATION**

**PARKS - ADMINISTRATION**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	308,485	373,143	376,733	460,567
Materials & Supplies	14,853	18,840	18,840	27,654
Equipment Maintenance	13,303	20,816	41,138	21,231
Miscellaneous Services	154,778	176,151	179,419	242,940
Inventory		5,400	5,400	
Capital Outlay				
Budget Projection Variance		16,613		
<b>TOTAL</b>	<b>491,419</b>	<b>610,963</b>	<b>621,530</b>	<b>752,392</b>

**KEY BUDGET ITEMS**

- Includes combining two (2) positions, Administrative Secretary and Accounting Associate, into one (1) Administrative Secretary position
- Includes funds for contracting new facilities and median/ROW mowing and maintenance
- Administrative Services Supervisor position reclassified to Office Coordinator in FY 2010
- Budget reductions of \$74,303 taken

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Director of Parks & Recreation	1	1	1	1
Assistant Director of Parks & Recreation	1	1	1	1
Marketing Manager	0	1	1	1
Administrative Services Supervisor	0	1	0	0
Office Coordinator	1	0	1	1
Administrative Secretary	0	1	1	1
Secretary	1	0	0	0
Accounting Associate	0	1	1	0
Customer Service Clerk	0	2	2	2
Administrative Clerk	1	0	0	0
<b>TOTAL</b>	<b>5</b>	<b>8</b>	<b>8</b>	<b>7</b>

\*Same as adopted budget, unless where noted.

**PARKS & RECREATION / ADMINISTRATION - 3395  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
010-3395-531.01-00	EXECUTIVE	89,683	81,720	81,845	81,720
010-3395-531.02-00	SUPERVISOR	45,149	89,445	98,315	116,112
010-3395-531.03-00	GENERAL LABOR	97,080	100,811	86,157	127,520
010-3395-531.04-00	COMP TIME SOLD	14			
010-3395-531.05-00	VACATION SOLD				
010-3395-531.07-00	SICK PAY OFF		2,611	2,611	
010-3395-531.09-00	OVERTIME	3,985	1,800	4,000	4,000
010-3395-531.10-00	LONGEVITY	743	811	811	876
010-3395-531.11-00	AUTO ALLOWANCE	3,208	5,400	5,400	5,400
010-3395-531.14-00	WORKERS' COMPENSATION	1,113	1,356	1,547	1,558
010-3395-531.15-00	SOCIAL SECURITY	17,505	21,638	20,104	25,675
010-3395-531.16-00	RETIREMENT	23,471	31,631	32,389	40,460
010-3395-531.17-00	GROUP INSURANCE	26,206	35,128	42,309	55,923
010-3395-531.19-00	STATE UNEMPLOYMENT	328	792	1,245	1,323
<b>*SALARIES &amp; WAGES</b>		<b>308,485</b>	<b>373,143</b>	<b>376,733</b>	<b>460,567</b>
010-3395-542.03-00	OFFICE SUPPLIES	12,695	15,033	15,033	14,533
010-3395-542.04-00	WEARING APPAREL	550	850	850	600
010-3395-542.11-00	HARDWARE	13			
010-3395-542.14-00	FUEL				
010-3395-542.23-00	MINOR TOOLS & OFFICE EQUIP.	404	1,682	1,682	1,202
010-3395-542.30-00	COFFEE	424	275	275	275
010-3395-542.33-00	MISCELLANEOUS	767	1,000	1,000	684
010-3395-542.39-00	CITY BROCHURE				10,360
<b>*MATERIALS &amp; SUPPLIES</b>		<b>14,853</b>	<b>18,840</b>	<b>18,840</b>	<b>27,654</b>
010-3395-554.03-00	RADIO & RADAR EQUIPMENT				
010-3395-554.20-00	MOTOR EQUIPMENT				
010-3395-554.20-01	PARTS	391	400	400	400
010-3395-554.20-02	COMMERCIAL	1,206	416	416	831
010-3395-554.20-03	FUEL	298	1,000	1,000	1,000
010-3395-554.30-00	MAINT. COMPUTER SOFTWARE	11,408	19,000	39,322	19,000
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>13,303</b>	<b>20,816</b>	<b>41,138</b>	<b>21,231</b>
010-3395-555.07-00	ADVERTISING				1,304
010-3395-555.09-00	RENTAL OF EQUIPMENT	6,958	8,050	9,392	14,490
010-3395-555.11-00	SPECIAL SERVICES	1,583	9,000	9,000	3,000
010-3395-555.11-13	CONTRACT EMPLOYMENT		3,857	3,857	
010-3395-555.11-15	LANDSCAPE MAINTENANCE				173,605
010-3395-555.19-01	CELLULAR COMMUNICATIONS	17,433	25,720	23,520	21,760
010-3395-555.19-02	PC AIRCARD CHARGES	576	1,032	516	516
010-3395-555.24-00	PRINTING	329	345	900	250
010-3395-555.25-00	POSTAGE	810	700	700	6,726
010-3395-555.31-00	MILEAGE		50	50	50
010-3395-555.33-00	PROFESSIONAL DEVELOPMENT	3,394	5,585	5,585	5,335
010-3395-555.33-01	MEMBERSHIP DUES	1,165	765	765	765
010-3395-555.33-03	TRAVEL	3,745	3,589	3,589	3,389
010-3395-555.40-00	MARKETING PROGRAMS/PROMO	8,238	2,000	2,000	2,000
010-3395-555.60-00	STORAGE/BLDG RENTAL	110,547	115,458	119,545	9,750
<b>*MISCELLANEOUS SERVICES</b>		<b>154,778</b>	<b>176,151</b>	<b>179,419</b>	<b>242,940</b>

**PARKS & RECREATION / ADMINISTRATION - 3395  
EXPENDITURES**

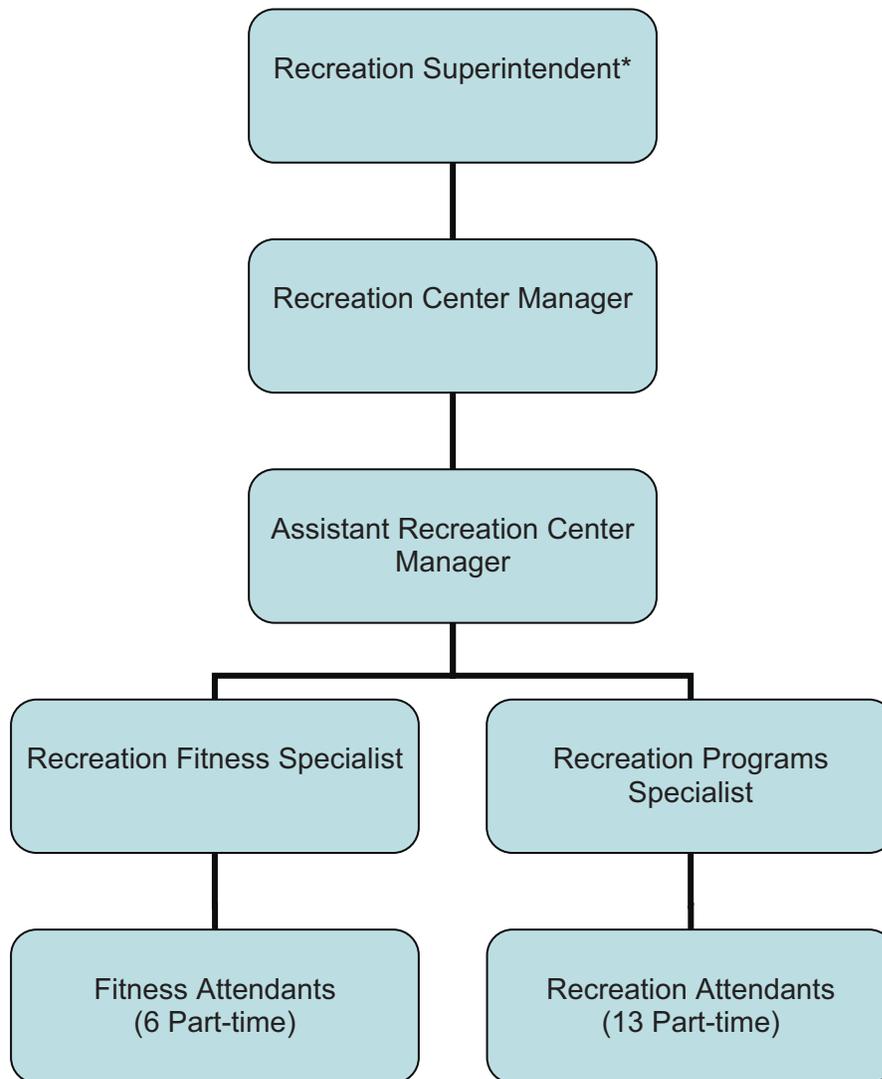
**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-3395-564.01-00 <b>*INVENTORY</b>	INVENTORY-\$1,000 - \$4,999		5,400	5,400	
			<b>5,400</b>	<b>5,400</b>	
010-3395-565.80-00 <b>*CAPITAL OUTLAY</b>	VEHICLES				
010-3395-590.01-01	BUDGET VARIANCE		16,613		
	<b>TOTAL</b>	<b>491,419</b>	<b>610,963</b>	<b>621,530</b>	<b>752,392</b>



THIS PAGE INTENTIONALLY LEFT BLANK

# PARKS & RECREATION RECREATION CENTER



\*Reports to Assistant Director of Parks & Recreation

**Department: PARKS & RECREATION**  
**Division: RECREATION CENTER**  
**Department Number: 3340**

**FISCAL YEAR 2011 OBJECTIVES**

- Establish a monthly analysis of operational hours at Recreation Center.
- Establish a customer feedback process for the Recreation Center.
- Develop a membership satisfaction survey for current and future programming.
- Implement monthly facility safety checks.
- Research and develop a membership retention plan.
- Explore options to reduce costs at the Recreation Center.
- Establish recycling procedures for rentals at the Recreation Center.
- Develop training standards for staff.

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010* Projection	FY 2011 Target
Average monthly attendance*	N/A	N/A	1,000	3,000
Number of recreation classes offered	N/A	N/A	N/A	100
Class cancellation rate	N/A	N/A	N/A	12%
Number of rentals	N/A	N/A	N/A	15
Number of memberships sold	N/A	N/A	324	800
Net registered for recreation classes	N/A	N/A	N/A	1,000
Net class registration per 1,000 population	N/A	N/A	1.9	10.2
Revenue collected - classes	N/A	N/A	N/A	\$15,000
Revenue collected - memberships	N/A	N/A	\$114,795	\$300,000
Percent of cost recovery**	N/A	N/A	N/A	50%
Percent of participants rating classes as good to excellent	N/A	N/A	N/A	90%
Percent of citizens rating recreation facilities as satisfactory	N/A	N/A	N/A	85%
Number of special events	N/A	N/A	N/A	6
Number of facility tours	N/A	N/A	100	500

\*All target numbers for FY 2010 are for 3 months of operation.

\*\*Percent of cost recovery is based on total actual expenditures in department compared to total actual revenues collected.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PARKS & RECREATION**

**PARKS - RECREATION CENTER**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages		207,477	209,745	476,907
Materials & Supplies		48,253	48,253	19,200
Building Maintenance		500	500	500
Equipment Maintenance		510	510	750
Miscellaneous Services		223,239	104,846	472,625
Inventory		5,550	5,550	
Budget Projection Variance		33,263		
<b>TOTAL</b>		<b>518,792</b>	<b>369,404</b>	<b>969,982</b>

**KEY BUDGET ITEMS**

- FY 2011 includes full year cost of positions and operating supplies for Recreation Center/Natatorium
- Includes the addition of 7 part-time Recreation Attendants and 2 part-time Fitness Attendants
- Budget reductions of \$30,250 taken

**STAFFING SUMMARY**

<b>STAFFING**</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Recreation Superintendent	0	1	1	1
Recreation Center Manager	0	1	1	1
Assistant Recreation Center Manager	0	1	1	1
Recreation Fitness Specialist	0	1	1	1
Recreation Programs Specialist	0	1	1	1
Part-time Recreation Attendant	0	6	6	13
Part-time Fitness Attendant	0	4	4	6
<b>TOTAL</b>	<b>0</b>	<b>15</b>	<b>15</b>	<b>24</b>

\*Same as adopted budget, unless where noted.

\*\*Does not include seasonal camp staff.

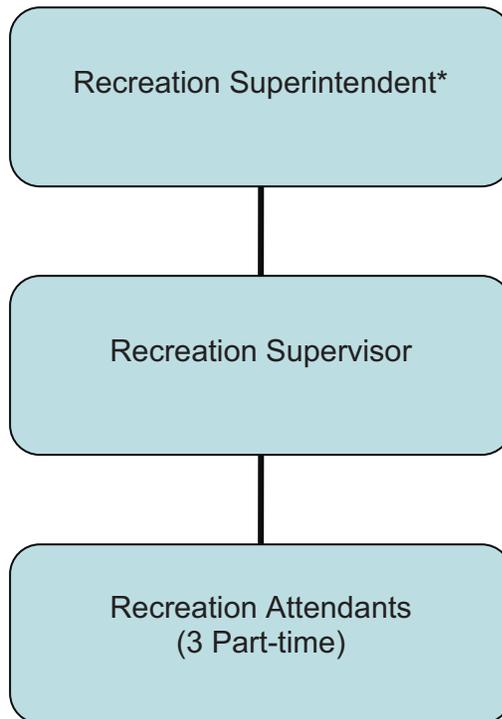
FY 2009-2010 new division established, split from former Recreation Dept.

**PARKS & RECREATION-RECREATION CENTER - 3340  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
010-3340-531.02-00	SUPERVISOR		116,215	122,578	142,656
010-3340-531.03-00	GENERAL LABOR		36,518	34,801	233,502
010-3340-531.09-00	OVERTIME		1,000	1,000	2,000
010-3340-531.10-00	LONGEVITY		422	416	652
010-3340-531.14-00	WORKERS' COMPENSATION		1,638	1,376	3,323
010-3340-531.15-00	SOCIAL SECURITY		11,713	11,655	28,865
010-3340-531.16-00	RETIREMENT		15,762	15,968	26,712
010-3340-531.17-00	GROUP INSURANCE		23,464	21,031	34,983
010-3340-531.19-00	STATE UNEMPLOYMENT		745	920	4,214
<b>*SALARIES &amp; WAGES</b>			<b>207,477</b>	<b>209,745</b>	<b>476,907</b>
010-3340-542.04-00	WEARING APPAREL		600	600	800
010-3340-542.08-00	CAMERA SUPPLIES/FILM		193	193	
010-3340-542.11-00	HARDWARE		250	250	500
010-3340-542.15-00	MEDICAL SUPPLIES		200	200	600
010-3340-542.23-00	MINOR TOOLS & OFFICE EQUIP.		150	150	300
010-3340-542.35-00	PROGRAMS		8,500	8,500	17,000
010-3340-542.39-00	CITY BROCHURE EXPENSE		38,360	38,360	
<b>*MATERIALS &amp; SUPPLIES</b>			<b>48,253</b>	<b>48,253</b>	<b>19,200</b>
010-3340-553.01-00	BUILDINGS & GROUNDS		500	500	500
<b>*MAINT. BUILDING &amp; GROUNDS</b>			<b>500</b>	<b>500</b>	<b>500</b>
010-3340-554.01-00	FURNITURE & OFFICE EQUIP.		250	250	250
010-3340-554.20-03	FUEL		260	260	500
<b>*MAINTENANCE OF EQUIPMENT</b>			<b>510</b>	<b>510</b>	<b>750</b>
010-3340-555.07-00	ADVERTISING\PUBLIC NOTICE		250	250	100
010-3340-555.11-00	SPECIAL SERVICES		250	250	1,380
010-3340-555.11-13	CONTRACT EMPLOYMENT		37,500	18,750	75,000
010-3340-555.17-00	UTILITIES		170,000	66,667	375,000
010-3340-555.19-00	TELEPHONE			3,480	13,920
010-3340-555.24-00	PRINTING		750	1,000	1,000
010-3340-555.25-00	POSTAGE		6,026	6,026	
010-3340-555.31-00	MILEAGE		1,200	1,200	500
010-3340-555.33-00	PROFESSIONAL DEVELOPMENT		2,540	2,540	1,500
010-3340-555.33-01	MEMBERSHIP DUES		605	565	1,225
010-3340-555.33-03	TRAVEL		4,118	4,118	3,000
<b>*MISCELLANEOUS SERVICES</b>			<b>223,239</b>	<b>104,846</b>	<b>472,625</b>
010-3340-564.01-00	\$1000 - \$4999		5,550	5,550	
<b>*INVENTORY</b>			<b>5,550</b>	<b>5,550</b>	
010-3340-590.01-01	BUDGET VARIANCE		33,263		
<b>TOTAL</b>			<b>518,792</b>	<b>369,404</b>	<b>969,982</b>

# PARKS & RECREATION WESTSIDE EVENTS CENTER



\*Reports to Assistant Director of Parks & Recreation

**Department: PARKS & RECREATION**  
**Division: WESTSIDE EVENTS CENTER**  
**Department Number: 3341**

**FISCAL YEAR 2011 OBJECTIVES**

- Offer programs focused on families.
- Provide free demonstrations for fitness classes prior to the registration deadline.
- Implement monthly facility safety checks.
- Explore options to reduce costs at the Westside Events Center.
- Establish recycling procedures for rentals at the Westside Events Center.
- Develop training standards for staff.

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Average monthly attendance	N/A	N/A	1,907	1,800
Number of recreation classes offered	N/A	N/A	110	110
Class cancellation rate	N/A	N/A	33%	33%
Net registered for recreation classes	N/A	N/A	252	200
Net class registration per 1,000 population	N/A	N/A	3	2
Revenue collected	N/A	N/A	\$70,413	\$62,555
Percent of cost recovery*	N/A	N/A	41%	39%
Percent of participants rating classes as good to excellent	N/A	N/A	N/A	80%
Percent of citizens rating recreation facilities as satisfactory	N/A	N/A	N/A	80%
Number of rental contracts administered	N/A	N/A	N/A	50
Number of participants for library services	N/A	N/A	N/A	500

\*Percent of cost recovery is based on total actual expenditures in department compared to total actual revenues collected.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PARKS & RECREATION**

**PARKS - WESTSIDE EVENTS CENTER**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages		76,620	77,942	83,431
Materials & Supplies		6,792	6,795	5,411
Building Maintenance		400	400	400
Equipment Maintenance		400	400	200
Miscellaneous Services		87,485	82,921	69,959
Inventory		2,269	2,269	
Budget Projection Variance		1,300		
<b>TOTAL</b>		<b>175,266</b>	<b>170,727</b>	<b>159,401</b>

**KEY BUDGET ITEMS**

- Budget reductions of \$8,055 taken

**STAFFING SUMMARY**

<b>STAFFING**</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Recreation Supervisor	0	1	1	1
Part-time Recreation Attendant	0	3	3	3
<b>TOTAL</b>	<b>0</b>	<b>4</b>	<b>4</b>	<b>4</b>

\*Same as adopted budget, unless where noted.

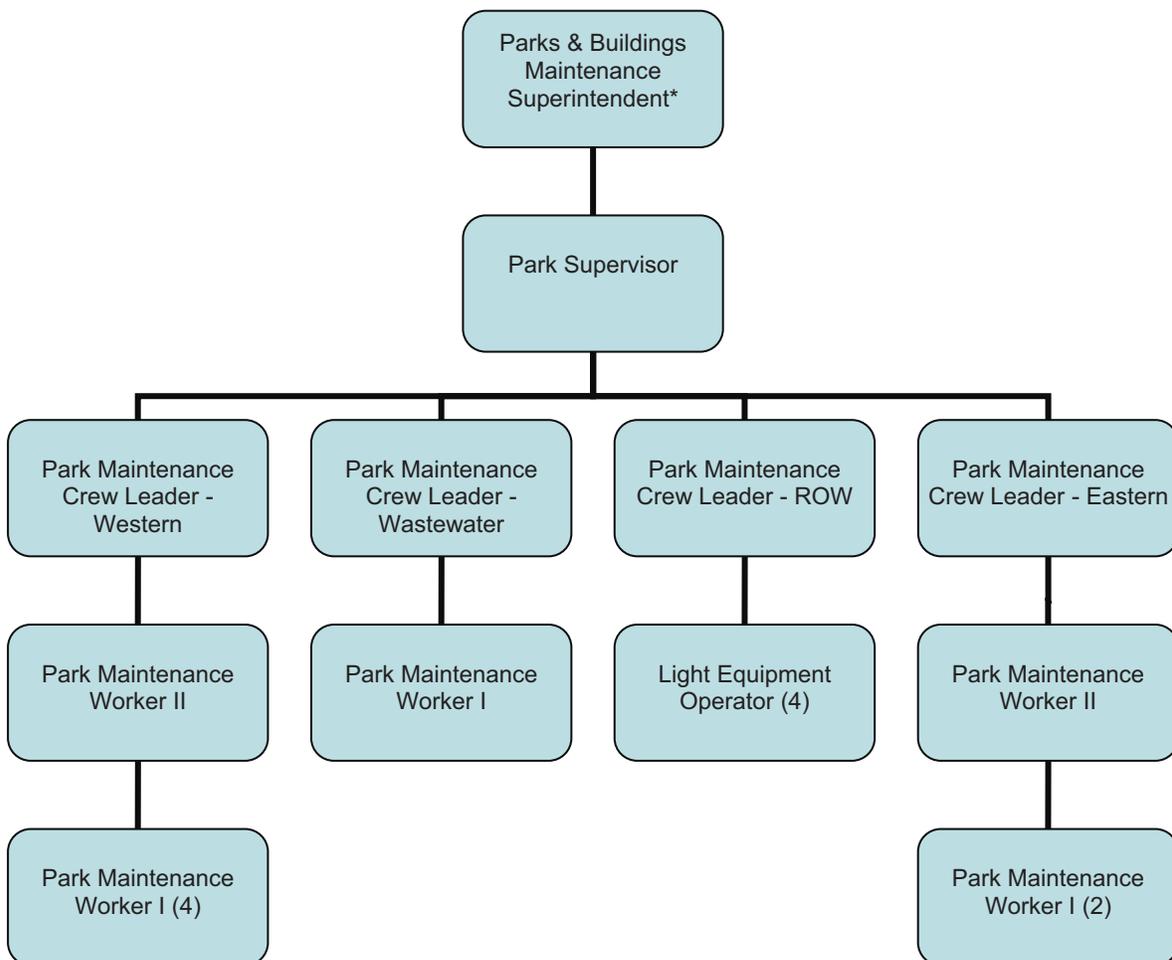
\*\*Does not include seasonal camp staff.

FY 2009-2010 new division established, split from former Recreation Dept.

**PARKS & RECREATION-WESTSIDE EVENTS CTR- 3341 CITY OF PEARLAND  
EXPENDITURES  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-3341-531.02-00	SUPERVISOR		38,545	37,827	38,545
010-3341-531.03-00	GENERAL LABOR		21,402	21,930	24,588
010-3341-531.09-00	OVERTIME		1,000	1,000	700
010-3341-531.10-00	LONGEVITY		94		52
010-3341-531.14-00	WORKERS' COMPENSATION		536	530	567
010-3341-531.15-00	SOCIAL SECURITY		4,827	4,523	4,911
010-3341-531.16-00	RETIREMENT		4,310	4,326	4,774
010-3341-531.17-00	GROUP INSURANCE		5,535	7,215	8,589
010-3341-531.19-00	STATE UNEMPLOYMENT		371	591	705
<b>*SALARIES &amp; WAGES</b>			<b>76,620</b>	<b>77,942</b>	<b>83,431</b>
010-3341-542.03-00	OFFICE SUPPLIES		134	134	134
010-3341-542.04-00	WEARING APPAREL		200	200	150
010-3341-542.08-00	FILM, CAMERA SUPPLIES, ETC		143	143	93
010-3341-542.15-00	MEDICAL SUPPLIES		134	137	450
010-3341-542.23-00	MINOR TOOLS & OFFICE EQUIP.		481	481	884
010-3341-542.35-00	PROGRAMS		5,700	5,700	3,700
<b>*MATERIALS &amp; SUPPLIES</b>			<b>6,792</b>	<b>6,795</b>	<b>5,411</b>
010-3341-553.01-00	BUILDINGS & GROUNDS		400	400	400
<b>*MAINT. BUILDING &amp; GROUNDS</b>			<b>400</b>	<b>400</b>	<b>400</b>
010-3341-554.01-00	FURNITURE & OFFICE EQUIP.		400	400	200
<b>*MAINTENANCE OF EQUIPMENT</b>			<b>400</b>	<b>400</b>	<b>200</b>
010-3341-555.07-00	ADVERTISING\PUBLIC NOTICE		182	182	
010-3341-555.11-13	CONTRACT EMPLOYMENT		59,000	59,000	48,000
010-3341-555.17-00	UTILITIES		24,905	20,506	20,506
010-3341-555.24-00	PRINTING		1,000	1,000	570
010-3341-555.25-00	POSTAGE		100	50	100
010-3341-555.31-00	MILEAGE		250	125	
010-3341-555.33-00	PROFESSIONAL DEVELOPMENT		998	998	498
010-3341-555.33-01	MEMBERSHIP DUES		175	185	185
010-3341-555.33-03	TRAVEL		875	875	100
<b>*MISCELLANEOUS SERVICES</b>			<b>87,485</b>	<b>82,921</b>	<b>69,959</b>
010-3341-564.01-00	\$1000 - \$4999		2,269	2,269	
<b>*INVENTORY</b>			<b>2,269</b>	<b>2,269</b>	
010-3341-590.01-01	BUDGET VARIANCE		1,300		
<b>TOTAL</b>			<b>175,266</b>	<b>170,727</b>	<b>159,401</b>

# PARKS & RECREATION MEDIANS/ROWS/WWT MAINTENANCE



\*Reports to Director of Parks & Recreation

**Department: PARKS & RECREATION**  
**Division: MEDIANS/ROWS/WWT MAINTENANCE**  
**Department Number: 3389**

**FISCAL YEAR 2011 OBJECTIVES**

- Develop an Operations and Maintenance Procedure Manual.
- Develop training standards for staff.

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
<b>Rights of Ways:</b>				
Acres of Right-of-Way maintained & mowed	210	228	245	250
Percent of right-of-ways mowed within 17-day schedule	N/A	100%	60%	60%
Acres of detention ponds maintained and mowed	385	505	505	505
Acres of other City property maintained & mowed	85	214	214	220
Total acreage maintained & mowed	680	947	964	975
Number of labor hours per acre*	N/A	4	8	8
<b>Median Maintenance:</b>				
Acres of landscaped medians maintained	N/A	80	87	91
Acres of medians contracted for maintenance	N/A	N/A	N/A	4
Percent of medians mowed within 7-day schedule	N/A	100%	75%	100%
Number of labor hours per acre*	N/A	5	7	4
<b>Waste Water Maintenance:</b>				
Acres of water wells maintained	N/A	16	16	16
Acres of water treatment plants maintained	N/A	30	30	30
Acres of lift stations maintained	N/A	6	6	6
Total acreage maintained & mowed	0	52	52	52
Percent of waste water plants mowed within 2-week schedule	N/A	100%	100%	100%
Number of labor hours per acre*	N/A	6	6	6
<b>Total City acres mowed/maintained</b>	<b>860</b>	<b>1,270</b>	<b>1,295</b>	<b>1,320</b>

\*City staff only, no contracted costs included.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PARKS & RECREATION**

**PARKS - MEDIANS, ROWS, WWT MAINTENANCE**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages		770,771	776,018	808,063
Materials & Supplies		24,917	22,657	25,797
Building Maintenance		46,200	46,200	65,000
Equipment Maintenance		70,935	71,000	73,500
Miscellaneous Services		101,722	75,936	74,896
Inventory				
Capital Outlay		81,073	72,557	4,000
Budget Projection Variance		25,482		
<b>TOTAL</b>		<b>1,121,100</b>	<b>1,064,368</b>	<b>1,051,256</b>

**KEY BUDGET ITEMS**

- Includes one (1) 20' utility trailer and mounted Toro blower
- Budget reductions of \$3,420 taken

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Park Supervisor	0	1	1	1
Park Crew Leader	0	4	4	4
Park Maintenance Worker I	0	7	7	7
Park Maintenance Worker II	0	2	2	2
Park Light Equipment Operator	0	4	4	4
<b>TOTAL</b>	<b>0</b>	<b>18</b>	<b>18</b>	<b>18</b>

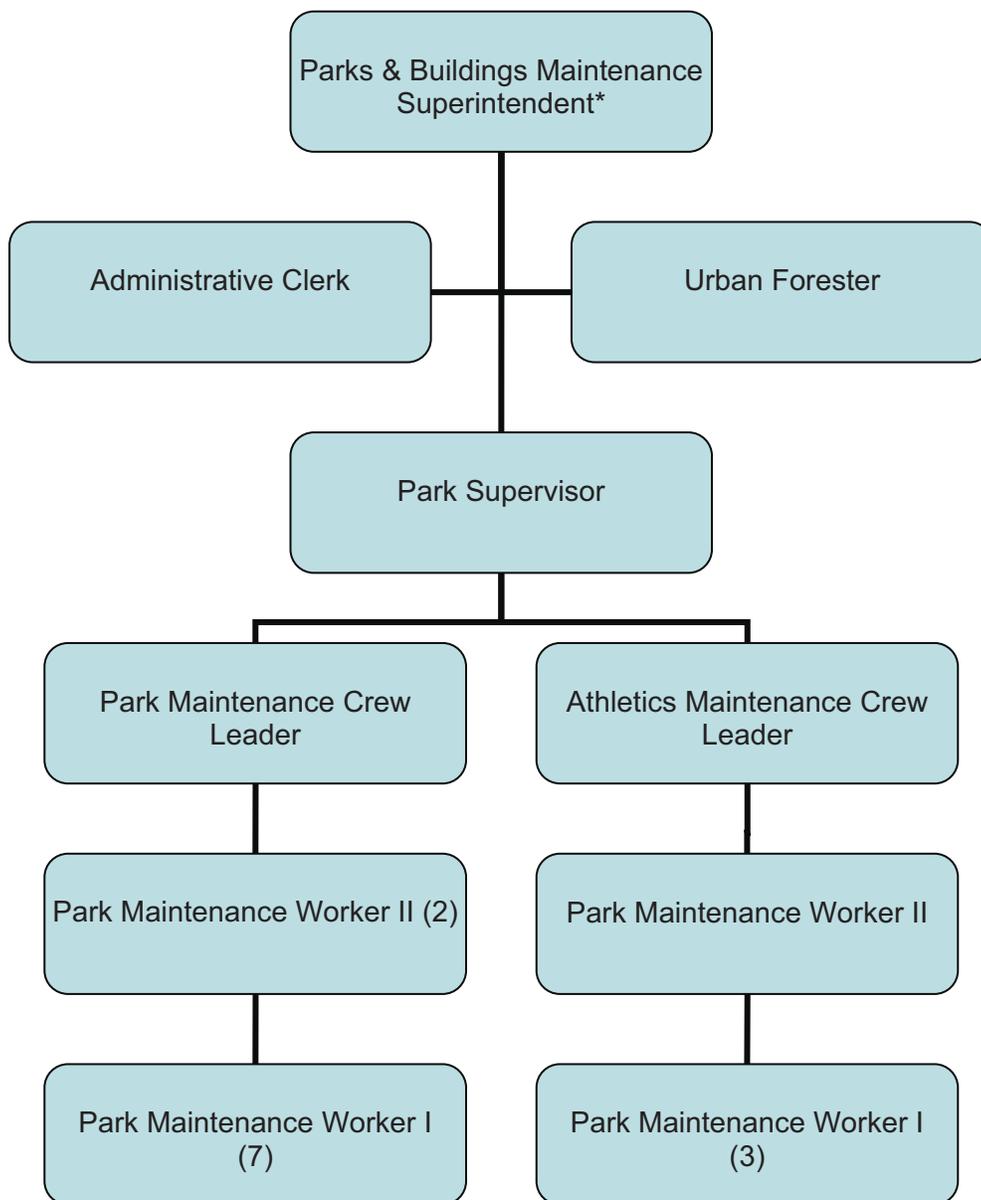
\*Same as adopted budget, unless where noted.  
FY 2009-2010 new division established, split from Parks Maintenance.

**PARKS MEDIANS-ROWS-WWT MAINTENANCE - 3389  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-3389-531.03-00	GENERAL LABOR		518,358	535,040	544,529
010-3389-531.05-00	VACATION SOLD			1,375	
010-3389-531.07-00	SICK PAY OFF			2,834	
010-3389-531.09-00	OVERTIME		24,000	19,900	28,000
010-3389-531.10-00	LONGEVITY		3,486	3,510	4,084
010-3389-531.14-00	WORKERS' COMPENSATION		4,946	7,291	4,990
010-3389-531.15-00	SOCIAL SECURITY		43,595	42,206	43,806
010-3389-531.16-00	RETIREMENT		64,085	63,305	69,030
010-3389-531.17-00	GROUP INSURANCE		110,519	96,948	110,222
010-3389-531.19-00	STATE UNEMPLOYMENT		1,782	3,609	3,402
<b>*SALARIES &amp; WAGES</b>			<b>770,771</b>	<b>776,018</b>	<b>808,063</b>
010-3389-542.04-00	WEARING APPAREL		6,910	5,000	7,990
010-3389-542.06-00	CHEMICALS		6,600	6,600	6,750
010-3389-542.11-00	HARDWARE		2,687	2,687	2,687
010-3389-542.17-00	JANITORIAL SUPPLIES		350		
010-3389-542.23-00	MINOR TOOLS & OFFICE EQUIP.		6,576	6,576	6,576
010-3389-542.33-00	MISCELLANEOUS		1,794	1,794	1,794
<b>*MATERIALS &amp; SUPPLIES</b>			<b>24,917</b>	<b>22,657</b>	<b>25,797</b>
010-3389-553.01-00	BUILDINGS & GROUNDS		35,000	35,000	50,000
010-3389-553.10-00	FERTILIZER		11,200	11,200	15,000
<b>*MAINT. BUILDING &amp; GROUNDS</b>			<b>46,200</b>	<b>46,200</b>	<b>65,000</b>
010-3389-554.12-00	MISCELLANEOUS EQUIPMENT		3,935	4,500	3,500
010-3389-554.20-01	PARTS		16,500	16,500	19,000
010-3389-554.20-02	COMMERCIAL		14,500	17,000	15,000
010-3389-554.20-03	FUEL		36,000	33,000	36,000
<b>*MAINTENANCE OF EQUIPMENT</b>			<b>70,935</b>	<b>71,000</b>	<b>73,500</b>
010-3389-555.09-00	RENTAL OF EQUIPMENT		2,170	1,500	1,500
010-3389-555.11-00	SPECIAL SERVICES		40,642	25,000	25,000
010-3389-555.11-13	CONTRACT EMPLOYMENT		3,000	4,000	4,000
010-3389-555.11-15	LANDSCAPE MAINTENANCE		50,500	40,500	40,500
010-3389-555.17-00	UTILITIES		800	800	
010-3389-555.24-00	PRINTING		1,250	40	50
010-3389-555.31-00	MILEAGE		14	14	
010-3389-555.33-00	PROFESSIONAL DEVELOPMENT		2,500	2,500	3,000
010-3389-555.33-01	MEMBERSHIP DUES		200	192	200
010-3389-555.33-03	TRAVEL		646	1,390	646
<b>*MISCELLANEOUS SERVICES</b>			<b>101,722</b>	<b>75,936</b>	<b>74,896</b>
010-3389-565.73-00	SPECIAL EQUIP/IMPROVEMENT		51,000	46,710	4,000
010-3389-565.80-00	VEHICLES		30,073	25,847	
<b>*CAPITAL OUTLAY</b>			<b>81,073</b>	<b>72,557</b>	<b>4,000</b>
010-3389-590.01-01	BUDGET VARIANCE		25,482		
<b>TOTAL</b>			<b>1,121,100</b>	<b>1,064,368</b>	<b>1,051,256</b>

# PARKS & RECREATION PARKS MAINTENANCE



\*Reports to Director of Parks & Recreation

**Department: PARKS & RECREATION**  
**Division: PARKS MAINTENANCE**  
**Department Number: 3390**

**FISCAL YEAR 2011 OBJECTIVES**

- Develop under-utilized field space for adequate play.
- Develop a playground audit schedule.
- Develop a plan to bring park facilities into compliance with ADA standards.
- Develop a Parks Operations Manual to include maintenance standards, specifications, productivity standards, and maintenance/inspection forms.
- Explore a partnership with CenterPoint Energy's Right Tree Right Place Program.
- Develop training standards for staff.
- Develop a reference guide for splash pad maintenance at Southdown Park.

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
<b>Parks Maintenance:</b>				
Total developed park acres maintained	180	138	139	144
Acreage of ground maintenance for City facilities	N/A	29	29	27
Acres of ground maintenance contracted	N/A	N/A	N/A	7
Acreage of other City properties maintained	N/A	24	24	24
Total acreage maintained & mowed	180	191	192	202
Percent of parks mowed within 7-day schedule	N/A	100%	75%	100%
Number of labor hours per acre	N/A	6	6	6
Number of athletic field preps	N/A	120	103	125
Number of park inspections conducted	39	33	36	36
Percent of Park inspections meeting or exceeding standard	86%	83%	80%	80%
Number of citizen comments received	N/A	29	16	30
Percent of citizens rating park facilities as satisfactory	N/A	58%	60%	80%
Number of special events set-up, removed, staffed	55	23	33	33
Number of work orders received	316	275	280	280
Percent of work orders completed within 3 days	80%	90%	85%	85%
<b>Urban Forestry:</b>				
Total number of trees on city property*	5,000	5,004	5,800	6,500
Number of trees removed	N/A	45	5	5
Number of trees planted	N/A	16	795	700

\*Trees removed due to Hurricane Ike damage.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PARKS & RECREATION**

**PARKS - PARKS MAINTENANCE**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	1,518,783	882,887	874,917	915,609
Materials & Supplies	61,897	32,826	29,356	34,223
Building Maintenance	224,585	83,764	89,526	74,000
Equipment Maintenance	132,012	70,038	69,948	71,435
Miscellaneous Services	176,398	97,284	102,132	107,780
Inventory	2,995	5,000	5,267	
Capital Outlay	74,831	72,697	75,397	40,000
Budget Projection Variance		34,716		
<b>TOTAL</b>	<b>2,191,501</b>	<b>1,279,212</b>	<b>1,246,543</b>	<b>1,243,047</b>

**KEY BUDGET ITEMS**

- Includes one (1) 30 HP tractor
- Includes three (3) 72" out front mowers
- Includes repair of splashpad at Southdown Park
- Budget reductions of \$5,872 taken

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Parks & Buildings Maintenance Superintendent	1	1	1	1
Park Supervisor	2	1	1	1
Park Crew Leader	6	2	2	2
Park Maintenance Worker I	16	10	10	10
Park Maintenance Worker II	3	3	3	3
Light Equipment Operator	4	0	0	0
Urban Forester	1	1	1	1
Administrative Clerk	1	1	1	1
<b>TOTAL</b>	<b>34</b>	<b>19</b>	<b>19</b>	<b>19</b>

\*Same as adopted budget, unless where noted.

FY 2009-2010 new division established, Medians/ROWS/WWT Maintenance, split from Parks Maintenance.

**PARKS MAINTENANCE - 3390  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
010-3390-531.02-00	SUPERVISOR	99,958	98,506	102,068	101,775
010-3390-531.03-00	GENERAL LABOR	923,563	496,215	486,018	509,381
010-3390-531.04-00	COMP TIME SOLD/PAYOFF	51		4	
010-3390-531.05-00	VACATION SOLD	927			
010-3390-531.07-00	SICK PAY OFF	101			
010-3390-531.09-00	OVERTIME	71,876	38,904	34,804	45,000
010-3390-531.10-00	LONGEVITY	6,279	4,228	4,148	5,044
010-3390-531.11-00	AUTO ALLOWANCE				
010-3390-531.14-00	WORKERS' COMPENSATION	14,341	5,149	6,971	5,526
010-3390-531.15-00	SOCIAL SECURITY	82,432	48,878	49,564	50,584
010-3390-531.16-00	RETIREMENT	112,566	71,857	74,420	79,708
010-3390-531.17-00	GROUP INSURANCE	205,466	117,269	113,403	115,000
010-3390-531.19-00	STATE UNEMPLOYMENT	1,223	1,881	3,517	3,591
<b>*SALARIES &amp; WAGES</b>		<b>1,518,783</b>	<b>882,887</b>	<b>874,917</b>	<b>915,609</b>
010-3390-542.04-00	WEARING APPAREL	9,530	7,470	4,000	6,000
010-3390-542.06-00	CHEMICALS	8,094	6,325	6,325	7,500
010-3390-542.08-00	FILM, CAMERA SUPPLIES, ETC				
010-3390-542.11-00	HARDWARE	6,593	5,750	5,750	6,200
010-3390-542.15-00	MEDICAL SUPPLIES	651	820	820	628
010-3390-542.17-00	JANITORIAL SUPPLIES	5,045	4,350	4,350	4,350
010-3390-542.18-00	LAUNDRY & CLEANING	18,242			
010-3390-542.23-00	MINOR TOOLS & OFFICE EQUIP.	9,913	6,566	6,566	8,000
010-3390-542.33-00	MISCELLANEOUS	3,829	1,545	1,545	1,545
<b>*MATERIALS &amp; SUPPLIES</b>		<b>61,897</b>	<b>32,826</b>	<b>29,356</b>	<b>34,223</b>
010-3390-553.01-00	BUILDINGS & GROUNDS	196,427	77,514	83,276	67,500
010-3390-553.05-00	AIR CONDITIONING				
010-3390-553.10-00	FERTILIZER	28,158	6,250	6,250	6,500
<b>*MAINT. BUILDING &amp; GROUNDS</b>		<b>224,585</b>	<b>83,764</b>	<b>89,526</b>	<b>74,000</b>
010-3390-554.01-00	FURNITURE & OFFICE EQUIP.	104	103		
010-3390-554.02-00	MOTOR VEHICLE			13	
010-3390-554.12-00	MISCELLANEOUS EQUIPMENT	3,529	2,435	2,435	2,435
010-3390-554.20-00	MOTOR EQUIPMENT	115			
010-3390-554.20-01	PARTS	39,863	12,000	12,000	13,500
010-3390-554.20-02	COMMERCIAL	36,908	12,500	12,500	12,500
010-3390-554.20-03	FUEL	51,493	43,000	43,000	43,000
010-3390-554.31-00	MAINT. COMPUTER HARDWARE				
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>132,012</b>	<b>70,038</b>	<b>69,948</b>	<b>71,435</b>
010-3390-555.09-00	RENTAL OF EQUIPMENT	7,853	5,064	6,096	5,064
010-3390-555.11-00	SPECIAL SERVICES	31,309	10,000	10,000	12,000
010-3390-555.11-13	CONTRACT EMPLOYMENT	3,960	1,000		8,000
010-3390-555.11-15	LANDSCAPE MAINTENANCE	38,120			
010-3390-555.16-00	STREET LIGHTING	5,200			
010-3390-555.17-00	UTILITIES	77,110	71,200	74,978	71,778
010-3390-555.19-01	CELLULAR COMMUNICATIONS	83			
010-3390-555.24-00	PRINTING		380	40	120
010-3390-555.25-00	POSTAGE	6			

**PARKS MAINTENANCE - 3390  
EXPENDITURES**

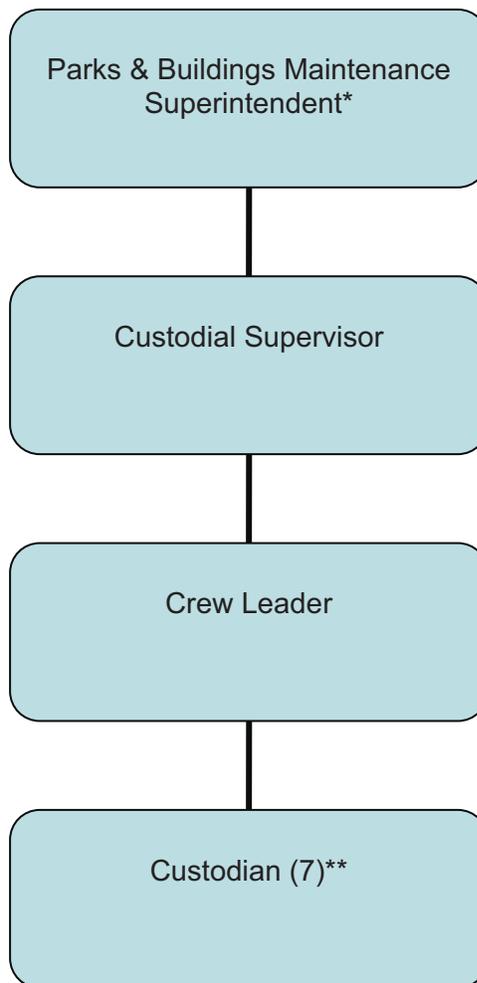
**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-3390-555.31-00	MILEAGE	470	360	360	360
010-3390-555.33-00	PROFESSIONAL DEVELOPMENT	7,078	4,608	4,608	5,808
010-3390-555.33-01	MEMBERSHIP DUES	616	800	800	600
010-3390-555.33-03	TRAVEL	4,593	3,872	5,250	4,050
<b>*MISCELLANEOUS SERVICES</b>		<b>176,398</b>	<b>97,284</b>	<b>102,132</b>	<b>107,780</b>
010-3390-564.01-00	\$1000 - \$4999	2,995	5,000	5,267	
<b>*INVENTORY</b>		<b>2,995</b>	<b>5,000</b>	<b>5,267</b>	
010-3390-565.23-00	BUILDINGS & GROUNDS	23,748			
010-3390-565.72-00	PARK DEVELOPMENT				
010-3390-565.73-00	SPECIAL EQUIP/IMPROVEMENT	32,717	6,000	8,700	40,000
010-3390-565.75-00	PLAYGROUND EQUIPMENT	18,366			
010-3390-565.76-00	PARK IMPROVEMENT		66,697	66,697	
010-3390-565.80-00	VEHICLES				
<b>*CAPITAL OUTLAY</b>		<b>74,831</b>	<b>72,697</b>	<b>75,397</b>	<b>40,000</b>
010-3390-590.01-01	BUDGET PROJECTION VARIANCE		34,716		
<b>TOTAL</b>		<b>2,191,501</b>	<b>1,279,212</b>	<b>1,246,543</b>	<b>1,243,047</b>



THIS PAGE INTENTIONALLY LEFT BLANK

# PARKS & RECREATION CUSTODIAL SERVICES



\*Reports to Director of Parks & Recreation

\*\*100% of one Custodian funded from UofH Fund

**Department: PARKS & RECREATION**  
**Division: CUSTODIAL SERVICES**  
**Department Number: 3320**

**FISCAL YEAR 2011 OBJECTIVES**

- Develop an Operations and Maintenance Procedure Manual.
- Research the use of compostable garbage bags.
- Develop training standards for staff.
- Improve staff efficiency for cleaning City facilities.

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Number of facilities maintained	11	14	17	18
Number of sq. ft. of facilities maintained	186,554	190,054	393,554	403,554
Cost per sq. ft. maintained*	\$4.59	\$5.53	\$0.88	\$0.98
Number of rental facility clean-ups performed	106	73	96	120
Tons of material recycled from City facilities	33.28	29.00	26.00	30.00

\*Cost per sq. ft. maintained included custodial and building maintenance prior to FY 2010. The budgets for these two departments were separated in FY 2010.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PARKS & RECREATION**

**PARKS - CUSTODIAL SERVICES**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	351,017	279,316	271,322	313,990
Materials & Supplies	58,167	41,700	45,420	48,400
Building Maintenance	407,884	500	500	700
Equipment Maintenance	12,865	5,485	5,517	5,748
Miscellaneous Services	209,700	28,285	21,825	24,640
Inventory	9,148			
Capital Outlay	44,102			
Budget Projection Variance		1,545		
<b>TOTAL</b>	<b>1,092,882</b>	<b>356,831</b>	<b>344,584</b>	<b>393,478</b>

**KEY BUDGET ITEMS**

- Budget reductions of \$17,646 taken

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Building Maintenance Technician	1	0	0	0
Building Maintenance Helper	1	0	0	0
Custodian Supervisor	1	1	1	1
Custodial Crew Leader	0	1	1	1
Custodian**	5	7	7	7
<b>TOTAL</b>	<b>8</b>	<b>9</b>	<b>9</b>	<b>9</b>

\*Same as adopted budget, unless where noted.

\*\*One custodian partially from U of H fund.

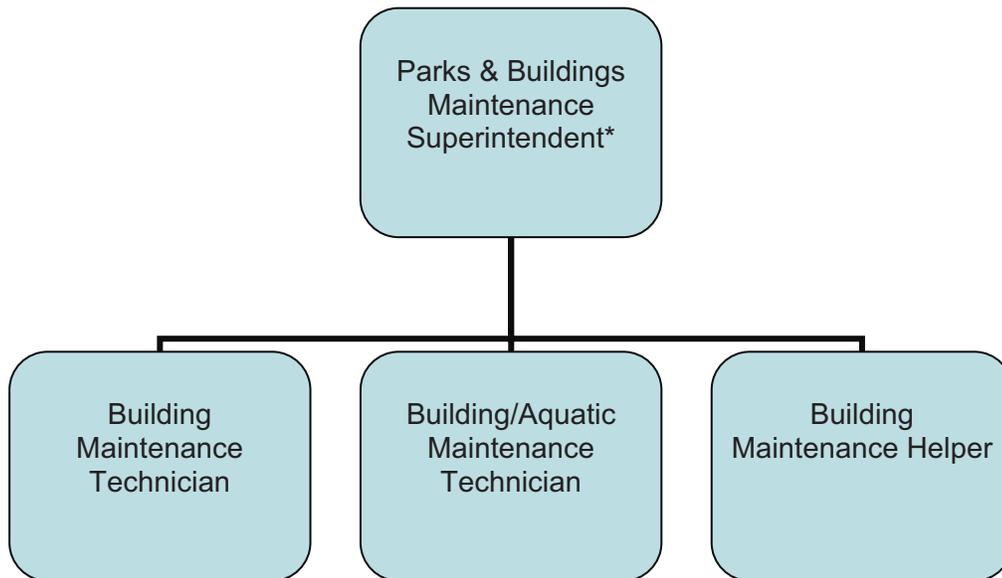
FY 2009-2010 new division established,  
Facilities Maintenance, split from Custodial Services.

**FACILITIES MAINT/CUSTODIAL SVCS - 3320/1110  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-3320-531.02-00	SUPERVISOR	40,178	40,744	40,848	40,744
010-3320-531.03-00	GENERAL LABOR	193,380	150,523	142,610	177,005
010-3320-531.09-00	OVERTIME	25,062	13,000	13,000	5,040
010-3320-531.10-00	LONGEVITY	1,930	1,988	1,968	2,300
010-3320-531.14-00	WORKERS' COMPENSATION	2,709	2,202	2,203	2,422
010-3320-531.15-00	SOCIAL SECURITY	19,855	15,778	15,253	17,222
010-3320-531.16-00	RETIREMENT	26,828	23,155	22,682	27,135
010-3320-531.17-00	GROUP INSURANCE	40,788	31,282	31,387	40,610
010-3320-531.19-00	STATE UNEMPLOYMENT	287	644	1,371	1,512
<b>*SALARIES &amp; WAGES</b>		<b>351,017</b>	<b>279,316</b>	<b>271,322</b>	<b>313,990</b>
010-3320-542.03-00	OFFICE SUPPLIES				
010-3320-542.04-00	WEARING APPAREL	1,970	4,400	1,500	4,400
010-3320-542.11-00	HARDWARE				
010-3320-542.17-00	JANITORIAL SUPPLIES	31,388	35,300	41,920	42,000
010-3320-542.18-00	LAUNDRY & CLEANING	20,025			
010-3320-542.23-00	MINOR TOOLS & OFFICE EQUIP.	4,784	2,000	2,000	2,000
<b>*MATERIALS &amp; SUPPLIES</b>		<b>58,167</b>	<b>41,700</b>	<b>45,420</b>	<b>48,400</b>
010-3320-553.01-00	BUILDINGS & GROUNDS	282,433	500	500	700
010-3320-553.05-00	AIR CONDITIONING	105,302			
010-3320-553.06-00	EXTERMINATOR	11,074			
010-3320-553.08-00	ELEVATOR	9,074			
<b>*MAINT. BUILDINGS &amp; GROUNDS</b>		<b>407,884</b>	<b>500</b>	<b>500</b>	<b>700</b>
010-3320-554.01-00	FURNITURE & OFFICE EQUIPMENT	153	89		
010-3320-554.20-01	PARTS	4,187	415	415	415
010-3320-554.20-02	COMMERCIAL	2,098	475	475	475
010-3320-554.20-03	FUEL	6,427	4,506	4,627	4,858
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>12,865</b>	<b>5,485</b>	<b>5,517</b>	<b>5,748</b>
010-3320-555.09-00	RENTAL OF EQUIPMENT		300		
010-3320-555.11-00	SPECIAL SERVICES	50,630	23,750	19,130	23,000
010-3320-555.17-00	UTILITIES	157,480			
010-3320-555.19-01	CELLULAR COMMUNICATIONS		1,280		
010-3320-555.24-00	PRINTING		250	40	40
010-3320-555.24-00	POSTAGE	6			
010-3320-555.33-00	PROFESSIONAL DEVELOPMENT	1,584	2,655	2,655	1,600
010-3320-555.33-03	TRAVEL		50		
<b>*MISCELLANEOUS SERVICES</b>		<b>209,700</b>	<b>28,285</b>	<b>21,825</b>	<b>24,640</b>
010-3320-564.01-00	INVENTORY-\$1,000 - \$4,999	9,148			
<b>*INVENTORY</b>		<b>9,148</b>			
010-3320-565.23-00	BUILDINGS & GROUNDS				
010-3320-565.73-00	SPECIAL EQUIPMENT/IMPROVEMENT				
010-3320-565.80-00	VEHICLES	44,102			
<b>*CAPITAL OUTLAY</b>		<b>44,102</b>			
010-3320-590.01-01	BUDGET PROJECTION VARIANCE		1,545		
<b>TOTAL</b>		<b>1,092,882</b>	<b>356,831</b>	<b>344,584</b>	<b>393,478</b>

# PARKS & RECREATION FACILITIES MAINTENANCE



\*Reports to Director of Parks & Recreation

**Department: PARKS & RECREATION  
 Division: FACILITIES MAINTENANCE  
 Department Number: 3321**

**FISCAL YEAR 2011 OBJECTIVES**

- Develop an Operations and Maintenance Procedure Manual.
- Develop training standards for staff.
- Decrease the number of call outs to vendors for work orders.

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Number of facilities maintained	14	14	17	18
Number of routine work orders received	453	321	317	300
Number of work orders outsourced	N/A	109	107	85
Percent of work orders outsourced	N/A	34%	34%	28%
Percent of routine work orders completed within 3 days	76%	91%	79%	80%

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PARKS & RECREATION**

**PARKS - FACILITIES MAINTENANCE**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	2,179	130,243	125,696	157,928
Materials & Supplies		6,675	6,075	6,075
Building Maintenance		247,560	251,050	262,570
Equipment Maintenance		3,762	11,094	13,829
Miscellaneous Services		137,249	155,375	184,541
Inventory		2,850	2,850	
Capital Outlay		15,457	15,457	
Budget Projection Variance		26,289		
<b>TOTAL</b>	<b>2,179</b>	<b>570,085</b>	<b>567,597</b>	<b>624,943</b>

**KEY BUDGET ITEMS**

- Vacant positions in FY 2010 and utility cost increase in FY 2011
- Budget reductions of \$26,140 taken

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Building/Aquatic Maintenance Technician	0	1	1	1
Building Maintenance Technician	0	1	1	1
Building Maintenance Helper	0	1	1	1
<b>TOTAL</b>	<b>0</b>	<b>3</b>	<b>3</b>	<b>3</b>

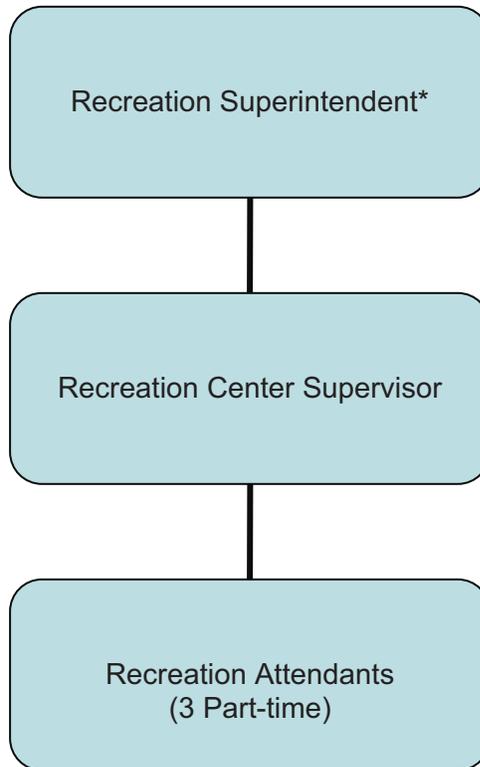
\*Same as adopted budget, unless where noted.  
FY 2009-2010 new division established, split from Custodial Services.

**FACILITIES MAINTENANCE - 3321  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
010-3321-531.03-00	GENERAL LABOR	2,179	88,456	83,989	104,968
010-3321-531.09-00	OVERTIME		7,000	2,745	5,000
010-3321-531.10-00	LONGEVITY		325	320	416
010-3321-531.14-00	WORKERS' COMPENSATION		1,096	979	1,265
010-3321-531.15-00	SOCIAL SECURITY		7,786	6,337	8,598
010-3321-531.16-00	RETIREMENT		11,384	10,045	13,548
010-3321-531.17-00	GROUP INSURANCE		13,899	20,739	23,566
010-3321-531.19-00	STATE UNEMPLOYMENT		297	542	567
<b>*SALARIES &amp; WAGES</b>		<b>2,179</b>	<b>130,243</b>	<b>125,696</b>	<b>157,928</b>
010-3321-542.03-00	OFFICE SUPPLIES				
010-3321-542.04-00	WEARING APPAREL		1,650	1,050	1,050
010-3321-542.23-00	MINOR TOOLS & OFFICE EQUIP.		5,025	5,025	5,025
<b>*MATERIALS &amp; SUPPLIES</b>			<b>6,675</b>	<b>6,075</b>	<b>6,075</b>
010-3321-553.01-00	BUILDINGS & GROUNDS		181,999	182,000	158,570
010-3321-553.05-00	AIR CONDITIONING		46,596	45,596	56,000
010-3321-553.06-00	EXTERMINATOR		10,000	10,000	18,000
010-3321-553.08-00	ELEVATOR		8,965	13,454	30,000
<b>*MAINT. BUILDINGS &amp; GROUNDS</b>			<b>247,560</b>	<b>251,050</b>	<b>262,570</b>
010-3321-554.01-00	FURNITURE & OFFICE EQUIPMENT		89		
010-3321-554.20-01	PARTS		700	1,000	1,900
010-3321-554.20-02	COMMERCIAL		1,125	3,400	3,400
010-3321-554.20-03	FUEL		1,848	6,694	8,529
<b>*MAINTENANCE OF EQUIPMENT</b>			<b>3,762</b>	<b>11,094</b>	<b>13,829</b>
010-3321-555.09-00	RENTAL OF EQUIPMENT		700	700	700
010-3321-555.11-00	SPECIAL SERVICES		16,099	16,099	16,859
010-3321-555.17-00	UTILITIES		119,250	137,576	165,332
010-3321-555.24-00	PRINTING				
010-3321-555.33-00	PROFESSIONAL DEVELOPMENT		1,150	1,000	1,650
010-3321-555.33-03	TRAVEL		50		
<b>*MISCELLANEOUS SERVICES</b>			<b>137,249</b>	<b>155,375</b>	<b>184,541</b>
010-3321-564.01-00	INVENTORY-\$1,000 - \$4,999		2,850	2,850	
<b>*INVENTORY</b>			<b>2,850</b>	<b>2,850</b>	
010-3321-565.23-00	BUILDINGS & GROUNDS				
010-3321-565.73-00	SPECIAL EQUIP/IMPROVEMENT				
010-3321-565.80-00	VEHICLES		15,457	15,457	
<b>*CAPITAL OUTLAY</b>			<b>15,457</b>	<b>15,457</b>	
010-3321-590.01-01	BUDGET VARIANCE		26,289		
<b>TOTAL</b>		<b>2,179</b>	<b>570,085</b>	<b>567,597</b>	<b>624,943</b>

# PARKS & RECREATION COMMUNITY CENTER



\*Reports to Assistant City Manager

**Department: PARKS & RECREATION**  
**Division: COMMUNITY CENTER**  
**Department Number: 3391**

**FISCAL YEAR 2011 OBJECTIVES**

- Offer programs focused on families.
- Provide free demonstrations for fitness classes prior to the registration deadline.
- Implement monthly facility safety checks.
- Explore options to reduce costs at the Community Center.
- Establish recycling procedures for rentals at the Community Center.
- Develop training standards for staff.

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Average monthly attendance	7,607	3,623	2,108	2,000
Number of recreation classes offered	1,083	855	100	105
Class cancellation rate	17%	12%	31%	25%
Net registered for recreation classes	4,013	5,302	834	840
Net class registration per 1,000 population	46.0	58.4	8.8	8.6
Revenue collected	\$258,941	\$261,204	\$60,000	\$49,900
Percent of cost recovery*	35%	36%	45%	34%
Percent of participants rating classes as good to excellent	N/A	89%	99%	99%
Percent of citizens rating recreation facilities as satisfactory	N/A	92%	100%	100%
Number of rental contracts administered	N/A	N/A	N/A	24

\*Percent of cost recovery is based on total actual expenditures in department compared to total actual revenues collected. FY 2009 registered a loss due to the closure of the Center after the City Hall was damaged by Hurricane Ike and the Center served as temporary offices for other departments.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PARKS & RECREATION**

**PARKS - COMMUNITY CENTER**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	446,251	113,017	63,141	82,853
Materials & Supplies	84,101	6,362	6,429	5,138
Building Maintenance	1,229	400	400	400
Equipment Maintenance	346	60	215	225
Miscellaneous Services	197,516	62,480	61,557	57,859
Inventory	598	2,269	2,269	
Budget Projection Variance		2,349		
<b>TOTAL</b>	<b>730,041</b>	<b>186,937</b>	<b>134,011</b>	<b>146,475</b>

**KEY BUDGET ITEMS**

- Total budget reduction taken is \$10,580

**STAFFING SUMMARY**

<b>STAFFING**</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Recreation Superintendent	1	0	0	0
Aquatics Manager	1	0	0	0
Recreation Center Manager	1	0	0	0
Recreation Center Supervisor	0	1	1	1
Recreation Center Specialist	4	0	0	0
Part-Time Recreation Attendant	11	3	3	3
<b>TOTAL</b>	<b>18</b>	<b>4</b>	<b>4</b>	<b>4</b>

\*Same as adopted budget, unless where noted.

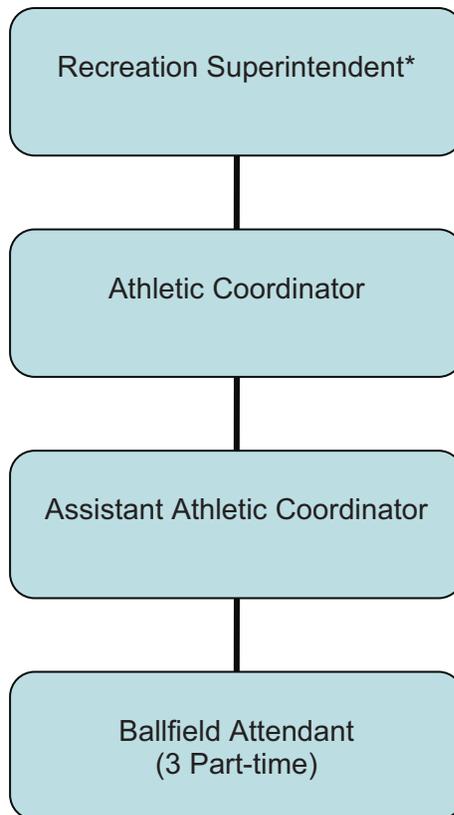
\*\*Does not include seasonal camp staff.

FY 2009-2010 division renamed from Recreation and split into three divisions, Recreation Center, Westside Events Center (WEC), and Community Center, and funding for Youth camps and classes transferred to new Youth Development Division.

**PARKS & RECREATION-COMMUNITY CENTER - 3391 CITY OF PEARLAND  
EXPENDITURES FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
010-3391-531.02-00	SUPERVISOR	99,084	36,203	31,791	39,312
010-3391-531.03-00	GENERAL LABOR	245,085	57,135	16,477	20,657
010-3391-531.04-00	COMP TIME SOLD/PAY OFF	274			
010-3391-531.05-00	VACATION SOLD	734			
010-3391-531.07-00	SICK PAY OFF	2,001			
010-3391-531.09-00	OVERTIME	5,152	910	910	700
010-3391-531.10-00	LONGEVITY	372	184	184	140
010-3391-531.14-00	WORKERS' COMPENSATION	3,082	859	412	534
010-3391-531.15-00	SOCIAL SECURITY	26,052	7,591	3,581	7,641
010-3391-531.16-00	RETIREMENT	25,583	4,196	3,969	7,823
010-3391-531.17-00	GROUP INSURANCE	38,103	5,462	5,310	5,425
010-3391-531.19-00	STATE UNEMPLOYMENT	729	477	507	621
<b>*SALARIES &amp; WAGES</b>		<b>446,251</b>	<b>113,017</b>	<b>63,141</b>	<b>82,853</b>
010-3391-542.03-00	OFFICE SUPPLIES	405		67	134
010-3391-542.04-00	WEARING APPAREL	1,478	200	200	150
010-3391-542.08-00	FILM, CAMERA SUPPLIES, ETC	577	142	142	100
010-3391-542.11-00	HARDWARE				
010-3391-542.15-00	MEDICAL SUPPLIES	531	134	134	134
010-3391-542.23-00	MINOR TOOLS & OFFICE EQUIP.	900	331	331	450
010-3391-542.35-00	PROGRAMS	59,074	5,555	5,555	4,170
010-3391-542.39-00	CITY BROCHURE EXPENSE	21,136			
<b>*MATERIALS &amp; SUPPLIES</b>		<b>84,101</b>	<b>6,362</b>	<b>6,429</b>	<b>5,138</b>
010-3391-553.01-00	BUILDINGS & GROUNDS	1,229	400	400	400
<b>*MAINT. BUILDING &amp; GROUNDS</b>		<b>1,229</b>	<b>400</b>	<b>400</b>	<b>400</b>
010-3391-554.01-00	FURNITURE & OFFICE EQUIP.	166			
010-3391-554.20-03	FUEL	180	60	215	225
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>346</b>	<b>60</b>	<b>215</b>	<b>225</b>
010-3391-555.07-00	ADVERTISING\PUBLIC NOTICE	683	182	182	
010-3391-555.11-00	SPECIAL SERVICES	4,125			
010-3391-555.11-13	CONTRACT EMPLOYMENT	134,255	58,941	58,000	55,646
010-3391-555.17-00	UTILITIES	37,663		7	
010-3391-555.19-00	TELEPHONE				
010-3391-555.19-01	CELLULAR COMMUNICATIONS				
010-3391-555.24-00	PRINTING	2,604	1,000	941	
010-3391-555.25-00	POSTAGE	5,124		50	
010-3391-555.31-00	MILEAGE	1,822	250	250	250
010-3391-555.33-00	PROFESSIONAL DEVELOPMENT	5,874	998	1,012	898
010-3391-555.33-01	MEMBERSHIP DUES	1,175	80	80	190
010-3391-555.33-03	TRAVEL	4,191	1,029	1,035	875
<b>*MISCELLANEOUS SERVICES</b>		<b>197,516</b>	<b>62,480</b>	<b>61,557</b>	<b>57,859</b>
010-3391-564.01-00	\$1000 - \$4999	598	2,269	2,269	
<b>*INVENTORY</b>		<b>598</b>	<b>2,269</b>	<b>2,269</b>	
010-3391-590.01-01	BUDGET PROJECTION VARIANCE		2,349		
<b>TOTAL</b>		<b>730,041</b>	<b>186,937</b>	<b>134,011</b>	<b>146,475</b>

# PARKS & RECREATION ATHLETICS



\*Reports to Assistant Director of Parks & Recreation

**Department: PARKS  
Division: ATHLETICS  
Department Number: 3392**

**FISCAL YEAR 2011 OBJECTIVES**

- Develop unique athletic opportunities within the City for a variety of ages.
- Identify user groups for field use.
- Host youth sports user group meetings.
- Develop training standards for staff.

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Number of teams participating in softball league	207	287	170	200
Number of teams participating in adult basketball league	25	30	42	42
Number of teams in adult co-ed volleyball league	N/A	0	8	20
Number of participants in Youth flag football	341	437	294	300
Number of participants in Youth basketball league	317	348	695	700
Number of tennis classes	56	44	52	50
Number of participants in tennis classes	801	293	395	390
Number of softball tournaments	9	5	9	7
Number of softball tournament participants from outside zipcode	1,267	840	453	500
Total participants in athletics activities, excluding teams and participants from outside zipcode areas	1,459	1,078	1,373	1,390
Number of teams participating in adult kickball	N/A	N/A	N/A	100
Number of days fields rented	N/A	N/A	N/A	16
Number of rentals	N/A	N/A	N/A	6

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PARKS & RECREATION**

**PARKS - ATHLETICS**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	255,343	150,863	152,633	158,500
Materials & Supplies	90,187	75,970	100,770	65,822
Building Maintenance	33,331	11,900	25,534	3,134
Equipment Maintenance	1,428	1,600	700	635
Miscellaneous Services	104,972	139,622	65,765	127,571
Inventory	6,987			
Budget Projection Variance		4,603		
<b>TOTAL</b>	<b>492,248</b>	<b>384,558</b>	<b>345,402</b>	<b>355,662</b>

**KEY BUDGET ITEMS**

- Budget reductions of \$36,128 taken

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Athletic Coordinator	1	1	1	1
Assistant Athletic Coordinator	1	1	1	1
Part-Time Ball Field Attendant	3	3	3	3
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

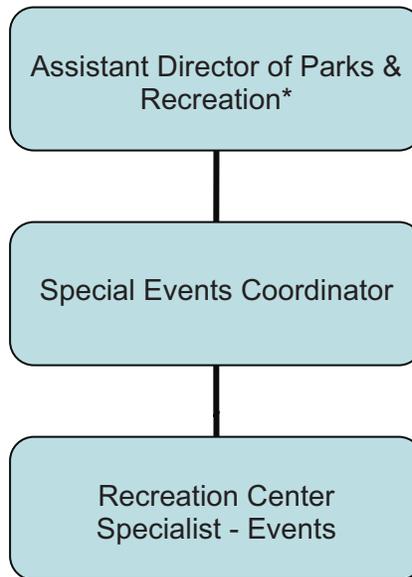
\*Same as adopted budget, unless where noted.  
FY 2009-2010 new division established, Aquatics split from Athletics.

**PARKS & RECREATION-ATHLETICS - 3392  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
010-3392-531.02-00	SUPERVISOR	43,018	47,634	45,408	47,150
010-3392-531.03-00	GENERAL LABOR	162,227	65,129	63,253	65,129
010-3392-531.04-00	COMP TIME SOLD/PAY OFF				
010-3392-531.05-00	VACATION SOLD	2,748			
010-3392-531.07-00	SICK PAY OFF	2,176			
010-3392-531.09-00	OVERTIME	3,231	2,500	2,500	2,500
010-3392-531.10-00	LONGEVITY	357	340	128	316
010-3392-531.14-00	WORKERS' COMPENSATION	1,282	969	991	1,015
010-3392-531.15-00	SOCIAL SECURITY	16,121	8,844	8,151	8,805
010-3392-531.16-00	RETIREMENT	9,203	10,141	10,285	10,692
010-3392-531.17-00	GROUP INSURANCE	14,250	14,827	21,359	21,968
010-3392-531.19-00	STATE UNEMPLOYMENT	730	479	558	925
<b>*SALARIES &amp; WAGES</b>		<b>255,343</b>	<b>150,863</b>	<b>152,633</b>	<b>158,500</b>
010-3392-542.04-00	WEARING APPAREL	988	400	400	400
010-3392-542.06-00	CHEMICALS	15,510			
010-3392-542.08-00	FILM, CAMERA SUPPLIES, ETC	78	100	100	100
010-3392-542.11-00	HARDWARE	1,378	100	100	100
010-3392-542.15-00	MEDICAL SUPPLIES	83	100	100	100
010-3392-542.17-00	JANITORIAL SUPPLIES	722			
010-3392-542.22-00	FOOD	144			
010-3392-542.23-00	MINOR TOOLS & OFFICE EQUIP.	2,270	300	100	300
010-3392-542.35-00	PROGRAMS	63,328	74,970	99,970	64,822
010-3392-542.42-00	CONCESSION STAND	5,686			
<b>*MATERIALS &amp; SUPPLIES</b>		<b>90,187</b>	<b>75,970</b>	<b>100,770</b>	<b>65,822</b>
010-3392-553.01-00	BUILDINGS & GROUNDS	33,331	11,900	25,534	3,134
<b>*MAINT. BUILDING &amp; GROUNDS</b>		<b>33,331</b>	<b>11,900</b>	<b>25,534</b>	<b>3,134</b>
010-3392-554.02-00	MOTOR VEHICLE				
010-3392-554.20-01	PARTS	467	355	155	250
010-3392-554.20-02	COMMERCIAL	641	345	345	200
010-3392-554.20-03	FUEL	320	900	200	185
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>1,428</b>	<b>1,600</b>	<b>700</b>	<b>635</b>
010-3392-555.09-00	RENTAL OF EQUIPMENT	1,365	1,500	1,320	
010-3392-555.11-00	SPECIAL SERVICES	759			
010-3392-555.11-13	CONTRACT EMPLOYMENT	70,112	118,663	58,341	121,186
010-3392-555.17-00	UTILITIES	25,778	13,634		
010-3392-555.19-00	TELEPHONE		200		
010-3392-555.24-00	PRINTING	2,227	1,350	1,350	1,350
010-3392-555.33-00	PROFESSIONAL DEVELOPMENT	2,932	1,522	1,422	2,600
010-3392-555.33-01	MEMBERSHIP DUES	548	575	370	370
010-3392-555.33-03	TRAVEL	1,251	2,178	2,962	2,065
<b>*MISCELLANEOUS SERVICES</b>		<b>104,972</b>	<b>139,622</b>	<b>65,765</b>	<b>127,571</b>
010-3392-564.01-00	\$1000 - \$4999	6,987			
<b>*INVENTORY</b>		<b>6,987</b>			
010-3392-590.01-01	BUDGET PROJECTION VARIANCE		4,603		
<b>TOTAL</b>		<b>492,248</b>	<b>384,558</b>	<b>345,402</b>	<b>355,662</b>

# PARKS & RECREATION SPECIAL EVENTS



\*Reports to Director of Parks & Recreation

**Department: PARKS & RECREATION**  
**Division: SPECIAL EVENTS**  
**Department Number: 3393**

**FISCAL YEAR 2011 OBJECTIVES**

- Create a business plan for Paws in the Park.
- Audit special events to identify missed opportunities for sponsorships, partnerships, revenue, volunteer assistance, etc.
- Submit applications for 3 grants to help supplement special events.
- Update, compile and analyze surveys distributed at events to identify needs in the community.

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Number of special events held (number of days)	25	25	23	21
Number of event participants	65,262	66,709	46,000	45,000
Number of visitors (outside 77581/584 zipcodes)	4,786	8,267	15,625	10,000
Revenues collected	\$61,551	\$45,254	\$27,642	\$29,800
Percent of cost recovery*	23%	16%	9%	10%
Value of in-kind services	\$37,170	\$37,475	\$26,245	\$25,000
Total sponsorship dollars collected	N/A	N/A	N/A	\$65,000

\*Percent of cost recovery is based on total actual expenditures in department compared to total actual revenues collected.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PARKS & RECREATION**

**PARKS - SPECIAL EVENTS**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	101,675	112,865	114,286	114,523
Materials & Supplies	165,641	159,276	159,276	147,160
Equipment Maintenance	66		400	1,375
Miscellaneous Services	24,223	23,274	22,945	22,806
Inventory				
<b>TOTAL</b>	<b>291,605</b>	<b>295,415</b>	<b>296,907</b>	<b>285,864</b>

**KEY BUDGET ITEMS**

- Budget reductions of \$13,600 taken

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Special Events Coordinator	1	1	1	1
Recreation Center Specialist	1	1	1	1
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

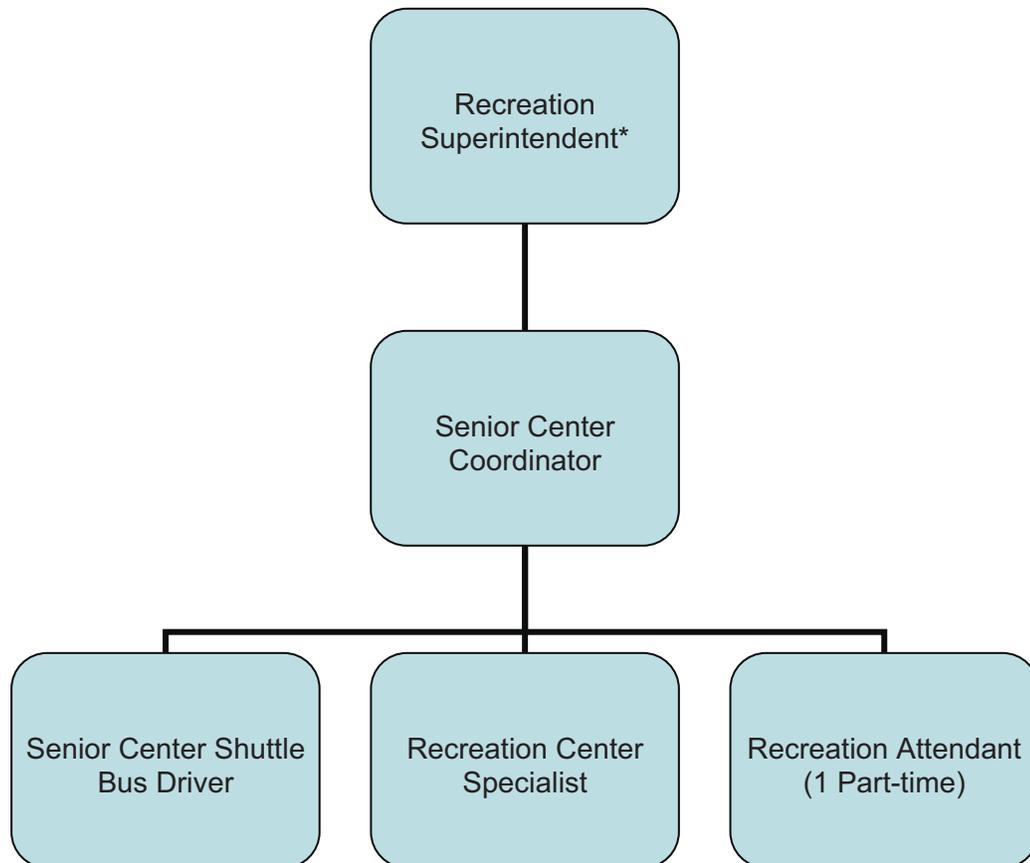
\*Same as adopted budget, unless where noted.

