



Memo

To: Clay Pearson, City Manager
From: John McCarter, Assistant Finance Director
CC: Senior Staff
Date: August 29, 2019
Re: Budget Discussion #2 Follow-ups

The purpose of this memorandum is to follow-up on open items from Budget Discussion #2 on August 19, 2019.

Item One: Water Rate Base Charge Analysis & Discussion

At Budget Discussion #2, a consensus of Council requested Staff to proceed with changing the base rate multipliers to the 2017 originally-proposed American Water Works Association (AWWA) base rates. We have therefore recalculated the rate model and determined the adjustment will result in an *increase* to the base rate for meters over 5/8" (primarily commercial) but *reduce* the additional overall revenue increase 1.6%.

Council requested additional analysis of the impact of the change on specific businesses' and residents' bills, including both base and volumetric charges with any changes in model assumptions.

The scenario shared at the last budget discussion did not have all residential meters being charged the 5/8" base rate. There are approximately 861 residential meters larger than the standard 5/8" meter. To change them to the 5/8" meter base rate, these residences need to be evaluated to see if they can be reduced to the 5/8" meter based on fixture count. If they can be reduced, the homeowners need to agree with the reduction and it can be implemented with the AMI meter change-out.

Understanding that residential accounts that either require a larger meter because of the fixtures in their home or opt to have the larger meter should pay the higher base rate because of the impact those large meters have on the system, **Staff proposes that the increase to residential meters over 5/8" be made effective in January 2020 to allow Staff time to reach out to affected customers to offer the downsizing option.** Those that opt to have their meter downsized will continue to be charged the 5/8" rate until their meter is switched out. Those that chose or are required to keep the larger meter will see an increase in their base rate on their January bill.

Assuming most or all of the residential meters are a 5/8" meter, the projected rate increases stay at 1.6% for FY20, increase in FY21 and FY22 to 8% and 8.5%, while long-term forecasted FY23 lowered to 15.5%. An update model can be found on page 7.

For the purpose of this discussion, the water portion and sewer portion of the bill has been combined to illustrate the overall difference in a customer's bill. Full sample bills with separate water and sewer rates can be found on page 9. The original Proposed Budget included

a rate increase for the water portion of the bill only. Sewer rates would not change. With the change to the base rate multipliers, both the water and sewer base rates for commercial meters over 5/8" will increase.

Water & Sewer rates are broken into two distinct pieces: The base rate and the volumetric rate. The base rate is calculated to include a fixed amount allowing for the first 2,000 gallons of usage, even if less is actually used. The volumetric rate is the amount charged for every 1,000 gallons of usage over the 2,000 gallons included in the base rate.

The rate is split into two pieces to capture fixed costs and availability in the base rate. Costs that fluctuate based on system usage are captured in the volumetric rate. The rate model stabilizes our revenues to better equate minimum needed revenues to the base rate and additional costs based on the volumetric rate. So, when costs go up the City is selling more water to cover those costs and vice-versa when less water is sold at least fixed costs are covered.

The following chart shows the break-out between Residential, Commercial and Multi-Family connections as of August 2019. Within each classification there are two types of meters; water and irrigation (which is specifically used for outdoor purposes).

Utility Account Customer Meter Profile Summary

	Residential		Multi-Family		Commercial		Total
	Water	Irrigation	Water	Irrigation	Water	Irrigation	
5/8"	35,314	122	11	1	2,240	157	37,845
1"	823	78	3	-	250	308	1,462
1.5"	18	3	7	-	48	18	94
2"	20	6	146	11	733	672	1,588
3"	-	-	9	1	55	5	71
4"	-	-	5	-	33	3	46
6"	-	-	5	-	13	-	18
8"	-	-	5	-	2	-	8
10"	-	-	-	-	1	-	1
Total	36,175	209	191	13	3,375	1,163	41,128

Comparison of Residential Bills

For the purposes of this discussion, residential bills do not include irrigation meters and are charged the 5/8" base rate. As stated on the previous page, a resident who chooses or is required to have a meter larger than 5/8" will be charged the higher rate (found on the next page) in January. Residential accounts are charged a base rate plus a tiered volumetric rate, which increases as consumption increases. The chart below outlines the change from 2019 and 2018 (zero rate increase) to the current proposed 2020 rates.

Residential Volumetric Rate Comparison

Tier	Basis	2019 Adopted	2020 Proposed	\$ Change	% Change
Base (0-2000 gal)	Flat charge	38.04	38.52	0.48	1.3%
2001-6000 gal	Per 1,000 gal	8.94	9.06	0.12	1.3%
6001-15000 gal	Per 1,000 gal	9.93	10.09	0.16	1.6%
15,001-25,000 gal	Per 1,000 gal	10.92	11.11	0.19	1.7%
25001+ gal	Per 1,000 gal	12.89	13.14	0.25	1.9%

Using these rates, here is an example of two residential customers' bills.

Sample Residential Bills

	6,000 gal Usage			10,000 gal Usage		
	2019 Adopted	2020 Proposed	\$ Change	2019 Adopted	2020 Proposed	\$ Change
Base (0-2000 gal)	38.04	38.52	0.48	38.04	38.52	0.48
2001-6000 gal	35.76	36.24	0.48	35.76	36.24	0.48
6001-15000 gal			-	39.72	40.36	0.64
Total	\$73.80	\$74.76	0.96	\$113.52	\$115.12	1.60

See page 9 for more sample bills.

Comparison of Commercial Bills

As discussed with City Council, shifting the base rate multipliers up to the AWWA standard would impact customers with meters larger than 5/8". This increase, along with the rate increase, would represent an increase to base rates for meters exceeding 5/8" as described below. The logic is that despite the percentage amounts businesses with those larger meters have operations and scale to accommodate the dollar amounts shown.

Water & Sewer Base Rate Comparison

Meter Size	2019 Adopted	2020 Proposed	\$ Change	% Change
5/8"	38.04	38.52	0.48	1.3%
3/4"	38.04	57.79	19.75	51.9%
1"	63.38	96.31	32.93	52.0%
1 1/2"	126.78	192.62	65.84	51.9%
2"	202.84	308.19	105.35	51.9%
3"	380.33	577.85	197.52	51.9%
4"	633.88	963.09	329.21	51.9%
6"	1,267.76	1,926.17	658.41	51.9%
8"	2,028.41	3,081.88	1,053.47	51.9%
10"	2,915.84	4,430.20	1,743.16	51.9%
Multi-Unit per Unit	38.04	38.52	0.48	1.3%

The increase to these base rates allows the City to drop the overall revenue increase, which means less of an increase on volumetric rates. Rather than a tiered volumetric rate, like residential accounts, commercial usage is billed a flat rate per 1,000 gallons over the 2,000 gallons included in the base. The current proposed combined water and sewer commercial volumetric rate represents an increase 16 cents (1.6%) from \$9.93 to \$10.09 per 1,000 gallons. The chart on the following page contains examples of the water portion of some commercial bills.

Sample Commercial Utility Bills

Property Type	Meter Size	Usage	2019 Adopted		2020 Proposed		Monthly \$ Change
			Base	Volume	Base	Volume	
Small Office	5/8"	358	38.04	-	38.52	-	0.48
Elementary School	3"	85,483	380.33	828.99	577.85	842.34	210.88
137 Room Hotel	4"	517,583	633.88	5,119.74	963.09	5,202.23	411.70
392 Unit Apartment	6"	853,133	14,911.68	686.49	15,101.20	697.55	200.59
Hospital	10"	505,492	2,915.84	4,999.68	4,430.20	5,080.23	1,594.92

See page 9 for more Sample Bills.

Item Two: Professional Development Detail

Attached to this memo is a breakout of all professional development activities budgeted in FY20. For the General Fund, \$1 million in professional development (inclusive of training, conferences, and professional memberships) reflects 1.2% of expenditures.

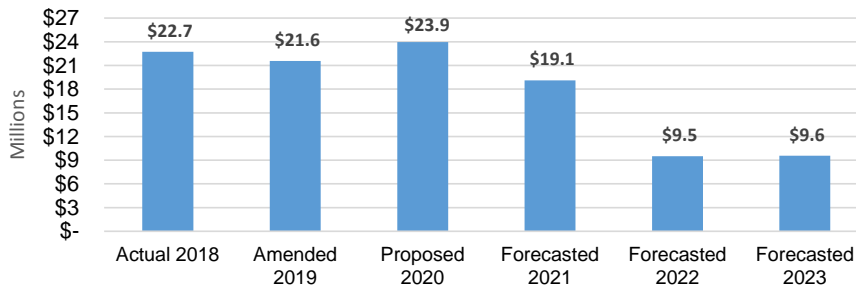
**MULTI-YEAR BUDGET 2020 - 23
WATER & SEWER FUND DETAIL**

DESCRIPTION	ACTUAL 2018	PROJECTED 2019	PROPOSED 2020	2021	FORECASTED 2022	2023
CHARGES FOR SERVICE						
WATER/SEWER CHARGES	\$ 49,682,814	\$ 46,821,756	\$ 51,990,261	\$ 57,447,223	\$ 63,556,175	74,843,861
SANITATION BILLING FEE	434,116	420,305	425,000	429,250	433,543	437,878
CONNECTION FEE	170,104	154,253	165,000	166,650	168,317	170,000
WATER/SEWER TAP FEE	356,202	252,764	365,000	368,650	372,337	376,060
LATE PAYMENT FEE	655,235	634,948	650,000	656,500	663,065	669,696
METER SET FEE	2,669	117,255	5,000	5,050	5,101	5,152
CURB STOP REPLACEMENT FEE						
GREASE TRAP FEE	39,500	44,100	45,000	45,450	45,905	46,364
RECONNECT FEE	43,875	99,920	50,000	50,500	51,005	51,515
MISCELLANEOUS	23,638	19,697	15,000	15,150	15,302	15,455
TOTAL CHARGES FOR SERVICE	51,408,154	48,564,998	53,710,261	59,184,423	65,310,747	76,615,979
MISCELLANEOUS REVENUE						
NSF FEES	3,346	4,050	7,500	7,575	7,651	7,727
REIMBURSEMENTS		58,007				
MISCELLANEOUS	4,118	6,552	5,000	5,050	5,101	5,152
TOTAL MISCELLANEOUS	7,464	68,609	12,500	12,625	12,751	12,879
INTEREST						
INTEREST	288,283	475,529	500,000	505,000	510,050	515,151
TOTAL INTEREST	288,283	475,529	500,000	505,000	510,050	515,151
TRANSFERS IN						
TRANSFERS IN	2,950,000	2,950,000	5,835,697	9,759,345	9,683,161	8,782,759
TOTAL INTERFUND TRANSFERS	2,950,000	2,950,000	5,835,697	9,759,345	9,683,161	8,782,759
OTHER FINANCING SOURCES						
SALE OF PROPERTY		2,300,000				
MISCELLANEOUS						
CAPITAL PROCEEDS						
TOTAL OTHER FINANCING SOURCES		2,300,000				
TOTAL REVENUES	54,653,901	54,359,136	60,058,458	69,461,393	75,516,709	85,926,767

**MULTI-YEAR BUDGET 2020 - 23
WATER & SEWER FUND DETAIL**

DESCRIPTION	ACTUAL 2018	PROJECTED 2019	PROPOSED 2020	2021	FORECASTED 2022	2023
EXPENDITURES						
PUBLIC WORKS						
ADMINISTRATION	\$ 770,555	\$ 1,096,912	\$ 799,784	\$ 824,969	\$ 851,257	878,711
LIFT STATIONS	1,408,613	1,580,291	1,898,851	1,957,609	2,018,452	2,081,468
WASTEWATER	4,986,943	5,711,351	5,286,651	5,448,969	5,616,786	5,790,318
BACKFLOW COMPLIANCE		239,590	362,154	374,375	387,166	400,558
WATER PRODUCTION	9,173,247	11,636,580	10,677,811	10,940,615	11,210,804	11,488,635
DISTRIBUTION AND COLLECTION	2,264,833	3,563,493	3,187,627	3,292,774	3,402,454	3,516,912
CONSTRUCTION	1,145,638	1,751,855	1,288,623	1,331,086	1,375,341	1,421,482
WATER METER SERVICES	938,159	849,886	785,337	811,464	838,707	867,125
WATER/SEWER GROUNDS	424,334	556,436	628,696	649,688	671,609	694,512
PRETREATMENT		219,548	246,777	255,053	263,715	272,784
INFORMATION TECHNOLOGY	744,721	1,318,589	1,569,035	1,617,537	1,667,770	1,719,811
UTILITY BILLING	1,245,700	1,527,139	1,636,132	1,689,788	1,745,856	1,804,473
OTHER REQUIREMENTS	8,087,603	7,656,186	8,667,847	7,290,323	7,067,386	6,879,870
DEBT SERVICE	17,751,235	17,238,991	19,521,313	35,197,017	40,317,645	43,129,257
TOTAL EXPENDITURES	48,941,581	54,946,847	56,556,638	71,681,268	77,434,947	80,945,916
REVENUES OVER(UNDER) EXPENDITURES	5,712,320	(587,711)	3,501,820	(2,219,875)	(1,918,238)	4,980,851
BEGINNING CASH EQUIVALENTS	\$ 20,807,406	\$ 26,519,726	\$ 25,932,015	\$ 29,433,835	\$ 27,213,960	\$ 25,295,722
RESERVE FOR DEBT SERVICE	3,796,725	4,356,022	5,486,194	8,097,130	15,779,915	20,719,503
ENDING CASH EQUIVALENTS	\$ 22,723,001	\$ 21,575,993	\$ 23,947,641	\$ 19,116,830	9,515,808	9,557,071
BOND COVERAGE - 1.4 min required	2.16	1.59	1.40	1.41	1.48	1.82
CASH RESERVE RATIO - 25% min require	73%	57%	65%	52%	26%	25%
NUMBER OF CONNECTIONS	37,034	45,559	46,698	47,865	49,062	50,043
% REVENUE INCREASE NEEDED	10.0%	0.0%	1.6%	8.0%	8.5%	15.5%
REVENUE BONDS TO BE ISSUED		\$ -	\$ 152,527,000	\$ 127,875,500	\$ 59,889,000	\$ 28,735,000
DEBT SERVICE COVERAGE						
REVENUES	\$ 54,653,901	\$ 54,509,136	\$ 59,980,776	\$ 69,461,393	\$ 75,516,709	\$ 85,926,767
LESS OPERATING EXPENSES	31,190,346	37,707,856	34,170,325	33,949,251	35,317,302	36,716,659
NET REVENUES AVAILABLE FOR DEBT SERVICE	\$ 23,463,555	\$ 16,801,280	\$ 25,810,451	\$ 35,512,141	\$ 40,199,407	\$ 49,210,108
TOTAL AVERAGE ANNUAL DEBT SERVICE (LESS GO)	\$ 10,854,853	\$ 10,576,640	\$ 18,418,025	\$ 25,215,288	\$ 27,130,037	\$ 27,111,543