**PARKS & RECREATION - SPECIAL EVENTS - 3393  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
010-3393-531.02-00	SUPERVISOR	42,947	43,916	43,983	43,916
010-3393-531.03-00	GENERAL LABOR	32,703	39,543	39,252	39,543
010-3393-531.09-00	OVERTIME	1,337	1,359	2,000	1,500
010-3393-531.10-00	LONGEVITY	104	152	148	286
010-3393-531.14-00	WORKERS' COMPENSATION	616	705	768	751
010-3393-531.15-00	SOCIAL SECURITY	5,881	6,492	6,725	6,522
010-3393-531.16-00	RETIREMENT	7,839	9,564	9,903	10,277
010-3393-531.17-00	GROUP INSURANCE	10,178	10,936	11,129	11,350
010-3393-531.19-00	STATE UNEMPLOYMENT	70	198	378	378
<b>*SALARIES &amp; WAGES</b>		<b>101,675</b>	<b>112,865</b>	<b>114,286</b>	<b>114,523</b>
010-3393-542.04-00	WEARING APPAREL	511	300	300	300
010-3393-542.08-00	FILM, CAMERA SUPPLIES, ETC	565	335	335	335
010-3393-542.11-00	HARDWARE	298	300	300	300
010-3393-542.15-00	MEDICAL SUPPLIES	173	494	494	600
010-3393-542.23-00	MINOR TOOLS & OFFICE EQUIP.	2,656	4,000	4,000	4,000
010-3393-542.28-00	SIGNS, MARKERS, BARRICADES	3,590			
010-3393-542.35-00	PROGRAMS	157,848	153,847	153,847	141,625
<b>*MATERIALS &amp; SUPPLIES</b>		<b>165,641</b>	<b>159,276</b>	<b>159,276</b>	<b>147,160</b>
010-3393-554.20-01	PARTS			200	250
010-3393-554.20-03	FUEL	66		200	1,125
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>66</b>		<b>400</b>	<b>1,375</b>
010-3393-555.07-00	ADVERTISING\PUBLIC NOTICE	10,842	10,289	10,289	10,111
010-3393-555.09-00	RENTAL OF EQUIPMENT	7,199	6,000	6,000	6,900
010-3393-555.11-00	SPECIAL SERVICES	40			
010-3393-555.24-00	PRINTING	215	200	200	200
010-3393-555.25-00	POSTAGE	32			
010-3393-555.33-00	PROFESSIONAL DEVELOPMENT	4,051	4,595	3,431	4,605
010-3393-555.33-01	MEMBERSHIP DUES	340	490	490	490
010-3393-555.33-03	TRAVEL	1,504	500	1,664	500
010-3393-555.40-00	MARKETING PROGRAMS/PROMO				
010-3393-555.60-00	STORAGE/RENTAL		1,200	871	
<b>*MISCELLANEOUS SERVICES</b>		<b>24,223</b>	<b>23,274</b>	<b>22,945</b>	<b>22,806</b>
010-3393-555.56-01	\$1,000 - \$4,999				
<b>*INVENTORY</b>					
<b>TOTAL</b>		<b>291,605</b>	<b>295,415</b>	<b>296,907</b>	<b>285,864</b>

# PARKS & RECREATION SENIOR PROGRAM



\*Reports to Assistant Director of Parks & Recreation

**Department: PARKS & RECREATION**  
**Division: SENIOR PROGRAM**  
**Department Number: 3394**

**FISCAL YEAR 2011 OBJECTIVES**

- Develop, implement and promote a Knapp Senior Center recycling program.
- Develop a member satisfaction survey for the Knapp Senior Center.
- Develop an action plan to implement one chronic disease management workshop with health care agencies at the Knapp Senior Center.
- Explore options to reduce costs at the Knapp Senior Center.
- Develop and present possible changes to Knapp Senior Center operations.
- Implement monthly facility safety checks.
- Develop training standards for staff.

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Average programs participants per month	1,612	2,070	2,279	2,300
Average monthly attendance	1,316	1,866	2,108	2,125
Average monthly attendance per 1,000 population	15	26	22	22
Number of transports*	301	321	300	300
Number of people transported	3,161	2,722	2,500	2,600
Revenues collected	\$5,021	\$5,257	\$5,630	\$3,394
Percent of cost recovery**	2%	2%	2%	1%
Total sponsorship dollars collected	N/A	N/A	N/A	\$2,000
Value of in kind services	N/A	N/A	N/A	\$1,000

\*Number of transports includes Sr. trips, transportation to doctors, shopping, etc.

\*\*Percent of cost recovery is based on total actual expenditures in department compared to total actual revenues collected.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PARKS & RECREATION**

**PARKS - SENIOR PROGRAM**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	159,501	171,688	175,997	179,836
Materials & Supplies	39,591	25,008	24,300	18,021
Equipment Maintenance	5,280	6,158	6,738	5,426
Miscellaneous Services	25,123	43,279	45,124	43,857
Inventory	2,282			
Capital Outlay				
Budget Projection Variance		3,112		
<b>TOTAL</b>	<b>231,777</b>	<b>249,245</b>	<b>252,159</b>	<b>247,140</b>

**KEY BUDGET ITEMS**

- Budget reductions of \$14,351 taken

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Senior Center Program Coordinator	1	1	1	1
Recreation Center Specialist	1	1	1	1
Senior Center Bus Driver	1	1	1	1
Part-time Recreation Attendant	0	1	1	1
<b>TOTAL</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>4</b>

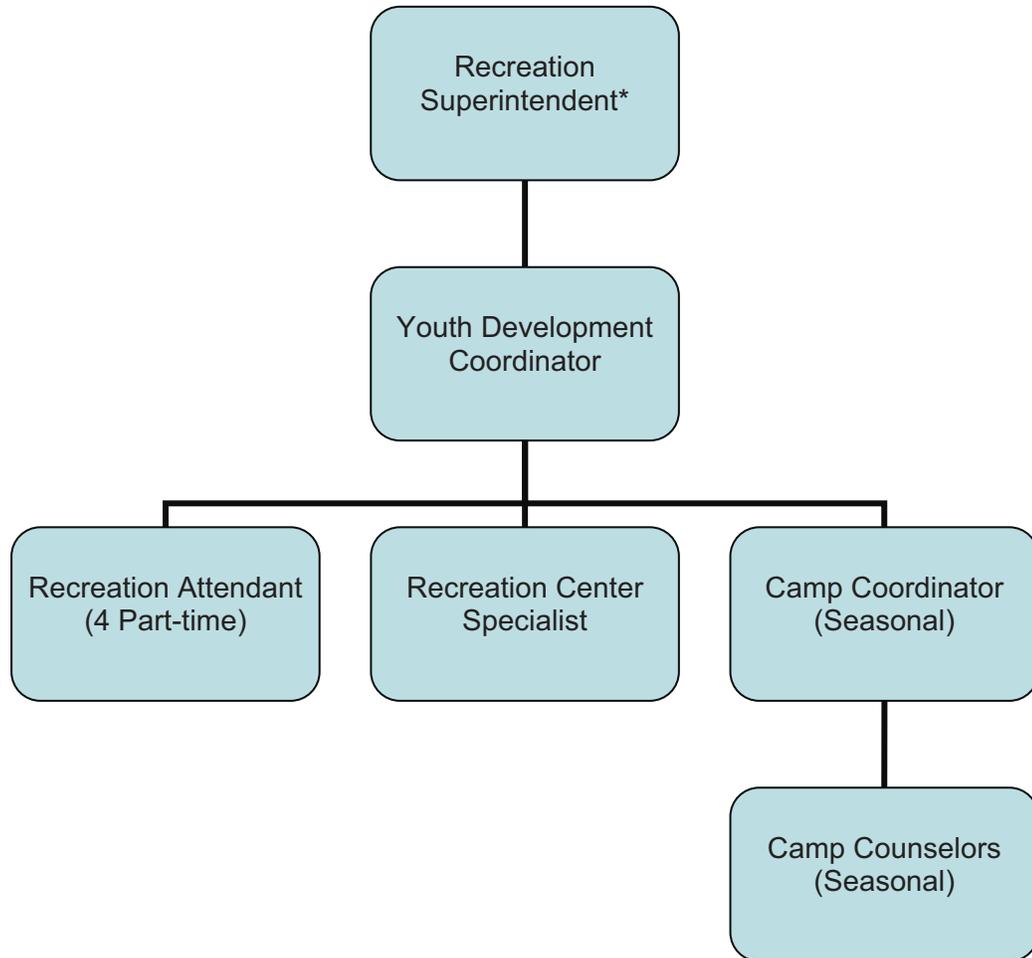
\*Same as adopted budget, unless where noted.

**PARKS & RECREATION - SENIOR PROGRAM - 3394  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-3394-531.02-00	SUPERVISOR	42,703	43,664	43,930	43,664
010-3394-531.03-00	GENERAL LABOR	73,319	80,694	82,896	84,942
010-3394-531.09-00	OVERTIME	1,748	1,853	1,853	1,853
010-3394-531.10-00	LONGEVITY	300	478	468	612
010-3394-531.14-00	WORKERS' COMPENSATION	1,013	1,060	1,294	1,155
010-3394-531.15-00	SOCIAL SECURITY	8,746	9,795	9,848	10,027
010-3394-531.16-00	RETIREMENT	11,892	13,507	14,355	15,800
010-3394-531.17-00	GROUP INSURANCE	19,655	20,250	20,608	21,027
010-3394-531.19-00	STATE UNEMPLOYMENT	125	387	745	756
<b>*SALARIES &amp; WAGES</b>		<b>159,501</b>	<b>171,688</b>	<b>175,997</b>	<b>179,836</b>
010-3394-542.04-00	WEARING APPAREL	392	510	510	150
010-3394-542.08-00	FILM, CAMERA SUPPLIES, ETC				
010-3394-542.11-00	HARDWARE	610			50
010-3394-542.15-00	MEDICAL SUPPLIES	30	233	445	100
010-3394-542.20-00	FOOD	6,153	6,125	6,125	2,800
010-3394-542.23-00	MINOR TOOLS & OFFICE EQUIP.	1,985	800	810	400
010-3394-542.35-00	PROGRAMS	30,421	17,340	16,410	14,521
<b>*MATERIALS &amp; SUPPLIES</b>		<b>39,591</b>	<b>25,008</b>	<b>24,300</b>	<b>18,021</b>
010-3394-554.20-01	PARTS	1,308	1,083	1,083	583
010-3394-554.20-02	COMMERCIAL	711	1,000	2,000	1,000
010-3394-554.20-03	FUEL	3,261	4,075	3,655	3,843
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>5,280</b>	<b>6,158</b>	<b>6,738</b>	<b>5,426</b>
010-3394-555.11-00	SPECIAL SERVICES	297	6,260	6,260	6,260
010-3394-555.11-13	CONTRACT EMPLOYMENT		16,500	16,500	16,500
010-3394-555.17-00	UTILITIES	16,531	12,925	17,615	17,615
010-3394-555.24-00	PRINTING	1,335	500	500	200
010-3394-555.25-00	POSTAGE	235	160	160	252
010-3394-555.31-00	MILEAGE		500		
010-3394-555.33-00	PROFESSIONAL DEVELOPMENT	2,330	3,530	435	530
010-3394-555.33-01	MEMBERSHIP DUES	250	400	400	400
010-3394-555.33-03	TRAVEL	1,300	1,800	2,550	1,800
010-3394-555.40-00	MARKETING PROGRAMS/PROMO	2,845	704	704	300
<b>*MISCELLANEOUS SERVICES</b>		<b>25,123</b>	<b>43,279</b>	<b>45,124</b>	<b>43,857</b>
010-3394-564.01-00	INVENTORY-\$1,000 - \$4,999	2,282			
<b>*INVENTORY</b>		<b>2,282</b>			
010-3394-565.71-00	FURNITURE/OFFICE EQUIPT.				
010-3394-565.73-00	SPECIAL EQUIP/IMPROVEMENT				
010-3394-565.80-00	VEHICLES				
<b>*CAPITAL OUTLAY</b>					
010-3394.590.01-01	BUDGET PROJECTION VARIANCE		3,112		
<b>TOTAL</b>		<b>231,777</b>	<b>249,245</b>	<b>252,159</b>	<b>247,140</b>

# PARKS & RECREATION YOUTH DEVELOPMENT



\*Reports to Assistant Director of Parks & Recreation

**Department: PARKS**  
**Division: YOUTH DEVELOPMENT**  
**Department Number: 3396**

**FISCAL YEAR 2011 OBJECTIVES**

- Include environmental education in all outdoor recreation programs.
- Explore options to reduce costs at the Bailey Road Campus.
- Develop training standards for staff.
- Obtain a 95% satisfaction rating from camp registrants.
- Research and present alternate naming options for the 6-10 year old summer camp.
- Improve and increase staff training for seasonal employees.

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Average monthly attendance	N/A	N/A	1,058	1,100
Number of camps offered	N/A	N/A	22	22
Class cancellation rate	N/A	N/A	0%	0%
Net registered for camp	N/A	N/A	841	900
Net camp registration per 1,000 population	N/A	N/A	8.9	9.2
Revenue collected	N/A	N/A	\$126,762	\$252,500
Percent of cost recovery*	N/A	N/A	41%	73%
Percent of registrants rating camps as satisfactory to above	N/A	N/A	N/A	95%
Percent of participants rating classes as good to excellent	N/A	N/A	80%	80%
Percent of citizens rating recreation facilities as satisfactory	N/A	N/A	60%	60%
Net registered for afterschool program	N/A	N/A	N/A	150
Net afterschool program registration per 1,000 population	N/A	N/A	N/A	1.5
Number of classes offered	N/A	N/A	N/A	10

\*Percent of cost recovery is based on total actual expenditures in department compared to total actual revenues collected.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PARKS & RECREATION**

**PARKS - YOUTH DEVELOPMENT**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages		179,171	168,617	195,548
Materials & Supplies		62,214	38,964	49,614
Building Maintenance		300	300	300
Equipment Maintenance		400	400	150
Miscellaneous Services		76,561	97,687	99,531
<b>TOTAL</b>		<b>318,646</b>	<b>305,968</b>	<b>345,143</b>

**KEY BUDGET ITEMS**

- Budget reductions of \$32,295 taken

**STAFFING SUMMARY**

<b>STAFFING**</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Youth Development Coordinator	0	1	1	1
Recreation Specialist	0	1	1	1
Part-time Recreation Attendant	0	4	4	4
<b>TOTAL</b>	<b>0</b>	<b>6</b>	<b>6</b>	<b>6</b>

\*Same as adopted budget, unless where noted.

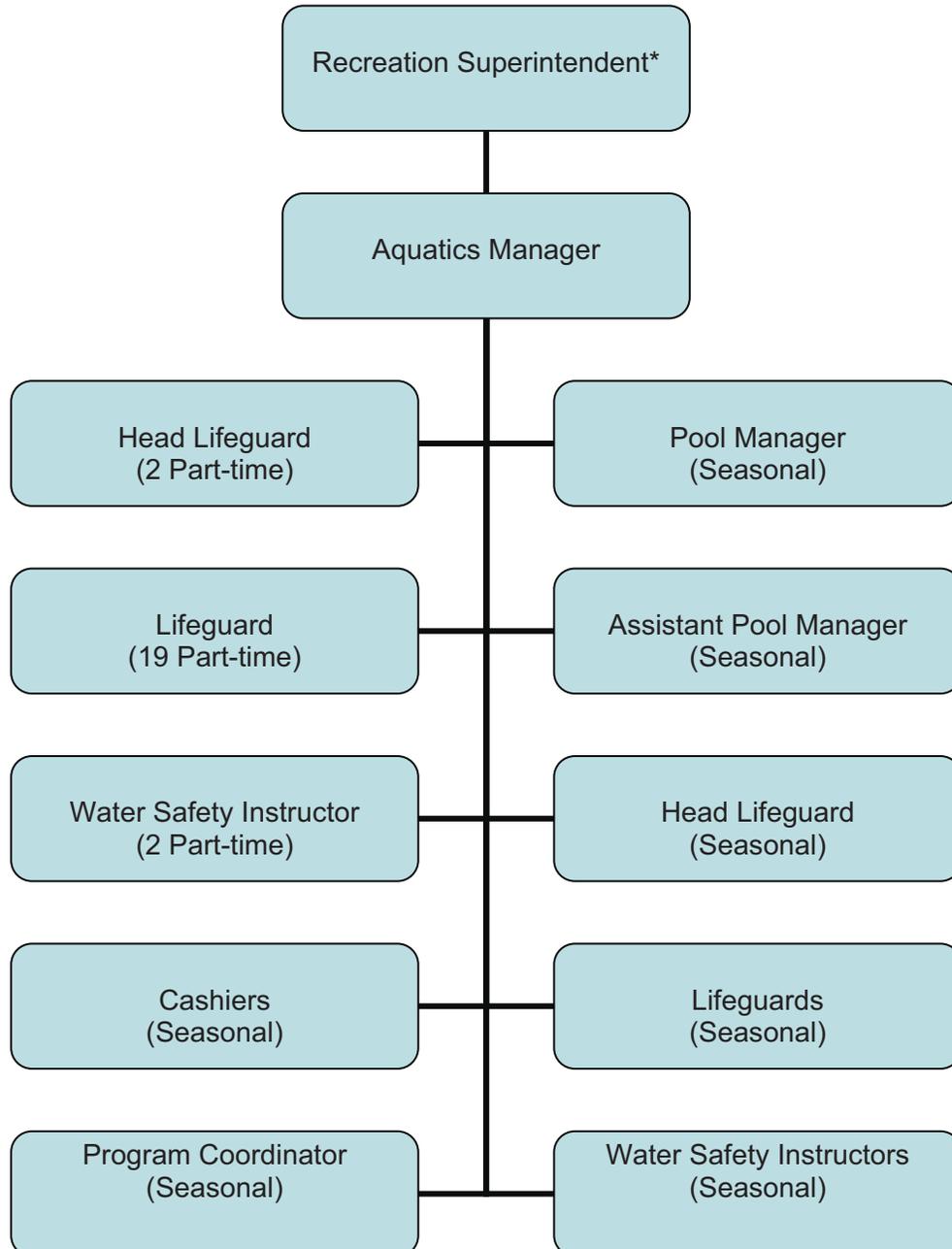
\*\*Does not include seasonal and camp staffing.

FY 2009-2010 new division established, formerly budgeted in Recreation Dept.

**PARKS & RECREATION-YOUTH DEVELOPMENT - 3396 CITY OF PEARLAND  
EXPENDITURES  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-3396-531.02-00	SUPERVISOR		43,880	42,476	41,085
010-3396-531.03-00	GENERAL LABOR		98,959	86,937	112,509
010-3396-531.09-00	OVERTIME		2,000	2,000	
010-3396-531.10-00	LONGEVITY		180	92	192
010-3396-531.14-00	WORKERS' COMPENSATION		1,291	1,702	1,366
010-3396-531.15-00	SOCIAL SECURITY		11,700	9,272	11,857
010-3396-531.16-00	RETIREMENT		9,559	9,022	9,544
010-3396-531.17-00	GROUP INSURANCE		10,940	15,835	17,917
010-3396-531.19-00	STATE UNEMPLOYMENT		662	1,281	1,078
<b>*SALARIES &amp; WAGES</b>			<b>179,171</b>	<b>168,617</b>	<b>195,548</b>
010-3396-542.03-00	OFFICE SUPPLIES		132	132	132
010-3396-542.04-00	WEARING APPAREL		900	900	150
010-3396-542.08-00	FILM, CAMERA SUPPLIES, ETC		100	100	
010-3396-542.15-00	MEDICAL SUPPLIES		132	132	132
010-3396-542.23-00	MINOR TOOLS & OFFICE EQUIP.		400	400	100
010-3396-542.35-00	PROGRAMS		60,550	37,300	49,100
<b>*MATERIALS &amp; SUPPLIES</b>			<b>62,214</b>	<b>38,964</b>	<b>49,614</b>
010-3396-553.01-00	BUILDINGS & GROUNDS		300	300	300
<b>*MAINT. BUILDING &amp; GROUNDS</b>			<b>300</b>	<b>300</b>	<b>300</b>
010-3396-554.01-00	FURNITURE & OFFICE EQUIP.		400	400	150
<b>*MAINTENANCE OF EQUIPMENT</b>			<b>400</b>	<b>400</b>	<b>150</b>
010-3396-555.07-00	ADVERTISING\PUBLIC NOTICE		181	181	181
010-3396-555.11-00	SPECIAL SERVICES		19,400	25,459	90,000
010-3396-555.11-13	CONTRACT EMPLOYMENT		15,000	19,000	8,000
010-3396-555.17-00	UTILITIES		36,285	47,352	300
010-3396-555.24-00	PRINTING		1,000	1,000	250
010-3396-555.25-00	POSTAGE		100	100	
010-3396-555.31-00	MILEAGE		500		
010-3396-555.33-00	PROFESSIONAL DEVELOPMENT		1,995	1,995	200
010-3396-555.33-01	MEMBERSHIP DUES		350	600	600
010-3396-555.33-03	TRAVEL		1,750	2,000	
<b>*MISCELLANEOUS SERVICES</b>			<b>76,561</b>	<b>97,687</b>	<b>99,531</b>
<b>TOTAL</b>			<b>318,646</b>	<b>305,968</b>	<b>345,143</b>

# PARKS & RECREATION AQUATICS



\*Reports to Assistant Director of Parks & Recreation

**Department: PARKS  
Division: AQUATICS  
Department Number: 3397**

**FISCAL YEAR 2011 OBJECTIVES**

- Implement monthly facility safety checks.
- Research the current availability of aquatic related certification programs in Northern Brazoria County.
- Develop training standards for staff.
- Explore options to reduce costs and improve efficiency at the Natatorium and Independence Park Pool.

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010* Projection	FY 2011 Target
<b>Independence Park Pool:</b>				
Days of pool operation	86	90	75	90
Number of attendees (public swim)	22,601	25,476	15,300	20,000
Percent change in pool attendance	28%	26%	28%	28%
Number of aquatic classes	138	168	150	130
Net registered in aquatic classes	1,387	1,219	1,300	1,000
Number of pool rentals	24	26	18	20
Revenues collected (includes Events)	\$35,548	\$38,245	\$35,000	\$97,000
<b>Natatorium:</b>				
Days of pool operation	N/A	N/A	55	360
Percent change in pool attendance	N/A	N/A	N/A	100%
Number of aquatic classes	N/A	N/A	N/A	200
Net registered in aquatic classes	N/A	N/A	N/A	1,500
Number of pool rentals	N/A	N/A	N/A	12
Revenues collected	N/A	N/A	N/A	\$308,364
Number of special events / meets	N/A	N/A	N/A	18
Percent of participants rating classes as good to excellent	N/A	N/A	N/A	80%
Percent of citizens rating recreation facilities as satisfactory	N/A	N/A	N/A	85%
Percent of cost recovery - Aquatics**	N/A	N/A	11%	71%

\*All target numbers for FY 2010 are for 3 months of operation.

\*\*Percent of cost recovery is based on total actual expenditures in department compared to total actual revenues collected. Prior to FY 2010, Aquatics and Athletics Departments were combined, so percent of cost recovery based on expenditures cannot be accurately determined.

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PARKS & RECREATION**

**PARKS - AQUATICS**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages		209,475	218,162	400,328
Materials & Supplies		46,126	44,421	97,296
Building Maintenance		29,000	29,000	29,595
Equipment Maintenance		200	500	600
Miscellaneous Services		28,330	34,675	42,376
Inventory			2,326	
Budget Projection Variance		3,996		
<b>TOTAL</b>		<b>317,127</b>	<b>329,084</b>	<b>570,195</b>

**KEY BUDGET ITEMS**

- Includes the addition of one (1) part-time Head Lifeguard and five (5) part-time Lifeguards for the Natatorium
- Five Water Safety Instructors reclassified to Lifeguards in FY 2010
- Budget reductions of \$18,889 taken

**STAFFING SUMMARY**

<b>STAFFING**</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Aquatics Manager	0	1	1	1
Part-time Head Lifeguard, Recreation Center	0	1	1	2
Part-time Lifeguards, Recreation Center	0	9	14	19
Part-time Water Safety Instructors, Recreation Ctr	0	7	2	2
<b>TOTAL</b>	<b>0</b>	<b>18</b>	<b>18</b>	<b>24</b>

\*Same as adopted budget, unless where noted.

\*\*Does not include seasonal staffing.

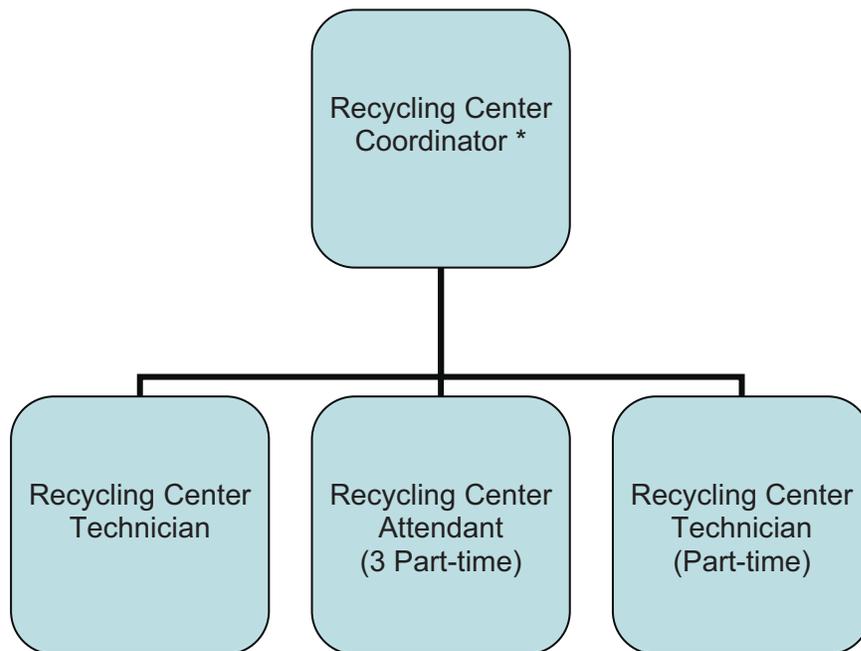
FY 2009-2010 new division established, split from Athletics Division.

**PARKS & RECREATION-AQUATICS - 3397  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
010-3397-531.02-00	SUPERVISOR		46,000	47,592	46,000
010-3397-531.03-00	GENERAL LABOR		135,190	137,530	304,791
010-3397-531.09-00	OVERTIME		2,000		
010-3397-531.10-00	LONGEVITY				60
010-3397-531.14-00	WORKERS' COMPENSATION		952	1,451	3,089
010-3397-531.15-00	SOCIAL SECURITY		13,860	14,302	26,859
010-3397-531.16-00	RETIREMENT		5,184	5,357	5,553
010-3397-531.17-00	GROUP INSURANCE		5,483	9,333	9,724
010-3397-531.19-00	STATE UNEMPLOYMENT		806	2,597	4,252
<b>*SALARIES &amp; WAGES</b>			<b>209,475</b>	<b>218,162</b>	<b>400,328</b>
010-3397-542.04-00	WEARING APPAREL		75	670	95
010-3397-542.06-00	CHEMICALS		37,767	33,767	82,235
010-3397-542.08-00	FILM, CAMERA SUPPLIES				150
010-3397-542.11-00	HARDWARE		200	200	400
010-3397-542.15-00	MEDICAL SUPPLIES		250	250	750
010-3397-542.17-00	JANITORIAL SUPPLIES		750	500	500
010-3397-542.23-00	MINOR TOOLS & OFFICE SUPPLIES		750	750	1,500
010-3397-542.35-00	PROGRAMS		2,835	2,835	6,666
010-3397-542.42-00	CONCESSION STAND		3,499	5,449	5,000
<b>*MATERIALS &amp; SUPPLIES</b>			<b>46,126</b>	<b>44,421</b>	<b>97,296</b>
010-3397-553.01-00	BUILDINGS & GROUNDS		29,000	29,000	29,595
<b>*MAINT. BUILDING &amp; GROUNDS</b>			<b>29,000</b>	<b>29,000</b>	<b>29,595</b>
010-3397-554.01-00	FURNITURE & OFFICE EQUIP		200	500	600
<b>*MAINTENANCE OF EQUIPMENT</b>			<b>200</b>	<b>500</b>	<b>600</b>
010-3397-555.07-00	ADVERTISING		180	180	540
010-3397-555.11-13	CONTRACT EMPLOYMENT		9,900	7,311	13,546
010-3397-555.17-00	UTILITIES		15,000	23,740	23,740
010-3397-555.24-00	PRINTING		1,350	1,350	1,350
010-3397-555.31-00	MILEAGE		200	200	
010-3397-555.33-00	PROFESSIONAL DEVELOPMENT		500	490	3,000
010-3397-555.33-01	MEMBERSHIP DUES		200	190	200
010-3397-555.33-02	TRAVEL		1,000	1,214	
<b>*MISCELLANEOUS SERVICES</b>			<b>28,330</b>	<b>34,675</b>	<b>42,376</b>
010-3397-564.01-00	\$1000 - \$4999			2,326	
<b>*INVENTORY</b>				<b>2,326</b>	
010-3397-590.01-01	BUDGET PROJECTION VARIANCE		3,996		
<b>TOTAL</b>			<b>317,127</b>	<b>329,084</b>	<b>570,195</b>

# PARKS & RECREATION RECYCLING CENTER



\*Reports to Director of Parks & Recreation

**Department: PARKS**  
**Division: RECYCLING**  
**Department Number: 3351**

**FISCAL YEAR 2011 OBJECTIVES**

- Explore options to reduce costs and improve efficiency at the Recycling Center.
- Implement monthly facility safety checks.
- Develop training standards for staff.
- Complete an Operations & Maintenance Procedure Manual.

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Number of customer drop offs	16,956	17,709	20,000	17,500
Tons of material recycled	350	545	535	560
Tons per customer	0.021	0.031	0.029	0.032
Lbs. per customer	46	69	59	64
Gross Revenues	\$32,551	\$25,346	\$38,697	\$45,520
Customers per 1,000 population	195	195	212	179
Tons recycled per 1,000 population	4.02	6.00	5.67	5.71
Fluorescent bulbs recycled	N/A	N/A	1350	2500
Recycling revenue per 1,000 population	\$373.72	\$279.06	\$370.72	\$464.90

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PARKS & RECREATION**

**PARKS - RECYCLING CENTER**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	128,836	132,382	139,776	126,052
Materials & Supplies	7,257	16,424	22,977	22,042
Equipment Maintenance	11,039	5,836	4,255	4,740
Miscellaneous Services	79,633	108,086	103,511	119,928
Sundry Charges		1,500	240	800
Inventory	2,724			
Budget Projection Variance		3,379		
<b>TOTAL</b>	<b>229,489</b>	<b>267,607</b>	<b>270,759</b>	<b>273,562</b>

**KEY BUDGET ITEMS**

- Budget reductions of \$12,082 taken

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Recycling Center Coordinator	1	1	1	1
Recycle Center Technician	1	1	1	1
Part-Time Recycle Center Technician	1	1	1	1
Part-Time Recycling Center Attendant	3	3	3	3
<b>TOTAL</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

\*Same as adopted budget, unless where noted.

**RECYCLING CENTER - 3351  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
010-3351-531.02-00	SUPERVISOR	36,022	36,653	36,709	36,653
010-3351-531.03-00	GENERAL LABOR	63,423	65,290	68,344	58,532
010-3351-531.09-00	OVERTIME	2,458	2,700	2,700	2,700
010-3351-531.10-00	LONGEVITY	382	478	472	568
010-3351-531.14-00	WORKERS' COMPENSATION	1,039	1,148	1,246	1,103
010-3351-531.15-00	SOCIAL SECURITY	7,684	8,259	8,414	7,493
010-3351-531.16-00	RETIREMENT	7,832	7,833	10,926	8,273
010-3351-531.17-00	GROUP INSURANCE	9,804	9,448	10,126	9,767
010-3351-531.19-00	STATE UNEMPLOYMENT	191	573	839	963
<b>*SALARIES &amp; WAGES</b>		<b>128,836</b>	<b>132,382</b>	<b>139,776</b>	<b>126,052</b>
010-3351-542.03-00	OFFICE SUPPLIES	590	400	400	400
010-3351-542.04-00	WEARING APPAREL	3,034	1,000	2,046	1,000
010-3351-542.11-00	HARDWARE	3			
010-3351-542.23-00	MINOR TOOLS & OFFICE EQUIP.	2,020	1,671	1,571	1,671
010-3351-542.33-00	MISCELLANEOUS	1,611	13,353	18,960	18,971
<b>*MATERIALS &amp; SUPPLIES</b>		<b>7,257</b>	<b>16,424</b>	<b>22,977</b>	<b>22,042</b>
010-3351-554.08-00	SPECIAL EQUIP\IMPROVEMENT	7,570	2,500	1,906	2,000
010-3351-554.20-01	PARTS	64	750	500	500
010-3351-554.20-02	COMMERCIAL	2,785	1,871	1,109	1,500
010-3351-554.20-03	FUEL	619	715	740	740
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>11,039</b>	<b>5,836</b>	<b>4,255</b>	<b>4,740</b>
010-3351-555.11-00	SPECIAL SERVICES		5,000	2,000	
010-3351-555.11-15	LANDSCAPE MAINTENANCE	2,200	1,000	1,580	
010-3351-555.17-00	UTILITIES	2,724	3,114	3,468	3,468
010-3351-555.19-00	TELEPHONE	2,576	3,408	2,328	2,328
010-3351-555.19-02	PC AIRCARD CHARGES	473	1,032		
010-3351-555.25-00	POSTAGE	18	32	32	32
010-3351-555.31-00	MILEAGE				1,000
010-3351-555.33-00	PROFESSIONAL DEVELOPMENT	400	1,500	1,300	1,500
010-3351-555.45-00	CONTRACTED SERVICES	360	2,000	1,061	1,000
010-3351-555.45-01	WASTE DISPOSAL	67,883	90,000	90,742	108,600
010-3351-555.45-02	ADVERTISING	2,015			1,000
010-3351-555.45-03	PRINTING	985	1,000	1,000	1,000
<b>*MISCELLANEOUS SERVICES</b>		<b>79,633</b>	<b>108,086</b>	<b>103,511</b>	<b>119,928</b>
010-3351-556.07-00	MEDICAL EXAMS		1,500	240	800
<b>*SUNDRY CHARGES</b>			<b>1,500</b>	<b>240</b>	<b>800</b>
010-3351-564.01-00	INVENTORY \$1,000-\$4,999	2,724			
<b>*INVENTORY</b>		<b>2,724</b>			
010-3351-565.73-00	SPECIAL EQUIP\IMPROVEMENT				
<b>*CAPITAL OUTLAY</b>					
010-3351-590.01-01	BUDGET PROJECTION VARIANCE		3,379		
<b>TOTAL</b>		<b>229,489</b>	<b>267,607</b>	<b>270,759</b>	<b>273,562</b>



THIS PAGE INTENTIONALLY LEFT BLANK

**FY 2011 ADOPTED BUDGET  
WATER & SEWER FUND  
REVENUE & EXPENSE SUMMARY**

**OVERVIEW**

The Water & Sewer Fund is an enterprise fund that includes water and sewer system operations. The fund is operated in a manner similar to private business enterprises, where costs of providing the services to the public are financed primarily through user charges. The City provides water and sewer service to approximately 28,500 residential and commercial customers. Water & Sewer revenues provide 85% of the total revenue generated in the Water & Sewer Fund. As such, the City of Pearland continually monitors and evaluates the need to adjust water and sewer rates in order to ensure that the fund is self-supporting, that infrastructure rehabilitation is adequate, and that all bond covenants are in compliance. The fiscal year 2011 budget does not include a water or sewer rate increase.

<b>REVENUES</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
Sale of Water	\$ 14,520,071	\$ 13,131,637	\$ 13,270,343	\$ 13,848,007
Sewer Revenues	10,448,836	9,926,788	9,951,062	10,262,429
Other Service Charges	1,439,066	1,438,439	1,409,409	1,445,256
Interest Income	92,983	71,500	40,352	19,324
Other Misc. Income	256,136	217,240	237,859	218,033
Grant		348,000	348,000	
Transfers In	2,443,271	3,001,002	3,012,579	2,472,213
Bond/Lease Proceeds		653,032	513,078	
<b>TOTAL</b>	<b>29,200,363</b>	<b>28,787,638</b>	<b>28,782,682</b>	<b>28,265,262</b>
<b>EXPENSES</b>				
Lift Stations	687,405	1,473,602	1,493,772	789,114
Wastewater Treatment	3,272,191	3,475,412	3,365,781	3,312,946
Water Production	4,954,175	4,959,601	5,276,980	5,736,903
Distribution & Collection	1,923,579	1,901,615	1,739,775	1,881,074
Construction	1,093,383	965,340	912,868	1,047,347
GIS				172,280
W&S Revenue Collections	1,699,592	1,938,193	2,012,724	2,056,492
Other Requirements	10,226,489	13,138,502	13,182,886	14,462,711
<b>TOTAL</b>	<b>23,856,814</b>	<b>27,852,265</b>	<b>27,984,786</b>	<b>29,458,867</b>
Revenues Over/(Under) Expenses	5,343,549	935,373	797,896	(1,193,605)
<b>TOTAL</b>				
<b>Beginning Cash Equivalents</b>	<b>4,029,744</b>	<b>9,373,293</b>	<b>9,373,293</b>	<b>10,171,189</b>
Reserve for Debt Service				369,704
<b>Ending Cash Equivalents</b>	<b>\$ 9,373,293</b>	<b>\$ 10,308,666</b>	<b>\$ 10,171,189</b>	<b>\$ 8,607,880</b>
Bond Coverage - 1.4			1.43	1.40
Cash Reserve Ratio - 25%			0.36	0.29

## **FISCAL YEAR 2011 ADOPTED BUDGET WATER & SEWER FUND REVENUE & EXPENSE SUMMARY**

### Fiscal Year 2009-2010

Projected revenues of \$28,782,682 is \$4,956 less than planned and \$417,681 or 1.4% less than fiscal year 2009 actual of \$29,200,363. The decrease from 2009 is seen in lower water sales and sewer charges from lesser gallons billed due to more rainfall this year than last.

Water and sewer projected revenues for 2010 total \$23,221,405 are expected to exceed budget by \$162,980 and is reflective of some dry/hot summer months, as well as continued, but small, residential and commercial growth in the community. This is offset by lower capital lease proceeds of \$139,954 due to using cash on hand for the purchase of impellers at Shadow Creek versus financing.

Fiscal year 2010 projected expenses total \$27,984,786. Expenditures are anticipated to be over budget by \$132,521 and \$4,127,972 over fiscal year 2009. Expenditures over budget are mainly due to the water rights option agreement with the Gulf Coast Water Authority that expired April 1, 2010. At that time, the City will be charged a take or pay rate of \$0.11572/KG versus \$0.02342/KG. This was not budgeted for. Increase in annual debt service of \$1.7 million and pay-as-you go for capital projects of \$1.1 million account for 68% of increase over 2009 and 58 manual transfer switches at lift stations totaling \$348,000 fully funded by grant funds account for 8%.

Ending balance at 9/30/10 is estimated to be \$10,171,189 with a 36% cash reserve ratio and a bond coverage of 1.43.

### Fiscal Year 2010-2011

Fiscal year 2011 revenues total \$28,265,262, a \$517,420 decrease from fiscal year 2010 projections and a \$522,376 decrease from the amended budget. Excluding non-recurring grant proceeds and lease purchase proceeds, revenues are actually \$343,658 higher than fiscal year 2010 projections. Water sales and sewer charges increased by \$889,031 or 3.8% over last year, partially due to an increase in the number of connections by 2.78% and partially due to an increase in average consumption due to a drier year. This is offset by lower transfers in from the Impact Fee funds that support debt service issued on impact fee related projects. The decrease is due to a cash buy down of debt service, as well as refunded bonds.

Fiscal year 2011 expenses total \$29,458,867 and include water/sewer bond payments of \$9.6 million and pay-as-you go for capital projects totaling \$3.3 million. Expenses are \$1,606,602, or 5.8% greater than the fiscal year 2010 amended budget. Variance is explained as follows:

	<b>FY2010 Amended Budget</b>	<b>FY2011 Budget</b>	<b>Increase</b>
Total Budget	\$27,852,265	\$29,458,867	\$1,606,602
Non-Recurring Carryover	(486,361)		
Non-Recurring Funding	<u>(1,168,245)</u>	<u>(667,318)</u>	
Total Recurring	\$26,197,659	\$28,791,549	\$2,593,890
% Increase			9.9%

Annual Debt Service	\$ 268,016
Pay As You Go CIP	930,171
Surface Water City of Houston	67,605
Surface Water – Alice Plant	720,000
Surface Water – GCWA	229,021
Salary & Benefits	183,399
Enhancements- Recurring	222,679
Budget Reductions	<u>(401,464)</u>
Total Recurring Variance	\$2,219,427
Non-Recurring Enhancements	<u>(667,318)</u>
Net Increase	\$1,552,109

In order to mitigate the need for a rate increase, departments were asked to identify and recommend budget reductions, however ensure no reduction in service. The budget incorporates \$401,464 worth of reductions, 1.4% of the total budget and 2.7% of the operating budget. The most significant reductions are reducing the number of register replacements on non-reading meters (\$130,000) and reducing the number of meter replacements (\$45,447). These amounts are proposed to be phased back into the budget over a period of 2 years.

Enhancements, recurring and non-recurring, total \$889,997 and include the funding of two (2) Water Operators (\$118,425) for dead-end flushing and water quality issues, one (1) Maintenance Worker to assist in water leak and sewer system work order requests (\$54,620), year three of a six-year unidirectional flushing program (\$65,000), a part-time customer clerk to assist in Utility Billing (\$18,426), replacement of a CX80 case excavator (\$105,668), replacement of 5 vehicles (\$170,110), and the purchase of an IVR system for Utility Billing (\$98,140). The full list of items funded can be found in the appendix.

Ending balance at 9/30/2011 is expected to be \$8,607,880, a planned drawdown of \$1,193,605, of which \$3.3 million is being used to pay cash for capital infrastructure projects versus issuing debt. Bond coverage is 1.40 and cash reserves are 29%.

**WATER & SEWER FUND  
REVENUE**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	REVENUE CATEGORY	FY 2009 ACTUAL	FY 2010 AMENDED BUDGET	FY 2010 YEAR END PROJECTION	FY 2011 ADOPTED BUDGET
030-0000-353.04-02	WATER SALES	14,520,071	13,131,637	13,270,343	13,848,007
030-0000-353.04-03	SEWER CHARGES	10,448,836	9,926,788	9,951,062	10,262,429
030-0000-353.04-04	SANITATION BILLING FEE	358,644	317,220	318,789	329,136
030-0000-353.04-05	METER REINSPECT FEE				
030-0000-353.04-07	CONNECTION FEE	119,150	125,600	129,000	129,000
030-0000-353.04-09	WATER TAP FEE	341,813	383,681	325,000	325,000
030-0000-353.04-10	SEWER TAP FEE	3,217	5,000	13,045	13,045
030-0000-353.04-11	LATE PAYMENT FEE	444,639	432,000	450,000	470,000
030-0000-353.04-12	METER SET FEE	1,950	2,500	1,500	1,500
030-0000-353.04-13	CURB STOP REPLACE FEE	969	1,938	500	1,000
030-0000-353.04-14	RECONNECT FEE	144,298	144,000	150,000	155,000
030-0000-353.04-15	GREASE TRAP FEE	18,733	19,000	19,575	19,575
030-0000-353.04-99	MISCELLANEOUS	5,653	7,500	2,000	2,000
<b>*CHARGES FOR SERVICE</b>		<b>26,407,973</b>	<b>24,496,864</b>	<b>24,630,814</b>	<b>25,555,692</b>
030-0000-356.00-00	INTEREST	47,018	71,500	15,716	19,324
030-0000-356.04-00	CERTIFICATE OF DEPOSIT	48,497		24,636	
030-0000-356.06-00	UNREALIZED CAP GAIN (LOSS)	(2,532)			
<b>*INTEREST</b>		<b>92,983</b>	<b>71,500</b>	<b>40,352</b>	<b>19,324</b>
030-0000-357.01-00	FEDERAL		348,000	348,000	
<b>*GRANT</b>			<b>348,000</b>	<b>348,000</b>	
030-0000-358.12-00	NSF FEES	9,720	9,800	9,000	9,500
030-0000-358.15-00	SALE OF PROPERTY	13,196	8,500	41,434	9,500
030-0000-358.16-00	CASH OVER/SHORT				
030-0000-358.18-00	DISCOUNT TAKEN	8			
030-0000-358.45-00	INSURANCE REIMBURSEMENTS	9,783		3,392	
030-0000-358.98-00	REIMBURSEMENTS	138,947	138,940	139,033	139,033
030-0000-358.99-00	MISCELLANEOUS	84,482	60,000	45,000	60,000
030-0000-358.99-01	MUD ANNEXATION				
<b>*MISCELLANEOUS</b>		<b>256,136</b>	<b>217,240</b>	<b>237,859</b>	<b>218,033</b>
030-0000-359.01-00	FROM FUND 15				
030-0000-359.11-00	FROM FUND 42	1,363,108	1,535,432	1,535,432	1,464,847
030-0000-359.12-00	FROM FUND 44	839,981	915,830	915,830	837,626
030-0000-359.21-00	FROM FUND 64	63,098	380,000	391,577	
030-0000-359.30-00	FROM FUND 300				
030-0000-359.31-00	FROM FUND 301	7,344			
030-0000-359.80-00	FROM FUND 33				
030-0000-359.99-00	FROM FUND 10	169,740	169,740	169,740	169,740
030-0000-359.99-99	TRANSFER FROM CIP FUNDS				
<b>*INTERFUND TRANSFERS</b>		<b>2,443,271</b>	<b>3,001,002</b>	<b>3,012,579</b>	<b>2,472,213</b>
030-0000-360.01-00	BOND PROCEEDS				
030-0000-360.03-00	CAPITAL LEASE PROCEEDS		653,032	513,078	
030-0000-360.04-00	PREN/DISCT ON BONDS				
<b>*OTHER FINANCING SOURCES</b>			<b>653,032</b>	<b>513,078</b>	
<b>TOTAL</b>		<b>29,200,363</b>	<b>28,787,638</b>	<b>28,782,682</b>	<b>28,265,262</b>

**FY 2011 ADOPTED BUDGET  
EXPENSE AND STAFFING SUMMARY  
WATER & SEWER FUND**

<b>EXPENDITURES BY DEPT/DIVISION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Lift Stations	687,405	1,473,602	1,493,772	789,114
Wastewater Treatment	3,272,191	3,475,412	3,365,781	3,312,946
Water Production	4,954,175	4,959,601	5,276,980	5,736,903
Distribution & Collection	1,923,579	1,901,615	1,762,375	1,881,074
Construction	1,093,383	965,340	890,268	1,047,347
GIS				172,280
W&S Revenue Collections	1,699,592	1,938,193	2,012,724	2,056,492
Other Requirements	10,226,489	13,138,502	13,182,886	14,462,711
<b>WATER &amp; SEWER DEPT TOTAL</b>	<b>23,856,814</b>	<b>27,852,265</b>	<b>27,984,786</b>	<b>29,458,867</b>

<b>EXPENDITURES BY CATEGORY</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	3,820,951	4,172,751	4,247,712	4,486,687
Materials & Supplies	4,554,752	4,234,567	4,437,281	5,174,605
Building Maintenance	62,187	69,035	68,395	70,905
Equipment Maintenance	763,782	1,571,452	1,595,060	954,266
Miscellaneous Services	3,490,249	3,672,643	3,692,401	3,836,376
Inventory	2,122	17,630	31,666	29,420
Transfers/Other Charges	10,244,645	13,191,371	13,070,601	14,427,535
Capital Outlay	918,126	922,816	841,670	479,073
<b>WATER &amp; SEWER DEPT TOTAL</b>	<b>23,856,814</b>	<b>27,852,265</b>	<b>27,984,786</b>	<b>29,458,867</b>

<b>STAFFING BY DEPT/DIVISION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Lift Stations	6	6	6	6
Wastewater Treatment	14.5	14.5	14.5	14.75
Water Production	8	8	8	10
Distribution & Collection	24	24	24	23.5
Construction	11.5	11.5	11.5	12.25
GIS				2.25
W&S Revenue Collections	19	19	19	20
Other Requirements	0	0	0	0
<b>WATER &amp; SEWER DEPT TOTAL</b>	<b>83</b>	<b>83</b>	<b>83</b>	<b>88.75</b>

\*Same as adopted budget, unless where noted.

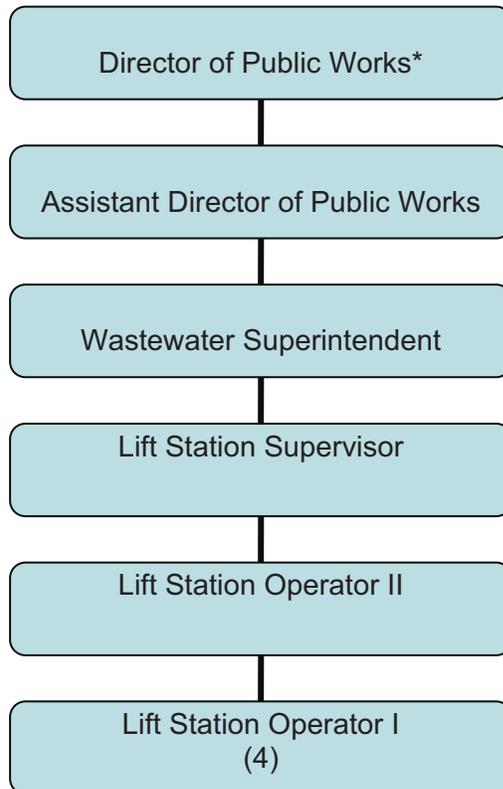
# LIFT STATIONS

## VISION STATEMENT

To work together with all divisions of Public Works as well as other city departments to identify and meet the current and future needs of our community through applied knowledge, quality workmanship, and a dedication to customer service.

## MISSION STATEMENT

The mission of the Public Works Lift Stations Division is to operate and maintain sanitary and storm water lift stations in order to ensure healthy and sanitary conditions for citizens and the environment through their continued safe operation.



\*Reports to Assistant City Manager

**Department: PUBLIC WORKS  
Division: LIFT STATIONS  
Department Number: 4041**

**GOALS**

- Provide a safe work environment for employees and to eliminate any safety hazards to the public.
- Provide dependable sanitary sewer service to the City through efficient operation of the lift stations.
- Protect the health of people and the environment through proper conveyance of wastewater, while maintaining compliance with state and federal agencies.
- Aid in efficient operation of the City's drainage by maintaining storm water pumping stations.
- Develop personnel for leadership roles.
- Provide quality customer service in a timely manner.
- Seek out and identify methods and technologies for improving energy efficiency.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Maintained and repaired as necessary all sanitary and storm lift stations.
- Installed SCADA on eight additional lift stations and incorporated those into the network.
- Assisted engineers with the Cullen lift station rehabilitation project.
- Worked with Parks department to build and install a lift station at Centennial Park Splash Pad restroom facilities.

**FISCAL YEAR 2011 OBJECTIVES**

- Continue to upgrade, repair, and maintain all sanitary and storm lift stations.
- Train incoming and present employees and encourage them to obtain and upgrade TCEQ licenses.
- Continue to incorporate additional lift stations into the SCADA system for remote monitoring and control.
- Continue to assist engineers and contractors as necessary to complete rehabilitation of Cullen and Dixie Farm Road lift station piping.
- Install permanent emergency generators at Corrigan and West Mary's Creek storm water pumping stations.
- Install manual transfer switches and plugs at critical identified lift stations for portable generator hook-up.
- Convert simplex pump stations to duplex pump stations at Pirates Alley and Glastonbury.

**Department: PUBLIC WORKS**  
**Division: LIFT STATIONS**  
**Department Number: 4041**

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Number of sanitary lift stations*	76	78	78	78
Number of storm water pump stations*	4	4	4	5
Number of sanitary L/S overflows	N/A	6	11	0
Number of major repairs	N/A	N/A	9	10
Cost per gallon processed (monthly average)	\$0.0004	\$0.0003	\$0.0003	\$0.0003
Number of lift station skimmings	N/A	139	147	150

\*These numbers rarely change and are only valuable to show amount of infrastructure being maintained.

**FY 2011 ADOPTED BUDGET  
EXPENSE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC WORKS**

**LIFT STATIONS**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009* Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	380,416	324,925	310,169	319,691
Materials & Supplies	21,112	30,350	24,050	26,150
Building Maintenance	13,268	16,000	16,350	17,650
Equipment Maintenance	87,463	585,322	615,680	106,579
Miscellaneous Services	185,146	201,454	217,380	180,544
Inventory		1,850	2,492	
Capital Outlay		313,701	307,651	138,500
<b>TOTAL</b>	<b>687,405</b>	<b>1,473,602</b>	<b>1,493,772</b>	<b>789,114</b>

\*New division set up in fiscal year 2009.

**KEY BUDGET ITEMS**

- Transfer switches, Cullen Lift Station rehab and generators in 2010
- Conversion of simplex pump stations to duplex pump stations at Pirates Alley and Glastonbury in 2011
- Control panel replacement at Super Walmart and Oakbrook Estates Lift Station
- Painting of discharge piping at four (4) lift stations

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009* Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Lift Station Supervisor	1	1	1	1
Lift Station Operator II	1	1	1	1
Lift Station Operator I	4	4	4	4
<b>TOTAL</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

\*\*Same as adopted budget, unless where noted.

**LIFT STATIONS - 4041  
EXPENSES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
030-4041-531.02-00	SUPERVISOR	49,502	51,239	51,576	51,239
030-4041-531.03-00	GENERAL LABOR	222,620	166,461	149,281	158,434
030-4041-531.09-00	OVERTIME	11,806	12,000	13,500	12,000
030-4041-531.10-00	LONGEVITY	1,610	1,734	1,560	1,960
030-4041-531.14-00	WORKERS' COMPENSATION	1,635	1,629	1,614	1,621
030-4041-531.15-00	SOCIAL SECURITY	18,121	17,704	15,910	17,107
030-4041-531.16-00	RETIREMENT	25,242	26,081	25,047	26,960
030-4041-531.17-00	GROUP INSURANCE	49,601	47,483	50,547	49,236
030-4041-531.19-00	STATE UNEMPLOYMENT	279	594	1,134	1,134
<b>*SALARIES &amp; WAGES</b>		<b>380,416</b>	<b>324,925</b>	<b>310,169</b>	<b>319,691</b>
030-4041-542.03-00	OFFICE SUPPLIES	478	1,000	1,000	800
030-4041-542.04-00	WEARING APPAREL	1,550	1,550	1,550	1,550
030-4041-542.06-00	CHEMICALS	10,983	16,300	10,000	12,300
030-4041-542.11-00	HARDWARE	2,249	3,000	3,000	3,000
030-4041-542.18-00	LAUNDRY & CLEANING	3,670	4,000	4,000	4,000
030-4041-542.23-00	MINOR TOOLS & OFFICE EQUIP.	2,182	3,000	3,000	3,000
030-4041-542.33-00	MISCELLANEOUS		1,500	1,500	1,500
<b>*MATERIALS &amp; SUPPLIES</b>		<b>21,112</b>	<b>30,350</b>	<b>24,050</b>	<b>26,150</b>
030-4041-553.01-00	BUILDINGS & GROUNDS	<b>13,268</b>	16,000	16,350	17,650
<b>MAINT. BUILDINGS &amp; GROUNDS</b>		<b>13,268</b>	<b>16,000</b>	<b>16,350</b>	<b>17,650</b>
030-4041-554.05-00	SEWER PLANTS\LIFT STATION	68,678	545,016	572,279	78,067
030-4041-554.12-00	MISCELLANEOUS EQUIPMENT		13,306	13,306	1,500
030-4041-554.20-00	MOTOR EQUIPMENT				
030-4041-554.20-01	PARTS	3,104	5,000	3,750	5,000
030-4041-554.20-02	COMMERCIAL	6,885	10,000	13,000	8,000
030-4041-554.20-03	FUEL	8,796	12,000	13,345	14,012
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>87,463</b>	<b>585,322</b>	<b>615,680</b>	<b>106,579</b>
030-4041-555.09-00	RENTAL OF EQUIPMENT	740	500	500	500
030-4041-555.11-00	SPECIAL SERVICES	17,816	34,759	50,000	12,100
030-4041-555.17-00	UTILITIES	153,757	150,000	150,000	150,000
030-4041-555.19-00	TELEPHONE	7,163	7,384	8,069	10,632
030-4041-555.19-02	PC AIRCARD CHARGES	570	725	725	725
030-4041-555.33-00	PROFESSIONAL DEVELOPMENT	3,396	5,024	5,024	4,025
030-4041-555.33-01	MEMBERSHIP DUES	1,279	1,590	1,590	1,362
030-4041-555.33-03	TRAVEL	425	1,472	1,472	1,200
<b>*MISCELLANEOUS SERVICES</b>		<b>185,146</b>	<b>201,454</b>	<b>217,380</b>	<b>180,544</b>
030-4041-564.01-00	INVENTORY \$1,000-\$4,999		1,850	2,492	
<b>*INVENTORY</b>			<b>1,850</b>	<b>2,492</b>	
030-4041-565.23-00	BUILDINGS & GROUNDS				
030-4041-565.73-00	SPECIAL EQUIP/IMPROVEMENT		229,150	223,100	136,000
030-4041-565.80-00	VEHICLES		84,551	84,551	2,500
030-4041-565.99-00	ENGINEERING EXPENSES				
<b>*CAPITAL OUTLAY</b>			<b>313,701</b>	<b>307,651</b>	<b>138,500</b>
<b>TOTAL</b>		<b>687,405</b>	<b>1,473,602</b>	<b>1,493,772</b>	<b>789,114</b>



THIS PAGE INTENTIONALLY LEFT BLANK

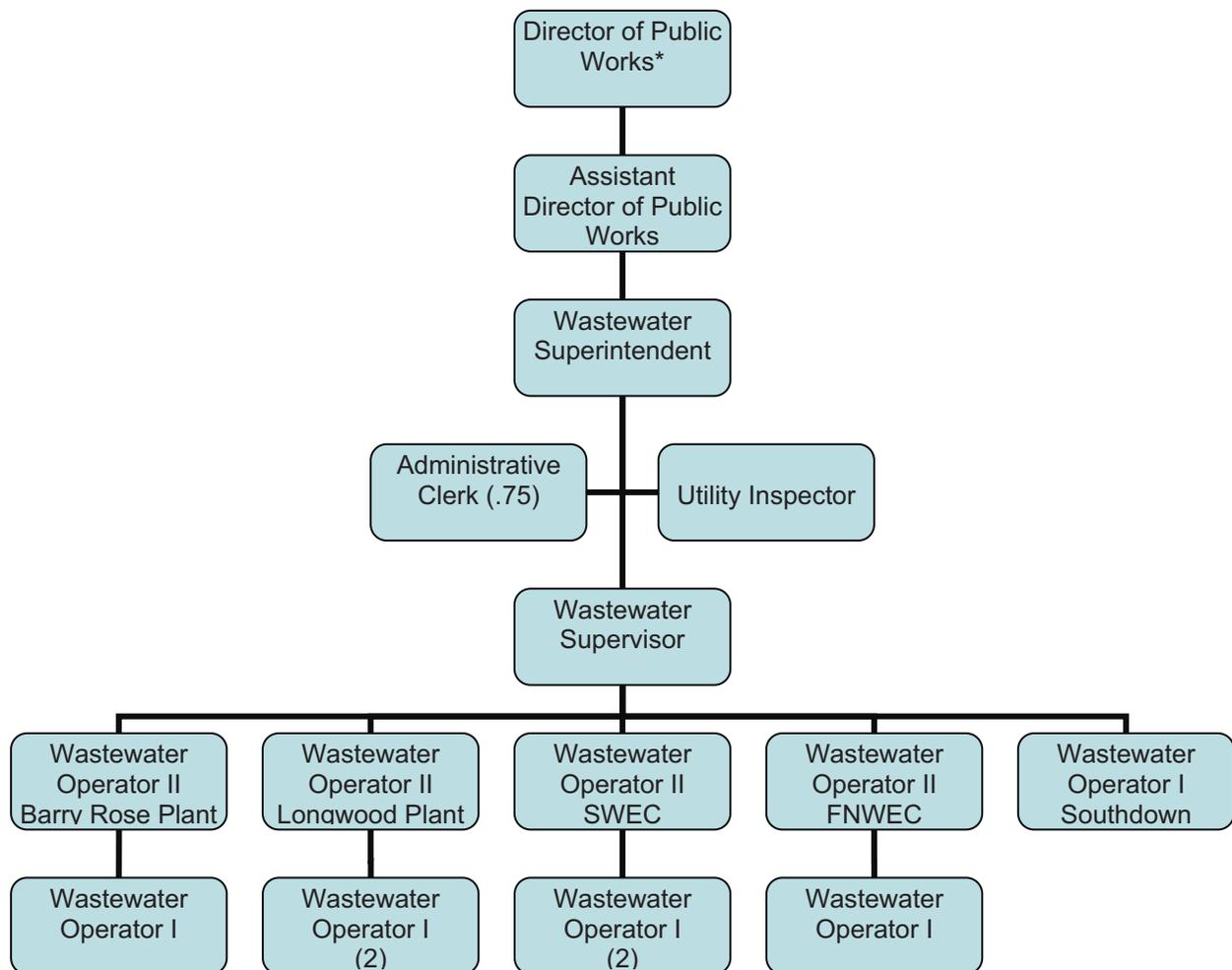
# WASTEWATER TREATMENT

## VISION STATEMENT

To work together with all divisions of Public Works as well as other city departments to identify and meet the current and future needs of our community through applied knowledge, quality workmanship, and a dedication to customer service.

## MISSION STATEMENT

The mission of the Public Works Wastewater Treatment Division is to efficiently and effectively treat City of Pearland wastewater to protect the environment as well as public health, safety, and welfare; while ensuring the effluent to the receiving stream meets or exceeds all environmental standards and regulations.



\*Reports to Assistant City Manager

**Department: PUBLIC WORKS**  
**Division: WASTEWATER TREATMENT**  
**Department Number: 4042**

**GOALS**

- Discharge effluent that is of higher quality than the receiving stream.
- Provide a safe work environment for employees and to eliminate any safety hazards to the public.
- Inspect all grease traps in the City in order to minimize disruptions to the wastewater collection system.
- Minimize the cost of wastewater treatment while maintaining high quality effluent.
- Develop personnel for leadership roles.
- Provide quality customer service in a timely manner.
- Protect the health of people and the environment through proper treatment of wastewater, while maintaining compliance with state and federal agencies.
- Seek out and identify methods and technologies for improving energy efficiency.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Maintained and operated five wastewater treatment plants with minimal problems or TCEQ violations.
- Worked with engineers and contractors to resolve start-up problems related to the SWEC/JHEC expansion. The plant has operated this year with few effluent concerns, even while working out issues involving equipment and programming.
- Worked with Allied Waste to receive and treat landfill leachate with no major issues. Reduced sludge disposal cost significantly through credits from this program.
- Assisted Projects Department and engineering companies to plan and implement upgrades to the Longwood and Barry Rose plants.
- Converted the Southdown plant from gas chlorine disinfection to (safer) liquid bleach disinfection.
- Installed SCADA system at the Southdown plant.

**FISCAL YEAR 2011 OBJECTIVES**

- Continue to efficiently maintain and operate the wastewater treatment plants to reduce permit violations.
- Train and encourage new and present employees to learn processes and obtain or upgrade TCEQ licenses.
- Continue to work with engineering consultants and Projects Department on the Longwood and Barry Rose plant upgrades as well as the Far Northwest Plant decanter and UV upgrade.
- Resolve all lingering problems with the SWEC/JHEC expansion project.

**Department: PUBLIC WORKS**  
**Division: WASTEWATER TREATMENT**  
**Department Number: 4042**

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Wastewater treatment plants <sup>1</sup>	5	5	5	5
Wastewater gallons treated in billion gallons	2.096	2.106	2.424	2.500
Cost per gallon to treat wastewater <sup>2</sup>	\$0.0017	\$0.0015	\$0.0015	\$0.0013
Grease trap inspections	758	258	364	500
Percent of WWT plant samples in compliance with regulatory reporting requirements	N/A	43%	99%	100%
Number of permit violations:	36	44	8	0
Major violations	0	0	0	0
Minor violations	36	44	8	0
Number of routine trips prevented with SCADA	N/A	9	33	50
Number of training hours to maintain employee certification	N/A	80	220	350

<sup>1</sup>This number is not expected to change in the foreseeable future.

<sup>2</sup>Cost to treat wastewater is based on actual department expenditures for number of gallons treated.

**FY 2011 ADOPTED BUDGET  
EXPENSE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC WORKS**

**WASTEWATER TREATMENT**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	562,933	778,855	793,093	817,676
Materials & Supplies	378,277	366,491	341,041	364,211
Building Maintenance	6,016	2,000	1,650	2,000
Equipment Maintenance	292,107	298,145	284,000	334,070
Miscellaneous Services	1,839,100	1,880,921	1,796,356	1,794,989
Inventory			641	
Capital Outlay	193,758	149,000	149,000	
<b>TOTAL</b>	<b>3,272,191</b>	<b>3,475,412</b>	<b>3,365,781</b>	<b>3,312,946</b>

**KEY BUDGET ITEMS**

- Re-build centrifuge at Barry Rose WWTP
- Re-build centrifuge at SWEC WWTP
- Re-build all blowers at Far Northwest WWTP
- Total budget reductions taken is \$45,876

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Wastewater Superintendent	1	1	1	1
Utility Inspector	1	1	1	1
Chief Operator - Wastewater Supervisor	1	1	1	1
Wastewater Treatment Operator II	4	4	4	4
Wastewater Treatment Operator I	7	7	7	7
Administrative Clerk	0.5	0.5	0.5	0.75
<b>TOTAL</b>	<b>14.5</b>	<b>14.5</b>	<b>14.5</b>	<b>14.75</b>

\*Same as adopted budget, unless where noted.

**WASTEWATER TREATMENT - 4042  
EXPENSES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
030-4042-531.02-00	SUPERVISOR	53,722	54,499	54,583	54,499
030-4042-531.03-00	GENERAL LABOR	331,268	493,631	477,806	510,396
030-4042-531.04-00	COMP TIME SOLD	55		142	
030-4042-531.05-00	VACATION SOLD	1,139			
030-4042-531.06-00	VACATION PAYOFF			2,907	
030-4042-531.07-00	SICK PAY OFF	332		13,080	
030-4042-531.09-00	OVERTIME	20,623	19,000	19,000	19,000
030-4042-531.10-00	LONGEVITY	3,520	3,785	4,393	4,606
030-4042-531.11-00	AUTO ALLOWANCE				
030-4042-531.14-00	WORKERS' COMPENSATION	2,980	4,070	4,272	4,190
030-4042-531.15-00	SOCIAL SECURITY	33,305	43,678	44,589	45,021
030-4042-531.16-00	RETIREMENT	45,965	64,455	67,990	70,944
030-4042-531.17-00	GROUP INSURANCE	69,519	94,301	101,621	106,185
030-4042-531.19-00	STATE UNEMPLOYMENT	505	1,436	2,710	2,835
<b>*SALARIES &amp; WAGES</b>		<b>562,933</b>	<b>778,855</b>	<b>793,093</b>	<b>817,676</b>
030-4042-542.03-00	OFFICE SUPPLIES	737	3,500	1,250	1,000
030-4042-542.04-00	WEARING APPAREL	3,581	4,580	4,580	4,000
030-4042-542.06-00	CHEMICALS	350,165	335,000	310,000	335,000
030-4042-542.11-00	HARDWARE	6,140	5,200	7,000	6,000
030-4042-542.18-00	LAUNDRY & CLEANING	11,565	13,211	13,211	13,211
030-4042-542.23-00	MINOR TOOLS & OFFICE EQUIP.	6,089	5,000	5,000	5,000
<b>*MATERIALS &amp; SUPPLIES</b>		<b>378,277</b>	<b>366,491</b>	<b>341,041</b>	<b>364,211</b>
030-4042-553.01-00	BUILDINGS & GROUNDS	6,016	2,000	1,650	2,000
<b>*MAINT. BUILDINGS &amp; GROUNDS</b>		<b>6,016</b>	<b>2,000</b>	<b>1,650</b>	<b>2,000</b>
030-4042-554.05-00	WATER WELLS				
030-4042-554.05-00	SEWER PLANTS\LIFT STATION	242,337	250,000	240,000	285,000
030-4042-554.12-00	MISCELLANEOUS EQUIPMENT		1,500	1,500	1,500
030-4042-554.20-00	MOTOR EQUIPMENT		125		
030-4042-554.20-01	PARTS	11,273	9,500	9,500	9,500
030-4042-554.20-02	COMMERCIAL	16,384	16,020	12,000	16,020
030-4042-554.20-03	FUEL	22,113	21,000	21,000	22,050
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>292,107</b>	<b>298,145</b>	<b>284,000</b>	<b>334,070</b>
030-4042-555.09-00	RENTAL OF EQUIPMENT	1,822	2,500	2,500	2,000
030-4042-555.11-00	SPECIAL SERVICES	735,739	630,812	630,812	630,812
030-4042-555.11-13	CONTRACT EMPLOYMENT	12,938			
030-4042-555.13-00	BOOKS, PERIODICAL, & SUBSC.	89	100	100	
030-4042-555.17-00	UTILITIES	1,047,578	1,198,210	1,130,000	1,130,000
030-4042-555.19-00	TELEPHONE	19,111	18,884	18,884	18,963
030-4042-555.19-02	PC AIRCARD CHARGES	11,961	13,754	1,682	2,064
030-4042-555.33-00	PROFESSIONAL DEVELOPMENT	6,276	12,283	8,000	7,000
030-4042-555.33-01	MEMBERSHIP DUES	1,736	2,428	2,428	2,200
030-4042-555.33-03	TRAVEL	1,850	1,950	1,950	1,950
<b>*MISCELLANEOUS SERVICES</b>		<b>1,839,100</b>	<b>1,880,921</b>	<b>1,796,356</b>	<b>1,794,989</b>
030-4042-564.01-00	\$1,000 - \$4,999			641	
<b>*INVENTORY</b>				<b>641</b>	

**WASTEWATER TREATMENT - 4042  
EXPENSES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
030-4042-565.23-00	BUILDINGS & GROUNDS	63,301	68,000	68,000	
030-4042-565.73-00	SPECIAL EQUIP/IMPROVEMENT	102,014	81,000	81,000	
030-4042-565.80-00	VEHICLES	28,443			
<b>*CAPITAL OUTLAY</b>		<b>193,758</b>	<b>149,000</b>	<b>149,000</b>	
	<b>TOTAL</b>	<b>3,272,191</b>	<b>3,475,412</b>	<b>3,365,781</b>	<b>3,312,946</b>

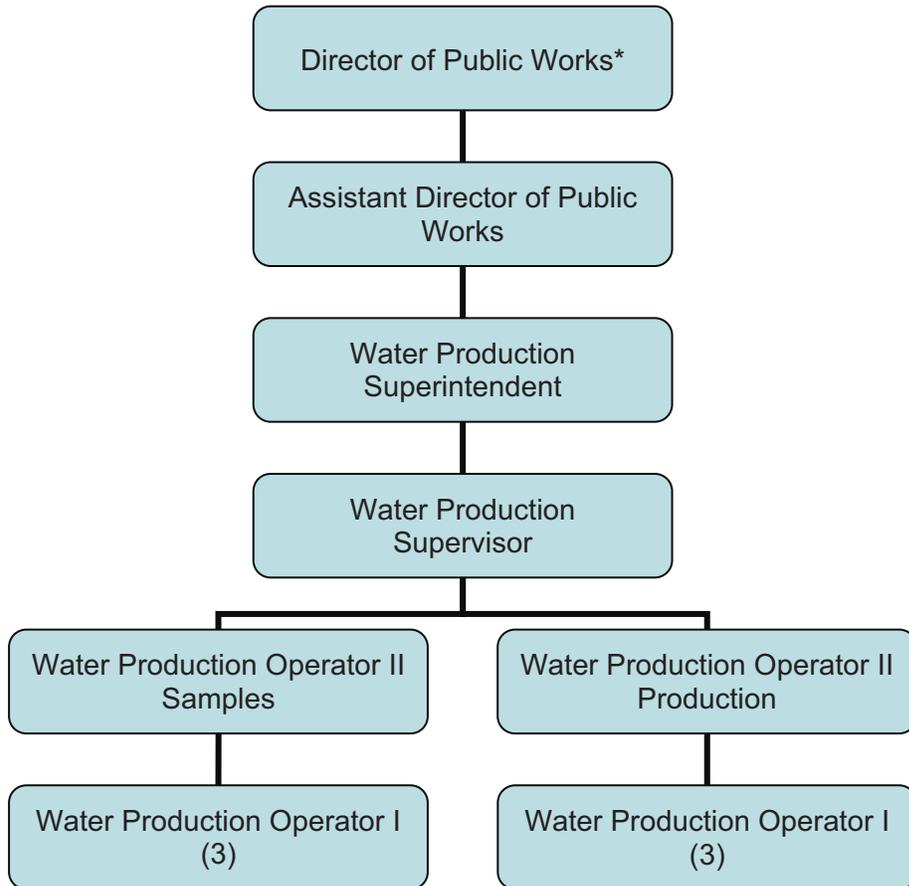
# WATER PRODUCTION

## VISION STATEMENT

To work together with all divisions of Public Works as well as other city departments to identify and meet the current and future needs of our community through applied knowledge, quality workmanship, and a dedication to customer service.

## MISSION STATEMENT

The mission of the Public Works Water Production Division is to safely provide clean, superior, high quality potable water for the citizens of Pearland, while offering professional and timely customer service.



\*Reports to Assistant City Manager

**Department: PUBLIC WORKS  
Division: WATER PRODUCTION  
Department Number: 4043**

**GOALS**

- Maintain a “Superior” water quality rating.
- Meet federal regulations regarding security.
- Promote a safe work environment for employees and to eliminate any safety hazards to the public.
- Maintain knowledge of all state and federal rules and regulations pertaining to potable water.
- Monitor the water distribution system to minimize the cost of maintenance, while maintaining a high standard of service.
- Develop personnel for leadership roles.
- Provide quality customer service in a timely manner.
- Seek out and identify methods and technologies for improving energy efficiency.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Continued implementation of the dead-end flushing program.
- Identified and installed improved peristaltic chemical feed pumps.
- Installed altitude valves at Liberty and Southeast water wells.
- Installed permanent sample stations at strategic points throughout the city.
- Completed installation of SCADA system at the Kirby water well.
- Completed design and implementation of Unidirectional Flushing program phase three.
- Participated in design of new Alice St. water plant, and assisted construction contractor as needed.
- Completed a water quality/water age study.
- Improved the integrity of water production control buildings to ensure the safety and functionality of the water system.
- Installed new booster pumps at the Southeast, Cullen, and Garden Rd. water wells.

**FISCAL YEAR 2011 OBJECTIVES**

- Hire and train two new operators.
- Continue installation of permanent sample stations.
- Continue installation of automatic flushers in identified areas.
- Create a plan to improve security of the water system.
- Continue study of water quality throughout the City.
- Continue support of Alice St. water plant project.
- Continue implementation of the Unidirectional Flushing program.
- Be recognized by TCEQ as an Outstanding Public Drinking Water System.

**Department: PUBLIC WORKS**  
**Division: WATER PRODUCTION**  
**Department Number: 4043**

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Water Wells <sup>1</sup>	10	11	11	11
Water Pumping Stations <sup>1</sup>	2	2	2	2
Water produced from wells (gallons in billions)	2.128	2.574	3.022	3.180
Water purchased from City of Houston (gallons in billions)	1.121	1.125	0.633	1.400
Surface Water purchased from Clear Brook City Mud in million gallons	26	21	15	20
Total water purchased (gallons in billions)	1.147	1.146	0.648	0.620
Combined gallons of water produced - well and surface (gallons in billions)	3.275	3.720	3.670	3.800
Quality control samples collected	1,720	1,713	1,700	1,700
Cost per gallon to produce water <sup>2</sup>	\$0.0005	\$0.0005	\$0.0005	\$0.0005
Cost per gallon to purchase water <sup>2</sup>	\$0.0027	\$0.0029	\$0.0040	\$0.0040
Water system rating by T.C.E.Q. <sup>3</sup>	Superior	Superior	Superior	Superior
Percent of TCEQ reports submitted on time	100%	100%	100%	100%
Number of preventive maintenance jobs conducted	N/A	64	78	80
Number of customers (average)	28,711	31,600	33,500	35,000
Total number of water quality complaints	167	405	582	350
Number of annual water quality complaints per 1,000 customers	5.8	12.8	17.4	10.0
Percent of water quality complaints substantiated	N/A	46%	83%	20%
Percent of water samples in compliance	N/A	100%	100%	100%
Number of training hours to maintain employee certification	N/A	208	160	200

<sup>1</sup>These numbers are not expected to change in the foreseeable future.

<sup>2</sup>Cost per gallon to produce water is based on actual department expenditures less the purchase of water compared to gallons produced.

<sup>3</sup>This value is not expected to change.

**FY 2011 ADOPTED BUDGET  
EXPENSE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC WORKS**

**WATER PRODUCTION**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	446,242	473,809	496,460	569,174
Materials & Supplies	2,936,715	2,510,067	2,727,270	3,550,346
Building Maintenance	37,931	45,535	45,535	45,535
Equipment Maintenance	183,470	449,558	455,071	290,338
Miscellaneous Services	1,174,761	1,174,790	1,246,802	1,226,750
Inventory	2,122	9,780	9,780	14,720
Capital Outlay	172,934	296,062	296,062	40,040
<b>TOTAL</b>	<b>4,954,175</b>	<b>4,959,601</b>	<b>5,276,980</b>	<b>5,736,903</b>

**KEY BUDGET ITEMS**

- Includes two (2) Operator I positions with two (2) vehicles, funded for 9 months
- Includes year three of a six-year unidirectional flushing program
- Forty (40) Secure sample stations with flush valves

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Water Production Superintendent	1	1	1	1
Water Production Supervisor	1	1	1	1
Water Production Operator II	2	2	2	2
Water Production Operator I	4	4	4	6
<b>TOTAL</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>10</b>

\*Same as adopted budget, unless where noted.