**CASH EQUIVALENTS
MULTI-YEAR HISTORY - FORECAST**



Water & Sewer Rates (monthly base rates)

Enterprise Fund



Water Rates

Base	Proposed			
	2018	2019	2020	Difference
5/8"	15.30	15.30	15.78	0.48
3/4"	15.30	15.30	23.68	8.38
1"	25.49	25.49	39.46	13.97
1 1/2"	50.99	50.99	78.92	27.93
2"	81.58	81.58	126.27	44.69
3"	152.96	152.96	236.75	83.79
4"	254.93	254.93	394.59	139.66
6"	509.86	509.86	789.17	279.31
8"	815.78	815.78	1,262.68	446.90
10"	1,172.68	1,172.68	1,815.10	642.42
Multi-Unit	15.30	15.30	15.78	0.48

Residential Volumetric

	2018	2019	2020	Difference
0-2000 gallons	in base	in base	in base	
2001-6000 gallons	3.94	3.94	4.06	0.12
6001-15000 gallons	4.93	4.93	5.09	0.16
15,001-25,000 gallons	5.92	5.92	6.11	0.19
25001+ gallons	7.89	7.89	8.14	0.25

Commercial/Multi-Unit

0-2000 gallons	in base	in base	in base	
2000+ gallons	4.93	4.93	5.09	0.16

Irrigation

0-2000 gallons	in base	in base	in base	
2000+ gallons	5.92	5.92	6.11	0.19

Sewer Rates

Base	Proposed			
	2018	2019	2020	Difference
5/8"	22.74	22.74	22.74	-
3/4"	22.74	22.74	34.11	11.37
1"	37.89	37.89	56.85	18.96
1 1/2"	75.79	75.79	113.70	37.91
2"	121.26	121.26	181.92	60.66
3"	227.37	227.37	341.10	113.73
4"	378.95	378.95	568.50	189.55
6"	757.90	757.90	1,137.00	379.10
8"	1,212.63	1,212.63	1,819.20	606.57
10"	1,743.16	1,743.16	2,615.10	871.94
Multi-Unit	22.74	22.74	22.74	-

Residential Volumetric

	2018	2019	2020	Difference
0-2000 gallons	in base	in base	in base	in base
2001-6000 gallons	5.00	5.00	5.00	-
6001-15000 gallons	5.00	5.00	5.00	-
15,001-25,000 gallons	5.00	5.00	5.00	-
25001+ gallons	5.00	5.00	5.00	-

Commercial/Multi-Unit

0-2000 gallons	in base	in base	in base	in base
2000+ gallons	5.00	5.00	5.00	-

Base Rate Increase



Base	Water Rates			
	2019	Proposed 2020	Monthly Increase	Annual Increase
5/8"	15.30	15.78	0.48	5.80
3/4"	15.30	23.68	8.38	100.50
1"	25.49	39.46	13.97	167.62
1 1/2"	50.99	78.92	27.93	335.13
2"	81.58	126.27	44.69	536.25
3"	152.96	236.75	83.79	1,005.51
4"	254.93	394.59	139.66	1,675.88
6"	509.86	789.17	279.31	3,351.77
8"	815.78	1,262.68	446.90	5,362.78
10"	1,172.68	1,815.10	642.42	7,709.04
Multi-Unit	15.30	15.78	0.48	5.80

Residential Volumetric

	2019	Proposed 2020	Monthly Increase	Annual Increase
0-2000 gallons	in base	in base		
2001-6000 gallons	3.94	4.06	0.12	
6001-15000 gallons	4.93	5.09	0.16	
15,001-25,000 gallons	5.92	6.11	0.19	
25001+ gallons	7.89	8.14	0.25	

Commercial/Multi-Unit

0-2000 gallons	in base	in base		
2000+ gallons	4.93	5.09	0.16	

Irrigation

0-2000 gallons	in base	in base		
2000+ gallons	5.92	6.11	0.19	

Base	Sewer Rates			
	2019	Proposed 2020	Monthly Increase	Annual Increase
5/8"	22.74	22.74	-	-
3/4"	22.74	34.11	11.37	136.44
1"	37.89	56.85	18.96	227.52
1 1/2"	75.79	113.70	37.91	454.92
2"	121.26	181.92	60.66	727.92
3"	227.37	341.10	113.73	1,364.76
4"	378.95	568.50	189.55	2,274.60
6"	757.90	1,137.00	379.10	4,549.20
8"	1,212.63	1,819.20	606.57	7,278.84
10"	1,743.16	2,615.10	871.94	10,463.28
Multi-Unit	22.74	22.74	-	-

Residential Volumetric

	2019	Proposed 2020	Monthly Increase	Annual Increase
0-2000 gallons	in base	in base	in base	
2001-6000 gallons	5.00	5.00	-	
6001-15000 gallons	5.00	5.00	-	
15,001-25,000 gallons	5.00	5.00	-	
25001+ gallons	5.00	5.00	-	

Commercial/Multi-Unit

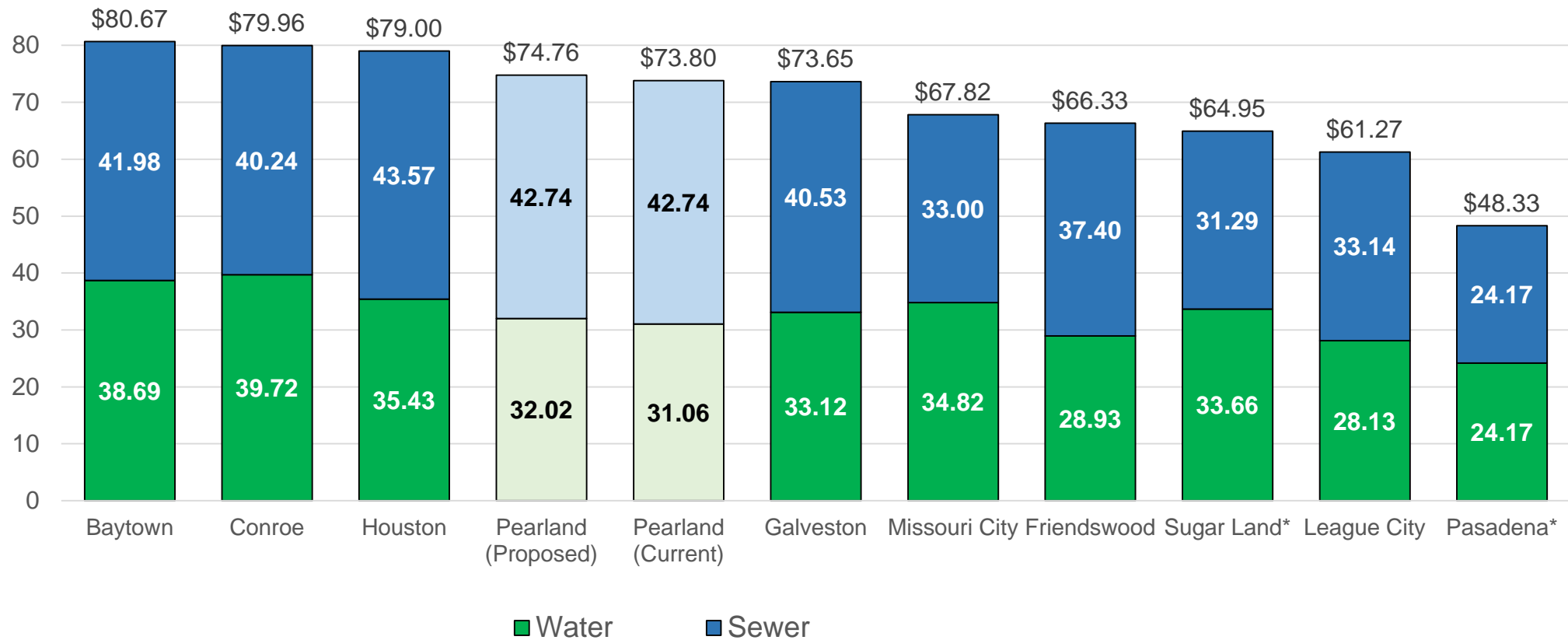
0-2000 gallons	in base	in base	in base	
2000+ gallons	5.00	5.00	-	

Water & Sewer Rate Comparison

Expanded Local Cities



Residential – 6,000 gallons Water/Sewer



- Includes proposed increases being considered during the budget process. Sugar Land includes 5% increase for water and sewer and a 10% surface water plant increase. Pasadena includes a 1.8% rate increase for both water and sewer.

Water Sewer Fund Sample Bills

Property	Meter Type	Meter Size	Avg Consumption	2019			2020			2020 over 2019	
				Base Rate	Volume Charge	Total	Base Rate	Volume Charge	Total	Monthly	Annually
Residential 1	Water	5/8	2,000	15.30	-	15.30	15.78	-	15.78	0.48	
Residential 1	Wastewater	5/8	2,000	22.74	-	22.74	22.74	-	22.74	-	
Total				38.04	-	38.04	38.52	-	38.52	0.48	5.80

Residential 2	Water	5/8	6,000	15.30	15.76	31.06	15.78	16.24	32.02	0.96	
Residential 2	Wastewater	5/8	6,000	22.74	20.00	42.74	22.74	20.00	42.74	-	
Total				38.04	35.76	73.80	38.52	36.24	74.76	0.96	11.56

Residential 3	Water	5/8	10,000	15.30	35.48	50.78	15.78	36.60	52.38	1.60	
Residential 3	Wastewater	5/8	8,000	22.74	30.00	52.74	22.74	30.00	52.74	-	
Total				38.04	65.48	103.52	38.52	66.60	105.12	1.60	19.24

Residential 4	Water	5/8	15,000	15.30	60.13	75.43	15.78	62.05	77.83	2.40	
Residential 4	Wastewater	5/8	12,000	22.74	50.00	72.74	22.74	50.00	72.74	-	
Total				38.04	110.13	148.17	38.52	112.05	150.57	2.40	28.84

Residential 5	Water	5/8	8,000	15.30	25.62	40.92	15.78	26.42	42.20	1.28	
Residential 5	Wastewater	5/8	6,000	22.74	20.00	42.74	22.74	20.00	42.74	-	
Total				38.04	45.62	83.66	38.52	46.42	84.94	1.28	15.40

Residential 6	Water	5/8	10,000	15.30	35.48	50.78	15.78	36.60	52.38	1.60	
Residential 6	Wastewater	5/8	6,000	22.74	20.00	42.74	22.74	20.00	42.74	-	
Total				38.04	55.48	93.52	38.52	56.60	95.12	1.60	19.24

Residential 7	Water	5/8	15,000	15.30	60.13	75.43	15.78	62.05	77.83	2.40	
Residential 7	Wastewater	5/8	6,000	22.74	20.00	42.74	22.74	20.00	42.74	-	
Total				38.04	80.13	118.17	38.52	82.05	120.57	2.40	28.84

Hotel	Meter Type	Meter Size	Avg Consumption	Base Rate	Volume Charge	Total	Base Rate	Volume Charge	Total	Monthly	Annually	# of Rooms	Cost per Room Night \$ 65% Occupancy
1855 Main	Irrigation	2	19,558	81.58	103.94	185.52	126.27	107.28	233.55	48.02	576.29		
1855 Main	Water	2	97,442	81.58	470.53	552.11	126.27	485.80	612.07	59.96	719.50		
1855 Main	Wastewater	2	97,442	121.26	477.21	598.47	181.92	477.21	659.13	60.66	727.92		
				284.42	1,051.68	1,336.10	434.46	1,070.29	1,504.74	168.64	2,023.71	45	0.19

Hotel	Meter Type	Meter Size	Avg Consumption	Base Rate	Volume Charge	Total	Base Rate	Volume Charge	Total	Monthly	Annually	# of Rooms	Cost per Room Night \$ 65% Occupancy
1820 Country Place Pkwy	Irrigation	2	6,100	81.58	24.27	105.85	126.27	25.05	151.32	45.47	545.60		
1820 Country Place Pkwy	Water	3	186,333	152.96	908.76	1,061.72	236.75	938.25	1,175.01	113.29	1,359.43		
1820 Country Place Pkwy	Wastewater	3	186,333	227.37	921.67	1,149.04	341.10	921.67	1,262.77	113.73	1,364.76		
				461.91	1,854.70	2,316.61	704.12	1,884.97	2,589.09	272.48	3,269.79	91	0.15

Water Sewer Fund Sample Bills

Property	Meter Type	Meter Size	Avg Consumption	2019			2020			2020 over 2019		# of Rooms	Cost per Room Night \$ 65% Occupancy
				Base Rate	Volume Charge	Total	Base Rate	Volume Charge	Total	Monthly	Annually		
Hotel	Meter Type	Meter Size	Avg Consumption	Base Rate	Volume Charge	Total	Base Rate	Volume Charge	Total	Monthly	Annually		
9015 Broadway	Irrigation	2	71,083	81.58	408.97	490.55	126.27	422.10	548.36	57.81	693.76		
9015 Broadway	Water	2	173,350	81.58	844.76	926.34	126.27	872.17	998.44	72.10	865.25		
9015 Broadway	Wastewater	2	173,350	121.26	856.75	978.01	181.92	856.75	1,038.67	60.66	727.92		
				202.84	1,701.51	1,904.35	308.19	1,728.92	2,037.11	132.76	1,593.17	76	0.09