**WATER PRODUCTION - 4043  
EXPENSES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
030-4043-531.02-00	SUPERVISOR	55,305	53,277	53,067	52,986
030-4043-531.03-00	GENERAL LABOR	253,512	268,242	269,750	320,451
030-4043-531.04-00	COMP TIME SOLD				
030-4043-531.05-00	VACATION SOLD				
030-4043-531.07-00	SICK PAY OFF				
030-4043-531.09-00	OVERTIME	19,437	19,000	26,000	26,400
030-4043-531.10-00	LONGEVITY	1,391	1,693	1,672	2,140
030-4043-531.11-00	AUTO ALLOWANCE				
030-4043-531.14-00	WORKERS' COMPENSATION	2,321	2,621	2,817	3,137
030-4043-531.15-00	SOCIAL SECURITY	23,452	26,182	26,031	30,597
030-4043-531.16-00	RETIREMENT	32,555	38,567	40,579	48,218
030-4043-531.17-00	GROUP INSURANCE	57,891	63,435	75,032	83,450
030-4043-531.19-00	STATE UNEMPLOYMENT	378	792	1,512	1,795
<b>*SALARIES &amp; WAGES</b>		<b>446,242</b>	<b>473,809</b>	<b>496,460</b>	<b>569,174</b>
030-4043-542.01-00	PURCHASE OF WATER	2,368,221			
030-4043-542.01-01	FM521		1,884,925	1,699,672	1,952,530
030-4043-542.01-02	ALICE				720,000
030-4043-542.01-03	SCARSDALE	90,750	102,500	102,500	102,500
030-4043-542.01-04	CHOCOLATE BAYOU	89,699	193,357	566,333	422,378
030-4043-542.03-00	OFFICE SUPPLIES				75
030-4043-542.04-00	WEARING APPAREL	2,108	4,000	3,000	4,548
030-4043-542.06-00	CHEMICALS	371,425	312,520	342,000	333,750
030-4043-542.11-00	HARDWARE	3,641	3,000	3,000	3,500
030-4043-542.18-00	LAUNDRY & CLEANING	6,894	6,765	6,765	6,765
030-4043-542.23-00	MINOR TOOLS & OFFICE EQUIP.	3,977	3,000	4,000	4,300
<b>*MATERIALS &amp; SUPPLIES</b>		<b>2,936,715</b>	<b>2,510,067</b>	<b>2,727,270</b>	<b>3,550,346</b>
030-4043-553.01-00	BUILDINGS & GROUNDS	37,931	45,535	45,535	45,535
<b>*MAINT. BUILDINGS &amp; GROUNDS</b>		<b>37,931</b>	<b>45,535</b>	<b>45,535</b>	<b>45,535</b>
030-4043-554.04-00	WATER WELLS	143,665	412,558	412,558	250,200
030-4043-554.04-00	SEWER PLANTS/LIFT STATION	10			
030-4043-554.12-00	MISCELLANEOUS EQUIPMENT	2,995	500	500	500
030-4043-554.20-01	PARTS	5,246	3,000	7,000	5,600
030-4043-554.20-02	COMMERCIAL	12,456	8,500	12,500	9,350
030-4043-554.20-03	FUEL	19,098	25,000	22,513	24,688
030-4043-554.30-03	MAINT. COMPUTER SOFTWARE				
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>183,470</b>	<b>449,558</b>	<b>455,071</b>	<b>290,338</b>
030-4043-555.09-00	RENTAL OF EQUIPMENT		1,500	300	500
030-4043-555.11-00	SPECIAL SERVICES	452,918	508,480	520,000	495,000
030-4043-555.17-00	UTILITIES	708,899	646,000	710,000	710,000
030-4043-555.19-00	TELEPHONE		4,000	4,000	5,880
030-4043-555.19-00	CELLULAR COMMUNICATIONS				756
030-4043-555.19-02	PC AIRCARD CHARGES	480	1,700	1,892	2,064
030-4043-555.33-00	PROFESSIONAL DEVELOPMENT	6,962	7,610	5,110	7,050
030-4043-555.33-01	MEMBERSHIP DUES	884	2,500	2,500	2,500
030-4043-555.33-03	TRAVEL	4,618	3,000	3,000	3,000
<b>*MISCELLANEOUS SERVICES</b>		<b>1,174,761</b>	<b>1,174,790</b>	<b>1,246,802</b>	<b>1,226,750</b>

**WATER PRODUCTION - 4043  
EXPENSES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
030-4043-564.01-00	INVENTORY \$1,000-\$4,999	2,122	9,780	9,780	14,720
<b>*INVENTORY</b>		<b>2,122</b>	<b>9,780</b>	<b>9,780</b>	<b>14,720</b>
030-4043-565.73-00	SPECIAL EQUIP/IMPROVEMENT	158,914	296,062	296,062	
030-4043-565.80-00	VEHICLES	14,020			40,040
<b>*CAPITAL OUTLAY</b>		<b>172,934</b>	<b>296,062</b>	<b>296,062</b>	<b>40,040</b>
	<b>TOTAL</b>	<b>4,954,175</b>	<b>4,959,601</b>	<b>5,276,980</b>	<b>5,736,903</b>

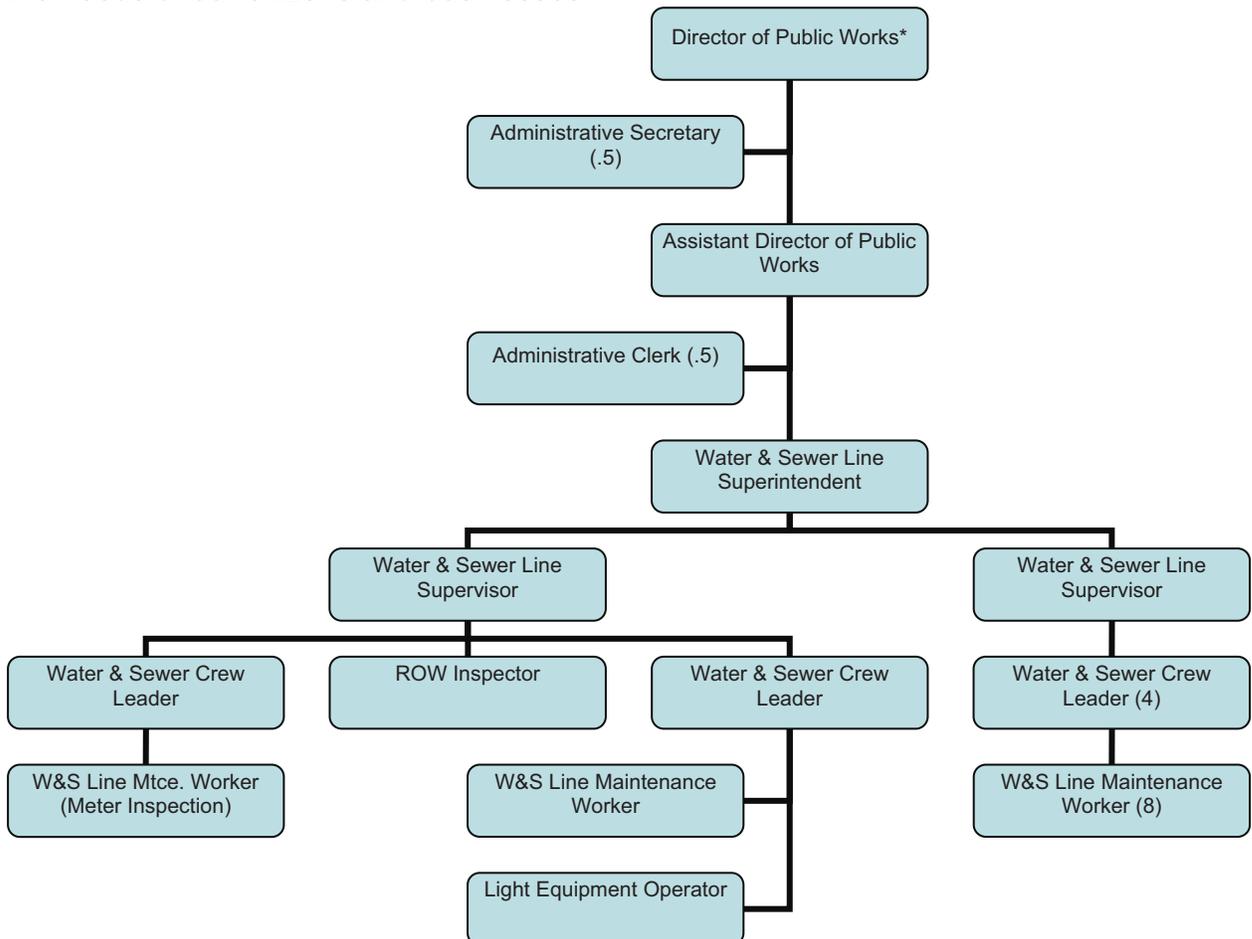
# WATER & SEWER DISTRIBUTION & COLLECTION

## VISION STATEMENT

To work together with all divisions of Public Works as well as other city departments to identify and meet the current and future needs of our community through applied knowledge, quality workmanship, and a dedication to customer service.

## MISSION STATEMENT

The mission of the Public Works Water & Sewer Maintenance Division is to provide quick and professional service, while efficiently and cost-effectively maintaining, repairing, and improving water and sewer infrastructure that meets the needs of our citizens and businesses.



\*Reports to Assistant City Manager

**Department: PUBLIC WORKS**  
**Division: WATER DISTRIBUTION & COLLECTION**  
**Department Number: 4044**

**GOALS**

- Provide distinguished customer service by quickly and courteously responding to citizen complaints or requests.
- Provide efficient operation of the sanitary infrastructure by minimizing surcharges, overflows, and inflow and infiltration in the sanitary sewer system.
- Maintain the water distribution system in order to minimize the cost of water loss, while maintaining a high standard of service.
- Develop personnel for leadership roles.
- Develop a mind set for safety awareness.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Provided technical support to the Projects Department during construction of the Magnolia, John Lizer, Dixie Farm Road, Cullen, Town Ditch, Orange St., Walnut St., SH 35, Public Safety Building, and Natatorium projects.
- Installed over 20 new water valves to assist with project construction.
- Installed 11 new water service lines and meters for landscaping on the Broadway medians.
- Installed 16 automatic water flushers and 30 water sampling stations for the Water Production department to improve water quality.
- Installed sewer force main, tank and grinder pump for new restrooms at Centennial Park Splash Pad.
- Installed water valves, isolated water lines, and re-routed sewer lines in conflict with the TxDOT bridge replacement projects.
- Began television inspection (CCTV) of sanitary and storm sewer lines.
- Completed all emergency water main break repairs and sanitary sewer backup repairs within less than one day of report.

**FISCAL YEAR 2011 OBJECTIVES**

- Develop bid specifications for CIPP (Cured in Place Pipe Corp.) and pipe bursting City contracts.
- Develop bid specifications for water and sewer parts and materials needed for yearly construction, maintenance, and repair work.
- Provide CCTV services for one-year inspections of new sanitary and storm sewer lines before final City acceptance of the project.
- Continue CCTV work inspecting old sanitary and storm sewers, and develop CIP projects in problem areas.
- Correlate CCTV inspection data with the City GIS system to assist in mapping accuracy of utilities, as well as to begin implementation of an asset management system.

**Department: PUBLIC WORKS**  
**Division: WATER DISTRIBUTION & COLLECTION**  
**Department Number: 4044**

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Number of call-outs	437	350	520	500
Water mains (miles)*	410	423	433	435
Sanitary sewer lines (miles)*	362	375	379	384
Number of fire hydrants*	4,068	4,336	4,410	4,410
Fire Hydrant Maintenance & Inspections	740	451	402	400
Manhole Maintenance & Inspection (number of manholes)	434	714	447	500
Water/sewer lines located	10,419	10,237	9,494	10,000
Miles of line inspected	N/A	N/A	29	50
Backed up emergency sewer repairs	393	270	325	375
Percent completed within 1 day	100%	100%	100%	100%
Number of water main breaks repaired	160	168	82	100
Percent of emergency water main repairs completed within 1 day	100%	100%	100%	100%
Number of service line leaks repaired	N/A	627	1,034	800
Number of leaks at the meter repaired	N/A	435	787	700

\*These numbers are valuable only to show amount of infrastructure being maintained.

**FY 2011 ADOPTED BUDGET  
EXPENSE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC WORKS**

**DISTRIBUTION & COLLECTION**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	1,060,720	1,229,113	1,221,820	1,202,029
Materials & Supplies	376,320	382,001	329,836	335,436
Building Maintenance	4,968	4,000	4,000	4,000
Equipment Maintenance	110,708	115,040	124,037	85,889
Miscellaneous Services	93,666	78,865	54,541	58,855
Inventory			3,641	
Capital Outlay	277,197	92,596	24,500	194,865
<b>TOTAL</b>	<b>1,923,579</b>	<b>1,901,615</b>	<b>1,762,375</b>	<b>1,881,074</b>

**KEY BUDGET ITEMS**

- One (1) full-time Water & Sewer Maintenance Worker with vehicle, funded for 9 months
- Five (5) replacement vehicles
- Total budget reductions taken is \$92,130

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Water and Sewer Line Superintendent	1	1	1	1
Water and Sewer Line Supervisor	2	2	2	2
Water and Sewer Crew Leader	6	6	6	6
Public Works ROW Inspector	1	1	1	1
Water and Sewer Line Maintenance Worker	10	10	9	10
Closed Circuit Television (CCTV) Technician	0	0	1	1
Light Equipment Operator	1	1	1	1
GIS Technician**	1	1	1	0
GPS Technician I**	0.5	0.5	0.5	0
GPS Technician II**	0.5	0.5	0.5	0
Administrative Secretary	0.5	0.5	0.5	0.75
Administrative Clerk	0.5	0.5	0.5	0.75
<b>TOTAL</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>23.5</b>

\*Same as adopted budget, unless where noted.

\*\*Moved to new division in FY 2011.

**DISTRIBUTION & COLLECTION - 4044  
EXPENSES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
030-4044-531.02-00	SUPERVISOR	111,742	148,712	130,786	139,142
030-4044-531.03-00	GENERAL LABOR	576,026	635,805	630,644	622,218
030-4044-531.04-00	COMP TIME SOLD	110	8	7	
030-4044-531.05-00	VACATION SOLD	2,552	4,229	4,229	
030-4044-531.07-00	SICK PAY OFF	19,421	17,549	17,549	
030-4044-531.09-00	OVERTIME	60,573	80,000	88,000	80,900
030-4044-531.10-00	LONGEVITY	4,678	5,328	4,614	4,351
030-4044-531.13-00	TUITION REIMBURSEMENT				
030-4044-531.14-00	WORKERS' COMPENSATION	6,830	8,944	8,344	8,907
030-4044-531.15-00	SOCIAL SECURITY	57,376	66,529	65,498	64,765
030-4044-531.16-00	RETIREMENT	78,977	98,164	99,821	102,058
030-4044-531.17-00	GROUP INSURANCE	141,523	161,467	167,575	175,200
030-4044-531.19-00	STATE UNEMPLOYMENT	912	2,378	4,753	4,488
<b>*SALARIES &amp; WAGES</b>		<b>1,060,720</b>	<b>1,229,113</b>	<b>1,221,820</b>	<b>1,202,029</b>
030-4044-542.03-00	OFFICE SUPPLIES				50
030-4044-542.04-00	WEARING APPAREL	12,152	10,280	10,280	9,930
030-4044-542.06-00	CHEMICALS	1,672	2,255	1,990	1,990
030-4044-542.11-00	HARDWARE	16,391	18,300	13,300	13,300
030-4044-542.18-00	LAUNDRY & CLEANING	15,510	12,116	12,116	11,116
030-4044-542.23-00	MINOR TOOLS & OFFICE EQUIP.	35,603	34,050	32,050	24,050
030-4044-542.29-00	PARTS & MATERIALS	294,992	305,000	260,100	275,000
030-4044-542.39-00	CITY BROCHURE EXPENSE				
<b>*MATERIALS &amp; SUPPLIES</b>		<b>376,320</b>	<b>382,001</b>	<b>329,836</b>	<b>335,436</b>
030-4044-553.02-00	MAINT. WATER & SEWER LINE	4,968	4,000	4,000	4,000
<b>*MAINT. BUILDING &amp; GROUNDS</b>		<b>4,968</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>
030-4044-554.11-00	METERS		2,000	2,000	2,000
030-4044-554.16-00	FIRE HYDRANTS				
030-4044-554.20-01	PARTS	26,153	35,000	20,000	20,300
030-4044-554.20-02	COMMERCIAL	38,232	31,000	46,000	16,000
030-4044-554.20-03	FUEL	46,323	47,040	56,037	47,589
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>110,708</b>	<b>115,040</b>	<b>124,037</b>	<b>85,889</b>
030-4044-555.09-00	RENTAL OF EQUIPMENT	1,295	3,000	3,000	3,000
030-4044-555.11-00	SPECIAL SERVICES	77,442	50,000	29,000	39,000
030-4044-555.13-00	BOOKS, PERIODICAL, & SUBSC.		235	235	
030-4044-555.19-01	CELLULAR COMMUNICATIONS				
030-4044-555.19-02	PC AIRCARD CHARGES	2,266	3,175	3,851	4,200
030-4044-555.33-00	PROFESSIONAL DEVELOPMENT	9,693	17,500	13,500	8,700
030-4044-555.33-01	MEMBERSHIP DUES	1,004	1,955	1,955	1,955
030-4044-555.33-03	TRAVEL	1,966	3,000	3,000	2,000
<b>*MISCELLANEOUS SERVICES</b>		<b>93,666</b>	<b>78,865</b>	<b>54,541</b>	<b>58,855</b>
030-4044-564.01-00	INVENTORY \$1,000-\$4,999			3,641	
<b>*INVENTORY</b>				<b>3,641</b>	
030-4044-565.37-00	HYDRANTS				
030-4044-565.73-00	SPECIAL EQUIP/IMPROVEMENT			24,500	
030-4044-565.80-00	VEHICLES	277,197	92,596		194,865
<b>*CAPITAL OUTLAY</b>		<b>277,197</b>	<b>92,596</b>	<b>24,500</b>	<b>194,865</b>
<b>TOTAL</b>		<b>1,923,579</b>	<b>1,901,615</b>	<b>1,762,375</b>	<b>1,881,074</b>



THIS PAGE INTENTIONALLY LEFT BLANK

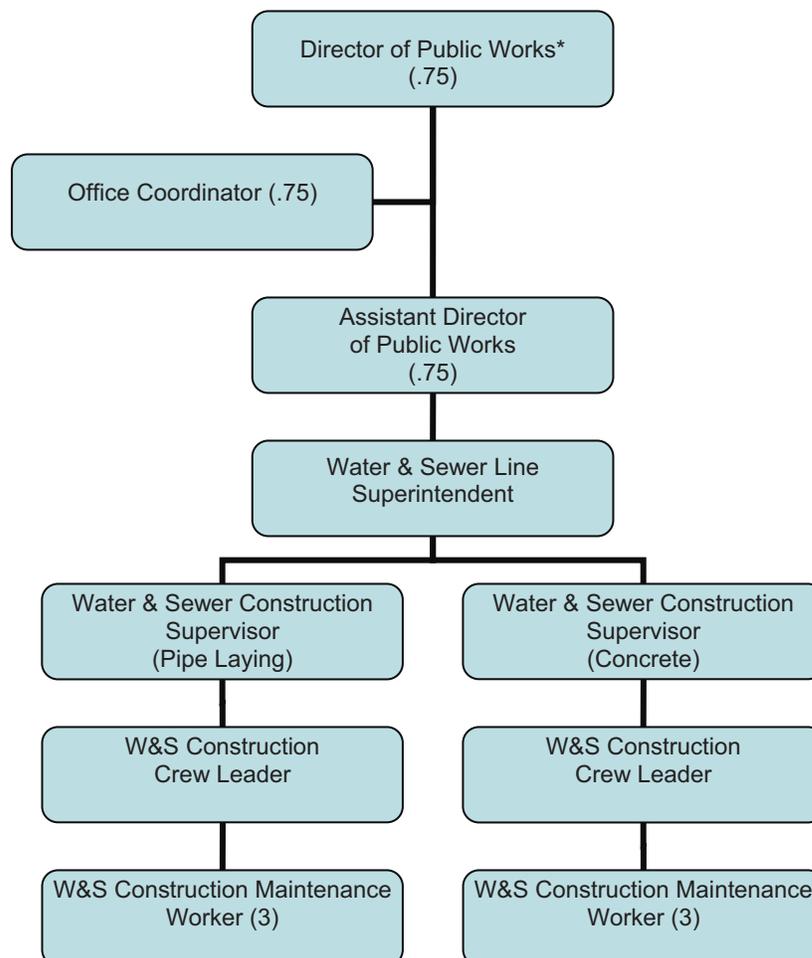
# WATER & SEWER CONSTRUCTION

## VISION STATEMENT

To work together with all divisions of Public Works as well as other city departments to identify and meet the current and future needs of our community through applied knowledge, quality workmanship, and a dedication to customer service.

## MISSION STATEMENT

The mission of the Public Works Water & Sewer Construction Division is to complete water, sewer, drainage, and concrete projects to City of Pearland standards.



\*Reports to Assistant City Manager

**Department: PUBLIC WORKS**  
**Division: WATER & SEWER CONSTRUCTION**  
**Department Number: 4047**

**GOALS**

- Provide distinguished customer service by quickly and courteously responding to citizen complaints or requests, including those requests from City departments.
- Expand our knowledge of the latest methods and technologies.
- Enhance the City infrastructure by replacing antiquated services with services that meet fire protection and City codes.
- Reduce the cost of capital projects where possible by providing specific construction services.
- Develop personnel for leadership roles.
- Develop a mind set for safety awareness.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Installed over 6,000 linear feet of water line and 2,300 linear feet of sanitary sewer.
- Installed water line interconnects at Dunlavy Street and Oakbrook, Sunset Meadows, and Bellavita subdivisions to improve water quality in those areas.
- Installed over 3,600 linear feet of concrete sidewalk for CDBG-funded projects.
- Installed six new sewer lines, including bore and casing, under FM 1128.
- Responded to over 160 requests for sidewalk repairs within the City.

**FISCAL YEAR 2011 OBJECTIVES**

- Balance the installation of new concrete work between CDBG projects and utility cut concrete replacement. Make project decisions based on available resources.
- Assist in developing specifications to bid CDBG-funded work for contractor construction.
- Install new water and sewer lines as prioritized by the City.
- Install new water line interconnections and valves when needed to improve water quality.

**Department: PUBLIC WORKS**  
**Division: WATER & SEWER CONSTRUCTION**  
**Department Number: 4047**

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Water main installation (feet)	7,258	2,750	6,000	7,500
Sewer main installation (feet)	0	0	2,320	1,500
Drainage projects (new construction, measured in feet)	1	4,895	0	500
Total work orders	3,120	5,936	3,267	4,653
Sidewalk/driveway/curb repair	128	144	140	140
Concrete street repair	6	3	2	3
Manhole repairs	6	7	5	10
Sidewalk repairs (feet) - trip hazards and repairs	2,980	5,782	3,120	4,500

**FY 2011 ADOPTED BUDGET  
EXPENSE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC WORKS**

**WATER & SEWER CONSTRUCTION**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	653,066	646,170	640,324	737,665
Materials & Supplies	104,402	96,294	89,036	74,428
Equipment Maintenance	49,907	85,152	72,604	63,584
Miscellaneous Services	62,376	81,724	30,305	66,002
Inventory			8,999	
Capital Outlay	223,632	56,000	49,000	105,668
<b>TOTAL</b>	<b>1,093,383</b>	<b>965,340</b>	<b>890,268</b>	<b>1,047,347</b>

**KEY BUDGET ITEMS**

- Replace CX80 Case Excavator
- Total budget reductions taken is \$45,866

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Director of Public Works	0.5	0.5	0.5	0.75
Assistant Director of PW	0.5	0.5	0.5	0.75
Office Coordinator	0.5	0.5	0.5	0.75
W & S Construction Supervisor	2	2	2	2
W & S Crew Leader	2	2	2	2
W & S Construction Maintenance Worker	6	6	6	6
<b>TOTAL</b>	<b>11.5</b>	<b>11.5</b>	<b>11.5</b>	<b>12.25</b>

\*Same as adopted budget, unless where noted.

**WATER & SEWER CONSTRUCTION - 4047  
EXPENSES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
030-4047-531.01-00	EXECUTIVE	49,895	45,939	46,010	68,909
030-4047-531.02-00	SUPERVISOR	126,922	132,960	136,136	151,982
030-4047-531.03-00	GENERAL LABOR	261,356	251,254	251,966	275,659
030-4047-531.04-00	COMP TIME SOLD	1,877			
030-4047-531.05-00	VACATION SOLD	3,432			
030-4047-531.07-00	SICK PAY OFF	15,664			
030-4047-531.09-00	OVERTIME	22,738	33,000	25,000	25,000
030-4047-531.10-00	LONGEVITY	4,129	4,250	4,144	4,544
030-4047-531.13-00	TUITION REIMBURSEMENT	152			
030-4047-531.14-00	WORKERS' COMPENSATION	4,868	5,257	5,033	5,636
030-4047-531.15-00	SOCIAL SECURITY	35,652	35,758	35,588	40,858
030-4047-531.16-00	RETIREMENT	49,135	52,764	54,256	64,384
030-4047-531.17-00	GROUP INSURANCE	76,676	83,848	79,734	98,236
030-4047-531.19-00	STATE UNEMPLOYMENT	570	1,140	2,457	2,457
<b>*SALARIES &amp; WAGES</b>		<b>653,066</b>	<b>646,170</b>	<b>640,324</b>	<b>737,665</b>
030-4047-542.03-00	OFFICE SUPPLIES				
030-4047-542.04-00	WEARING APPAREL	5,241	4,800	4,800	4,800
030-4047-542.11-00	HARDWARE	8,137	12,000	9,000	9,000
030-4047-542.18-00	LAUNDRY & CLEANING	7,246	6,344	6,344	6,344
030-4047-542.23-00	MINOR TOOLS & OFFICE EQUIP.	16,441	18,150	13,892	14,284
030-4047-542.29-00	PARTS & MATERIALS	67,337	55,000	55,000	40,000
<b>*MATERIALS &amp; SUPPLIES</b>		<b>104,402</b>	<b>96,294</b>	<b>89,036</b>	<b>74,428</b>
030-4047-554.02-00	MOTOR VEHICLE	169			
030-4047-554.17-00	WATER & SEWER EXTENSION	8,979	10,000	10,000	10,000
030-4047-554.20-00	MOTOR EQUIPMENT	36			
030-4047-554.20-01	PARTS	13,664	22,400	8,000	15,000
030-4047-554.20-02	COMMERCIAL	8,840	32,752	35,000	18,000
030-4047-554.20-03	FUEL	18,219	20,000	19,604	20,584
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>49,907</b>	<b>85,152</b>	<b>72,604</b>	<b>63,584</b>
030-4047-555.09-00	RENTAL OF EQUIPMENT	1,364	5,700	5,700	4,500
030-4047-555.11-00	SPECIAL SERVICES	51,894	56,700	15,300	50,000
030-4047-555.19-01	CELLULAR COMMUNICATIONS				
030-4047-555.19-02	PC AIRCARD CHARGES	912	1,370	1,505	1,548
030-4047-555.33-00	PROFESSIONAL DEVELOPMENT	6,335	13,654	5,500	6,654
030-4047-555.33-01	MEMBERSHIP DUES	713	1,300	1,300	1,300
030-4047-555.33-03	TRAVEL	1,158	3,000	1,000	2,000
<b>*MISCELLANEOUS SERVICES</b>		<b>62,376</b>	<b>81,724</b>	<b>30,305</b>	<b>66,002</b>
030-4047-564.01-00	\$1,000 - \$4,999			8,999	
<b>*INVENTORY</b>				<b>8,999</b>	
030-4047-565.42-00	W & S DISTRIBUTION LINES	154,988	56,000	49,000	
030-4047-565.73-00	SPECIAL EQUIP/IMPROVEMENT				
030-4047-565.79-00	CONSTRUCTION EQUIPMENT				
030-4047-565.80-00	VEHICLES	68,644			105,668
<b>*CAPITAL OUTLAY</b>		<b>223,632</b>	<b>56,000</b>	<b>49,000</b>	<b>105,668</b>
<b>TOTAL</b>		<b>1,093,383</b>	<b>965,340</b>	<b>890,268</b>	<b>1,047,347</b>



THIS PAGE INTENTIONALLY LEFT BLANK

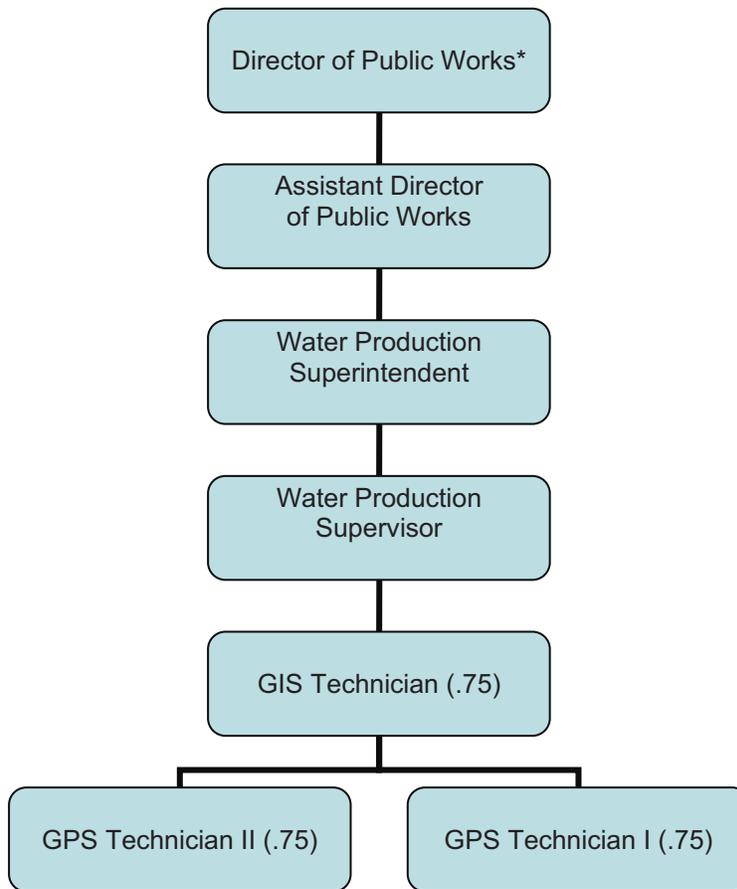
# PUBLIC WORKS GIS

## VISION STATEMENT

To work together with all divisions of Public Works as well as other City departments to identify and meet the current and future needs of our community through applied knowledge, quality workmanship, and a dedication to customer service.

## MISSION STATEMENT

The mission of the Public Works GIS/GPS Division is to provide, manage, maintain, and effectively utilize accurate, reliable, and consistent geospatial data of the city's infrastructure.



\*Reports to Assistant City Manager

**Department: PUBLIC WORKS  
Division: PUBLIC WORKS GIS  
Department Number: 4048**

**GOALS**

- Use GIS/GPS technologies wherever possible to continuously improve efficiency and increase productivity across the City.
- Maintain, update and expand the digital mapping systems of the City's infrastructure.
- Provide timely, accurate, and meaningful GIS/GPS data.
- Convert and integrate available data into a standard format to import into a centralized database.
- Produce informative maps, reports, and digital graphics, assisting with presentation of geographic information.
- Utilize GPS equipment for data acquisition and analysis.
- Maintain Public Works as-built/record drawing library.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Updated City's GIS maps of City infrastructure.

**FISCAL YEAR 2011 OBJECTIVES**

- Continue to update and maintain the City's GIS with pristine accuracy.
- Seek out new ways to improve productivity through the utilization of GIS/GPS technology.
- Provide information useful to citizens and City personnel.
- Continue education of GIS/GPS techniques and principles.
- Continue to assist City departments and other participants with technical knowledge and data.

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
GPS points acquired*	18,101	17,021	31,190	30,000
Number of as-built drawings incorporated into system	520	530	538	545

\*GPS points represent items/miles updated on GIS maps, such as miles of water & sewer lines, items such as fire hydrants, manholes, storm/sewer inlets, etc.

Note: Performance Measures are repeated in General Fund Public Works GIS Department, 3548.

**FY 2011 ADOPTED BUDGET  
EXPENSE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC WORKS**

**GIS**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages				118,655
Materials & Supplies				13,875
Equipment Maintenance				25,125
Miscellaneous Services				14,625
Inventory				
Capital Outlay				
<b>TOTAL</b>				<b>172,280</b>

**KEY BUDGET ITEMS**

- New division established in FY2011 to separately account for GIS and GPS techs and operating supplies.

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget**</b>
GIS Technician	0	0	0	0.75
GPS Technician II	0	0	0	0.75
GPS Field Tech I	0	0	0	0.75
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2.25</b>

\*Same as adopted budget, unless where noted.

\*\*Positions moved from Distribution & Collection in FY2011

**PUBLIC WORKS W&S GIS 4048  
EXPENSES**

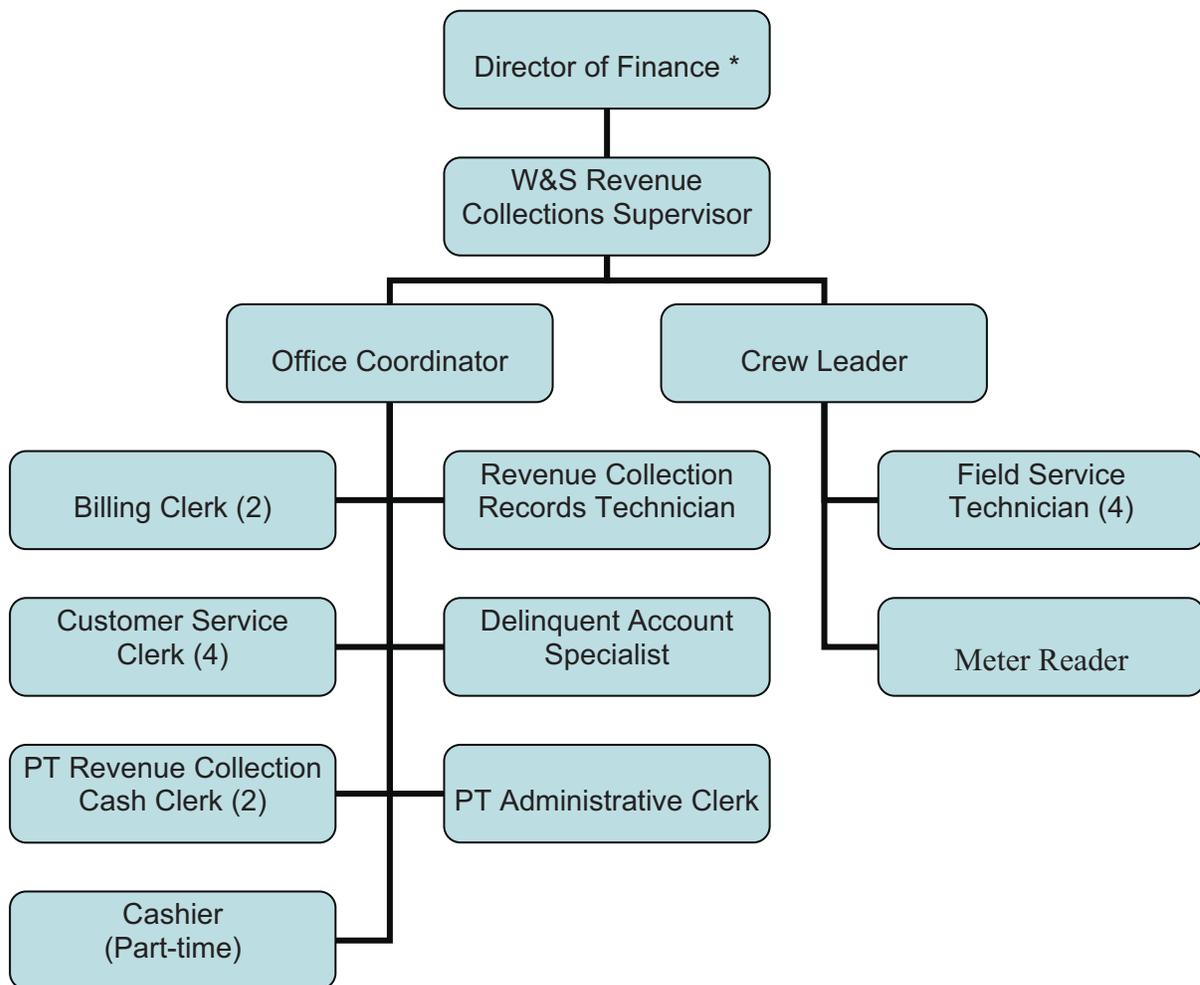
**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
030-4048-531.01-00	EXECUTIVE				
030-4048-531.02-00	SUPERVISOR				
030-4048-531.03-00	GENERAL LABOR				81,705
030-4048-531.04-00	COMP TIME SOLD				
030-4048-531.05-00	VACATION SOLD				
030-4048-531.07-00	SICK PAY OFF				
030-4048-531.09-00	OVERTIME				3,000
030-4048-531.10-00	LONGEVITY				629
030-4048-531.13-00	TUITION REIMBURSEMENT				
030-4048-531.14-00	WORKERS' COMPENSATION				980
030-4048-531.15-00	SOCIAL SECURITY				6,605
030-4048-531.16-00	RETIREMENT				10,407
030-4048-531.17-00	GROUP INSURANCE				14,904
030-4048-531.19-00	STATE UNEMPLOYMENT				425
<b>*SALARIES &amp; WAGES</b>					<b>118,655</b>
030-4048-542.03-00	OFFICE SUPPLIES				9,000
030-4048-542.04-00	WEARING APPAREL				1,125
030-4048-542.11-00	HARDWARE				2,250
030-4048-542.18-00	LAUNDRY & CLEANING				1,500
030-4048-542.23-00	MINOR TOOLS & OFFICE EQUIP.				
030-4048-542.29-00	PARTS & MATERIALS				
<b>*MATERIALS &amp; SUPPLIES</b>					<b>13,875</b>
030-4048-554.12-00	MISCELLANEOUS EQUIPMENT				11,250
030-4048-554.20-01	PARTS				2,250
030-4048-554.20-02	COMMERCIAL				2,625
030-4048-554.20-03	FUEL				9,000
<b>*MAINTENANCE OF EQUIPMENT</b>					<b>25,125</b>
030-4048-555.09-00	RENTAL OF EQUIPMENT				
030-4048-555.11-00	SPECIAL SERVICES				4,500
030-4048-555.19-02	CELLULAR COMMUNICATIONS				
030-4048-555.19-02	PC AIRCARD CHARGES				
030-4048-555.33-00	PROFESSIONAL DEVELOPMENT				5,250
030-4048-555.33-01	MEMBERSHIP DUES				
030-4048-555.33-03	TRAVEL				4,875
<b>*MISCELLANEOUS SERVICES</b>					<b>14,625</b>
030-4048-564.01-00	\$1,000 - \$4,999				
<b>*INVENTORY</b>					
030-4048-565.73-00	SPECIAL EQUIP/IMPROVEMENT				
030-4048-565.80-00	VEHICLES				
<b>*CAPITAL OUTLAY</b>					
<b>TOTAL</b>					<b>172,280</b>

# WATER & SEWER BILLING & COLLECTIONS

## MISSION STATEMENT

The mission of Water and Sewer Billing & Collections Division is to conduct billing of water, sewer, and garbage services and the receipt of revenues, along with other departmental services established by City ordinances and state regulations as they apply to the City's water system, and commit to handling each resident's concern with respect, while treating all customers equally and ethically.



\*Reports to the City Manager

**Department: FINANCE**  
**Division: WATER & SEWER BILLING & COLLECTIONS**  
**Department Number: 4145**

**GOALS**

- Timely and accurate meter reads, for billing and financial integrity.
- Ensure accurate accounting of all revenues from the billing generated.
- Maintain high collection rate and continue to lower the delinquency rate by following cut-off and collection policies/procedures.
- Maintain scheduling of meter maintenance to ensure higher percentage rates of radio reads.
- To allow the continuance of growth in the City by meeting the needs of builders for water service.
- Continuing to replace the oldest residential meters in the City annually to ensure accurate usage and billing.
- Continue to test 2" and larger meters to ensure accuracy and billing.
- To become greener by allowing more online services for our customers.
- Continuing to comply with mandated Red Flag policy.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Replaced 1,000 of the oldest residential meters by May, 2010.
- Tested 295 2" and larger meters for accuracy. Repairs are ongoing.
- Opened additional satellite office at Public Safety Building.
- Installed an additional Check Scanner at the Public Safety Building allowing the City to deposit all funds electronically overnight. Also gives a smaller window of time for return items.
- Continued enforcing Red Flag Policy as pursuant to Federal law.
- Increased percentage of all electronic payments received in Utility Billing to 55%.
- Continued working with Utility Exchange where credit checks are performed and verify red flag policies on new account holders.
- Contracted with Trans Union where all uncollectible accounts will be reported to credit bureaus.
- Resumed sending letters to delinquent customers to lower number of turnoffs per cycle.
- Placed 101 liens to recover funds due to City for utility services.

<b>Department: FINANCE</b> <b>Division: WATER &amp; SEWER BILLING &amp; COLLECTIONS</b> <b>Department Number: 4145</b>
--

**FISCAL YEAR 2011 OBJECTIVES**

- Continue maintenance on residential meters.
- Work with Engineering on Water Conservation program for school age children.
- Continue Meter Replacement Program.
- Continue Large Meter Testing Program and repairs.
- Implement procedures with Trans Union for bad debt notification on write off accounts.
- Purchase and install automated Interactive Voice Response (IVR) for 24/7 delinquency and credit card processing.

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Annual meter reads	325,471	338,904	360,000	352,000
Number of re-reads	1,919	1,671	2,000	1,925
Re-reads as a percent of initial reads	0.6%	0.5%	0.6%	0.1%
Annual bills sent to customers	318,160	324,746	325,000	344,600
Customer complaints received (by City only) <sup>1</sup>	N/A	200	300	275
Drive-by read rate	86%	86%	90%	84%
Percent of meters outside of parameters	14%	14%	10%	16%
Percent of invalid reads (dashes, etc.)	N/A	5%	5%	5%
Percent of non-reads (blanks)	N/A	9%	5%	11%
Cost per bill <sup>2</sup>	\$5.81	\$5.23	\$6.19	\$5.99
Collection rate	95%	95%	95%	95%
Number of on-line payments <sup>3</sup>	19,859	103,490	145,000	155,000
Average monthly number of on-line payments <sup>3</sup>	2,207	8,624	10,000	12,500
Percent of payments processed on-line <sup>3</sup>	6%	43%	37%	50%
Customers utilizing bank drafts <sup>4</sup>	17,671	20,772	22,000	22,300
Percent of customers utilizing bank drafts <sup>4</sup>	5%	6%	7%	8.0%
Number of cut-offs	5,593	5,027	6,500	6,000
Number of meters tested	N/A	N/A	295	300
Number of meters replaced on Meter Replacement Program	N/A	N/A	1,000	770

<sup>1</sup>Record of customer complaints received by City Utility Billing implemented in FY09.

<sup>2</sup>Cost per bill is calculated based on total department expenses compared to total bills sent.

<sup>3</sup>On-line payments were implemented January 2008.

<sup>4</sup>Shadow Creek homeowners' association put all residents on bank drafts May 2008.

**FY 2011 ADOPTED BUDGET  
EXPENSE AND STAFFING SUMMARY BY DEPARTMENT  
FINANCE**

**WATER & SEWER REVENUE COLLECTIONS**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	717,574	784,353	785,846	822,209
Materials & Supplies	737,926	849,364	926,048	810,159
Building Maintenance	4	1,500	860	1,720
Equipment Maintenance	40,127	38,235	43,668	48,681
Miscellaneous Services	153,356	243,284	234,732	371,423
Inventory		6,000	6,113	2,300
Capital Outlay	50,605	15,457	15,457	
<b>TOTAL</b>	<b>1,699,592</b>	<b>1,938,193</b>	<b>2,012,724</b>	<b>2,056,492</b>

**KEY BUDGET ITEMS**

- One (1) part-time Cashier at City Hall
- One (1) computer plus two (2) printers
- Selectron IVR and delinquency notification system
- Reduced register replacement on non-reading meters by \$130,000
- Reduced the number of meter replacements by \$45,447

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
W & S Revenue Collections Supervisor	1	1	1	1
Office Coordinator	1	1	1	1
W & S Revenue Billing Clerk	2	2	2	2
Revenue Collections Records Technician	1	1	1	1
Customer Service Clerk	4	4	4	4
Delinquent Account Specialist	1	1	1	1
Crew Leader	0	0	0	1
Field Service Technician	5	5	5	4
Meter Reader	1	1	1	1
Part-Time Revenue Collection Cash Clerk	2	2	2	2
Part-Time Cashier	0	0	0	1
Part-Time Administrative Clerk	1	1	1	1
<b>TOTAL</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>20</b>

\*Same as adopted budget, unless where noted.

**WATER & SEWER REVENUE COLLEC. - 4145/4045  
EXPENSES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
030-4145-531.02-00	SUPERVISOR	63,020	60,711	79,006	97,398
030-4145-531.03-00	GENERAL LABOR	454,222	481,801	457,110	468,660
030-4145-531.04-00	COMP TIME SOLD/PAY OFF	10	13,500		
030-4145-531.06-00	VACATION PAY OFF	241			
030-4145-531.07-00	SICK PAY OFF	652			
030-4145-531.09-00	OVERTIME	3,563		19,500	15,000
030-4145-531.10-00	LONGEVITY	2,945	3,542	3,368	4,228
030-4145-531.13-00	TUITION REIMBURSEMENT				5,000
030-4145-531.14-00	WORKERS' COMPENSATION	3,568	2,335	2,401	2,487
030-4145-531.15-00	SOCIAL SECURITY	37,551	43,029	41,444	44,428
030-4145-531.16-00	RETIREMENT	49,825	68,766	69,111	68,585
030-4145-531.17-00	GROUP INSURANCE	101,323	108,788	110,390	112,643
030-4145-531.19-00	STATE UNEMPLOYMENT	654	1,881	3,516	3,780
<b>*SALARIES &amp; WAGES</b>		<b>717,574</b>	<b>784,353</b>	<b>785,846</b>	<b>822,209</b>
030-4145-542.03-00	OFFICE SUPPLIES	10,622	12,200	12,200	26,200
030-4145-542.04-00	WEARING APPAREL	1,459	1,612	1,696	1,050
030-4145-542.11-00	HARDWARE	6,880	11,346	11,346	13,236
030-4145-542.18-00	LAUNDRY & CLEANING	3,950	2,200	4,400	4,400
030-4145-542.23-00	MINOR TOOLS & OFFICE EQUIP.	370	1,050	1,800	1,050
030-4145-542.33-00	MISCELLANEOUS	348	750	1,000	1,250
030-4145-542.35-00	PROGRAMS		8,200		8,200
030-4145-542.58-00	WATER METERS	714,297	812,006	893,606	754,773
<b>*MATERIALS &amp; SUPPLIES</b>		<b>737,926</b>	<b>849,364</b>	<b>926,048</b>	<b>810,159</b>
030-4145-553.01-00	BUILDING & GROUNDS	4	1,500	860	1,720
<b>*BUILDING &amp; GROUNDS</b>		<b>4</b>	<b>1,500</b>	<b>860</b>	<b>1,720</b>
030-4145-554.01-0001	FURNITURE & OFFICE EQUIP.		435		
030-4145-554.20-01	PARTS	4,621	5,000	3,800	3,000
030-4145-554.20-02	COMMERCIAL	6,556	6,000	4,000	5,000
030-4145-554.20-03	FUEL	15,549	18,000	22,030	23,131
030-4145-554.30-00	MAINT. COMPUTER SOFTWARE	13,401	8,800	13,838	17,550
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>40,127</b>	<b>38,235</b>	<b>43,668</b>	<b>48,681</b>
030-4145-555.09-00	RENTAL OF EQUIPMENT	2,607	3,120	4,420	6,240
030-4145-555.11-00	SPECIAL SERVICES	39,728	100,424	99,984	198,564
030-4145-555.19-01	CELLULAR COMMUNICATIONS	3,264	3,840	5,418	3,804
030-4145-555.24-00	PRINTING		1,000	1,100	1,000
030-4145-555.25-00	POSTAGE	106,509	130,000	116,650	156,399
030-4145-555.31-00	MILEAGE	148	250	500	250
030-4145-555.33-00	PROFESSIONAL DEVELOPMENT	1,100	4,650	6,660	5,166
030-4145-555.33-03	TRAVEL				
<b>*MISCELLANEOUS SERVICES</b>		<b>153,356</b>	<b>243,284</b>	<b>234,732</b>	<b>371,423</b>
030-4145-564.01-00	INVENTORY \$1,000-\$4,999		6,000	6,113	2,300
<b>*INVENTORY</b>			<b>6,000</b>	<b>6,113</b>	<b>2,300</b>

**WATER & SEWER REVENUE COLLEC. - 4145/4045  
EXPENSES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
030-4145-565.71-00	FURNITURE/OFFICE EQUIP.	36,585			
030-4145-565.80-00	VEHICLES	14,020	15,457	15,457	
030-4145-565.83-00	MISCELLANEOUS				
<b>*CAPITAL OUTLAY</b>		<b>50,605</b>	<b>15,457</b>	<b>15,457</b>	
	<b>TOTAL</b>	<b>1,699,592</b>	<b>1,938,193</b>	<b>2,012,724</b>	<b>2,056,492</b>

## **WATER & SEWER OTHER REQUIREMENTS - 4246**

### **OVERVIEW**

This non-personnel department is used to account for Water and Sewer Fund-wide expenses such as transfers to the General Fund for allocation of administrative and overhead costs and for payment of principal and interest due on annual debt service payments.

**FY 2011 ADOPTED BUDGET  
EXPENSE AND STAFFING SUMMARY BY DEPARTMENT  
FINANCE**

**OTHER REQUIREMENTS**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages		(64,474)		(100,412)
Equipment Maintenance				
Miscellaneous Services	(18,156)	11,605	112,285	123,188
Bond Payment	7,696,761	9,370,411	9,361,730	9,638,427
Transfer	2,543,073	3,698,471	3,653,471	4,671,016
Short Term Note	4,811	122,489	55,400	118,092
Inventory				12,400
<b>TOTAL</b>	<b>10,226,489</b>	<b>13,138,502</b>	<b>13,182,886</b>	<b>14,462,711</b>

**KEY BUDGET ITEMS**

- Salary savings of \$110,000 budgeted due to anticipated vacancies
- Pay-As-You-Go transfer to Capital Funds. Also includes transfers to General Fund, Debt Service Fund and Property/Liability Insurance Fund
- Increase in bond payments
- No merit increase in 2011

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Other Requirements	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

\*Same as adopted budget, unless where noted.

**OTHER REQUIREMENTS - 4246/4046  
EXPENSES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
030-4246-531.23-00	SALARY ADJUSTMENT		12,457		9,588
030-4246-531.27-00	SALARY SAVINGS		(76,931)		(110,000)
<b>*SALARIES &amp; WAGES</b>			<b>(64,474)</b>		<b>(100,412)</b>
<hr/>					
030-4246-554.20-03	FUEL				
<b>*EQUIPMENT MAINTENANCE</b>					
<hr/>					
030-4246-555.01-00	INSURANCE - LIABILITY				
030-4246-555.02-00	INSURANCE - WORKERS' COMP				
030-4246-555.03-00	INSURANCE - PROPERTY				
030-4246-555.04-00	SURETY BONDS				
030-4246-555.11-00	SPECIAL SERVICES	260			8,250
030-4246-555.11-12	ARBITRAGE FEES	(18,489)	11,605	11,605	12,938
030-4246-555.20-00	BANK/CREDIT CARD CHARGES	73		100,680	102,000
<b>*MISCELLANEOUS SERVICES</b>		<b>(18,156)</b>	<b>11,605</b>	<b>112,285</b>	<b>123,188</b>
<hr/>					
030-4246-556.03-00	OTHER EXPENSES				
030-4246-556.02-25	PEDC				
030-4246-556.03-34	CONSTRUCTION				
030-4246-556.06-00	DEPRECIATION				
030-4246-556.14-00	UNCOLLECTIBLE ACCTS REC	(143,969)		55,000	
030-4246-556.16-00	BAD DEBT EXPENSE	44			
030-4246-556.18-05	TRANSFER TO GENERAL FUND	767,985	767,440	767,440	800,000
030-4246-556.22-00	AMORTIZATION				
030-4246-556.24-00	DEBT EXPENSES				
030-4246-556.30-00	TRANSFER TO CAPITAL FUND	1,352,986	1,930,564	1,930,564	3,000,000
030-4246-556.32-00	TRANSFER TO DEBT SERV FUND	277,127	277,127	277,127	277,127
030-4246-556.44-00	TRANSFER TO PROPERTY INS FD	288,900	321,382	321,382	331,196
030-4246-556.45-00	TRANSFER TO FUND 20				
030-4246-556.74-00	TRANSFER TO FUND 42				262,693
030-4246-556.75-00	TRANSFER TO FUND 44				
030-4246-556.76-00	TRANSFER TO FUND 67		401,958	301,958	
030-4246-556.70-00	GAIN/LOSS ON FIXED ASSETS				
<b>*TRANSFER</b>		<b>2,543,073</b>	<b>3,698,471</b>	<b>3,653,471</b>	<b>4,671,016</b>
<hr/>					
030-4246-557.02-00	CITY MANAGER				
030-4246-531-23-00	SALARY ADJUSTMENTS				
<b>*INTER-DEPARTMENTAL CHARGE</b>					
<hr/>					
030-4246-560.05-00	PRINCIPAL	2,575,000	3,590,000	3,695,000	4,025,000
030-4246-560.10-00	INTEREST	(38,401)			
030-4246-560.10-01	1996B REVENUE BONDS				
030-4246-560.10-02	1998 CERT OF OBLIG (TWDB)	458,646	428,271	416,841	362,600
030-4246-560.10-03	1999 REVENUE BONDS	276,002	267,658	285,944	276,948
030-4246-560.10-04	2001 REVENUE BONDS	454,579	442,506	201,694	15,000

**OTHER REQUIREMENTS - 4246/4046  
EXPENSES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
030-4246-560.10-05	2003 REVENUE BONDS	362,447	352,512	351,599	341,112
030-4246-560.10-06	2006/2006A REVENUE BONDS	655,894	635,656	633,715	611,432
030-4246-560.10-07	2007 REVENUE BONDS	1,859,431	1,849,312	1,845,964	1,807,512
030-4246-560.10-08	2008 REVENUE BONDS	684,962	680,478	679,984	674,302
030-4246-560.10-09	2009 REVENUE BONDS	398,771	601,062	600,293	591,462
030-4246-560.10-10	2010 REVENUE BONDS		495,956		
030-4246-560.10-11	SERIES 2010A			261,979	527,356
030-4246-560.10-12	SERIES 2010B			153,886	309,768
030-4246-560.10-13	SERIES 2011				81,000
030-4246-560.15-00	FISCAL AGENT FEES	9,430	27,000	13,435	14,935
030-4246-560.20-00	ISSUANCE COSTS			221,396	
<b>*BOND PAYMENT</b>		<b>7,696,761</b>	<b>9,370,411</b>	<b>9,361,730</b>	<b>9,638,427</b>
030-4246-561.04-01	PRINCIPAL		93,682	44,480	91,914
030-4246-561.04-02	INTEREST	4,811	28,807	10,920	26,178
<b>*SHORT TERM NOTE</b>		<b>4,811</b>	<b>122,489</b>	<b>55,400</b>	<b>118,092</b>
030-4246-564.01-00	INTEREST				12,400
<b>*INVENTORY</b>					<b>12,400</b>
		<b>10,226,489</b>	<b>13,138,502</b>	<b>13,182,886</b>	<b>14,462,711</b>

**CITY OF PEARLAND, TEXAS  
MATURITY SCHEDULE  
2010-2011**

**ENTERPRISE FUND DEBT  
REVENUE BONDS**

Year	Principal	Interest	Total
2010 - 2011	3,170,000	5,154,774	8,324,774
2011 - 2012	3,305,000	5,016,099	8,321,099
2012 - 2013	3,445,000	4,883,638	8,328,638
2013 - 2014	3,580,000	4,744,238	8,324,238
2014 - 2015	3,725,000	4,599,950	8,324,950
2015 - 2016	3,875,000	4,449,216	8,324,216
2016 - 2017	4,040,000	4,287,147	8,327,147
2017 - 2018	4,210,000	4,114,630	8,324,630
2018 - 2019	4,395,000	3,932,513	8,327,513
2019 - 2020	4,580,000	3,741,484	8,321,484
2020 - 2021	4,780,000	3,542,165	8,322,165
2021 - 2022	4,990,000	3,334,540	8,324,540
2022 - 2023	5,205,000	3,118,215	8,323,215
2023 - 2024	5,460,000	2,891,514	8,351,514
2024 - 2025	5,715,000	2,639,769	8,354,769
2025 - 2026	5,980,000	2,371,444	8,351,444
2026 - 2027	6,270,000	2,080,606	8,350,606
2027 - 2028	6,580,000	1,771,825	8,351,825
2028 - 2029	6,890,000	1,463,325	8,353,325
2029 - 2030	7,180,000	1,173,994	8,353,994
2030 - 2031	7,480,000	871,113	8,351,113
2031 - 2032	3,410,000	555,025	3,965,025
2032 - 2033	3,580,000	384,475	3,964,475
2033 - 2034	3,750,000	215,225	3,965,225
2034 - 2035	845,000	38,025	883,025
<b>TOTAL</b>	<b>116,440,000</b>	<b>71,374,947</b>	<b>187,814,947</b>

**ENTERPRISE FUND DEBT  
CERTIFICATES OF OBLIGATION**

Year	Principal	Interest	Total
2010 - 2011	810,000	363,300	1,173,300
2011 - 2012	830,000	346,900	1,176,900
2012 - 2013	1,110,000	327,500	1,437,500
2013 - 2014	1,155,000	287,525	1,442,525
2014 - 2015	1,195,000	243,713	1,438,713
2015 - 2016	1,220,000	212,000	1,432,000
2016 - 2017	2,065,000	143,600	2,208,600
2017 - 2018	2,155,000	45,988	2,200,988
<b>TOTAL</b>	<b>10,540,000</b>	<b>1,970,525</b>	<b>12,510,525</b>

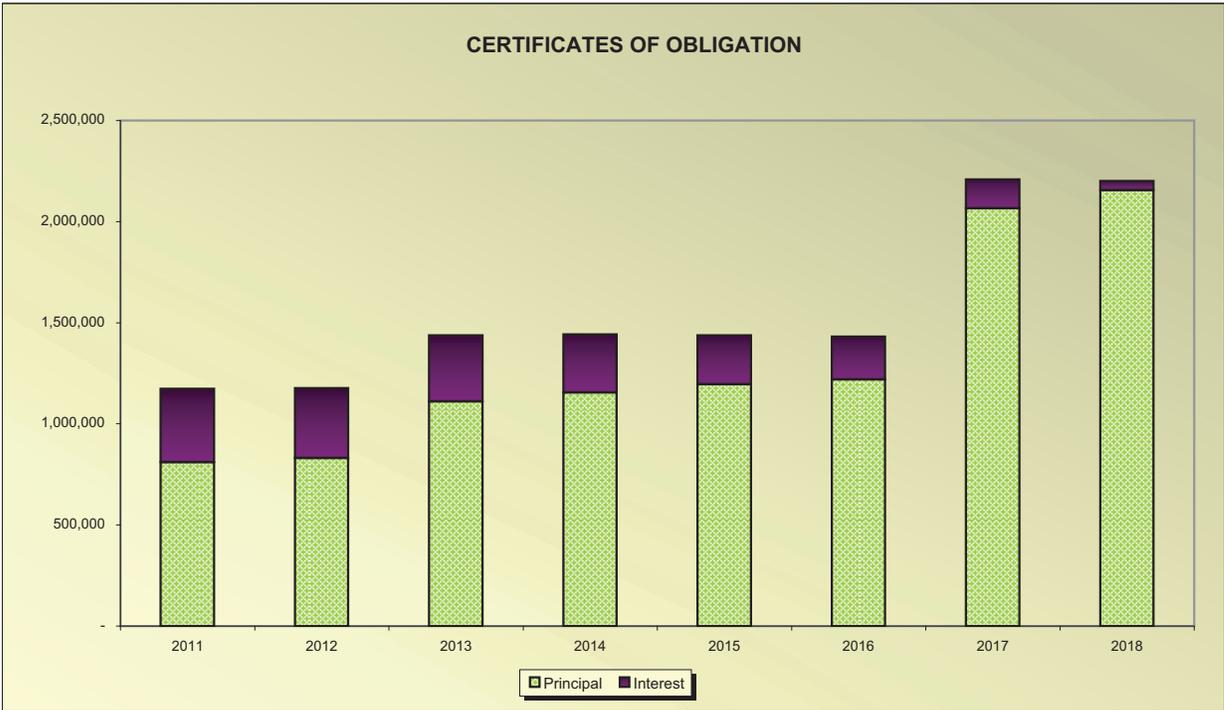
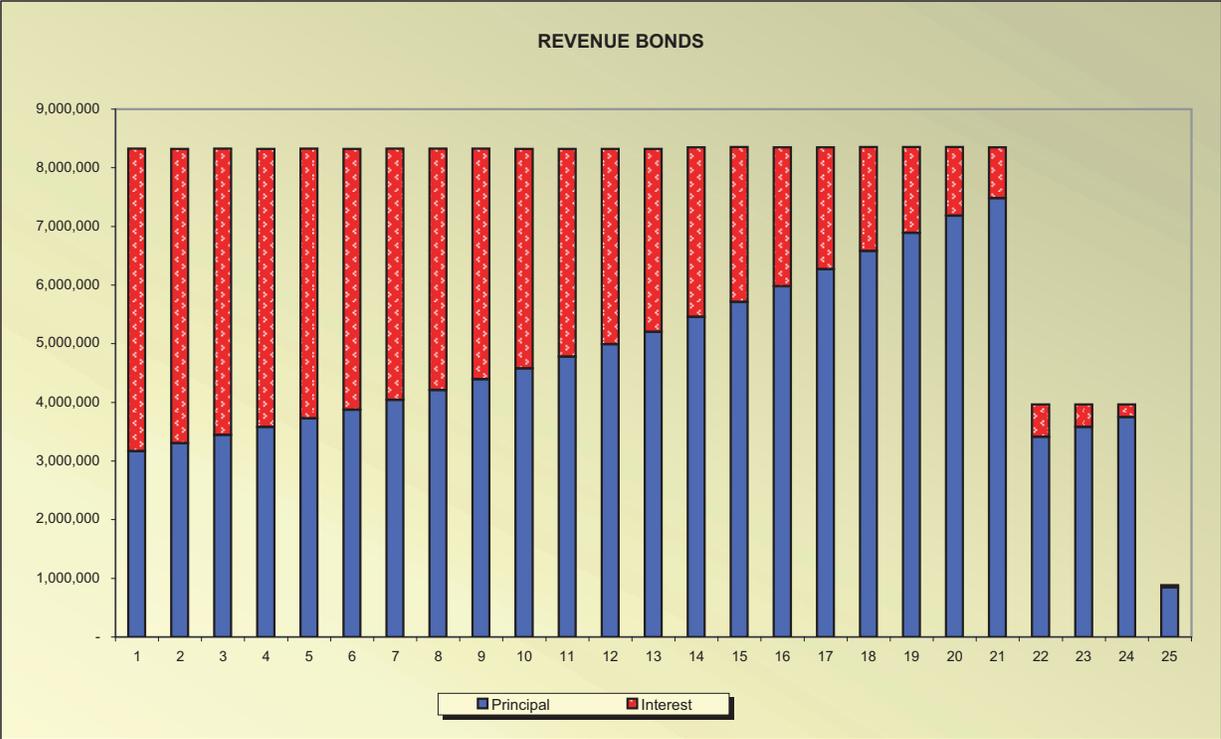
**Series Name**

**Principal Amount  
Outstanding**

General Obligation Improvement and Refunding Bonds 2009*	10,540,000
Water & Sewer Adjustable Rate Revenue Bonds Series 1999/1	3,070,000
Water & Sewer Adjustable Rate Revenue Bonds Series 1999/2	3,075,000
Water & Sewer Revenue Bonds Series 2001	240,000
Water & Sewer Revenue Bonds Series 2003	7,775,000
Water & Sewer Revenue Bonds Series 2006	12,725,000
Water & Sewer Revenue Bonds Series 2007	39,125,000
Water & Sewer Revenue Bonds Series 2008	14,610,000
Water & Sewer Revenue Bonds Series 2009	12,810,000
Water & Sewer Revenue Bonds Series 2010A	14,040,000
Water & Sewer Revenue Bonds Series 2010B	8,970,000
<b>TOTAL</b>	<b><u>126,980,000</u></b>

\* Excluding portion associated with General Fund

**CITY OF PEARLAND, TEXAS  
DEBT TO MATURITY  
2010-2011**



**FY 2011 ADOPTED BUDGET  
ENTERPRISE FUND DEBT SCHEDULE**

DATE	DESCRIPTION	AMOUNT ISSUED	PRINCIPAL	INTEREST	PAYMENT TOTAL	AMOUNT OUTSTANDING AS OF 9/30/11
3/1/2011	Series 1999 Revenue Bond	4,000,000	0	70,610	70,610	
9/1/2011			115,000	70,610	185,610	
	<b>Fiscal Year Total</b>		115,000	141,220	256,220	2,955,000
3/1/2011	Series 1999 Revenue Bond	4,000,000	0	67,804	67,804	
9/1/2011			115,000	67,804	182,804	
	<b>Fiscal Year Total</b>		115,000	135,608	250,608	2,960,000
3/1/2011	Series 2001 Revenue Bond	10,000,000	0	7,500	7,500	
9/1/2011			240,000	7,500	247,500	
	<b>Fiscal Year Total</b>		240,000	15,000	255,000	0
3/1/2011	Series 2003 Revenue Bond	9,500,000	0	170,556	170,556	
9/1/2011			300,000	170,556	470,556	
	<b>Fiscal Year Total</b>		300,000	341,113	641,113	7,475,000
3/1/2011	Series 2006 Revenue Bond	13,295,000	0	305,716	305,716	
9/1/2011			600,000	305,716	905,716	
	<b>Fiscal Year Total</b>		600,000	611,431	1,211,431	12,125,000
3/1/2011	Series 2007 Revenue Bond	40,135,000		903,756	903,756	
9/1/2011			790,000	903,756	1,693,756	
	<b>Fiscal Year Total</b>		790,000	1,807,513	2,597,513	38,335,000
3/1/2011	Series 2009 Permanent Improvement and Refunding Bonds*	11,660,000	810,000	185,700	995,700	
9/1/2011				177,600	177,600	
	<b>Fiscal Year Total</b>		810,000	363,300	1,173,300	9,730,000
3/1/2011	Series 2008 Revenue Bond	14,950,000		337,151	337,151	
9/1/2011			205,000	337,151	542,151	
	<b>Fiscal Year Total</b>		205,000	674,303	879,303	14,405,000
3/1/2011	Series 2009 Revenue Bond	13,130,000		295,731	295,731	
9/1/2011			360,000	295,731	655,731	
	<b>Fiscal Year Total</b>		360,000	591,463	951,463	12,450,000
3/1/2011	Series 2010A Revenue Bond	14,040,000		263,678	263,678	
9/1/2011			370,000	263,678	633,678	
	<b>Fiscal Year Total</b>		370,000	527,356	897,356	13,670,000
3/1/2011	Series 2010B Revenue Bond	8,970,000		154,884	154,884	
9/1/2011			75,000	154,884	229,884	
	<b>Fiscal Year Total</b>		75,000	309,769	384,769	8,895,000
	<b>TOTAL</b>	<b>143,680,000</b>	<b>3,980,000</b>	<b>5,518,074</b>	<b>9,498,074</b>	<b>123,000,000</b>

\*Excludes General Fund Component

# FY 2011 ADOPTED BUDGET ENTERPRISE FUND DEBT SCHEDULE

Description	Rate	Date Issued Maturity	Amount Issued	Amount Outstanding AS OF 9/30/11	Annual	Requirements
Water & Sewer Revenue Bond Series 1999	3.95%, 3.75%	1999 2020	4,000,000	2,955,000	3/1/2011 9/1/2011 9/1/2011	70,610 Interest 70,610 Interest 115,000 Principal
Water & Sewer Revenue Bond Series 1999	3.6%, 3.75%	1999 2020	4,000,000	2,960,000	3/1/2011 9/1/2011 9/1/2011	67,804 Interest 67,804 Interest 115,000 Principal
Water & Sewer Revenue Bond Series 2001	6.25%,6%,4.375%,4.5% 4.625%,4.75%,4.8%,4.9%, 5%,4.75%	2001 2023	10,000,000	-	3/1/2011 9/1/2011 9/1/2011	7,500 Interest 7,500 Interest 240,000 Principal
Water & Sewer Revenue Bond Series 2003	4%,6%,5.75%,4%, 4.125%,4.25%,	2003 2025	9,500,000	7,475,000	3/1/2011 9/1/2011 9/1/2011	170,556 Interest 170,556 Interest 300,000 Principal
Water & Sewer Revenue Bond Series 2006	4%,4.25%,4.5%, 4.3% 4.375%,4.625%,4.75%,5% 5.13%	2006 2031	13,295,000	12,125,000	3/1/2011 9/1/2011 9/1/2011	305,716 Interest 305,716 Interest 600,000 Principal
Water & Sewer Revenue Bond Series 2007	5.5%, 5.25%, 5%, 4.5% 3.50%	2007 2031	40,135,000	38,335,000	3/1/2011 9/1/2011 9/1/2011	903,756 Interest 903,756 Interest 790,000 Principal
Permanent Imp and Refunding Bonds 2009*	3.1%,3.15%,3.25%,3.35%, 3.45%,3.55%,3.6%,3.65%, 3.75%,3.8%	2009 2018	11,660,000	9,730,000	3/1/2011 9/1/2011 3/1/2011	185,700 Interest 177,600 Interest 810,000 Principal
Water & Sewer Revenue Bond Series 2008	3.25%,4.5%,4.125%,4.2%,5%	2008 2034	14,950,000	14,405,000	3/1/2011 9/1/2011 9/1/2011	337,151 Interest 337,151 Interest 205,000 Principal
Water & Sewer Revenue Bond Series 2009	1.6%,2.05%,2.13%,2.45% 2.64%,2.86%,3.08%,3.35% 3.60%,3.85%,4.10%,4.45% 4.65%,4.81%,5.00% 5.07%,5.23%,5.27%,5.39% 5.45%,5.60%,5.64%	2009 2034	13,130,000	12,450,000	3/1/2011 9/1/2011 9/1/2011	295,731 Interest 295,731 Interest 360,000 Principal
Water & Sewer Revenue Bond Series 2010A	1.75%,2.00%,2.50%,3.00% 3.13%,3.25%,3.50,4.00%	2011 2035	14,040,000	13,670,000	3/1/2011 9/1/2011 9/1/2011	263,678 Interest 263,678 Interest 370,000 Principal
Water & Sewer Revenue Bond Series 2010B	1.75%,2.00%,2.50%,3.00% 3.13%,3.25%,3.50,4.00% 4.13%,4.25%,4.38%,4.50%	2011 2023	8,970,000	8,895,000	3/1/2011 9/1/2011 9/1/2011	154,884 Interest 154,884 Interest 75,000 Principal
<b>TOTAL</b>			<b>143,680,000</b>	<b>123,000,000</b>		<b>9,498,074</b>

\*Excludes General Fund Component



THIS PAGE INTENTIONALLY LEFT BLANK

**SOLID WASTE FUND - 31  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

**OVERVIEW**

The Solid Waste Enterprise Fund is used to account for residential and commercial solid waste. Governmental Accounting Standards state that the enterprise fund type may be used to account for operations that are financed and operated in a manner similar to private business, where the intent is that the costs of providing goods and services be financed or recovered through user charges. Services include the pick-up of residential and commercial solid waste twice each week and curbside recycling once a week. The City's current contract was awarded in October of 2006 and expires September of 2011. The contract allows for an annual CPI adjustment plus a five percent increase of the base rate in the first two years. The contract also allows for quarterly fuel adjustments. The City retains a \$1 per household per month processing fee as well as collects a 15% franchise fee on residential and 18% franchise fee on commercial revenues.

The fiscal year 2010 projection is based on the current rate of \$14.82 per household per month, down from \$15.05 in the previous year due to lower fuel costs. The fiscal year 2011 base rate increase for CPI, estimated at 2.4%, increases the residential rate to \$15.18. Revenues and expenses of approximately 62 residential units are being added to the contract per month. No adjustment for fuel is included.

	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
CHARGES FOR SERVICES	\$ 7,018,162	\$ 7,177,161	\$ 7,097,499	\$ 7,440,984
MISCELLANEOUS	2,830	2,900	4,692	2,800
INTEREST INCOME	698		68	43
TRANSFERS	339,298			
<b>TOTAL</b>	<b>7,360,988</b>	<b>7,180,061</b>	<b>7,102,259</b>	<b>7,443,827</b>
<b>OPERATING EXPENSES</b>				
MISCELLANEOUS SERVICES	7,360,856	7,177,161	7,097,499	7,440,984
<b>TOTAL</b>	<b>7,360,856</b>	<b>7,177,161</b>	<b>7,097,499</b>	<b>7,440,984</b>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<b>132</b>	<b>2,900</b>	<b>4,760</b>	<b>2,843</b>
<b>BEGINNING CASH EQUIVALENTS</b>	<b>15,560</b>	<b>15,692</b>	<b>15,692</b>	<b>20,452</b>
<b>ENDING CASH EQUIVALENTS</b>	<b>\$ 15,692</b>	<b>\$ 18,592</b>	<b>\$ 20,452</b>	<b>\$ 23,295</b>

**Department: Utility Billing  
Division: SOLID WASTE  
Department Number: 3350**

## **MISSION STATEMENT**

The mission of the Solid Waste Department is to maintain the cleanliness and healthful condition of the City of Pearland by providing for collection and disposal of trash, brush, yard waste and recyclables that is efficient, safe and in compliance with all federal and state disposal environmental laws and regulations.

### **GOALS**

- Provide consistent quality service to residents and commercial businesses for the pick up of solid waste within the City of Pearland.
- Provide public education and awareness to residents and businesses as necessary.
- Reliable, quality service at the best price to our customers.
- Continuously improve customer service by promoting a customer-focused culture that is directly responsive to the residents of the City of Pearland.

### **FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Lower pricing to customers due to fuel surcharge.
- Consistently provided quality waste removal service for the citizens of Pearland.
- Responded to customers' needs and concerns in a consistent and timely manner.

### **FISCAL YEAR 2011 OBJECTIVES**

- Investigate and analyze all options for garbage service to prepare for new or contract renewal when contract ends in September 2011.
- Prepare, bid or negotiate and award new solid waste contract.
- Continue as a leading community in recycling efforts, green waste disposal and large item removal.
- Find solutions to manage garbage only account delinquency.

**Department: Utility Billing**  
**Division: SOLID WASTE**  
**Department Number: 3350**

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Annual residential account billings	294,540	309,724	315,918	322,000
Annual commercial account billings	9,266	9,799	9,858	9,900
Total account billings	303,806	319,523	325,776	331,900
Customer complaints received	233	564	245	225
Commodities recycled at curbside (in tons) 1,562		1,527	1,619	1,650
Green waste recycled at curbside (in tons) 3,280		3,531	2,966	3,020
Total recycled at curbside	4,843	5,058	4,552	4,670
Solid Waste land filled (in tons)*	57,161	60,574	55,122	56,200
Households served	291,540	309,724	315,918	322,113
Cost per tons collected	\$97.15	\$112.15	\$118.94	\$122.24

\*Residential and commercial

**SOLID WASTE FUND - 31  
REVENUES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
031-0000-353.04-01	GARBAGE COLLECTION	7,018,162	7,177,161	7,097,499	7,440,984
<b>*CHARGES FOR SERVICES</b>		<b>7,018,162</b>	<b>7,177,161</b>	<b>7,097,499</b>	<b>7,440,984</b>
031-0000-350.02-02	SALES TAX DISCOUNT	2,830	2,900	2,688	2,800
031-0000-358.99-00	MISCELLANEOUS			2,004	
<b>*MISCELLANEOUS</b>		<b>2,830</b>	<b>2,900</b>	<b>4,692</b>	<b>2,800</b>
031-0000-356.00-00	INTEREST INCOME	698		68	43
<b>*INTEREST</b>		<b>698</b>		<b>68</b>	<b>43</b>
031-0000-359.99-00	TRANSFER FROM FUND 010	339,298			
<b>*TRANSFERS</b>		<b>339,298</b>			
<b>TOTAL</b>		<b>7,360,988</b>	<b>7,180,061</b>	<b>7,102,259</b>	<b>7,443,827</b>

**SOLID WASTE FUND - 31  
EXPENSES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
031-3350-555.11-00	CONTRACTED SERVICES	7,105,926	5,758,860	5,690,724	5,971,730
031-3360-556.14-00	UNCOLLECTIBLE ACCTS REC	254,930			
	ADMINISTRATIVE FEE		317,220	318,789	329,136
	FRANCHISE FEE		1,101,081	1,087,986	1,140,118
<b>*MISCELLANEOUS SERVICES</b>		<b>7,360,856</b>	<b>7,177,161</b>	<b>7,097,499</b>	<b>7,440,984</b>
<b>TOTAL</b>		<b>7,360,856</b>	<b>7,177,161</b>	<b>7,097,499</b>	<b>7,440,984</b>



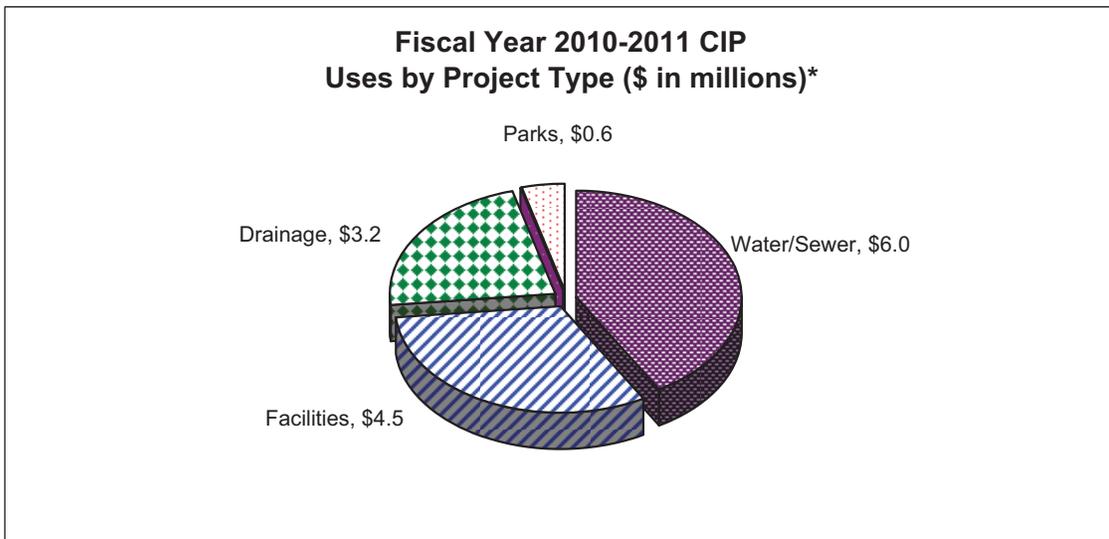
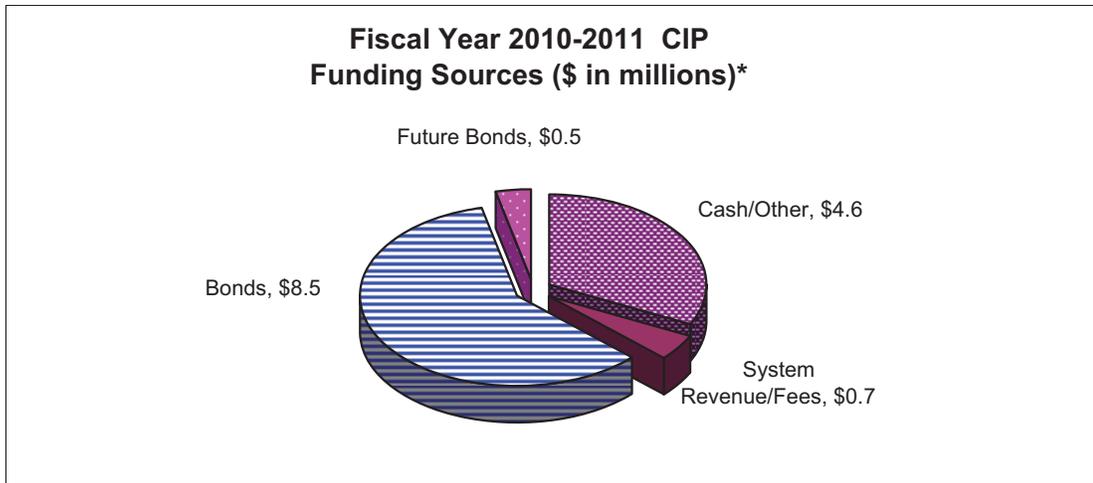
THIS PAGE INTENTIONALLY LEFT BLANK

## Capital Project Funds

Capital Project Funds are created to account for the acquisition or construction of major capital activities. Funding is provided through the issuance of debt, developer fees, state and federal funding, user fees, general fund revenues and interest income.

The City maximizes every source of funding available and is constantly looking at leveraging funding through the use of federal, state and county dollars. Pearland places significant importance on infrastructure improvement and rehabilitation, as evidenced by a \$162 million bond referendum that passed in May 2007, as well as a Five-Year CIP (2011-2015) totaling \$198.9 million.

The first year of the Five-Year Capital Improvement Program is incorporated into the annual budget to appropriate funds. Capital projects for Fiscal Year 2010-2011 total \$14,282,660, excluding transfers and bond issuance costs.



Water/Sewer projects total \$6.0 million, or 41.7%, of the capital improvement program. Major projects include continued rehabilitation of the Longwood WWTP Plant to handle current and high plant flows and the Far Northwest WWTP Decanter Replacement and UV System Replacement to replace the existing ultraviolet light system with a more reliable system. Also included is design for the Hatfield Basin Trunk Sewer Line to provide a 36" trunk sewer for approximately 6,230 feet along Hatfield Road from Magnolia to Broadway Street, 5,550 feet of 24" trunk sewer from Broadway Street to Hatfield Lift Station #2 and an additional 5,050 feet of 12" line connecting to the trunk main. This could eliminate as many as 7 Lift Stations. Facilities total \$4.5 million, or 31.8%, and include the Old Police Department Renovations to accommodate relocating several departments from the City Hall Complex, which may include Engineering, Inspection Services, Planning, Fire Marshal and Projects. Also included is the renovation of Fire Station #4 to accommodate administration headquarters. These renovations include offices, training room and possibly the expansion of the bay. Full scope of this project and design will determine final costs. The Traffic Signal Communications Network will include upgraded controller equipment, Pan/Tilt/Zoom (PTZ) cameras, the installation of fiber optic and wireless communications, and traffic management software for the City's network of traffic signals. Drainage projects total \$3.2 million, or 22.2%, of the total and include Cowart Creek Diversion, Veterans Walnut Drainage & Roadway Phase I and design of Hickory Slough Detention at Max Rd., which is intended to lower the level of the slough during 3, 10, and 100 year events. Parks projects total \$.6 million, or 4.3% of the total for development of parkland at the Southgate Park and various amenities, such as a shade structure, benches, picnic tables etc. at the Cypress Village Park. It also includes the design of the Max Road Sports Complex. There are no Street projects associated with this current year improvement program.

The City anticipates selling \$6.5 million in General Obligation Bonds, which include \$3.7 million appropriated in fiscal year 2010 for the Natatorium. This will be the fourth issuance against the \$162 million bond referendum approved by the voters in May 2007 for such projects as McHard Road, Dixie Farm Road, Cullen Parkway, Town Ditch, Veterans Ditch and East Mary's Detention drainage improvements, to name a few. After this issuance, there will be \$103.354 million remaining to be issued. The City will also be issuing Certificates of Obligation as a funding mechanism totaling \$3,114,425 of which \$1.6 million is for Fire Station modifications, discussed above. The City anticipates selling \$2.5 million in water/sewer revenue bonds for the Longwood WWTP Rehabilitation, Twin Creek Regional Lift Station & Basin Rehab. and for the Far Northwest WWTP Decanter and UV System Replacement.

**FUND 50 - CAPITAL  
PROJECTS FUND**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2009	FY 10 Budget	FY 10 Projection	FY 11 Adopted
<b>Beginning Fund Balance</b>					<b>827,716</b>	<b>827,716</b>	<b>153,082</b>
<b>Revenues:</b>							
Interest Income					80,000	13,750	10,607
Miscellaneous					249,405	113,639	
Donations					2,730	2,730	
Bond Proceeds - CO's					11,890,519	11,890,519	3,214,426
Transfers In - General Fund					77,700	77,700	
Transfers In - Grant Fund					100,000	100,000	
Transfers In - PEDC					5,678,968	5,169	
Transfers In - Fund 68					977,465	999,814	
Transfers In - Drainage Bonds (71)					48,753	55,795	
<b>Total Revenues</b>					<b>19,105,540</b>	<b>13,259,116</b>	<b>3,225,033</b>
<b>Expenditures:</b>							
Hill House	T50071	7,835,633	4,800,633	753,310	3,107,122	3,107,122	940,201
Pine Hollow Improvements	D50071	687,116	687,116	649,324	37,792	37,792	
Centennial Park Phase II	P50071	397,000	397,000	495	206,505	206,505	
Trail Connectivity	P50072	822,730	822,730	170,738	651,992	651,992	
Old Town Site Drainage Imp.	T50072	1,000,000	1,000,000	125,328	874,672	874,672	
North Spectrum	S10051	993,162	1,043,162	974,952	68,210	68,210	
Pearland Parkway - West Dev.	T50074	350,000	350,000		350,000	350,000	
FM518 Median Landscaping	T50075	247,969	97,000	16,470	80,530	80,530	
Old Town Site Sidewalks	TR0803	500,000	500,000	142,611	357,389	357,389	
CR403 SPA MUD 16 Agreement	TR1101	310,000	310,000		310,000	310,000	
U of H Pearland Campus	FA0801	11,542,543	12,002,563	5,173,173	6,829,390	6,829,390	
Discovery Bay	TR0812	150,000	150,000		150,000		
Business Center Drive	TR0811	5,728,968	5,655,805	126,927	5,528,878		
Twin Creek Woods Drainage	DR0901	215,000	215,000		215,000	215,000	
City Hall Complex Renovations	FA0904	751,000	50,000		50,000	100,000	
Traffic Signal Network	FA1002	1,611,200	611,200		77,700	77,700	533,500
Fire Station Modifications	FA1001						1,640,724
<b>Sub-Total Expenditures</b>		<b>33,142,321</b>	<b>28,692,209</b>	<b>8,133,328</b>	<b>18,895,180</b>	<b>13,266,302</b>	<b>3,114,425</b>
<b>Transfers-Out/Other Uses:</b>							
Bond Issuance Costs					365,465	365,465	100,000
Transfer-Out - To General Fund <sup>(1)</sup>					200,000	221,983	129,640
Transfer to DS - for UofH Debt Service					80,000	80,000	
Year End Adjustments							
<b>Total Expenditures/Transfers-Out/Other Uses</b>					<b>19,540,645</b>	<b>13,933,750</b>	<b>3,344,065</b>
<b>Ending Fund Balance</b>					<b>392,611</b>	<b>153,082</b>	<b>34,050</b>

<sup>(1)</sup>Allocation for project dept. expense

**FUND 68 - CERTIFICATES OF  
OBLIGATION FUND**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2009	FY 10 Budget	FY 10 Projection	FY 11 Adopted
<b>Beginning Fund Balance</b>					<b>5,306,627</b>	<b>5,306,627</b>	<b>2,182,231</b>
<b>Revenues:</b>							
Interest Income					35,000	8,734	3,700
Miscellaneous			3,237				
Transfers In - From Fund 49							
<b>Total Revenues</b>					<b>35,000</b>	<b>11,971</b>	<b>3,700</b>
<b>Expenditures:</b>							
<b>Current Year Active Projects:</b>							
Kirby Drive Road	PM6804	7,848,512	7,848,512	7,845,631	2,881	2,881	
Dixie Farm Road	T68973	17,151,495	17,151,495	17,026,488	125,007	125,007	
Pearland Parkway 1 & 2	T68974	12,299,408	12,299,408	12,276,820	22,588	22,588	
ROW Studies	T68975	250,434	250,434	250,434			
McHard Road	T68977	3,183,118	3,183,118	3,183,118			
FM518 ROW Donation	T68041	581,614	581,614	581,614			
Barry Rose Extension - supplemental	ST2001	500,000	500,000	58,961	32,701	32,701	
Broadway Extension (2)	TR0810	9,000,000	5,997,980	5,859,735	138,245	138,245	
Spectrum Blvd. Extension	TR0901	1,340,416	800,000	102,602	697,398	697,398	
SH35 Drainage	F50991	610,663	568,663	11,584	557,079	557,079	
Traffic Signal Mykawa/Brookside	TR1001	285,000	166,400		166,400	166,400	
Discovery Bay	TR0812					225,000	
<b>Sub-total Expenditures</b>		<b>53,050,660</b>	<b>49,347,624</b>	<b>47,196,987</b>	<b>1,742,299</b>	<b>1,967,299</b>	
<b>Transfers-Out/Other Uses:</b>							
Dixie Farm Rd. Alignment Study	TR1005				22,000	22,000	
Pearland Pkwy Alignment Study	TR1003				30,000	26,915	
McHard Alignment Study	TR1004				27,000	26,991	
Transfer-Out - To General Fund <sup>(1)</sup>					93,348	93,348	519,706
Transfer Out - To Fund 50 <sup>(2)</sup>					977,465	999,814	
Transfer-Out - To General Fund							
<b>Total Expenditures/Transfers-Out/Other Uses</b>					<b>2,892,112</b>	<b>3,136,367</b>	<b>519,706</b>
<b>Ending Fund Balance <sup>(3)</sup></b>					<b>2,449,515</b>	<b>2,182,231</b>	<b>1,666,225</b>

<sup>(1)</sup>Allocation for project dept. expense

<sup>(2)</sup>To Fund 50 for Hill House Road Annex project, savings from Broadway

<sup>(3)</sup>Balance of \$1,223,529 to be used for next Pearland Parkway Phase. Project has been delayed.

**FUND 70 - MOBILITY BONDS  
FUND**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2009	FY 10 Budget	FY 10 Projection	FY 11 Adopted
<b>Beginning Fund Balance</b>					<b>29,518,577</b>	<b>29,518,577</b>	<b>250,964</b>
<b>Revenues:</b>							
Interest Income					150,000	40,000	8,000
Miscellaneous						55,796	
Transfer In - From PEDC					39,259	39,259	15,000
Transfer In - From Fund 202						488,812	
<b>Total Revenues</b>					<b>189,259</b>	<b>623,867</b>	<b>23,000</b>
<b>Expenditures:</b>							
<b>Current Year Active Projects:</b>							
Bailey/Oiler Road	T70011	16,943,847	16,943,847	16,903,648	40,199	40,199	
Cowert's Creek Diversion	DR0602	2,896,344	2,896,344	1,286,459	1,609,885	1,609,885	
Cullen Road	T70012	5,306,952	5,306,952	5,306,952			
Barry Rose Road	T70022	9,978,387	9,978,387	9,978,387			
Yost Road	T70023	7,163,170	7,163,170	7,033,265	129,905	129,905	
Walnut Street	T70024	3,800,000	3,657,000	1,119,781	2,537,219	2,537,219	
Pearland Parkway PE & EA	T70026	469,377	469,377	469,377			
Magnolia Road	T70041	38,596,000	38,892,530	20,773,621	18,118,909	18,118,909	
Orange Street	T70051	8,815,495	8,636,809	2,024,301	6,612,508	6,612,508	
Bailey Intersections	T70061	550	550	550			
TxDOT Bridges	ST0603	250,000	475,777	240,487	235,290	235,290	
Veterans Road Detention Pond	TR0806	1,400,000	1,517,001	1,517,001			
FM518 Expansion	TR0902	400,000	161,715	109,796	51,919	51,919	
Silent RR Crossing	TR1002	246,504	246,504		246,504	246,504	
<b>Sub-Total Expenditures</b>		<b>96,266,626</b>	<b>96,345,963</b>	<b>66,763,625</b>	<b>29,582,338</b>	<b>29,582,338</b>	
<b>Transfers-Out/Other Uses:</b>							
Transfer-Out - To General Fund <sup>(1)</sup>					309,142	309,142	273,964
<b>Total Expenditures/Transfers-Out/Other Uses</b>					<b>29,891,480</b>	<b>29,891,480</b>	<b>273,964</b>
<b>Ending Fund Balance</b>					<b>(183,644)</b>	<b>250,964</b>	

<sup>(1)</sup>Allocation for project dept. expense

**FUND 71 - 2001 DRAINAGE  
BONDS FUND**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2009	FY 10 Budget	FY 10 Projection	FY 11 Adopted
<b>Beginning Fund Balance</b>					55,736	55,736	
<b>Revenues:</b>							
Interest Income						59	
Miscellaneous Revenues							
<b>Total Revenues</b>						<b>59</b>	
<b>Expenditures:</b>							
<b>Current Year Active Projects:</b>							
<b>Current Year Closed/Inactive Projects:</b>							
<b>Transfers-Out/Other Uses:</b>							
Transfer-Out - To Fund 20							
Transfer-Out - To Fund 50					48,753	55,795	
<b>Total Expenditures/Transfers-Out/Other Uses</b>					<b>48,753</b>	<b>55,795</b>	
<b>Ending Fund Balance</b>					<b>6,983</b>		

## FUND 200-Certificates of Obligation Series 2006

	Project Number	Project Budget	Funded Budget	Thru 9/30/2009	FY 10 Budget	FY 10 Projection	FY 11 Adopted
<b>Beginning Fund Balance</b>					5,579,465	5,579,465	(316,042)
<b>Revenues:</b>							
Interest Income					50,000	8,741	11,000
Transfer In - General Fund						29,062	
Transfer In - PEDC Regional Detention					673,192		673,192
Developer Agreement - Beazer Homes						240,000	
<b>Total Revenues</b>					<b>723,192</b>	<b>277,803</b>	<b>684,192</b>
<b>Expenditures:</b>							
<b>Current Year Active Projects:</b>							
Spectrum Detention Storage Facility	DR2001	5,342,000	5,342,000	1,491,036	3,850,964	3,850,964	
Barry Rose Extension	ST2001	2,600,000	2,600,000	333,675	2,266,325	2,266,325	
Hickory Slough @ Max Rd Detention	DR2003	110,000	109,566	109,566			
Town Ditch Phase III	DR2004	100,070	117,915	96,838	21,077	21,077	
SH 35 @ Mary's Creek Bridge	DR2005	160,000	153,736	151,158	2,578	2,578	
East Mary's Creek Detention	DR2006	121,669	116,121	116,079	42	42	
Walnut/Veterans Drainage	DR2007	150,000	148,815	148,815			
Library Expansion	F20002	35,000	35,260	35,260			
Fire Station #6	F20101	30,000	19,264	19,264			
Independence Park	P20001	40,000	29,437	29,437			
Shadow Creek Ranch Complex	P20002	40,000	37,051	37,051			
Nature Center - JHEC	P20004	25,000	25,000	25,000			
Max Rd. Soccer Complex	P20005	40,000	12,881	12,881			
Trail Connectivity	P20006	30,000	30,000	18,825	8,000	8,000	
Natatorium	P20007	50,000	32,334	32,334			
McHard Road	T20001	200,000	195,299	195,299			
Old Alvin Road	T20002	250,000	261,189	261,189			
Cullen Blvd.	T20003	750,000	727,412	723,716	3,696	3,696	
Northbound SH288 Service Rd	T20005	886,000	969,773	969,773			
Mykawa Rd/BW8-McHard	T68976	115,000	108,723	108,723			
Bailey/Oiler Rd	T70011	235,000	216,193	216,193			
<b>Sub-Total Expenditures</b>		<b>11,309,739</b>	<b>11,287,969</b>	<b>5,132,112</b>	<b>6,152,682</b>	<b>6,152,682</b>	
<b>Transfers-Out/Other Uses:</b>							
Transfer-Out - To General Fund (1)					20,628	20,628	41,224
<b>Total Expenditures/Transfers-Out/Other Uses</b>					<b>6,173,310</b>	<b>6,173,310</b>	<b>41,224</b>
<b>Ending Fund Balance (2)</b>					<b>129,347</b>	<b>(316,042)</b>	<b>326,926</b>

(1) Allocation for project dept. expense

(2) Negative fund balance in FY2010 to be offset by transfer from PEDC in FY2011 for Detention Storage Facility

**FUND 201-Certificates of  
Obligation Series 2007**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2009	FY 10 Budget	FY 10 Projection	FY 11 Adopted
<b>Beginning Fund Balance</b>					10,929,911	10,929,911	1,394,488
<b>Revenues:</b>							
Interest Income					35,000	16,580	27,500
Transfer In From Fund 10					19,688	19,688	
<b>Total Revenues</b>					<b>54,688</b>	<b>36,268</b>	<b>27,500</b>
<b>Expenditures:</b>							
<b>Current Year Active Projects:</b>							
New Police Building	F20102	22,197,511	22,197,511	12,866,168	9,331,343	9,331,343	
Police Department Renovations	FA0905	2,253,435	1,608,870	12,330	174,552	174,552	1,421,988
<b>Sub-Total Expenditures</b>		24,450,946	23,806,381	12,878,498	9,505,895	9,505,895	1,421,988
<b>Transfers-Out/Other Uses:</b>							
Transfer-Out - To General Fund <sup>(1)</sup>					65,796	65,796	
<b>Total Expenditures/Transfers-Out/Other Uses</b>					<b>9,571,691</b>	<b>9,571,691</b>	<b>1,421,988</b>
<b>Ending Fund Balance</b>					<b>1,412,908</b>	<b>1,394,488</b>	

<sup>(1)</sup>Allocation for project dept. expense

**FUND 202 - GO Series  
2007A**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2009	FY 10 Budget	FY 10 Projection	FY 11 Adopted
<b>Beginning Fund Balance</b>					<b>13,494,493</b>	<b>13,494,493</b>	<b>463,984</b>
<b>Revenues:</b>							
Bond Proceeds - GO's/CO's					6,145,043	2,837,316	1,870,000
Interest Income					65,000	34,500	
PISD Funding						108,432	
Miscellaneous					263,503	263,503	
<b>Total Revenues</b>					<b>6,473,546</b>	<b>3,243,751</b>	<b>1,870,000</b>
<b>Expenditures:</b>							
<b>New Projects:</b>							
Cullen	T20003	12,787,608	12,787,608	11,365,966	1,421,642	1,421,642	
Cullen Detention Pond	DR0902	700,000	700,000	550,260	149,740	149,740	
Cowart Creek Diversion	DR0602	11,130,106	9,730,106	1,441,801	6,418,305	6,418,305	1,870,000
Trail Connectivity	P50072	183,000	183,000		183,000	183,000	
Dixie Farm Road Phase II	TR0805	13,262,317	12,773,505	10,929,468	1,844,037	1,844,037	
Town Ditch III	DR2004	1,086,630	1,086,630	425,744	660,886	660,886	
East Mary's Creek Detention	DR2006	411,147	411,147	265,097	146,050	146,050	
Bailey Road	T08002	2,988,070	2,988,070	1,754,616	1,233,454	1,233,454	
Fire Station #5	F20101	2,891,000	2,291,000	174,924	2,116,076	2,116,076	
Natatorium	P20007	5,400,000	5,400,000	4,617,619	782,381	782,381	
SH288 Frontage Roads	T20005	5,932,831	5,932,831	5,932,813	18	18	
<b>Sub-Total</b>		<b>56,772,709</b>	<b>54,283,897</b>	<b>37,458,308</b>	<b>14,955,589</b>	<b>14,955,589</b>	<b>1,870,000</b>
Bond Issuance Costs							
Transfer to General Fund <sup>(1)</sup>					281,710	829,859	225,461
Transfer to Fund 203							
Transfer to Fund 70 <sup>(2)</sup>						488,812	
<b>Total Expenditures</b>					<b>15,237,299</b>	<b>16,274,260</b>	<b>2,095,461</b>
<b>Ending Fund Balance</b>					<b>4,730,740</b>	<b>463,984</b>	<b>238,523</b>

<sup>(1)</sup>For Project Department Expense and Purchase of Fire Truck for Station #5.

<sup>(2)</sup> For Magnolia and TxDOT Bridges

**FUND 203 - General  
Obligation Series 2009**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2009	FY 10 Budget	FY 10 Projection	FY 11 Adopted
<b>Beginning Fund Balance</b>					(3,242,513)	(3,242,513)	(2,657,090)
<b>Revenues:</b>							
Bond Proceeds - GO's					26,621,423	26,621,423	4,775,833
Future Bond Proceeds							497,415
Interest Income					225,000	27,000	25,860
Misc. Rev from BCDD#4					1,198,258	1,198,258	
Misc. Rev - Brazoria County						390,000	
Transfer in From Fund 202							
Transfer from P&R Development Fund							130,294
<b>Total Revenues</b>					<b>28,044,681</b>	<b>28,236,681</b>	<b>5,429,402</b>
<b>Expenditures:</b>							
<b>New Projects:</b>							
Town Ditch Phase III	DR2004	7,126,370	4,806,125		4,806,125	4,806,125	
Veteran/Walnut Drainage	DR2007	1,794,000	1,794,000		1,240,183	1,240,183	553,817
East Mary's Creek Detention	DR2006	6,213,895	3,513,895	10,023	3,503,872	3,503,872	
Natatorium & Rec. Center	P20007	16,180,500	15,065,000	5,536,244	9,528,756	9,528,756	
McHard	T20001	7,177,000	7,073,556	630,315	6,443,241	6,443,241	
Bailey Veterans to FM1128	T08002	23,253,380	1,802,957		1,802,957	1,802,957	
Cullen/FM518 Detention	DR1103	4,572,000					250,000
Max Road Sports Complex	P20005						294,810
Hickory Slough Detention	DR2003						497,415
<b>Sub-Total</b>		<b>66,317,145</b>	<b>34,055,533</b>	<b>6,176,582</b>	<b>27,325,134</b>	<b>27,325,134</b>	<b>1,596,042</b>
Bond Issuance Costs					326,124	326,124	100,000
Transfer to General Fund <sup>(2)</sup>							172,622
<b>Total Expenditures</b>					<b>27,651,258</b>	<b>27,651,258</b>	<b>1,868,664</b>
<b>Ending Fund Balance</b>					(2,849,090)	(2,657,090)	903,648

<sup>(1)</sup>For Project Department Expense

**FUND 205 - Certificates of  
Obligation Series 2010**

	Project Number	Project Budget	Funded Budget	FY 10 Budget	FY 10 Projection	FY 11 Adopted
<b>Beginning Fund Balance</b>						
<b>Revenues:</b>						
Bond Proceeds - CO's				2,163,023		
Interest Income				25,000		
Transfer from Fund 68				827,465		
Transfer from P&R Development Fund				114,878		
<b>Total Revenues</b>				<b>3,130,366</b>		
<b>Expenditures:</b>						
<b>New Projects:</b>						
City Hall Complex Renovations	FA0904	378,000	378,000	378,000		
Hill House Road Annex	T50071	9,861,119	1,767,666	1,767,666		
Fire Station #2	FA1001	2,921,000	260,000	260,000		
Hunter Park	PK0801	602,500	602,500	602,500		
<b>Sub-Total</b>		<b>13,762,619</b>	<b>3,008,166</b>	<b>3,008,166</b>		
Bond Issuance Costs				97,200		
Transfer to General Fund				21,983		
<b>Total Expenditures</b>		<b>13,762,619</b>	<b>3,008,166</b>	<b>3,127,349</b>		
<b>Ending Fund Balance</b>				<b>3,017</b>		

Three of the projects have been deferred and Hill House will be combined in Fund 50.



**FUND 44 - SHADOW  
CREEK RANCH UTILITY**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2009	FY 10 Budget	FY 10 Projection	FY 11 Adopted
<b>Beginning Fund Balance</b>					1,412,284	1,412,284	2,465,459
<b>Revenues:</b>							
Shadowcreek Impact Fees					1,975,259	1,975,000	1,251,460
Interest Income					15,500	4,505	5,564
<b>Total Revenues</b>					<b>1,990,759</b>	<b>1,979,505</b>	<b>1,257,024</b>
<b>Expenditures:</b>							
<b>Current Year Active Projects:</b>							
Kirby Water Plant	W44071	6,656,748	6,656,748	6,646,248	10,500	10,500	
<b>Transfers-Out/Other Uses:</b>							
Transfer-Out - To General Fund							
Transfer-Out - To Water/Sewer Fund <sup>(1)</sup>					915,830	915,830	837,626
Transfer-Out - To Fund 67 <sup>(2)</sup>							1,500,000
<b>Total Expenditures/Transfers-Out/Other Uses</b>		<b>6,656,748</b>	<b>6,656,748</b>		<b>926,330</b>	<b>926,330</b>	<b>2,337,626</b>
Potential Liability for Refunds					451,098	451,098	451,098
<b>Ending Fund Balance</b>					<b>2,025,615</b>	<b>2,014,361</b>	<b>933,759</b>

<sup>(1)</sup>Debt Service allocation for projects funded by City issuing debt.

<sup>(2)</sup> Buy down Debt Service with Cash Contribution to lower FY2011 debt issuance

**FUND 64 - 1998  
CERTIFICATE OF  
OBLIGATION FUND**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2009	FY 10 Budget	FY 10 Projection	FY 11 Adopted
<b>Beginning Fund Balance</b>					1,474,090	1,474,090	
<b>Revenues:</b>							
Interest Income						2,487	
<b>Total Revenues</b>						<b>2,487</b>	
<b>Expenditures:</b>							
<b>Current Year Active Projects:</b>							
Inflow/Infiltration - Phase 3	W64033	1,869,895	1,869,895	1,869,895			
Old Townsite Inflow & Infiltration	WW0805	981,000	981,000		981,000	981,000	
Woodcreek I&I Inspection	WW0810	104,000	104,000		104,000	104,000	
<b>Transfers-Out/Other Uses:</b>							
Transfer-Out - To General Fund							
Transfer-Out - To Fund 30 <sup>(1)</sup>					380,000	391,577	
<b>Total Expenditures/Transfers-Out/Other Uses</b>		<b>2,954,895</b>	<b>2,954,895</b>	<b>1,869,895</b>	<b>1,465,000</b>	<b>1,476,577</b>	
<b>Ending Fund Balance</b>					<b>9,090</b>		

<sup>(1)</sup>Transfer to Fund 30 represent contribution toward DS payment on 1998 Certificates of Obligation.

**FUND 67 - WATER & SEWER  
REVENUE BOND FUNDS**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2009	FY 10 Budget	FY 10 Projection	FY 11 Adopted
<b>Beginning Fund Balance</b>					5,137,288	5,137,288	(322,170)
<b>Revenues:</b>							
Interest Income						6,928	3,610
Bond Proceeds					6,139,500	3,795,000	2,726,338
Transfer from Fund 44							1,500,000
Transfer from Fund 30					350,000	680,564	3,000,000
Transfer from Fund 42					869,508	317,465	
Miscellaneous						7,524	
Pearland EDC Reimbursement					690,880	327,174	
<b>Total Revenues</b>					<b>8,049,888</b>	<b>5,134,655</b>	<b>7,229,948</b>
<b>Expenditures:</b>							
<b>Current Year Active Projects:</b>							
SH35 North	W67993	5,183,305	5,183,305	1,158,416	4,024,889	4,024,889	
East Side of Hwy 288 Infrastructure	W67072	2,667,993	2,667,993	2,512,278	155,715	155,715	
FM1128 Sewer	W67075	1,811,682	1,011,682	214,688	796,994	796,994	
Hydraulic Modeling	W67074	93,100	93,100	2,999	90,101	90,101	
Cullen Water	W67076	1,300,000	540,032	540,032			
SH35 North Force Main	WW0801	356,975	356,975		356,975	356,975	
Lift Station SCADA	WW0807	650,000	502,618	181,478	321,140	321,140	
Water Plant SCADA	WA0804	490,000	490,000	371,968	118,032	118,032	
Sterling Road Waterline	WA0807	367,400	120,750	11,010	109,740	109,740	
Hawk Road Waterline	WA0814	66,650	66,650		66,650	66,650	
Orange Street Utility	T70051	425,000	425,000	35,273	389,727	389,727	
Longwood LS Replacement and Plant Rehab.	WW0902	6,133,105	3,363,965	4,042	3,359,923	3,359,923	2,769,140
Waterlights Parkway	WA0903	296,429	296,429	287,759	8,670	8,670	
Barry Rose WWTP	WW1004	3,203,760	373,760		373,760	373,760	
Hatfield Basin Trunk Sewer Line	WW1103	4,634,000	774,000				774,000
Twin Creek Regional SCADA LS Rehab.	WW1101	2,519,000	511,198				511,198
Far Northwest WWTP Decanter	WW1102	1,250,000	1,250,000				1,250,000
<b>Sub-Total Expenditures</b>		<b>31,448,399</b>	<b>18,027,457</b>	<b>5,319,943</b>	<b>10,172,316</b>	<b>10,172,316</b>	<b>5,304,338</b>
<b>Transfers-Out/Other Uses:</b>							
GEC Engineering	WA1001				350,000	250,000	
Transfer-Out - To General Fund <sup>(1)</sup>					171,797	171,797	317,238
Transfer Out - To Fund 42							600,000
Issuance Costs							190,000
<b>Total Expenditures/Transfers-Out/Other Uses</b>				<b>5,319,943</b>	<b>10,694,113</b>	<b>10,594,113</b>	<b>6,411,576</b>
<b>Ending Fund Balance</b>					<b>2,493,063</b>	<b>(322,170)</b>	<b>496,202</b>

<sup>(1)</sup>Allocation for Projects Department.

**FUND 301 - WATER/SEWER PAY  
AS YOU GO CIP**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2009	FY 10 Budget	FY 10 Projection	FY 11 Adopted
<b>Beginning Fund Balance</b>					1,321,155	1,321,155	296,579
<b>Revenues:</b>							
Transfer from Fund 30 - Operations					51,958	51,958	
Interest Income					250	1,907	500
<b>Total Revenues</b>					<b>52,208</b>	<b>53,865</b>	<b>500</b>
<b>Expenditures:</b>							
<b>Current Year Active Projects</b>							
Knapp Road Pipe Bursting	WW0802	215,000	208,546	202,797	5,749	5,749	
Hatfield Lift Station #3 Upgrade	WW0803	15,405	15,405				
Walnut Lift Station/SCADA Link	WW0804	53,911	44,381	19,763	24,618	24,618	
Pearland Pkwy Waterline Oiler to SC	WA0805	55,000	55,168	54,143	1,025	1,025	
Twin Woods/Clearcreek Estates WL	WA0806	171,600	171,600		171,600	171,600	
Sharondale Waterline	WA0808	185,052	136,238	136,238			
Bellavita Waterline	WA0809	462,600	462,600	19,798	442,802	442,802	
Fite Waterline	WA0810	91,439	91,439	8,939	82,500	82,500	
UofH Pearland Campus Utilities	FA0801	438,262	438,262	239,229	150,147	150,147	
Riverstone Ranch Oversizing	WW0901	100,000	100,000				
Sherwood I&I	WW0809	220,000	200,000		200,000	200,000	
West Lea Lift Station	WW1001	122,341	18,435				
West Oaks LS Retirement	WW1002	163,906	33,523				
GEC Administration	WA1001						125,000
<b>Total Expenditures</b>		<b>2,294,516</b>	<b>1,975,597</b>	<b>680,907</b>	<b>1,078,441</b>	<b>1,078,441</b>	<b>125,000</b>
<b>Ending Fund Balance</b>					<b>294,922</b>	<b>296,579</b>	<b>172,079</b>

## Impact On Operating Budget

Capital Improvement projects that will impact the operating budget are listed below. Only those projects that have a major financial and/or non-financial impact on the operating budget are included. These projects not only include fiscal year 2011 projects, but also include projects identified in the 5-Year CIP. Operating impacts from these are included in the City's long-range financial planning model. Projects are listed by project type.

### **DRAINAGE:**

Cowart Creek Diversion – This diversion and detention project will allow the drainage corridor to be separated out of the Bailey Road transportation corridor, thereby allowing for the development of both the ultimate transportation and drainage facilities in adequately sized, separate corridors.

Veterans Walnut Drainage & Roadway – Phase I – Past extreme weather conditions inundated and flooded residential neighborhoods north of Walnut St. and west of the railroad. This project improves drainage and conveys 100-year flows. Most work was completed during FY 2010.

Hickory Slough Detention at Max Rd – Install a 290 ac.ft. detention facility. Neighborhoods in the vicinity of Hickory Slough flood upon extreme weather events. This project will allow for detention along the slough to lower the level of the slough during 3, 10 and 100 year events. Design to begin in FY 2011.

D.L. Smith Detention Pond Expansion – This project will add 150 ac.ft. detention storage capacity in preparation for future development along Clear Creek and McHard Road area, including a fire station and an educational facility.

Piper Drainage – Enclose approximately 2,560 ft. of ditch and install sidewalk along Piper between south of FM 518 and Fite Rd. This will connect to existing storm sewer on Fite Rd. and includes dredging of detention pond east of the elementary school at Fite and FM 1128. This work will relieve flooding and high water issues along Piper.

Cullen/FM 518 Regional Detention Pond – Construction of a detention pond at the southwest quadrant of FM 518 and Cullen Parkway, including ditch improvements and possible underground storm sewer improvements to convey development runoff.

### **FACILITIES:**

West Side Library Store Front – Build out and finishing of approximately 5,000-6,000 sq. ft. for a store front library on the west side of town.

Operating Impact:

FY2013 - \$145,000; FY2014 - \$145,000; FY2015 - \$145,000.

## Impact On Operating budget (continued)

Traffic Signal Communications Network – The maintenance and operation control of all traffic signals within the city will be transferred from TxDOT to the City during FY 2011. This will prepare the City for seamless and improved traffic operations at all intersections.

Operating Impact:

FY2011 - \$216,302; FY2012 - \$221,546; FY2013 - \$227,000; FY2014 - \$232,672; FY2015 - \$238,571.

Tom Reid Library Expansion – Increase the current 20,584 sq.ft. building by 11,542 sq.ft. for an overall area of 32,126 sq.ft. The expansion will create new areas including a bookstore, children's story time room, a teen zone, computer labs, additional office/storage space, and enlarge the circulation desk and book stacks areas.

Hillhouse Road Annex – Construction of a facility on City-owned property to provide a City service center, which will include a traffic operations center, lunch room, storage facility, fuel island, auction space and equipment laydown area for City crews, police, etc., working on the west side of the City. Phase II will include a fleet maintenance area, wash bay, and materials storage.

Operating Impact:

FY2011 - \$95,906; FY2012 - \$226,953; FY2013 - \$235,005; FY2014 - \$241,715; FY2015 - \$248,694.

Old Police Department Building Renovations – Due to the relocation of the Police Department in the new Public Safety Building, and the planned relocation of several departments from the City Hall complex, renovations will be made to meet the needs of the departments and the Unified Development Code, as well as to meet the needs of the City's growth.

### PARKS:

Trail Connectivity – This is a hike and bike trails project designed to provide opportunities for City residents to walk, run or bike ride on a series of trails connected to various parts of the City.

Operating Impact:

FY2013 - \$35,350; FY2014 - \$69,212; FY2015 - \$74,264.

Hunter Park (formerly Orange Street Park) - Phase II – The continued development of this park will include trails, benches, a gathering area, landscaping and/or a pavilion for the residents of the City.

Operating Impact:

FY2013 - \$28,968; FY2014 - \$30,875; FY2015 - \$33,234.

## Impact On Operating budget (continued)

Max Road Sports Complex - Phase I – Improvements include six international sized (11vs11) lighted fields for soccer and other sports, a covered area for gatherings, restrooms, and parking. The development of this facility will allow Centennial Park fields to be converted to a facility for youth softball that will allow the youth soccer program, youth softball program and the youth baseball program to expand as the population in the community increases. Design will begin in FY 2011.

Operating Impact:

FY2013 - \$315,173; FY2014 - \$420,230; FY2015 - \$448,060.

Shadow Creek Ranch Park - Phase I – Develop eight lighted softball and baseball fields, one soccer field, six volleyball courts, a hike and bike trail around the fields, a lawn amphitheater for special events, and parking. The Parks and Recreation Master Plan calls for a multi-purpose sports complex in this area of the community to serve the anticipated growth of the area.

Operating Impact:

FY2014 - \$239,187; FY2015 - \$300,807

Independence Park - Phase I – Improvements include a reorientation of the entry into the park, relocation and upgrade of the existing playground, improvements to the existing pavilion, construction of an amphitheater for special events, landscaping, and additional parking. According to the park utilization survey conducted with the Parks and Recreation Master Plan, this park had the second highest utilization of all City parks and lists improvements to this park as a high priority.

Operating Impact:

FY2015 - \$38,175.

Delores Fenwick Nature Center – Phase I – Construct a 7,000 sq.ft. building with an open air pavilion at one end (green building) to include environmental education displays, demonstration gardens, interpretive exhibits, offices and work areas, classrooms, and an outdoor spray station. The site would include 2 miles of 6 ft. and 8 ft. trails, a boardwalk, pedestrian bridge, fishing pier, picnic and rest areas, a tree farm, paddle craft launching area and parking. Operating impact is outside of the 5-year forecast.

Centennial Park – Phase II – Upon completion of the Max Road Sports Complex, this project will include the demolition of the existing soccer fields to be replaced with the construction of two lighted softball fields, installation of a picnic pavilion, and additional parking.

Operating Impact:

FY2014 - \$58,125; FY2015 - \$77,500.

Southgate Park – Develop current 5 acre parkland in Southgate subdivision to include shade structure/shelter, picnic tables, restrooms, playground and sport courts.

## Impact On Operating budget (continued)

### STREETS:

Old Townsite – Install sidewalks and enclose ditches in Old Townsite area between Houston Street and Grand Avenue, from Walnut to Orange Street.

Business Center Drive – To provide a secondary thoroughfare to alleviate traffic congestion near the Pearland Town Center, an additional two lanes will be added from Broadway to the south entry of the Pearland Town Center, and four lanes from the south Town Center entrance to CR59, complete with curb and gutter with sidewalks, and improvements to CR59 to accommodate increased traffic.

CR 403 (Hughes Ranch Road) – Reconstruction of two miles of CR403 from Cullen to Smith Ranch Road from a two-lane asphalt open ditch roadway to a four-lane concrete curb and gutter boulevard to provide enhanced safety and access to Dawson High School.

Mykawa Road Extension – Construct approximately three miles of four-lane concrete curb and gutter divided boulevard section roadway, including storm sewers, outfalls and detention, traffic signals and related items on Mykawa Road to help alleviate traffic from Beltway 8 to FM 518.

Old Alvin Road Widening – Reconstruction of approximately one mile of Old Alvin Road from Plum Street to McHard Road from a two-lane asphalt to a four-lane undivided curb and gutter roadway. This will provide another north-south route between McHard Road and FM518.

Bailey/Veterans to FM 1128 – Bailey Road will be widened to four lanes with a concrete curb and gutter. Drainage improvements will also be added. This widening will accommodate school traffic and provide re-graded ditches that will drain away from Bailey.

Pearland Parkway Extension – Extend Pearland Parkway approximately 4500 ft. from 500 ft. east of Oiler Drive to Dixie Farm Rd., construct a four-lane concrete, curb and gutter, divided roadway with raised medians and a bridge crossing at Cowart's Creek. This will connect minor and major thoroughfares in accordance with the Thoroughfare Plan and provide traffic congestion relief to and from Beltway 8.

Longwood Street Reconstruction – Replace existing paving on Longwood Street from FM 518 to Myrtlewood Dr. with minor collector profile, concrete curb and gutter with storm sewer. Remove and replace 12" and 8" asbestos concrete water lines and add 4 ft. sidewalk on both sides of the road. This same work will be done on Paul Drive from Longwood to the city limits and on McDonald Drive from Dixie Farm Road to Longwood within this project. This project is needed because of ongoing drainage issues.

Regency Park Subdivision Paving – Replace existing paving and install 4' sidewalks throughout the subdivision where possible and evaluate existing drainage system and replace inlets as needed.

## Impact On Operating budget (continued)

### WATER:

Surface Water Plant – Growth on the west side of the City drives demand for the plant in approximately 2019. Phase I in 2008-2009 included the purchase of property for the plant and provided interim work to protect erosion of neighbors' properties. In FY2014 plant design begins with a schedule to have the plant online in 2019. Phase I to be 10 MGD surface water plant, to ultimately become a 20 MGD plant. Operating costs to occur outside of the City's 5-year CIP window.

FM 1128 Water Line – Install approximately 5300 ft. of 16" water line along FM 1128 from Bailey Rd. to CR100 and from Veterans Dr. to FM 1128 for additional water pressure and fire protection based on demand.

Old Alvin Road Water Line – Install 13,200 ft. of 20" water line along Old Alvin Road from Magnolia Road to McHard Road for the distribution of the City of Houston connection.

Pearland Parkway Water Line – Install approximately 4,000 linear ft. of 12" water line from Shadycrest to Dixie Farm rd., connecting to 16" water line and providing additional water source to the residential neighborhood.

CR100 Water Line – Install approximately 13,160 ft. of 16" water line along CR100 from Veterans Drive to FM1128 for future development and demand.

Harkey Road Water Line – Install approximately 13,300 ft. of 12" water line from Harkey Road/CR100 south to CR128 then east to Veterans Drive, providing improved pressure and fire protection based on projected future demand.

Veterans Drive Water Line – Install approximately 5,300 ft. of 16" water line on Veterans Drive from Bailey Road south to CR100, and continue an additional 5,300 ft. with a 12" line from CR100 to CR128 to supply to the City limits and ETJ south of Bailey Road in preparation of future development and demand.

McHard Road Water Line – Install approximately 42,800 ft. of 16" water line along McHard Road from Mykawa Road to Business Center Drive to provide a connection between the east and west sides of the City, allowing for more efficient water flow, improved fire protection and movement of water from the expanded Alice Street Water Plant.

Old City Hall Ground Storage Tank – Replace the 28-year old bolted steel ground storage tank at Old City hall with a welded steel tank on existing foundation.

SH 35 Water Line – Install 2,500 ft. of 16" water line along SH 35 from Magnolia Rd. to the south for the distribution of the City of Houston water connection. Also install approximately 1.5 miles of 12" water line along SH 35 from FM 518 to south of Magnolia/John Lizer to replace 6-8" lines, portions of which are asbestos concrete. The new lines will connect to north and south and will avoid brittle AC lines under future pavement.

## Impact On Operating budget (continued)

### WASTEWATER:

Longwood WWTP Lift Station Plant Rehabilitation – A larger and deeper lift station at Longwood Wastewater Treatment Plant sized to handle current and future plant flows is being constructed. The current lift station does not have adequate volume in the wet well for the pumps to operate efficiently during high flow conditions.

Hatfield Basin Trunk Sewer Line – Install a 36” trunk sewer for approximately 6,230 ft. along Hatfield Road from Magnolia to Broadway, 5,550 ft. of 24” trunk sewer from Broadway to Hatfield Lift Station #2, and an additional 5,050 ft. of 12” line connecting to the trunk main. This will eliminate overflows in the basin, reduce I/I work to the Walnut Lift Station, and make possible the elimination of up to seven lift stations.

Operating Impact:

FY2013 – (\$34,100); FY2014 – (\$34,100); FY2015 – (\$34,100).

Mykawa/Scott SCADA Lift Station – Replace existing lift station with a 12” force main for approximately 2,500 ft., from Mykawa to SH35 and an 8-18” gravity line for approximately 3,430 ft. along Mykawa from Scott to Shank to reduce flow to the Barry Rose WWTP, reduce surcharging in the McHard 24” trunk sewer, and eliminate one lift station.

Veterans Drive Lift Station – Install approximately 1,600 ft. of 12”, 16,680 ft. of 18” and 4,290 ft. of 24” gravity sewer line south of Bailey along Veterans Drive to Dare Rd. to accommodate development in the area. This will eliminate two lift stations at Park Village and Springfield.

Twin Creek SCADA Lift Station – Install new lift station and rehab basic near Pearland Parkway to eliminate overflows and heavy I/I in the basin. This will eliminate three existing lift stations.

Operating Impact:

FY2013 – (\$9,300); FY2014 – (\$9,300); FY2015 – (\$9,300)

Orange/Mykawa Lift Station – Install approximately 3,386 ft. of 12” gravity sewer line along Mykawa from Orange to Walnut and abandon current lift station.

West Oaks Lift Station – Install approximately 771 ft. of 12” gravity sewer line along Harkey Road and abandon West Oaks lift station.

Operating Impact:

FY2014 – (\$3,100); FY2015 – (\$3,100).

Southdown WWTP Expansion – Expand capacity of plant from 0.95 mgd to 1.0 mgd. The plant is currently running at 60% capacity. This will accommodate projected growth in the area. Operating impact outside of the 5-year forecast.

## Impact On Operating budget (continued)

McHard Road – Install approximately 6,587 ft. of 24” trunk sewer line from Mykawa Rd. to O’Day, 2,032 ft. of 30” from O’Day to Garden Rd., 6,247 ft. of 36” from Garden Rd. to Stone Rd., and 8,112 of 42” from Stone Rd. to Southdown WWTP, providing gravity sewer line and extending Southdown services to the east area not current served by the City system.

Roy/Max/Garden Roads Basin Sewage System – Install approximately 4,940 ft. of 18” trunk sewer line along Broadway from Food Town’s lift station to O’Day Rd., approximately 1,300 of 15” along Garden Rd. to Broadway to the lift station, and 1,200 ft. of 12” along Roy/Max Roads from Broadway to Hickory Slough, eliminating overflows and two existing lift stations at Food Town and Garden Road.

Operating Impact: FY2015 – (\$6,200).

Miller Ranch Road SCADA Lift Station – Install approximately 1,500 ft. of 15” trunk sewer line along Miller Ranch Road north to Hickory Slough and collector sewers east, including approximately 1,300 ft. of 10” and 1,350 ft. of 8” sewers, to provide sewer service to new development south of Hickory Slough.



THIS PAGE INTENTIONALLY LEFT BLANK

## SPECIAL REVENUE FUNDS

The Special Revenue Funds are used to account for specific revenues that are legally restricted for particular purposes. A description of the individual Special Revenue Funds follows and the budget schedules can be found following this document.

**Court Security** – Article 102.017 of the Code of Criminal Procedures, allows a city to collect, when a defendant is convicted, a \$3.00 fee. A fund designated by this article is created to govern this collection and the money may only be used for the purpose of providing security services for buildings housing a municipal court.

**City Wide Donation** – A fund used to account for miscellaneous donations for all City Departments except the Parks and Recreation Department.

**Court Technology** – Article 102.0172 of the Code of Criminal Procedures allows a city to collect, when a defendant is convicted, a \$4.00 fee. A fund designated by this article is created to account for this collection, which may be used only to finance technological enhancements of the municipal court.

**Court Juvenile Management** – Article 102.0174 of the Code of Criminal Procedures allows a city to collect up to a \$5.00 fee from each Class C misdemeanor conviction for the expenses related to employment of a Juvenile Case Manager.

**Emergency Management Buy-Out** – A fund to account for funding from the State Division of Emergency Management for mitigation of repetitive loss properties.

**Traffic Impact Improvement** – A fund that accounts for resources for street assessments.

**Regional Detention** – A fund created to account for regional detention development.

**Hotel/Motel Occupancy Tax** – A fund created to account for hotel/motel occupancy tax revenue.

**Park Donations** - A fund used to account for special events donations and expenditures provided by the Parks & Recreation Department and for the development of City parks.

**Park and Recreation Development** – A fund created to account for the development of parks with park dedication fees.

**Tree Trust** – A fund created to account for tree trust donations.

**Sidewalk** – A fund created to account for resources designated for sidewalks.

**Police State Seizure** – A fund created to account for state seizure funds, which are used solely for law enforcement purposes.

**Federal Police** – A fund created to account for federal seizure funds and can only be used to support activities that result in further seizures

## **SPECIAL REVENUE FUNDS (Continued)**

**Grant Fund** – To account for all revenues and expenditures associated with federal, state and local grants, except CDBG.

**Community Development Block Grant** – A fund used to account for revenues and expenditures associated with the Federal Community Development Block Grant.

**Community Development Block Grant–Recovery** – A fund used to account for revenues and expenditures associated with the Federal Community Development Block Grant – American Recovery and Reinvestment Act.

**Management District 1** – Fund created to account for sales tax collections from the Poag & McEwen Lifestyle Center development to finance and assist the development of public infrastructure.

**University of Houston** – Fund created to account for the revenues and expenditures associated with a development lease agreement between the City, University of Houston, and Pearland Economic Development Corporation.

**COURT SECURITY FUND - 17  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

**OVERVIEW**

City Council adopted a resolution authorizing Municipal Court to collect a \$3 fee from each defendant found guilty of a misdemeanor. Pursuant to the Texas Code of Criminal Procedure, revenues generated from this fee must be deposited into a special fund. The money collected may be used only to fund court security and includes such items as metal detectors, surveillance equipment, security personnel, security hardware, personnel security training, or other security measures. The revenues generated from this fee cover the cost of the court bailiff as a transfer to the General Fund, in addition to operating costs. Fiscal Year 2011 includes the proportional share of building security costs at the new Public Safety Facility. Court Efficiency (10% of time pay fees) is also part of this fund. The fund balance at 9/30/2011 is estimated to be \$117,531.

	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
FINES & FORFEITURES	\$ 50,311	\$ 49,157	\$ 50,255	\$ 51,406
INTEREST INCOME	1,304	1,300	210	260
<b>TOTAL</b>	<b>51,616</b>	<b>50,457</b>	<b>50,465</b>	<b>51,666</b>
<b>OPERATING EXPENDITURES</b>				
MATERIALS & SUPPLIES	248	500	300	300
MAINT BUILDING & GROUNDS				
MAINTENANCE OF EQUIPMENT				
MISCELLANEOUS SERVICES	905	4,400	3,600	15,444
TRANSFER	46,307	49,122	49,122	51,028
INVENTORY	1,252			
<b>TOTAL</b>	<b>48,711</b>	<b>54,022</b>	<b>53,022</b>	<b>66,772</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>2,905</b>	<b>(3,565)</b>	<b>(2,557)</b>	<b>(15,106)</b>
<b>FUND BALANCE - BEGINNING</b>	<b>132,289</b>	<b>135,194</b>	<b>135,194</b>	<b>132,637</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 135,194</b>	<b>\$ 131,629</b>	<b>\$ 132,637</b>	<b>\$ 117,531</b>

**COURT SECURITY FUND - 17  
REVENUES**

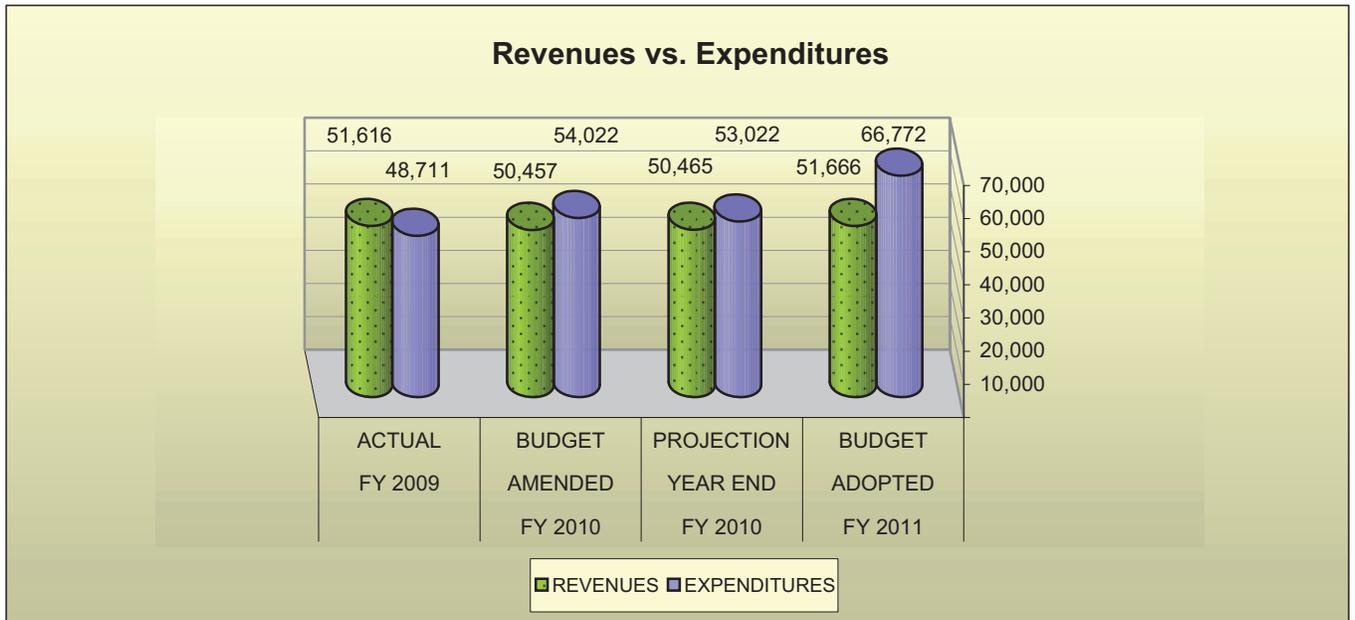
**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
017-0000-352.03-00	BUILDING SECURITY	46,457	44,625	46,250	47,156
017-0000-352.05-00	TIME EFFICIENCY FEES	3,855	4,532	4,005	4,250
	<b>*FINES &amp; FORFEITURES</b>	<b>50,311</b>	<b>49,157</b>	<b>50,255</b>	<b>51,406</b>
017-0000-356.00-00	INTEREST INCOME	1,304	1,300	210	260
	<b>*MISCELLANEOUS</b>	<b>1,304</b>	<b>1,300</b>	<b>210</b>	<b>260</b>
	<b>TOTAL</b>	<b>51,616</b>	<b>50,457</b>	<b>50,465</b>	<b>51,666</b>

**COURT SECURITY FUND - 17  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 ACTUAL	FY 2010 AMENDED BUDGET	FY 2010 YEAR END PROJECTION	FY 2011 ADOPTED BUDGET
017-1540-542.04-00	WEARING APPAREL	248	500	300	300
017-1540-542.33-00	MISCELLANEOUS				
<b>*MATERIALS &amp; SUPPLIES</b>		<b>248</b>	<b>500</b>	<b>300</b>	<b>300</b>
017-1540-554.11-00	SPECIAL SERVICES				
017-1540-554.30-00	MAINT. COMPUTER SOFTWARE				1,812
017-1540-554.31-00	MAINT. COMPUTER HARDWARE				7,932
017-1540-555.31-00	MILEAGE		100	100	100
017-1540-555.33-00	PROFESSIONAL DEVELOPMENT	395	1,300	1,000	2,500
017-1540-555.33-01	MEMBERSHIP DUES	100	100		100
017-1540-555.33-03	TRAVEL	410	2,900	2,500	3,000
<b>*MISCELLANEOUS SERVICES</b>		<b>905</b>	<b>4,400</b>	<b>3,600</b>	<b>15,444</b>
017-1540-556.18-05	TRANSFER TO OTHER FUNDS	46,307	49,122	49,122	51,028
<b>*TRANSFER</b>		<b>46,307</b>	<b>49,122</b>	<b>49,122</b>	<b>51,028</b>
017-1540-564.01-00	\$1,000 - \$4,999	1,252			
<b>*INVENTORY</b>		<b>1,252</b>			
<b>TOTAL</b>		<b>48,711</b>	<b>54,022</b>	<b>53,022</b>	<b>66,772</b>



**CITYWIDE DONATION FUND - 18  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

**OVERVIEW**

The Citywide Donation Fund is used to account for miscellaneous donations for all City Departments, except the Parks and Recreation Department. Donations received for specific reasons or for specific departments shall be spent for those purposes. Expenditures in fiscal year 2010 total \$49,158 and include \$20,469 for the purchase of equipment for Animal Control, \$26,428 for equipment and services for EMS and \$2,261 for a laptop for Police. Expenditures for fiscal year 2011 include a canine weight scale and cat cages for Animal Control. Fund Balance at 9/30/2011 is anticipated to be \$41,189. The amount available for the Animal Shelter is approximately \$21,000, with approximately \$9,875 available for EMS, \$1,290 for Police and \$6,375 in interest income.

	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
INTEREST INCOME	\$ 558	\$ 300	\$ 87	\$ 117
MISCELLANEOUS DONATIONS	31,955	21,000	21,279	22,200
<b>TOTAL</b>	<b>32,513</b>	<b>21,300</b>	<b>21,366</b>	<b>22,317</b>
<b>OPERATING EXPENDITURES</b>				
MATERIALS & SUPPLIES	10,500	2,024	6,103	
MAINTENANCE OF EQUIPMENT	2,309		2,778	
MISCELLANEOUS SERVICES-ANIMAL CONTROL	4,835			
MISCELLANEOUS SERVICES-E.M.S.	7,125			
INVENTORY - ANIMAL CONTROL	4,915	19,608	18,634	5,591
INVENTORY - POLICE		2,500	2,261	
INVENTORY - E.M.S.	1,321		5,706	
CAPITAL OUTLAY - EMS			13,676	
<b>TOTAL</b>	<b>31,006</b>	<b>24,132</b>	<b>49,158</b>	<b>5,591</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>1,508</b>	<b>(2,832)</b>	<b>(27,792)</b>	<b>16,726</b>
<b>FUND BALANCE - BEGINNING</b>	<b>50,748</b>	<b>52,256</b>	<b>52,256</b>	<b>24,463</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 52,256</b>	<b>\$ 49,424</b>	<b>\$ 24,463</b>	<b>\$ 41,189</b>

**CITYWIDE DONATION FUND - 18  
REVENUES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
018-0000-356.00-00	INTEREST INCOME	558	300	87	117
<b>*INTEREST</b>		<b>558</b>	<b>300</b>	<b>87</b>	<b>117</b>
018-0000-358.01-00	DONATIONS	31,955	21,000	21,279	22,200
018-0000-358.01-01	JURY FEE DONATIONS				
<b>*MISCELLANEOUS DONATIONS</b>		<b>31,955</b>	<b>21,000</b>	<b>21,279</b>	<b>22,200</b>
	<b>TOTAL</b>	<b>32,513</b>	<b>21,300</b>	<b>21,366</b>	<b>22,317</b>

**CITYWIDE DONATION FUND - 18  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
018-2460-542.12-00	OXYGEN & WELDING SUPPLIES			1,047	
018-1520-542.23-00	MINOR TOOLS & OFFICE EQUIP.		2,024	1,835	
018-2460-542.23-00	MINOR TOOLS & OFFICE EQUIP.			3,221	
018-2212-542.37-00	SPECIAL OPERATIONS	10,500			
	<b>MATERIALS &amp; SUPPLIES</b>	<b>10,500</b>	<b>2,024</b>	<b>6,103</b>	
018-2460-554.08-00	FURNITURE & OFFICE EQUIPMENT	2,309		2,778	
	<b>*MAINTENANCE OF EQUIPMENT / EMS</b>	<b>2,309</b>		<b>2,778</b>	
018-1520-555.11-00	SPECIAL SERVICES	4,835			
	<b>*MISCELLANEOUS SERVICES / ANIMAL CONTROL</b>	<b>4,835</b>			
018-2460-555.11-00	SPECIAL SERVICES	7,125			
	<b>*MISCELLANEOUS SERVICES / EMS</b>	<b>7,125</b>			
018-1520-564.01-00	INVENTORY - \$1,000-\$4,999	4,915	19,608	18,634	5,591
	<b>*INVENTORY / ANIMAL CONTROL</b>	<b>4,915</b>	<b>19,608</b>	<b>18,634</b>	<b>5,591</b>
018-2213-564.01-00	INVENTORY - \$1,000-\$4,999		2,500	2,261	
	<b>*INVENTORY / POLICE</b>		<b>2,500</b>	<b>2,261</b>	
018-2460-564.01-00	INVENTORY - \$1,000-\$4,999	1,321		5,706	
	<b>*INVENTORY / EMS</b>	<b>1,321</b>		<b>5,706</b>	
018-2460-565.73-00	SPECIAL EQUIP & IMPROVEMENT			13,676	
	<b>*CAPITAL OUTLAY / EMS</b>			<b>13,676</b>	
	<b>TOTAL</b>	<b>31,006</b>	<b>24,132</b>	<b>49,158</b>	<b>5,591</b>

**COURT TECHNOLOGY FUND - 19  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

**OVERVIEW**

City Council adopted a resolution pursuant to the Texas Code of Criminal Procedure, authorizing Municipal Court to collect a \$4 fee from each defendant found guilty of a misdemeanor. The revenues generated from this fee may only be used to fund court technology and includes such items as computer equipment, imaging systems, electronic kiosks, docket management systems, and electronic ticket writers. In fiscal year 2010, revenues were used to purchase five receipt printers, two toughbooks, four computers and equipment, audio visual equipment for the Public Safety Building, and a server. Also, included are Automatic License Plate Recognition Systems (ALPRS) for two patrol cars for warrant activities. Fiscal year 2011 expenditures of \$62,326 include Accurant software program for warrant investigative services, software maintenance, two additional ALPRS, as well as a computer and radio for new Warrant Officer. Fund Balance at 9/30/2011 is estimated to be \$193,413.

	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
FINES & FORFEITURES	\$ 61,844	\$ 59,500	\$ 61,642	\$ 62,875
INTEREST INCOME	2,749	2,430	422	454
<b>TOTAL</b>	<b>64,593</b>	<b>61,930</b>	<b>62,064</b>	<b>63,329</b>
<b>OPERATING EXPENDITURES</b>				
MATERIALS & SUPPLIES		875	2,950	450
MISCELLANEOUS SERVICES	2,146	6,820	5,820	10,420
MAINTENANCE OF EQUIPMENT	862	8,340	14,703	21,572
INVENTORY	6,173	2,500	8,681	2,500
CAPITAL OUTLAY	74,980	64,958	117,464	27,384
<b>TOTAL</b>	<b>84,161</b>	<b>83,493</b>	<b>149,618</b>	<b>62,326</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(19,567)</b>	<b>(21,563)</b>	<b>(87,554)</b>	<b>1,003</b>
<b>FUND BALANCE - BEGINNING</b>	<b>299,531</b>	<b>279,964</b>	<b>279,964</b>	<b>192,410</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 279,964</b>	<b>\$ 258,401</b>	<b>\$ 192,410</b>	<b>\$ 193,413</b>

**COURT TECHNOLOGY FUND - 19  
REVENUES**

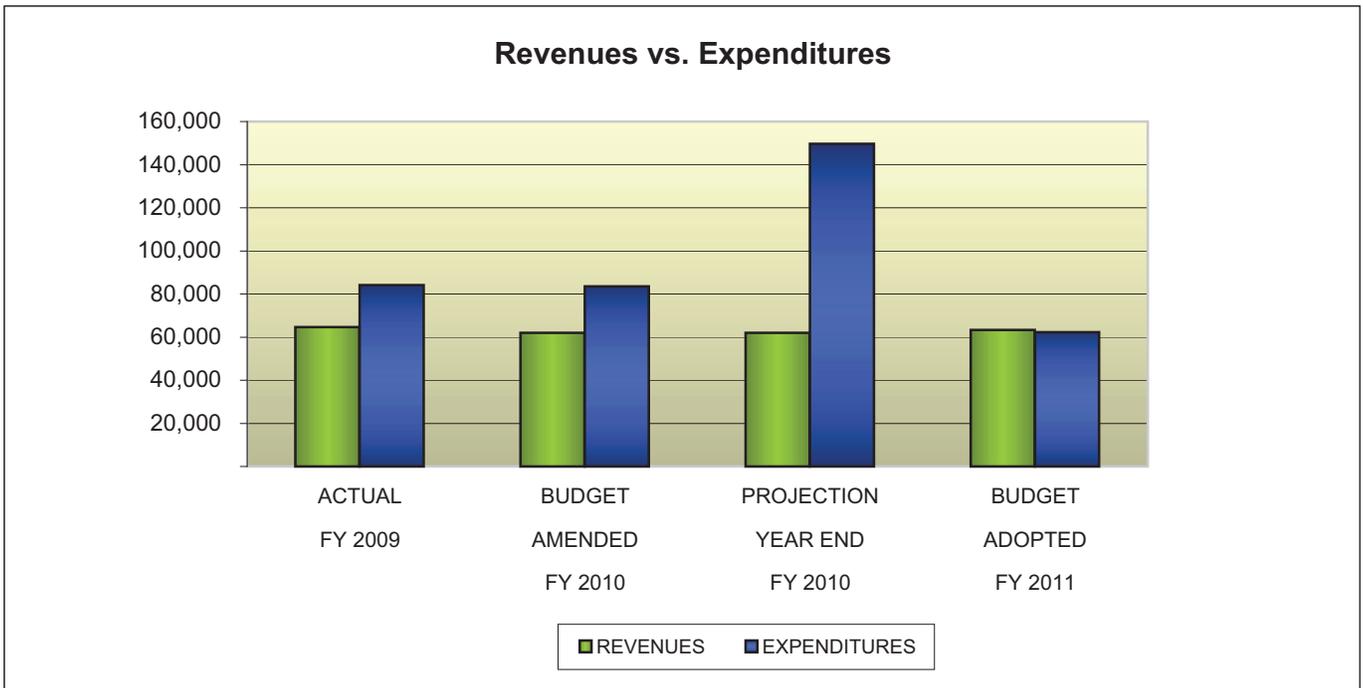
**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
019-0000-352.04-00	COURT TECHNOLOGY	61,844	59,500	61,642	62,875
	<b>*FINES &amp; FORFEITURES</b>	<b>61,844</b>	<b>59,500</b>	<b>61,642</b>	<b>62,875</b>
019-0000-356.00-00	INTEREST INCOME	2,749	2,430	422	454
	<b>*INTEREST</b>	<b>2,749</b>	<b>2,430</b>	<b>422</b>	<b>454</b>
	<b>TOTAL</b>	<b>64,593</b>	<b>61,930</b>	<b>62,064</b>	<b>63,329</b>

**COURT TECHNOLOGY FUND - 19  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 ACTUAL	FY 2010 AMENDED BUDGET	FY 2010 YEAR END PROJECTION	FY 2011 ADOPTED BUDGET
019-1540-542.23-00	MINOR TOOLS & OFFICE EQUIP.			2,950	450
019-1540-542.33-00	MISCELLANEOUS		875		
<b>*MATERIALS &amp; SUPPLIES</b>			<b>875</b>	<b>2,950</b>	<b>450</b>
019-1540-554.01-00	FURNITURE & OFFICE EQUIP.	862	1,000	1,000	1,000
019-1540-554.30-00	MAINTENANCE COMPUTER		7,340	3,283	20,572
019-1540-554.31-00	MAINT. COMPUTER HARDWARE			10,420	
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>862</b>	<b>8,340</b>	<b>14,703</b>	<b>21,572</b>
019-1540-555.09-00	RENTAL OF EQUIPMENT	752	3,120	3,120	3,500
019-1540-555.11-00	SPECIAL SERVICE				4,320
019-1540-555.19-02	PC AIRCARD CHARGES		600	300	600
019-1540-555.33-00	PROFESSIONAL DEVELOPMENT	900	900	900	1,000
019-1540-555.33-03	TRAVEL	494	2,200	1,500	1,000
<b>*MISCELLANEOUS SERVICES</b>		<b>2,146</b>	<b>6,820</b>	<b>5,820</b>	<b>10,420</b>
019-1540-564.01-00	\$1,000 - \$4,999	6,173	2,500	8,681	2,500
<b>*INVENTORY</b>		<b>6,173</b>	<b>2,500</b>	<b>8,681</b>	<b>2,500</b>
019-1540-565.71-00	FURNITURE/OFFICE EQUIP.	74,980	64,958	64,959	
019-1540-565.73-00	SPECIAL EQUIP. IMPROVEMENT			52,505	22,284
019-1540-565.83-00	MISCELLANEOUS				5,100
<b>*CAPITAL OUTLAY</b>		<b>74,980</b>	<b>64,958</b>	<b>117,464</b>	<b>27,384</b>
<b>TOTAL</b>		<b>84,161</b>	<b>83,493</b>	<b>149,618</b>	<b>62,326</b>



**COURT JUVENILE MANAGEMENT FUND - 23  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

**OVERVIEW**

The State of Texas has authorized the governing body of a municipality to collect a fee up to \$5 from each Class C misdemeanor conviction for the expenses related to the employment of a Juvenile Case Manager. Pursuant to the Texas Code of Criminal Procedure, Article 102.0174, revenues generated from this fee must be deposited into a special fund. This new fund began with the 2010 fiscal year, with a fee of \$4 for each conviction. The revenues generated from this fee covers the cost of the Juvenile Case Manager as a transfer to the General Fund. Fund Balance at 9/30/2011 is \$39,459.

	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
FINES & FORFEITURES	\$ 504	\$ 59,500	\$ 61,642	\$ 62,875
INTEREST INCOME			5	59
<b>TOTAL</b>	<b>504</b>	<b>59,500</b>	<b>61,647</b>	<b>62,934</b>
<b>OPERATING EXPENDITURES</b>				
INTERFUND TRANSFER		54,258	42,596	43,030
<b>TOTAL</b>		<b>54,258</b>	<b>42,596</b>	<b>43,030</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>504</b>	<b>5,242</b>	<b>19,051</b>	<b>19,904</b>
<b>FUND BALANCE - BEGINNING</b>		504	504	19,555
<b>FUND BALANCE - ENDING</b>	<b>\$ 504</b>	<b>\$ 5,746</b>	<b>\$ 19,555</b>	<b>\$ 39,459</b>

**COURT JUVENILE MANAGEMENT FUND - 23  
REVENUES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
023-0000-352.00-00	FINES & FORFEITURES	504	59,500	61,642	62,875
<b>*MISCELLANEOUS</b>		<b>504</b>	<b>59,500</b>	<b>61,642</b>	<b>62,875</b>
023-0000-356.00-00	INTEREST INCOME			5	59
<b>*INTEREST</b>				<b>5</b>	<b>59</b>
	<b>TOTAL</b>	<b>504</b>	<b>59,500</b>	<b>61,647</b>	<b>62,934</b>

**COURT JUVENILE MANAGEMENT FUND - 23  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
023-1540-556.18-00	TRANSFER TO FUND 10		54,258	42,596	43,030
	<b>*INTERFUND TRANSFER</b>		<b>54,258</b>	<b>42,596</b>	<b>43,030</b>
	<b>TOTAL</b>		<b>54,258</b>	<b>42,596</b>	<b>43,030</b>

**EMERGENCY MANAGEMENT BUY-OUT FUND - 25  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

**OVERVIEW**

The Emergency Management Buy-Out Fund is used to account for funding from the state's Division of Emergency Management for mitigation of repetitive loss properties. The mitigation consists of buying out six properties within the city limits that have experienced repetitive losses due to flooding. The scope of the project includes providing a property appraisal in order to extend an offer for the buy-out, purchasing of the property and demolition of the structure to establish the lot as open space. This fund closes out. The project is complete.

	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
MISCELLANEOUS	\$ 279,466	\$ 205,750	\$ 97,743	\$
<b>TOTAL</b>	<b>279,466</b>	<b>205,750</b>	<b>97,743</b>	
<b>OPERATING EXPENDITURES</b>				
MISCELLANEOUS SERVICES	1,450	201,849	93,843	
CAPITAL OUTLAY	775,503			
<b>TOTAL</b>	<b>776,953</b>	<b>201,849</b>	<b>93,843</b>	
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(497,487)</b>	<b>3,901</b>	<b>3,900</b>	
<b>FUND BALANCE - BEGINNING</b>	<b>493,586</b>	<b>(3,900)</b>	<b>(3,900)</b>	<b>0</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ (3,900)</b>	<b>\$ 1</b>	<b>0</b>	<b>0</b>

**EMERGENCY MANAGEMENT BUY-OUT FUND - 25  
REVENUES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

---

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
025-0000-358.99-00	MISCELLANEOUS	279,466	205,750	97,743	
<b>*MISCELLANEOUS</b>		<b>279,466</b>	<b>205,750</b>	<b>97,743</b>	
	<b>TOTAL</b>	<b>279,466</b>	<b>205,750</b>	<b>97,743</b>	

---

---

**EMERGENCY MANAGEMENT BUY-OUT FUND - 25  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
025-5500-555.11-00	SPECIAL SERVICES	1,450	201,849	93,843	
<b>*MISCELLANEOUS SERVICES</b>		<b>1,450</b>	<b>201,849</b>	<b>93,843</b>	
025-5500-565.02-09	LAND ACQUISITION	775,503			
<b>*CAPITAL OUTLAY</b>		<b>775,503</b>			
	<b>TOTAL</b>	<b>776,953</b>	<b>201,849</b>	<b>93,843</b>	

**TRAFFIC IMPACT IMPROVEMENT FUND - 35  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

**OVERVIEW**

The Traffic Impact Improvement Fund accounts for resources for traffic improvements. Funds are collected as a result of a traffic impact analysis performed for new developments. Traffic engineers analyze the proposed traffic patterns and trips generated by the development and then estimate the costs of the improvements needed to mitigate the impact the development has on the transportation system. For those improvements that cannot be constructed at the time of development, the funds are received from the developer and held until the projects can be incorporated into a City project. No expenditures are anticipated in fiscal year 2011. The fund balance at 9/30/2011 is estimated to be \$547,498.

	FY 2009 ACTUAL	FY 2010 AMENDED BUDGET	FY 2010 YEAR END PROJECTION	FY 2011 ADOPTED BUDGET
<b>OPERATING REVENUES</b>				
MISCELLANEOUS INTEREST	\$ 6,726	\$ 5,300	\$ 4,670 850	\$ 1,093
<b>TOTAL</b>	<b>6,726</b>	<b>5,300</b>	<b>5,520</b>	<b>1,093</b>
<b>OPERATING EXPENDITURES</b>				
INTERFUND TRANSFER	192,184			
MISCELLANEOUS SERVICES	22,680			
<b>TOTAL</b>	<b>214,864</b>			
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(208,138)</b>	<b>5,300</b>	<b>5,520</b>	<b>1,093</b>
<b>FUND BALANCE - BEGINNING</b>	<b>749,023</b>	<b>540,885</b>	<b>540,885</b>	<b>546,405</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 540,885</b>	<b>\$ 546,185</b>	<b>\$ 546,405</b>	<b>\$ 547,498</b>

**TRAFFIC IMPACT IMPROVEMENT FUND - 35  
REVENUES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
035-0000-358.19-00	STREET ASSESSMENT REVENUE			4,670	
<b>*MISCELLANEOUS</b>				<b>4,670</b>	
035-0000-356.00-00	INTEREST INCOME	6,726	5,300	850	1,093
035-0000-356.06-00	UNREALIZED CAPITAL GAIN/LOSS				
<b>*INTEREST</b>		<b>6,726</b>	<b>5,300</b>	<b>850</b>	<b>1,093</b>
	<b>TOTAL</b>	<b>6,726</b>	<b>5,300</b>	<b>5,520</b>	<b>1,093</b>

**TRAFFIC IMPACT IMPROVEMENT FUND - 35  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
035-0000-556.18-35	TRANSFER TO FUND 35				
035-3360-556.30-00	TRANSFER TO FUND 50				
035-0000-556.30.01	TRANSFER TO FUND 68				
035-0000-556.80-00	TRANSFER TO FUND 203			192,184	
<b>*INTERFUND TRANSFER</b>				<b>192,184</b>	
035-0000-555.11-00	SPECIAL SERVICES			22,680	
<b>*MISCELLANEOUS SERVICES</b>				<b>22,680</b>	
<b>TOTAL</b>				<b>214,864</b>	

**REGIONAL DETENTION FUND - 43  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

**OVERVIEW**

The Regional Detention Fund accounts for regional detention development. A certain amount of capacity in a regional detention facility is allocated to the watershed and a certain amount of capacity is reserved for future detention needs based on new development. Developers can buy into the regional detention based on capacity needs versus capacity available. The current regional detention pond program is based on five regional detention ponds throughout the City. The current rate to purchase regional detention is \$7,500 per acre feet. The City is currently in the process of finalizing a regional detention pond study which will propose various sub-regional detention ponds. Capacity from the pond would be purchased at a per acre feet fee that is currently being determined. The fee structure will help recover the cost to purchase the property, design and construct the pond. The fund balance at 9/30/2011 is estimated to be \$4,032.