Property	Meter Type	Meter Size	Avg Consumption	2019			2020			2020 over 2019		# of Rooms	Cost per Room Night \$ 65% Occupancy
				Base Rate	Volume Charge	Total	Base Rate	Volume Charge	Total	Monthly	Annually		
Hotel	Meter Type	Meter Size	Avg Consumption	Base Rate	Volume Charge	Total	Base Rate	Volume Charge	Total	Monthly	Annually		
1908 Country Place Pkwy	Irrigation	1	39,842	25.49	224.02	249.51	39.46	231.21	270.67	21.16	253.90		
1908 Country Place Pkwy	Water	2	135,983	81.58	660.54	742.12	126.27	681.97	808.24	66.13	793.50		
1908 Country Place Pkwy	Wastewater	2	135,983	121.26	669.92	791.18	181.92	669.92	851.84	60.66	727.92		
				202.84	1,330.45	1,533.29	308.19	1,351.89	1,660.08	126.79	1,521.42	66	0.10

Property	Meter Type	Meter Size	Avg Consumption	2019			2020			2020 over 2019		# of Rooms	Cost per Room Night \$ 65% Occupancy
				Base Rate	Volume Charge	Total	Base Rate	Volume Charge	Total	Monthly	Annually		
Hotel	Meter Type	Meter Size	Avg Consumption	Base Rate	Volume Charge	Total	Base Rate	Volume Charge	Total	Monthly	Annually		
12101 Shadow Creek Pkwy	Irrigation	2	-	81.58	-	81.58	126.27	-	126.27	44.69	536.25		
12101 Shadow Creek Pkwy	Water	4	517,583	254.93	2,541.82	2,796.75	394.59	2,624.32	3,018.90	222.15	2,665.80		
12101 Shadow Creek Pkwy	Wastewater	4	517,583	378.95	2,577.92	2,956.87	568.50	2,577.92	3,146.42	189.55	2,274.60		
				633.88	5,119.74	5,753.62	963.09	5,202.23	6,165.32	411.70	4,940.40	137	0.15

Property	Meter Type	Meter Size	Avg Consumption	2019			2020			2020 over 2019	
				Base Rate	Volume Charge	Total	Base Rate	Volume Charge	Total	Monthly	Annually
Office Building	Meter Type	Meter Size	Avg Consumption	Base Rate	Volume Charge	Total	Base Rate	Volume Charge	Total	Monthly	Annually
11233 Shadow Creek Parkway	Irrigation	1	61,467	25.49	352.04	377.53	39.46	363.34	402.80	25.27	303.21
11233 Shadow Creek Parkway	Water	2	53,092	81.58	251.88	333.46	126.27	260.06	386.33	52.86	634.35
11233 Shadow Creek Parkway	Wastewater	2	53,092	121.26	255.46	376.72	181.92	255.46	437.38	60.66	727.92
				202.84	507.34	710.18	308.19	515.52	823.71	113.52	1,362.27

Property	Meter Type	Meter Size	Avg Consumption	2019			2020			2020 over 2019		# of Units	Change per Unit
				Base Rate	Volume Charge	Total	Base Rate	Volume Charge	Total	Monthly	Annually		
Apartments 1	Meter Type	Meter Size	Avg Consumption	Base Rate	Volume Charge	Total	Base Rate	Volume Charge	Total	Monthly	Annually		
3512 Broadway St	Irrigation	2	3,567	81.58	9.28	90.86	126.27	9.57	135.84	44.99	539.83		
3512 Broadway St	Water	3	40,033	2,325.60	-	2,325.60	2,399.09	-	2,399.09	73.49	881.87		
3512 Broadway St	Wastewater	3	40,033	3,456.48	-	3,456.48	3,456.48	-	3,456.48	-	-		
				5,782.08	-	5,782.08	5,855.57	-	5,855.57	73.49	881.87	152	5.80

Property	Meter Type	Meter Size	Avg Consumption	2019			2020			2020 over 2019		# of Units	Change per Unit
				Base Rate	Volume Charge	Total	Base Rate	Volume Charge	Total	Monthly	Annually		
Apartments 2	Meter Type	Meter Size	Avg Consumption	Base Rate	Volume Charge	Total	Base Rate	Volume Charge	Total	Monthly	Annually		
11900 Shadow Creek Pkwy	Irrigation	3	387,475	152.96	2,282.01	2,434.97	236.75	2,355.25	2,592.00	157.03	1,884.39		
11900 Shadow Creek Pkwy	Water	6	853,133	5,997.60	340.83	6,338.43	6,187.12	351.89	6,539.01	200.59	2,407.03		
11900 Shadow Creek Pkwy	Wastewater	6	853,133	8,914.08	345.67	9,259.75	8,914.08	345.67	9,259.75	-	-		
				14,911.68	686.49	15,598.17	15,101.20	697.55	15,798.76	200.59	2,407.03	392	6.14

Property	Meter Type	Meter Size	Avg Consumption	2019			2020			2020 over 2019	
				Base Rate	Volume Charge	Total	Base Rate	Volume Charge	Total	Monthly	Annually
Commercial	Meter Type	Meter Size	Avg Consumption	Base Rate	Volume Charge	Total	Base Rate	Volume Charge	Total	Monthly	Annually
1871 Mykawa Rd	Irrigation	2	30,442	81.58	168.38	249.96	126.27	173.78	300.05	50.09	601.10
1871 Mykawa Rd	Irrigation	2	160,200	81.58	936.54	1,018.12	126.27	966.60	1,092.87	74.75	896.95
1871 Mykawa Rd	Water	2	38,267	81.58	178.80	260.38	126.27	184.60	310.87	50.49	605.89
1871 Mykawa Rd	Wastewater	2	38,267	121.26	181.34	302.60	181.92	181.34	363.26	60.66	727.92
				202.84	360.13	562.97	308.19	365.93	674.12	111.15	1,333.81

Water Sewer Fund Sample Bills

Property	Meter Type	Meter Size	Avg Consumption	2019			2020			2020 over 2019	
				Base Rate	Volume Charge	Total	Base Rate	Volume Charge	Total	Monthly	Annually
1871 Mykawa Rd	Water	6	90,542	509.86	436.51	946.37	789.17	450.68	1,239.85	293.48	3,521.77
1871 Mykawa Rd	Wastewater	6	90,542	757.90	442.71	1,200.61	1,137.00	442.71	1,579.71	379.10	4,549.20
				1,267.76	879.22	2,146.98	1,926.17	893.39	2,819.56	672.58	8,070.97

Small Office	Meter Type	Meter Size	Avg Consumption	Base Rate	Volume Charge	Total	Base Rate	Volume Charge	Total	Monthly	Annually
2435 Broadway St	Water	5/8	358	15.30	-	15.30	15.78	-	15.78	0.48	5.80
2435 Broadway St	Wastewater	5/8	358	22.74	-	22.74	22.74	-	22.74	-	-
				38.04	-	38.04	38.52	-	38.52	0.48	5.80

Hospital	Meter Type	Meter Size	Avg Consumption	Base Rate	Volume Charge	Total	Base Rate	Volume Charge	Total	Monthly	Annually
16100 South Frwy	Irrigation	2	44,875	81.58	253.82	335.40	126.27	261.97	388.23	52.83	634.01
16100 South Frwy	Irrigation	2	99,475	81.58	577.05	658.63	126.27	595.57	721.84	63.21	758.50
16100 South Frwy	Water	10	505,492	1,172.68	2,482.22	3,654.90	1,815.10	2,562.77	4,377.87	722.98	8,675.75
16100 South Frwy	Wastewater	10	505,492	1,743.16	2,517.46	4,260.62	2,615.10	2,517.46	5,132.56	871.94	10,463.28
				2,915.84	4,999.68	7,915.52	4,430.20	5,080.23	9,510.43	1,594.92	19,139.03

High School	Meter Type	Meter Size	Avg Consumption	Base Rate	Volume Charge	Total	Base Rate	Volume Charge	Total	Monthly	Annually
3775 Main St	Irrigation	2	-	81.58	-	81.58	126.27	-	126.27	44.69	536.25
3775 Main St	Water	6	169,725	509.86	826.88	1,336.74	789.17	853.72	1,642.89	306.15	3,673.80
3775 Main St	Wastewater	6	169,725	757.90	838.63	1,596.53	1,137.00	838.63	1,975.63	379.10	4,549.20
				1,267.76	1,665.51	2,933.27	1,926.17	1,692.35	3,618.52	685.25	8,223.00

Elementary	Meter Type	Meter Size	Avg Consumption	Base Rate	Volume Charge	Total	Base Rate	Volume Charge	Total	Monthly	Annually
2405 Shadybend Dr	Irrigation	2	-	81.58	-	81.58	126.27	-	126.27	44.69	536.25
2405 Shadybend Dr	Water	3	85,483	152.96	411.57	564.53	236.75	424.93	661.68	97.15	1,165.79
2405 Shadybend Dr	Wastewater	3	85,483	227.37	417.42	644.79	341.10	417.42	758.52	113.73	
				380.33	828.99	1,209.32	577.85	842.34	1,420.20	210.88	2,530.55

Sitdown Restaurant	Meter Type	Meter Size	Avg Consumption	Base Rate	Volume Charge	Total	Base Rate	Volume Charge	Total	Monthly	Annually
2202 Broadway St	Irrigation	1	32,600	25.49	181.15	206.64	39.46	186.97	226.42	19.78	237.39
2202 Broadway St	Water	4	262,117	254.93	1,282.38	1,537.31	394.59	1,324.00	1,718.58	181.28	2,175.31
2202 Broadway St	Wastewater	4	262,117	378.95	1,300.59	1,679.54	568.50	1,300.59	1,869.09	189.55	2,274.60
				633.88	2,582.96	3,216.84	963.09	2,624.58	3,587.67	370.83	4,449.91

Fast Food Restaurant	Meter Type	Meter Size	Avg Consumption	Base Rate	Volume Charge	Total	Base Rate	Volume Charge	Total	Monthly	Annually
1512 Boradway St	Irrigation	1	37,842	25.49	212.18	237.67	39.46	218.99	258.45	20.78	249.34
1512 Boradway St	Water	4	59,350	254.93	282.74	537.67	394.59	291.91	686.50	148.83	1,786.00
1512 Boradway St	Wastewater	4	59,350	378.95	286.75	665.70	568.50	286.75	855.25	189.55	2,274.60
				633.88	569.49	1,203.37	963.09	578.66	1,541.75	338.38	4,060.60

Utility Customers List
3" Meters or Larger

Owner	Service Address	Size
CITY OF MANVEL (INTERCONNECT)	11030 MAGNOLIA PKWY	3
PEARLAND ISD	1702 MYKAWA RD	3
PEARLAND ISD	5810 BROOKSIDE RD	3
ST HELEN CATHOLIC CHURCH	2209 OLD ALVIN RD A	3
PEARLAND ISD	2314 SCHLEIDER DR	3
AMERICAN RETIREMENT CORP	2121 SCARSDALE BLVD	3
BIG LOTS STORES #51647	2028 MAIN ST	3
GOLFCREST COUNTRY CLUB	2509 COUNTRY CLUB DR	3
SILVER MAPLES APARTMENTS LLC	3512 BROADWAY ST	3
PEARLAND ISD	15030 HARKEY RD	3
PEARLAND ISD	4717 BAILEY RD	3
HAMPTON INN PEARLAND	6515 BROADWAY ST	3
PEARLAND ISD	3121 MANVEL RD	3
PEARLAND ISD	2314 OLD ALVIN RD	3
PEARL HOSPITALITY INC.	1702 MAIN ST	3
PEARLAND ISD	3900 MANVEL RD	3
HCP DAS PEARLAND TXLP	10905 MEMORIAL HERMANN DR	3
PEARLAND ISD	3001 OLD ALVIN RD	3
PEARLAND ISD	5350 MAGNOLIA PKWY	3
PEARLAND ISD	3500 MCHARD RD	3
AARAYAM LLC	9002 BROADWAY ST	3
CG 7600 LP	3810 MAGNOLIA PKWY	3
DAIRY ASHFORD PLAZA LLC	12155 SHADOW CREEK PKWY	3
BASS PRO SHOPS MS #2 SITE#0074	1000 BASS PRO DR	3
ACADEMY SPORTS & OUTDOORS	2804 BUSINESS CENTER DR	3
CITY OF PEARLAND	3901 VETERANS DR	3
PEARLAND HOTEL PARTNERS I, LLC	11200 BROADWAY ST 2000	3
RESIDENCES @ PEARLAND TOWN	11200 BROADWAY ST 2100	3
TUSCANY VILLAGE	2750 MILLER RANCH RD	3
SECOND BAPTIST CHURCH	12008 SHADOW CREEK PKWY	3
KROGER #03400308	11043 SHADOW CREEK PKWY	3
SHADOW CREEK INVESTORS 1 LLC	11041 SHADOW CREEK PKWY	3
PEARLAND ASSISTED LIVING	2940 CULLEN PKWY #EM	3
KROGER #03400308	11003 SHADOW CREEK PKWY	3
HOLIDAY INN EXPRESS SUITES	13931 SOUTH FWY	3
AUTUMN LEAVES OF PEARLAND	11200 DISCOVERY BAY DR	3
PEARLAND ISD	2405 SHADYBEND DR	3
WESTSIDE SC PEARLAND LTD	5040 BROADWAY ST	3
HOMCO C/O WEATHERFORD	3632 MAIN ST	3
PEARLAND ISD	9434 HUGHES RANCH RD	3
SPEED SHORE CORP.	3330 S SAM HOUSTON PKWY E	3
OMKAR GROUP PEARLAND LP	1820 COUNTRY PLACE PKWY	3
HARRIS COUNTY PUBLIC INF. DEPT	2818 DIXIE FARM RD WM	3
DOVER ENERGY	11951 N SPECTRUM BLVD	3
REF-CHEM LP	3014 S SAM HOUSTON PKWY E	3
HCP DAS PEARLAND TXLP	10907 MEMORIAL HERMANN DR	3