	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
MISCELLANEOUS	\$ 813	\$	\$	6 \$
REGIONAL DETENTION FEES	3,255			
<b>TOTAL</b>	<b>4,068</b>		<b>6</b>	
<b>OPERATING EXPENDITURES</b>				
TRANSFER TO FUND 70	116,557			
<b>TOTAL</b>	<b>116,557</b>			
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(112,489)</b>		<b>6</b>	
<b>FUND BALANCE - BEGINNING</b>	<b>116,515</b>	<b>4,026</b>	<b>4,026</b>	<b>4,032</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 4,026</b>	<b>\$ 4,026</b>	<b>\$ 4,032</b>	<b>\$ 4,032</b>

**REGIONAL DETENTION FUND - 43  
REVENUES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
043-0000-335.65-00	MISCELLANEOUS				
043-0000-356.00-00	INTEREST INCOME	813		6	
<b>*MISCELLANEOUS</b>		<b>813</b>		<b>6</b>	
043-0000-358.30-00	REGIONAL DETENTION FEES	3,255			
043-0000-358.99-00	MISCELLANEOUS				
<b>*REGIONAL DETENTION FEES</b>		<b>3,255</b>			
	<b>TOTAL</b>	<b>4,068</b>		<b>6</b>	

**REGIONAL DETENTION FUND - 43  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
043-0000-556.18-70	TRANSFER TO FUND 70	116,557			
<b>*TRANSFERS</b>		<b>116,557</b>			
	<b>TOTAL</b>	<b>116,557</b>			

**HOTEL/MOTEL OCCUPANCY TAX FUND - 45  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

**OVERVIEW**

The Hotel/Motel Occupancy Tax Fund is used to account for revenues realized from hotel occupancy taxes. Local hotel occupancy tax revenues may only be spent to establish or enhance a convention center, cover the administrative expenses for registering convention delegates, pay for tourism-related advertising and promotions, fund programs that enhance the arts, pay for historic preservation or restoration projects that will enhance tourism. By law, cities with populations of less than 125,000 must spend at least 1% of hotel tax receipts on advertising, no more than 15% on art programs and a maximum of 50% on historic preservation. Pearland is home to seven existing hotels, totaling 537 rooms: Best Western, Hampton Inn, La Quinta, Holiday Inn Express, The Courtyard by Marriott, Comfort Suites and the Hilton Garden Inn. Candlewood Suites opened in August 2010 with 90 rooms, and a second Holiday Inn Express is anticipated to open in the fall of 2010, with 86 rooms. Total room count after the opening of these new hotels will be 713.

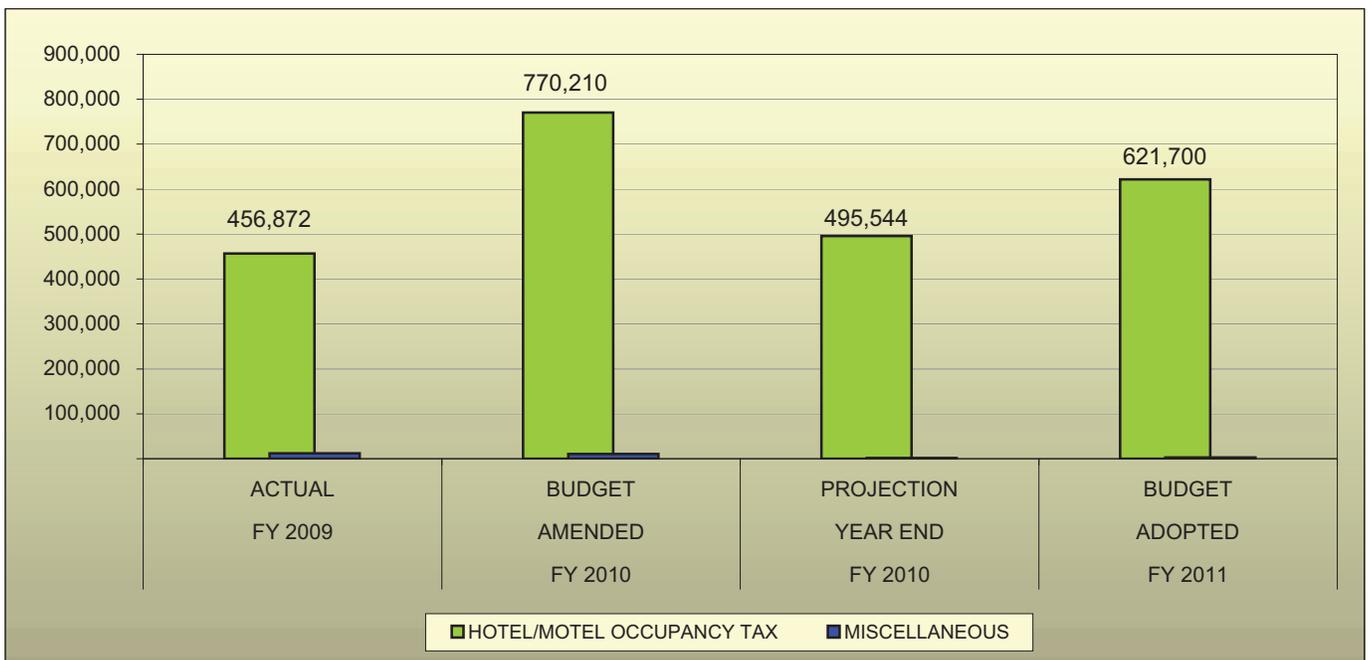
Fiscal year 2010 includes payment totaling \$50,000 for furniture for the Conference Center at the University of Houston (UH) Pearland Campus. A total of \$16,200 is included for an audit of six hotels. Hotel Occupancy Tax is projected to be \$621,700 in fiscal year 2011. Expenditures for fiscal year 2011 total \$569,529 and include \$159,404 for the debt payment for the UH Conference Center, \$268,100 for an annual contract between the City and the Pearland Area Chamber of Commerce to advertise and promote tourism and the convention and hotel industry of the City, and a tax rebate of 71% on the Hilton Garden Inn taxes for the hotel's conference center. In fiscal year 2010, City Council approved a Cultural Arts Grants Program to increase tourism and hotel industry activity. Maximum of grants to be provided in any given year would be \$15,000. Fund Balance at 9/30/2011 is estimated to be \$1,434,777.

	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
HOTEL/MOTEL OCCUPANCY TAX	\$ 456,872	\$ 770,210	\$ 495,544	\$ 621,700
INTEREST INCOME	11,764	10,475	1,709	2,825
<b>TOTAL</b>	<b>468,636</b>	<b>780,685</b>	<b>497,253</b>	<b>624,525</b>
<b>OPERATING EXPENDITURES</b>				
MISCELLANEOUS SERVICES	354,590	449,888	423,479	410,125
CAPITAL OUTLAY			50,000	
TRANSFER TO DEBT SERVICE FUND			4,817	159,404
<b>TOTAL</b>	<b>354,590</b>	<b>449,888</b>	<b>478,296</b>	<b>569,529</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	114,046	330,797	18,957	54,996
<b>FUND BALANCE - BEGINNING</b>	1,246,778	1,360,824	1,360,824	1,379,781
<b>FUND BALANCE - ENDING</b>	<b>\$ 1,360,824</b>	<b>\$ 1,691,621</b>	<b>\$ 1,379,781</b>	<b>\$ 1,434,777</b>

**HOTEL/MOTEL OCCUPANCY TAX FUND - 45  
REVENUES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

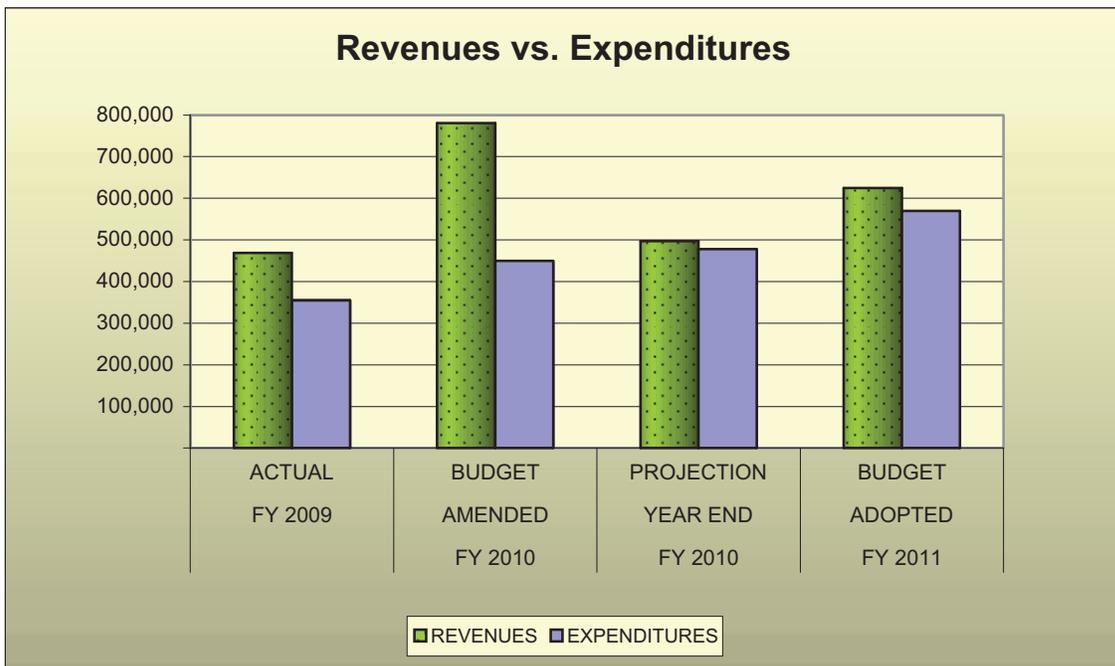
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009	FY 2010	FY 2010	FY 2011
		ACTUAL	AMENDED BUDGET	YEAR END PROJECTION	ADOPTED BUDGET
045-0000-350.03-02	HOTEL/MOTEL OCCUPANCY TAX	456,872	770,210	495,544	621,700
	<b>*OTHER TAXES</b>	<b>456,872</b>	<b>770,210</b>	<b>495,544</b>	<b>621,700</b>
045-0000-356.00-00	INTEREST INCOME	11,764	10,475	1,709	2,825
045-0000-358.99-00	MISCELLANEOUS				
	<b>*MISCELLANEOUS</b>	<b>11,764</b>	<b>10,475</b>	<b>1,709</b>	<b>2,825</b>
	<b>TOTAL</b>	<b>468,636</b>	<b>780,685</b>	<b>497,253</b>	<b>624,525</b>



**HOTEL/MOTEL OCCUPANCY TAX FUND - 45  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 ACTUAL	FY 2010 AMENDED BUDGET	FY 2010 YEAR END PROJECTION	FY 2011 ADOPTED BUDGET
045-6900-555.07-00	ADVERTISING\PUBLIC NOTICE				
045-6900-555.07-01	ARTS PROMOTION		5,000	9,650	15,000
045-6900-555.11-00	SPECIAL SERVICES	4,937	5,000	21,200	5,000
045-6900-555.11-01	HISTORIC PRESERVATION		15,000	17,451	15,000
045-6900-555.45-00	CONTRACTED SERVICES	349,653	424,888	375,178	375,125
<b>*MISCELLANEOUS SERVICES</b>		<b>354,590</b>	<b>449,888</b>	<b>423,479</b>	<b>410,125</b>
045-6900-565.73-00	SPECIAL EQUIP/IMPROVEMENT			50,000	
<b>*CAPITAL OUTLAY</b>				<b>50,000</b>	
045-6900-556-45-00	TRANSFER TO DEBT SERVICE			4,817	159,404
<b>*TRANSFERS</b>				<b>4,817</b>	<b>159,404</b>
<b>TOTAL</b>		<b>354,590</b>	<b>449,888</b>	<b>478,296</b>	<b>569,529</b>



**PARK DONATIONS FUND - 46  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

**OVERVIEW**

The Park Donations Fund was created to account for donations and sponsorships for Park Special Events such as the July 4th event or the Winterfest. This fund is also used to account for the receipt and use of citizen donations through their water bills. Use of these funds are allocated to specific events as identified with the donation or sponsorship, to supplement events, grants or park development. In fiscal year 2010, funds were used to supplement Park programs, such as Winterfest, July 4th, and Dog Trot, to name a few. In fiscal year 2011, funds are budgeted to supplement programs, based upon the donations received. Fund Balance at 9/30/2011 is estimated to be \$30,689.

	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
INTEREST INCOME	\$ 141	\$ 30	\$ 41	\$ 62
DONATIONS	1,232	1,500	1,605	1,000
SPONSORSHIPS	67,089	50,000	79,245	66,000
<b>TOTAL</b>	<b>68,462</b>	<b>51,530</b>	<b>80,891</b>	<b>67,062</b>
<b>OPERATING EXPENDITURES</b>				
PROGRAMS	35,790	50,000	80,899	68,000
<b>TOTAL</b>	<b>35,790</b>	<b>50,000</b>	<b>80,899</b>	<b>68,000</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>32,672</b>	<b>1,530</b>	<b>(8)</b>	<b>(938)</b>
<b>FUND BALANCE - BEGINNING</b>	<b>(1,037)</b>	<b>31,635</b>	<b>31,635</b>	<b>31,627</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 31,635</b>	<b>\$ 33,165</b>	<b>\$ 31,627</b>	<b>\$ 30,689</b>

**PARK DONATIONS FUND - 46  
REVENUES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
046-0000-356.00-00	INTEREST INCOME	141	30	41	62
<b>*INTEREST</b>		<b>141</b>	<b>30</b>	<b>41</b>	<b>62</b>
046-0000-358.01-00	DONATIONS	1,232	1,500	1,605	1,000
046-0000-358.02-00	SPONSORSHIPS	67,089	50,000	79,245	66,000
<b>*MISCELLANEOUS</b>		<b>68,321</b>	<b>51,500</b>	<b>80,850</b>	<b>67,000</b>
	<b>TOTAL</b>	<b>68,462</b>	<b>51,530</b>	<b>80,891</b>	<b>67,062</b>

**PARK DONATIONS FUND - 46  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
046-0000-542.33-00	MISCELLANEOUS				
046-0000-542.33-06	MISC. SENIOR PROGRAMS				
046-0000-542.33-07	MISC. SCHOLARSHIPS				
046-0000-542.35-00	PROGRAMS	33,870			
046-3393-542.35-00	PROGRAMS	1,920	50,000	80,899	68,000
<b>*PROGRAMS</b>		<b>35,790</b>	<b>50,000</b>	<b>80,899</b>	<b>68,000</b>
046-1110-553.01-00	BUILDINGS & GROUNDS				
<b>*MAINT. BUILDINGS &amp; GROUNDS</b>					
	<b>TOTAL</b>	<b>35,790</b>	<b>50,000</b>	<b>80,899</b>	<b>68,000</b>

**PARK & REC DEVELOPMENT FUND - 47  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

**OVERVIEW**

Pursuant to City Ordinance, new development either must dedicate parkland or pay the City a fee in lieu of parkland, as defined in the Ordinance. The City has thirteen parkland areas or zones. Fees, when paid, are identified by area and use of the funds must be spent within that area. Expenditures for fiscal year 2010 included \$30,000 to update the Parks Master Plan and conduct a Community Programs Inventory. Funds were budgeted to participate in funding for Hunter Park and Max Road Sports Complex, however, these projects have not yet begun. For fiscal year 2011, \$130,294 is budgeted for Max Road Soccer Complex, \$215,482 is budgeted for development of current parkland in the Southgate subdivision, \$110,000 for standard facility amenities that do not currently exist at Cypress Village, \$10,000 for park entrance signs at Southdown Park and Pine Hollow Park, and \$9,000 for three drinking fountains at Centennial Park. Fund Balance at 9/30/2011 is estimated to be \$741,023. Included is a map of the thirteen parkland zones.

	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
PARKLAND FEES/DONATIONS	\$ 67,500	\$ 15,000	148,650	50,000
INTEREST INCOME	9,492	9,500	1,530	1,100
<b>TOTAL</b>	<b>76,992</b>	<b>24,500</b>	<b>150,180</b>	<b>51,100</b>
<b>OPERATING EXPENDITURES</b>				
OPERATIONS & MAINTENANCE				
TRANSFER		245,172		474,776
CAPITAL OUTLAY	18,839	30,000	30,000	
<b>TOTAL</b>	<b>18,839</b>	<b>275,172</b>	<b>30,000</b>	<b>474,776</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>58,153</b>	<b>(250,672)</b>	<b>120,180</b>	<b>(423,676)</b>
<b>FUND BALANCE - BEGINNING</b>	<b>986,366</b>	<b>1,044,519</b>	<b>1,044,519</b>	<b>\$ 1,164,699</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 1,044,519</b>	<b>\$ 793,847</b>	<b>\$ 1,164,699</b>	<b>\$ 741,023</b>

**PARKS & REC DEVELOPMENT FUND - 47  
REVENUES**

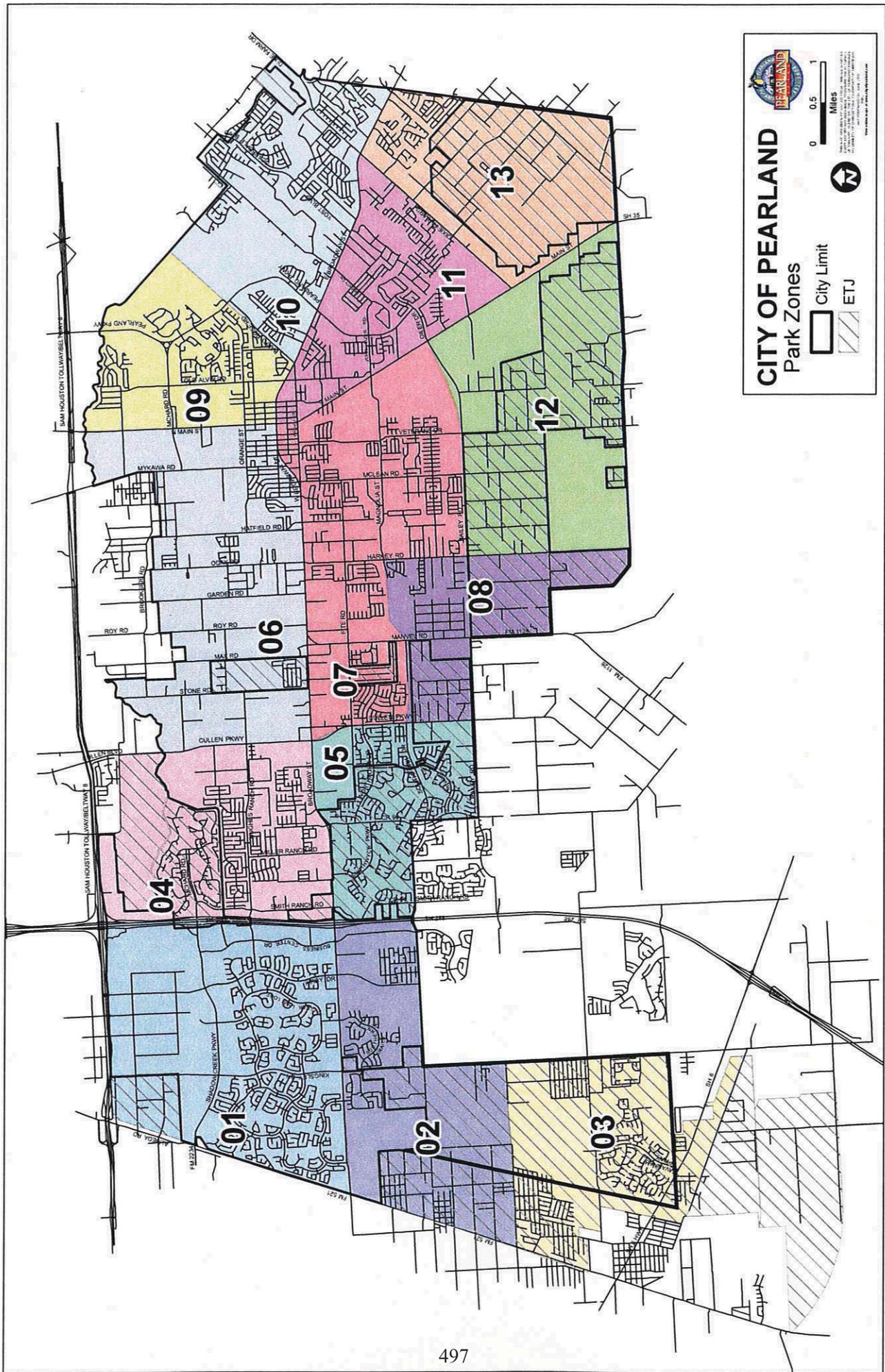
**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
047-0000-358.02-00 <b>*MISCELLANEOUS</b>	PARK DONATIONS	30,000			
		<b>30,000</b>			
047-0000-356.00-00 <b>*INTEREST</b>	INTEREST	9,492	9,500	1,530	1,100
		<b>9,492</b>	<b>9,500</b>	<b>1,530</b>	<b>1,100</b>
047-0000-351.02-07 <b>*LICENSES &amp; PERMITS</b>	PARKLAND FEE	37,500	15,000	148,650	50,000
		<b>37,500</b>	<b>15,000</b>	<b>148,650</b>	<b>50,000</b>
	<b>TOTAL</b>	<b>76,992</b>	<b>24,500</b>	<b>150,180</b>	<b>51,100</b>

**PARKS & REC DEVELOPMENT FUND - 47  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
047-3390-555.11-00	SPECIAL SERVICES				
047-3390-556.30-00	TRANSFER TO FUND 50				
047-3390-556.82-00	TRANSFER TO FUND 205		114,878		
047-3390-556.80-00	TRANSFER TO FUND 203		130,294		
<b>*TRANSFER</b>			<b>245,172</b>		
047-0000-565.01-07	PRELIMINARY DESIGN				
047-0000-565.76-00	PARK IMPROVEMENT				
047-0000-565.76-01	PARKLAND AREA #1				
047-0000-565.76-02	PARKLAND AREA #2				215,482
047-0000-565.76-03	PARKLAND AREA #3				
047-0000-565.76-04	PARKLAND AREA #4				5,000
047-0000-565.76-05	PARKLAND AREA #5				
047-0000-565.76-06	PARKLAND AREA #6				130,294
047-0000-565.76-07	PARKLAND AREA #7	5,229			9,000
047-0000-565.76-08	PARKLAND AREA #8				110,000
047-0000-565.76-09	PARKLAND AREA #9				
047-0000-565.76-10	PARKLAND AREA #10				
047-0000-565.76-11	PARKLAND AREA #11				
047-0000-565.76-12	PARKLAND AREA #12				
047-0000-565.76-13	PARKLAND AREA #13				5,000
047-0000-565.83-00	MISCELLANEOUS	13,610	30,000	30,000	
<b>*CAPITAL OUTLAY</b>		<b>18,839</b>	<b>30,000</b>	<b>30,000</b>	<b>474,776</b>
<b>TOTAL</b>		<b>18,839</b>	<b>275,172</b>	<b>30,000</b>	<b>474,776</b>



**CITY OF PEARLAND**  
 Park Zones

City Limit  
 ETJ


  
 0 0.5 1 Miles  


CITY OF PEARLAND, TEXAS  
 10000 W. MAIN ST., SUITE 1000, PEARLAND, TEXAS 77581  
 TEL: 281.439.2000 FAX: 281.439.2001  
 WWW.PEARLANDTX.GOV

**TREE TRUST FUND - 49  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

**OVERVIEW**

The Tree Trust Fund is used to account for tree trust donations from developers who cannot mitigate for trees they have taken down for development. The fee is determined by their tree survey and how many caliper inches they have to mitigate. Funds can be used to plant and replace trees in City right-of-ways such as Pearland Parkway, in City parks, or for the tree farm proposed at the John Hargrove Environmental Center. In fiscal year 2010, funds were budgeted for tree preservation as part of the McHard Road project and were used to populate the tree farm for future plantings. This project is underway, with tree planting expected to take place in August. In fiscal year 2011, \$5,000 is budgeted for trees at the Cypress Village and Southgate Parks. Fund Balance at 9/30/2011 is estimated at \$1,255.

	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
MISCELLANEOUS INTEREST INCOME	\$ 1,420	\$ 170	\$ 26	\$ 7
<b>TOTAL</b>	<b>1,420</b>	<b>170</b>	<b>26</b>	<b>7</b>
<b>OPERATING EXPENDITURES</b>				
CAPITAL OUTLAY BUILDINGS & GROUNDS TRANSFERS OUT	181,825	11,000	11,000	5,000
<b>TOTAL</b>	<b>181,825</b>	<b>11,000</b>	<b>11,000</b>	<b>5,000</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(180,405)</b>	<b>(10,830)</b>	<b>(10,974)</b>	<b>(4,993)</b>
<b>FUND BALANCE - BEGINNING</b>	<b>197,627</b>	<b>17,222</b>	<b>17,222</b>	<b>6,248</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 17,222</b>	<b>\$ 6,392</b>	<b>\$ 6,248</b>	<b>\$ 1,255</b>

**TREE TRUST FUND - 49  
REVENUES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
049-0000-356.00-00	INTEREST INCOME	1,420	170	26	7
<b>*INTEREST</b>		<b>1,420</b>	<b>170</b>	<b>26</b>	<b>7</b>
049-0000-358.31-00	TREE TRUST FUND				
<b>*MISCELLANEOUS</b>					
	<b>TOTAL</b>	<b>1,420</b>	<b>170</b>	<b>26</b>	<b>7</b>

**TREE TRUST FUND - 49  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
049-3390-553.01-00	BUILDINGS & GROUNDS		11,000	11,000	5,000
	<b>*MAINT. BUILDINGS &amp; GROUNDS</b>		<b>11,000</b>	<b>11,000</b>	<b>5,000</b>
049-3390-556.18-70	TRANSFER TO FUND 70	67,925			
049-3390-556.79-00	TRANSFER TO FUND 201	10,000			
049-3390-556.18-22	TRANSFER TO FUND 202	30,975			
049-3390-556.80-00	TRANSFER TO FUND 203	20,975			
049-3395-556.30-00	TRANSFER TO FUND 50	5,000			
049-3395-556.30-01	TRANSFER TO FUND 68	5,000			
049-3390-556.74-00	TRANSFER TO FUND 42	41,950			
049-3390-556.30-00	TRANSFER TO FUND 50				
	<b>*TRANSFERS OUT</b>		<b>181,825</b>		
	<b>TOTAL</b>	<b>181,825</b>	<b>11,000</b>	<b>11,000</b>	<b>5,000</b>

**SIDEWALK FUND - 55  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

**OVERVIEW**

The Sidewalk Fund is used to account for revenues and expenditures associated with the installation of sidewalks. Per City Ordinance, sidewalks are to be installed when development occurs. However, in certain instances when the City knows that future streets and roadways will be constructed, the City accepts payment in lieu of installation of sidewalks. The cost per square foot is \$4 and changes to reflect the City current contract price at any given time. The City then uses these monies to install the sidewalks once the roadway is complete. Fund Balance at 9/30/2011 is estimated to be \$240,114.

	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
INTEREST INCOME	\$ 1,775	\$ 2,100	\$ 307	\$ 455
SIDEWALK REVENUE	22,168	25,000	12,000	25,000
<b>TOTAL</b>	<b>23,943</b>	<b>27,100</b>	<b>12,307</b>	<b>25,455</b>
<b>OPERATING EXPENDITURES</b>				
TRANSFERS				
CAPITAL OUTLAY				
<b>TOTAL</b>				
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>23,943</b>	<b>27,100</b>	<b>12,307</b>	<b>25,455</b>
<b>FUND BALANCE - BEGINNING</b>	<b>178,409</b>	<b>202,352</b>	<b>202,352</b>	<b>214,659</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 202,352</b>	<b>\$ 229,452</b>	<b>\$ 214,659</b>	<b>\$ 240,114</b>

**SIDEWALK FUND - 55  
REVENUES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
055-0000-356.00-00	INTEREST INCOME	1,775	2,100	307	455
<b>*INTEREST</b>		<b>1,775</b>	<b>2,100</b>	<b>307</b>	<b>455</b>
055-0000-335.72-13	2620 CULLEN				
055-0000-335.72-14	3533 DIXIE FARM ROAD				
055-0000-358.32-00	SIDEWALK REVENUE	22,168	25,000	12,000	25,000
<b>*MISCELLANEOUS</b>		<b>22,168</b>	<b>25,000</b>	<b>12,000</b>	<b>25,000</b>
	<b>TOTAL</b>	<b>23,943</b>	<b>27,100</b>	<b>12,307</b>	<b>25,455</b>

**POLICE STATE SEIZURE FUND - 60  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

**OVERVIEW**

The Police State Seizure Fund is used to account for state seizure funds. State seizure funds are to be deposited into a special fund and used solely for law enforcement purposes, such as salaries and overtime pay for officers, officer training, specialized investigative equipment and supplies, and items used by officers in direct law enforcement duties. Seizure funds are acquired through the sale of seized property, property used in commission of a crime. Expenditures in fiscal year 2010 included surveillance vehicle rental, three laptop computers, three entry weapons with lights and sighting system, twelve ballistic back plates for officers, two entry shotguns with lights and sighting system, 20 weapons cases, 4 encrypted handheld radios, and rented office space and storage units for the Street Crimes Unit. Expenditures for fiscal year 2011 include surveillance vehicle rental, a body video system, a GPS, 37 tasers, Accurint and Lexis-Nexis computer access and Leads on Line Metal Theft module enhancement. Fund balance at 9/30/2011 is estimated to be \$86,364.

	<b>FY 2009 ACTUAL</b>	<b>FY 2010 ADOPTED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
INTEREST INCOME	\$ 1,152	\$ 600	\$ 385	\$ 154
SEIZURE FUNDS	250,852	34,000	51,873	50,000
<b>TOTAL</b>	<b>252,004</b>	<b>34,600</b>	<b>52,258</b>	<b>50,154</b>
<b>OPERATING EXPENDITURES</b>				
MATERIALS AND SUPPLIES	56,461	10,000	13,967	19,000
EQUIPMENT MAINTENANCE				
MISCELLANEOUS	24,584	49,000	42,850	60,482
CAPITAL IMPROVEMENT	22,779	55,732	62,532	46,250
CAPITAL OUTLAY	22,824	10,800	5,426	11,810
<b>TOTAL</b>	<b>126,648</b>	<b>125,532</b>	<b>124,775</b>	<b>137,542</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>125,356</b>	<b>(90,932)</b>	<b>(72,517)</b>	<b>(87,388)</b>
<b>FUND BALANCE - BEGINNING</b>	<b>120,913</b>	<b>246,269</b>	<b>246,269</b>	<b>173,752</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 246,269</b>	<b>\$ 155,337</b>	<b>\$ 173,752</b>	<b>\$ 86,364</b>

**POLICE STATE SEIZURE FUND - 60  
REVENUES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 ADOPTED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
060-0000-356.00-00	INTEREST INCOME	1,152	600	385	154
<b>*INTEREST</b>		<b>1,152</b>	<b>600</b>	<b>385</b>	<b>154</b>
060-0000-358.24-00	DRUG REVENUE	1,691	34,000	29,649	25,000
060-0000-358.25-00	SEIZED PROPERTY	249,161		22,224	25,000
060-0000-358.99-00	MISCELLANEOUS				
<b>*MISCELLANEOUS</b>		<b>250,852</b>	<b>34,000</b>	<b>51,873</b>	<b>50,000</b>
	<b>TOTAL</b>	<b>252,004</b>	<b>34,600</b>	<b>52,258</b>	<b>50,154</b>

**POLICE STATE SEIZURE FUND - 60  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 ADOPTED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
060-2213-542.04-00	WEARING APPAREL		3,000	390	2,000
010-2213-542.11-00	HARDWARE			2,336	
060-2214-542.08-00	FILM, CAMERA SUPPLIES, ETC.				
060-2212-542.23-00	MINOR TOOLS & OFFICE EQUIPMENT	2,649			
060-2213-542.23-00	MINOR TOOLS & OFFICE EQUIPMENT	72	7,000	5,326	7,000
060-2213-542.37-00	SPECIAL OPERATIONS	53,740		5,915	10,000
<b>*MATERIALS AND SUPPLIES</b>		<b>56,461</b>	<b>10,000</b>	<b>13,967</b>	<b>19,000</b>
<hr/>					
060-2213-554.20-00	PARTS				
<b>*MAINTENANCE OF EQUIPMENT</b>					
<hr/>					
060-2212-555.23-00	RENT EXPENSE	70			
060-2212-555.11-00	SPECIAL SERVICES				1,500
060-2213-555.09-00	VEHICLE RENTAL		16,800	9,450	24,300
060-2213-555.11-00	SPECIAL SERVICES	2,028	25,000	25,000	25,000
060-2213-555.19-01	CELLULAR COMMUNICATIONS	70			
060-2213-555.32-00	COMPUTER ACCESS				9,682
060-2213-555.60-00	STORAGE/BUILDING RENTAL	22,416	7,200	8,400	
<b>*MISCELLANEOUS</b>		<b>24,584</b>	<b>49,000</b>	<b>42,850</b>	<b>60,482</b>
<hr/>					
060-2212-564.01-00	INVENTORY - \$1,000 - \$4,999	965	20,800	35,346	46,250
060-2213-564.01-00	INVENTORY - \$1,000 - \$4,999	21,814	34,932	27,186	
060-6100-564.01-00	INVENTORY - \$1,000 - \$4,999				
<b>*CAPITAL IMPROVEMENT</b>		<b>22,779</b>	<b>55,732</b>	<b>62,532</b>	<b>46,250</b>
<hr/>					
060-2212-565.73-00	SPECIAL EQUIP/IMPROVEMENT				
060-2213-565.73-00	SPECIAL EQUIP/IMPROVEMENT		10,800	5,426	11,810
060-2213-565.80-00	VEHICLES	22,824			
<b>*CAPITAL OUTLAY</b>		<b>22,824</b>	<b>10,800</b>	<b>5,426</b>	<b>11,810</b>
<hr/>					
<b>TOTAL</b>		<b>126,648</b>	<b>125,532</b>	<b>124,775</b>	<b>137,542</b>

**FEDERAL POLICE FUND - 62  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

**OVERVIEW**

The Federal Police Fund is used to account for federal seizure funds. Federal seizure funds are used to support community policing activities, training, and law enforcement operations calculated to result in further seizures and forfeitures. These include activities to enhance future investigations, including payments to informants, reward money, law enforcement training, and the purchase of equipment such as body armor and firearms. Projected fund balance at 9/30/2011 is \$24,654.

	FY 2009 ACTUAL	FY 2010 AMENDED BUDGET	FY 2010 YEAR END PROJECTION	FY 2011 ADOPTED BUDGET
<b>OPERATING REVENUES</b>				
POLICE DRUG REVENUE	\$	\$	\$ 4,777	\$
INTEREST INCOME	187	48	30	49
<b>TOTAL</b>	<b>187</b>	<b>48</b>	<b>4,807</b>	<b>49</b>
<b>OPERATING EXPENDITURES</b>				
SPECIAL SERVICES	10,000			
INVENTORY-\$1,000 - \$4,999				
<b>TOTAL</b>	<b>10,000</b>			
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(9,813)</b>	<b>48</b>	<b>4,807</b>	<b>49</b>
<b>FUND BALANCE - BEGINNING</b>	<b>29,611</b>	<b>19,798</b>	<b>19,798</b>	<b>24,605</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 19,798</b>	<b>\$ 19,846</b>	<b>\$ 24,605</b>	<b>\$ 24,654</b>

**FEDERAL POLICE FUND - 62  
REVENUES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 ADOPTED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
062-0000-358.24-00	POLICE DRUG REVENUE			4,777	
062-0000-356.00-00	INTEREST INCOME	187	48	30	49
<b>*MISCELLANEOUS</b>		<b>187</b>	<b>48</b>	<b>4,807</b>	<b>49</b>
	<b>TOTAL</b>	<b>187</b>	<b>48</b>	<b>4,807</b>	<b>49</b>

**FEDERAL POLICE FUND - 62  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 ADOPTED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
062-2213-555.11-00	SPECIAL SERVICES	10,000			
	<b>*CAPITAL OUTLAY</b>	<b>10,000</b>			
062-2213-564.01-00	INVENTORY-\$1,000 - \$4,999				
	<b>*INVENTORY</b>				
	<b>TOTAL</b>	<b>10,000</b>			

**GRANT FUND - 101  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

**OVERVIEW**

The Grant Fund is used to account for revenues and expenditures associated with federal, state, and local grants. Grant revenues for fiscal year 2010 includes funding totaling \$1,442,995. This includes \$452,574 from the E. Byrne Memorial Justice (JAG) grant for 75 portable radios, 26 mobile radios and 21 video cameras; \$685,900 from the Department of Energy for Energy Efficiency and Conservation Block Grant programs. Also included is \$53,361 from JAG Recovery grant for 14 radios; \$12,861 from the Bureau of Justice for the purchase of a Lasershot training system; \$7,350 for bullet proof vests; \$42,243 for Emergency Management; \$100,000 from Texas Department of Parks & Wildlife for trail connectivity; \$32,000 from the US Conference of Mayor's for a Lead Safe Program for children; and \$31,673 from HGAC for Solid Waste related equipment and marketing materials.

For fiscal year 2011, the budget includes grant funding totaling \$681,048. This includes \$67,500 from the Office of the Governor - Criminal Justice Division to fund a Crime Victim Liaison at Police; \$10,800 in matching funds from the Bureau of Justice Assistance for Bullet Proof Vests; a formula award from the E. Byrne Memorial Justice Assistance Grant in the amount of \$12,500 for tasers; \$40,960 for Assistance to Firefighters/EMS grant and \$427,999 in FEMA/Assistance to Firefighters Grant for a Fire Tanker/Pumper and Rapid Intervention Team training and equipment; \$42,243 for Emergency Management; \$49,628 from Department of Justice for Court Training; \$4,000 from National Recreation and Park Association for the Take Me Fishing Grant; and \$19,376 for an HGAC Solid Waste grant. Expenditures for fiscal year 2011 total \$809,087 and include \$117,799 for the City's share.

	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
GRANT REVENUE	\$ 159,651	\$ 1,421,823	\$ 1,442,995	\$ 681,048
MISCELLANEOUS	351			
INTEREST	73	100	15	70
INTERFUND TRANSFERS		16,069	16,069	117,799
<b>TOTAL</b>	<b>160,075</b>	<b>1,437,992</b>	<b>1,459,079</b>	<b>798,917</b>
<b>OPERATING EXPENDITURES</b>				
SALARY & WAGES	91,158	42,243	42,243	42,243
MATERIALS & SUPPLIES	25,596	34,001	39,947	31,642
MAINTENANCE OF EQUIPMENT			30,333	
MISCELLANEOUS SERVICES	5,725	7,600	8,913	67,728
TRANSFERS		15,300	22,742	67,500
CAPITAL OUTLAY	53,258	1,366,422	1,311,237	599,974
<b>TOTAL</b>	<b>175,736</b>	<b>1,465,566</b>	<b>1,455,415</b>	<b>809,087</b>
<b>NET INCOME (LOSS)</b>	<b>(15,661)</b>	<b>(27,574)</b>	<b>3,664</b>	<b>(10,170)</b>
<b>FUND BALANCE - BEGINNING</b>	<b>52,262</b>	<b>36,601</b>	<b>36,601</b>	<b>40,265</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 36,601</b>	<b>\$ 9,027</b>	<b>\$ 40,265</b>	<b>\$ 30,095</b>

**GRANT FUND - 101  
REVENUES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
101-0000-346.01-01	EMERG MGMT PERF GRANT	69,931	42,243	42,243	42,243
101-0000-346.01-02	CITIZENS EMERG RESP TRAIN	78	7,406	12,865	6,042
101-0000-346.01-04	TCLEOSE TRAINING GRANT				
101-0000-346.01-05	DSHS GRANT				
101-0000-346.01-07	EMS TOBACCO GRANT				
101-0000-346.01-08	CRIME VICTIM'S ASSISTANCE	45,666			67,500
101-0000-346.01-09	HGAC SOLID WASTE			31,673	19,376
101-0000-346.01-14	RECREATIONAL TRAILS GRANT		100,000	100,000	
101-0000-346.02-02	ASSISTANCE TO FF/FIRE				427,999
101-0000-346.02-02	ASSISTANCE TO FF/EMS	20,256	41,248		40,960
101-0000-346.02-05	BULLET PROOF VEST	11,400	7,500	7,350	10,800
101-0000-346.02-06	NACCHO-MRC GRANT				
101-0000-346.03-01	LOCAL GRANT				
101-0000-346.02-07	BYRNE/JAG RECOVERY GRANT		53,279	53,361	
101-0000-346.02-08	BJA CRIMINAL JUSTICE GRANT		457,050	452,574	
101-0000-346.02-09	EECBG - ENERGY GRANT		685,900	685,900	
101-0000-346.02-10	BYRNE MEMORIAL JAG GRANT		12,861	12,861	12,500
101-0000-346.04-01	PARKS & RECREATION	500		5,000	4,000
101-0000-357.01-00	FEDERAL GRANT				49,628
101-0000-357.02-00	EMS LPG GRANT		14,336	7,168	
101-0000-357.03-00	LOCAL GRANT	11,820			
101-0000-346.03-05	CUSP LEAD SAFE GRANT			32,000	
<b>*GRANT REVENUE</b>		<b>159,651</b>	<b>1,421,823</b>	<b>1,442,995</b>	<b>681,048</b>
101-0000-358.18-00	DISCOUNT TAKEN	2			
101-0000-358.99-00	MISCELLANEOUS	349			
<b>*MISCELLANEOUS</b>		<b>351</b>			
101-0000-356.00-00	INTEREST INCOME	73	100	15	70
<b>*INTEREST</b>		<b>73</b>	<b>100</b>	<b>15</b>	<b>70</b>
101-0000-359.99-00	FROM FUND 10		16,069	16,069	117,799
<b>*INTERFUND TRANSFERS</b>			<b>16,069</b>	<b>16,069</b>	<b>117,799</b>
<b>TOTAL</b>		<b>160,075</b>	<b>1,437,992</b>	<b>1,459,079</b>	<b>798,917</b>

**GRANT FUND - 101  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
101-2215-531.03-00	GENERAL LABOR	43,509			
101-2212-531.15-00	SOCIAL SECURITY				
101-2215-531.15-00	SOCIAL SECURITY	1,447			
101-2212-531.16-00	RETIREMENT				
101-2215-531.16-00	RETIREMENT	3,046			
101-2212-531.17-00	GROUP INSURANCE				
101-2215-531.17-00	GROUP INSURANCE	798			
101-2215-531.18-00	DENTAL INSURANCE	115			
101-2250-531.02-00	SUPERVISOR				
101-2250-531.03-00	GENERAL LABOR				
101-2250-531.10-00	LONGEVITY				
101-2250-531.15-00	SOCIAL SECURITY				
101-2250-531.16-00	RETIREMENT				
101-2250-531.17-00	GROUP INSURANCE				
101-2350-531.02-00	SUPERVISOR	6,236	7,581	7,581	7,581
101-2350-531.03-00	GENERAL LABOR	26,985	25,346	25,346	25,346
101-2350-531.10-00	LONGEVITY		26	26	26
101-2350-531.15-00	SOCIAL SECURITY	2,741	2,524	2,524	2,524
101-2350-531.16-00	RETIREMENT	2,062	3,380	3,380	3,380
101-2350-531.17-00	GROUP INSURANCE	4,219	3,386	3,386	3,386
<b>*SALARY &amp; WAGES</b>		<b>91,158</b>	<b>42,243</b>	<b>42,243</b>	<b>42,243</b>
101-2212-542.04-02	VESTS	22,800	15,000	14,700	21,600
101-2250-542.08-00	FILM, CAMERA, SUPPLIES				
101-2350-542.23-00	MINOR TOOLS & OFFICE EQUIP.	290		4,380	
101-2460-542.23-00	MINOR TOOLS & OFFICE EQUIP.	124			
101-2350-542.33-00	MISCELLANEOUS	612	19,001		6,042
101-2250-542.35-00	PROGRAMS				
101-1530-542.35-01	PROGRAMS			12,000	
101-2460-542.04-00	PROGRAMS	1,129			
101-2350-542.35-00	PROGRAMS			323	
101-2350-542.03-00	OFFICE SUPPLIES	54		2,294	
101-2350-542.04-00	WEARING APPAREL			1,286	
101-2460-542.03-00	OFFICE SUPPLIES	400			
101-2460-542.11-00	HARDWARE	186			
101-3391-542.04-00	WEARING APPAREL				
101-3393-542.35-00	PROGRAMS			4,964	4,000
101-8320-542.03-00	OFFICE SUPPLIES				
101-8320-542.33-00	MISCELLANEOUS				
<b>*MATERIALS &amp; SUPPLIES</b>		<b>25,596</b>	<b>34,001</b>	<b>39,947</b>	<b>31,642</b>
101-3351-554.08-00	SPECIAL EQUIPMENT			30,333	
101-2250-554.12-00	MISCELLANEOUS EQUIPMENT				
<b>*MAINTENANCE OF EQUIPMENT</b>				<b>30,333</b>	

**GRANT FUND - 101  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
101-1260-555.11-00	SPECIAL SERVICES	3,865			
101-2212-555.13-00	BOOKS, PERIODICALS			916	
101-2215-555.33-03	TRAVEL				
101-2250-555.11-00	SPECIAL SERVICES				
101-3351-555.07-00	MISCELLANEOUS SERVICES			840	5,500
101-3351-555.11-00	SPECIAL SERVICES			500	12,500
101-2250-555.24-00	PRINTING				
101-2250-555.32-01	COMPUTER ACCESS				
101-1540-555.33-00	PROFESSIONAL DEVELOPMENT				49,628
101-2215-555.33-00	PROFESSIONAL DEVELOPMENT				
101-2350-555.33-00	PROFESSIONAL DEVELOPMENT	1,700			
101-3351-555.31-00	MILEAGE				100
101-2350-555.33-03	TRAVEL			1,657	
101-2250-555.34-00	T.C.L.E.O.S.E. TRAINING				
101-2460-555.33-00	PROFESSIONAL DEVELOPMENT	153			
101-1530-555.11-01	SPECIAL SERVICES			5,000	
101-2215-555.11-00	SPECIAL SERVICES				
101-2260-555.11-00	SPECIAL SERVICES				
101-2460-555.11-00	SPECIAL SERVICES	7			
101-8621-555.11-00	SPECIAL SERVICES		7,600		
<b>*MISCELLANEOUS SERVICES</b>		<b>5,725</b>	<b>7,600</b>	<b>8,913</b>	<b>67,728</b>
101-8600-556.30-00	TRANSFER TO CAPITAL FUND				
101-8600-556.18-05	TRANSFER TO GENERAL FUND		15,300	22,742	67,500
<b>*TRANSFERS</b>			<b>15,300</b>	<b>22,742</b>	<b>67,500</b>
101-2212-565.73-00	SPECIAL EQUIP/IMPROVEMENT		66,140	63,149	
101-2215-565.81-00	RADIO & RADAR EQUIPMENT				
101-2212-564.01-01	INVENTORY-CJD PSS ARRA FY10		457,050	452,574	12,500
101-2350-564.01-00	INVENTORY	4,298		2,925	
101-2260-564.01-00	INVENTORY				51,200
101-2460-564.01-00	INVENTORY	25,320			
101-2460-565.83-00	MISCELLANEOUS	23,640	28,672	14,431	
101-1530-565.73-00	SPECIAL EQUIP/IMPROVEMENT			15,000	1,276
101-2260-565.83-00	MISCELLANEOUS				
101-2320-565.83-00	MISCELLANEOUS		51,560		198,498
101-2320-565.80-00	VEHICLES				336,500
101-8621-565.83-00	MISCELLANEOUS		400,000	400,308	
101-3390-565.76-00	PARK IMPROVEMENT		363,000	362,850	
<b>*CAPITAL OUTLAY</b>		<b>53,258</b>	<b>1,366,422</b>	<b>1,311,237</b>	<b>599,974</b>
<b>TOTAL</b>		<b>175,736</b>	<b>1,465,566</b>	<b>1,455,415</b>	<b>809,087</b>

**COMMUNITY DEVELOPMENT GRANT FUND -105-108  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

**OVERVIEW**

The Community Development Grant Fund (CDBG) is used to account for revenues and expenditures associated with the Federal Community Development Block Grant. The U.S. Department of Housing and Urban Development provides eligible metropolitan cities and urban counties (called "entitlement communities") with annual direct grants that can be used to revitalize neighborhoods, expand affordable housing and economic opportunities, and/or improve community facilities and services, primarily to benefit low and moderate income persons. Under the guidelines, up to 15% of the grant can be spent on social services toward targeted groups of individuals that live within the City, and up to 20% can be spent on administration.

Fiscal year 2010 budgeted expenditures include \$20,000 to be used for public services, \$58,405 for planning and administration, \$9,700 for water/sewer connectivity for the Forgotten Angels Day Rehabilitation Center, \$183,918 for sidewalk projects on Fite Rd., Hawk, Walnut, North Texas and South Houston, and \$20,000 to replace ornamental fencing at Old Settlers' Cemetery. Fiscal year 2010 also includes sidewalk projects from previous program years totaling \$238,752 for additional infrastructure improvements in Pearland's CDBG Target Area.

Fiscal year 2011 allocation totals \$326,087. A total of \$48,913 will be used for public services, \$65,217 for planning and administration, \$35,000 for installation of restrooms for the Forgotten Angels Day Rehabilitation Center, \$175,707 for City sidewalk projects in the Old Townsite, and \$1,250 will provide the Adult Reading Center with matching funds to replace an ADA access ramp at their service location.

	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
GRANT REVENUE	\$ 501,193	\$ 536,779	\$ 537,746	\$ 326,087
INTEREST	187		18	41
<b>TOTAL</b>	<b>501,380</b>	<b>536,779</b>	<b>537,764</b>	<b>326,128</b>
<b>OPERATING EXPENDITURES</b>				
MISCELLANEOUS SERVICES	117,922	57,846	47,971	73,130
TRANSFERS	305,897	30,405	37,405	41,000
CAPITAL OUTLAY	111,058	448,528	452,370	211,957
<b>TOTAL</b>	<b>534,877</b>	<b>536,779</b>	<b>537,746</b>	<b>326,087</b>
<b>NET INCOME (LOSS)</b>	<b>(33,496)</b>		<b>18</b>	<b>41</b>
<b>FUND BALANCE - BEGINNING</b>	<b>33,683</b>	<b>187</b>	<b>187</b>	<b>205</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 187</b>	<b>\$ 187</b>	<b>\$ 205</b>	<b>\$ 246</b>

**COMMUNITY DEVELOPMENT GRANT FUND -105-108  
REVENUES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
105-0000-357.01-05	CDBG GRANT FUNDS PY2006/2007	420,150	56,539	56,539	
106-0000-357.01-05	CDBG GRANT FUNDS PY2008	81,043	188,217	189,184	
107-0000-357.01-05	CDBG GRANT FUNDS PY2009		292,023	292,023	
108-0000-357-01-05	CDBG GRANT FUNDS PY2010				326,087
<b>*GRANT REVENUE</b>		<b>501,193</b>	<b>536,779</b>	<b>537,746</b>	<b>326,087</b>
105-0000-356.00-00	INTEREST INCOME	187		18	41
<b>*INTEREST</b>		<b>187</b>		<b>18</b>	<b>41</b>
<b>TOTAL</b>		<b>501,380</b>	<b>536,779</b>	<b>537,764</b>	<b>326,128</b>

**COMMUNITY DEVELOPMENT GRANT FUND -105-108  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
107-9000-555.11-00	SPECIAL SERVICES				
107-9000-555.31-00	MILEAGE				
105-9000-555.70-00	ADMINISTRATIVE SERVICES	50			
105-9000-555.80-00	SOCIAL SERVICES	36,829			
106-9000-555.70-00	ADMINISTRATIVE SERVICES	33,000			
106-9000-555.80-00	SOCIAL SERVICES	48,043	9,846	6,971	
107-9000-555.70-00	ADMINISTRATIVE SERVICES		28,000	21,000	
107-9000-555.80-00	SOCIAL SERVICES		20,000	20,000	
108-9000-555.70-00	ADMINISTRATIVE SERVICES				21,000
108-9000-555.80-00	SOCIAL SERVICES				48,913
108-9000-555.31-00	MILEAGE				400
108-9000-555.33-00	PROFESSIONAL DEVELOPMENT				2,817
<b>*MISCELLANEOUS SERVICES</b>		<b>117,922</b>	<b>57,846</b>	<b>47,971</b>	<b>73,130</b>
105-9000-556.30-00	TRANSFER TO CAPITAL FUND	305,897			
107-9000-556.18-00	TRANSFER TO GENERAL FUND		30,405	37,405	
108-9000-556.30-00	TRANSFER TO CAPITAL FUND				
108-9000-556.18-00	TRANSFER TO GENERAL FUND				41,000
<b>*TRANSFERS</b>		<b>305,897</b>	<b>30,405</b>	<b>37,405</b>	<b>41,000</b>
105-9000-565.03-00	CONSTRUCTION	111,058	56,539	56,539	
106-9000-565.03-00	CONSTRUCTION		178,371	182,213	
107-9000-565.03-00	CONSTRUCTION		213,618	213,618	
108-9000-565.03-00	CONSTRUCTION				211,957
<b>*CAPITAL OUTLAY</b>		<b>111,058</b>	<b>448,528</b>	<b>452,370</b>	<b>211,957</b>
<b>TOTAL</b>		<b>534,877</b>	<b>536,779</b>	<b>537,746</b>	<b>326,087</b>

**COMMUNITY DEVELOPMENT  
RECOVERY GRANT FUND - 116  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

**OVERVIEW**

The Community Development Grant-Recovery Fund is used to account for revenues and expenditures associated with the Federal Community Development Block Grant-American Recovery and Reinvestment Act. In fiscal year 2009, the U.S. Department of Housing and Urban Development provided eligible metropolitan cities and urban counties (called "entitlement jurisdictions") with direct grants, the City's share totaling \$73,139. These grants are used to preserve or create jobs, assist those most impacted by the recession, provide investment needed to increase the area's economic recovery, for environmental protection and other infrastructure projects that will provide long-term economic benefits and/or foster alternative energy sources, or make current systems more energy efficient.

Funding budgeted in fiscal year 2010 includes \$19,900 for the installation of water and sewer lines, including the safe abandonment of the well and septic tank at the Forgotten Angels Day Hab Day Center, as well as \$15,000 for the installation of an energy efficient HVAC system and solar street lights for buildings and parking lot lighting at the Adult Reading Center. A total of \$38,239 was budgeted for the installation of sidewalks on Old Alvin and Walnut. This project was completed by City staff at a total cost of \$18,306. Of the remaining funds, \$7,313 will be utilized for administration and \$8,543 will be utilized for new sidewalk projects in the Old Townsite area, and will be reflected in the Program Year 2010 CDBG Plan Revision.

	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
GRANT REVENUE	\$ 4,077	\$ 73,139	\$ 69,062	
INTEREST				
<b>TOTAL</b>	<b>4,077</b>	<b>73,139</b>	<b>69,062</b>	
<b>OPERATING EXPENDITURES</b>				
TRANSFERS			7,313	
MISCELLANEOUS SERVICES		34,900	34,900	
CAPITAL OUTLAY	4,077	38,239	26,849	
<b>TOTAL</b>	<b>4,077</b>	<b>73,139</b>	<b>69,062</b>	
<b>NET INCOME (LOSS)</b>				
<b>FUND BALANCE - BEGINNING</b>				
<b>FUND BALANCE - ENDING</b>				
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

**COMMUNITY DEVELOPMENT  
RECOVERY GRANT FUND - 116  
REVENUES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
116-0000-357.01-05	CDBG GRANT FUNDS	4,077	73,139	69,062	
	<b>*GRANT REVENUE</b>	<b>4,077</b>	<b>73,139</b>	<b>69,062</b>	
	<b>TOTAL</b>	<b>4,077</b>	<b>73,139</b>	<b>69,062</b>	

**COMMUNITY DEVELOPMENT  
RECOVERY GRANT FUND - 116  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
116-9000-555.70-00	ADMINISTRATIVE SERVICES				
116-9000-555.80-00	SOCIAL SERVICES		34,900	34,900	
	<b>*MISCELLANEOUS SERVICES</b>		<b>34,900</b>	<b>34,900</b>	
116-9000-556.18-05	TRANSFER TO GENERAL FUND			7,313	
	<b>*TRANSFERS</b>			<b>7,313</b>	
116-9000-565.03-00	CONSTRUCTION	4,077	38,239	26,849	
	<b>*CAPITAL OUTLAY</b>	<b>4,077</b>	<b>38,239</b>	<b>26,849</b>	
	<b>TOTAL</b>	<b>4,077</b>	<b>73,139</b>	<b>69,062</b>	

**MANAGEMENT DISTRICT 1 FUND - 120  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

**OVERVIEW**

Pearland Management District 1 was created by the State Legislature in 2007 in order to finance and assist in the development of public infrastructure for the Poag & McEwen Lifestyle Center development. The City of Pearland and the PEDC entered into a development agreement in 2004 agreeing to remit 90% of City sales tax generated within the development district towards the financing of public infrastructure. The commitment begins one hundred days after 50% of the square footage of stores are open for business. The City's commitment totals \$20 million and the PEDC \$10 million. The agreement calls for a special fund to be created to deposit the City sales tax into. In fiscal year 2008 the City reserved the 90% rebate in sales tax from the development in order to buy down future debt. For fiscal year 2010 it was decided to send the City's funds back to the City as the development of the site had not progressed and in light of the current economy. No funds will be transferred for fiscal year 2011, and future transfers will be considered at that time. Fund balance at 9/30/2011 is anticipated to be \$198,106, all PEDC funds. No funds will actually be paid until targets as outlined in the agreement are met.

	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
INTEREST INCOME	\$ 479	\$ 1,000	\$ 504	\$
TRANSFERS IN	96,530			
<b>TOTAL</b>	<b>97,009</b>	<b>1,000</b>	<b>504</b>	
<b>OPERATING EXPENDITURES</b>				
TRANSFER TO GENERAL FUND		201,216	201,216	
<b>TOTAL</b>		<b>201,216</b>	<b>201,216</b>	
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	97,009	(200,216)	(200,712)	
<b>FUND BALANCE - BEGINNING</b>	301,809	398,818	398,818	198,106
<b>FUND BALANCE - ENDING</b>	<b>\$ 398,818</b>	<b>\$ 198,602</b>	<b>\$ 198,106</b>	<b>\$ 198,106</b>

**MANAGEMENT DISTRICT 1 FUND - 120  
REVENUES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
120-0000-356.00-00	INTEREST INCOME	479	1,000	504	
<b>*INTEREST</b>		<b>479</b>	<b>1,000</b>	<b>504</b>	
120-0000-359.01-00	TRANSFER FROM FUND 15	96,530			
120-0000-359.99-00	TRANSFER FROM FUND 10				
<b>*TRANSFERS</b>		<b>96,530</b>			
	<b>TOTAL</b>	<b>97,009</b>	<b>1,000</b>	<b>504</b>	

**MANAGEMENT DISTRICT 1 FUND - 120  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
120-1270-556.18-00 *TRANSFERS	TRANSFER TO OTHER FUNDS		201,216	201,216	
			<b>201,216</b>	<b>201,216</b>	
	<b>TOTAL</b>		<b>201,216</b>	<b>201,216</b>	

**UNIVERSITY OF HOUSTON FUND - 140  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

**OVERVIEW**

In fiscal year 2009 the City and the University of Houston (UH) entered into a development lease agreement where the City would construct a 31,554 square foot building on City land, and UH would lease 23,621 square feet with the Pearland Economic Development Corporation (PEDC) occupying 3,281 square feet and 4,652 square feet would be used as a conference center/meeting area.

The joint partnership to bring higher education to Pearland will result in junior, senior and master level classes being offered at the campus. Neighboring junior colleges would feed into the education system.

Per the agreement, UH and PEDC will pay their pro rata share of operations and maintenance costs for the facility. In fiscal year 2010, the PEDC also approved paying for the operating costs associated with the conference center. The facility was substantially completed in July 2010. As such, with the 2010 fiscal year this fund was created to account for the lease revenues and expenditures associated with the campus from July through September 2010, and for a full fiscal year beginning October 1, 2010. Fund balance at 9/30/2011 is \$0.

Expenditures include custodial services, utilities, repair and maintenance, insurance, and a transfer to the General Fund for reimbursement of mowing the facilities. The Agreement states that U of H's share of operations would not exceed \$175,274 in the first lease year, with a 5% cap in subsequent years on controllable costs.

	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
MISCELLANEOUS	\$	\$ 34,153	\$ 35,127	\$ 188,031
TRANSFERS IN		13,742	11,798	63,146
<b>TOTAL</b>		<b>47,895</b>	<b>46,925</b>	<b>251,177</b>
<b>OPERATING EXPENDITURES</b>				
PERSONNEL		5,256	6,086	33,483
MATERIAL & SUPPLIES		4,935	6,251	6,850
MAINT. OF BLDGS & GROUNDS		9,776	6,390	14,250
MISCELLANEOUS SERVICES		14,990	24,005	196,594
INVENTORY		5,400	1,193	
TRANSFERS OUT			3,000	
<b>TOTAL</b>		<b>40,357</b>	<b>46,925</b>	<b>251,177</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>		<b>7,538</b>		
<b>FUND BALANCE - BEGINNING</b>				
<b>FUND BALANCE - ENDING</b>	<b>\$</b>	<b>\$ 7,538</b>	<b>\$</b>	<b>\$</b>

**UNIVERSITY OF HOUSTON FUND - 140  
REVENUES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
140-0000-356.00-00	INTEREST INCOME				
<b>*INTEREST</b>					
140-0000-358.85-00	LEASE REVENUES - U OF H		34,153	35,127	188,031
<b>*MISCELLANEOUS</b>			<b>34,153</b>	<b>35,127</b>	<b>188,031</b>
140-0000-359.99-00	FROM FUND 10				
140-0000-359.01-00	FROM FUND 15		13,742	11,798	63,146
<b>*INTERFUND TRANSFER</b>			<b>13,742</b>	<b>11,798</b>	<b>63,146</b>
	<b>TOTAL</b>		<b>47,895</b>	<b>46,925</b>	<b>251,177</b>

**UNIVERSITY OF HOUSTON FUND - 140  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 ACTUAL</b>	<b>FY 2010 AMENDED BUDGET</b>	<b>FY 2010 YEAR END PROJECTION</b>	<b>FY 2011 ADOPTED BUDGET</b>
140-3320-531-03-00	GENERAL LABOR		3,796	4,467	22,950
140-3320-531-09-00	OVERTIME				
140-3320-531-14-00	WORKER'S COMP		41	41	202
140-3320-531-15-00	SOCIAL SECURITY		290	353	1,756
140-3320-531-16-00	TMRS		406	502	2,767
140-3320-531-17-00	GROUP INSURANCE		698	698	5,619
140-3320-531-19-00	SUI		25	25	189
<b>*PERSONNEL</b>			<b>5,256</b>	<b>6,086</b>	<b>33,483</b>
140-3320-542.04-00	WEARING APPAREL		550	550	550
140-3320-542.17-00	JANITORIAL SUPPLIES		2,700	4,050	6,000
140-3320-542.23-00	MINOR TOOLS & OFFICE EQUIP.		1,685	1,651	300
<b>*MATERIAL &amp; SUPPLIES</b>			<b>4,935</b>	<b>6,251</b>	<b>6,850</b>
140-3320-553.01-00	BUILDINGS & GROUNDS		6,836	4,200	7,500
140-3320-553.05-00	AIR CONDITIONING		2,190	2,190	6,000
140-3320-553.06-00	EXTERMINATOR		750		750
<b>*MAINT OF BUILDINGS &amp; GROUNDS</b>			<b>9,776</b>	<b>6,390</b>	<b>14,250</b>
140-3320-555.03-02	INSURANCE			6,654	55,000
140-3320-555.11-00	SPECIAL SERVICES				33,025
140-3320-555.17-00	UTILITIES		14,150	16,511	107,565
140-3320-555.19-02	CELLULAR COMMUNICATIONS		340	340	504
140-3320-555.33-00	PROFESSIONAL DEVELOPMENT		500	500	500
<b>*MISCELLANEOUS SERVICES</b>			<b>14,990</b>	<b>24,005</b>	<b>196,594</b>
140-3320-564.01-00	INVENTORY		5,400	1,193	
<b>*INVENTORY</b>			<b>5,400</b>	<b>1,193</b>	
140-3320-556.18-05	TRANSFER TO GENERAL FUND			3,000	
<b>*TRANSFERS OUT</b>				<b>3,000</b>	
<b>TOTAL</b>			<b>40,357</b>	<b>46,925</b>	<b>251,177</b>

## INTERNAL SERVICE FUNDS

The Internal Service Funds are used to account for the financing of goods or services provided by one fund or department to another fund or department on a cost reimbursement basis. The City of Pearland has one Internal Service Fund.

**Property/Liability Insurance Fund** – Accounts for the activities of the city's property and casualty insurance.

**PROPERTY/LIABILITY INSURANCE FUND - 95  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

**OVERVIEW**

The Property/Liability Insurance Fund has been created to account for the activities of the City's property and casualty insurance. Coverage includes general liability, law enforcement, public official and employees liability, auto liability, physical damage and multi-peril, mobile equipment, real and personal property, and windstorm coverage. The fund not only accounts for the annual premiums but also accounts for uninsured and deductible claims and insurance recovery funds on those claims. Premiums for fiscal year 2011 total \$890,159 with estimated uninsured and deductible claims of \$80,000. Premiums are projected to increase by \$101,237 due to full year funding of property and windstorm coverage on the Recreation Center/Natatorium, Public Safety Facility and expansion of the Animal Shelter. Also included is partial year costs for the opening of Fire Station #5. Based on the type of insurance, the General Fund and Water & Sewer Fund reimburse the Property Insurance Fund. The value of property is a factor for reimbursement.

	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
<b>OPERATING REVENUES</b>				
INTERFUND TRANSFERS	\$ 687,856	\$ 765,197	\$ 765,197	\$ 895,124
INSURANCE RECOVERY	110,175	90,000	83,000	90,000
INTEREST INCOME	358	777	180	55
<b>TOTAL</b>	<b>798,389</b>	<b>855,974</b>	<b>848,377</b>	<b>985,179</b>
<b>OPERATING EXPENSES</b>				
INSURANCE PREMIUMS	678,808	770,974	788,922	890,159
CLAIMS	111,470	85,000	83,085	80,000
<b>TOTAL</b>	<b>790,278</b>	<b>855,974</b>	<b>872,007</b>	<b>970,159</b>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<b>8,110</b>		<b>(23,630)</b>	<b>15,020</b>
<b>BEGINNING NET ASSETS</b>	<b>500</b>	<b>8,610</b>	<b>8,610</b>	<b>(15,020)</b>
<b>ENDING NET ASSETS</b>	<b>\$ 8,610</b>	<b>\$ 8,610</b>	<b>\$ (15,020)</b>	<b>\$ 0</b>

**PROPERTY/LIABILITY INSURANCE FUND - 95  
REVENUES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
095-0000-359.09-00	TRANSFER FROM FUND 030	288,900	321,382	321,382	331,196
095-0000-359.99-00	TRANSFER FROM FUND 010	398,956	443,815	443,815	563,928
<b>*TRANSFERS</b>		<b>687,856</b>	<b>765,197</b>	<b>765,197</b>	<b>895,124</b>
095-0000-358.45-00	INSURANCE REIMBURSEMENTS	110,175	90,000	83,000	90,000
095-0000-358.99-00	MISCELLANEOUS				
<b>*INSURANCE RECOVERY/MISC.</b>		<b>110,175</b>	<b>90,000</b>	<b>83,000</b>	<b>90,000</b>
095-0000-356.00-00	INTEREST INCOME	358	777	180	55
<b>*INTEREST</b>		<b>358</b>	<b>777</b>	<b>180</b>	<b>55</b>
	<b>TOTAL</b>	<b>798,389</b>	<b>855,974</b>	<b>848,377</b>	<b>985,179</b>

**PROPERTY/LIABILITY INSURANCE FUND - 95  
EXPENSES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
095-0000-555.01-01	GENERAL LIABILITY INSURANCE	65,786	62,853	62,773	60,505
095-0000-555.01-02	ERRORS AND OMISSIONS INSURANCE	46,917	57,239	66,835	56,883
095-0000-555.01-03	PUBLIC EMPLOYEE DISHONESTY INS	18,779	3,140	1,200	3,321
095-0000-555.01-04	ANIMAL MORTALITY INSURANCE	780	1,560	2,120	2,580
095-0000-555.01-05	LAW ENFORCEMENT LIABILITY	50,006	51,507	51,564	56,564
095-0000-555.03-01	PROPERTY INSURANCE	59,742	76,963	93,390	140,000
095-0000-555.03-02	WINDSTORM DAMAGE INS	282,017	372,426	360,734	415,000
095-0000-555.03-03	AUTOMOBILE INSURANCE	154,782	145,286	150,306	155,306
<b>*MISCELLANEOUS SERVICES</b>		<b>678,808</b>	<b>770,974</b>	<b>788,922</b>	<b>890,159</b>
095-1270-556.03-00	CLAIMS	81,752	85,000	83,085	80,000
095-3360-556.03-00	CLAIMS	29,718			
<b>*CLAIMS</b>		<b>111,470</b>	<b>85,000</b>	<b>83,085</b>	<b>80,000</b>
<b>TOTAL</b>		<b>790,278</b>	<b>855,974</b>	<b>872,007</b>	<b>970,159</b>

## **COMPONENT UNITS**

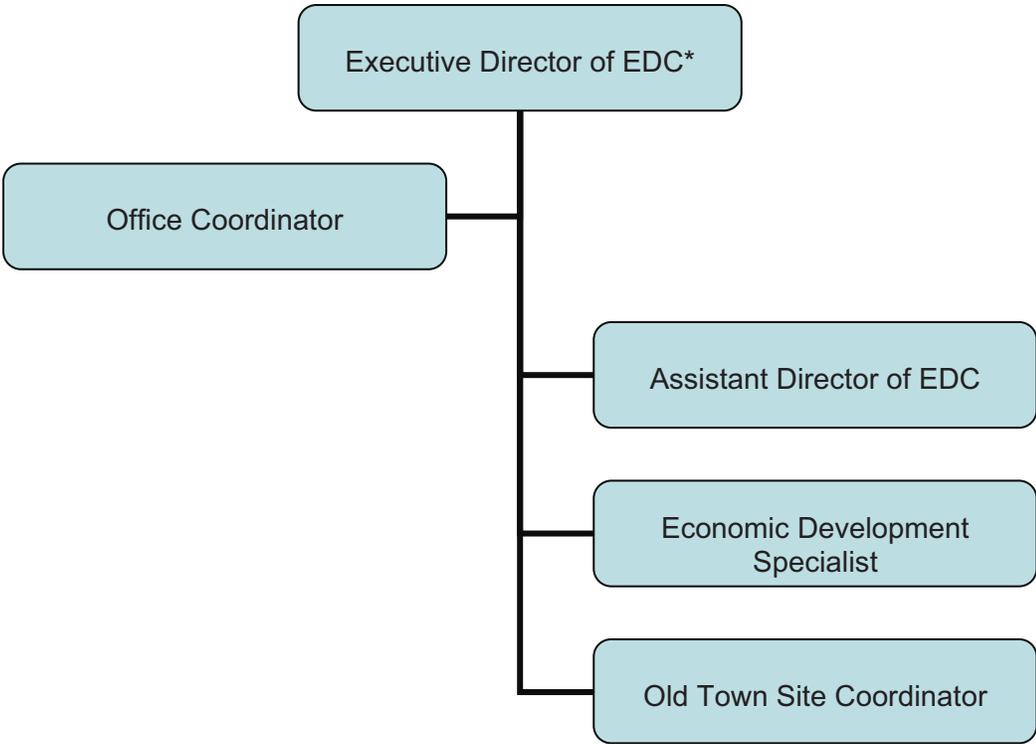
The City of Pearland has three entities that are considered component units of the City. They are the Pearland Economic Development Corporation (P.E.D.C.), Tax Increment Reinvestment Zone #2 (TIRZ), and the Development Authority of Pearland. The P.E.D.C. is the only entity that requires budget approval by the City. Thus, it is the only component unit included in the Citywide summary.

A component unit is defined as a legally separate organization for which elected officials of the primary government (the City) are financially accountable.

# PEARLAND ECONOMIC DEVELOPMENT CORPORATION

## MISSION STATEMENT

The mission of the Pearland Economic Development Corporation is to create a pro-business environment to promote job growth and retention with the support of the community, thereby investing in our infrastructure and overall quality of life for our citizens.



\*Reports to the City Manager

**Department: Pearland Economic Development Corporation**  
**Division: Pearland Economic Development Corporation**  
**Department Number: 5000**

**GOALS**

- Design and execute an effective marketing strategy for PEDC that addresses the unique role of Pearland as a cornerstone of future development in the region.
- Attract high-wage professional employment opportunities that diversify Pearland's economic base and facilitate the expansion and retention of existing Pearland businesses.
- Align workforce and educational systems so that training programs match the high-growth industry skill and occupational demands.
- Integrate transportation and infrastructure projects with City economic development goals and policies to ensure shovel-ready sites are available for new and expanding businesses.
- Actively pursue redevelopment efforts resulting in continued improvement and investment in Pearland. These efforts should improve the appearance and enhance the image of Pearland to its citizens and to individuals outside the area.

**FISCAL YEAR 2010 ACCOMPLISHMENTS**

- Successfully recruited Brask, Inc. to construct a 100,000 square foot industrial building on Industrial Drive. Groundbreaking was held in July 2010.
- Completed construction of the Cardiovascular Systems Inc. facility on Kirby Drive.
- Hired TIP Strategies to conduct a comprehensive labor market analysis, which was recommended in our strategic plan, to identify unmet training needs.
- Completed the first year of grants for façade and sign improvements in the Old Town Site area. Also, began construction of the first entry-way sign into Old Town.
- Selected a new marketing firm and, as recommended in strategic plan, began developing a new marketing strategy.
- In August PEDC relocated to new offices at the UH Clearlake- Pearland Campus.
- Hired Gateway Planning to conduct a new master plan for the Spectrum area.

**Department: Pearland Economic Development Corporation**  
**Division: Pearland Economic Development Corporation**  
**Department Number: 5000**

**FISCAL YEAR 2011 OBJECTIVES**

- Complete and execute a new marketing strategy that strategically focuses on marketing to Pearland's targeted industries.
- Develop a new website that effectively markets Pearland to both domestic and international business audiences.
- Provide custom responses to inquiries from prospective businesses. Develop and maintain quality location information for prospective businesses and investors.
- Provide existing employers site expansion.
- Continue the BizConnect call program.
- Continue to provide incentives to projects that provide high-wage employment opportunities and that retain our existing industry.
- Complete Workforce Census and Analysis plan with TIP Strategies and utilize data to determine the worker training goals for job placements with existing industry and predict target industry training goals.
- Complete and begin implementation of the recommendations in the new Spectrum Master Plan.
- Complete the North Spectrum Drive extension and Hooper Road utilities.
- Coordinate efforts for the redevelopment of Grand Boulevard South.

**PERFORMANCE MEASURES**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Number of Prospective relocations/expansions	30	26	17	N/A
Number of City infrastructure projects	1	5	2	N/A
Number of office visits/retention	43	35	51	N/A
Total number of marketing events	59	175	42	N/A
Total number of advertisements	32	50	66	N/A
Print media	N/A	21	30	N/A
Web based media	N/A	19	20	N/A
Email Blasts	N/A	10	16	N/A
Total number of tradeshow hits	N/A	107	968	N/A
Number of "suspects" (potentials) from tradeshows	N/A	71	945	N/A
Number of "prospects from tradeshows	N/A	12	17	N/A
Number of "leads" from tradeshows	N/A	24	6	N/A
Total number of media hits	N/A	15,542	8,173	N/A
Inquiries (in person/telephone/email/etc.)	N/A	68	25	N/A
Web based traffic	N/A	15,474	8,148	N/A

**Department: Pearland Economic Development Corporation**  
**Division: Pearland Economic Development Corporation**  
**Department Number: 5000**

**PERFORMANCE MEASURES (continued)**

	FY 2008 Actual	FY 2009 Actual	FY 2010 Projection	FY 2011 Target
Number of incentives approved*	9	10	1	N/A
City	9	10	1	N/A
Old Town Site	0	0	0	N/A
Number of businesses brought into the City	N/A	3	N/A	N/A
Number of jobs brought into the City	N/A	370	N/A	N/A
Average salary	N/A	\$40,000	N/A	N/A
Total number of secured and announced projects	N/A	N/A	N/A	4
New jobs	N/A	N/A	N/A	2
Jobs retained	N/A	N/A	N/A	2
Total number of new projects	N/A	N/A	N/A	40
New jobs	N/A	N/A	N/A	35
Jobs retained	N/A	N/A	N/A	3
Developers	N/A	N/A	N/A	2
New projects by industry:				
Life Science	N/A	N/A	N/A	2
Business/Professional Services	N/A	N/A	N/A	10
Energy	N/A	N/A	N/A	2
Manufacturing/Warehouse	N/A	N/A	N/A	15
Developments	N/A	N/A	N/A	2
Other	N/A	N/A	N/A	9
Total number of visits	N/A	N/A	N/A	45
New jobs	N/A	N/A	N/A	25
Jobs retained	N/A	N/A	N/A	20

\*Includes grants awarded for relocations/expansions; excludes City infrastructure projects reported above.

**P.E.D.C - FUND 15  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

**OVERVIEW**

The Pearland Economic Development Corporation (P.E.D.C.) was created in 1995 by the voters under the Texas Development Corporation Act of 1979. The Corporation is financed by additional sales tax of a half-cent. State law allows the City to collect this sales tax to assist in the promotion, enhancement, and development on behalf of the City.

The Board of Directors are appointed by and serve at the discretion of the City Council. City Council approval is required for annual budgets and bonded debt issuance. The role of the Corporation is to provide guidance and funding for the operations of the City's economic development program and provide business incentives to support and promote the growth and diversification of the City's economic base. Various programs run through the Economic Development Department.