Utility Customers List
3" Meters or Larger

Owner	Service Address	Size
mitsubishi heavy compressor	14888 Kirby Dr #10A	3
ALVIN ISD	11850 BROADWAY ST	3
S THOMAS CONSTRUCTION	1865 CULLEN PKWY BLDG1	3
KROGER #164	2100 PEARLAND PKWY	3
PEARLAND AL GROUP, LP	2907 BROADWAY BEND DR	3
BIG LOTS STORES #51647	2028 MAIN ST	3
REX SUPPLY COMPANY	14751 KIRBY DR	3
JTM CONSTRUCTION, LLC	11161 SHADOW CREEK PKWY	3
PEARLAND ISD	2337 N GALVESTON AVE	3
SHAWCOR PIPE PROTECTION	4501 KNAPP RD #LS	4
PEARLAND ISD	1302 RUSTIC LN #2	4
DAC PROPERTIES INC	3203 BROADWAY ST	4
PEARLAND ISD	2201 N GALVESTON AVE	4
COPPINGER FAMILY YMCA	2820 STRATFORD ST	4
MARY MAREK ELEMENTARY	1947 KIRBY DR	4
REBOUND PROPERTIES LLC	2734 SUNRISE BLVD	4
PEARLAND ISD	2337 N GALVESTON AVE #2	4
CITY OF PEARLAND	3919 LIBERTY DR	4
SUNRISE LAKE CENTER	9307 BROADWAY ST	4
HEB	2805 BUSINESS CENTER DR	4
NOLAN RYAN JR. HIGH SCHOOL	11500 SHADOW CREEK PKWY	4
PEARLAND ISD	3301 MANVEL RD	4
HILTON GARDEN INN-PEARLAND	12101 SHADOW CREEK PKWY	4
CITY OF PEARLAND	3151 MCLEAN RD #WM	4
WEST WALNUT TOWNHOMES	4607 W WALNUT ST	4
CITY OF PEARLAND	2555 CULLEN PKWY	4
GLEN YORK ELEMENTARY SCHOOL	2720 KINGSLEY DR	4
PEARLAND ISD	2300 OLD ALVIN RD	4
MERIT MEDICAL SYSTEMS INC	14646 KIRBY DR	4
KELSEY SEYBOLD CLINIC	2515 BUSINESS CENTER DR	4
FIRST CHURCH OF PEARLAND	1850 BROADWAY ST BLDG2	4
SHADOW CREEK HIGH SCHOOL	11850 BROADWAY ST	4
MITSUBISHI HEAVY COMPRESSOR	14888 KIRBY DR #20C	4
8520 WEST BROADWAY CAF, LLC	8520 BROADWAY ST	4
PEARLAND ISD	4717 BAILEY RD	4
ALVIN INDEPENDENT SCHOOL DISTRICT	2910 HALFMOON BAY DR	4
LONZA HOUSTON LLC	14905 KIRBY DR #200	4
LONZA HOUSTON LLC	14905 KIRBY DR #100	4
ENCOMPASS HEALTH REHAB HOSPITAL OF PEARLAND LLC	2121 BUSINESS CENTER DR	4
ENCOMPASS HEALTH REHAB HOSPITAL OF PEARLAND LLC	2121 BUSINESS CENTER DR	4
ALVIN INDEPENDENT SCHOOL DISTRICT	2950 KINGSLEY DR	4
TOOL-FLO MANUFACTURING INC	14745 KIRBY DR	4
PEARLAND ISD	2315 OLD ALVIN RD	6
PEARLAND ISD	4715 BAILEY RD	6

Utility Customers List
3" Meters or Larger

Owner	Service Address	Size
LAURA INGALLS WILDER ELEM.	2225 KINGSLEY DR	6
PEARLAND ISD	2050 CULLEN PKWY	6
CITY OF PEARLAND	4141 BAILEY RD	6
THIRD COAST PACKAGING INC	1871 MYKAWA RD D	6
KELSEY	11511 SHADOW CREEK PKWY	6
PEARLAND MEDICAL CENTER	11100 SHADOW CREEK PKWY	6
SHADOW CREEK HIGH SCHOOL	11850 BROADWAY ST	6
HARRIS COUNTY PUBLIC INF. DEPT	3452 FELLOWS RD WM	6
INTEGRATED CONSTRUCTION & DEV	11745 BROADWAY ST	6
WATERCREST AT SHADOW CREEK RANCH	11745 BROADWAY ST	6
BROWNSTONE CONSTRUCTION, LTD.	1555 CULLEN PKWY	6
UNIVERSITY OF HOUSTON-CLEAR	1200 PEARLAND PKWY 200	8
PEARLAND ISD	2315 OLD ALVIN RD	8
MEMORIAL HERMANN HEALTH SYS	16100 SOUTH FWY	10

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account Account Description

Fund 100 - General Fund

Department 100 - City Council

Division 100 - Administration

Miscellaneous Services

100-100-100.5430.020 Professional Development Conferences & Seminar Costs 20,000

Budget Transactions		Number of Units	Cost Per Unit	Total Amount
<i>Transaction</i>				
	Misc. Lunches (Chamber, Brazoria Cty Cities Assoc, Baytran etc.)	7	210	1,470
	National League of Cities	1	2,370	2,370
	Professional Development & Travel	8	2,020	16,160
			Totals	20,000

100-100-100.5430.030 Professional Development Membership & Dues \$23,000

Budget Transactions		Number of Units	Cost Per Unit	Total Amount
<i>Transaction</i>				
	BayTran	1	2,500	2,500
	Brazoria County Cities Association	1	50	50
	Houston Galveston Area Council	1	3,036	3,036
	National League of Cities	1	9,283	9,283
	Professional Organizations	1	700	700
	Texas Municipal League	1	7,431	7,431
			Totals	23,000

Miscellaneous Services Totals \$43,000.00

Division 100 - Administration Totals \$43,000.00

Department 100 - City Council Totals \$43,000.00

Department 105 - City Manager

Division 100 - Administration

Miscellaneous Services

100-105-100.5430.010 Professional Development "Books, Periodicals & Subscripti 746

Budget Transactions		Number of Units	Cost Per Unit	Total Amount
<i>Transaction</i>				
	Harvard Business Journal annual	1	139	139
	Harvard Business Review annual	1	119	119
	Houston Chronicle digital	12	24	288
	Misc Subscriptions / books / periodicals	1	200	200
			Totals	746

100-105-100.5430.020 Professional Development Conferences & Seminar Costs 20,795

Budget Transactions		Number of Units	Cost Per Unit	Total Amount
<i>Transaction</i>				
	Baytran Luncheons for 3 people	12	35	420
	Chamber Luncheons for CM's office - 5 people	15	30	450

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account	Account Description			
	Economic Alliance Quarterly for 3 people	12	30	360
	International City Mgmt Assoc National Conf Registration - Sept	2	710	1,420
	International City Mgmt Assoc National Conf Travel CP + 1	2	1,500	3,000
	International City Mgmt Assoc Regional Conf	2	300	600
	International City Mgmt Assoc Regional Conf Travel	2	1,000	2,000
	National League of Cities airfare	1	500	500
	National League of Cities Hotel and meals	1	1,000	1,000
	National League of Cities Registration	1	545	545
	Alliance For Innovation Conf	3	1,200	3,600
	TX City Mgmt Assoc Conf Travel	2	750	1,500
	TX City Mgmt Assoc Conference registration	2	350	700
	TX Municipal League Conference Registration	2	350	700
	TX Municipal League Conference Travel	2	1,000	2,000
	Tx Transportation Forum CP TE	2	1,000	2,000
			Totals	20,795

100-105-100.5430.030 Professional Development Membership & Dues \$15,270

Budget Transactions				
<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Alliance For Innovation annual	1	7,650	7,650	
American Public Works Association - TE	1	175	175	
Electric Reliability Council of Texas	1	100	100	
Engaging Local Gov Leaders Organaization membership annual	1	300	300	
Intelligent Transportation Systems, Texas annual membership	1	25	25	
International City Mgmt Assoc membership annual CP	1	1,400	1,400	
International City Mgmt Assoc membership annual JB	1	1,360	1,360	
International City Mgmt Assoc membership annual TE	1	1,300	1,300	
International City Mgmt Assoc/TX City Mgmt Assoc	1	1,500	1,500	
TCMA membership annual CP	1	615	615	
TCMA membership annual JB	1	500	500	
TCMA Region dues 1 @ 50 additional @ 25	1	125	125	
Urban Land Institute CP	1	220	220	
			Totals	15,270

Miscellaneous Services Totals \$36,811

Division 100 - Administration Totals \$36,811

Department 105 - City Manager Totals \$36,811

Department 110 - Legal

Division 100 - Administration

Miscellaneous Services

100-110-100.5430.010 Professional Development "Books, Periodicals & Subscripti \$5,016

Budget Transactions				
<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account	Account Description			
	Monthly Fee	12	418	5,016
			Totals	5,016

100-110-100.5430.020 Professional Development Conferences & Seminar Costs \$17,477

Budget Transactions				
<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Administrative Professionals Conference -Smith	1	3,128	3,128	
Employment Law - Leininger	1	295	295	
International Municipal Attorney Assoc - DC, KL, LP	3	1,750	5,250	
Open Government - Leininger	1	1,112	1,112	
Texas District and County Attorney - DC, KL, LP	3	1,975	5,925	
Texas District and County Attorney Assoc Legislative Update - BB	1	326	326	
Texas Municipal Courts Education Center Legislative Update - BB	1	576	576	
Texas Municipal Courts Education Center Prosecutors - BB	1	865	865	
			Totals	17,477

100-110-100.5430.030 Professional Development Membership & Dues \$1,920

Budget Transactions				
<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
International Municipal Attorney Association	1	695	695	
Public Data	1	45	45	
State Bar - Coker	1	255	255	
State Bar - Leininger, Bowytz	2	235	470	
State Bar - Provins	1	305	305	
Texas City Attorney Association	1	60	60	
Texas City Attorney Association	1	30	30	
Texas District and County Attorney Association	1	60	60	
			Totals	1,920

Miscellaneous Services Totals \$24,413

Division 100 - Administration Totals \$24,413

Department 110 - Legal Totals \$24,413

Department 115 - City Secretary

Division 100 - Administration

Miscellaneous Services

100-115-100.5430.020 Professional Development Conferences & Seminar Costs \$6,462

Budget Transactions				
<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Election Seminar	2	1,077	2,154	
Graduate Institute Conference	1	1,077	1,077	
Leadership Training	1	1,077	1,077	
Open Meetings Act Conference	1	1,077	1,077	
Records Management Conference	1	1,077	1,077	

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account	Account Description	Totals
		6,462

100-115-100.5430.030 Professional Development Membership & Dues \$1,570

Budget Transactions		Number of Units	Cost Per Unit	Total Amount
<i>Transaction</i>				
International Municipal Clerks		2	250	500
Notary		2	70	140
Salt Grass Chapter Luncheons		12	25	300
Salt Grass Dues		2	70	140
State of the City		3	30	90
Texas Municipal Clerks Association		4	100	400
			Totals	1,570

Miscellaneous Services Totals \$8,032

Division 100 - Administration Totals \$8,032

Department 115 - City Secretary Totals \$8,032

Department 120 - Human Resources

Division 100 - Administration

Miscellaneous Services

100-120-100.5430.010 Professional Development "Books, Periodicals & Subscripti \$2,100

Budget Transactions		Number of Units	Cost Per Unit	Total Amount
<i>Transaction</i>				
HR Direct- Poster Guard compliance poster		1	1,000	1,000
Lorman - HR resources/training		1	700	700
Misc		1	200	200
TX Civil Service Reporter - legal updates		2	100	200
			Totals	2,100

100-120-100.5430.020 Professional Development Conferences & Seminar Costs \$17,490

Budget Transactions		Number of Units	Cost Per Unit	Total Amount
<i>Transaction</i>				
Bay Area Society for HR Management		1	350	350
Civil Service Conference - staff & commissioners		4	345	1,380
Department Retreat		1	2,580	2,580
Executive Asst - NW 7/31		1	1,500	1,500
FMLA/ADA Training		1	600	600
Management Asst - NW 7/19		1	1,500	1,500
Mediation Training		2	900	1,800
Society for Human Resource Management Certification Training		1	5,000	5,000
TX Municipal HR Association		2	1,200	2,400
TX Public Risk Management Association		1	380	380
			Totals	17,490

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account	Account Description				
100-120-100.5430.030	Professional Development Membership & Dues		\$2,507		
	Budget Transactions				
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Agency-Engaging Local Government Leaders	1	250	250	
	Agency-International Public Management Association -HR	1	627	627	
	Agency-Public Data	1	40	40	
	Agency-Strategic Government Resources	1	300	300	
	Bay Area Society for HR Management	1	40	40	
	International City Manager Association	1	200	200	
	Society for HR Management	4	175	700	
	TX Municipal HR Association	2	75	150	
	Women Leading Government	2	100	200	
				Totals	2,507

100-120-100.5430.040	Professional Development Certifications & Licenses		\$1,200		
	Budget Transactions				
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	SHRM Certification/Testing Fees	4	300	1,200	
				Totals	1,200

Miscellaneous Services Totals **\$23,297**
 Division **100 - Administration Totals** **\$23,297**
 Department **120 - Human Resources Totals** **\$23,297**

Department **130 - Finance**
 Division **100 - Administration**
Miscellaneous Services

100-130-100.5430.010	Professional Development "Books, Periodicals & Subscripti		\$1,500		
	Budget Transactions				
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	General Accepted Accounting Principals publications	1	300	300	
	Governmental Accounting Standards Board publications	1	300	300	
	Governmental Accounting, Auditing & Financial Report newsletter	1	300	300	
	Progressive Business Publications Executive reports	1	300	300	
	TX Government Code publications	1	300	300	
				Totals	1,500

100-130-100.5430.020	Professional Development Conferences & Seminar Costs		\$46,830		
	Budget Transactions				
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Budget Analyst Training Academy	1	2,375	2,375	
	Gouvernement Finance Officers Assoc National Conference - NOLA	2	1,350	2,700	
	Government Finance Officers Assoc TX Conference (Fall/Spring)	4	1,978	7,912	
	Government Finance Officers Association Training	1	800	800	

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account	Account Description			
	Government Treasurers Organization of Texas	3	1,360	4,080
	Governmental Accounting Seminars	5	706	3,530
	Gulf Coast Government Finance Officers Assoc Meetings (10)	10	250	2,500
	Houston/Galveston Area Council BuyBoard Conference	2	75	150
	International City Management Association	1	2,200	2,200
	Leadership Development Institute	10	400	4,000
	Management Seminars (Local)	2	292	584
	National Purchasing Institute	2	2,500	5,000
	Payroll Certification Course	1	1,500	1,500
	Payroll Training Seminars (3)	2	625	1,250
	Public Funds Investment Act Training (Local)	2	272	544
	Robert Freeman Class (1 Day Update)	2	530	1,060
	SE TX Assoc Public Purchasing Quarterly Meetings	12	15	180
	Star12 Seminar/Training Passes	10	249	2,490
	TX Assoc Assessing Officers Seminars & Conference	1	1,500	1,500
	TX Municipal League Tax Rate Training	1	475	475
	TX Municipal League William King Cole Institute	2	1,000	2,000
	Totals			46,830

100-130-100.5430.030 Professional Development Membership & Dues \$7,825

Budget Transactions Level	Transaction	Number of Units	Cost Per Unit	Total Amount
	Amazon Prime	1	1,200	1,200
	American Payroll Assoc. - ND & GD	2	289	578
	Government Finance Officers Association CP, RD, JM	3	150	450
	Government Finance Officers Association of Texas	10	80	800
	Government Treasurers Organization of Texas - CP, RD, SJ, OP, CT	5	75	375
	Gulf Coast Government Finance Officers Assoc (Various)	10	15	150
	International City Management Association - JM & RD	2	200	400
	MISC - Succession Planning	5	100	500
	National Institute of Gvmt Purchasing - VP, NC, JB	1	356	356
	Sam's Club	1	95	95
	SE TX Association of Public Purchasing - VP, NC, JB	4	80	320
	Star 12 Skillspath	3	538	1,614
	Texas Association of Assessing Officers - CP, RD, JM	3	100	300
	Texas Smartbuy Membership Program	1	100	100
	Texas Social Security Program	1	42	42
	Texas State Board of Public Accountancy	1	66	66
	TX Municipal League (Cynthia)	1	179	179
	Women in local Government	3	100	300
	Totals			7,825

Miscellaneous Services Totals \$56,155

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account	Account Description			
		Division 100 - Administration Totals	\$56,155	
		Department 130 - Finance Totals	\$56,155	
	Department 140 - Information Technology			
	Division 100 - Administration			
	Miscellaneous Services			
100-140-100.5430.020	Professional Development Conferences & Seminar Costs		\$49,597	
	Budget Transactions			
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	ArcGIS Desktop Associate	2	2,000	4,000
	Cisco Certified Network Associate Route & Switch Cert	5	3,690	18,450
	Cisco Certified Network Associate Security Certification	1	3,690	3,690
	Cyber Security Specialist Training RW 7/16/19	1	1,750	1,750
	Geographic Information System (GIS) Python Scripting	1	2,000	2,000
	Geographic Information System Enterprise Admin. Cert	1	2,000	2,000
	Microsoft Certified Systems Admin SQL Server 201x Cert	1	2,398	2,398
	Microsoft Office Training RW 7/10/19	1	3,900	3,900
	Project Management Professional Training	1	1,695	1,695
	VMWare Certified Associate (VCA) Certification	3	3,238	9,714
			Totals	49,597
100-140-100.5430.030	Professional Development Membership & Dues		\$1,000	
	Budget Transactions			
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Texas Association of Governmental IT Managers	1	1,000	1,000
			Totals	1,000
		Miscellaneous Services Totals	\$50,597	
		Division 100 - Administration Totals	\$50,597	
		Department 140 - Information Technology Totals	\$50,597	
	Department 200 - Police			
	Division 100 - Administration			
	Miscellaneous Services			
100-200-100.5430.010	Professional Development "Books, Periodicals & Subscripti		\$2,500	
	Budget Transactions			
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Various books and reference materials	1	2,500	2,500
			Totals	2,500
		Miscellaneous Services Totals	\$2,500	
		Division 100 - Administration Totals	\$2,500	
	Division 200 - Patrol			
	Miscellaneous Services			
100-200-200.5430.060	Professional Development Cadet Academy		\$12,000	

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account	Account Description	Number of Units	Cost Per Unit	Total Amount
Budget Transactions				
	<i>Transaction</i>			
	Cadet Academy- 8 Cadets anticipated for FY20	8	1,500	12,000
			Totals	12,000

Miscellaneous Services Totals \$12,000

Division 200 - Patrol Totals \$12,000

Division 205 - Patrol - Commercial Motor Vehicle

Miscellaneous Services

100-200-205.5430.010 Professional Development "Books, Periodicals & Subscripti 240

Budget Transactions				
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	New Federal Regulations publications	2	120	240
			Totals	240

100-200-205.5430.020 Professional Development Conferences & Seminar Costs \$2,000

Budget Transactions				
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Training and associated expenses	1	2,000	2,000
			Totals	2,000

Miscellaneous Services Totals \$2,240

Division 205 - Patrol - Commercial Motor Vehicle Totals \$2,240

Division 215 - Investigations

Miscellaneous Services

100-200-215.5430.020 Professional Development Conferences & Seminar Costs \$6,700

Budget Transactions				
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Police Officer RW 7/19/19	1	3,350	3,350
	Police Sergeant RW 7/19/19	1	3,350	3,350
			Totals	6,700

Miscellaneous Services Totals \$6,700

Division 215 - Investigations Totals \$6,700

Division 230 - Admin - Training

Miscellaneous Services

100-200-230.5430.020 Professional Development Conferences & Seminar Costs \$171,960

Budget Transactions				
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Advanced Crash Investigation	2	750	1,500
	Animals Conference Texas Unites Conference- Animal Services	6	215	1,290
	Basic SWAT Training	4	1,500	6,000
	Basic SWAT Training	4	400	1,600

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account	Account Description			
	Case Management	2	495	990
	Crash Dynamics	2	400	800
	Crash Reconstruction Course	1	1,000	1,000
	Crime Analysis Training	4	400	1,600
	Crime Scene Training	3	395	1,185
	Ethics and Leadership	2	450	900
	Financial Crimes Training	2	650	1,300
	Financial Management Training-Grants	2	400	800
	First Line Supervision	10	495	4,950
	Forensic Computer Analysis	1	1,500	1,500
	Homicide Investigations	2	695	1,390
	Honor Guard Training	6	200	1,200
	Hostage Negotiator Training	4	450	1,800
	Intermediate Crash Investigation	6	500	3,000
	Internal Affairs Course	2	750	1,500
	International Association of Chiefs of Police Conference	3	350	1,050
	Interview and Interrogation	5	450	2,250
	Jail Training	8	200	1,600
	K9 Officer Training	4	3,000	12,000
	Leadership Command College Alumni Association Conference	2	125	250
	Leadership Training Course	10	200	2,000
	MidLevel Management for Law Enforcement	5	495	2,475
	Misc. Lodging- Animal Services	1	1,000	1,000
	Misc. Per Diem- Animal Services	1	2,000	2,000
	Misc. Training- Animal Services	1	2,000	2,000
	Misc. Travel- Animal Services	1	1,500	1,500
	Motorcycle Officer Training	2	2,500	5,000
	Narcotics Investigations	2	495	990
	National Animal Care Conference	2	525	1,050
	New K9/Handler Training	1	5,000	5,000
	New Supervisor Training	6	200	1,200
	Police Management	6	450	2,700
	Radar Instructor Course	2	500	1,000
	Robbery Investigations	2	495	990
	SGR Leadership Conference	2	350	700
	Telecommunicators Conference	6	300	1,800
	Texas Commission on Law Enforcement Training Coordinators Conf.	2	500	1,000
	Texas Dept. of State Health Services-Animal Services	6	75	450
	Texas Narcotics Officer Association Conference	2	325	650
	Texas Tactical Officers Association Conference	10	300	3,000
	TRAVEL - Miscellaneous Airfare	1	12,000	12,000
	TRAVEL - Miscellaneous Car Rental	1	4,000	4,000
	TRAVEL - Miscellaneous Lodging	1	28,000	28,000

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account	Account Description			
	TRAVEL-PER DIEM	1	40,000	40,000
			Totals	171,960

100-200-230.5430.030 Professional Development Membership & Dues \$6,380

Budget Transactions				
Transaction	Number of Units	Cost Per Unit	Total Amount	
Brazoria County Tactical Police Officers Association	1	1,000	1,000	
False Alarm Reduction Association	1	175	175	
FBI Law Enforcement Executive Development Association	8	50	400	
International Association of Chiefs of Police Annual Membership	7	190	1,330	
International City Managers Association	3	200	600	
National Animal Care Membership	1	125	125	
Rape Agression Defense Membership	4	50	200	
Society of Animal Welfare Administrators	2	190	380	
Southeast Texas Chiefs of Police	7	50	350	
Telephone Consumer Protection Act Memberships	4	30	120	
Texas Animal Control	11	50	550	
Texas Association of Hostage Negotiators	5	30	150	
Texas Jail Association	15	30	450	
Texas Narcotics Officers Association	2	50	100	
Texas Tactical Police Officer Association Team Membership	1	200	200	
Texas Unites Membership	10	25	250	
			Totals	6,380

Miscellaneous Services Totals \$178,340

Division 230 - Admin - Training Totals \$178,340

Division 235 - Admin - School Resource Officer

Miscellaneous Services

100-200-235.5430.020 Professional Development Conferences & Seminar Costs \$14,100

Budget Transactions				
Transaction	Number of Units	Cost Per Unit	Total Amount	
Student Resource Officer Conference Registration/Per Diem/Travel	12	1,175	14,100	
			Totals	14,100

Miscellaneous Services Totals \$14,100

Division 235 - Admin - School Resource Officer Totals \$14,100

Division 240 - Support - Communciations/Records

Miscellaneous Services

100-200-240.5430.020 Professional Development Conferences & Seminar Costs \$2,600

Budget Transactions				
Transaction	Number of Units	Cost Per Unit	Total Amount	
Telecommunications Operators RW 7/19/19	2	1,300	2,600	
			Totals	2,600

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account Account Description

Miscellaneous Services Totals	\$2,600
Division 240 - Support - Communciations/Records Totals	\$2,600
Department 200 - Police Totals	\$218,480

Department 205 - Fire
 Division 100 - Administration
 Miscellaneous Services

100-205-100.5430.020 Professional Development Conferences & Seminar Costs \$30,250

Budget Transactions		Number of Units	Cost Per Unit	Total Amount
<i>Transaction</i>				
Administrative Staff Professional Development		1	1,500	1,500
EMS Conference		2	1,350	2,700
EMS World Expo		1	1,400	1,400
Fire Department Instructors Conference		1	2,300	2,300
Fire Department Safety Officer Association		1	1,200	1,200
Fire Rescue International		2	2,300	4,600
Fire Rescue Med		1	1,300	1,300
Firehouse Conference		1	1,300	1,300
Gathering of Eagles		1	1,250	1,250
International Society of Fire Service Instructors Conference		2	1,100	2,200
National Association Emergency Medical Services Physicians		1	1,250	1,250
Texas Association of Fire Educators		1	1,000	1,000
Texas Engineering and Extension Service Fire Service CEO		1	3,200	3,200
Texas Engineering and Extension Service Leadership Symposium		1	1,050	1,050
Texas Engineering and Extension Service Municipal School		1	1,600	1,600
Texas Fire Chief Association Executive Conference		2	1,200	2,400
			Totals	30,250

100-205-100.5430.030 Professional Development Membership & Dues \$5,625

Budget Transactions		Number of Units	Cost Per Unit	Total Amount
<i>Transaction</i>				
Brazoria County Firefighters Assoc		1	125	125
Clinical Laboratory Improvement Amendment Certificate of Waiver		1	150	150
Gulf Coast East Texas RAC R		1	500	500
Harris County Firefighters Assoc		1	250	250
International Assoc of Fire Chiefs		1	1,800	1,800
International City Manager Association		5	150	750
National Fire Protection Assoc		1	200	200
Southeast Texas Regional Advisory Council TSA-Q		1	500	500
Texas Emergency Medical Services Association		1	650	650
Texas Fire Chiefs Assoc		1	700	700
			Totals	5,625

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account	Account Description				
		Miscellaneous Services Totals		\$35,875	
		Division 100 - Administration Totals		\$35,875	
	Division 260 - Operations				
	Miscellaneous Services				
100-205-260.5430.010	Professional Development "Books, Periodicals & Subscripti			\$12,000	
	Budget Transactions				
	<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Annual Library Replacement		3	1,600	4,800
	Annual Magazine Subscriptions		1	1,500	1,500
	Books for Training Classes		1	5,185	5,185
	Fire Engineering Streaming Video Library		1	515	515
				Totals	12,000
100-205-260.5430.020	Professional Development Conferences & Seminar Costs			\$143,396	
	Budget Transactions				
	<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Airway Courses		1	5,000	5,000
	Blue Card Command		36	125	4,500
	EMS Bike Team		1	1,500	1,500
	EMS Conference		6	1,350	8,100
	EMS Today Conference		2	1,600	3,200
	EMS Training		1	10,000	10,000
	EMS World Expo		1	1,400	1,400
	Finger Printing		1	375	375
	Fire Academy		4	2,200	8,800
	Fire Department Instructors Conference		2	2,300	4,600
	Fire Rescue International		1	2,496	2,496
	Fire Rescue Med		1	1,300	1,300
	Firehouse Conference		1	1,300	1,300
	Gathering of Eagles		1	1,250	1,250
	Harris County Fire Fighters Association		4	1,100	4,400
	Leadership Development		1	10,000	10,000
	Line of Duty Death Conference		1	900	900
	Misc. Classes/Travel		1	7,500	7,500
	National Association Emergency Medical Services Physicians		1	1,250	1,250
	National Fire Academy		1	2,600	2,600
	Online CE		150	33	4,875
	Paramedic Training		1	20,000	20,000
	Tactical Medic Training		1	2,500	2,500
	Texas Association of Fire Educators		3	1,000	3,000
	Texas Commission on Fire Protection Courses		4	2,000	8,000
	Texas Commission on Fire Protection HazMat		2	600	1,200
	Texas Commission on Fire Protection Testing Fees		50	55	2,750