	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
<b>OPERATING REVENUES</b>				
Sales Tax	\$ 6,801,185	\$ 7,099,359	\$ 6,389,423	\$ 6,549,159
Interest Income	150,476	59,700	15,000	7,774
Bond Proceeds		15,085,503	7,685,000	
Miscellaneous	206	261,294	232,838	414,000
<b>TOTAL</b>	<b>6,951,866</b>	<b>22,505,856</b>	<b>14,322,261</b>	<b>6,970,933</b>
<b>EXPENDITURES</b>				
Operating	1,625,100	2,069,200	2,052,180	1,466,418
Incentives	4,225,007	2,495,386	2,426,686	1,800,000
Transfers Out	4,380,266	7,192,411	629,770	849,635
Bond Payments	1,421,644	2,264,948	1,544,665	2,060,676
Inventory		4,900	9,950	5,000
Capital	6,875,415	5,159,100	3,366,584	515,000
<b>TOTAL</b>	<b>18,527,432</b>	<b>19,185,945</b>	<b>10,029,835</b>	<b>6,696,729</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(11,575,566)</b>	<b>3,319,911</b>	<b>4,292,426</b>	<b>274,204</b>
<b>FUND BALANCE - BEGINNING</b>	<b>12,557,169</b>	<b>981,604</b>	<b>981,604</b>	<b>4,608,795</b>
<b>DEBT SERVICE RESERVES</b>		<b>(665,235)</b>	<b>(665,235)</b>	
<b>FUND BALANCE - ENDING</b>	<b>\$ 981,604</b>	<b>\$ 3,636,280</b>	<b>\$ 4,608,795</b>	<b>\$ 4,882,999</b>

Fiscal Year 2009-2010 - Revenues are projected to be \$14,322,261, \$8,183,595 less than the amended budget. The major reduction is \$5.5 million in anticipated bond proceeds originally planned for the expansion of Business Center Drive, which has been put on hold, and the delay of Hooper Road. Excluding bond proceeds, revenues total \$6,637,261, 10.6% or \$783,092 less than the amended budget. Sales tax of \$6,389,423 is \$709,936 or 10% less than the amended budget, which incorporated a 2.5% increase from the fiscal year 2008-2009 projections. The reduction in sales tax reflects the economic downturn seen nation-wide, however the Houston MSA and Texas has fared better than the rest of the country.

Expenditures are projected to be \$10,029,835, \$9,156,110 less than the amended budget. This decrease is due mainly to \$5.5 million for Business Center Drive. Excluding Business Center Drive, expenditures are \$3,627,142 less than the amended budget. Savings on Hwy. 288 utilities and the delay of the Spectrum Detention Pond account for \$1.0 million. Capital expenditures are \$1.8 million lower due to savings on the construction of the CSI project and the delay and lower cost for Hooper Road. Bond payments are projected at \$1,544,665, \$710,283 less than the amended budget based on the reduction of the bonds issued and the issuance being pushed back to later in the year. In fiscal year 2009-2010, \$665,235 is set aside for debt service reserves associated with the bond sale. Available fund balance at 9/30/2010 is \$4,608,795.

Fiscal Year 2010-2011 - Revenues are estimated to be \$6,970,933, of which 93.9% is from sales tax remittances. Sales tax is estimated to increase by \$159,736, or 2.5%, from the fiscal year 2009-2010 projection, but decrease by 7.75% from the fiscal year 2009-2010 amended budget. A total of \$414,000 in miscellaneous revenue is anticipated from rent payments from the CSI facility.

Expenditures totaling \$6,696,729 are \$3.3 million less than the fiscal year 2009-2010 projection and are associated with reductions in capital expenditures, which includes the construction of the CSI facility, completed during fiscal year 2010. Incentives totals \$1.8 million, bond payments total \$2.1 million, transfers total \$849,635 and include funding for the Spectrum Regional Detention project in the amount of \$673,192, and there is \$500,000 funded for Hooper Road. Remaining expenditures cover the rest of staff and economic development retention and development programs, and lease and operating costs of office space in the University of Houston-Pearland Campus. Available fund balance at 9/30/11 is estimated to be \$4,882,999, and revenues exceed expenditures by \$274,204.

In fiscal year 2008-2009 it was proposed to reserve funding for the Mykawa Road Extension Project, for a total of \$6.0 million over a period of years until needed in 2014 to supplement bond funding. Since there has not been an approved agreement between the City and PEDC, this reserve for Mykawa has been removed.

**P.E.D.C - 5000  
REVENUES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
015-0000-350.02-01	SALES TAXES	6,801,185	7,099,359	6,389,423	6,549,159
<b>*SALES TAXES</b>		<b>6,801,185</b>	<b>7,099,359</b>	<b>6,389,423</b>	<b>6,549,159</b>
015-0000-356.00-00	INTEREST	150,968	59,700	15,000	7,774
015-0000-356.06-00	UNREALIZED CAP GAIN(LOSS)	-492			
<b>*INTEREST</b>		<b>150,476</b>	<b>59,700</b>	<b>15,000</b>	<b>7,774</b>
015-0000-358-04-00	BUILDING RENT		207,000	172,500	414,000
015-0000-358.99-00	MISCELLANEOUS	206	54,294	60,338	
<b>*MISCELLANEOUS</b>		<b>206</b>	<b>261,294</b>	<b>232,838</b>	<b>414,000</b>
015-0000-360-01-00	BOND PROCEEDS		15,085,503	7,685,000	
<b>*OTHER FINANCING SOURCES</b>			<b>15,085,503</b>	<b>7,685,000</b>	
	<b>TOTAL</b>	<b>6,951,866</b>	<b>22,505,856</b>	<b>14,322,261</b>	<b>6,970,933</b>

**FY 2011 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PEARLAND EDC**

<b>EXPENDITURES BY DEPT/DIVISION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Salaries & Wages	451,321	527,563	504,585	493,733
Materials & Supplies	3,464	4,675	5,175	6,000
Equipment Maintenance	6,171	11,215	7,978	7,700
Services	1,164,144	1,525,747	1,534,442	958,985
Incentives	4,225,007	2,495,386	2,426,686	1,800,000
Transfers	4,380,266	7,192,411	629,770	849,635
Bond Payments	1,421,644	2,264,948	1,544,665	2,060,676
Inventory		4,900	9,950	5,000
Capital	6,875,415	5,159,100	3,366,584	515,000
	<b>18,527,432</b>	<b>19,185,945</b>	<b>10,029,835</b>	<b>6,696,729</b>

<b>STAFFING BY DEPT/DIVISION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Pearland EDC	5	6	5	5
<b>DEPARTMENT TOTAL</b>	<b>5</b>	<b>6</b>	<b>5</b>	<b>5</b>

<b>STAFFING BY CLASSIFICATION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget*</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
Executive Director of EDC	1	1	1	1
Assistant Director of EDC	0	1	1	1
Director of Business Development	1	0	0	0
Business Development/Marketing Manager	1	0	0	0
Economic Development Specialist	0	1	1	1
Old Townsite ED Coordinator	1	1	1	1
Office Coordinator	1	1	1	1
Development Coordinator	0	1	0	0
<b>DEPARTMENT TOTAL</b>	<b>5</b>	<b>6</b>	<b>5</b>	<b>5</b>

\*Same as adopted budget, unless where noted  
Development Coordinator position funded in  
FY2010, eliminated mid-year.

**P.E.D.C - 5000  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
015-5000-531.01-00	EXECUTIVE	95,284	93,900	85,376	115,000
015-5000-531.02-00	SUPERVISOR	82,743	84,864	86,627	84,864
015-5000-531.03-00	GENERAL LABOR	153,034	211,056	165,430	165,231
015-5000-531.05-00	VACATION SOLD	2,246		7,721	
015-5000-531.06-00	VACATION PAY-OFF				
015-5000-531.07-00	SICK PAY-OFF	7,994		32,887	
015-5000-531.09-00	OVERTIME	1,601	800	800	800
015-5000-531.10-00	LONGEVITY	823	964	923	842
015-5000-531.11-00	AUTO ALLOWANCE	10,732	16,200	10,800	10,800
015-5000-531.13-00	TUITION REIMBURSEMENT				
015-5000-531.14-00	WORKERS' COMPENSATION	302	364	377	357
015-5000-531.15-00	SOCIAL SECURITY	26,531	31,279	29,395	29,018
015-5000-531.16-00	RETIREMENT	36,139	46,081	45,080	45,729
015-5000-531.17-00	GROUP INSURANCE	33,625	38,067	36,909	38,347
015-5000-531.19-00	STATE UNEMPLOYMENT	268	594	945	945
015-5000-531.23-00	SALARY ADJUSTMENT		2,286		
015-5000-531.33-00	CELLPHONE ALLOWANCE		1,108	1,315	1,800
<b>*SALARIES &amp; WAGES</b>		<b>451,321</b>	<b>527,563</b>	<b>504,585</b>	<b>493,733</b>
015-5000-542.03-00	OFFICE SUPPLIES	2,635	3,925	2,845	3,250
015-5000-542.11-00	HARDWARE				
015-5000-542.14-00	FUEL	103	750	200	750
015-5000-542.20-00	FOOD	164		750	2,000
015-5000-542.23-00	MINOR TOOLS & OFFICE EQUIP.	562		1,380	
<b>*MATERIALS &amp; SUPPLIES</b>		<b>3,464</b>	<b>4,675</b>	<b>5,175</b>	<b>6,000</b>
015-5000-554.01-00	FURNITURE & OFFICE EQUIP.	3,267	5,168	2,741	2,000
015-5000-554.02-00	MOTOR VEHICLE	234	242	242	300
015-5000-554.20-00	MOTOR EQUIPMENT				
015-5000-554.20-01	PARTS	423	727	673	700
015-5000-554.20-02	COMMERCIAL	95	2,020	1,583	1,600
015-5000-554.20-03	FUEL	2,153	3,058	2,739	3,100
015-5000-554.20-04	LABOR				
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>6,171</b>	<b>11,215</b>	<b>7,978</b>	<b>7,700</b>
015-5000-555.03-01	PROPERTY INSURANCE			5,410	8,060
015-5000-555.09-00	RENTAL OF EQUIPMENT		6,852	4,435	6,850
015-5000-555.11-00	SPECIAL SERVICES	115,364	51,000	65,993	500
015-5000-555.11-12	ARBITRAGE FEES	4,500	5,250	5,250	6,188
015-5000-555.11-13	CONTRACT EMPLOYMENT				
015-5000-555.11-30	WORKFORCE TRAINING	190,000	240,000	240,000	
015-5000-555.13-00	BOOKS, PERIODICAL,& SUBSC	380	700	692	700
015-5000-555.19-00	TELEPHONE				
015-5000-555.19-01	CELLULAR COMMUNICATIONS	5,638	6,510	3,217	4,900
015-5000-555.19-02	PC AIRCARD CHARGES	1,343	1,125	1,419	1,548
015-5000-555.24-00	PRINTING	1,349	2,500	1,218	1,200
015-5000-555.25-00	POSTAGE	1,475	3,838	1,903	2,038
015-5000-555.31-00	MILEAGE				
015-5000-555.32-01	INTERNET		253		
015-5000-555.33-00	PROFESSIONAL DEVELOPMENT	31,838	25,055	15,000	20,500
015-5000-555.33-01	MEMBERSHIP DUES	5,172	6,860	7,505	13,870

**P.E.D.C - 5000  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009 Actual	FY 2010 Amended Budget	FY 2010 Year End Projection	FY 2011 Adopted Budget
015-5000-555.33-03	TRAVEL	19,252	20,000	7,500	15,000
015-5000-555.40-00	MARKETING PROGRAMS/PROMO	65,634	45,600	110,600	
015-5000-555.41-00	VEHICLE LEASING				
015-5000-555.42-00	EMPLOYEE RELOCATION				
015-5000-555.43-00	MARKETING/DEMOGRAPHIC	154,978	486,872	489,000	230,000
015-5000-555.44-00	INDUSTRY RECRUITMENT	316,356	350,000	299,227	210,000
015-5000-555.45-00	CONTRACTED SERVICES	230,725	191,272	187,272	175,450
015-5000-555.45-04	RETENTION SERVICES				136,272
015-5000-555.45-05	WORKFORCE TRAINING				
015-5000-555.60-00	STORAGE/BLDG RENTAL	20,140	31,060	55,301	113,909
<b>*SERVICES</b>		<b>1,164,144</b>	<b>1,474,747</b>	<b>1,500,942</b>	<b>946,985</b>
015-5000-555.46-00	SALES TAX INCENTIVES	96,434	122,575	73,150	75,000
015-5000-555.65-00	NEW INDUSTRY INCENTIVES	3,905,403	2,321,000	2,301,725	1,601,000
015-5000-555.65-01	HURRICANE IKE GRANTS	223,170			
<b>*INCENTIVES</b>		<b>4,225,007</b>	<b>2,443,575</b>	<b>2,374,875</b>	<b>1,676,000</b>
015-5000-556.18-05	TRANSFER TO GENERAL FUND	138,147	96,370	96,370	98,297
015-5000-556.18-47	TRANSFER TO PARKS DEV				
015-5000-556.30-00	TRANSFER TO CAPITAL FUND	4,145,588	1,553,331	521,602	688,192
015-5000-556.31-00	TRANSFER TO ENTERPRISE FD		5,528,968		
015-5000-556.40-00	TRANSFER TO U OF H FUND		13,742	11,798	63,146
015-5000-556.77-00	TRANSFER TO MANAGEMENT DIST	96,530			
015-5000-556.35-00	AMORTIZATION EXPENSE				
<b>*TRANSFER</b>		<b>4,380,266</b>	<b>7,192,411</b>	<b>629,770</b>	<b>849,635</b>
015-5000-560.05-00	PRINCIPAL	545,000	565,000	565,000	800,000
015-5000-560.10-00	INTEREST	870,144	1,413,744	919,566	1,259,176
015-5000-560.15-00	FISCAL AGENT FEES	1,500	1,000	1,000	1,500
015-5000-560.20-00	ISSUANCE COSTS	5,000	285,204	59,099	
<b>*BOND PAYMENT</b>		<b>1,421,644</b>	<b>2,264,948</b>	<b>1,544,665</b>	<b>2,060,676</b>
015-5000-564.01-00	\$1,000 - \$4,999		4,900	9,950	5,000
<b>*INVENTORY</b>			<b>4,900</b>	<b>9,950</b>	<b>5,000</b>
015-5000-565.02-09	LAND ACQUISITION	2,852,884			
015-5000-565.23-00	BUILDINGS/GROUNDS	3,887,851	3,662,652	2,977,606	
015-5000-565.31-00	WATER/SEWER PROJECT	59,685	1,200,015	203,917	500,000
015-5000-565.36-00	NEW INDUSTRY INCENTIVES	36,301			
015-5000-565.71-00	FURNITURE/OFFICE EQUIP.		106,683	95,831	15,000
015-5000-565.80-00	VEHICLES		27,610	27,610	
015-5000-565.83-00	MISCELLANEOUS	38,694	162,140	61,620	
<b>*CAPITAL OUTLAY</b>		<b>6,875,415</b>	<b>5,159,100</b>	<b>3,366,584</b>	<b>515,000</b>
<b>TOTAL</b>		<b>18,527,432</b>	<b>19,083,134</b>	<b>9,944,524</b>	<b>6,560,729</b>

**P.E.D.C - OLD TOWNSITE - 5010  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2011 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2009 Actual</b>	<b>FY 2010 Amended Budget</b>	<b>FY 2010 Year End Projection</b>	<b>FY 2011 Adopted Budget</b>
015-5010-555.40-00	MARKETING PROGRAMS/PROMO		16,000	8,500	
015-5010-555.43-00	MARKETING/DEMOGRAPHIC		35,000	25,000	12,000
<b>*SERVICES</b>			<b>51,000</b>	<b>33,500</b>	<b>12,000</b>
015-5010-555.65-00	NEW INDUSTRY INCENTIVES		51,811	51,811	124,000
<b>*INCENTIVES</b>			<b>51,811</b>	<b>51,811</b>	<b>124,000</b>
	<b>TOTAL</b>		<b>102,811</b>	<b>85,311</b>	<b>136,000</b>

**CITY OF PEARLAND, TEXAS  
PEARLAND ECONOMIC DEVELOPMENT CORPORATION  
DEBT TO MATURITY**

<b>Year</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2010 - 2011	800,000	1,259,176	2,059,176
2011 - 2012	840,000	1,257,456	2,097,456
2012 - 2013	880,000	1,219,306	2,099,306
2013 - 2014	920,000	1,176,566	2,096,566
2014 - 2015	965,000	1,132,956	2,097,956
2015 - 2016	1,010,000	1,086,556	2,096,556
2016 - 2017	1,060,000	1,034,956	2,094,956
2017 - 2018	1,115,000	980,869	2,095,869
2018 - 2019	1,175,000	923,575	2,098,575
2019 - 2020	1,230,000	868,725	2,098,725
2020 - 2021	1,285,000	810,925	2,095,925
2021 - 2022	1,350,000	749,875	2,099,875
2022 - 2023	1,415,000	684,000	2,099,000
2023 - 2024	1,480,000	614,738	2,094,738
2024 - 2025	1,555,000	541,738	2,096,738
2025 - 2026	1,635,000	464,625	2,099,625
2026 - 2027	1,715,000	383,438	2,098,438
2027 - 2028	1,805,000	292,438	2,097,438
2028 - 2029	1,895,000	199,725	2,094,725
2029 - 2030	2,000,000	102,625	2,102,625
<b>TOTAL</b>	<b>26,130,000</b>	<b>15,784,268</b>	<b>41,914,268</b>

**Series**

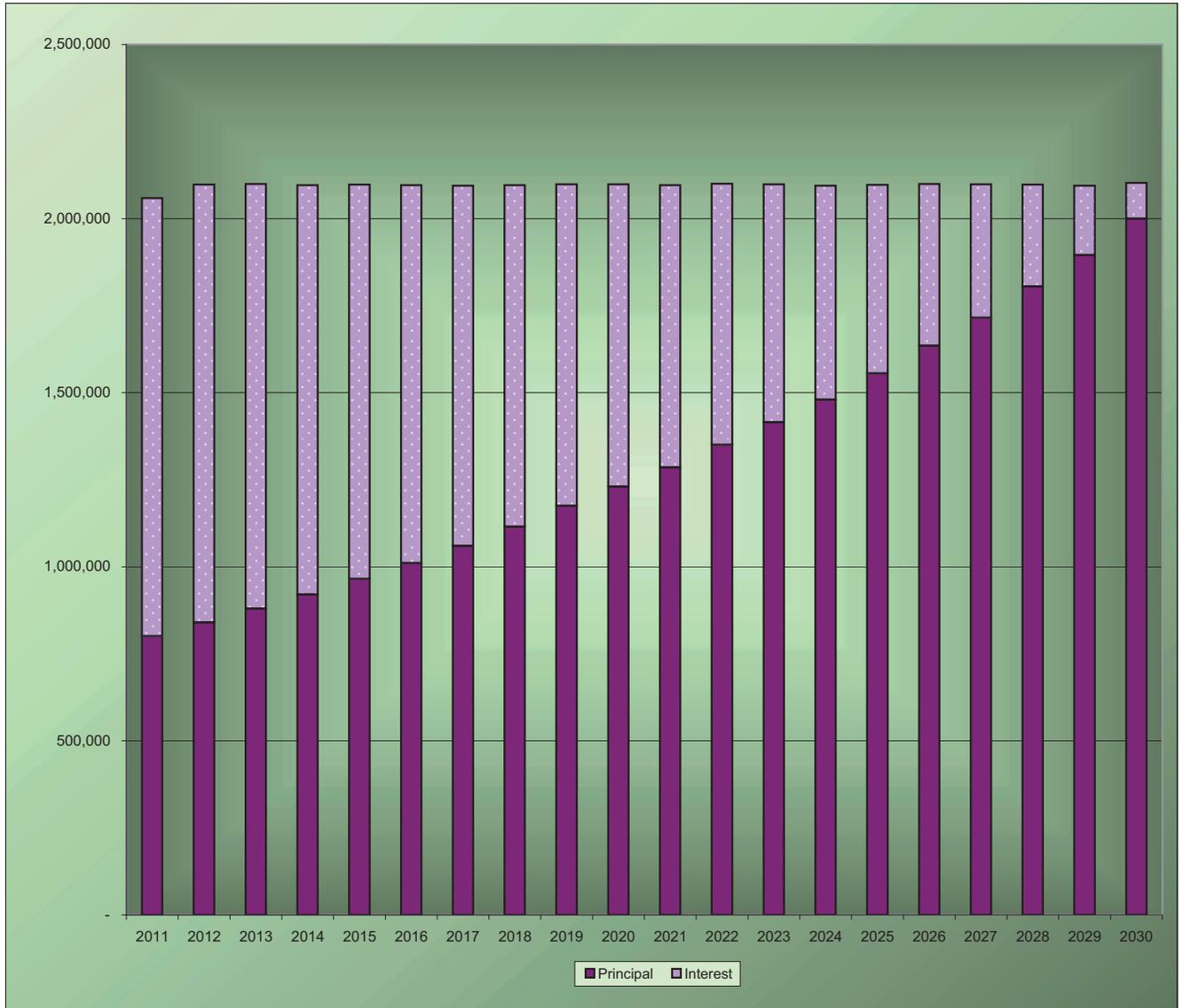
**Principal Amount  
Outstanding**

Series 2005	8,775,000
Series 2006	9,670,000
Series 2010*	7,685,000
<b>TOTAL</b>	<b>26,130,000</b>

\* Variable Interest Rate

Assumes 6% Interest after initial floating  
rate term of March 1, 2011.

**CITY OF PEARLAND, TEXAS  
PEARLAND ECONOMIC DEVELOPMENT CORPORATION  
DEBT TO MATURITY**



**CITY OF PEARLAND, TEXAS  
 FY 2011 ADOPTED BUDGET  
 ECONOMIC DEVELOPMENT CORPORATION DEBT**

<b>DUE DATE</b>	<b>DESCRIPTION</b>	<b>AMOUNT ISSUED</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>PAYMENT TOTAL</b>	<b>AMOUNT OUTSTANDING 9/30/2011</b>
3/1/2011	SERIES 2005	11,005,000		184,044	184,044	8,375,000
9/1/2011			400,000	184,044	584,044	
	<b>Fiscal Year Total</b>		<b>400,000</b>	<b>368,088</b>	<b>768,088</b>	<b>8,375,000</b>
3/1/2011	SERIES 2006	10,235,000		231,709	231,709	9,485,000
9/1/2011			185,000	231,709	416,709	
	<b>Fiscal Year Total</b>		<b>185,000</b>	<b>463,418</b>	<b>648,418</b>	<b>9,485,000</b>
3/1/2011	SERIES 2010*	7,685,000		197,120	197,120	7,470,000
9/1/2011			215,000	230,550	445,550	
			<b>215,000</b>	<b>427,670</b>	<b>642,670</b>	<b>7,470,000</b>
	<b>TOTAL</b>		<b>800,000</b>	<b>1,259,176</b>	<b>2,059,176</b>	<b>25,330,000</b>

\*Interest as of proposal from RBC Capital

**CITY OF PEARLAND, TEXAS  
 FY 2011 ADOPTED BUDGET  
 ECONOMIC DEVELOPMENT CORPORATION DEBT**

<b>Description</b>	<b>Rate</b>	<b>Date Issued Maturity</b>	<b>Amount Issued</b>	<b>Amount Outstanding As of 9/30/10</b>	<b>Annual</b>	<b>Requirements</b>
<b>New Money</b>	2.5%,2.75%,3%,3.25%,3.5%	2005	11,005,000	8,775,000	3/1/2011	184,044
<b>Bond Series</b>	4%,5%,4.1%, 4.125%, 4.2%	2026			9/1/2011	184,044
<b>2005</b>	4.25%				9/1/2011	400,000
<b>New Money</b>	5%,4.5%,4.25%,4.375%, 4.5%,	2007	10,235,000	9,670,000	3/1/2011	231,709
<b>Bond Series</b>	4.75%	2030			9/1/2011	231,709
<b>2006</b>					9/1/2011	185,000
<b>New Money</b>	5.13%, 6.00%	2010	7,685,000	7,685,000	3/1/2011	197,120
<b>Bond Series</b>		2030			9/1/2011	230,550
<b>2010*</b>					9/1/2011	215,000
<b>TOTAL</b>			<b>28,925,000</b>	<b>26,130,000</b>		<b>2,059,176</b>

\*Variable Interest Rate.  
 Assumes 6% after initial floating  
 rate term of March 1, 2011.

**CITY OF PEARLAND, TEXAS**  
**COMPREHENSIVE FINANCIAL MANAGEMENT POLICY STATEMENTS**

## **Comprehensive Financial Management Policy Statements**

### **Purpose**

The Comprehensive Financial Management Policy Statements assembles all of the City's financial policies into one document. These statements are the tools used to ensure that the City is financially able to meet its current and future service needs. The individual statements contained herein serve as guidelines for both the financial planning and internal financial management of the City.

Municipal resources must be wisely used to ensure adequate funding for the services, public facilities, and infrastructure necessary to meet immediate and long-term needs. These policy statements safeguard the fiscal stability required to achieve the City's objectives and ensure long-term financial health.

### **Objectives**

- A. To guide City Council and management policy decisions that have significant fiscal impact.
- B. To employ balanced revenue policies that provides adequate funding for services and service levels.
- C. To maintain appropriate financial capacity for present and future needs.
- D. To maintain sufficient reserves so as to maintain service levels during periods of economic downturn.
- E. To promote sound financial management by providing accurate and timely information on the City's financial condition.
- F. To protect the City's credit rating and provide for adequate resources to meet the provisions of the City's debt obligations on all municipal debt.
- G. To ensure the legal use of financial resources through an effective system of internal controls.
- H. To promote cooperation and coordination with other governments and the private sector in financing and delivery of services.

I.  
ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

Maintain accounting practices that conform to generally accepted accounting principles and comply with prevailing federal, state, and local statutes and regulations. Provide for, prepare and present regular reports that analyze and evaluate the City's financial performance and economic condition.

A. *Accounting Practices and Principles*

The City will maintain accounting practices that conform to generally accepted accounting principles (GAAP) as set forth by the Governmental Accounting Standards Board (GASB), the authoritative standard setting body for units of local government. All City financial documents, except monthly interim financial reports, including official statements accompanying debt issues, Comprehensive Annual Financial Reports and continuing disclosures statements will meet these standards. Monthly interim financial reports are on a cash basis and will be reported as budgeted. At year-end, the general ledger and financials will be converted to GAAP and GASB.

B. *Financial and Management Reporting*

1. Interim Financial Reports will be provided monthly to management and City Council that explain key economic and fiscal developments and note significant deviations from the budget. These reports will be distributed monthly by the end of each month for the prior month.
2. Quarterly, departments will report on program measures and indicators as compared to target and last year to Finance. A quarterly report will be submitted to the City Manager, highlighting significant variations.
3. As an additional independent confirmation of the quality of the City's financial reporting, the City will annually seek to obtain the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting.

C. *Annual Audit*

1. Pursuant to State Statute, the City shall have its records and accounts audited annually and shall have an annual financial statement prepared based on the audit. The audit shall be performed by a certified public accounting (CPA) firm, licensed to practice in the State of Texas. The annual financial statement, including the auditor's opinion, shall be filed within 180 days after the last day of the City's fiscal year. The audit firm shall also provide a Single Audit of Federal and State grants, when necessary. An official Comprehensive Annual Financial Report (CAFR) shall be issued no later than six (6) months following the end of the fiscal year. The Director of Finance shall be responsible for establishing a process to ensure timely resolution of audit recommendations.

2. *Audit Committee*

The Mayor shall appoint or confirm the audit committee, consisting of at least three member of the City Council, with the Mayor being one of the members. The primary purpose of the audit committee is to assist City Council and the City Manager in fulfilling oversight responsibilities for financial reporting, audit processes, and effective internal control systems. The City shall maintain an Audit Committee Charter which outlines the duties and responsibilities of the audit committee.

3. *Annual Financial Disclosure*

As required by the Securities and Exchange Commission (SEC) Rule 15c2-12, the City will provide certain annual financial information to various information repositories through disclosure documents or set of documents that include the necessary information. This will include any periodic material event notices as required by the SEC.

D. *Signature of Checks*

Pursuant to the City Charter, all checks shall have two signatures, signed by the City Manager or Mayor and countersigned by the City Secretary, or the City Treasurer, or one member of Council. City Treasurer is further defined as the Director of Finance. Signatures shall be affixed on all City checks via facsimile signatures, either with a signature plate used with a check signing machine or with a secure laser check printing system. Component unit check signers are officers elected by the board, where applicable. Component unit's checks shall also have two signatures.

E. *Compliance with Council Policy Statements*

The Financial Management Policy Statements will be reviewed bi-annually and updated, revised or refined as deemed necessary. Policy statements adopted by City Council are guidelines, and occasionally exceptions may be appropriate and required. Exceptions will be identified, documented, and explained to City Council and/or the City Manager.

II.  
BUDGET AND LONG RANGE FINANCIAL PLANNING

Establish guidelines for budgeting to ensure a financially sound City and to establish a long-range financial planning process that assesses the long-term financial implications of current and proposed operating and capital budgets.

A. *Balanced Budget*

The City Manager shall file annually, a structurally balanced budget for the ensuing fiscal year with City Council pursuant to the prevailing state and local law. A structurally balanced budget is further defined as recurring revenues funding recurring expenditures and adherence to fund balance policies. Short-term loans will be avoided as budget balancing techniques.

B. *Current Funding Basis (Recurring Revenues)*

The City shall budget and operate on a current funding basis. Recurring expenditures shall be budgeted and controlled so as not to exceed current revenues. Recurring expenses will be funded exclusively with recurring revenue sources to facilitate operations on a current funding basis.

C. *Use of Non-Recurring Revenues*

Non-recurring revenue sources, such as a one-time revenue remittance of fund balance in excess of policy can only be budgeted/used to fund non-recurring expenditures, such as capital purchases or capital improvement projects. This will ensure that recurring expenditures are not funded by non-recurring sources.

D. *Tax Rate*

The City Manager will recommend a tax rate that the City finances require in order to operate efficiently, yet effectively, and pay its debt.

i. *Homestead Exemption*

The City shall review the homestead exemption annually as part of the budget process. When the financial health of the City's finances and economic and market conditions of the local economy justify, the City Manager may recommend a change to the homestead exemption. In accordance with state statute, any recommended change in the homestead exemption will be presented to Council for approval prior to July 1. The total exemption percentage granted shall not exceed the state statute limitation.

ii. *Over-Age and Disabled Persons Exemptions*

The City currently grants a \$40,000 exemption for persons 65 or older and for disabled persons. This amount shall remain stable during a period in which the City is considering increasing the homestead exemption.

- E. *Pay As You Go Capital Projects*  
The transfer from the City's General Fund and the City's Utility Fund to fund pay-as-you-go capital projects will be budgeted when financially feasible and when projects present themselves for funding. The transfer will be based on the financial health of each fund with the long-term goal of adequately funding rehabilitation.
- F. *Revenue Estimating for Budgeting*
1. In order to protect the City from revenue shortfalls and to maintain a stable level of service, the City shall use a conservative, objective, reasonable and analytical approach when preparing revenue estimates. The process shall include historical collection rates, trends, development, and probable economic changes. This approach is intended to reduce the likelihood of actual revenues falling short of budget estimates and should avoid mid-year service changes.
  2. The City, whenever possible, will seek outside sources of revenue, such as federal, state, and local grants, in order to leverage local dollars.
  3. Estimates from grant sources will be projected only to the specific date on which on the entitlement will end.
  4. The Utility Fund water and wastewater revenues will be budgeted based on the average rainfall/consumption over the last three years, pursuant to the rate model. The City will anticipate neither drought nor wet conditions.
- K. *Performance, Merit Pool, and Police Step Increases*  
The budget shall include an amount adequate to cover an overall average performance and merit pool, as well as an amount for police step increases, as determined annually by the City Manager. This amount will be calculated for each fund, based on budgeted salaries for the year, and will be placed in a Performance and Merit Pool in each operating fund. In addition, funds may be budgeted when appropriate, to bring identified jobs up to market salary rates.
- L. *Budget Preparation*
1. Department Directors have primary responsibility for formulating budget proposals. New or expanded services should support City Council goals, City Manager priority direction and department goals. Departments are charged with implementing them once they are approved.
  2. All competing requests for City resources will be weighed within the formal annual budget process.
  3. Actions on items that come up through-out the year with significant financial impacts should be withheld until they can be made in the full context of the annual budget process and long-range plan, unless unforeseen circumstances present themselves.

4. Every five (5) years at a minimum or sooner as may be necessary, the City will incorporate a service needs review into the budget process, to ensure the most efficient and effective use of resources.
5. Annually, the City will seek to obtain the Government Finance Officers Association Distinguished Budget Presentation Award. The Budget will be presented in a way that not only meets the criteria of the award, but also clearly communicates the budget to the public.

M. *Budget Management*

The City Council shall delegate authority to the City Manager in managing the budget after it is formally adopted by City Council, including the transfer of funds within departments, between divisions, and between departments. The City Manager may further delegate levels of authority for the daily operations of the budget. Expenditures/expenses are legally adopted by the fund level. Expenditures/expenses should not exceed the adopted budget, plus subsequent changes approved by the City Council.

N. *Amended Budget*

In order to preserve fund balances/ending balances based on projected revenues and expenditures/expenses for the current fiscal year, City Council will amend the annual budget for all funds, excluding capital improvements funds, as set forth in the projections. City Council will amend the current fiscal year budget annually during the budget process.

O. *Performance Measurement*

Performance measures will be utilized and reported in department budgets. The City will maintain a measurement system that reports trends and comparisons to targets and previous year as a management tool to monitor and improve service delivery.

P. *Operating Deficits*

The City shall take immediate corrective action if at any time during the fiscal year expenditure and revenue re-estimates are such that “net income” is lower than budgeted. Corrective actions include:

- Deferral of capital equipment purchases
- Deferral of pay-as-you go capital improvements
- Expenditure reductions
- Deferral of certain positions
- Hiring freezes
- Freeze merit increases
- Use of fund balance
- Use of volunteers
- Increase fees
- Reduce work hours with subsequent reduction in pay

- Eliminate positions which may require laying-off employees if there are not other vacant positions for which they are qualified.

Short-term loans as a means to balance the budget shall be avoided.

The use of fund balance, which is a one-time revenue source, may be used to fund an annual operating deficit, only with a subsequent approval of a plan to replenish the fund balance if it is brought down below policy level.

Q. *Long-Range Financial Plans*

1. The City shall develop and maintain a five-year Financial Forecast for each major operating fund, in conjunction with the annual budget process. Major operating funds are as follows:
  - General Fund
  - Debt Service Fund
  - Water/Sewer Utility Fund
  - Economic Development Corporation
2. The forecast should enable current services and current service levels provided to be sustained over the forecast period. Operating impacts from completed capital improvement projects in the City's Five-Year CIP shall be included in the forecast. Commitments/obligations already made that require future financial resources shall also be included.
3. The forecasts should identify impact to property taxes and utility rates.
4. Major financial decisions should be made in the context of the Long-Range Plan.

The forecast assesses long-term financial implications of current and proposed policies, programs, and assumptions that develop appropriate strategies to achieve the City's goals. The forecast will provide an understanding of available funding; evaluate financial risk; assess the likelihood that services can be sustained; assess the level at which capital investment can be made; identify future commitments and resource demands; and identify the key variables that may cause change in the level of revenue.

### III. REVENUES

Design, maintain and administer a revenue system that will assure reliable, equitable, diversified and sufficient revenue stream to support desired City services.

A. *Balance and Diversification in Revenue Sources*

The City shall strive to maintain a balanced and diversified revenue system to protect the City from fluctuations in any one source due to changes in local economic conditions, which may adversely impact that source.

B. *User Fees – General Fund*

1. For services that benefit specific users, the City shall establish and collect fees to recover the costs of those services. Where services provide a general public benefit, the City shall recover the costs of those services through property and sales taxes.
2. At a minimum, the City will strive to cover direct costs.
3. User fees should be reviewed, at a minimum, every two to three years and adjusted to avoid sharp changes.
4. Factors in setting fees shall include, but not be limited to: market and competitive pricing, effect of demand for services, and impact on users, which may result in recovering something less than direct, indirect, and overhead costs.
5. The City may set a different fee for residents versus non-residents.
6. User fees should be adopted by Council Ordinance and included in the Annual Fee Schedule.

C. *User Fees – Enterprise Funds*

1. Utility rates and other Enterprise Fund user fees shall be set at levels sufficient to cover operating expenditures (direct and indirect), meet debt obligations and debt service coverage, provide pay-as-you-go funding for capital improvements, and provide adequate levels of working capital.
2. The City may set a different fee for residents versus non-residents.
3. The Five-Year Financial Plan (rate model) and proposed operating budget shall serve as the basis for rate change considerations.
4. When necessary, the Five-Year Financial Plan (rate model) will be built around smaller rate increases annually versus higher rate increases periodically.

D. *One-Time/Unpredictable Revenue Sources*

1. One-time, unpredictable revenue sources should not be used for ongoing expenses/expenditures.
2. One-time, unpredictable revenue sources will be used for one-time purchases such as increase in fund balance requirements, capital equipment purchases, capital improvements, etc.

E. *Revenue Collection*

The City shall maintain high collection rates for all revenues by monitoring monthly receivables. The City shall follow an aggressive, consistent, yet reasonable approach to collecting revenues to the fullest extent allowed by law for all delinquent taxpayers and others overdue in payments to the City.

Revenues actually received will be compared to budgeted revenues by the Director of Finance and any variances considered to be material will be investigated. This process will be summarized in the monthly financial report. (See Financial and Management Reporting)

F. *Write-off of Uncollectible Receivables (excludes property taxes, court fines and warrants)*

1. Receivables shall be considered for write-off as follows:
  - a. State statute authorizing the release of extinguishment, in whole or in part, of any indebtedness, liability, or obligation, if applicable.
  - b. Accounts outstanding for 3 years, identified as uncollectible, and all attempts to collect have been taken.
2. Accounts shall be written-off annually near year-end. Upon approval, accounts will be forwarded to a credit reporting agency.
3. The write-off of uncollected accounts is a bookkeeping entry only and does not release the debtor from any debt owed to the City.

#### IV. EXPENDITURES

Identify services, establish appropriate service levels and administer the expenditure of available resources to assure fiscal stability and the effective and efficient delivery of those services.

A. *Maintenance of Capital Assets*

Within the resources available each fiscal year, the City shall maintain capital assets and infrastructure at sufficient level to protect the City's investment, to minimize future replacement and maintenance costs, and to maintain service levels.

B. *Periodic Program/Services Reviews*

The City Manager and staff shall undertake periodic reviews of City programs and services for both efficiency and effectiveness. Programs or services determined to be inefficient and/or ineffective shall be recommended through the annual budget process to be reduced in scope or eliminated.

C. *Purchasing*

All City purchases of goods and services shall be made in accordance with the City's current Purchasing manual.

V.  
RESERVES

Maintain the fund balance and working capital of the various operating funds at levels sufficient to protect the City's credit worthiness as well as its financial position during emergencies or economic fluctuations.

A. *General Fund Unreserved Fund Balance*

The City shall maintain the General Fund unreserved fund balance equivalent to 2 months of recurring operating expenditures, based on current year expenditures. If the fund balance exceeds this amount, funding non-recurring expenditures in the following fiscal year may be used to draw down the balance.

B. *Water/Sewer Unreserved Working Capital*

The City shall maintain a working capital sufficient to provide for reserves for emergencies and revenue shortfalls. A cash equivalent operating reserve will be established and maintained at 25% of the current year's budget appropriation for recurring operating expenses.

The cash operating reserve is derived by dividing the total cash equivalents balance by recurring operating expenses.

C. *Use of Fund Balance/Working Capital*

Fund balance/Working Capital shall only be used for emergencies, non-recurring expenditures/expenses or major capital purchases that cannot be accommodated through current year savings. Should such use reduce balances below the level established as the objective for that fund, restoration recommendations will accompany the request/decision to utilize said balances.

D. *Debt Service Fund Unreserved Fund Balance*

The City shall maintain the debt service fund balance at 10% of annual debt service requirements OR a fund balance reserve as required by bond ordinances, whichever is greater.

E. *Property/Liability Insurance Fund Unreserved Fund Balance*

The Property/Liability Insurance Fund accounts for uninsured and deductible claims for the City's property and liability insurance. Claims cannot be reasonably predicted and budgeted for; therefore the fund will maintain a balance that approximates the prior average annual expense for the last three years, excluding extra-ordinary expenses in the fund.

- F. *Employee Benefits Fund Unreserved Fund Balance*  
The Employee Benefits Fund is funded through City and employee contributions. Estimated costs shall be determined during each budget year and the contributions adjusted accordingly. There is no minimum balance for this fund.
- G. *Economic Development Corporation*  
As sales tax revenue fluctuates due to changes in economic conditions, the PEDC shall maintain an unreserved fund balance of no less than 10% of budgeted sales tax revenues.
- H. *Water/Sewer Revenue Debt Coverage Reserves*  
Revenues shall be maintained at 1.15 times coverage in a fiscal year where the water/sewer fund is not issuing additional debt and 1.4 times coverage in a year where debt is anticipated to be issued.
- I. *Bond Issuance Reserves*  
Debt service reserves should be maintained for each bond issue as required by bond covenants.
- J. *Contingency Fund*  
Pursuant to the City Charter, a provisions shall be made within the annual budget for a contingency fund in an amount not more than seven percent of the total budget (General Fund) to be used in case of unforeseen items of expenditure.

VI.  
CAPITAL EXPENDITURES AND IMPROVEMENTS

Annually review and monitor the state of the City's capital equipment and infrastructure, setting priorities for its replacement and renovation based on needs, funding alternatives, and availability of resources.

A. *Capitalization Threshold for Tangible Capital Assets*

1. Tangible capital items should be capitalized only if they have an estimated useful life of 2 years or more following the date of acquisition or significantly extend the useful life of the existing asset and cannot be consumed, unduly altered, or materially reduced in value immediately by use and have a cost of not less than \$5,000 for any individual item.
2. The capitalization threshold of \$5,000 will be applied to individual items rather than to a group of similar items. (i.e.: desks, chairs, etc.)
3. To maintain adequate control over non-capitalized tangible items, items costing \$1,000 - \$4,999 will be monitored, tagged, and tracked through the City financial software system.
4. Accurate inventories of all tangible items will be maintained to ensure proper stewardship of public property.

B. *Five-Year Capital Improvement Plan (CIP)*

1. The City shall annually prepare a five-year capital improvement plan based on the needs for capital improvements and equipment, the status of the City infrastructure, replacement and renovation needs, and potential new projects. Capital projects are improvements or additions to the City's physical plant/facilities/infrastructure and become a part of the City's asset inventory. Capital projects can be further categorized into land, buildings, improvements other than buildings, and infrastructure, which includes roads, sidewalks, bridges, utility lines, physical plants, etc. Capital costs typically consist of preliminary design, final design, and construction, and may involve the acquisition of land or easements. For purposes of the CIP Plan, a Capital Improvement Project should generally exceed a cost of \$100,000.
2. For the most part, projects in the CIP should be based upon master plans or developer agreements. This ensures that the City's CIP, which is the embodiment of the recommendations of these individual planning studies, is responsive to the officially stated direction of the City as contained in the Comprehensive Plan and supporting master plans. Examples of these supporting documents are: Water and Wastewater Modeling Plans, Thoroughfare Plan, Parks Master Plan, Trail Plan, Municipal Facilities Plan, etc.
3. For every project identified in the CIP, a project scope and project justification will be provided. Also, project costs shall be estimated, funding sources identified and annual operation and maintenance costs computed.
4. Parks Board and the Planning and Zoning Commission will be provided opportunities to review the list of CIP projects for the CIP and may suggest additions and/or changes to the plan as appropriate. Pursuant to the City Charter,

the Planning and Zoning Commission makes recommendation to the City Manager.

5. The City Manager is charged with recommending a Capital Improvement Plan to City Council. The CIP shall be filed and adopted in conjunction with the annual budget.
6. Annually, through the budget process and at year-end, projects are to be reviewed. For those identified as complete, any remaining funds will close to fund balance. For those projects with identified savings, the project budget will be reduced and the subsequent savings will flow to fund balance. These funds can then be re-appropriated during the next fiscal year capital budget. Funds remaining from bond proceeds will only be used in accordance with the legal use of those funds.
7. Appropriations for capital projects are for the life of the project; therefore re-appropriation of capital funding for each fiscal year for budgeted projects is not necessary.

C. *Infrastructure Evaluation and Replacement/Rehabilitation*

Water, wastewater, drainage, street lighting, streets and sidewalks, municipal facilities and other infrastructure are fundamental and essential functions for public health and safety, environmental protections and the economic well being of the City. As a result, the City's CIP should be focused on ensuring that infrastructure is replaced as necessary to protect the City's investment, to minimize future replacement and maintenance costs, and to maintain existing levels of service and accommodate growth.

1. High priority should be given to replacing/rehabilitating capital improvements prior to the time that they have deteriorated to the point where they are hazardous, incur high maintenance costs, negatively affect property values, or no longer serve their intended purpose.
2. The decision on whether to repair, replace or to rehabilitate an existing capital asset will be based on which alternative is most cost-effective, which would include life-cycle costing, and provides the best value to the City.

D. *Replacement of Capital Assets on a Regular Schedule (Fleet, Fire Trucks, and High-Tech)*

The City shall annually prepare a schedule for the replacement of its fleet, fire trucks, and high technology capital assets. Funding for the replacement of these assets will be accomplished through the annual budget process, within the resources available each fiscal year. A variety of funding options will be explored, including but not limited to cash on hand and lease/purchase, based upon a determination of what would be in the best interest of the City.

E. *Capital Expenditure Financing*

The City recognizes that there are three basic methods of financing its capital requirements: Funding from current revenues; funding from fund balance; or funding through the issuance of debt. Types of debt and guidelines for issuing debt are set forth in the Debt Policy Statements.

F. *Pay-As-You-Go Capital Improvements*

1. The City will pay cash for capital improvements within the financial affordability of each fund versus issuing debt when funding capital improvements and capital purchases. This will reduce/minimize the property tax and utility rate impacts on Pearland citizens.
2. The City will seek out and use intergovernmental funding sources for capital improvements in order to leverage City funding and to minimize property and utility rate impacts.

G. *Capital Improvements/Project Reporting*

A summary/status report on the City's various capital projects will be prepared monthly and available to the City Manager and to City Council. Income statements on the City's CIP funds will be prepared monthly and include budget-to-actual for each project as well as list of major contracts, expense to date, and % contract completion.

## VII. DEBT

Establish guidelines for debt financing that will provide needed facilities, land, capital equipment and infrastructure improvements while minimizing the impact of debt payments on current and future revenues.

### A. *Use of Debt Financing*

Debt financing, to include general obligation bonds, revenue bonds, certificates of obligation, certificates of participation, lease/purchase agreements, and other obligations permitted to be issued or incurred under Texas law, shall only be used to purchase capital assets that cannot be prudently acquired from either current revenues or fund balance and to fund infrastructure improvements and additions. Debt will not be used to fund current operating expenditures.

The City will pay cash for capital improvements within the financial affordability of each fund versus issuing debt when funding capital expenditures and capital improvements, which shall include, but not be limited to, sales tax, utility system revenues, developer fees, inter-local agreements, and state and federal grants.

### B. *Affordability*

The City shall use an objective analytical approach to determine whether it can afford to issue general-purpose debt, both General Obligation and Certificates of Obligation, water/sewer debt, sales tax revenue debt, and any other financing permitted by State law. The process shall include an internal feasibility analysis for each long-term financing which analyzes the impact on current and future budgets, which would include the tax and utility rates. The process shall also include the benefits of the proposed projects. The decision on whether or not to issue new debt shall be based on the benefits of the project, current conditions of the municipal bond market, and the City's ability to "afford" new debt.

In no case will the City issue general obligation debt that will require a debt service tax rate of \$1.50 per \$100 assessed valuation, based on a 90% collection rate, which is the maximum tax rate permitted by State law.

### C. *Types of Long-Term Debt*

#### 1. General Obligation Bonds (GO)

General Obligation bonds require voter approval and are secured by a promise to levy taxes in an amount necessary to pay annual debt service.

a. General Obligation bonds must be issued for projects that are in accordance with the wording in the bond proposition.

3. Certificates of Obligation

Certificates of Obligation may be issued without voter approval to finance any public works project or capital improvement, as permitted by State law. It is the City's policy to utilize Certificates of Obligation to finance public improvements in certain circumstances and only after determining the City's ability to assume additional debt. Circumstances in which Certificates might be issued include, but are not limited to the following.

- a. The City may issue CO's when there is insufficient funding on a general obligation bond-financed capital improvement.
- b. The City may issue CO's when "emergency" (urgent, unanticipated) conditions require a capital improvement to be funded rapidly.
- c. The City may issue CO's for projects when the City can leverage dollars from others to reduce the City's capital cost for a community improvement.
- d. The City may issue CO's for projects when there is no other adequate funding source available (ie: GO or developer funding), the project is determined to be in the best interest of the City, and where a determination is made that waiting for the next bond referendum or having a bond referendum for a small amount of money or a small number of projects is impractical and where public notice versus a voted bond referendum is deemed acceptable by the City Council.
- e. The City may issue CO's if it would be more economical to issue Certificates of Obligation rather than issuing revenue bonds; and
- f. The City may issue CO's for projects for which the City will be reimbursed by Developer (principal plus interest)

4. Revenue Bonds

Revenue bonds are generally payable from a designated source of revenue. They do not require voter approval.

For the City to issue new revenue bonds, revenues, as defined in the ordinance authorizing the revenue bonds in question, shall meet the bond coverage ratio as defined in the ordinance. Annual adjustments to the City's rate structures for Enterprise Funds will be made as necessary to maintain the coverage factor.

If the City should issue CO's for Water/Sewer Improvements, the Water/Sewer Fund will pay the annual debt service associated with the issue.

D. *Debt Structures*

The City shall normally issue bonds with a life not to exceed 25 years for general obligation bonds and 30 years for revenue bonds, but in no case longer than the useful life of the asset. The City shall seek level or declining debt repayment schedules and shall seek to retire 90% of the total principal outstanding within 20 years of the year of issuance. There should be no debt structures that include increasing debt service levels in subsequent years, with the first and second year of a bond payout schedule the exception or as special situations may warrant. There shall be no "balloon" bond

repayment schedules, which consists of low annual payments and one large payment of the balance due at the end of the term. There shall always be at least interest paid in the first fiscal year after a bond sale and principal payments starting generally no later than the second fiscal year after the bond issue. Normally, there shall be no capitalized interest included in the debt structure except for debt issuances reimbursing developers for infrastructure or in the case in which the project will generate revenue, but it takes a couple of years to produce the revenue. Capitalized interest should normally not exceed 2 years.

The City currently has a level debt service structure. As such, unless there is growth (increased valuation, increase in number of connections, etc.) or reallocation of the tax rate to debt service, there is no room for additional debt without increasing rates. The City shall seek to begin making attempts to structure future debt issuances, where affordable, to a declining structure.

The City will issue debt based on a fixed rate and will limit use of variable-rate debt due to the potential volatility of such instruments.

E. *Debt Refunding*

The City's financial advisor shall monitor the municipal bond market for opportunities to obtain interest savings by refunding outstanding debt. As a general rule, the net present value savings of a particular refunding should exceed 3.0% of the refunded maturities unless (1) a debt restructuring is necessary or (2) bond covenant revisions are necessary to facilitate the ability to provide services or to issue additional debt or (3) the refunding is combined with a new debt issuance

F. *Interest Earnings on Debt Proceeds*

Debt interest earnings will be limited to funding changes to the bond financed Capital Improvement Plan in compliance with the voted propositions, cost overruns on bond projects, or be applied to debt service payments on the bonds issued.

G. *Bond Elections*

1. Timing of general obligation bond elections shall be determined by the inventory of current authorized, unissued bonds remaining to be sold and the Five-Year Capital Improvement Plan.
2. The total dollar amount of bond election propositions recommended to the voters should typically not exceed the City's estimated ability to issue the bonds within a 7-year period.
3. An analysis showing how the new debt combined with current debt impacts the City's tax rate and debt capacity will accompany every future bond issue proposal.

H. *Sale Process*

The City shall use a competitive bidding process in the sale of debt unless the nature of the issue warrants a negotiated sale. The City will utilize a negotiated process when the issue is, or contains, a refinancing that is dependant on market/interest rate timing, if the interest rate environment or market/economic factors may affect the

bond issue, or if the nature of the debt is unique and requires particular skills from the underwriters involved. The City shall award the bonds based on a true interest costs (TIC) basis. However, the City may award bonds based on a net interest cost (NIC) basis as long as the financial advisor agrees that the NIC basis can satisfactorily determine the lowest and best bid.

I. *Underwriting Syndicates*

The City's financial advisor shall attempt to involve qualified and experienced firms, which consistently submit ideas to the City and financial advisors and actively participate in the City's competitive sale in its negotiated underwritings. In conjunction with the City, the City's financial advisor shall recommend the structure of underwriting syndicates, which will be optimal for the type and amount of debt being issued.

J. *Bond Ratings*

Full disclosure of operations and open lines of communications shall be maintained with the rating agencies. Credit ratings will be sought from one or more of the nationally recognized municipal bond rating agencies, as recommended by the City's financial advisor.

The City will continually strive to maintain or increase the City's current bond ratings by prudently managing its funds and by reviewing and monitoring financial policies, budgets, forecasts and the financial health of the City.

K. *Covenant Compliance*

The City will comply with all covenants stated in the bond ordinance, including providing for annual disclosure information and providing for material event notices.

L. *Arbitrage Rebate Monitoring and Reporting*

Arbitrage is the interest earned on the investment of bond proceeds above the interest paid on the debt. The City will maintain a system of recordkeeping and reporting to meet the arbitrage rebate compliance requirement of the IRS regulation. The recordkeeping shall include tracking project expenditures, interest earned on the bonds, calculating rebate payments, and remitting any rebatable earnings to the federal government in a timely manner in order to preserve the tax-exempt status of the outstanding debt. Arbitrage rebate calculations will be performed annually on all debt issues and the liability recorded for any positive arbitrage. Due to the specialized nature of the calculations, this function will typically be outsourced.

M. *Lease/Purchase Agreements*

The City will use lease/purchase agreements for the acquisition of equipment when it is cost-effective and provides for attractive terms. All lease purchase agreements will be approved by City Council no matter the dollar amount.

VIII.  
CASH MANAGEMENT AND INVESTMENTS

To maintain the City's cash in such a manner so as to ensure the absolute safety of principal, to meet the liquidity needs of the City, and to achieve the highest possible yield.

A. *Investment Management*

1. All aspects of cash/investment management shall be designed to ensure safety and integrity of the City's financial assets.
2. Cash/Investment management activities shall be conducted in full compliance with prevailing local, state, and federal regulations. (See City's Investment Policy and Strategy)
3. The City will utilize competitive quotes from approved broker/dealers, affording no special advantage to any individual or corporate member of the financial or investment community.
4. The City will only do business with City authorized broker/dealers and/or financial institutions as approved by Council and who have executed a written certification of their review of the City's Investment Policy.
5. The City shall design and establish policies relating to a variety of cash/investment management issues, such as the eligibility and selection of various broker/dealers, safekeeping requirements, collateral requirements, delivery versus payment requirements, weighted average maturity requirements and other such aspects of the program, which necessitate standard setting in pursuit of appropriate prudence and enhanced protection of assets. (See City's Investment Policy)
6. Investments of the City shall be made with the exercise of judgment and care which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment.

B. *Investment Strategy*

The City of Pearland maintains a consolidated portfolio in which it pools its funds for investment purposes. The City's investment program seeks to achieve safety of principal, adequate liquidity to meet cash needs, and reasonable yields commensurate with the preservation of principal and liquidity. (See City's Investment Strategy)

C. *Interest Income*

Interest earned from investments shall be distributed to the funds from which the funds were provided.

D. *Arbitrage Investments*

Investment on bond proceeds will be made with safety of principal and liquidity in mind, but with a competitive rate of return. If there is positive arbitrage, the rebatable earnings will be sent to the IRS, as necessary.

E. *Depository*

The City will select its official bank through a formal bidding process in order to provide the City with the most comprehensive, flexible, and cost-effective banking services available. The City will, at a minimum, bid depository services every five years. The City will review the financial health of the City's depository annually to include but not be limited to earnings, assets, capital, and liquidity.

F. *Collateralization of Deposits*

1. The City shall have pledged collateral held at an independent third-party institution and evidenced by a written receipt.
2. The value of the pledged collateral should be marked to market monthly and shall be at least 102 percent of par or market value of the investments, whichever is greater.
3. Substitutions of collateral shall meet the requirements of the collateral agreement. Collateral shall not be released until the replacement collateral has been received, if the release of the collateral should result in the value being under 102 percent of par value.
4. The pledge of collateral shall comply with the City's investment policy.

IX.  
GRANTS AND INTERGOVERNMENTAL REVENUES

The City will seek, apply for, and effectively administer federal, state and local grants, which support the City's current priorities and policy objectives. The City should take advantage of opportunities to enhance service delivery through intergovernmental cooperation, shared revenues, and grants.

A. *Grant Guidelines*

1. The City shall apply and facilitate the application for only those grants that are consistent with the objectives and high priorities identified by Council and management.
2. Grant funding will be considered to leverage City funds. Inconsistent and/or fluctuating grants should not be used to fund ongoing programs and services.
3. The potential for incurring ongoing costs, to include assumptions of support for grant-funded positions from local revenues, will be considered prior to applying for a grant.

B. *Grant Review Process*

1. A uniform grants pre-application process will be utilized to assure the City has all the information necessary to make a decision regarding a potential grant. Information to be provided should include, but not be limited to:
  - a. The grant being pursued and the use to which it would be placed
  - b. The objectives or goals of the City which will be achieved through the use of the grant.
  - c. The local match required, if any, plus the source of the local match
  - d. The increased cost to be locally funded upon termination of the grant
2. All grant agreements will be reviewed by the appropriate City staff, including Finance, Legal, HR, and the sponsoring department, to ensure compliance with state, federal, and City regulations.
3. The City Manager shall approve all grant submissions and City Council shall approve all grant acceptances over \$50,000.

C. *Budgeting for Grant Expenditures*

Annually via the budget process, departments will submit for possible funding, known grant opportunities. These grant opportunities will be prioritized and ranked along with all other supplemental requests. If approved, the expenditure and associated revenue will be appropriated in the Grant Fund. If there are grant opportunities that arise during the year and are received by the City, the budget will be amended via the projections, if the City can fund the local match required.

D. *Grant Termination and/or Reduced Grant Funding*

1. In the event of reduced grant funding, City resources will be substituted only after all program priorities and alternatives are considered during the budget process, unless the City is obligated through the terms of the grant to maintain the positions, services, or equipment.
  
2. The City shall terminate grant-funded programs and associated positions when grant funds are no longer available, and it is determined that the program no longer supports City goals and/or is no longer in the best interest of the City, unless the City has obligated itself through the terms of the grant to maintain the positions, services, or equipment.

X.  
FINANCIAL CONSULTANTS

The City will employ qualified financial advisors and consultants as needed in the administration and management of the City's financial function. These areas include but are not limited to audit services, debt administration, delinquent tax collection attorney, and financial modeling. The principal factors in the selection of these consultants will be experience/expertise, ability to perform, the services offered, references, and methodology to name a few. In no case should price be allowed to serve as the sole criterion for the selection.

A. *Selection of Auditors*

At least every seven years, the City shall request proposals from qualified firms, including the current auditors if their past performance has been satisfactory. The City Council shall select an independent firm of certified public accountants to perform an annual audit of the accounts and records, and render an opinion on the financial statements of the City.

It is the City's preference to rotate auditor firms every seven years at the maximum, to ensure that the City's financial statements are reviewed and audited with an objective, impartial, and unbiased point of view. The rotation of the audit firm will be based upon the proposals received, the qualifications of the firm, and the firm's ability to perform a quality audit.

However, if through the proposal and review process, management and the Audit Committee select the current audit firm, then, it is the City's preference that the lead audit partner be rotated, as well as the lead reviewer, after a maximum of seven years.

B. *Arbitrage*

1. The City shall calculate positive/negative arbitrage on each bond issue annually. While the City is responsible to ensure that the records are in order, the calculations made, reporting completed, and filings made, the actual arbitrage calculation and reporting shall be contracted out to a qualified firm.
2. Requests for proposals and statement of qualifications are to be solicited at least every seven years. There is not a requirement for rotation.

C. *Delinquent Tax Collection Attorney*

1. Due to the nature and expertise required, the City shall hire a delinquent tax collection attorney to collect delinquent taxes, represent the City in filing bankruptcy claims, foreclose on real property, seize personal property, and represent the City in court cases and property sales.
2. Requests for proposals and statement of qualifications are to be solicited at least every seven years. There is no requirement for rotation.

D. *Bond Counsel*

1. Bond Counsel to the City has the role of an independent expert who provides an objective legal opinion concerning the issuance and sale of bonds and other debt instruments. As bond counsel are specialized attorneys who have developed necessary expertise in a broad range of practice areas, the City will always use a consultant for these services. Generally, bonds are not marketable without an opinion of nationally recognized bond counsel stating that the bonds are valid and binding obligations stating the sources of payment and security for the bonds and that the bonds are exempt from Federal income taxes.
2. Due to the complexity of the City's financial structure and the benefits that come with the history and knowledge of the City, the contract with Bond Counsel shall be a maximum of ten (10) years, however with a termination clause, at the discretion of the City. A contract may be renewed after a competition process in which the Council determines that continuation with the incumbent firm is in the best interest of the City.

E. *Financial Advisory Services*

1. The City issues various types of securities to finance its capital improvement program. Debt structuring and issuance requires a comprehensive list of services associated with municipal transactions, including but not limited to: method of sale; analysis of market conditions; size and structure of the issue; coordinating rating agency relations; evaluation of and advice on the pricing of securities, assisting with closing and debt management; calculation of debt service schedules; and advising on financial management. As financial advisors to governmental entities have developed the necessary expertise in a broad range of services, the City will use a consultant for these services.
2. Due to the complexity of the City's financial structure and the benefits that come with the history and knowledge of the City, the contract with the Financial Advisor shall be a maximum of ten (10) years, however with a termination clause, at the discretion of the City. A contract may be renewed after a competition process in which the Council determines that continuation with the incumbent firm is in the best interest of the City.

F. *Depository Bank*

Pursuant to State law, the City may approve a depository contract whose term does not exceed five years. There is no requirement for rotation. The City will select its official banking institution through a formal process based on best value in order to provide the City with the most comprehensive, flexible, and cost-effective banking services available.

## **CITY OF PEARLAND FIVE-YEAR FORECAST FISCAL YEARS 2011 - 2015**

### **□ EXECUTIVE SUMMARY**

The Financial Forecast for the City of Pearland over a five-year timeframe includes the City's Debt Service (DS) Fund, General (GF) Fund, Water and Sewer (W&S) Fund and Pearland Economic Development Corporation (PEDC). This is an update to the City's annual comprehensive and integrated forecast of these funds based on a set of assumptions and is intended to:

- ❖ Provide insight into the long-term financial implications of current policies, programs, and priorities;
- ❖ Provide an understanding of available funding, financial risk, assess the likelihood that services can be sustained, assess the level at which capital investment can be made, identify future commitments and resource demands, and identify variables that may cause changes in the level of revenues;
- ❖ Provide an early warning system for potential problem areas to watch where alternative strategies may need to be developed or where issues can be proactively addressed and planned for;
- ❖ Assist in strategic decision-making and long-range planning efforts by allowing City Council, management, and departments to see how programs fit within the overall context of City finances; and
- ❖ Provide City Council and City management a meaningful tool in establishing priorities, allocating resources, and providing direction and strategies in the administration of City government.

The forecast does this by building upon the adopted 2010-2011 budget and projects future resources and expenditures based upon known reasonable trends, and continuing the City's current services and service levels. The forecast for each fund also incorporates the debt and operating costs associated with capital improvement projects in the City's Five-Year Capital Improvement Program (CIP), as well as incorporates a full-time paid Fire Department operating in 24-hour firefighter shifts and provides full-year funding for the City's new Recreation Center/Natatorium and Public Safety Building. Thus, these forecasts provide City Council and management the opportunity to "gaze" into the future based on today's and past decisions, and apply strategies and sound fiscal management to maintain the strong financial health of the City.

This forecast is not intended as a budget. Rather, it is a prediction, based on a set of well-reasoned assumptions, upon which policy and strategy may be formulated. The forecast is a vital component of the City's financial management strategy.

## □ OVERVIEW

The Debt Service, General Fund, Water & Sewer Fund and PEDC forecasts form the “core” of this document.

The DS Fund accounts for the issuance of debt and provides for the payment of debt principal, interest and tax rebates to in-city municipal utility districts. In this fund an ad valorem (property) tax rate and tax levy are required to be computed and levied, which will be sufficient to produce the money to satisfy annual debt service requirements.

The GF is the general operating fund of the City and is used to account for all financial activity not reflected in other funds. The fund consists of the following major departments: Police, Fire, EMS, Public Works, Parks & Recreation, Community Services, Project Management and Administrative Services.

The W&S Fund includes water and sewer system operations and is operated in a manner similar to private business enterprises, where services to the public are financed primarily through user charges. This fund consists of the following major functions: Wastewater Treatment, Water Production, Water Distribution and Collection, Water & Sewer Construction and Billing and Collections.

The PEDC, established in 1995 by the voters under the Texas Development Corporation Act of 1979, provides guidance and funding for the operations of the City’s economic development program, and provides business incentives to support and promote the growth and diversification of the City’s economic base.

It is important to note that the numbers in these five-year forecasts are estimates based on various assumptions and are not representation of fact. The picture reflected in this forecast portrays a scenario if all assumptions hold true. Therefore, the importance of the forecasts lies not in the numbers, but in the discussion it encourages on the policy issues and strategies that can be implemented in the event these scenarios become reality.

Based upon these assumptions, the forecast shows that the City will be able to accomplish the following:

- ❖ Fund existing services at current service levels
- ❖ Meet current and future anticipated debt service obligations
- ❖ Fund a Five-Year Capital Improvement Program and associated operating expenditures
- ❖ Provide funding for surface water
- ❖ Meet cash reserve and bond coverage requirements
- ❖ Meet a 10% reserve policy in the DS Fund
- ❖ Operate and maintain new City facilities, including the Recreation Center/Natatorium, Public Safety building, and Fire Station #5
- ❖ Maintain business incentives to attract capital investments to the City

However, in order to do so,

- ❖ The total tax rate would need to increase from the current \$0.6651 to \$0.7500 per \$100 valuation, a \$0.0849 tax rate increase versus the tax impact analysis done for the bond referendum which showed an impact of \$0.1300.
- ❖ Revenue increases are not needed in fiscal year 2011 in the water/sewer fund. However, in fiscal year 2012 an increase will be needed in order to meet cash reserve and bond coverage requirements. There will be a second revenue increase required in 2014. City Council may choose to enact smaller rate increases sooner vs. big rate increases in specific years.

The forecast does not assume State legislative changes to Property Taxes or Appraisals, nor assumes any future Federal or State mandates. If these were to occur during the Five-Year period, there could be an adverse impact.

#### **□ FORECAST METHODOLOGY**

As part of the formulation of these forecasts, the forecast methodology includes estimating the future values of revenues and expenditures. The forecast provides an estimate of how much revenue will be needed/required in order to meet expenditures and reserve and bond coverage requirements over the forecast period. The value of forecasts is in estimating whether, given assumptions about financial policies and economic trends, the City will have sufficient resources to meet the resource requirements of ongoing, planned or mandated programs.

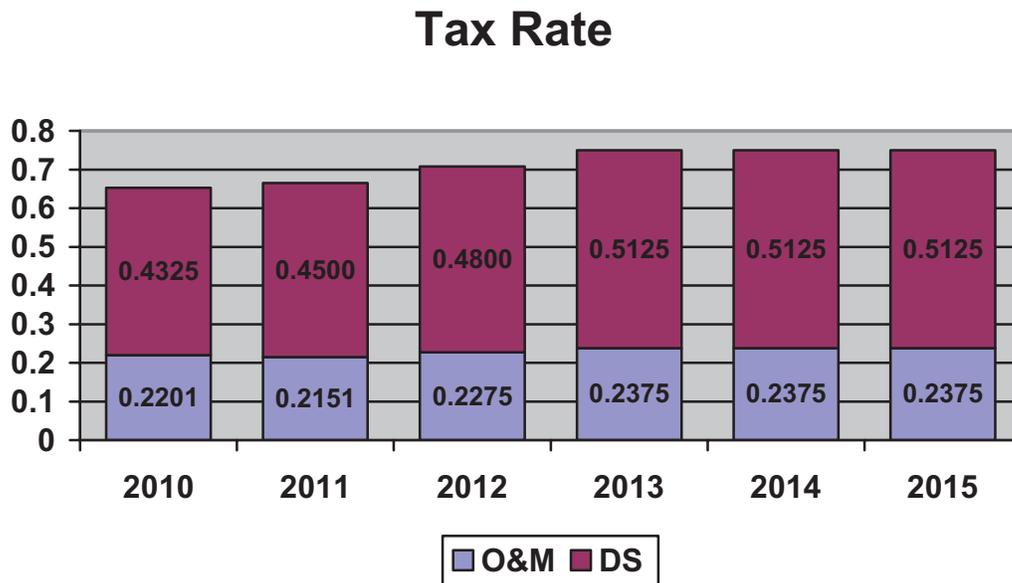
In the City's forecasts, there are a mixture of methodologies, including historical and factual information, knowledge of anticipated events, and judgment. The methodologies incorporate information gathered on anticipated population growth and building permits. Anticipated sales tax from retail sales, anticipated valuations, and other variables were identified to try to minimize the risk of overstating or understating revenue. The forecast includes the impact of the annexation of MUD 4 in December 2012 in the Water/Sewer fund and Debt Service fund only.

Much like revenue, the expenditure projections for the GF and W&S Fund are based on historical trends, anticipated events, assumptions about the future, and other judgments staff deemed appropriate. Salary projections are based on anticipated merit and salary adjustments, and benefits were broken out separately to account for the aberrant behavior of certain benefits, such as TMRS and health care benefits. The City may attempt to enact some controls to prevent the anticipated growth of operating expenses, but such controls are assumed in the plan. The DS Fund expenditure forecast is based upon current principal and interest debt service payments, future debt issuance, MUD rebates and assumed debt from the annexation of MUD 4 in December 2012.

□ **INDIVIDUAL FUND OVERVIEWS**

**Tax Rate**

In fiscal year 2011 the adopted tax rate of \$0.6651 allocates \$.2151 or 32% to the General Fund and \$.4500 or 68% to the Debt Service Fund. The chart below presents the total tax rate required to meet all obligations and the allocation between Debt Service and O&M.



By 2015 the total tax rate is \$0.7500, 32% to the General Fund and 68% to the Debt Service Fund, an increase of 10% to the General Fund and a 14% increase to the Debt Service Fund. The Debt Service Fund tax rate increase from fiscal year 2011 is \$0.0625, and the General Fund tax rate increase is \$0.0224.

**Debt Service Fund**

The Debt Service Fund can meet all current and future obligations based on the City’s 2011-2015 Five-Year CIP. The issuance of debt is factored in based on the Five-Year CIP and pending GO and CO issuance. The outcome of any major projects to be bid at a later date, and which may not be incorporated into this forecast, will be incorporated into a future forecast.

In order to fund these obligations, the Debt Service tax rate will need to increase from the fiscal year 2011 tax rate of \$0.4500 to \$0.5125, which approximates the tax analysis prepared during the bond package discussions. Also shown in revenues are the lease payments from UofH and PEDC associated with debt

payments on the facility. From fiscal year 2011 to fiscal year 2015, total revenues are anticipated to increase on average 8% per year.

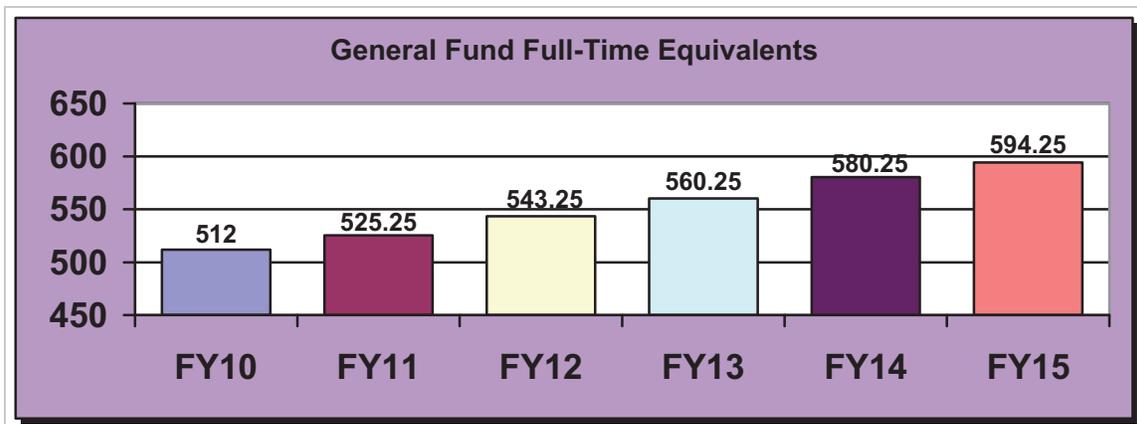
The 2011 ending fund balance is projected to be \$4.5 million, \$1.9 million over a 10% reserve. As such, the City will be drawing down fund balance in 2011 and 2012 to use reserves on hand in order to minimize the impact to the taxpayer. From fiscal year 2011 thru 2015, the City is above the 10% reserve policy. By 2015 the DS Fund is over the policy by \$682 thousand. Possible uses of these funds could be to lower the tax rate, or absorb new debt from a new voted bond referendum.

Key assumptions are included behind the Income Statements.

### General Fund

The General Fund can fund current services, anticipated operating expenditures from completed CIP projects, and the addition of paid fire staff operating on 24 hour/7 day shifts at three stations. The General Fund meets reserve requirements. The fund is structurally balanced, whereby recurring revenues are funding recurring expenditures. The policy reserve requirement of 2 months recurring operating expenditures grows from \$7.9 million in 2011 to \$10 million by 2015, an increase of \$2.1 million. In order to fund these services and meet policy requirements, the O&M tax rate will need to increase from \$0.2151 in 2011 to \$0.2375 by 2015, a \$0.0224 increase. A portion of the tax rate increase required in the General Fund is just to maintain reserve requirements.

Full-time equivalents will increase from 525.25 in fiscal year 2011 to 594.25 by fiscal year 2015, an increase of 69 positions or 13% over the five-year period or 3% annually. Population is expected to increase 3.6% annually, not including the day-time or weekend populations from continued retail development.



Increase in the number of positions by 2015 includes 21 positions associated with completed CIP and 10 to 13 positions a year for base services and growth.

Some of the CIP staff additions include 4 associated with the Max Road Sports Complex in 2013, 3 for the Hillhouse Road Annex in 2013, and 4 for Shadow Creek Ranch Park in 2014.

Operating expenditures from completed CIP total \$623 thousand in 2012, increasing to \$1.8 million in 2014. Fiscal year 2012 includes Recreation Center/Natatorium, Hillhouse Road Annex and Traffic Signal Communication Network.

Property and Sales Tax are a major revenue component funding these expenditures. Revenues from property tax, as a percent to total revenues, are 22% in fiscal year 2011. It remains at 22% in fiscal year 2015 due to an increase in the O & M tax rate, offset by an increase in revenue from the TIRZ, going from \$5.6 million in 2011 to \$9.9 in 2015. This revenue is needed to fund increasing cost of services.

Sales tax receipts, as a percent to total revenues, on average decreases from 27% in 2011 to 25% in 2015. The City is projected to experience a modest 2.5% increase in sales tax in fiscal year 2011, and for fiscal year 2012 thru 2015 a 5% increase is projected each year, mainly due to an anticipated conservative increase in consumer spending and the opening of smaller establishments.

Key assumptions are included behind the Income Statements.

### **Water & Sewer Fund**

The Water & Sewer Fund can meet all of its operating expenses, annual debt service, and bond coverage requirements of 1.4 times net operating revenues. Cash reserve requirement of 25% is met in all years of the forecast, except 2013, however it exceeds policy the following year. Strategies used in the generation of the forecast are aimed to ensure that the fund is self-supporting.

For fiscal year 2011, staff updated the water and wastewater rate model used to establish the budget for fiscal year 2011, as well as projections through fiscal year 2015. No water and sewer rate increase is needed in 2011 due to using cash on hand to fund capital improvement projects and to buy down debt, as well as using Impact Fees to buy down debt. In 2012 a 5% revenue increase is needed, as well as an 8.7% increase in 2014. The increase in 2014 is based on major capital improvements for surface water and wastewater treatment. Council may choose to implement smaller rate increases sooner.

The utility system users generate the revenues that support the system. Annual revenues by 2015 total \$37.4 million, an increase of \$9.1 million from fiscal year 2011, and include growth in the number of connections as well as two revenue increases needed. The growth in the number of connections average 4.3% over

the five-year forecast, and includes the annexation of approximately 1,400 connections in 2013.

Operating expenditures increase to \$35.4 million, up \$5.9 million from \$29.5 in fiscal year 2011. Debt service increases by 40% over the forecast period and accounts for 65%, or \$3.8 million, of the overall increase. Excluding debt service, operating expenses increase by \$3.4 million over the forecast period, which equates to 4.9% annually. Purchase of surface water increases by \$1.6 million, personnel costs by \$1 million, chemicals by \$58 thousand, water meters by \$304 thousand, and utilities by \$285 thousand.

With the implementation of the rate increases included in the forecast, the system can continue to be self-supporting and financially sound.

### **Pearland Economic Development Corporation (PEDC)**

The PEDC can fund its current operations, as well as provide incentives to attract capital investment to add to Pearland's tax base and to bring new jobs to the City. Through the forecast period, the ending fund balance increases by \$5.5 million or 113%, from \$4.9 million in fiscal year 2011 to \$10.4 million in fiscal year 2015.

Sales tax revenue is a major component of funding for the Corporation. Revenues from sales taxes increase by 22% through the forecast period, from \$6.5 million in fiscal year 2011 to \$8 million in fiscal year 2015. For each year of the forecast, sales tax revenues are 94% of the total revenue each year.

The available balance can be used to fund infrastructure projects. Throughout the forecast, no projects were identified and none are included. The Mykawa Road Extension project reserve has been taken out and will not be included until such time as the PEDC Board approves.

### **RECOMMENDATIONS**

Maintain recommended fund balance and cash reserve requirements.

Be selective about future service additions.

Continue emphasis on efficient use of existing resources.

Continue emphasis on cost containment measures.