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account	Account Description			
	Texas Engineering and Extension Service Leadership Symposium	4	1,050	4,200
	Texas Engineering and Extension Service Municipal School	3	1,600	4,800
	Texas Fire Chief Association Company Officer Symposium	3	1,100	3,300
	Texas Fire Chief Association Fire Chief Academy Yr. 1	1	2,000	2,000
	Texas Fire Chief Association Fire Chief Academy Yr. 2	1	2,000	2,000
	Water Rescue Training	1	4,300	4,300
			Totals	143,396

100-205-260.5430.030 Professional Development Membership & Dues \$2,085

Budget Transactions				
Transaction	Number of Units	Cost Per Unit	Total Amount	
International Police Mountain Bike Association	1	500	500	
International Society of Fire Service Instructors	1	1,500	1,500	
Texas Commission on Fire Protection Annual Training Site Renewal	1	85	85	
			Totals	2,085

100-205-260.5430.040 Professional Development Certifications & Licenses \$17,459

Budget Transactions				
Transaction	Number of Units	Cost Per Unit	Total Amount	
Department of State Health Services Certification Renewals	1	3,000	3,000	
Department of State Health Services Instructor Certifications	10	35	350	
Texas Commission on Fire Protection Annual Certification Renewals	130	75	9,750	
Texas Commission on Fire Protection Certifications	50	87	4,350	
			Totals	17,459

Miscellaneous Services Totals \$174,940

Division 260 - Operations Totals \$174,940

Division 265 - Marshal

Miscellaneous Services

100-205-265.5430.010 Professional Development "Books, Periodicals & Subscripti \$3,000

Budget Transactions				
Transaction	Number of Units	Cost Per Unit	Total Amount	
Handbooks and reference materials	1	850	850	
IFC Code Update - Firehouse	1	1,000	1,000	
NFPA code updates-print	1	1,150	1,150	
			Totals	3,000

100-205-265.5430.020 Professional Development Conferences & Seminar Costs \$24,545

Budget Transactions				
Transaction	Number of Units	Cost Per Unit	Total Amount	
Canine Accelerant Detection Association Certification	2	1,000	2,000	
Car Seat Conference	1	750	750	
Fire Executive Management Training at SH	2	1,000	2,000	

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account	Account Description			
	Fire Marshal Conference -Austin	2	1,010	2,020
	Greater Houston Fire Marshal Association Conference	7	50	350
	International Association of Fire Chiefs CRR Leadership Conf.	2	1,500	3,000
	Lifesavers Conference	1	3,500	3,500
	National Fire Academy Emmitsburg, MD with car rental	2	1,000	2,000
	North American Police Work Dog Association Conference	2	750	1,500
	Public Agency Training Council Courses	7	295	2,065
	Public Fire Educator	1	1,000	1,000
	South Texas Fire Investigators Seminar-South Padre	2	1,150	2,300
	Texas Fire/Arson Conference in Austin	2	1,030	2,060
	Totals			24,545

100-205-265.5430.030 Professional Development Membership & Dues \$1,535

Budget Transactions				
Transaction	Number of Units	Cost Per Unit	Total Amount	
Canine Accelerant Detection Association	2	50	100	
Emergency Management Association of Texas	1	100	100	
International Code Council	1	55	55	
National Association of Fire Investigators	7	65	455	
National Fire Protection Association	2	175	350	
North American Police Work Dog Association	3	45	135	
SAFE Kids	2	100	200	
Texas Fire Marshal Association	7	20	140	
Totals			1,535	

100-205-265.5430.040 Professional Development Certifications & Licenses 340

Budget Transactions				
Transaction	Number of Units	Cost Per Unit	Total Amount	
Advanced Certifications	4	85	340	
Totals			340	

100-205-265.5430.070 Professional Development T.C.O.L.E. Training \$7,700

Budget Transactions				
Transaction	Number of Units	Cost Per Unit	Total Amount	
Ammunition and targets for quarterly firearms qualification	2	1,400	2,800	
Texas Commission on Law Enforcement classes and seminars	1	1,400	1,400	
Texas Commission on Law Enforcement Police Academy - Moldonado	1	3,500	3,500	
Totals			7,700	

Miscellaneous Services Totals \$37,120

Division 265 - Marshal Totals \$37,120

Division 270 - Emergency Management

Miscellaneous Services

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account	Account Description				
100-205-270.5430.020	Professional Development Conferences & Seminar Costs		\$21,870		
	Budget Transactions				
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Emergency Management Association Symposium	3	590	1,770	
	Emergency Management Conference	3	2,200	6,600	
	Emergency Management Courses	2	500	1,000	
	Incident Action Plan Software Training	1	2,500	2,500	
	Position Specific ICS Training (citywide)	1	10,000	10,000	
			Totals	21,870	

100-205-270.5430.030	Professional Development Membership & Dues		850		
	Budget Transactions				
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Emergency Management Association of Texas	3	150	450	
	International Association of Emergency Managers	2	200	400	
			Totals	850	

100-205-270.5430.040	Professional Development Certifications & Licenses		\$1,000		
	Budget Transactions				
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	International Emergency Management Association Certification	1	500	500	
	Texas Emergency Manager Certification	1	500	500	
			Totals	1,000	

Miscellaneous Services Totals \$23,720

Division **270 - Emergency Management Totals** \$23,720

Division **275 - Health Code Enforcement**

Miscellaneous Services

100-205-275.5430.010	Professional Development "Books, Periodicals & Subscripti		720		
	Budget Transactions				
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	New TFER updates for 8 officers	1	320	320	
	Unified Development Code books update for 8 officers	1	400	400	
			Totals	720	

100-205-275.5430.020	Professional Development Conferences & Seminar Costs		\$8,850		
	Budget Transactions				
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Building Professional Institute-8 officers	1	880	880	
	Code Enforcement Association conf. for 2 officers	2	375	750	
	Continuing education for 4 officers @ 310 ea	1	1,240	1,240	
	Hotel and accom for out of town classes and seminars	1	5,500	5,500	
	Texas Environmental Health Association Conf.	1	480	480	

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account	Account Description	Totals
		8,850

100-205-275.5430.030	Professional Development Membership & Dues	840		
	Budget Transactions			
	<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>
	Code Enforcement Association of Texas Membership for 8 @ \$49		1	400
	Texas Environmental Health Association Membership for 8 @ \$55		1	440
			Totals	840

100-205-275.5430.040	Professional Development Certifications & Licenses	648		
	Budget Transactions			
	<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>
	Code license renewal for 6 officers		6	108
			Totals	648

Miscellaneous Services Totals \$11,058

Division 275 - Health Code Enforcement Totals \$11,058

Department 205 - Fire Totals \$282,713

Department 300 - PW Engineering & Capital Projects

Division 305 - Traffic Management

Miscellaneous Services

100-300-305.5430.020	Professional Development Conferences & Seminar Costs	\$3,500		
	Budget Transactions			
	<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>
	Institute of Transportation Engineers		1	1,500
	International Municipal Signal Association		2	1,000
			Totals	3,500

100-300-305.5430.030	Professional Development Membership & Dues	\$2,275		
	Budget Transactions			
	<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>
	American Public Works Association		4	200
	Institute of Transportation Engineers		1	425
	International Municipal Signal Association		2	150
	Professional Engineer License		1	350
	Traffic Signal Crew - NW 7/19		1	400
			Totals	2,275

Miscellaneous Services Totals \$5,775

Division 305 - Traffic Management Totals \$5,775

Division 340 - Engineering

Miscellaneous Services

100-300-340.5430.020	Professional Development Conferences & Seminar Costs	\$24,025		
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Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account	Account Description			
	Budget Transactions			
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	American Concrete Institute Test	2	600	1,200
	Association of State Floodplain Managers	1	1,500	1,500
	Association Society for Testing & Materials - Test Documents	5	65	325
	Certified Stormwater Inspector	1	750	750
	Cigmat	3	350	1,050
	Professional Engineers Civil Exam	1	1,500	1,500
	Texas Flood Managers Association	6	1,450	8,700
	Texas Municipal League	1	1,500	1,500
	Texas Public Works Association	3	1,100	3,300
	Texas Water	2	1,500	3,000
	Texas Water Operator Class D	2	600	1,200
			Totals	24,025

100-300-340.5430.030 Professional Development Membership & Dues \$11,565

	Budget Transactions			
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	American Public Works Assoc-Cert Public Infrastructure Inspector	6	95	570
	American Public Works Association	6	200	1,200
	American Water Works Association	2	250	500
	Certified Storm Water Inspector	2	250	500
	Clear Creek Water Shed - NW 4/30/19	1	6,870	6,870
	International City Management Association	1	550	550
	Professional Engineer License Renewal	4	125	500
	Texas Floodplain Management Association	7	125	875
			Totals	11,565

Miscellaneous Services Totals \$35,590

Division 340 - Engineering Totals \$35,590

Division 345 - Capital Projects

Miscellaneous Services

100-300-345.5430.020 Professional Development Conferences & Seminar Costs \$18,880

	Budget Transactions			
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	American Public Works Association	3	1,100	3,300
	Professional Engineer Civil Exam	1	1,400	1,400
	Project Coordinator - NW 7/23	1	1,100	1,100
	Project Management Institute	3	2,140	6,420
	Right of Way Courses	1	2,260	2,260
	Texas Flood Managers Association	1	1,400	1,400
	Texas Water	2	1,500	3,000
			Totals	18,880

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account Account Description

100-300-345.5430.030 Professional Development Membership & Dues \$6,185

Budget Transactions		Number of Units	Cost Per Unit	Total Amount
<i>Transaction</i>				
American Public Works Association Group Membership		10	200	2,000
American Water Works Association		2	250	500
Construction Management Advisory (UofH)		1	1,000	1,000
Construction Management Association of America		3	140	420
Global Academy of Finance		1	200	200
International Right of Way Dues		1	295	295
Project Coordinator - NW 7/23		1	200	200
Project Manager Institute		7	170	1,190
Texas Flood Managers Association		1	125	125
Texas Real Estate License Renewal		1	255	255
			Totals	6,185

Miscellaneous Services Totals \$25,065

Division 345 - Capital Projects Totals \$25,065

Department 300 - PW Engineering & Capital Projects Totals \$66,430

Department 305 - Public Works

Division 100 - Administration

Miscellaneous Services

100-305-100.5430.010 Professional Development "Books, Periodicals & Subscripti \$1,056

Budget Transactions		Number of Units	Cost Per Unit	Total Amount
<i>Transaction</i>				
Speed of Trust books		32	33	1,056
			Totals	1,056

100-305-100.5430.020 Professional Development Conferences & Seminar Costs \$3,060

Budget Transactions		Number of Units	Cost Per Unit	Total Amount
<i>Transaction</i>				
American Public Works Associatio Assessment Training - NW 5/2/19		1	2,250	2,250
Environmental Tradefair split with W/S Fund - \$1,000		1	250	250
Star 12 for Admin split with W/S Fund 4 @ \$500		4	125	500
State of the City Luncheon		2	30	60
			Totals	3,060

100-305-100.5430.030 Professional Development Membership & Dues 429

Budget Transactions		Number of Units	Cost Per Unit	Total Amount
<i>Transaction</i>				
American Public Works Association - split with W/S - \$360		2	45	90
Lower Brazos River Coalition - split with W/S- \$500		1	125	125
Notary Certification - split with W/S Fund - \$100		1	25	25

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account	Account Description			
	Project Management Institute - split with W/S Fund - \$150	1	38	38
	Texas Municipal League - split with W/S fund - \$243	1	61	61
	Texas Water Utility Association - split with W/S Fund - \$170	2	21	43
	Underground Construction Technology - split with W/S Fund - \$100	1	25	25
	Water Environment Federation - split with W/S Fund - \$90	1	23	23
			Totals	428

Miscellaneous Services Totals \$4,545
 Division **100 - Administration** Totals \$4,545

Division 310 - Streets & Drainage

Miscellaneous Services

100-305-310.5430.020 Professional Development Conferences & Seminar Costs \$7,820

Budget Transactions				
<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Confined space training	4	195	780	
Gradall/Paver Heavy Equipment training	1	4,040	4,040	
Stormwater Certification	2	750	1,500	
Texas Public Works Association conference	1	1,500	1,500	
			Totals	7,820

100-305-310.5430.030 Professional Development Membership & Dues \$1,848

Budget Transactions				
<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
American Public Works Association membership	6	260	1,560	
Commercial Driver's License Renewal	3	96	288	
			Totals	1,848

Miscellaneous Services Totals \$9,668
 Division **310 - Streets & Drainage** Totals \$9,668

Division 315 - Grounds Maintenance

Miscellaneous Services

100-305-315.5430.020 Professional Development Conferences & Seminar Costs \$2,706

Budget Transactions				
<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
American Public Works Assoc conference	1	703	703	
Code Enforcement Continuing Education Units	2	250	500	
National Recreation and Parks Association conference	1	500	500	
Staff development library	12	25	300	
Texas Public Works Association conference	1	703	703	
			Totals	2,706