Continue marketing efforts in order to expand the tax base – property and sales tax.

Continue to review capital projects timing in order to build when needed and not before.

Continue to look at other funding sources for capital improvements to leverage City dollars such as grants, developer agreements, inter-local agreements, etc.

## **CONCLUSION**

The proposed forecast is conservative and only includes developments that are anticipated based on current knowledge. If certain economic development projects are successful and come to fruition, or if new developments not currently known take place, then this forecast will substantially change. This forecast will be updated regularly as any new developments that will impact revenue or expenditures are identified as “concrete,” or likely to happen.

There are external factors outside of the City, such as the legislature, anticipated TxDOT funding of capital projects, weather, that could impact the forecast and significantly affect the City’s ability, despite a prudent financial plan in place, to continue to provide the highest quality service and provide for those capital projects which provide a high quality of life. Our objective was to provide City Council and management a prudent financial plan in order to make decisions to benefit our current and future residents.

**City of Pearland  
Debt Service Fund  
Five-Year Forecast**

	<b>PROJECTION FY2010</b>	<b>ADOPTED FY2011</b>	<b>ESTIMATE FY2012</b>	<b>ESTIMATE FY2013</b>	<b>ESTIMATE FY2014</b>	<b>ESTIMATE FY2015</b>
<b>Revenues</b>						
Property Taxes	21,066,660	21,796,773	23,765,852	26,707,024	29,377,342	31,185,275
Property Taxes MUD 4	0	0	0	1,847,513	0	0
Delinquent Taxes	200,000	230,000	239,765	261,424	293,777	323,151
Penalty & Interest	210,730	220,000	234,681	255,882	287,549	316,300
Lease Income/Capitalized Int	369,017	1,036,165	1,023,365	1,010,565	996,965	981,765
Interest Income	35,000	30,104	75,431	163,470	273,635	397,029
Annexation Proceeds	0	0	0	0	0	0
Transfers from Fund 30	277,127	277,127	277,127	277,127	277,127	277,127
Transfers from Fund 50	80,000	0	0	0	0	0
<b>Total Revenues</b>	<b>22,238,534</b>	<b>23,590,169</b>	<b>25,616,221</b>	<b>30,523,006</b>	<b>31,506,395</b>	<b>33,480,647</b>
<b>Expenditures</b>						
Current Debt Service (P&I)	18,986,681	20,178,004	20,646,077	20,829,277	21,028,318	21,016,516
Future Debt Issuances						
General Obligation 2010 - 30	0	818,851	817,552	816,564	817,992	818,799
General Obligation 2011 - 30	0	0	462,577	462,656	462,833	462,694
General Obligation 2012 - 30	0	0	0	972,598	974,195	972,154
General Obligation 2013 - 30	0	0	0	0	1,587,242	1,584,056
General Obligation 2014 - 30	0	0	0	0	0	1,195,268
CO's Series 2010 - 30	0	0	0	0	0	0
CO's Series 2011 - 30	0	0	220,140	219,123	218,974	220,958
CO's Series 2012 -30	0	0	0	289,906	292,183	292,025
CO's Series 2013 - 30	0	0	0	0	178,920	179,571
CO's Series 2014 - 30	0	0	0	0	0	514,426
MUD 4 Annexation of Debt	0	0	0	1,847,513	208,175	202,400
Current Lease/Purchase (P&I)	271,773	438,668	438,668	438,668	438,668	438,668
Future Lease/Purchase	0	120,000	223,800	205,920	436,840	596,491
MUD Rebates	3,794,165	3,910,777	4,115,492	4,304,149	4,424,734	4,513,229
Arbitrage Services	33,851	28,725	40,000	40,000	40,000	40,000
Fiscal Fees	9,000	11,000	13,000	15,000	17,000	19,000
<b>Total Expenditures</b>	<b>23,095,470</b>	<b>25,506,025</b>	<b>26,977,306</b>	<b>30,441,374</b>	<b>31,126,074</b>	<b>33,066,256</b>
<b>Revenues Over(Under) Expenditures</b>	<b>-856,936</b>	<b>-1,915,856</b>	<b>-1,361,085</b>	<b>81,631</b>	<b>380,321</b>	<b>414,391</b>
Beginning Fund Balance	7,246,549	6,389,613	4,473,757	3,112,672	3,194,304	3,574,625
Ending Fund Balance	6,389,613	4,473,757	3,112,672	3,194,304	3,574,625	3,989,016
10% Reserve Requirement	2,309,547	2,550,603	2,697,731	3,044,137	3,112,607	3,306,626
Amount over 10% Reserve	4,080,066	1,923,154	414,942	150,166	462,017	682,390
DS Tax Rate	0.4325	0.4500	0.4800	0.5125	0.5125	0.5125
DS Tax Rate Change	0.0000	0.0175	0.0300	0.0325	0.0000	0.0000
General Obligation	12,250,000	6,550,000	13,985,000	22,800,000	17,818,000	21,345,000
Certificates of Obligation	0	3,115,000	4,190,000	2,580,000	7,495,000	4,405,000

**City of Pearland  
General Fund  
Five-Year Forecast Summary**

	<b>FY 2009-2010 Y/E PROJECTED</b>	<b>FY 2010-2011 ADOPTED</b>	<b>FY 2011-2012 PROJECTED</b>	<b>FY 2012-2013 PROJECTED</b>	<b>FY 2013-2014 PROJECTED</b>	<b>FY 2014-2015 PROJECTED</b>
<b>REVENUE</b>						
Property Taxes	11,030,995	10,714,857	11,702,000	12,757,000	13,419,000	14,277,000
Sales Taxes	12,883,866	13,208,866	13,869,000	14,563,000	15,291,000	16,055,000
Franchise Fees	5,153,140	5,431,118	5,657,000	6,133,000	6,637,000	6,969,000
Licenses & Permits	2,002,934	2,078,655	2,379,000	2,617,000	2,875,000	3,234,000
Fines & Forfeitures	2,340,157	2,648,857	2,756,000	2,892,000	3,035,000	3,184,000
Charges for Service	9,216,535	10,708,401	12,217,000	13,543,000	14,557,000	15,705,000
Miscellaneous	765,354	384,920	965,000	560,000	619,000	709,000
Transfers in	3,079,260	3,030,877	2,645,000	2,668,000	2,691,000	2,715,000
Other Financing Sources	2,539,562	769,850	705,000	1,705,000	951,000	1,004,000
<b>TOTAL REVENUES</b>	<b>49,011,803</b>	<b>48,976,401</b>	<b>52,895,000</b>	<b>57,438,000</b>	<b>60,074,000</b>	<b>63,853,000</b>
<b>EXPENDITURE</b>						
General Government	8,030,864	7,971,302	7,943,000	8,215,000	8,510,000	8,854,000
Public Safety	23,837,073	23,992,965	25,614,000	27,566,000	27,979,000	29,031,000
Community Services	3,833,917	3,194,975	3,559,000	3,797,000	3,990,000	4,277,000
Public Works	7,973,660	6,237,695	6,591,000	6,884,000	7,313,000	7,813,000
Parks & Recreation	6,319,043	7,418,540	7,875,000	8,129,000	8,382,000	8,707,000
Build Back in Savings			200,000	500,000	750,000	1,000,000
O&M for CIP			623,000	1,165,000	1,621,000	1,794,000
Total Operating Expenditures	49,994,557	48,815,477	52,405,000	56,256,000	58,545,000	61,476,000
Transfers Out	727,012	851,467	1,033,000	1,194,000	1,135,000	1,828,000
<b>TOTAL EXPENDITURES</b>	<b>50,721,569</b>	<b>49,666,944</b>	<b>53,439,000</b>	<b>57,450,000</b>	<b>59,680,000</b>	<b>63,304,000</b>
Revenues Over/(Under) Expenses	(1,709,766)	(690,543)	(544,000)	(13,000)	394,000	549,000
<b>Beginning Fund Balance</b>	<b>12,219,029</b>	<b>10,509,263</b>	<b>9,819,000</b>	<b>9,274,000</b>	<b>9,262,000</b>	<b>9,656,000</b>
<b>Ending Fund Balance</b>	<b>10,509,263</b>	<b>9,818,720</b>	<b>9,274,000</b>	<b>9,262,000</b>	<b>9,656,000</b>	<b>10,205,000</b>
<b>Calculation of Fund Balance Policy:</b>						
Ending Fund Balance	10,509,263	9,818,721	9,274,000	9,262,000	9,656,000	10,205,000
Less Policy Requirement	6,186,742	7,902,967	8,546,000	9,018,000	9,528,000	10,013,000
Excess funds available over policy	4,322,521	1,915,754	728,000	244,000	128,000	192,000
<b>Tax Rate Variable:</b>						
General Fund	0.2201	0.2151	0.2275	0.2375	0.2375	0.2375
Debt Service Fund	0.4325	0.4500	0.4800	0.5125	0.5125	0.5125
Total Tax Rate	0.6526	0.6651	0.7075	0.7500	0.7500	0.7500
<b>Staffing Variable:</b>						
Full-Time Equivalent Positions	512.00	525.25	537.25	556.25	574.25	593.25
FTE's with CIP	512.00	525.25	543.25	564.25	580.25	594.25
Employees Per 1,000 Population	5.42	5.36	5.36	5.38	5.34	5.47

**City of Pearland**  
**Five-Year Forecast**  
**General Fund - Schedule of Revenues and Other Sources**

	<b>FY 2009-2010 Y/E PROJECTED</b>	<b>FY 2010-2011 ADOPTED</b>	<b>FY 2011-2012 PROJECTED</b>	<b>FY 2012-2013 PROJECTED</b>	<b>FY 2013-2014 PROJECTED</b>	<b>FY 2014-2015 PROJECTED</b>
Property Taxes						
Current Taxes	10,769,083	10,418,857	11,352,556	12,377,115	13,006,454	13,844,632
Delinquent Taxes	105,000	120,000	145,864	158,936	173,280	182,090
Penalty & Interest	130,000	150,000	177,121	192,993	210,411	221,110
In Lieu of Property Taxes	26,912	26,000	26,780	27,583	28,411	29,263
MUD 5						
*Total Property Taxes	\$ 11,030,995	\$ 10,714,857	\$ 11,702,320	\$ 12,756,628	\$ 13,418,556	\$ 14,277,095
Sales Taxes						
Sales Taxes	12,778,866	13,098,866	13,753,809	14,441,500	15,163,575	15,921,753
Mix Drink Taxes	105,000	110,000	115,500	121,275	127,339	133,706
*Total Sales Taxes	\$ 12,883,866	\$ 13,208,866	\$ 13,869,309	\$ 14,562,775	\$ 15,290,914	\$ 16,055,459
Franchise Fees						
Gas	308,154	370,000	388,500	419,580	461,538	484,615
Electric	2,625,000	2,756,000	2,893,800	3,125,304	3,437,834	3,609,726
Telephone	612,000	645,000	664,350	697,568	732,446	769,068
Cable 520,000		520,000	535,600	551,668	579,251	608,214
Sanitation	1,087,986	1,140,118	1,174,322	1,338,727	1,425,744	1,497,031
*Total Franchise Fees	\$ 5,153,140	\$ 5,431,118	\$ 5,656,572	\$ 6,132,846	\$ 6,636,813	\$ 6,968,654
License & Permits						
Building Permit	835,000	835,000	1,015,540	1,128,378	1,241,216	1,410,473
Platting Fees	50,000	50,000	78,197	86,885	95,574	108,606
Beer Permits	16,000	8,000	16,480	8,487	17,304	9,085
Moving Permits	4,100	4,100	4,223	4,350	4,480	4,615
Peddlers & Solicitors	2,000	2,000	2,100	2,205	2,315	2,431
Health Certificate Fees	45,000	45,000	46,350	47,741	50,128	52,634
Wrecker Permits	4,100	4,100	4,182	4,307	4,437	4,570
Building Plan Check Fee	468,000	468,000	568,702	631,892	695,081	789,865
Occupancy Permits	10,250	10,500	12,186	13,541	14,895	16,926
Demolition Permits	1,400	1,800	1,944	2,100	2,267	2,449
Bldg. Site Work Permit	24,000	24,000	28,435	31,595	34,754	39,493
Alarm Permits	15,000	88,000	5,000	5,000	5,000	5,000
Health-Registration 1 Yr.	5,500	5,500	5,610	5,722	5,837	5,953
Health-Registration 2 Yr.	7,000	6,500	6,630	6,763	6,898	7,036
Sign Permits	10,100	10,100	11,110	12,777	14,693	16,897
Ambulance Permit	4,050	4,050	4,253	4,465	4,688	4,923
Taxi Cab Permit	4,805	4,805	4,949	5,098	5,251	5,408
Recordation & Courier Fee	5,000	5,500	5,610	5,722	5,837	5,953
BP Plan & Zone Adjustment	6,450	6,500	7,150	7,865	8,652	9,517
Garage Sale Permits	37,600	39,000	40,950	42,998	45,147	47,405
Culvert Permits	960	800	800	800	800	800
Animal Licenses	35,000	37,000	38,110	39,253	40,431	41,644
Foster Home Inspection	1,250	1,250	1,263	1,275	1,288	1,301
Electrical Permits	105,000	105,000	101,554	112,838	124,122	141,047
Plumbing & Gas Permits	115,000	115,000	132,020	146,689	161,358	183,361
Mechanical Permits	131,000	131,000	152,331	169,257	186,182	211,571
Reinspec. Fee/Inspection	6,000	7,000	20,311	22,568	24,824	28,209
Fire Alarm	4,500	5,000	5,500	6,050	6,655	7,321
Fire Protection	1,000	1,000	1,050	1,103	1,158	1,216

**City of Pearland**  
**Five-Year Forecast**  
**General Fund - Schedule of Revenues and Other Sources**

	<b>FY 2009-2010 Y/E PROJECTED</b>	<b>FY 2010-2011 ADOPTED</b>	<b>FY 2011-2012 PROJECTED</b>	<b>FY 2012-2013 PROJECTED</b>	<b>FY 2013-2014 PROJECTED</b>	<b>FY 2014-2015 PROJECTED</b>
Fire Sprinkler	10,000	12,000	15,233	16,926	18,618	21,157
Fire Sprinkler-Alteration	720	500	550	605	666	732
Fireworks	150	150	150	150	150	150
Irrigation	12,500	12,500	12,625	13,256	13,919	14,615
Swimming Pool	21,500	25,000	25,000	25,750	27,038	28,389
Dirt Grading Permit	3,000	3,000	3,030	3,060	3,091	3,122
*Total License & Permits	\$ 2,002,934	\$ 2,078,655	\$ 2,379,128	\$ 2,617,467	\$ 2,874,751	\$ 3,233,873
<b>Fines &amp; Forfeiture</b>						
Fines & Forfeitures	2,148,713	2,437,411	2,534,907	2,661,653	2,794,735	2,934,472
Child Safety	20,500	23,000	24,150	25,358	26,625	27,957
Child Safety-Harris Co.	2,000	2,200	2,222	2,244	2,267	2,289
Commercial Carrier Fines	75,000	80,000	82,400	84,872	87,418	90,041
Time Efficiency	(4,005)	(4,250)	(4,505)	(4,775)	(5,062)	(5,366)
Omnibase	12,000	13,000	15,209	15,970	16,768	17,607
Service Fee Recoup	85,949	97,496	101,396	106,466	111,789	117,379
*Total Fines & Foreitures	\$ 2,340,157	\$ 2,648,857	\$ 2,755,780	\$ 2,891,787	\$ 3,034,542	\$ 3,184,379
<b>Service Charges</b>						
Ambulance Service Fee	2,400,000	2,470,000	2,519,400	2,569,788	2,621,184	2,673,607
Mud/Ems/Fire Collections	29,687	27,840	27,840	27,840	27,840	27,840
Strat Ptr Agrmt/Fire,Ems	210,916	252,162	262,248	272,738	283,648	294,994
False Alarm Fee	5,000	55,000	56,650	58,350	64,184	70,603
Arrest Fees	2,354	3,500	3,745	4,007	4,288	4,588
Clear. Letter Fee	455	500	500	500	500	500
Subpoena	40	50	50	50	50	50
Offense Report Copies	400	500	525	551	579	608
Accident Report Copies	7,500	7,500	7,875	8,269	8,682	9,116
Sro Equipment	67,517	69,543	71,629	73,778	75,992	78,271
Sro Personnel	616,238	685,732	713,161	741,688	771,355	802,209
Non Emerg Ems Service	4,800	5,600	6,160	6,776	7,454	8,199
Teleose Funds	10,483	10,483	11,007	11,558	12,135	12,742
Animal Shelter Fees	38,000	45,000	46,350	47,741	49,173	50,648
Events & Programs	466,000	675,350	688,857	702,634	737,766	774,654
Facility Rentals	65,000	65,000	67,600	70,304	73,116	76,041
Swimming Pool Fees	35,000	48,000	49,440	50,923	52,451	54,024
Natatorium		308,364	317,615	327,143	336,958	347,066
Rec. Center		105,000	108,150	111,395	114,736	118,178
Rec. Center Memberships	13,333	180,000	185,400	190,962	196,691	202,592
Special Event Permit Fee	150	150	150	150	150	150
Engineering Inspect Fee	5,000	20,000	40,000	60,000	85,000	100,000
Tirz Administration Fee	5,233,562	5,615,427	6,972,536	8,142,668	8,965,800	9,927,922
Permits Inspection Fee	1,500	2,000	2,100	2,205	2,315	2,431
Traffic Impact Analysis	3,600	4,500	4,725	4,961	5,209	5,470
Fire and Rescue Services		51,200	53,760	56,448	59,270	62,234
*Total Service Charges	\$ 9,216,535	\$ 10,708,401	\$ 12,217,474	\$ 13,543,426	\$ 14,556,526	\$ 15,704,738
<b>Interest</b>						
Interest Income	65,938	70,000	110,000	180,000	225,000	300,000
*Total Interest	\$ 65,938	\$ 70,000	\$ 110,000	\$ 180,000	\$ 225,000	\$ 300,000

**City of Pearland**  
**Five-Year Forecast**  
**General Fund - Schedule of Revenues and Other Sources**

	<b>FY 2009-2010 Y/E PROJECTED</b>	<b>FY 2010-2011 ADOPTED</b>	<b>FY 2011-2012 PROJECTED</b>	<b>FY 2012-2013 PROJECTED</b>	<b>FY 2013-2014 PROJECTED</b>	<b>FY 2014-2015 PROJECTED</b>
Miscellaneous						
Building Rent	12,723	17,600	17,776	17,954	18,133	18,315
Other Victims Program	8,315	8,000	8,800	9,680	10,648	11,713
PW Damage Reimbursement	650					
Reimbursement - Phone/Fax	(96)					
Street Light Charges	10,000	25,000	25,000	25,000	25,000	25,000
Bids & Specs	375	100	100	100	100	100
Recycle Revenue	38,697	45,520	50,072	55,079	60,587	66,646
N.S.F. Fees	750	750	900	1,080	1,296	1,555
Plat Copies	100	150	165	182	200	220
Reproduction/Xerox Copies	1,000	1,500	1,530	1,561	1,592	1,624
Sale Of Property	67,487	20,000	50,000	52,500	55,125	57,881
Waiver Of Encroachment	500	500	525	551	579	608
Jail Phone	2,500	3,000	3,090	3,183	3,278	3,377
Ambulance Permit App. Fee	3,000	3,000	3,300	3,630	3,993	4,392
Sign Revenue	45,000	45,000	45,000	45,000	45,000	45,000
Insurance Reimbursement	371,076					
Miscellaneous	137,339	144,800	648,420	164,631	168,746	172,965
*Total Miscellaneous	\$ 699,416	\$ 314,920	\$ 854,678	\$ 380,130	\$ 394,277	\$ 409,394
Grant, Issuance, Transfer						
From Fund 15	96,370	98,297	101,737	105,298	108,984	112,798
From Fund 17	49,122	51,028	53,069	55,192	57,400	59,696
From Fund 30	767,440	800,000	816,000	832,320	848,966	865,946
From Fund 42	139,501	250,167	250,167	250,167	250,167	250,167
From Fund 50	200,000	129,640	129,640	129,640	129,640	129,640
From Fund 67	171,797	317,238	317,238	317,238	317,238	317,238
From Fund 68	93,348	519,706	111,318	111,318	111,318	111,318
From Fund 69		0	0	0	0	0
From Fund 70	309,142	273,964	273,964	273,964	273,964	273,964
From Fund 101	22,742	67,500	67,500	67,500	67,500	67,500
From Fund 116	7,313					
Transfer From Fund 202	829,859	225,461	225,461	225,461	225,461	225,461
Transfer From Fund 203		172,622	172,622	172,622	172,622	172,622
Transfer From Fund 204						
From Fund 107	37,405					
From Fund 108		41,000	41,000	41,000	41,000	41,000
From Fund 140	3,000					
From Fund 205	21,983					
From Fund 23	42,596	43,030	43,891	44,768	45,664	46,577
Transfer From Fund 200	20,628	41,224	41,224	41,224	41,224	41,224
Transfer From Fund 201	65,798					
Transfer From Fund 120	201,216					
*Total Grant, Issuance, Transfer	\$ 3,079,260	\$ 3,030,877	\$ 2,644,831	\$ 2,667,713	\$ 2,691,147	\$ 2,715,150
Other Financing Sources						
Capital Lease Proceeds	2,539,562	769,850	705,000	1,705,000	951,250	1,003,763
*Total Other Financing Sources	\$ 2,539,562	\$ 769,850	\$ 705,000	\$ 1,705,000	\$ 951,250	\$ 1,003,763
<b>Total General Fund Revenue</b>	<b>\$ 49,011,803</b>	<b>\$ 48,976,401</b>	<b>\$ 52,895,093</b>	<b>\$ 57,437,772</b>	<b>\$ 60,073,776</b>	<b>\$ 63,852,507</b>

**City of Pearland**  
**Five-Year Forecast Detail**  
**General Fund Expenditures**

	FY 2009-2010 Y/E PROJECTED	FY 2010-2011 ADOPTED	FY 2011-2012 PROJECTED	FY 2012-2013 PROJECTED	FY 2013-2014 PROJECTED	FY 2014-2015 PROJECTED
<b>General Government</b>						
City Council	108,991	107,843	108,308	108,777	109,251	109,730
City Manager	692,495	634,118	650,180	666,955	689,992	713,877
City Secretary	297,197	294,755	302,331	309,364	318,867	328,707
Finance	1,628,716	1,707,684	1,762,192	1,810,548	1,871,650	1,934,899
Geographic Information Systems	213,044	211,783	216,793	221,442	227,634	234,039
Human Resources	688,050	665,318	681,319	696,051	715,575	735,765
Information Technology	937,027	882,688	972,628	1,000,125	1,032,065	1,065,060
Legal	695,997	645,783	662,065	678,071	699,850	722,417
Library	149,002	181,609	182,225	182,847	183,476	184,111
Other Requirements	1,563,136	1,609,537	1,288,709	1,287,279	1,310,133	1,308,902
Project Management	1,057,209	1,030,184	1,058,812	1,085,274	1,121,529	1,159,112
NEW POSITIONS			57,566	168,704	229,890	356,924
*Total General Government	\$ 8,030,864	\$ 7,971,302	\$ 7,943,129	\$ 8,215,437	\$ 8,509,911	\$ 8,853,542
<b>Public Safety</b>						
Fire	3,340,333	3,644,448	3,997,324	5,065,347	4,487,713	4,507,731
Fire Marshal	586,986	589,503	608,329	622,400	641,409	661,095
Emergency Management	91,710	87,730	88,607	89,493	90,388	91,292
Emergency Medical Services	3,370,726	3,504,473	3,704,973	3,792,249	3,908,160	4,028,235
Police	16,447,318	16,166,811	16,927,062	17,437,502	17,989,296	18,561,000
NEW POSITIONS			287,829	558,794	862,125	1,182,125
*Total Public Safety	\$ 23,837,073	\$ 23,992,965	\$ 25,614,124	\$ 27,565,785	\$ 27,979,092	\$ 29,031,479
<b>Community Services</b>						
Animal Control	1,176,574	618,924	694,966	627,043	679,351	743,134
Inspection Services	1,033,300	1,030,615	1,185,030	1,329,768	1,372,640	1,417,060
Municipal Court	677,510	765,102	764,322	786,376	814,214	843,137
Planning	642,449	470,565	483,870	495,056	510,147	525,773
Public Affairs	304,084	309,769	315,514	321,032	328,016	335,214
NEW POSITIONS			115,132	237,758	285,147	412,618
*Total Community Services	\$ 3,833,917	\$ 3,194,975	\$ 3,558,835	\$ 3,797,034	\$ 3,989,516	\$ 4,276,934
<b>Public Works</b>						
Administration	323,880	188,769	192,812	196,396	201,036	205,825
Engineering	1,379,519	1,065,406	1,093,625	1,119,651	1,154,920	1,191,450
Fleet Maintenance	476,703	427,220	439,354	449,916	464,283	479,170
Traffic Operations & Maintenance	445,595	789,525	697,489	685,659	698,673	712,101
Public Works GIS		57,125	58,697	59,913	61,518	63,176
Service Center	221,207	96,623	97,135	97,651	98,173	98,700
Streets & Drainage	5,126,756	3,613,027	3,897,044	4,051,440	4,289,706	4,589,423
NEW POSITIONS			115,132	223,518	344,850	472,850
*Total Public Works	\$ 7,973,660	\$ 6,237,695	\$ 6,591,287	\$ 6,884,143	\$ 7,313,159	\$ 7,812,695
<b>Parks &amp; Recreation</b>						
Administration	621,530	752,392	769,063	784,035	803,540	823,685
Parks Maintenance	1,246,543	1,243,047	1,320,911	1,348,136	1,384,363	1,421,837
Medians/WW/ROWS	1,064,368	1,051,256	1,090,791	1,114,792	1,146,784	1,179,881
Westside Event Center	170,727	159,401	165,381	168,238	171,973	175,831
Community Center	134,011	146,475	145,862	148,691	152,356	156,140

**City of Pearland**  
**Five-Year Forecast Detail**  
**General Fund Expenditures**

	<b>FY 2009-2010 Y/E PROJECTED</b>	<b>FY 2010-2011 ADOPTED</b>	<b>FY 2011-2012 PROJECTED</b>	<b>FY 2012-2013 PROJECTED</b>	<b>FY 2013-2014 PROJECTED</b>	<b>FY 2014-2015 PROJECTED</b>
Recreation Center	369,404	969,982	1,010,143	1,024,893	1,044,821	1,065,457
Athletics 345,402		355,662	365,733	371,869	379,593	387,549
Special Events	296,907	285,864	290,933	295,762	301,770	307,952
Senior Programs	252,159	247,140	253,015	258,273	265,319	272,610
Youth Development	305,968	345,143	361,380	368,392	377,517	386,940
Aquatics	329,084	570,195	619,080	632,791	651,239	670,337
Recycling	270,759	273,562	282,335	287,345	293,706	300,264
Custodial	344,584	393,478	428,214	437,843	450,252	463,079
Facilities Maintenance	567,597	624,943	657,489	664,821	673,689	682,795
NEW POSITIONS			115,132	223,518	285,147	412,618
*Total Parks & Recreation	\$ 6,319,043	\$ 7,418,540	\$ 7,875,461	\$ 8,129,398	\$ 8,382,070	\$ 8,706,974
Transfers						
Transfers	727,012	851,467	1,033,014	1,193,534	1,135,276	1,828,413
*Total Transfers	\$ 727,012	\$ 851,467	\$ 1,033,014	\$ 1,193,534	\$ 1,135,276	\$ 1,828,413
CIP O&M						
O&M FOR CIP			623,499	1,164,996	1,620,871	1,793,676
*Total CIP O&M	\$ -	\$ -	\$ 623,499	\$ 1,164,996	\$ 1,620,871	\$ 1,793,676
Build Back In Savings			200,000	500,000	750,000	1,000,000
<b>TOTAL GENERAL FUND EXPENDITURE</b>	<b>\$ 50,721,569</b>	<b>\$ 49,666,944</b>	<b>\$ 53,439,349</b>	<b>\$ 57,450,327</b>	<b>\$ 59,679,895</b>	<b>\$ 63,303,713</b>

**City of Pearland**  
**Five-Year Forecast Detail**  
**O & M for CIP**

	<b>FY 2011-2012 PROJECTED</b>	<b>FY 2012-2013 PROJECTED</b>	<b>FY 2013-2014 PROJECTED</b>	<b>FY 2014-2015 PROJECTED</b>
Trail Connectivity		35,350	69,212	74,264
Nat. & Rec. Center	175,000	178,500	183,855	189,371
Hunter Park		28,968	30,875	33,234
Max Road Sports Complex		315,173	420,230	448,060
Shadow Creek Ranch			239,187	300,807
Independence Park				38,175
Centennial Park PH II			58,125	77,500
Hillhouse Road Annex	226,953	235,005	241,715	248,694
Traffic Signal Communication Network	221,546	227,000	232,672	238,571
Westside Library		145,000	145,000	145,000
Pearland Fire Station/Savannah Lakes - to be staffed by volunteers				
<b>Total</b>	<b>623,499</b>	<b>1,164,996</b>	<b>1,620,871</b>	<b>1,793,676</b>

**City of Pearland**  
**Water & Sewer Fund - Combined**  
**Five-Year Forecast Summary**

	<b>FY 2009-2010 Y/E PROJECTION</b>	<b>FY 2010-2011 ADOPTED</b>	<b>FY 2011-2012 PROJECTED</b>	<b>FY 2012-2013 PROJECTED</b>	<b>FY 2013-2014 PROJECTED</b>	<b>FY 2014-2015 PROJECTED</b>
<b>REVENUE</b>						
Charges for Service	24,630,815	25,555,692	27,578,361	29,509,963	32,960,600	34,141,469
Miscellaneous	196,425	208,533	208,533	104,258	69,500	69,500
Interest	15,716	19,323	134,663	126,089	123,432	155,343
Interfund Transfers	3,012,579	2,472,215	2,452,903	2,576,377	2,773,338	3,016,609
Other Financing Sources	927,148	9,500	21,376	21,376	21,376	21,376
<b>TOTAL REVENUES</b>	<b>28,782,682</b>	<b>28,265,262</b>	<b>30,395,838</b>	<b>32,338,063</b>	<b>35,948,247</b>	<b>37,404,297</b>
<b>EXPENDITURE</b>						
Lift Stations	1,493,422	789,114	636,589	673,261	690,462	724,817
Waste Water Treatment Plant	3,366,131	3,312,946	3,348,032	3,400,351	3,461,050	3,633,464
Water Production	5,276,980	5,736,903	6,969,281	7,328,519	7,493,981	7,707,367
Distribution and Sewer Collection	1,739,775	2,053,354	1,994,120	2,197,138	2,271,793	2,381,645
Utility Billing	2,012,724	2,056,495	2,068,728	2,248,516	2,309,698	2,389,409
Other Requirements	13,182,886	14,462,708	14,989,377	15,479,560	16,481,603	17,482,373
Construction	912,868	1,047,347	961,346	1,187,907	1,112,205	1,058,816
<b>TOTAL EXPENDITURES</b>	<b>27,984,786</b>	<b>29,458,867</b>	<b>30,967,473</b>	<b>32,515,252</b>	<b>33,820,792</b>	<b>35,377,890</b>
	-		-			
Revenues Over/(Under) Expenses	797,896	(1,193,605)	(571,635)	(177,189)	2,127,455	2,026,407
<b>Beginning Fund Balance</b>	<b>9,373,293</b>	<b>10,171,189</b>	<b>8,977,584</b>	<b>8,405,949</b>	<b>8,228,760</b>	<b>10,356,215</b>
<b>DS Reserve</b>		<b>369,704</b>	<b>780,408</b>	<b>1,279,112</b>	<b>1,707,216</b>	<b>2,513,305</b>
<b>Ending Fund Balance</b>	<b>10,171,189</b>	<b>8,607,880</b>	<b>7,625,541</b>	<b>6,949,648</b>	<b>8,648,999</b>	<b>9,869,317</b>
<b>Revenue Increase Needed</b>	<b>0%</b>	<b>0%</b>	<b>5.0%</b>	<b>0%</b>	<b>8.7%</b>	<b>0%</b>
<b>Financial Indicators</b>						
Bond Coverage - 1.4	1.43	1.40	1.41	1.58	1.57	1.51
Cash Reserve Ratio - 25%	0.36	0.29	0.25	0.21	0.26	0.28
<b>Number of Connections</b>	<b>28,575</b>	<b>29,368</b>	<b>30,320</b>	<b>32,772</b>	<b>33,935</b>	<b>35,268</b>
<b>Growth in Connections</b>		<b>2.78%</b>	<b>3.24%</b>	<b>8.09%</b>	<b>3.55%</b>	<b>3.93%</b>

**Water & Sewer Fund - Combined Revenues**  
**Five-Year Forecast**  
**Schedule of Revenues and Other Sources**

	<b>FY 2009-2010 Y/E PROJECTION</b>	<b>FY 2010-2011 ADOPTED</b>	<b>FY 2011-2012 PROJECTED</b>	<b>FY 2012-2013 PROJECTED</b>	<b>FY 2013-2014 PROJECTED</b>	<b>FY 2014-2015 PROJECTED</b>
<b>Charges for Service</b>						
Water/Sewer Charges	23,221,405	24,110,436	26,057,388	27,879,430	31,273,841	32,369,590
Meter Reinspect Fee						
Sanitation Billing Fee	318,790	329,136	342,364	370,638	383,980	399,340
Connection Fee	129,000	129,000	129,000	135,450	135,450	135,450
Water/Sewer Tap Fee	338,045	338,045	400,069	443,655	486,539	556,299
Late Payment Fee	450,000	470,000	470,000	493,500	493,500	493,500
Meter Set Fee	1,500	1,500	1,500	1,500	1,500	1,500
Curb Stop Replacement Fee	500	1,000	1,040	1,040	1,040	1,040
Grease Trap Fee	19,575	19,575	20,000	20,000	20,000	20,000
Reconnect Fee	150,000	155,000	155,000	162,750	162,750	162,750
Miscellaneous	2,000	2,000	2,000	2,000	2,000	2,000
*Total Charges For Service	\$ 24,630,815	\$ 25,555,692	\$ 27,578,361	\$ 29,509,963	\$ 32,960,600	\$ 34,141,469
<b>Miscellaneous</b>						
NSF Fees	9,000	9,500	9,500	9,500	9,500	9,500
Discount Taken						
Reimbursements	142,425	139,033	139,033	34,758		
Miscellaneous	45,000	60,000	60,000	60,000	60,000	60,000
MUD Annexation						
*Total Miscellaneous	\$ 196,425	\$ 208,533	\$ 208,533	\$ 104,258	\$ 69,500	\$ 69,500
<b>Interest</b>						
Interest	15,716	19,323	134,663	126,089	123,432	155,343
*Total Interest	\$ 15,716	\$ 19,323	\$ 134,663	\$ 126,089	\$ 123,432	\$ 155,343
<b>Interfund Transfers</b>						
From Fund 42	1,535,432	1,464,848	1,516,362	1,657,051	1,966,303	2,266,589
From Fund 44	915,830	837,627	766,801	749,586	637,295	580,280
From Fund 64	391,577					
From Fund 300						
From Fund 301						
From Fund 10	169,740	169,740	169,740	169,740	169,740	169,740
*Total Interfund Transfers	\$ 3,012,579	\$ 2,472,215	\$ 2,452,903	\$ 2,576,377	\$ 2,773,338	\$ 3,016,609
<b>Other Financing Sources</b>						
Certificate of Deposit	\$ 24,636	\$	\$	\$	\$	\$
Sale of Property	\$ 41,434	\$ 9,500	\$ 21,376	\$ 21,376	\$ 21,376	\$ 21,376
Miscellaneous	\$ 348,000	\$	\$	\$	\$	\$
Capital Lease Proceeds	\$ 513,078	\$	\$	\$	\$	\$
*Total Other Financing Sources	\$ 927,148	\$ 9,500	\$ 21,376	\$ 21,376	\$ 21,376	\$ 21,376
<b>Total W&amp;S Fund - Combined Revenues</b>	<b>\$ 28,782,682</b>	<b>\$ 28,265,262</b>	<b>\$ 30,395,838</b>	<b>\$ 32,338,063</b>	<b>\$ 35,948,247</b>	<b>\$ 37,404,297</b>

**City of Pearland**  
**Five-Year Forecast Detail**  
**Water & Sewer Expenditures**

	<b>FY 2009-2010 Y/E Projection</b>	<b>FY 2010-2011 ADOPTED</b>	<b>FY 2011-2012 PROJECTED</b>	<b>FY 2012-2013 PROJECTED</b>	<b>FY 2013-2014 PROJECTED</b>	<b>FY 2014-2015 PROJECTED</b>
Water & Sewer						
Lift Stations	1,493,422	789,114	636,589	673,261	690,462	724,817
Waste Water Treatment Plant	3,366,131	3,312,946	3,348,032	3,400,351	3,461,050	3,633,464
Water Production	5,276,980	5,736,903	6,969,281	7,328,519	7,493,981	7,707,367
Distribution and Sewer Collection	1,739,775	2,053,354	1,994,120	2,197,138	2,271,793	2,381,645
Utility Billing	2,012,724	2,056,495	2,068,728	2,248,516	2,309,698	2,389,409
Other Requirements	13,182,886	14,462,708	14,989,377	15,479,560	16,481,603	17,482,373
Construction	912,868	1,047,347	961,346	1,187,907	1,112,205	1,058,816
*Total General Government	\$ 27,984,786	\$ 29,458,867	\$ 30,967,473	\$ 32,515,252	\$ 33,820,792	\$ 35,377,890
<b>TOTAL W&amp;S EXPENDITURE</b>	<b>\$ 27,984,786</b>	<b>\$ 29,458,867</b>	<b>\$ 30,967,473</b>	<b>\$ 32,515,252</b>	<b>\$ 33,820,792</b>	<b>\$ 35,377,890</b>

**Pearland EDC**  
**Five-Year Forecast Summary**

	<b>FY 2009-2010 PROJECTED</b>	<b>FY 2010-2011 ADOPTED</b>	<b>FY 2011-2012 PROJECTED</b>	<b>FY 2012-2013 PROJECTED</b>	<b>FY 2013-2014 PROJECTED</b>	<b>FY 2014-2015 PROJECTED</b>
<b>REVENUE</b>						
Sales Tax	6,389,423	6,549,159	6,876,617	7,220,448	7,581,470	7,960,544
Interest Income	15,000	7,774	20,542	30,386	42,451	56,418
Miscellaneous	232,838	414,000	414,000	414,000	414,000	437,000
Bond Proceeds	7,685,000	-	-	-	-	-
Transfer In	-	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>14,322,261</b>	<b>6,970,933</b>	<b>7,311,159</b>	<b>7,664,834</b>	<b>8,037,921</b>	<b>8,453,962</b>
<b>EXPENDITURE</b>						
Operating	2,052,180	1,466,418	1,483,493	1,505,392	1,532,562	1,558,795
Incentives	2,426,686	1,800,000	4,338,000	3,028,030	1,779,591	1,581,182
Capital and Operating Transfers	629,770	849,635	168,533	175,937	183,671	191,748
Bond Payments	1,544,665	2,060,676	2,098,956	2,100,806	2,098,066	2,099,456
Inventory	9,950	5,000	2,500	-	2,500	2,500
Capital Outlay	3,366,584	515,000	-	25,200	-	-
<b>TOTAL EXPENDITURES</b>	<b>10,029,835</b>	<b>6,696,729</b>	<b>8,091,481</b>	<b>6,835,365</b>	<b>5,596,390</b>	<b>5,433,682</b>
Revenues Over/(Under) Expenses	4,292,426	274,204	(780,322)	829,469	2,441,532	3,020,280
<b>Beginning Fund Balance</b>	<b>981,604</b>	<b>4,608,795</b>	<b>4,882,999</b>	<b>4,102,676</b>	<b>4,932,145</b>	<b>7,373,677</b>
<b>Debt Service Reserves</b>	<b>(665,235)</b>					
<b>Ending Fund Balance</b>	<b>4,608,795</b>	<b>4,882,999</b>	<b>4,102,676</b>	<b>4,932,145</b>	<b>7,373,677</b>	<b>10,393,957</b>

**Pearland EDC - Revenues**  
**Five-Year Forecast**  
**Schedule of Revenues and Other Sources**

	<b>FY 2009-2010 Y/E PROJECTED</b>	<b>FY 2010-2011 ADOPTED</b>	<b>FY 2011-2012 PROJECTED</b>	<b>FY 2012-2013 PROJECTED</b>	<b>FY 2013-2014 PROJECTED</b>	<b>FY 2014-2015 PROJECTED</b>
Sales Taxes						
Sales Taxes	6,389,423	6,549,159	6,876,617	7,220,448	7,581,470	7,960,544
*Total Sales Taxes	\$ 6,389,423	\$ 6,549,159	\$ 6,876,617	\$ 7,220,448	\$ 7,581,470	\$ 7,960,544
Grant, Issuance, Transfer						
Transfer from Fund 70						
Transfer from Fund 10						
*Total Grant, Issuance, Transfer	\$	\$	\$	\$	\$	\$
Interest						
Interest	15,000	7,774	20,542	30,386	42,451	56,418
*Total Interest	\$ 15,000	\$ 7,774	\$ 20,542	\$ 30,386	\$ 42,451	\$ 56,418
Miscellaneous						
Building Rent	\$ 172,500	\$ 414,000	\$ 414,000	\$ 414,000	\$ 414,000	\$ 437,000
Miscellaneous	\$ 60,338					
*Total Miscellaneous	\$ 232,838	\$ 414,000	\$ 414,000	\$ 414,000	\$ 414,000	\$ 437,000
Other Financing Sources						
Bond Proceeds	\$ 7,685,000					
*Total Bond Proceeds	\$ 7,685,000	\$	\$	\$	\$	\$
<b>Total PEDC Revenues</b>	<b>\$ 14,322,261</b>	<b>\$ 6,970,933</b>	<b>\$ 7,311,159</b>	<b>\$ 7,664,834</b>	<b>\$ 8,037,921</b>	<b>\$ 8,453,962</b>

**Pearland EDC - Expenditures**  
**Five-Year Forecast**  
**Schedule of Expenditures**

	<b>FY 2009-2010</b>	<b>FY 2010-2011</b>	<b>FY 2011-2012</b>	<b>FY 2012-2013</b>	<b>FY 2013-2014</b>	<b>FY 2014-2015</b>
	<b>Y/E PROJECTED</b>	<b>ADOPTED</b>	<b>PROJECTED</b>	<b>PROJECTED</b>	<b>PROJECTED</b>	<b>PROJECTED</b>
<b>Salaries &amp; Wages</b>						
Executive	85,376	115,000	117,300	119,646	123,235	126,932
Supervisor	86,627	84,864	86,561	88,293	90,941	93,670
General Labor	165,430	165,231	168,536	171,906	177,064	182,375
Vacation Sold/Sick Payoff	40,608					
Overtime	800	800	832	865	900	936
Longevity	923	842	1,130	1,418	1,706	1,994
Auto Allowance	10,800	10,800	10,800	10,800	10,800	10,800
Social Security	29,395	29,018	28,638	29,233	30,129	31,052
Retirement	45,080	45,729	47,104	49,944	53,337	54,970
Group Insurance	36,909	38,347	40,648	43,493	46,755	50,496
Cell Phone Allowance	1,322	1,800	1,800	1,800	1,800	1,800
Other Benefits	1,315	1,302	1,978	1,978	1,978	1,978
Salary Adjustment						
<b>*Total Salaries &amp; Wages</b>	<b>\$ 504,585</b>	<b>\$ 493,733</b>	<b>\$ 505,327</b>	<b>\$ 519,376</b>	<b>\$ 538,645</b>	<b>\$ 557,003</b>
<b>Materials &amp; Supplies</b>						
Office Supplies	2,845	3,250	3,283	3,315	3,348	3,382
Minor Tools & Office Equipment	1,380					
Food	750	2,000	820	820	820	820
Fuel	200	750	100	100	100	100
<b>*Total Materials &amp; Supplies</b>	<b>\$ 5,175</b>	<b>\$ 6,000</b>	<b>\$ 4,203</b>	<b>\$ 4,235</b>	<b>\$ 4,268</b>	<b>\$ 4,302</b>
<b>Maintenance of Equipment</b>						
Furniture & Office Equipment	2,741	2,000	2,020	2,040	2,061	2,081
Motor Vehicle	242	300	303	306	309	312
Parts	673	700	707	714	721	728
Commercial	1,583	1,600	1,616	1,632	1,648	1,665
Fuel	2,739	3,100	3,410	3,751	4,126	4,539
<b>*Total Maintenance of Equipment</b>	<b>\$ 7,978</b>	<b>\$ 7,700</b>	<b>\$ 8,056</b>	<b>\$ 8,443</b>	<b>\$ 8,865</b>	<b>\$ 9,325</b>
<b>Services</b>						
Property Insurance	5,410	8,060	8,463	8,886	9,330	9,797
Rental of Equipment	4,435	6,850	6,919	6,988	7,058	7,128
Special Services	65,993	500	505	510	515	520
Arbitrage Fees	5,250	6,188	5,750	5,750	5,750	5,750
Books, Periodicals & Subscriptions	692	700	707	714	721	728
Cellular Communications	3,217	4,900	4,949	4,998	5,048	5,099
PC Aircard Charges	1,419	1,548	1,563	1,579	1,595	1,611
Printing	1,218	1,200	1,212	1,224	1,236	1,249
Postage	1,903	2,038	2,058	2,079	2,100	2,121
Internet						
Professional Development	15,000	20,500	20,705	20,912	21,121	21,332
Membership Dues	7,505	13,870	14,009	14,149	14,290	14,433
Travel	7,500	15,000	15,150	15,302	15,455	15,609
Marketing Programs/Promo	119,100					
Marketing /Demographic	514,000	242,000	244,420	246,864	249,333	251,826
Industry Recruitment	299,227	210,000	212,100	214,221	216,363	218,527
Contracted Services	187,272	175,450	177,205	178,977	180,766	182,574
Retention Services		136,272	137,635	139,011	140,401	141,805
Workforce Training	240,000					
Storage/Building Rental	55,301	113,909	112,558	111,173	109,700	108,055
<b>*Total Services</b>	<b>\$ 1,534,442</b>	<b>\$ 958,985</b>	<b>\$ 965,907</b>	<b>\$ 973,337</b>	<b>\$ 980,783</b>	<b>\$ 988,165</b>

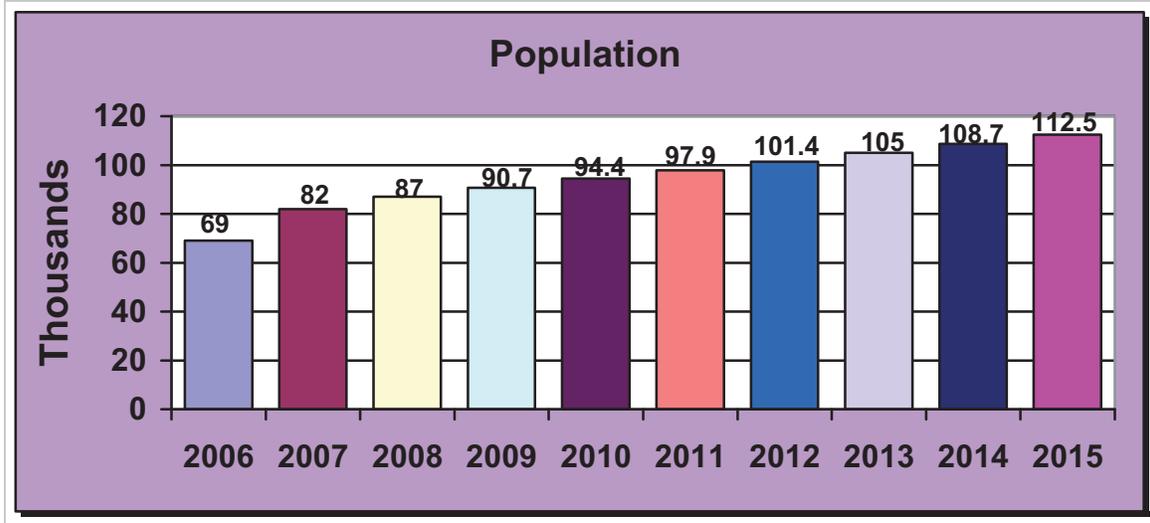
**Pearland EDC - Expenditures**  
**Five-Year Forecast**  
**Schedule of Expenditures**

	FY 2009-2010 Y/E PROJECTED	FY 2010-2011 ADOPTED	FY 2011-2012 PROJECTED	FY 2012-2013 PROJECTED	FY 2013-2014 PROJECTED	FY 2014-2015 PROJECTED
<b>Incentives</b>						
New Industry Incentives	2,301,725	1,601,000	4,137,500	2,950,000	1,700,000	1,500,000
New Industry Incentives - ots	51,811	124,000	124,000			
Sales Tax Incentives	\$ 73,150	\$ 75,000	\$ 76,500	\$ 78,030	\$ 79,591	\$ 81,182
Hurricane Ike Grants						
*Total Incentives	\$ 2,426,686	\$ 1,800,000	\$ 4,338,000	\$ 3,028,030	\$ 1,779,591	\$ 1,581,182
<b>Transfer</b>						
Transfer to General Fund	\$ 96,370	\$ 98,297	\$ 102,229	\$ 106,318	\$ 110,571	\$ 114,994
Transfer to Capital Fund	\$ 521,602	\$ 688,192				
Transfer to Enterprise Fund						
Transfer to U of H Fund	\$ 11,798	\$ 63,146	\$ 66,303	\$ 69,618	\$ 73,099	\$ 76,754
Transfer to Management District						
*Total Transfer	\$ 629,770	\$ 849,635	\$ 168,533	\$ 175,937	\$ 183,671	\$ 191,748
<b>Bond Payment</b>						
Principal	\$ 565,000	\$ 800,000	\$ 840,000	\$ 880,000	920,000	965,000
Interest	\$ 919,566	\$ 1,259,176	\$ 1,257,456	\$ 1,219,306	1,176,566	1,132,956
Fiscal Agent Fees	\$ 1,000	\$ 1,500	\$ 1,500	\$ 1,500	1,500	1,500
Issuance Cost	\$ 59,099					
*Total Bond Payment	\$ 1,544,665	\$ 2,060,676	\$ 2,098,956	\$ 2,100,806	\$ 2,098,066	\$ 2,099,456
<b>Inventory</b>						
\$1,000-\$4,999	9,950	5,000	2,500		2,500	2,500
*Total Inventory	\$ 9,950	\$ 5,000	\$ 2,500	\$	\$ 2,500	\$ 2,500
<b>Capital Outlay</b>						
Land Acquisition						
Buildings/Grounds	\$ 2,977,606					
Water/Sewer Project	\$ 203,917	\$ 500,000				
New Industry Incentives						
Furniture/Office Equipment	\$ 95,831	\$ 15,000				
Vehicles	\$ 27,610			\$ 25,200		
Miscellaneous	\$ 61,620					
*Total Capital Outlay	\$ 3,366,584	\$ 515,000	\$	\$ 25,200	\$	\$
<b>Total PEDC Expenditures</b>	<b>\$ 10,029,835</b>	<b>\$ 6,696,729</b>	<b>\$ 8,091,481</b>	<b>\$ 6,835,365</b>	<b>\$ 5,596,390</b>	<b>\$ 5,433,682</b>

► **Key Assumptions**

**Population**

The population in Pearland is expected to increase in FY 2011 by 3,514 residents, or 3.7%, over FY 2010. The rate of growth for the forecast period averages 3.6% annually, ending with a growth in FY 2015 of 3.5% over the previous year. (This excludes the annexation of Brazoria County MUD #4 in fiscal year 2013.)



From 2006 to 2011, the projected population increase is 28,864 people, a 42% increase during this timeframe. Pearland is expected to continue to experience steady increases in population, as land usage is not anticipated to approach build out until 2025. To a large extent, much of the revenue growth the City has experienced can be attributed to the population growth, however commercial development is still occurring, although at a lesser pace than in previous years, such as the development of Shadow Creek Ranch Town Center and Pearland Town Center in 2008. The economic recession and slowdown of the economy has also affected new development.

□ **Assessed Valuation**

Fiscal Year	Growth	Valuation
2011	.64%	\$6,360,152,021
2012	5.09%	\$6,644,166,921
2013	5.92%	\$7,078,869,707
2014	6.32%	\$7,525,976,381
2015	7.53%	\$8,092,567,845

\*Fiscal Year 2013 excludes value of \$261 million for property to be annexed – BC MUD 4

In FY 2012, the assessed re-valuation for residential remains flat, and increases to 3.5% by FY 2015. For commercial the re-valuation increase in FY 2012 is 0%

and increases to 3.5% by FY 2015. The forecast also includes value of recently completed retail developments and anticipated value based on current building permits.

The forecast does not assume any increases in the homestead exemption.

**Tax Rate**

Fiscal Year	O&M	Debt Service	Total
2011	.2151	.4500	.6651
2012	.2275	.4800	.7075
2013	.2375	.5125	.7500
2014	.2375	.5125	.7500
2015	.2375	.5125	.7500

Tax rate needed to pay debt service, maintain current services and meet reserve requirements.

**Sales Tax – General Fund**

Fiscal Year	Growth	Amount
2011	2.5%	13,208,866
2012	5.0%	13,869,309
2013	5.0%	14,562,775
2014	5.0%	15,290,914
2015	5.0%	16,055,495

**Number of Water/Sewer Connections**

Fiscal Year	Growth	Amount
2011	2.78%	29,368
2012	3.24%	30,320
2013	8.09%	32,772
2014	3.55%	33,935
2015	3.93%	35,268

Fiscal year 2013 includes an estimated 1,393 connections from the annexation of MUD 4 in December of 2012.

**Expenditure Assumptions**

**GO/CO Debt Issuance**

Fiscal Year	GO's	CO's	Total
2011	6,550,000	3,115,000	9,665,000
2012	13,985,000	4,190,000	18,175,000
2013	22,800,000	2,580,000	25,380,000
2014	17,180,000	7,495,000	25,313,000
2015	21,345,000	4,405,000	25,750,000

Based off Five-Year CIP.

**Water/Sewer Debt Issuance**

Fiscal Year	Total
2011	2,536,338
2012	7,981,007
2013	3,699,985
2014	28,953,733
2015	12,327,857

Based off Five-Year CIP

**O&M for CIP**

Fiscal Year	Total
2012	623,499
2013	1,164,996
2014	1,620,871
2015	1,793,676

Based off Five-Year CIP.

**Merit Increase**

Fiscal Year	Total
2011	0%
2012	2%
2013	2%
2014	3%
2015	3%

**CITY OF PEARLAND  
FISCAL YEAR 2011 ADOPTED BUDGET  
NEW POSITIONS AND STAFFING SUMMARY**

<u>FUND/DIVISION</u>	<u>TITLE</u>	<u>FULL-TIME</u>	<u>PART-TIME</u>	<u>FTE</u>
<b><u>GENERAL FUND</u></b>				
FINANCE	Accounts Payable Clerk	-1	1	
PARKS	Head Lifeguard		1	
	Lifeguard		5	
	Recreation Attendant		7	
	Fitness Attendant		2	
	Accounting Associate	-1		
FIRE	Captain - Training*	1		
	Firefighter**	6	18	
	Administrative Clerk		-1	
FIRE MARSHAL	Fire Inspector/Investigator	-1	2	
POLICE	Police Sergeant	1		
	Police Officer***	-5		
MUNICIPAL COURT	Warrant Officer	1		
	Deputy Court Clerk	-1	1	
ENGINEERING	Engineering Inspector II	-1		
INSPECTION SERVICES	Permit Clerk	-1		
	Building Inspector	-1	1	
ANIMAL CONTROL	Shelter Attendant		-1	
PLANNING	Plats Administrator	-1		
PUBLIC WORKS - FLEET	Electrician	-1		
PUBLIC WORKS - TRAFFIC MANAGEMENT	Traffic Technician****	2		
	Sub-Total General Fund	<u>-3</u>	<u>36</u>	<u>15.0</u>
<b><u>WATER &amp; SEWER FUND</u></b>				
WATER PRODUCTION	Water Production Operator	2		
W&S DISTRIBUTION & COLLECTION	W&S Maintenance Worker	1		
W&S REVENUE COLLECTION	Cashier		1	
	Sub-Total Water & Sewer Fund	<u>3</u>	<u>1</u>	<u>3.5</u>
<b><u>PEDC</u></b>	Development Coordinator*****	-1		
		<u>-1</u>	<u>0</u>	<u>-1.0</u>
<b>GRAND TOTAL</b>		<u><u>-1</u></u>	<u><u>37</u></u>	<u><u>17.5</u></u>

\*Funded for 11 months.

\*\*Full-time funded for 9 months. Part-time funded 8 for 12 months, 10 for 9 months.

\*\*\*One (1) existing Officer position upgraded to Sergeant, four (4) vacant positions eliminated.

\*\*\*\*One position funded for 10 months, one for 6 months.

\*\*\*\*\*Position eliminated during FY 2010.

**CITY OF PEARLAND  
FISCAL YEAR 2011 ADOPTED BUDGET  
GENERAL FUND  
SUPPLEMENTAL AND CAPITAL REQUESTS FUNDED**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	REVENUES		EXPENDITURES		
				<u>RECURRING</u>	<u>NON-RECURRING</u>	<u>TOTAL</u>
<b>FINANCE</b>						
	Citizen Survey - conducted every 2 years				13,000	13,000
	Online Bidding System*			8,250		8,250
				8,250	13,000	21,250
	*Total cost \$16,500. Half funded out of W&S Fund, funded with potential savings.					
<b>OTHER REQUIREMENTS</b>						
	50% Match for 27 Bulletproof Vests - Grant				10,800	10,800
	General Employee (non-Civil Service)					
	Classification Study/Salary Adjustments			173,970		173,970
	Match for Firefighter Assistance Grant				106,999	106,999
				173,970	117,799	291,769
<b>INFORMATION TECHNOLOGY</b>						
	Replacement of 3 PC's			3,900		3,900
	Replacement of 22 Laptops			50,600		50,600
	Replacement of 2 Toughbooks			10,000		10,000
				64,500	0	64,500
<b>MUNICIPAL COURT</b>						
	1 Warrant Officer*	156,000		68,240	37,945	106,185
				68,240	37,945	106,185
	*Laptop and Radio funded out of Court Technology Fund					
<b>FIRE SERVICES</b>						
	Upgrade existing staff to 1 Captain (12 months) and 3 to Lieutenant (9 months) to accommodate 24/7, 3-shift schedule and Fire Stn #5			57,412		57,412
	3 new and 3 replacement Firefighters, including overtime, for Fire Stn #5 (9 months) and 24/7 3-shift schedule			387,546	48,660	436,206
	18 Part-time Firefighters for night coverage for 24/7 3-shift conversion, 8 positions from September 1, 2010, 10 beginning January, 2011			250,974		250,974
	1 Training Captain for Fire/EMS, 11 months			85,297	4,549	89,846
	Bunker Gear (for Volunteers and Paid Part-Time)				123,331	123,331
	Recruitment for Volunteers				35,000	35,000
	1 Fire Engine*				550,000	550,000
	Fire Rescue fees	51,200				
				781,229	761,540	1,542,769
	*Lease/Purchase financing					

**CITY OF PEARLAND  
FISCAL YEAR 2011 ADOPTED BUDGET  
GENERAL FUND  
SUPPLEMENTAL AND CAPITAL REQUESTS FUNDED**

		REVENUES	EXPENDITURES	
<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>RECURRING</u>	<u>NON-RECURRING</u>	<u>TOTAL</u>
<b>FIRE MARSHAL</b>				
	Secure View Forensics II software maintenance	1,350		1,350
	Body repair for 1995 Ford E150 Van		3,000	3,000
		1,350	3,000	4,350
<b>EMS</b>				
	1 Replacement Vehicle	43,500		43,500
		43,500	0	43,500
<b>PARKS ADMINISTRATION</b>				
	Contracted maintenance of medians, ROWs & new facilities	173,605		173,605
		173,605	0	173,605
<b>PARKS MEDIANS/WASTEWATER/RIGHT-OF-WAYS</b>				
	20' Utility Trailer		4,000	4,000
		0	4,000	4,000
<b>PARKS MAINTENANCE</b>				
	30 HP Tractor		16,000	16,000
	3 72" Out Front Mowers		24,000	24,000
	Repair of Southdown Parks splashpad		8,000	8,000
		0	48,000	48,000
<b>PARKS RECREATION</b>				
	Park programs and fee increases	39,950		
	2 Part-time Fitness Attendants	18,134		18,134
	7 Part-time Recreation Attendants	63,469		63,469
		81,603	0	81,603
<b>PARKS AQUATICS</b>				
	1 Part-time Head Guard	10,507		10,507
	5 Part-time Lifeguards	47,835		47,835
	Outdoor Pool	18,000		
		58,342	0	58,342
<b>PARKS RECYCLING</b>				
	Friendswood hazardous waste disposal	10,000		
<b>POLICE PATROL</b>				
	4 Replacement Vehicles	155,915		155,915
		155,915	0	155,915
<b>POLICE SUPPORT SERVICES</b>				
	2 Copiers - CID & Administration	5,297		5,297
	Copier for Community Services, etc.	4,976		4,976
		10,273	0	10,273

**CITY OF PEARLAND  
 FISCAL YEAR 2011 ADOPTED BUDGET  
 GENERAL FUND  
 SUPPLEMENTAL AND CAPITAL REQUESTS FUNDED**

		REVENUES	EXPENDITURES	
<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>RECURRING</u>	<u>NON-RECURRING</u>	<u>TOTAL</u>
<b>POLICE TRAFFIC/MOTORCYCLES</b>				
	Upgrade of existing Officer position to Sergeant	2,154		2,154
		<u>2,154</u>	0	<u>2,154</u>
<b>ANIMAL CONTROL</b>				
	1 Vehicle F-250 , and bedliner	20,785		20,785
		<u>20,785</u>	0	<u>20,785</u>
<b>PLANNING</b>				
	Airport Zoning Consultant-annexation of airport		30,000	30,000
		<u>0</u>	<u>30,000</u>	<u>30,000</u>
<b>INSPECTION SERVICES</b>				
	Selectron Voice Ports Upgrade + Hardware		28,750	28,750
	On-site Training for Selectron Voice Permits		3,500	3,500
			<u>32,250</u>	<u>32,250</u>
<b>PUBLIC WORKS (STREETS &amp; DRAINAGE)</b>				
	Road Hog Asphalt Reclaimer*		85,880	85,880
	Grapple Truck and Equipment*		133,970	133,970
		<u>0</u>	<u>219,850</u>	<u>219,850</u>
*Lease/Purchase financing				
<b>PUBLIC WORKS (TRAFFIC OPERATIONS)</b>				
	2 Traffic Technicians I (10 months & 6 months) and Vehicle	77,208	30,000	107,208
	Bucket Truck		98,175	98,175
	Items to outfit Bucket Truck		11,600	11,600
	High Mast Lighting/Traffic Signals (elect/supplies)	190,794		190,794
		<u>268,002</u>	<u>139,775</u>	<u>407,777</u>
<b>TOTAL GENERAL FUND</b>		<u><u>275,150</u></u>	<u><u>1,407,159</u></u>	<u><u>3,318,877</u></u>

**CITY OF PEARLAND  
FISCAL YEAR 2011 ADOPTED BUDGET  
GENERAL FUND  
SUPPLEMENTAL AND CAPITAL REQUESTS NOT FUNDED**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>RECURRING</u>	<u>NON-RECURRING</u>	<u>TOTAL</u>
<b>HUMAN RESOURCES</b>				
	1 Risk Manager	79,416	3,550	82,966
	Reclassify Benefits Coordinator	5,407		5,407
	Revision to Employee Handbook		9,200	9,200
	Driving record check	7,800		7,800
		<u>92,623</u>	<u>12,750</u>	<u>105,373</u>
<b>CITY COUNCIL</b>				
	Council Chambers Mic Re-Tool		10,843	10,843
		<u>0</u>	<u>10,843</u>	<u>10,843</u>
<b>INFORMATION TECHNOLOGY</b>				
	System Administrator upgrade from Computer Tech (SCADA)	5,958		5,958
	System Administrator for City Hall (6 months)	29,477	2,700	32,177
	Replacement of 34 PC's		44,200	44,200
	Phone System in Old PD Building*		70,000	70,000
		<u>35,435</u>	<u>116,900</u>	<u>152,335</u>
	*Project delayed			
<b>FIRE SERVICES</b>				
	Operations Support Rescue Vehicle		170,000	170,000
	5 Blitz Fire Monitors @ \$3,700 ea.		18,500	18,500
	3 Mobile Data Terminals for Brush Trucks \$5,800 ea.		17,400	17,400
	2 Vehicle Stabilization Kits \$3,360 ea.		6,720	6,720
	8 Handheld Radios with Chargers \$5,000 each		40,000	40,000
		<u>0</u>	<u>252,620</u>	<u>252,620</u>
<b>FIRE MARSHAL</b>				
	2 Outdoor Day & Night Cameras with accessories		2,320	2,320
	1 Outdoor Camera with 5 megapixel		150	150
		<u>0</u>	<u>2,470</u>	<u>2,470</u>
<b>EMS</b>				
	Assistant Director and Vehicle	77,441	43,090	120,531
	4 "Floater" Paramedic positions	(110,429)		(110,429)
		<u>(32,988)</u>	<u>43,090</u>	<u>10,102</u>
<b>POLICE ADMINISTRATION</b>				
	1 Assistant Chief and vehicle	106,850	45,350	152,200
	1 AVL for Patrol Vehicles		18,900	18,900
	3 Coban Cameras		18,780	18,780
		<u>106,850</u>	<u>83,030</u>	<u>189,880</u>

**CITY OF PEARLAND  
FISCAL YEAR 2011 ADOPTED BUDGET  
GENERAL FUND  
SUPPLEMENTAL AND CAPITAL REQUESTS NOT FUNDED**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>RECURRING</u>	<u>NON-RECURRING</u>	<u>TOTAL</u>
<b>POLICE UNIFORM SERVICES</b>				
	Sergeant for Traffic and 1 Vehicle	71,155	53,628	124,783
	FTO Assignment Pay and benefits	28,313		28,313
	Certificate Pay Increase and benefits	58,076		58,076
	15 Laptops for FTO's & airtime	4,500	37,500	42,000
	Kawasaki off-road Vehicle (\$19,500 total, \$9,500 donated)		10,000	10,000
	1 New Fleet Expansion Vehicle		49,228	49,228
		<u>162,044</u>	<u>150,356</u>	<u>312,400</u>
<b>POLICE INVESTIGATIONS</b>				
	Detective Assignment Pay and benefits	29,766		29,766
		<u>29,766</u>	<u>0</u>	<u>29,766</u>
<b>POLICE SUPPORT SERVICES</b>				
	2 Telecommunications Operators (12 months)	111,728	2,400	114,128
	2 Telecommunications Operators (6 months)	56,853	2,400	59,253
	Advanced Certificate Pay for Dispatchers	15,082		15,082
		<u>183,663</u>	<u>4,800</u>	<u>188,463</u>
<b>POLICE JAIL</b>				
	3 Jailers (12 months)	169,818	3,600	173,418
	4 Jailers (6 months)	115,998	4,800	120,798
		<u>285,816</u>	<u>8,400</u>	<u>294,216</u>
<b>POLICE LICENSE &amp; WEIGHT</b>				
	1 Vehicle replacement		44,770	44,770
	2 MDT's		11,000	11,000
		<u>0</u>	<u>55,770</u>	<u>55,770</u>
<b>POLICE TRAFFIC (MOTORCYCLES)</b>				
	3 replacement Motorcycles		55,596	55,596
		<u>0</u>	<u>55,596</u>	<u>55,596</u>
<b>PARKS CUSTODIAL SERVICES</b>				
	2 Custodial Workers for Public Safety Building*	69,932		69,932
	Econoline Van E150		24,265	24,265
		<u>69,932</u>	<u>24,265</u>	<u>94,197</u>

\*Includes phones from Parks Administration.

**CITY OF PEARLAND  
FISCAL YEAR 2011 ADOPTED BUDGET  
GENERAL FUND  
SUPPLEMENTAL AND CAPITAL REQUESTS NOT FUNDED**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>RECURRING</u>	<u>NON-RECURRING</u>	<u>TOTAL</u>
<b>PARKS FACILITIES MAINTENANCE</b>				
	1 Building Maintenance Superintendent and 1 Vehicle*	71,193	22,205	93,398
	Repaint walls at WEC (large room)		6,000	6,000
	Replace carpet and paint interior of EMS building		12,000	12,000
	Replace furniture in 1st & 2nd floor City Hall conference rooms		18,000	18,000
	Replace furniture in 2nd floor lobby area of City Hall		7,000	7,000
		<u>71,193</u>	<u>65,205</u>	<u>136,398</u>
	*Includes phones from Parks Administration.			
<b>PARKS MEDIANS/WASTEWATER/RIGHT-OF-WAYS</b>				
	Light Equipment Operator	38,763		38,763
	4 Parks Maintenance Workers I	137,173		137,173
	4 - 72" Zero turn Mowers		37,200	37,200
	10' Mower Deck replacement		9,250	9,250
	40" Stand up Mower		6,100	6,100
	Trailer Mounted Toro Blower		6,500	6,500
	Maintenance Ramps onto Pearland Parkway medians		6,750	6,750
		<u>175,936</u>	<u>65,800</u>	<u>241,736</u>
<b>PARKS MAINTENANCE</b>				
	3 Parks Maintenance Workers I and 1 shared Vehicle*	111,123	23,545	134,668
	Administrative Secretary reclass from Secretary	4,998		4,998
	4 Windscreens for Centennial Park Tennis Courts		6,000	6,000
	Top Dresser		13,000	13,000
	Utility Vehicle		11,000	11,000
	20' Bumper Pull Trailer		4,500	4,500
	Park Entrance Signage (5 @ \$5,000 ea)		25,000	25,000
	Block Building for Centennial Park Mtce & Well Pump		40,000	40,000
		<u>116,121</u>	<u>123,045</u>	<u>239,166</u>
	*Includes phones from Parks Administration.			
<b>PARKS ATHLETICS</b>				
	Part-time Ballfield Attendant	9,067		9,067
		<u>9,067</u>	<u>0</u>	<u>9,067</u>
<b>PARKS AQUATICS</b>				
	1 Aquatic Specialist - Programming	52,535	1,850	54,385
		<u>52,535</u>	<u>1,850</u>	<u>54,385</u>

**CITY OF PEARLAND  
FISCAL YEAR 2011 ADOPTED BUDGET  
GENERAL FUND  
SUPPLEMENTAL AND CAPITAL REQUESTS NOT FUNDED**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>RECURRING</u>	<u>NON-RECURRING</u>	<u>TOTAL</u>
<b>ANIMAL CONTROL</b>				
	4 Laptops for Field Officers @ \$2,500		10,960	10,960
	2 PC aircards for 2 Officers @ \$43		1,032	1,032
	1 Bank of 30x24 cat cages		4,704	4,704
	1 Bank of 8 30x30 cat cage		3,529	3,529
	4 Small Cages Stainless 24x30		8,608	8,608
	Shipping for Cat Cages		4,770	4,770
		0	33,603	33,603
<b>PLANNING</b>				
	Upgrade Planning Secretary to Office Coordinator	6,709		6,709
	Upgrade 2 Computers to Laptops		2,000	2,000
	GEO Code		20,000	20,000
		6,709	22,000	28,709
<b>INSPECTION SERVICES</b>				
	2 Code Enforcement Officers	103,311	8,350	111,661
		103,311	8,350	111,661
<b>PUBLIC WORKS (GIS)*</b>				
	1 Asset Management Technician and Vehicle	12,510	4,905	17,415
	HP Designjet Printer	292	7,512	7,804
	2 Topcorn GRS-GPS Receiver and Survey Module		7,589	7,589
		12,802	20,006	32,808
	*General Fund 25% of cost and W&S 75%.			
<b>PUBLIC WORKS (STREETS &amp; DRAINAGE)</b>				
	Pavement Management		91,700	91,700
	Road Rehab in 6 annexed areas		2,265,935	2,265,935
	Ditch Regrading in 6 annexed areas		458,676	458,676
	Street Sweeper		188,635	188,635
		0	3,004,946	3,004,946
<b>PUBLIC WORKS (TRAFFIC OPERATIONS)</b>				
	Vehicle Ford F-150 for Traffic Manager		20,020	20,020
	Items to outfit one pickup		11,600	11,600
	1 Traffic Technician II and Vehicle	56,211	21,115	77,326
	122 Street Sign replacement*		12,762	12,762
	Road-restriping*		43,613	43,613
	36 general sign only replacement*		9,843	9,843
		56,211	118,953	175,164
	*For potential annexation.			
<b>TOTAL GENERAL FUND</b>		<b>1,537,026</b>	<b>4,284,648</b>	<b>5,821,674</b>

**CITY OF PEARLAND  
FISCAL YEAR 2011 ADOPTED BUDGET  
WATER AND SEWER FUND  
SUPPLEMENTAL AND CAPITAL REQUESTS FUNDED**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>RECURRING</u>	<u>NON-RECURRING</u>	<u>TOTAL</u>
<b>LIFT STATIONS</b>				
	Painting of Discharge Piping at 4 Pump Stations (Tranquility Lakes (2), Southdown, Village of Edgewater)		7,800	7,800
	Fence Replacement at Sunset Meadows and Oakbrook Estates Lift Stations		3,950	3,950
	Sunset Meadow and Hatfield I Concrete Repairs		3,900	3,900
	Control Panel Replacements at SuperWalmart and Oakbrook Estates		14,000	14,000
	Conversions of Simplex Pump Stations to Duplex Pump Stations (Pirates Alley and Glastonbury)		136,000	136,000
	Tommy Lift Gate for F-150 Ford Truck		2,500	2,500
		0	168,150	168,150
<b>WASTEWATER TREATMENT</b>				
	Re-build Centrifuge at Barry Rose WWTP		15,000	15,000
	Re-build Centrifuge at SWEC WWTP		15,000	15,000
	Re-build all 3 Blowers at Far Northwest WWTP		15,000	15,000
		0	45,000	45,000
<b>WATER PRODUCTION</b>				
	2 Operator I positions with 2 Vehicles for 9 months plus 2 Netbook Computers	76,985	41,440	118,425
	40 Secure Sample stations with Flush Valves		13,920	13,920
	Unidirectional Flushing Program (2011)-Third year of six-year program	65,000		65,000
		141,985	55,360	197,345
<b>W&amp;S DISTRIBUTION &amp; COLLECTION</b>				
	1 Water & Sewer Maintenance Worker with Vehicle for 9 months	29,265	25,355	54,620
	Replacement of 5 Vehicles plus equipment		170,110	170,110
		29,265	195,465	224,730
<b>W&amp;S CONSTRUCTION</b>				
	CX80 Case Excavator (52 HP, digging depth-15 ft, 18,298 lbs GVW) to replace M127		105,668	105,668
		0	105,668	105,668
<b>W&amp;S OTHER REQUIREMENTS</b>				
	Classification Study	9,588		9,588
	Replacement of 6 PC's	7,800		7,800
	Replacement of 2 Laptops	4,600		4,600
	Online bidding system*	8,250		8,250
		30,238	0	30,238

\*Total cost \$16,500. Half funded out of GF. Funded out of expected realized savings

**CITY OF PEARLAND  
 FISCAL YEAR 2011 ADOPTED BUDGET  
 WATER AND SEWER FUND  
 SUPPLEMENTAL AND CAPITAL REQUESTS FUNDED**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>RECURRING</u>	<u>NON-RECURRING</u>	<u>TOTAL</u>
<b>W&amp;S REVENUE COLLECTION</b>				
	1 PT Cashier	18,426		18,426
	Selectron IVR and delinquency notification system	2,765	95,375	98,140
	1 computer & software plus 2 printers for CH & PSB		2,300	2,300
		21,191	97,675	118,866
	<b>TOTAL WATER AND SEWER FUND</b>	222,679	667,318	889,997

**CITY OF PEARLAND  
FISCAL YEAR 2011 ADOPTED BUDGET  
WATER AND SEWER FUND  
SUPPLEMENTAL AND CAPITAL REQUESTS NOT FUNDED**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>RECURRING</u>	<u>NON-RECURRING</u>	<u>TOTAL</u>
<b>WASTEWATER TREATMENT</b>				
	Emergency Fuel Tank for Generator at the Far Northwest WWTP plus concrete slab for fuel tank		20,800	20,800
		0	20,800	20,800
<b>WATER PRODUCTION</b>				
	2 Operator I Positions	101,298	0	101,298
	2 Netbook Computers		800	800
		101,298	800	102,098
<b>W&amp;S DISTRIBUTION &amp; COLLECTION</b>				
	1 Water & Sewer Maintenance Worker	37,823		37,823
		37,823	0	37,823
<b>W&amp;S CONSTRUCTION</b>				
	3 Concrete Maintenance Workers with Vehicle	115,154	44,056	159,210
	1 Concrete Crew Leader with Vehicle	54,733	29,390	84,123
	1 25 foot Gooseneck plus accessories, 1 Case 621 EXT Articulating Loader, 1 Case 580 Backhoe and 3 Vehicles.		343,420	343,420
		169,887	416,866	586,753
<b>W&amp;S (GIS)*</b>				
	1 Asset Management Technician and Vehicle	37,608	14,829	52,437
	HP Designjet Printer	916	22,535	23,451
	2 Topcorn GR-GPS Receiver and Survey Module		22,766	22,766
		38,524	60,130	98,654
* W&S 75% of cost and General Fund 25%				
<b>W&amp;S REVENUE COLLECTION</b>				
	1 FT Cash Revenue Clerk - April Hire	18,394		18,394
	1 PT Cashier	18,426		18,426
	1 Computer		1,500	1,500
		36,820	1,500	38,320
<b>TOTAL WATER AND SEWER FUND</b>		<b>384,351</b>	<b>500,096</b>	<b>884,447</b>

**CITY OF PEARLAND  
FISCAL YEAR 2011 ADOPTED BUDGET  
OTHER FUNDING SOURCES  
SUPPLEMENTAL AND CAPITAL REQUESTS FUNDED**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>RECURRING</u>	<u>NON-RECURRING</u>	<u>TOTAL</u>
<b>COURT TECHNOLOGY FUND</b>				
	2 ALPR Units for PD		22,284	22,284
	Computer for Warrant Officer		2,500	2,500
	Mobile Radio for Warrant Officer		5,100	5,100
	Accurint-Investigative Service	4,320	0	4,320
		<u>4,320</u>	<u>29,884</u>	<u>34,204</u>
<b>PARK DEVELOPMENT FUND</b>				
	3 Drinking Fountains at Centennial Park		9,000	9,000
	Park Entrance Signs at Pine Hollow & Southdown		10,000	10,000
	Southgate Park Development		215,482	215,482
	Cypress Village Park Development		110,000	110,000
	Max Road Soccer Complex		130,294	130,294
		<u>0</u>	<u>474,776</u>	<u>474,776</u>
<b>TREE FUND</b>				
	Trees at Cypress Village & Southgate Parks		5,000	5,000
		<u>0</u>	<u>5,000</u>	<u>5,000</u>
<b>GRANT FUND</b>				
	27 Bullet Proof Vests (50% of \$21,600)		10,800	10,800
	AFG-Pumper and Rapid Intervention Training & Equipment		427,999	427,999
	10 Tasers		12,500	12,500
	Crime Victim Liaison Grant	67,500		67,500
	Department of Justice Court Training		49,628	49,628
	8 MDT's - EMS		40,960	40,960
	HGAC Solid Waste-Recycling Marketing Campaign		19,376	19,376
		<u>67,500</u>	<u>561,263</u>	<u>628,763</u>
<b>CIP FUND*</b>				
	Station #5 - EMS equipment		8,300	8,300
	Station #5 - Fire equipment		9,800	9,800
		<u>0</u>	<u>18,100</u>	<u>18,100</u>
*All funded out of CIP project savings				
<b>CITY-WIDE DONATION FUND</b>				
Animal Control				
	1 Cat Cage to use at PETCO		4,179	4,179
	1 Digital Scale		1,412	1,412
		<u>0</u>	<u>5,591</u>	<u>5,591</u>
<b>STATE SEIZURE FUND</b>				
	37 Tasers @ \$1250 ea. (\$46,250 total, \$12,500 would be funded with grant)		46,250	46,250
	Investigative Costs	25,000	52,982	77,982
	Accurint-Investigative Service	1,500		1,500
	Body Video System		5,015	5,015
	GPS		6,795	6,795
		<u>26,500</u>	<u>111,042</u>	<u>137,542</u>

**AUTHORITY**  
**The City of Pearland's Operating Budget is proposed and approved in  
accordance with State Law, the City Charter and the City Code of  
Ordinances**

**PEARLAND CITY CHARTER**  
**ARTICLE 8**  
**MUNICIPAL FINANCE**

**SECTION 8.01 - Fiscal Year:**

The fiscal year of the City of Pearland shall begin at the first day of October and shall end on the last day of September of each calendar year. Such a fiscal year shall constitute the budget and accounting year.