100-305-315.5430.030 Professional Development Membership & Dues 415

Budget Transactions

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account	Account Description	Number of Units	Cost Per Unit	Total Amount
	<i>Transaction</i>			
	American Public Works Association membership	2	52	104
	Texas Nursery and Landscaping Association membership	2	25	50
	Texas Public Works Association membership	1	176	176
	Texas Recreation and Parks Society membership	1	85	85
	Totals			415

Miscellaneous Services Totals **\$3,121**

Division **315 - Grounds Maintenance Totals** **\$3,121**

Division 330 - Facilities Management

Miscellaneous Services

100-305-330.5430.020 Professional Development Conferences & Seminar Costs 10,000

Budget Transactions

Transaction	Number of Units	Cost Per Unit	Total Amount
<i>Transaction</i>			
Employee Trade Classes	5	800	4,000
Facilities Conference	2	2,500	5,000
Safety Classes	5	200	1,000
Totals			10,000

Miscellaneous Services Totals **\$10,000**

Division **330 - Facilities Management Totals** **\$10,000**

Division 335 - Custodial Services

Miscellaneous Services

100-305-335.5430.020 Professional Development Conferences & Seminar Costs 501

Budget Transactions

Transaction	Number of Units	Cost Per Unit	Total Amount
<i>Transaction</i>			
Occupational Safety and Health Administration Safety	3	167	501
Totals			501

Miscellaneous Services Totals **\$501**

Division **335 - Custodial Services Totals** **\$501**

Department **305 - Public Works Totals** **\$27,835**

Department 400 - Communications

Division 100 - Administration

Miscellaneous Services

100-400-100.5430.010 Professional Development "Books, Periodicals & Subscripti 350

Budget Transactions

Transaction	Number of Units	Cost Per Unit	Total Amount
<i>Transaction</i>			
trade publications/lynda membership	1	350	350
Totals			350

100-400-100.5430.020 Professional Development Conferences & Seminar Costs \$2,840

Budget Transactions

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account	Account Description	Number of Units	Cost Per Unit	Total Amount
	<i>Transaction</i>			
	American Marketing Association Luncheons	12	25	300
	Chamber Luncheons	12	25	300
	Federal Emergency Management Agency Public Information Officer	1	480	480
	Public Relations Society of America Luncheons	12	20	240
	TX Association of Municipal Information Officers Conf - JL & JS	2	760	1,520
			Totals	2,840

100-400-100.5430.030 Professional Development Membership & Dues \$2,405

Budget Transactions		Number of Units	Cost Per Unit	Total Amount
	<i>Transaction</i>			
	American Marketing Association	1	200	200
	American Marketing Association	12	25	300
	Award entry fees	12	65	780
	Chamber Luncheons	12	25	300
	Public Relations Society of America	1	255	255
	Public Relations Society of America Luncheons	12	20	240
	Texas Association of Municipal Information Officers	5	51	255
	Texas Association of Telecommunications Officers & Advisors	1	75	75
			Totals	2,405

Miscellaneous Services Totals \$5,595

Division 100 - Administration Totals \$5,595

Department 400 - Communications Totals \$5,595

Department 405 - Municipal Court

Division 100 - Administration

Miscellaneous Services

100-405-100.5430.010 Professional Development "Books, Periodicals & Subscripti 36

Budget Transactions		Number of Units	Cost Per Unit	Total Amount
	<i>Transaction</i>			
	REPORTER NEWS	1	36	36
			Totals	36

100-405-100.5430.020 Professional Development Conferences & Seminar Costs \$8,590

Budget Transactions		Number of Units	Cost Per Unit	Total Amount
	<i>Transaction</i>			
	Great Exchange - NW 7/2/19	2	625	1,250
	State of the City	2	35	70
	Texas Municipal Court Education Center for DCC - NW 7/2/19	5	550	2,750
	Texas Municipal Court Education Center for Judges - NW 7/2/19	5	550	2,750
	Texas Municipal Court Education Center for SCC - NW 7/2/19	2	550	1,100
	Texas Municipal Court Education for Court Administrator - NW 7/2	1	550	550
	TX Court Clerk Assoc Meetings (2 per qtr @ \$15 ea) - NW 7/2/19	8	15	120

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account	Account Description		Totals	8,590
100-405-100.5430.030	Professional Development Membership & Dues	550		
	Budget Transactions			
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Judge Membership	1	55	55
	Texas Court Clerk Association	9	55	495
			Totals	550
	<i>Miscellaneous Services Totals</i>			\$9,176
	Division 100 - Administration Totals			\$9,176
	Department 405 - Municipal Court Totals			\$9,176
	Department 410 - Community Development			
	Division 100 - Administration			
	<i>Miscellaneous Services</i>			
100-410-100.5430.010	Professional Development "Books, Periodicals & Subscripti	500		
	Budget Transactions			
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Prof Dev - Books, 4-5 Book reads/yr for 7 staff @\$20	5	100	500
			Totals	500
100-410-100.5430.020	Professional Development Conferences & Seminar Costs	\$8,610		
	Budget Transactions			
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	International City Management Association 2019, Nashville (JMc)	1	2,200	2,200
	Leadership in Energy and Environmental Design (CS)	1	50	50
	Local Training or other	2	500	1,000
	Moved to 100-410-425.5430.020	1	-1,385	-1,385
	Nat'l American Planning Assoc Conf. 2020, Houston Reg. (JMc, CS)	2	835	1,670
	Transforming Local Government 2020, Phoenix (CL)	1	2,100	2,100
	Transforming Local Government 2020, Phoenix (JMc)	1	2,100	2,100
	Urban Land Institute Fall Meeting 2020, Registration (JMc)	1	875	875
			Totals	8,610
100-410-100.5430.030	Professional Development Membership & Dues	\$2,207		
	Budget Transactions			
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	American Planning Association (CS)	1	475	475
	American Planning Association (JMc)	1	515	515
	Chamber luncheons	6	35	210
	Green Building Research Institute Cert (CS)	1	85	85
	International City Management Association (JMC)	1	612	612
	Mayor's State of City	3	35	105

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account	Account Description			
	Moved to 100-410-425.5430.030	1	-595	-595
	TX City Managers Assoc (JMC)	1	240	240
	Urban Land Institute Membership	1	560	560
			Totals	2,207

Miscellaneous Services Totals **\$11,317**
 Division **100 - Administration Totals** **\$11,317**

Division 415 - Permits & Inspections

Miscellaneous Services

100-410-415.5430.010 Professional Development "Books, Periodicals & Subscripti **\$3,300**

Budget Transactions				
<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Prof Dev-Books/Periodicals	10	330	3,300	
			Totals	3,300

100-410-415.5430.020 Professional Development Conferences & Seminar Costs **\$19,284**

Budget Transactions				
<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Building Officials of Texas Conference	1	1,800	1,800	
Building Professional Institute, Houston 2/2020	10	280	2,800	
Building Professional Institute, Irving 5/2020	1	910	910	
Constr. Exam Center-Beaumont Fall 2019	3	2,040	6,120	
Constr. Exam Center-San Antonio Fall 2019	2	1,910	3,820	
Constr. Exam Center-San Antonio Spring 2020	1	2,044	2,044	
Plumbing Inspector Continuing Education	7	100	700	
TX Floodplain Mgmt Assoc 2020	1	1,090	1,090	
			Totals	19,284

100-410-415.5430.030 Professional Development Membership & Dues **\$2,310**

Budget Transactions				
<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Bay Area Municipal Insp Assoc (BAMIA)	10	30	300	
Building Officials Association of Texas	1	50	50	
Electrical License Renewal TDLR	1	45	45	
Int'l Assoc of Electrical Insp	1	120	120	
International Code Council Certification Renewal	1	510	510	
International Code Council Membership	1	645	645	
Mayors State of City	6	35	210	
State of TX Plumbing Insp Lic	7	55	385	
TX Floodplain Mgmt Assoc	1	45	45	
			Totals	2,310

Miscellaneous Services Totals **\$24,894**

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account	Account Description				
	Division 415 - Permits & Inspections Totals			\$24,894	
	Division 420 - Planning				
	Miscellaneous Services				
100-410-420.5430.020	Professional Development Conferences & Seminar Costs			\$4,805	
	Budget Transactions				
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	American Planning Assoc National Planning Conf, Houston 2020	2	840	1,680	
	Int'l Society of Arboriculture Conference 2020 (JB)	1	1,725	1,725	
	International Code Council Training-Clerical staff	1	500	500	
	Local Training	4	225	900	
			Totals	4,805	
100-410-420.5430.030	Professional Development Membership & Dues			\$3,820	
	Budget Transactions				
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	AICP EXAM FEE	1	70	70	
	American Planning Association (5 Members)	1	2,200	2,200	
	Arboricultural Research & Education Academy	1	35	35	
	CHAMBER OF COMMERCE LUNCHEON/EVENT	2	35	70	
	CNU MEMBERSHIP	1	125	125	
	GRBI, LEED, ULI OR OTHER MEMBERSHIP	1	560	560	
	Houston Area Urban Forestry Council	1	25	25	
	International Society of Arboriculture (ISA)	1	135	135	
	ISA Certified Arborist	1	295	295	
	ISA Texas Chapter	1	45	45	
	MAYOR'S STATE OF THE CITY	5	35	175	
	Society of Municipal Arborist	1	85	85	
			Totals	3,820	
	<i>Miscellaneous Services Totals</i>			\$8,625	
	Division 420 - Planning Totals			\$8,625	
	Division 425 - Development Services				
	Miscellaneous Services				
100-410-425.5430.020	Professional Development Conferences & Seminar Costs			\$1,985	
	Budget Transactions				
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	American Planning Association Conference	1	600	600	
	Moved from 100-410-100.5430.020	1	1,385	1,385	
			Totals	1,985	
100-410-425.5430.030	Professional Development Membership & Dues			595	
	Budget Transactions				
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account	Account Description			
	Moved from 100-410-100.5430.030	1	595	595
			Totals	595
	<i>Miscellaneous Services Totals</i>		\$2,580	
	Division 425 - Development Services Totals		\$2,580	
	Department 410 - Community Development Totals		\$47,416	
Department 415 - Library				
Division 100 - Administration				
<i>Miscellaneous Services</i>				
100-415-100.5430.010	Professional Development "Books, Periodicals & Subscripti		\$34,500	
	Budget Transactions			
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	McNaughton Book Lease	1	34,500	34,500
			Totals	34,500
	<i>Miscellaneous Services Totals</i>		\$34,500	
	Division 100 - Administration Totals		\$34,500	
	Department 415 - Library Totals		\$34,500	
Department 500 - Parks & Recreation				
Division 100 - Administration				
<i>Miscellaneous Services</i>				
100-500-100.5430.020	Professional Development Conferences & Seminar Costs		\$14,745	
	Budget Transactions			
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Carry-National Recreation & Park Association Conference	1	5,000	5,000
	Chris-International City/County Management Association	1	5,000	5,000
	Department Quarterly Staff Development	2	500	1,000
	Red Hat Luncheon	6	60	360
	Staff Local Training and Speaking Opportunities	1	500	500
	State of the City	11	35	385
	Texas Recreation and Park Society-Pat	1	1,000	1,000
	Webinars	1	1,500	1,500
			Totals	14,745
100-500-100.5430.030	Professional Development Membership & Dues		\$4,415	
	Budget Transactions			
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	American Society of Public Administration	1	120	120
	Commission for Accreditation of Park & Rec Agencies	1	300	300
	Director's Association	2	70	140
	Government Finance Association	1	150	150
	International City/County Management Association	1	1,000	1,000
	International Society Arboriculture	1	265	265

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account	Account Description			
	National Recreation and Park Association	1	1,500	1,500
	Texas Recreation and Park Society	1	600	600
	Texas Recreation and Park Society Membership	4	85	340
			Totals	4,415

Miscellaneous Services Totals \$19,160
 Division **100 - Administration** Totals \$19,160

Division 510 - Recreation

Miscellaneous Services

100-500-510.5430.020 Professional Development Conferences & Seminar Costs \$3,845

Budget Transactions				
<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
American Camp Association-Youth Development Coordinator	1	1,000	1,000	
Continuing Credit Units	1	345	345	
Fitness Specialist	1	1,000	1,000	
National Recreation and Park Association-Robert	1	1,500	1,500	
			Totals	3,845

100-500-510.5430.030 Professional Development Membership & Dues 554

Budget Transactions				
<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
American Camp Association	1	200	200	
American College of Sports Medicine	1	99	99	
Texas Recreation and Park Society	3	85	255	
			Totals	554

Miscellaneous Services Totals \$4,399
 Division **510 - Recreation** Totals \$4,399

Division 520 - Athletics

Miscellaneous Services

100-500-520.5430.020 Professional Development Conferences & Seminar Costs \$5,650

Budget Transactions				
<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Continuing Credit Units	10	15	150	
National Recreation & Park Association Myranda & Brandon	2	1,500	3,000	
Texas Amateur Athletic Federation State Meeting	4	375	1,500	
Therapeutic Recreation Symposium for the Southwest	1	1,000	1,000	
			Totals	5,650

100-500-520.5430.030 Professional Development Membership & Dues \$1,681

Budget Transactions				
<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Certified Therapeutic Recreation Specialist-Certification	1	80	80	

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account	Account Description			
	Texas Amateur Athletic Federation	1	1,346	1,346
	Texas Recreation and Park Society Membership	3	85	255
			Totals	1,681

Miscellaneous Services Totals \$7,331
 Division 520 - Athletics Totals \$7,331

Division 525 - Special Events

Miscellaneous Services

100-500-525.5430.020 Professional Development Conferences & Seminar Costs \$4,000

Budget Transactions				
Transaction	Number of Units	Cost Per Unit	Total Amount	
Event Coordinator-International Festival and Events Association	1	1,500	1,500	
Event Specialist-International Festival and Events Association	1	1,500	1,500	
Special Event Coordinator RW 7/19/19	1	1,000	1,000	
			Totals	4,000

100-500-525.5430.030 Professional Development Membership & Dues 405

Budget Transactions				
Transaction	Number of Units	Cost Per Unit	Total Amount	
International Festival and Events Association	1	235	235	
Texas Recreation and Park Society	2	85	170	
			Totals	405