**SECTION 8.02 - Preparation and Submission of Budget:**

The City Manager, between sixty (60) and ninety (90) days prior to the start of each fiscal year, shall submit to the Council a proposed budget, which budget shall provide a complete financial plan for the fiscal year and shall contain the following:

- (a) A budget message, explanatory of the budget, which shall contain an outline of the proposed financial policies of the City for the fiscal year, shall set forth the reasons for salient changes from the previous fiscal year in expenditures and revenue items, and shall explain any major changes in financial policy.
- (b) A consolidated statement of anticipated receipts and proposed expenditures for all funds.
- (c) An Analysis of property valuations.
- (d) An Analysis of tax rates.
- (e) Tax levies and tax collections by years for at least the immediate past five (5) years.
- (f) General funds resources in detail.
- (g) Special funds resources in detail.
- (h) Summary of proposed expenditures by function, department and activity.
- (i) Detailed estimates of expenditures shown separately for each activity to support the summary (h) above.
- (j) A revenue and expense statement for all types of bonds, time warrants and other indebtedness.
- (k) A description of all bond issues, time warrants and other indebtedness outstanding, showing rate of interest, date of issue, maturity date, and amount authorized, amount issued and amount outstanding.
- (l) A schedule of requirements for the principal and interest of each issue of bonds, time warrants and other indebtedness.
- (m) The appropriation ordinance.
- (n) The tax-levying ordinance.

**SECTION 8.03 - Anticipated Revenues Compared With Other Years in Budget:**

In preparing the budget, the City Manager shall place in parallel columns opposite the several items of revenue, the actual amount of each item for the last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year.

**SECTION 8.04 - Proposed Expenditures Compared With Other Years:**

The City Manager, in the preparation of the budget shall place in parallel columns opposite the various items of expenditures the actual amount of such items of expenditures for the last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year.

**SECTION 8.05 - Budget a Public Record:**

The budget and all supporting schedules shall be filed with the person performing the duties of City Secretary, submitted to the Council and shall be a public record.

**SECTION 8.06 - Notice of Public Hearing on Budget:**

At the meeting of the City Council at which the budget is submitted, the City Council shall cause to be published in the official newspaper of the City of Pearland, a notice of the hearing setting forth the time and place thereof at least five (5) days before the date of such meeting.

**SECTION 8.07 - Public Hearing on Budget:**

At the time and place set forth in the notice required by Section 8.06, or at any time and place to which such public hearing shall from time to time be adjourned, the City Council shall hold a public hearing on the budget submitted and all interested persons shall be given an opportunity to be heard for or against any item or amount of any items therein contained.

**SECTION 8.08 - Proceedings on Budget After Public Hearings:**

If the Council should insert new items in the budget after the conclusion of the public meeting mentioned in Section 8.07, then the same procedures of notification in the official newspaper and another public hearing shall be required before adoption of the budget.

**SECTION 8.09 - Vote Required for Adoption:**

The budget shall be adopted by a majority of the members of the whole City Council.

**SECTION 8.10 - Date of Final Adoption: (Amended 5/2010)**

The City's annual budget must be adopted at the last regularly scheduled council meeting of September prior to the beginning of the fiscal year to allow compliance with the state tax laws. Should the City Council fail to so adopt a budget, the then existing budget, together with its tax levying ordinance and its appropriation ordinance, shall be deemed adopted for the ensuing fiscal year.

**SECTION 8.11 - Effective Date of Budget; Certification; Copies Made Available:**

Upon final adoption, the budget shall be in effect for the fiscal year. A copy of the budget, as finally adopted, shall be filed with the person performing the duties of City Secretary, the County Clerk of Brazoria County, and the State Comptroller of Public Accounts at Austin. The final budget shall be mimeographed or otherwise reproduced and copies shall be made available for the use of all offices, departments, and agencies and for the use of interested persons and civic organizations. A reasonable cost based on state recommendation will be charged for copies of city budgets to all interested parties.

**SECTION 8.12 - Budget Established Appropriations:**

From the effective date of the budget, the several amounts stated therein as proposed expenditure shall be and become appropriated to the several objects and purposes therein named.

**SECTION 8.13 - Budget Established Amount to be Raised by Property Tax:**

From the effective date of the budget, the amount stated therein as the amount to be raised by property tax shall constitute a determination of the amount of the levy for the purposes of the City in the corresponding tax year; provided, however, that in no event shall such levy exceed the legal limit provided by the laws and constitution of the State of Texas.

**SECTION 8.14 - Contingent Appropriation: (Amended 5/5/90)**

Provision shall be made in the annual budget and in the appropriation ordinance for a contingent appropriation in an amount not more than seven per centum of the total budget to be used in case of unforeseen items of expenditures. Such contingent appropriation shall be under the control of the City Manager and distributed by him/her, after approval by the City Council. Expenditures from this appropriation shall be made only in case of established emergencies and a detailed account of such expenditures shall be recorded and reported at the next regular meeting and bi-annually in the official newspaper of the City of Pearland. All money remaining in the contingency fund shall be utilized so as to draw the maximum income for the City yet remains liquid to be used if needed. Any amount remaining at the end of the year shall be directly forwarded into next year's contingency fund to be applied toward that year's total seven per cent contingency fund.

**SECTION 8.15 - Estimated Expenditures Shall Not Exceed Estimated Resources:**

The total estimated expenditures of the general fund and debt service fund shall not exceed the total estimated resources of each fund (prospective income plus cash on hand). The classification of revenue and expenditure accounts shall conform as nearly as local conditions will permit to the uniform classification as promulgated by the National Committee on Government Accounting or some other nationally accepted classification.

**SECTION 8.16 - Emergency Appropriations:**

At any time in any fiscal year, the Council may, pursuant to this section, make emergency appropriations to meet a pressing need for public expenditure, for other than regular or recurring requirements, to protect the public health, safety or welfare. Such appropriations shall be by ordinance adopted by the majority vote of the Council members at one special or regular meeting.

**SECTION 8.17 - Purchase Procedure: (Amended 4/6/74; 4/3/82)**

All purchases made and contracts executed by the City shall be pursuant to a requisition from the head of the office, department or agency whose appropriation will be charged, and no contract or order shall be binding upon the City unless and until the City Manager certifies that there is to the credit of such office, department or agency a sufficient unencumbered appropriation and allotment balance to pay for the supplies, materials, equipment, or contractual services for which the contract or order is issued. All purchases made and contract executed by the City shall be made in accordance with the requirements of this Charter and all applicable requirements of the Constitution and

Statutes of the State of Texas. All contracts for purchases or expenditures must be expressly approved in advance by the Council, except that the Council may by ordinance confer upon the City Manager, general authority to contract for expenditures without further approval of the Council for all budgeted items the cost of which do not exceed the constitutional and statutory requirements for competitive bidding.

**SECTION 8.18 - Disbursement of Funds:**

All checks, vouchers or warrants for the withdrawal of money from the City Depository shall be signed by the City Manager or the Mayor, and countersigned by the City Secretary, or the City Treasurer, or one member of the City Council.

**SECTION 8.19 - Power to Tax: (Amended 4/7/84)**

The City Council shall have the power, and is hereby authorized to levy and collect an annual tax upon all real and personal property within the City not to exceed the maximum limits set by the Constitution and laws of the State of Texas as they now exist, or as they may be amended.

**SECTION 8.20 - Property Subject to Tax; Rendition, Appraisal and Assessment:**  
*(Amended 4/7/84)*

All real and tangible and intangible personal property within the jurisdiction of the City of Pearland not expressly exempted by law shall be subject to annual taxation. The method and procedure for the rendition, appraisal and assessment of all real and personal property within the City shall be in accordance with applicable provisions of the Property Tax Code of the State of Texas as now or hereafter amended.

**SECTION 8.21 - Taxes, When Due and Payable: (Amended 4/7/84)**

All taxes due the City of Pearland shall be payable to the office of the city assessor-collector on receipt of the tax bill and shall be considered delinquent if not paid before February 1 of the year following the year in which imposed. The postponement of any delinquency date and the amount of penalty, interest and costs to be imposed on delinquent taxes shall be in accordance with applicable ordinances of the City of Pearland and the Property Tax Code of the State of Texas.

**SECTION 8.22 - Tax Liens:**

- (a) Except for such restrictions imposed by law, the tax levied by the City is hereby declared to be a lien, charge, or encumbrance upon the property upon which the tax is due, which lien, charge or encumbrance the City is entitled to enforce and foreclose in any court having jurisdiction over the same, and the lien, charge or encumbrance on the property in favor of the City, for the amount of taxes due on such property is such as to give the state courts jurisdiction to enforce and foreclose said lien on the property on which the tax is due, not only as against any resident of this state or person whose residence is unknown, but also as against nonresidents. All taxes upon real estate shall especially be a lien and a charge upon the property upon which the taxes are due, which lien may be foreclosed in any court having jurisdiction. The City's tax lien shall exist from January 1st in each year until the taxes are paid, and limitations as to seizures and suits for collection of taxes shall be as prescribed by state law.
- (b) Except for such exemptions and restrictions imposed by law, all persons, associations, corporations, firms and partnerships owning or holding personal property or real property in the City of Pearland on January 1st of each year shall

be liable for City taxes levied thereon for each year. The tangible personal property of all persons, associations, corporations, firms or partnerships owing any taxes to the City of Pearland is hereby made liable for all said taxes, whether the same be due upon personal or real property or upon both.

- (c) All seizure and foreclosure proceedings shall be commenced no later than two years after taxes first become delinquent.

**SECTION 8.23 - Tax Remission and Discounts: (Amended 4/7/84)**

Except as provided by state law, neither the City Council nor any other official of the City shall ever extend the time for payment of taxes nor remit, discount or compromise any tax legally due the City, nor waive the penalty, interest and costs that may be due thereon to or for any person, association, firm or partnership owing taxes to the City for such year or years.

**SECTION 8.24 - Issuance of Bonds:**

The City of Pearland shall have the power to issue bonds and levy a tax to support the issue of permanent improvements and all other lawful purposes.

- (a) General Obligation Bonds -

The City shall have the power to borrow money on the credit of the City and to issue general obligation bonds for permanent public improvements or for any other public purpose not prohibited by the Constitution and laws of the State of Texas and to issue refunding bonds to refund outstanding bonds of the City previously issued. All such bonds shall be issued in conformity with the laws of the State of Texas and shall be used only for the purpose for which they were issued.

- (b) Revenue Bonds -

The City shall have the power to borrow money for the purpose of construction, purchasing, improving, extending or repairing of public utilities, recreational facilities or both any other self-liquidating municipal function not prohibited by the Constitution and laws of the State of Texas and to issue revenue bonds to evidence the obligation created thereby, and to issue refunding bonds to refund outstanding revenue bonds of the City previously issued. All such bonds shall be issued in conformity with the laws of the State of Texas and shall be used only for the purpose for which they were issued.

- (c) Sale of Bonds -

No bonds (other than refunding bonds issued to refund and in exchange of previously issued outstanding bonds) issued by the City shall be sold for less than par value accrued interest. All bonds of the City having been issued or sold in accordance with the terms of this section and having been delivered to the purchasers thereof shall thereafter be incontestable and all bonds issued to refund and in exchange of outstanding bonds previously issued shall, after said exchange, be incontestable.

**ORDINANCE NO. 1432**

**AN APPROPRIATION ORDINANCE ADOPTING A REVISED  
BUDGET FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2010  
AND ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING  
OCTOBER 1, 2010, AND ENDING SEPTEMBER 30, 2011.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEARLAND, TEXAS:**

**Section 1.** That the City Manager's estimated 2009-2010 Budget and proposed 2010-2011 Budget, attached hereto as Exhibit "A" and Exhibit "B", be adopted in compliance with provisions of Article 8 of the Home Rule Charter of the City of Pearland, Texas which sets forth certain specific requirements as to the City of Pearland,

**Section 2.** The City Council hereby adopts a revised budget for the current fiscal year ending September 30, 2010 consisting of certain appropriations, more specifically identified on Exhibit "A" attached hereto.

**Section 3.** That City Council hereby appropriates certain sums, more specifically identified on Exhibit "B" attached hereto, for the proposed fiscal year 2010-2011 Budget.

**Section 4.** That the City Council hereby confers upon the City Manager general authority to contract for expenditures without further approval of the Council for all budgeted items the cost of which do not exceed the constitutional and statutory requirements for competitive bidding.

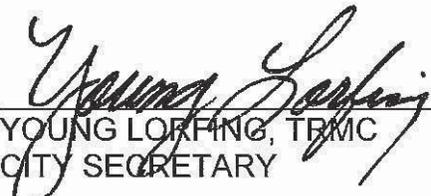
**Section 5.** That this ordinance shall become effective from and after its passage on second and final reading.

ORDINANCE NO.

PASSED and APPROVED ON FIRST READING this the 13<sup>th</sup> day of September, A. D., 2010.

  
\_\_\_\_\_  
TOM REID  
MAYOR

ATTEST:

  
\_\_\_\_\_  
YOUNG LORFING, TRMC  
CITY SECRETARY



PASSED and APPROVED ON SECOND and FINAL READING this the 27<sup>th</sup> day of September, A. D., 2010.

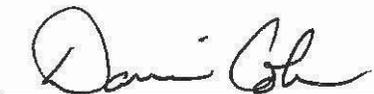
  
\_\_\_\_\_  
TOM REID  
MAYOR

ATTEST:

  
\_\_\_\_\_  
YOUNG LORFING, TRMC  
CITY SECRETARY



APPROVED AS TO FORM:

  
\_\_\_\_\_  
DARRIN M. COKER  
CITY ATTORNEY

# EXHIBIT A

## City of Pearland Fiscal Year 2009-2010 Revised Budget

Exhibit "A"  
Ordinance No. 1432

Fund #	Fund Description	REVENUES			EXPENDITURES		
		2010 Adopted	2010 Revised	\$ Change	2010 Adopted	2010 Revised	\$ Change
010	General	\$49,115,981	\$49,011,803	(\$104,178)	\$49,752,119	\$50,721,569	\$969,450
015	P.E.D.C.	\$14,941,059	\$14,322,261	(\$618,798)	\$13,428,286	\$10,029,835	(\$3,398,451)
020	Debt Service-General	\$22,043,186	\$22,238,534	\$195,348	\$24,227,199	\$23,095,470	(\$1,131,729)
	<u>Proprietary Funds</u>						
030	Water and Sewer	\$28,632,638	\$28,782,682	\$150,044	\$27,365,904	\$27,984,786	\$618,882
031	Solid Waste	\$7,180,061	\$7,102,259	(\$77,802)	\$7,177,161	\$7,097,499	(\$79,662)
	<u>Special Revenue Funds</u>						
017	Municipal Court	\$50,457	\$50,465	\$8	\$54,022	\$53,022	(\$1,000)
018	Citywide Donation	\$21,300	\$21,366	\$66	\$12,863	\$49,158	\$36,295
019	Court Technology	\$61,930	\$62,064	\$134	\$18,535	\$149,618	\$131,083
023	Court Juvenile Management	\$59,500	\$61,647	\$2,147	\$54,258	\$42,596	(\$11,662)
025	Emerg. Mngt. Buy-out	\$0	\$97,743	\$97,743	\$0	\$93,843	\$93,843
035	Traffic Impact Improvement	\$5,300	\$5,520	\$220	\$0	\$0	\$0
043	Regional Detention	\$0	\$6	\$6	\$0	\$0	\$0
045	Hotel/Motel	\$780,685	\$497,253	(\$283,432)	\$449,888	\$478,296	\$28,408
046	Parks Donations	\$51,530	\$80,891	\$29,361	\$50,000	\$80,899	\$30,899
047	Park & Recreation Development	\$24,500	\$150,180	\$125,680	\$275,172	\$30,000	(\$245,172)
049	Tree Trust	\$170	\$26	(\$144)	\$6,000	\$11,000	\$5,000
055	Sidewalk	\$27,100	\$12,307	(\$14,793)	\$0	\$0	\$0
060	Police State Seizure	\$34,600	\$52,258	\$17,658	\$51,184	\$124,775	\$73,591
062	Federal Police	\$48	\$4,807	\$4,759	\$15,000	\$0	(\$15,000)
101	Grant	\$1,337,992	\$1,459,079	\$121,087	\$1,365,566	\$1,455,415	\$89,849
105	Community Development	\$292,023	\$537,764	\$245,741	\$292,023	\$537,746	\$245,723
116	Community Development Recovery	\$73,139	\$69,062	(\$4,077)	\$73,139	\$69,062	(\$4,077)
120	Commagement District 1	\$1,000	\$504	(\$496)	\$201,216	\$201,216	\$0
140	University of Houston	\$47,895	\$46,925	(\$970)	\$40,357	\$46,925	\$6,568
095	Property/Liability Insurance Fund	\$855,974	\$848,377	(\$7,597)	\$855,974	\$872,007	\$16,033
	Sub-Total Operations	\$125,638,068	\$125,515,783	(\$122,285)	\$125,765,866	\$123,224,737	(\$2,541,129)

Fund #	Fund Description	REVENUES			EXPENDITURES		
		2010		\$ Change	2010		\$ Change
		Adopted	Revised		Adopted	Revised	
<b>CAPITAL IMPROVEMENT PROGRAM (CIP)</b>							
<u>Water/Sewer CIP</u>							
042	Utility Impact Fee	\$17,238,090	\$13,943,940	(\$3,294,150)	\$14,865,425	\$23,802,212	\$8,936,787
044	Shadow Creek Impact Fee	\$1,990,759	\$1,979,505	(\$11,254)	\$915,830	\$926,330	\$10,500
064	1998 Certificate of Obligation	\$0	\$2,487	\$2,487	\$380,000	\$1,476,577	\$1,096,577
067	1999 W & S Revenue Bonds	\$7,041,633	\$5,134,655	(\$1,906,978)	\$6,058,430	\$10,594,113	\$4,535,683
301	Water/Sewer Pay As You Go	\$52,208	\$53,865	\$1,657	\$51,958	\$1,078,441	\$1,026,483
<u>Capital Projects Funds</u>							
050	Capital Projects	\$5,933,421	\$13,259,116	\$7,325,695	\$9,300,338	\$13,933,750	\$4,633,412
068	Capital Projects-CO 2001	\$35,000	\$11,971	(\$23,029)	\$1,284,813	\$3,136,367	\$1,851,554
070	Capital Projects Mobility CO 2001	\$150,000	\$623,867	\$473,867	\$3,298,542	\$29,891,480	\$26,592,938
071	Capital Projects Drainage CO 2001	\$0	\$59	\$59	\$48,753	\$55,795	\$7,042
200	Capital Projects-CO 2006	\$50,000	\$277,803	\$227,803	\$20,628	\$6,173,310	\$6,152,682
201	Capital Projects-CO 2007	\$35,000	\$36,268	\$1,268	\$1,247,366	\$9,571,691	\$8,324,335
202	Capital Projects-GO 2007A	\$4,646,553	\$3,243,751	(\$1,402,802)	\$4,825,536	\$16,274,260	\$11,448,724
203	Capital Projects-GO 2009	\$31,559,874	\$28,236,681	(\$3,323,193)	\$26,172,677	\$27,651,258	\$1,478,581
205	Capital Projects-CO 2010	\$3,130,366	\$0	(\$3,130,366)	\$3,127,349	\$0	(\$3,127,349)
	Sub-Total CIP	\$71,862,904	\$66,803,968	(\$5,058,936)	\$71,597,635	\$144,565,584	\$72,967,949
	<b>TOTAL:</b>	<b>\$197,500,972</b>	<b>\$192,319,751</b>	<b>(\$5,181,221)</b>	<b>\$197,363,501</b>	<b>\$267,790,321</b>	<b>\$70,426,820</b>

# EXHIBIT B

Exhibit "B"  
Ordinance No. 1432

## City of Pearland Fiscal Year 2010-2011 Adopted Budget

<u>Fund #</u>	<u>Fund Description</u>	<u>REVENUES</u> 2011 Adopted	<u>EXPENDITURES</u> 2011 Adopted
<b>OPERATIONS-</b>			
010	General	\$48,976,401	\$49,666,944
015	P.E.D.C.	\$6,970,933	\$6,696,729
020	Debt Service-General	\$23,590,169	\$25,506,025
<u>Special Revenue Funds</u>			
017	Municipal Court	\$51,666	\$66,772
018	Citywide Donation	\$22,317	\$5,591
019	Court Technology	\$63,329	\$62,326
023	Court Juvenile Management	\$62,934	\$43,030
035	Traffic Impact Improvement	\$1,093	\$0
045	Hotel/Motel	\$624,525	\$569,529
046	Parks Donations	\$67,062	\$68,000
047	Park & Recreation Development	\$51,100	\$474,776
049	Tree Trust	\$7	\$5,000
055	Sidewalk	\$25,455	\$0
060	Police State Seizure	\$50,154	\$137,542
062	Federal Police	\$49	\$0
101	Grant	\$798,917	\$809,087
105	Community Development	\$326,128	\$326,087
140	University of Houston	\$251,177	\$251,177
095	Property/Liability Insurance Fund	\$985,179	\$970,159
<u>Proprietary Funds</u>			
030	Water and Sewer	\$28,265,262	\$29,458,867
031	Solid Waste	\$7,443,827	\$7,440,984
SUB TOTAL - OPERATIONS		<b>\$118,627,684</b>	<b>\$122,558,625</b>
<b>CAPITAL IMPROVEMENT PROGRAM (CIP)-</b>			
<u>Water/Sewer Capital Projects Funds</u>			
042	Utility Impact Fee	\$2,850,860	\$2,240,399
044	Shadow Creek Impact Fee	\$1,257,024	\$2,337,626
067	1999 W & S Revenue Bonds	\$7,229,948	\$6,411,576
301	Water/Sewer Pay As You Go	\$500	\$125,000
<u>Capital Projects Funds</u>			
050	Capital Projects	\$3,225,033	\$3,344,065
068	Capital Projects-CO 2001	\$3,700	\$519,706
070	Capital Projects Mobility CO 2001	\$23,000	\$273,964
200	Capital Projects-CO 2006	\$684,192	\$41,224
201	Capital Projects-CO 2007	\$27,500	\$1,421,988
202	Capital Projects-GO Series 2007A	\$1,870,000	\$2,095,461
203	Capital Projects-GO Series 2009	\$5,429,402	\$1,868,664
SUB TOTAL - CIP		<b>\$22,601,159</b>	<b>\$20,679,673</b>
<b>GRAND TOTAL :</b>		<b>\$141,228,843</b>	<b>\$143,238,298</b>

**ORDINANCE NO. 1433**

**AN ORDINANCE ADOPTING A TAX RATE OF \$0.6651 AND LEVYING TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF PEARLAND, TEXAS, AND PROVIDING FOR THE INTEREST AND SINKING FUND OF THE TAXABLE YEAR 2010.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEARLAND, TEXAS:**

**Section 1.** That there is hereby levied and there shall be collected for the use and support of the Municipal Government of the City of Pearland, Texas, and to provide Interest and Sinking Fund for the Year Two Thousand Six upon all property, real, personal, and mixed within the corporate limits of said City subject to taxation, a tax of \$0.6651 on each One Hundred Dollars (\$100.00) valuation of property, said tax being so levied and apportioned for the specific purpose herein set forth:

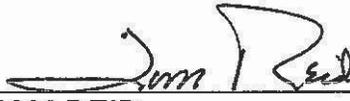
- (1) For the maintenance and support of the General Government (General Fund), the sum of \$0.2151 on each \$100 valuation of property, and
- (2) For the Interest and Sinking Fund, the sum of \$0.4500.

**Section 2.** All monies collected under this ordinance for the specific items therein named, be and the same are hereby appropriated and set apart for the specific purpose indicated in each item and that the Assessor and Collector of Taxes, the Director of Finance, and the City Manager shall so keep these accounts as to readily and distinctly show the amount collected, the amounts expended, and the amount on hand at any time belonging to such funds. It is hereby made the duty of the Tax Assessor and Collector of Taxes and every person collecting money for the City of Pearland to deliver to the Director of Finance and the City Manager, at the time of depositing of any monies, a statement showing to what fund such deposit should be made, and from what source received. All receipts for the City not specifically apportioned by this ordinance are hereby made

**ORDINANCE NO. 1433**

payable to the General Fund of the City.

PASSED and APPROVED ON FIRST READING this the 13<sup>th</sup> day of September,  
A.D., 2010.

  
\_\_\_\_\_  
TOM REID  
MAYOR

ATTEST:

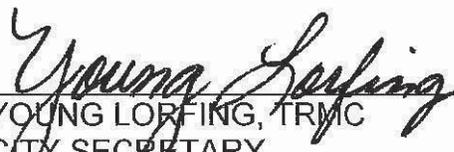
  
\_\_\_\_\_  
YOUNG LORFING, TRMC  
CITY SECRETARY



PASSED and APPROVED ON SECOND and FINAL READING this the 27<sup>th</sup> day of  
September, A. D., 2010.

  
\_\_\_\_\_  
TOM REID  
MAYOR

ATTEST:

  
\_\_\_\_\_  
YOUNG LORFING, TRMC  
CITY SECRETARY



APPROVED AS TO FORM:

  
\_\_\_\_\_  
DARRIN M. COKER  
CITY ATTORNEY

**SALARY RANGES PER JOB CLASS\***  
(In Salary Range Order)

<u>OCCUPATIONAL JOB TITLE</u>	<u>SALARY RANGE</u>	<u>Annual</u>	<u>Hourly</u>	<u>Annual</u>	<u>Hourly</u>	<u>Annual</u>	<u>Hourly</u>
Recreation Attendant	7	\$17,065	\$8.2041	\$21,331	\$10.2552	\$25,597	\$12.3062
Ballfield Attendant	7	\$17,065	\$8.2041	\$21,331	\$10.2552	\$25,597	\$12.3062
Fitness Attendant	7	\$17,065	\$8.2041	\$21,331	\$10.2552	\$25,597	\$12.3062
Recycling Center Attendant	7	\$17,065	\$8.2041	\$21,331	\$10.2552	\$25,597	\$12.3062
Lifeguard	7	\$17,065	\$8.2041	\$21,331	\$10.2552	\$25,597	\$12.3062
Lifeguard w/WSI	8	\$17,490	\$8.4086	\$21,862	\$10.5108	\$26,235	\$12.6129
Lifeguard w/WSI	9	\$17,929	\$8.6195	\$22,411	\$10.7744	\$26,893	\$12.9292
Lifeguard	10	\$18,375	\$8.8343	\$22,969	\$11.0428	\$27,563	\$13.2514
Head Lifeguard	11	\$18,835	\$9.0554	\$23,544	\$11.3193	\$28,253	\$13.5832
Lifeguard	12	\$19,307	\$9.2820	\$24,133	\$11.6025	\$28,960	\$13.9230
Lifeguard	13	\$19,791	\$9.5149	\$24,739	\$11.8937	\$29,687	\$14.2724
Lifeguard	14	\$20,284	\$9.7518	\$25,355	\$12.1897	\$30,426	\$14.6277
Animal Shelter Attendant	15	\$20,791	\$9.9955	\$25,988	\$12.4944	\$31,186	\$14.9933
Water Safety Instructor	15	\$20,791	\$9.9955	\$25,988	\$12.4944	\$31,186	\$14.9933
Lifeguard	16	\$21,311	\$10.2456	\$26,639	\$12.8070	\$31,966	\$15.3684
Lifeguard	17	\$21,844	\$10.5021	\$27,305	\$13.1276	\$32,766	\$15.7531
Fleet Services Assistant	18	\$22,390	\$10.7644	\$27,988	\$13.4555	\$33,585	\$16.1466
Humane Officer-in-Training	18	\$22,390	\$10.7644	\$27,988	\$13.4555	\$33,585	\$16.1466
Custodian	19	\$22,950	\$11.0337	\$28,688	\$13.7921	\$34,425	\$16.5505

\*This Salary Ranges Per Job Class was effective as of September 24, 2010. An updated version was not available at the time of the printing of this budget document.

**SALARY RANGES PER JOB CLASS\***  
(In Salary Range Order)

<u>OCCUPATIONAL JOB TITLE</u>	<u>SALARY RANGE</u>	<u>Annual</u>	<u>Hourly</u>	<u>Annual</u>	<u>Hourly</u>	<u>Annual</u>	<u>Hourly</u>
HR Records Technician	20	\$23,523	\$11.3093	\$29,404	\$14.1366	\$35,285	\$16.9639
Administrative Clerk	20	\$23,523	\$11.3093	\$29,404	\$14.1366	\$35,285	\$16.9639
Receptionist/Switchboard Operator	20	\$23,523	\$11.3093	\$29,404	\$14.1366	\$35,285	\$16.9639
Police Receptionist	20	\$23,523	\$11.3093	\$29,404	\$14.1366	\$35,285	\$16.9639
Parks Maintenance Worker I	21	\$24,112	\$11.5922	\$30,140	\$14.4903	\$36,168	\$17.3883
Building Maintenance Helper	21	\$24,112	\$11.5922	\$30,140	\$14.4903	\$36,168	\$17.3883
Water & Sewer Line Maintenance Worker	22	\$24,715	\$11.8820	\$30,893	\$14.8525	\$37,072	\$17.8230
Water & Sewer Construction Worker	22	\$24,715	\$11.8820	\$30,893	\$14.8525	\$37,072	\$17.8230
Records Technician (City Secretary)	22	\$24,715	\$11.8820	\$30,893	\$14.8525	\$37,072	\$17.8230
Lift Station Operator-in-Training	22	\$24,715	\$11.8820	\$30,893	\$14.8525	\$37,072	\$17.8230
Water Production Operator-in-Training	22	\$24,715	\$11.8820	\$30,893	\$14.8525	\$37,072	\$17.8230
Wastewater Operator-in-Training	22	\$24,715	\$11.8820	\$30,893	\$14.8525	\$37,072	\$17.8230
Emergency Medical Technician - Basic	22	\$24,715	\$11.8820	\$30,893	\$14.8525	\$37,072	\$17.8230
Senior Center Shuttle Bus Driver	22	\$24,715	\$11.8820	\$30,893	\$14.8525	\$37,072	\$17.8230
Customer Service Clerk	23	\$25,332	\$12.1787	\$31,665	\$15.2234	\$37,998	\$18.2681
Utility Billing Cash Clerk	23	\$25,332	\$12.1787	\$31,665	\$15.2234	\$37,998	\$18.2681
Permit Clerk I	23	\$25,332	\$12.1787	\$31,665	\$15.2234	\$37,998	\$18.2681
Records Clerk	23	\$25,332	\$12.1787	\$31,665	\$15.2234	\$37,998	\$18.2681
Court Records Specialist	23	\$25,332	\$12.1787	\$31,665	\$15.2234	\$37,998	\$18.2681
Utility Billing Records Technician	24	\$25,965	\$12.4832	\$32,456	\$15.6040	\$38,948	\$18.7248
Utility Billing Clerk	24	\$25,965	\$12.4832	\$32,456	\$15.6040	\$38,948	\$18.7248
Sign Technician	24	\$25,965	\$12.4832	\$32,456	\$15.6040	\$38,948	\$18.7248
Park Maintenance Worker II	24	\$25,965	\$12.4832	\$32,456	\$15.6040	\$38,948	\$18.7248
ROW Inspector	24	\$25,965	\$12.4832	\$32,456	\$15.6040	\$38,948	\$18.7248
Deputy Court Clerk I	25	\$26,614	\$12.7951	\$33,267	\$15.9939	\$39,921	\$19.1927
Court Bailiff	25	\$26,614	\$12.7951	\$33,267	\$15.9939	\$39,921	\$19.1927
Light Equipment Operator	25	\$26,614	\$12.7951	\$33,267	\$15.9939	\$39,921	\$19.1927
Preventative Maintenance Mechanic	25	\$26,614	\$12.7951	\$33,267	\$15.9939	\$39,921	\$19.1927

**SALARY RANGES PER JOB CLASS\***  
(In Salary Range Order)

<u>OCCUPATIONAL JOB TITLE</u>	<u>SALARY RANGE</u>	<u>Annual</u>	<u>Hourly</u>	<u>Annual</u>	<u>Hourly</u>	<u>Annual</u>	<u>Hourly</u>
Accounts Payable Clerk	25	\$26,614	\$12.7951	\$33,267	\$15.9939	\$39,921	\$19.1927
Mechanic I	26	\$27,279	\$13.1148	\$34,099	\$16.3936	\$40,918	\$19.6723
Secretary	26	\$27,279	\$13.1148	\$34,099	\$16.3936	\$40,918	\$19.6723
Field Services Technician	26	\$27,279	\$13.1148	\$34,099	\$16.3936	\$40,918	\$19.6723
Meter Reader	26	\$27,279	\$13.1148	\$34,099	\$16.3936	\$40,918	\$19.6723
Delinquent Account Specialist	26	\$27,279	\$13.1148	\$34,099	\$16.3936	\$40,918	\$19.6723
Recycle Center Technician	26	\$27,279	\$13.1148	\$34,099	\$16.3936	\$40,918	\$19.6723
Collections Coordinator	27	\$27,962	\$13.4434	\$34,953	\$16.8043	\$41,943	\$20.1651
Humane Officer	27	\$27,962	\$13.4434	\$34,953	\$16.8043	\$41,943	\$20.1651
Shelter Coordinator	27	\$27,962	\$13.4434	\$34,953	\$16.8043	\$41,943	\$20.1651
Emergency Medical Technician - Intermediate	28	\$28,659	\$13.7783	\$35,824	\$17.2229	\$42,988	\$20.6675
Senior Court Clerk	29	\$29,377	\$14.1236	\$36,721	\$17.6545	\$44,066	\$21.1854
Heavy Equipment Operator	29	\$29,377	\$14.1236	\$36,721	\$17.6545	\$44,066	\$21.1854
GPS Field Technician	29	\$29,377	\$14.1236	\$36,721	\$17.6545	\$44,066	\$21.1854
Juvenile Case Manager	29	\$29,377	\$14.1236	\$36,721	\$17.6545	\$44,066	\$21.1854
CCTV Technician	29	\$29,377	\$14.1236	\$36,721	\$17.6545	\$44,066	\$21.1854
Senior Humane Officer	29	\$29,377	\$14.1236	\$36,721	\$17.6545	\$44,066	\$21.1854
Administrative Secretary	30	\$30,111	\$14.4766	\$37,639	\$18.0958	\$45,167	\$21.7150
HR Assistant I	30	\$30,111	\$14.4766	\$37,639	\$18.0958	\$45,167	\$21.7150
Accounting Technician	30	\$30,111	\$14.4766	\$37,639	\$18.0958	\$45,167	\$21.7150
Accounting Associate	30	\$30,111	\$14.4766	\$37,639	\$18.0958	\$45,167	\$21.7150
Engineering Inspector I	30	\$30,111	\$14.4766	\$37,639	\$18.0958	\$45,167	\$21.7150
Project Coordinator	30	\$30,111	\$14.4766	\$37,639	\$18.0958	\$45,167	\$21.7150
GPS Technician II	30	\$30,111	\$14.4766	\$37,639	\$18.0958	\$45,167	\$21.7150
Custodial Crew Leader	31	\$30,862	\$14.8376	\$38,578	\$18.5470	\$46,293	\$22.2564
Parks Crew Leader	32	\$31,636	\$15.2098	\$39,545	\$19.0122	\$47,454	\$22.8147
	33	\$32,427	\$15.5898	\$40,534	\$19.4873	\$48,640	\$23.3847

**SALARY RANGES PER JOB CLASS\***  
(In Salary Range Order)

<u>OCCUPATIONAL JOB TITLE</u>	<u>SALARY RANGE</u>	<u>Annual</u>	<u>Hourly</u>	<u>Annual</u>	<u>Hourly</u>	<u>Annual</u>	<u>Hourly</u>
Property Room Technician	33	\$32,427	\$15.5898	\$40,534	\$19.4873	\$48,640	\$23.3847
Water Production - Operator I	34	\$33,237	\$15.9792	\$41,546	\$19.9740	\$49,855	\$23.9688
Water Treatment - Operator I	34	\$33,237	\$15.9792	\$41,546	\$19.9740	\$49,855	\$23.9688
Lift Station Operator I	34	\$33,237	\$15.9792	\$41,546	\$19.9740	\$49,855	\$23.9688
Office Coordinator	34	\$33,237	\$15.9792	\$41,546	\$19.9740	\$49,855	\$23.9688
Building Maintenance Technician	34	\$33,237	\$15.9792	\$41,546	\$19.9740	\$49,855	\$23.9688
Building/Aquatic Maintenance Technician	34	\$33,237	\$15.9792	\$41,546	\$19.9740	\$49,855	\$23.9688
Computer Technician	34	\$33,237	\$15.9792	\$41,546	\$19.9740	\$49,855	\$23.9688
Mapping Specialist	34	\$33,237	\$15.9792	\$41,546	\$19.9740	\$49,855	\$23.9688
Web/Cable Administrator	34	\$33,237	\$15.9792	\$41,546	\$19.9740	\$49,855	\$23.9688
Recycle Center Coordinator	34	\$33,237	\$15.9792	\$41,546	\$19.9740	\$49,855	\$23.9688
Utility Inspector	34	\$33,237	\$15.9792	\$41,546	\$19.9740	\$49,855	\$23.9688
Legal Secretary	35	\$34,069	\$16.3793	\$42,586	\$20.4742	\$51,104	\$24.5690
HR Assistant II	35	\$34,069	\$16.3793	\$42,586	\$20.4742	\$51,104	\$24.5690
Accounts Payable Supervisor	35	\$34,069	\$16.3793	\$42,586	\$20.4742	\$51,104	\$24.5690
Engineering Inspector II	35	\$34,069	\$16.3793	\$42,586	\$20.4742	\$51,104	\$24.5690
Code Enforcement / Health Officer	36	\$34,920	\$16.7883	\$43,650	\$20.9854	\$52,380	\$25.1825
HR Benefits Coordinator	36	\$34,920	\$16.7883	\$43,650	\$20.9854	\$52,380	\$25.1825
Executive Secretary	36	\$34,920	\$16.7883	\$43,650	\$20.9854	\$52,380	\$25.1825
Deputy City Secretary	36	\$34,920	\$16.7883	\$43,650	\$20.9854	\$52,380	\$25.1825
Program Specialist	36	\$34,920	\$16.7883	\$43,650	\$20.9854	\$52,380	\$25.1825
Paramedic	37	\$35,793	\$17.2081	\$44,741	\$21.5101	\$53,689	\$25.8121
Jailer	37	\$35,793	\$17.2081	\$44,741	\$21.5101	\$53,689	\$25.8121
Telecommunications Operator	37	\$35,793	\$17.2081	\$44,741	\$21.5101	\$53,689	\$25.8121
W&S Construction Crew Leader	38	\$36,687	\$17.6382	\$45,859	\$22.0477	\$55,031	\$26.4572
W&S Line Maintenance Crew Leader	38	\$36,687	\$17.6382	\$45,859	\$22.0477	\$55,031	\$26.4572
Streets & Drainage Crew Leader	38	\$36,687	\$17.6382	\$45,859	\$22.0477	\$55,031	\$26.4572
Field Service Crew Leader	38	\$36,687	\$17.6382	\$45,859	\$22.0477	\$55,031	\$26.4572
Custodial Supervisor	38	\$36,687	\$17.6382	\$45,859	\$22.0477	\$55,031	\$26.4572
Water Production Operator II	38	\$36,687	\$17.6382	\$45,859	\$22.0477	\$55,031	\$26.4572
Lift Station Operator II	38	\$36,687	\$17.6382	\$45,859	\$22.0477	\$55,031	\$26.4572

**SALARY RANGES PER JOB CLASS\***  
(In Salary Range Order)

<u>OCCUPATIONAL JOB TITLE</u>	<u>SALARY RANGE</u>	<u>Annual</u>	<u>Hourly</u>	<u>Annual</u>	<u>Hourly</u>	<u>Annual</u>	<u>Hourly</u>
Wastewater Treatment Operator II	38	\$36,687	\$17.6382	\$45,859	\$22.0477	\$55,031	\$26.4572
Recreation Specialist	38	\$36,687	\$17.6382	\$45,859	\$22.0477	\$55,031	\$26.4572
Assistant Athletic Coordinator	38	\$36,687	\$17.6382	\$45,859	\$22.0477	\$55,031	\$26.4572
Chief Mechanic	38	\$36,687	\$17.6382	\$45,859	\$22.0477	\$55,031	\$26.4572
GIS Technician	38	\$36,687	\$17.6382	\$45,859	\$22.0477	\$55,031	\$26.4572
Programmer	38	\$36,687	\$17.6382	\$45,859	\$22.0477	\$55,031	\$26.4572
Building Inspector Trainee	39	\$37,604	\$18.0790	\$47,005	\$22.5988	\$56,407	\$27.1185
Fire Inspector / Investigator	39	\$37,604	\$18.0790	\$47,005	\$22.5988	\$56,407	\$27.1185
Senior Code Enforcement / Health Officer	39	\$37,604	\$18.0790	\$47,005	\$22.5988	\$56,407	\$27.1185
Park Supervisor	40	\$38,545	\$18.5311	\$48,181	\$23.1639	\$57,817	\$27.7967
Planning Technician	40	\$38,545	\$18.5311	\$48,181	\$23.1639	\$57,817	\$27.7967
Electrician	40	\$38,545	\$18.5311	\$48,181	\$23.1639	\$57,817	\$27.7967
Recreation Center Supervisor	40	\$38,545	\$18.5311	\$48,181	\$23.1639	\$57,817	\$27.7967
Senior Engineering Technician	40	\$38,545	\$18.5311	\$48,181	\$23.1639	\$57,817	\$27.7967
Engineering Inspector III	40	\$38,545	\$18.5311	\$48,181	\$23.1639	\$57,817	\$27.7967
Water & Sewer Maintenance Supervisor	41	\$39,510	\$18.9950	\$49,387	\$23.7438	\$59,265	\$28.4926
Water & Sewer Construction Supervisor	41	\$39,510	\$18.9950	\$49,387	\$23.7438	\$59,265	\$28.4926
Street Division Supervisor	41	\$39,510	\$18.9950	\$49,387	\$23.7438	\$59,265	\$28.4926
Drainage Division Supervisor	41	\$39,510	\$18.9950	\$49,387	\$23.7438	\$59,265	\$28.4926
Wastewater Supervisor	41	\$39,510	\$18.9950	\$49,387	\$23.7438	\$59,265	\$28.4926
Water Production Supervisor	41	\$39,510	\$18.9950	\$49,387	\$23.7438	\$59,265	\$28.4926
Lift Station Supervisor	41	\$39,510	\$18.9950	\$49,387	\$23.7438	\$59,265	\$28.4926
Urban Forester	41	\$39,510	\$18.9950	\$49,387	\$23.7438	\$59,265	\$28.4926
Project Coordinator	41	\$39,510	\$18.9950	\$49,387	\$23.7438	\$59,265	\$28.4926
Athletic Coordinator	41	\$39,510	\$18.9950	\$49,387	\$23.7438	\$59,265	\$28.4926
Senior Center Coordinator	41	\$39,510	\$18.9950	\$49,387	\$23.7438	\$59,265	\$28.4926
Special Events Coordinator	41	\$39,510	\$18.9950	\$49,387	\$23.7438	\$59,265	\$28.4926
Youth Development Coordinator	41	\$39,510	\$18.9950	\$49,387	\$23.7438	\$59,265	\$28.4926
Support Services Coordinator	41	\$39,510	\$18.9950	\$49,387	\$23.7438	\$59,265	\$28.4926
Crime Victim Liaison	41	\$39,510	\$18.9950	\$49,387	\$23.7438	\$59,265	\$28.4926
Building Inspector	42	\$40,496	\$19.4693	\$50,620	\$24.3366	\$60,744	\$29.2039

**SALARY RANGES PER JOB CLASS\***  
(In Salary Range Order)

<u>OCCUPATIONAL JOB TITLE</u>	<u>SALARY RANGE</u>	<u>Annual</u>	<u>Hourly</u>	<u>Annual</u>	<u>Hourly</u>	<u>Annual</u>	<u>Hourly</u>
Deputy Fire Marshal	42	\$40,496	\$19.4693	\$50,620	\$24.3366	\$60,744	\$29.2039
EMS Lieutenant	42	\$40,496	\$19.4693	\$50,620	\$24.3366	\$60,744	\$29.2039
Investigator	42	\$40,496	\$19.4693	\$50,620	\$24.3366	\$60,744	\$29.2039
Emergency Management Planner	42	\$40,496	\$19.4693	\$50,620	\$24.3366	\$60,744	\$29.2039
Assistant Recreation Center Manager	42	\$40,496	\$19.4693	\$50,620	\$24.3366	\$60,744	\$29.2039
Buyer I	42	\$40,496	\$19.4693	\$50,620	\$24.3366	\$60,744	\$29.2039
Plans Examiner	43	\$41,509	\$19.9562	\$51,886	\$24.9453	\$62,263	\$29.9343
Planner I	43	\$41,509	\$19.9562	\$51,886	\$24.9453	\$62,263	\$29.9343
GIS Specialist	43	\$41,509	\$19.9562	\$51,886	\$24.9453	\$62,263	\$29.9343
Computer SCADA Technician III	43	\$41,509	\$19.9562	\$51,886	\$24.9453	\$62,263	\$29.9343
Staff Accountant III	44	\$42,547	\$20.4554	\$53,184	\$25.5693	\$63,821	\$30.6831
HR Generalist	44	\$42,547	\$20.4554	\$53,184	\$25.5693	\$63,821	\$30.6831
Recreation Center Manager	44	\$42,547	\$20.4554	\$53,184	\$25.5693	\$63,821	\$30.6831
Aquatic Manager	44	\$42,547	\$20.4554	\$53,184	\$25.5693	\$63,821	\$30.6831
Marketing Manager	44	\$42,547	\$20.4554	\$53,184	\$25.5693	\$63,821	\$30.6831
Police Systems Administrator	45	\$43,611	\$20.9669	\$54,514	\$26.2086	\$65,417	\$31.4503
Deputy Building Official	45	\$43,611	\$20.9669	\$54,514	\$26.2086	\$65,417	\$31.4503
Chief Engineering Inspector	45	\$43,611	\$20.9669	\$54,514	\$26.2086	\$65,417	\$31.4503
Planner II	46	\$44,700	\$21.4906	\$55,876	\$26.8633	\$67,051	\$32.2359
	47	\$45,819	\$22.0286	\$57,274	\$27.5357	\$68,729	\$33.0429
EMS Captain	48	\$46,964	\$22.5788	\$58,705	\$28.2235	\$70,446	\$33.8682
Jail Division Coordinator	48	\$46,964	\$22.5788	\$58,705	\$28.2235	\$70,446	\$33.8682
Municipal Court Administrator	48	\$46,964	\$22.5788	\$58,705	\$28.2235	\$70,446	\$33.8682
Utility Billing Accounts Supervisor	48	\$46,964	\$22.5788	\$58,705	\$28.2235	\$70,446	\$33.8682
Support Services Supervisor	48	\$46,964	\$22.5788	\$58,705	\$28.2235	\$70,446	\$33.8682
Animal Control Supervisor	48	\$46,964	\$22.5788	\$58,705	\$28.2235	\$70,446	\$33.8682
Acquisition Coordinator	49	\$48,138	\$23.1432	\$60,172	\$28.9290	\$72,207	\$34.7148
Senior Accountant	50	\$49,343	\$23.7224	\$61,678	\$29.6529	\$74,014	\$35.5835

**SALARY RANGES PER JOB CLASS\***  
(In Salary Range Order)

<u>OCCUPATIONAL JOB TITLE</u>	<u>SALARY RANGE</u>	<u>Annual</u>	<u>Hourly</u>	<u>Annual</u>	<u>Hourly</u>	<u>Annual</u>	<u>Hourly</u>
Budget Analyst	50	\$49,343	\$23.7224	\$61,678	\$29.6529	\$74,014	\$35.5835
Economic Development Specialist	50	\$49,343	\$23.7224	\$61,678	\$29.6529	\$74,014	\$35.5835
Grants Coordinator	50	\$49,343	\$23.7224	\$61,678	\$29.6529	\$74,014	\$35.5835
Park and Building Maintenance Superintendent	51	\$50,575	\$24.3147	\$63,218	\$30.3934	\$75,862	\$36.4721
Recreation Superintendent	51	\$50,575	\$24.3147	\$63,218	\$30.3934	\$75,862	\$36.4721
Fleet Manager	51	\$50,575	\$24.3147	\$63,218	\$30.3934	\$75,862	\$36.4721
Traffic Manager	51	\$50,575	\$24.3147	\$63,218	\$30.3934	\$75,862	\$36.4721
Streets & Drainage Superintendent	51	\$50,575	\$24.3147	\$63,218	\$30.3934	\$75,862	\$36.4721
Water & Sewer Line Superintendent	51	\$50,575	\$24.3147	\$63,218	\$30.3934	\$75,862	\$36.4721
Wastewater Treatment Superintendent	51	\$50,575	\$24.3147	\$63,218	\$30.3934	\$75,862	\$36.4721
Water Production Superintendent	51	\$50,575	\$24.3147	\$63,218	\$30.3934	\$75,862	\$36.4721
Network Administrator	52	\$51,839	\$24.9226	\$64,799	\$31.1532	\$77,759	\$37.3839
Senior Planner	52	\$51,839	\$24.9226	\$64,799	\$31.1532	\$77,759	\$37.3839
	53	\$53,134	\$25.5451	\$66,417	\$31.9314	\$79,701	\$38.3177
	54	\$54,463	\$26.1841	\$68,079	\$32.7301	\$81,694	\$39.2761
Public Affairs Manager	55	\$55,826	\$26.8392	\$69,782	\$33.5491	\$83,738	\$40.2589
Assistant City Attorney I	55	\$55,826	\$26.8392	\$69,782	\$33.5491	\$83,738	\$40.2589
Plan & Plat Approval Administrator	55	\$55,826	\$26.8392	\$69,782	\$33.5491	\$83,738	\$40.2589
Acquisition Manager	55	\$55,826	\$26.8392	\$69,782	\$33.5491	\$83,738	\$40.2589
Project Manager	55	\$55,826	\$26.8392	\$69,782	\$33.5491	\$83,738	\$40.2589
Old Townsite ED Coordinator	55	\$55,826	\$26.8392	\$69,782	\$33.5491	\$83,738	\$40.2589
GIS Coordinator	55	\$55,826	\$26.8392	\$69,782	\$33.5491	\$83,738	\$40.2589
Assistant Director of Public Works	56	\$57,220	\$27.5096	\$71,525	\$34.3870	\$85,830	\$41.2644
Assistant Director of Parks & Recreation	56	\$57,220	\$27.5096	\$71,525	\$34.3870	\$85,830	\$41.2644
Purchasing Officer	57	\$58,651	\$28.1976	\$73,314	\$35.2470	\$87,977	\$42.2964
Budget Officer	57	\$58,651	\$28.1976	\$73,314	\$35.2470	\$87,977	\$42.2964
Information Technology Manager	57	\$58,651	\$28.1976	\$73,314	\$35.2470	\$87,977	\$42.2964
	58	\$60,118	\$28.9028	\$75,147	\$36.1285	\$90,177	\$43.3542

**SALARY RANGES PER JOB CLASS\***  
(In Salary Range Order)

<u>OCCUPATIONAL JOB TITLE</u>	<u>SALARY RANGE</u>	<u>Annual</u>		<u>Hourly</u>	
		<u>Annual</u>	<u>Hourly</u>	<u>Annual</u>	<u>Hourly</u>
Assistant City Engineer	59	\$61,620	\$29.6251	\$77,025	\$37.0314
Assistant Director of Finance	59	\$61,620	\$29.6251	\$77,025	\$37.0314
Assistant Director of Projects	59	\$61,620	\$29.6251	\$77,025	\$37.0314
City Secretary	59	\$61,620	\$29.6251	\$77,025	\$37.0314
Building Official	60	\$63,161	\$30.3661	\$78,952	\$37.9576
Fire Marshal & Emergency Mgmt. Coordinator	60	\$63,161	\$30.3661	\$78,952	\$37.9576
EMS Operations Director	60	\$63,161	\$30.3661	\$78,952	\$37.9576
	61	\$64,740	\$31.1252	\$80,926	\$38.9065
	62	\$66,359	\$31.9034	\$82,949	\$39.8793
Assistant Director of EDC	63	\$68,018	\$32.7008	\$85,022	\$40.8760
Assistant City Attorney II	64	\$69,718	\$33.5183	\$87,148	\$41.8978
	65	\$71,461	\$34.3563	\$89,327	\$42.9454
Assistant Chief of Police	66	\$73,246	\$35.2145	\$91,558	\$44.0181
Deputy City Attorney	67	\$75,079	\$36.0957	\$93,849	\$45.1197
Project Director	68	\$76,956	\$36.9980	\$96,195	\$46.2476
Planning Director	68	\$76,956	\$36.9980	\$96,195	\$46.2476
Executive Director of EDC	68	\$76,956	\$36.9980	\$96,195	\$46.2476
Director of Human Resources	68	\$76,956	\$36.9980	\$96,195	\$46.2476
Director of Parks & Recreation	69	\$78,879	\$37.9224	\$98,598	\$47.4030
Fire Chief	70	\$80,852	\$38.8713	\$101,065	\$48.5891
Director of Public Works	70	\$80,852	\$38.8713	\$101,065	\$48.5891
	71	\$82,872	\$39.8423	\$103,590	\$49.8028

**SALARY RANGES PER JOB CLASS\***  
(In Salary Range Order)

<u>OCCUPATIONAL JOB TITLE</u>	<u>SALARY RANGE</u>	<u>Annual</u>		<u>Hourly</u>	
		<u>Annual</u>	<u>Hourly</u>	<u>Annual</u>	<u>Hourly</u>
Police Chief	72	\$84,945	\$40.8387	\$106,181	\$51.0484
	72	\$84,945	\$40.8387	\$106,181	\$51.0484
Director of Finance	73	\$87,068	\$41.8597	\$108,835	\$52.3247
	74	\$89,245	\$42.9062	\$111,556	\$53.6328
City Engineer	75	\$91,476	\$43.9787	\$114,345	\$54.9733
City Attorney	76	\$93,762	\$45.0781	\$117,203	\$56.3476
	77	\$96,108	\$46.2060	\$120,136	\$57.7575
Assistant City Manager	78	\$98,511	\$47.3609	\$123,138	\$59.2011
	79	\$100,972	\$48.5442	\$126,215	\$60.6802
City Manager	80	\$103,497	\$49.7583	\$129,372	\$62.1979
	81	\$106,083	\$51.0015	\$132,604	\$63.7518
City Manager	82	\$108,736	\$52.2770	\$135,920	\$65.3462
	83	\$111,456	\$53.5848	\$139,321	\$66.9810
City Manager	84	\$114,241	\$54.9236	\$142,801	\$68.6545
	85	\$117,098	\$56.2971	\$146,373	\$70.3714
City Manager	86	\$120,025	\$57.7045	\$150,032	\$72.1307

**CITY OF PEARLAND  
FIRE PAY PLAN**

Salary Range	Job Title	MINIMUM		MIDPOINT		MAXIMUM	
		Annual	Hourly	Annual	Hourly	Annual	Hourly
F-1	Firefighter	\$38,000.00	\$13.7881	\$47,500.00	\$17.2351	\$57,000.00	\$20.6821
F-2							
F-3	Lieutenant	\$51,839.00	\$18.8095	\$64,798.75	\$23.5119	\$77,758.50	\$28.2143
F-4							
F-5	Captain	\$63,161.00	\$22.9176	\$78,951.25	\$28.6470	\$94,741.50	\$34.3765
F-6							

Hourly Rate or regular rate of pay based on 2756 Regular Hours  
For firefighters and Captains on a 2190 schedule, divide annual rate by 2190 to get hourly rate or base rate of pay.

## POLICE PAY PLAN

<b>0 - 6 mos.</b>
\$14,2592

	0	1	2	3	4	5	6	7	8	9	10	11
Police	\$21,7614	\$22,4143	\$23,0867	\$23,7793	\$24,4927	\$25,2274	\$25,9843	\$26,7638	\$27,5667	\$28,3937	\$29,2455	\$30,1229
Officer	\$3,771.98	\$3,885.14	\$4,001.69	\$4,121.74	\$4,245.40	\$4,372.76	\$4,503.94	\$4,639.06	\$4,778.23	\$4,921.58	\$5,069.22	\$5,221.30
	\$45,263.75	\$46,621.67	\$48,020.32	\$49,460.92	\$50,944.75	\$52,473.09	\$54,047.29	\$55,668.71	\$57,338.77	\$59,068.93	\$60,830.70	\$62,655.62

	1st year	2nd year	3rd year	4th year	5th year	6th year
Sergeant	\$31,0266	\$31,9574	\$32,9161	\$33,9036	\$34,9207	\$35,9683
	\$5,377.94	\$5,539.28	\$5,705.46	\$5,876.62	\$6,052.92	\$6,234.51
	\$64,535.29	\$66,471.35	\$68,465.49	\$70,519.45	\$72,635.04	\$74,814.09
	1st year	2nd year	3rd year	4th year	5th year	6th year
Lieutenant	\$37,0474	\$38,1588	\$39,3035	\$40,4827	\$41,6971	\$42,9480
	\$6,421.54	\$6,614.19	\$6,812.61	\$7,016.99	\$7,227.50	\$7,444.33
	\$77,058.51	\$79,370.26	\$81,751.37	\$84,203.91	\$86,730.03	\$89,331.93
	1st year	2nd year	3rd year	4th year		
Captain	\$40,4827	\$41,6971	\$42,9480	\$44,2365		
	\$7,016.99	\$7,227.50	\$7,444.33	\$7,667.66		
	\$84,203.91	\$86,730.03	\$89,331.93	\$92,011.89		

All college degrees must be issued by an approved institution of higher education which is duly accredited by one of the regional accreditation agencies. No mail order degree will be approved.



THIS PAGE INTENTIONALLY LEFT BLANK

## GLOSSARY

**ABATEMENT** – A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies, special assessments and service charges.

**ACCOUNT** – A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance control, or fund balance.

**ACCOUNTS PAYABLE** – A short-term liability account reflecting amounts owed to private persons or organizations for goods and services received by a government.

**ACCOUNT RECEIVABLE** – An asset account reflecting amounts due from private persons or organizations for goods and services furnished by a government.

**ACCOUNTING SYSTEM** – The total set of records and procedures, which are used to record, classify, and report information on the financial status and operations of an entity.

**ACCRUED INTEREST** – Interest that has been earned and recorded, but has not been received.

**AD VALOREM TAX** – A tax based on value of land and improvements (property tax).

**AGENDA** – A formal listing of items to be discussed during a public meeting. Agendas for public meetings are posted 72 hours in advance, in compliance with the open meetings act.

**APPROPRIATION** – An authorization granted by City Council to make expenditures and to incur obligations for a specific purpose. Usually limited in amount and as to the time when it may be expended.

**ASSESSED VALUATION** – A valuation set upon real estate or other property by government as a basis for levying taxes.

**ASSETS** – Property owned by a government, which has economic value, especially which could be converted to cash.

**BALANCE SHEET** – A statement purporting to present the financial position of an entity by disclosing the value of its assets, liabilities, and equities as of a specified date.

**BALANCED BUDGET** – Total recurring expenditures for any fiscal year shall not exceed total recurring revenues for that same fiscal year.

**BOND** – A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate.

**BOND REFERENDUM** – A bond referendum is an opportunity for voters to decide if the city will be authorized to borrow funds to address specific capital project needs for which ad valorem taxes are pledged for repayment.

**BUDGET** – A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. The term is also sometimes used to denote the officially approved expenditure ceiling under which a government and its departments operate.

**BUDGET CALENDAR** – The schedule of key dates or milestones, which a government follows in the preparation and adoption of the budget.

**BUDGET DOCUMENT** – The instrument used by the budget making authority to present a comprehensive financial program to the appropriating governing body.

**BUDGET MESSAGE** – A general discussion of the adopted budget presented in writing as a part of or supplement to the budget document.

**BUDGETARY CONTROL** – The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within limitations of available appropriation and available revenues.

**CAPITAL ASSETS** – Long-term assets, such as buildings, equipment, and infrastructure, intended to be held or used in operations.

**CAPITAL PROJECTS** – Acquisition or construction of major capital facilities.

**CAPITAL IMPROVEMENT PROGRAM** – A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount to be expended in each year, and the method of financing those expenditures.

**CAPITAL OUTLAY** – Expenditures for the acquisition of capital assets.

**CAPITAL PROJECT FUNDS** – Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds, special assessment funds and trust funds).

**CASH BASIS** – A method of accounting in which revenues and expenses are recognized and recorded when received, not necessarily when earned.

**CERTIFICATE OF DEPOSIT** – A negotiable or non-negotiable receipt for monies deposited in a bank or other financial institution for a specified period for a specified rate of interest.

**CERTIFICATE OF OBLIGATION** – A debt instrument that is issued by the City and has the same legal status as a general obligation bond. Proceeds from the issuance of the certificates may be used for the construction of public works or payment of contractual obligations for professional services. These certificates do not require voter approval.

**CHARTER** – Written instrument setting forth principles and laws of government within boundaries of the City.

**CHART OF ACCOUNTS** – The classification system used by the City to organize the accounting for various funds.

**CHECK** – A bill of exchange drawn on a bank and payable on demand.

**COMPONENT UNIT** – A component unit is defined as a legally separate organization for which elected officials of the primary government (the City) are financially accountable.

**CONTINGENCY** – Funds set aside in a reserve account for major expenditures or for emergencies.

**CURRENT ASSETS** – Cash and other assets expected to be converted to cash, sold, or consumed either in a year or in the operating cycle.

**CURRENT LIABILITIES** – Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded within one year.

**DEBT SERVICE FUND** – A fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal interest, and related costs. Also called Sinking Fund.

**DEFICIT** – The excess of expenditures over revenues during an accounting period; or in the case of Enterprise and Intra-governmental Service Funds, the excess of expense over income during an accounting period.

**DEPARTMENT** – A distinct, usually specialized division of a large organization. A principal administrative division of a government normally under the oversight of an Executive Director, Assistant City Manager or City Manager.

**DELINQUENT TAXES** – Taxes remaining unpaid on and after the date to which a penalty for nonpayment is attached.

**DEPRECIATION** – A non-cash expense that reduces the value of an asset as a result of wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

**DEVELOPER REIMBURSEMENT** – Reimbursement to a developer from the City for infrastructure developed on behalf of the City.

**EFFECTIVE TAX RATE** – The tax rate required to generate the same amount of revenue as in the preceding year on the same properties.

**ENTERPRISE FUND** – A fund used to account for the acquisition, operation and maintenance of governmental facilities and services which are entirely or predominantly self-supporting by user charges. The significant characteristic of Enterprise Funds is that the accounting system must make it possible to show whether the activity is operated at a profit or loss, similar to comparable private enterprises. Thus, the reports of enterprise funds self-contained and creditors, legislators or the general public can evaluate the performance of the municipal enterprise on the same basis as they can the performance of investor-owner enterprises in the same industry.

**EXPENDITURES** – Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made.

**FISCAL YEAR** – A twelve-month period of time to which the annual budget applies and at the end of which the City determines its financial position and results of operations.

**FIXED ASSETS** – Long-lived tangible assets obtained or controlled as a result of past transactions, events or circumstances. Fixed assets include buildings, equipment, and improvements other than buildings and land.

**FRANCHISE** – A special privilege granted by a government, permitting the continued use of public property, such as City streets, and usually involving the elements of monopoly and regulation.

**FUND** – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities, which are segregated for the purpose of carrying on specific activities or attaining certain objective.

**FUND BALANCE** – The excess of an entity's assets over its liabilities.

**FUND BALANCE POLICY** – A minimum fund balance that is required to be kept in reserve as defined in financial policy statements. Fund balances over the policy requirements may be appropriated in the budget.

**GENERAL FIXED ASSETS** – Capital assets that are not assets of any particular fund, but of the government unit as a whole. Most often these assets arise from the expenditure of the financial resources of governmental (as opposed to proprietary or fiduciary) funds.

**GENERAL FUND** – The General Fund is the general operating fund of the City. It is used to account for the resources devoted to finance the services traditionally associated with local government, except those activities that are required to be accounted for in another fund. Transactions are recorded on the modified accrual basis.

**GENERAL OBLIGATION BONDS** – When a government pledges its full faith and credit to the payment of the bonds it issues, that those bonds are general obligation bonds.

**GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)** – Uniform minimum standards and guidelines for financial accounting and reporting.

**GOVERNMENTAL FUNDS** – Funds generally used to account for tax-supported activities. The acquisition, use and financial resources and the related current liabilities are accounted for through governmental funds (General, Special Revenue, Capital Projects and Debt Service).

**GRANTS** – A contribution by one government unit to another. The contribution is usually made to aid in the support of a specific function, purpose, activity or facility.

**IMPACT FEES** – Fees charged to developers to cover in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development.

**INCOME** – A term used in proprietary fund-type accounting to represent (1) revenues or (2) the excess of revenues over expenses.

**INFRASTRUCTURE** - Fixed assets that are immovable and have value only to the governmental unit. Common examples of infrastructure include roads, sidewalks, bridges and streetlights.

**INTERGOVERNMENTAL REVENUE** – Revenue received from another governmental unit for a specific purpose.

**INTERNAL SERVICE FUND** – Internal Service Funds are used to account for the financing of goods or services provided by one fund or department to another fund or department on a cost reimbursement basis.

**ISO RATING** – The Insurance Service Office (ISO) performs surveys to assist insurance organizations with setting up the insurance ratings for the communities. The ISO will perform a survey to assign a public protection grade to each fire department, which is used in the development of insurance rates for all properties within the protected area. Grading starts at 1, which is the best possible score and ends at 10, which is considered unacceptable.

**LEASE/PURCHASE** – A financing tool utilized to fund large capital outlays where the city may not have cash immediately available for purchase. This arrangement allows the city to use the item while payments are being made.

**LEDGER** – A group of accounts in which are recorded the financial transactions of a governmental unit or other organization.

**LEVY** - To impose taxes or special assessments. The total of taxes or special assessments imposed by a governmental unit.

**LIABILITIES** – Debt or other legal obligations arising out of transactions in the past, which must be liquidated, renewed or refunded at some future date.

**LONG-TERM DEBT** – Debt with a maturity of more than one year after date of issuance.

**MODIFIED ACCRUAL BASIS** – The basis of accounting under which expenditures other than accrued interest on general long-term debt are recorded at the time liabilities are incurred and revenues are recorded when received in cash, except for material and/or available revenues, which should be accrued to reflect properly the taxes levied and revenue earned.

**NOTE PAYABLE** – An unconditional written promise signed by the maker, to pay a certain sum in money on demand or at a fixed or determinable future time, either to the bearer or to the order of a person designated.

**OPERATING BUDGET** – Plans of current expenditures and the proposed means of financing them.

**ORDINANCE** – A formal legislative enactment by the governing body of a municipality.

**ORGANIZATIONAL UNIT** – A responsibility center within a government.

**PERFORMANCE MEASURES** – Specific quantitative measures of work performed within an activity or program. They may also measure results obtained through an activity or program.

**PROJECTION** – A forecast of future trends in the operation of governmental financial activities done through the remainder of the fiscal year to gain a better picture of the City's finances. The projections are adopted as the revised budget during the budget adoption process.

**PROPERTY INSURANCE FUND** – Commonly known as the Internal Service Fund, accounts for the activities of the city's property and casualty insurance.

**PROPERTY TAX** – An annual or semi-annual tax paid to one or more governmental jurisdictions based on the real and personal property's assessed valuation and the tax rate, done in compliance with the State Property Tax Code.

**PURCHASE ORDER** – A document issued to authorize a vendor or vendors to deliver specified merchandise or render a specified service for a stated estimated price.

**RATINGS** – Designations used by credit rating agencies to give relative indications of credit quality. Municipal bonds rated Baa or BBB and above are considered to be investment-grade.

**REFUNDING BONDS** – Bonds issued to retire bonds already outstanding.

**RESERVE** – An account used to indicate that a portion of fund equity is legally restricted for a specific purpose or not available for appropriation and subsequent spending.

**RETAINED EARNINGS** – The accumulated earnings of an enterprise or internal service fund which have been retained in the fund and which are not reserved for any specific purpose.

**REVENUES** – The term designates an increase to a fund's assets. An item of income.

**REVENUE BONDS** – Bond whose principal and interest are payable exclusively from earnings of an enterprise fund.

**SALARIES & WAGES** – Fixed compensation paid to employees for work or services provided.

**SALES TAX** – A state tax of 6.25% is imposed on all retail sales, leases and rentals of most goods, as well as taxable services. Texas cities and counties have the option of imposing additional local sales taxes for a combined total of state and local taxes of 8.25%.

**SHORT-TERM DEBT** – Debt with a maturity of one year or less after the date of issuance.

**SPECIAL ASSESSMENT** – Used to account for the financing of public improvements or services deemed to benefit the properties against which special assessments are levied.

**SPECIAL REVENUE FUNDS** - Fund is used to account for the proceeds of specific revenue sources (other than expendable trusts or for major capital projects) that are legally restricted to expenditure for specified purposes.

**TAX LEVY** – The total amount to be raised by general property taxes for intentions specified in the Tax Levy Ordinance.

**TAX LEVY ORDINANCE** – An ordinance through which taxes are levied.

**TAX RATE** – The rate at which a municipality may levy a tax. Tax levied for each \$100 of assessed valuation. The amount of tax stated in terms of a unit of the tax base.

**TAX ROLL** – The official list showing the amount of taxes levied against each taxpayer or property.

**TAXES** – Compulsory charges levied by a governmental unit for the purpose of financing services performed for the common benefit.

**VENDOR** – The seller of merchandise or services.

**VOUCHER** – A document, which evidences the propriety of transactions and usually indicates the accounts in which they are to be recorded.

**WORK ORDER** – A written order authorizing and directing the performance of a certain task and issued to the person who is to direct the work.

**YIELD** – The rate earned on an investment based on the price paid for the investment, the interest earned during the period held and the selling price or redemption value of the investment.

## ACRONYMS

**ADA** – Americans with Disabilities Act of 1990

**ADAAA** – Americans with Disabilities Act Amendment Act of 2008

**AFG** – Assistance to Firefighters Grant

**AFIS** – Automated Fingerprint Identification System

**AISD** – Alvin Independent School District

**ALPRS** – Automatic License Plate Recognition System

**AO** – Administrative Order

**ARRA** – American Recovery and Reinvestment Act of 2009

**AVL** – Automatic Vehicle Locator

**BCAD** – Brazoria County Appraisal District

**BCMUD** – Brazoria County Municipal Utility District

**BCDD4 & BDD4** – Brazoria County Drainage District #4

**BCAD** – Brazoria County Appraisal District

**BJA** – Bureau of Justice Assistance

**BNSF** – Burlington Northern Santa Fe

**BVP** – Bulletproof Vest Partnership

**BW 8** – Beltway 8

**CAFR** – Comprehensive Annual Financial Report

**CAPRA** - Commission for Accreditation of Park and Recreation Agencies

**CAT** – Category

**CBCMUD** – Clear Brook City Municipal Utility District

**CCN** – Certificate of Convenience and Necessity

**CDBG** – Community Development Block Grant

**CH** – City Hall

**CID** – Criminal Investigation Division

**CIP** – Capital Improvement Program

**CMAQ** – Congestion Mitigation Air Quality

**CMV** – Commercial Motor Vehicle

**COLA** – Cost of Living Adjustment

**COPS** – Community Oriented Policing Services

**CO's** – Certificates of Obligation and Certificates of Occupancy

**CPI** – Consumer Price Index

**CPU** – Central Processing Unit

**CRS** – Community Rating System

**CSI** – Cardiovascular Systems, Inc.

**CUSP** – Cities United for Science Programs

**DAP** – Development Authority of Pearland

**DARE** – Drug Abuse Resistance Education

**DLS** – David L. Smith

**DOE** – Department of Energy

**DOT** – Department of Transportation

**DPS** – Department of Public Safety

**EDA** – Economic Development Administration

**EDC** – Economic Development Corporation

**EECBG** – Energy Efficiency and Conservation Block Grant

**EFT** – Electronic Funds Transfer

**EMPG** – Emergency Management Program Grant

**EMS** – Emergency Medical Services

**EMT** – Emergency Medical Technician

**EOC** – Emergency Operations Center

**EPA** – Environmental Protection Agency

**ESFC** – Equivalent Single Family Connection

**ETJ** – Extra Territorial Jurisdiction

**FEMA** – Federal Emergency Management Administration

**FMLA** – Family Medical Leave Act of 1993

**FOIA** – Freedom of Information Act of 1966

**FT** – Full-Time

**FTE** – Full-Time Equivalent

**FTO** – Field Training Officer (Police)

**FY** – Fiscal Year

**GAAP** – Generally Accepted Accounting Principals

**GASB** – Governmental Accounting Standards Board

**GEC** – General Engineering Consultant

**GEO Code** – Geospatial Entity Object Code

**GFOA** – Government Finance Officers Association of the United States and Canada

**GIS** – Geographical Information Systems

**GO's** – General Obligation Bonds

**GCWA** – Gulf Cost Water Authority

**GPS** – Global Positioning System

**HEAT** – Help and Auto Theft

**HGAC** – Houston-Galveston Area Council

**HHW** – Household Hazardous Waste

**HP** – Hewlett Packard

**HR** – Human Resources

**HVAC** – Heating Venting & Air Conditioning

**ICE** – Induced Cooling treatment by EMS

**ICMA** – International City/County Management Association

**I&I** – Inflow and Infiltration

**ISD** – Independent School District

**ISO** – Insurance Service Office

**IT** – Information Technology

**IVR** – Interactive Voice Response

**JAG** – Justice Assistance Grant

**JARC** – Job Access Reverse Commute

**JHEC** – John Hargrove Environmental Complex

**KPB** – Keep Pearland Beautiful

**LPG** – Local Projects Grants

**LS** – Lift Station

**M** – Millions

**MDT** – Mobile data terminal

**MGD** – Million Gallons per day

**MIS** – Management Information System

**MIUs** – Mobile Information Units

**MPO** – Municipal Planning Organization

**MSA** – Metropolitan Statistical Area

**MUD** – Municipal Utility District

**MUTCD** – Manual on Uniform Traffic Control Devices

**NACCHO-MRC** – National Association of County and City Health Officials – Medical Reserve Corps

**NIMS** – National Incident Management Systems

**NPDES** – National Pollutant Discharge Elimination System

**OPEB** – Other Post-Employment Benefits

**ORCA** – Office of Rural Community Affairs

**OSSI** – Open Software Solutions, Inc.

**OTS** – Old Town Site

**PER** – Preliminary Engineering Report

**P&Z** – Planning & Zoning

**PD** – Police Department

**PDM** – Project Delivery Model

**PEDC** – Pearland Economic Development Corporation

**PFIA** – Public Funds Investment Act

**PIER-System** – Public Information Emergency Response System

**PIM** – Pearland In Motion

**PISD** – Pearland Independent School District

**PM** – Preventive Maintenance

**PS** – Public Safety

**PTC** – Pearland Town Center

**PSB** – Public Safety Building

**ROWS** – Right of Ways

**SCADA** – Supervisory Control and Data Acquisition

**SCR** – Shadow Creek Ranch

**SH288** – State Highway 288

**SIU** – Special Investigations Unit

**SRF** – State Revolving Fund

**SRO** – School Resource Officer

**STEMI** – Segment Elevation Myocardial Infarction

**SWEC** – South West Environmental Center

**TCEA** – Tarrant Coalition for Environmental Awareness

**TCEQ** – Texas Commission on Environmental Quality

**TIA** – Traffic Impact Analysis

**TIP** – Transportation Improvement Plan

**TML** – Texas Municipal League

**TMRS** – Texas Municipal Retirement System

**TNRCC** – Texas Natural Resources Conservation Commission

**TIRZ** – Tax Increment Reinvestment Zone

**TXDOT** – Texas Department of Transportation

**TWDB** – Texas Water Development Board

**UofH** – University of Houston

**USSSA** – United States Specialty Sports Association

**UV** – Ultraviolet

**VoIP** – Voice over Internet Protocol

**VRU** – Voice Permits Response Upgrade

**W&S** – Water & Sewer

**WEC** – Westside Events Center

**WL** – Water Line

**WWM** – Waste Water Management

**WWTP** – Waste Water Treatment Plant

**ZBA** – Zoning Board of Adjustment



THIS PAGE INTENTIONALLY LEFT BLANK