Miscellaneous Services Totals \$4,405
 Division 525 - Special Events Totals \$4,405

Division 530 - Senior Programs

Miscellaneous Services

100-500-530.5430.020 Professional Development Conferences & Seminar Costs \$3,000

Budget Transactions				
Transaction	Number of Units	Cost Per Unit	Total Amount	
Aging in Texas Conference- Celeste	1	1,500	1,500	
National Recreation and Park Association	1	1,500	1,500	
			Totals	3,000

100-500-530.5430.030 Professional Development Membership & Dues 170

Budget Transactions				
Transaction	Number of Units	Cost Per Unit	Total Amount	
Texas Recreation and Park Society Membership-Coordinator	1	85	85	
Texas Recreation and Park Society Membership-Specialist	1	85	85	
			Totals	170

Miscellaneous Services Totals \$3,170
 Division 530 - Senior Programs Totals \$3,170

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account Account Description

Division 535 - Aquatics				
Miscellaneous Services				
100-500-535.5430.020	Professional Development Conferences & Seminar Costs			\$4,000
Budget Transactions				
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Aquatics Technician Training- RW 7/16/19	1	1,000	1,000
	Association of Aquatic Professionals - Amber	1	1,500	1,500
	Texas Public Pool Council - Jason	1	1,500	1,500
			Totals	4,000
<hr/>				
100-500-535.5430.030	Professional Development Membership & Dues			470
Budget Transactions				
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Certified Pool Operator Certification - Amber	1	300	300
	Texas Recreation and Park Society	2	85	170
			Totals	470
<hr/>				
	<i>Miscellaneous Services Totals</i>			\$4,470
	Division 535 - Aquatics Totals			\$4,470
<hr/>				
Division 540 - Parks				
Miscellaneous Services				
100-500-540.5430.020	Professional Development Conferences & Seminar Costs			\$10,000
Budget Transactions				
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Day Courses/All Staff	10	100	1,000
	Maintenance Management School - Tracy	1	1,500	1,500
	National Recreation and Park Association - Parks Superintendent	1	3,000	3,000
	Sports Turf Management Association- Chrys	1	1,500	1,500
	Texas Recreation and Park Society	15	200	3,000
			Totals	10,000
<hr/>				
100-500-540.5430.030	Professional Development Membership & Dues			\$1,575
Budget Transactions				
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Professional Grounds Management Society	4	175	700
	Sports Turf Management Association	10	30	300
	Texas Department of Agriculture-Applicators Lisc. Renewals	2	75	150
	Texas Recreation and Park Society	5	85	425
			Totals	1,575
<hr/>				
	<i>Miscellaneous Services Totals</i>			\$11,575
	Division 540 - Parks Totals			\$11,575

Division 550 - Natural Resources

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account	Account Description				
<i>Miscellaneous Services</i>					
100-500-550.5430.020	Professional Development Conferences & Seminar Costs		\$4,645		
Budget Transactions					
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Assc of Outdoor Recreation & Education - Abbey	1	1,500	1,500	
	Continuing Credit Units Course	1	45	45	
	Informal Science Education Association of Texas - Katie	1	1,500	1,500	
	National Recreation and Park Association - Cullen	1	1,500	1,500	
	Project Wild Book Series	1	100	100	
			Totals	4,645	
100-500-550.5430.030	Professional Development Membership & Dues		390		
Budget Transactions					
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Texas Department of Agriculture Applicators	1	75	75	
	Texas Recreation and Park Society	3	85	255	
	USA Archery	1	60	60	
			Totals	390	
<i>Miscellaneous Services Totals</i>			\$5,035		
Division 550 - Natural Resources Totals			\$5,035		
Division 555 - Recreation Operations					
<i>Miscellaneous Services</i>					
100-500-555.5430.020	Professional Development Conferences & Seminar Costs		\$7,168		
Budget Transactions					
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	ActiveNet Regional Training	2	150	300	
	Athletic Business Show- Steven & Andre	2	1,500	3,000	
	First Aid/CPR/AED Training	31	28	868	
	Texas Recreation and Park Society-Monica	1	3,000	3,000	
			Totals	7,168	
100-500-555.5430.030	Professional Development Membership & Dues		325		
Budget Transactions					
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Greater Gult Coast Parks and Recreation Director Association	1	70	70	
	National Recreation and Park Association	3	85	255	
			Totals	325	
<i>Miscellaneous Services Totals</i>			\$7,493		
Division 555 - Recreation Operations Totals			\$7,493		
Department 500 - Parks & Recreation Totals			\$67,038		

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account	Account Description				
		Fund 100 - General Fund Totals	\$1,001,488		
Fund 305 - Hotel/Motel Occupancy Tax					
Department 800 - Convention & Visitors Bureau					
Division 100 - Administration					
Miscellaneous Services					
305-800-100.5430.010	Professional Development "Books, Periodicals & Subscripti		150		
	Budget Transactions				
	<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>
	Newspaper subscriptions			1	150
					Totals 150
305-800-100.5430.020	Professional Development Conferences & Seminar Costs		\$15,500		
	Budget Transactions				
	<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>
	Tradeshow Registrations			1	15,500
					Totals 15,500
305-800-100.5430.030	Professional Development Membership & Dues		\$13,503		
	Budget Transactions				
	<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>
	Association / Membership Dues			1	13,503
					Totals 13,503
	<i>Miscellaneous Services Totals</i>		\$29,153		
	Division 100 - Administration Totals		\$29,153		
	Department 800 - Convention & Visitors Bureau Totals		\$29,153		
	Fund 305 - Hotel/Motel Occupancy Tax Totals		\$29,153		
Fund 310 - Municipal Court Security					
Department 405 - Municipal Court					
Division 100 - Administration					
Miscellaneous Services					
310-405-100.5430.020	Professional Development Conferences & Seminar Costs		\$1,850		
	Budget Transactions				
	<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>
	BAILIF CONF			2	250
	BAILIF TRAINING			3	250
	TRAVEL			2	300
					Totals 1,850
	<i>Miscellaneous Services Totals</i>		\$1,850		
	Division 100 - Administration Totals		\$1,850		
	Department 405 - Municipal Court Totals		\$1,850		

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account

Account Description

Fund 310 - Municipal Court Security Totals		\$1,850			
Fund 320 - Court Technology					
Department 405 - Municipal Court					
Division 100 - Administration					
Miscellaneous Services					
320-405-100.5430.020	Professional Development Conferences & Seminar Costs	\$4,820			
Budget Transactions					
	<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Tyler Technology Conference		2	2,410	4,820
				Totals	4,820
<i>Miscellaneous Services Totals</i>		\$4,820			
Division 100 - Administration Totals		\$4,820			
Department 405 - Municipal Court Totals		\$4,820			
Fund 320 - Court Technology Totals		\$4,820			
Fund 350 - Grant Fund					
Department 200 - Police					
Division 230 - Admin - Training					
Miscellaneous Services					
350-200-230.5430.070	Professional Development T.C.O.L.E. Training	\$11,000			
Budget Transactions					
	<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	TCOLE		1	11,000	11,000
				Totals	11,000
<i>Miscellaneous Services Totals</i>		\$11,000			
Division 230 - Admin - Training Totals		\$11,000			
Department 200 - Police Totals		\$11,000			
Fund 350 - Grant Fund Totals		\$11,000			
Fund 351 - CDBG Grant Fund					
Department 850 - Grants					
Division 800 - CDBG					
Miscellaneous Services					
351-850-800.5430.020	Professional Development Conferences & Seminar Costs	\$10,000			
Budget Transactions					
	<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	FY20		1	10,000	10,000
				Totals	10,000
<i>Miscellaneous Services Totals</i>		\$10,000			

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account	Account Description				
		Division 800 - CDBG Totals	\$10,000		
		Department 850 - Grants Totals	\$10,000		
		Fund 351 - CDBG Grant Fund Totals	\$10,000		
Fund 365 - Court Juvenile Management Fund					
Department 405 - Municipal Court					
Division 100 - Administration					
Miscellaneous Services					
365-405-100.5430.020	Professional Development Conferences & Seminar Costs		\$1,560		
	Budget Transactions				
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Juvenile Case Manager Association Member	1	25	25	
	Juvenile Case Manager Conference	1	550	550	
	Teen Court Association of Texas Conference	1	600	600	
	Teen Court Association of Texas Member	1	50	50	
	Texas Court Clerk Association Meetings	3	15	45	
	Texas Court Clerk Association Member	1	40	40	
	Training	1	250	250	
			Totals	1,560	
	<i>Miscellaneous Services Totals</i>		\$1,560		
	Division 100 - Administration Totals		\$1,560		
	Department 405 - Municipal Court Totals		\$1,560		
	Fund 365 - Court Juvenile Management Fund Totals		\$1,560		
Fund 600 - Water & Sewer Fund					
Department 130 - Finance					
Division 390 - Utility Customer Service					
Miscellaneous Services					
600-130-390.5430.010	Professional Development "Books, Periodicals & Subscripti		400		
	Budget Transactions				
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	American Water Works Association Book M6 - Meters	1	400	400	
			Totals	400	
600-130-390.5430.020	Professional Development Conferences & Seminar Costs		\$7,499		
	Budget Transactions				
	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Admin Course (1) - Plan for Excel & Access Training	7	150	1,050	
	Advanced Mgmt Training	3	299	897	
	American Water Works Assoc Manager Training	2	1,000	2,000	
	American Water Works Assoc Training-CSR	3	100	300	
	Cultivating Leadership Competencies	6	299	1,794	

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account	Account Description			
	Excel/Pivot Table	4	102	408
	Star12	3	350	1,050
			Totals	7,499

600-130-390.5430.030 Professional Development Membership & Dues 750

Budget Transactions				
Transaction	Number of Units	Cost Per Unit	Total Amount	
American Water Works Assoc	3	250	750	
		Totals	750	

Miscellaneous Services Totals	\$8,649
Division 390 - Utility Customer Service Totals	\$8,649
Department 130 - Finance Totals	\$8,649

Department 140 - Information Technology

Division 100 - Administration

Miscellaneous Services

600-140-100.5430.020 Professional Development Conferences & Seminar Costs \$49,597

Budget Transactions				
Transaction	Number of Units	Cost Per Unit	Total Amount	
ArcGIS Desktop Associate Certification	2	2,000	4,000	
Cisco Certified Network Associate Routing & Switching Cert.	5	3,690	18,450	
Cisco Certified Network Associate Security Certification	1	3,690	3,690	
Cyber Security Specialist Training RW 7/16/19	1	1,750	1,750	
Geographic Information System (GIS) Python Scripting	1	2,000	2,000	
Geographic Information System Enterprise Admin. Cert.	1	2,000	2,000	
Microsoft Certified Systems Administrator SQL Server 201x Cert.	1	2,398	2,398	
Microsoft Office Training RW 7/10/19	1	3,900	3,900	
Project Management Professional Training	1	1,695	1,695	
VMWare Certified Associate (VCA) Certification	3	3,238	9,714	
		Totals	49,597	

600-140-100.5430.030 Professional Development Membership & Dues \$1,550

Budget Transactions				
Transaction	Number of Units	Cost Per Unit	Total Amount	
Houston Galveston Area Council Membership	1	1,000	1,000	
Key Map Yearly Map Updates	1	550	550	
		Totals	1,550	

Miscellaneous Services Totals	\$51,147
Division 100 - Administration Totals	\$51,147
Department 140 - Information Technology Totals	\$51,147

Department 305 - Public Works

Division 100 - Administration

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account	Account Description				
<i>Miscellaneous Services</i>					
600-305-100.5430.010	Professional Development "Books, Periodicals & Subscripti	\$1,400			
Budget Transactions					
	<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	The Speed of Trust Books		1	1,400	1,400
				Totals	1,400
<hr/>					
600-305-100.5430.020	Professional Development Conferences & Seminar Costs	\$8,590			
Budget Transactions					
	<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	American Public Works Assoc Assessment Training - NW 5/2/19		1	2,250	2,250
	American Public Works Association Conference		1	1,250	1,250
	Star 12 for Admin staff split with GF - \$1,500		4	375	1,500
	Texas Water Conference		3	900	2,700
	Water Environment Association of Texas Conference		1	890	890
				Totals	8,590
<hr/>					
600-305-100.5430.030	Professional Development Membership & Dues	\$1,370			
Budget Transactions					
	<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	American Public Works Association - split with GF - \$360		2	135	270
	Lower Brazos River Coalition - split with GF - \$500		1	375	375
	Notary Certification - split with GF - \$100		1	75	75
	Project Management Institute - split with GF - \$150		1	113	113
	Texas Municipal League - split with GF - \$243		1	182	182
	Texas Water Utility Association - split with GF - \$170		2	64	128
	Texas Water Utility Association - \$85		1	85	85
	Underground Construction Technology Assoc - split with GF - \$100		1	75	75
	Water Environment Federation - split with GF - \$90		1	68	68
				Totals	1,370
<hr/>					
	<i>Miscellaneous Services Totals</i>	\$11,360			
	Division 100 - Administration Totals	\$11,360			

Division 315 - Grounds Maintenance

Miscellaneous Services

600-305-315.5430.020	Professional Development Conferences & Seminar Costs	\$1,394			
Budget Transactions					
	<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	American Public Works Association conference		1	700	700
	Code Enforcement License Continuing Educatin Units		1	250	250
	Professional development library		4	24	94
	Texas AgriLife Extension Pesticide Applicator Training in Conroe		3	50	150
	Utility Inspector Conferences - NW 7/17		1	200	200

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account	Account Description	Totals			
			Totals	1,394	
600-305-315.5430.030	Professional Development Membership & Dues	431			
	Budget Transactions				
	<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Texas Public Works Association membership		1	176	176
	Texas Recreation and Parks Society membership		3	85	255
			Totals		431
	<i>Miscellaneous Services Totals</i>	\$1,825			
	Division 315 - Grounds Maintenance Totals	\$1,825			
	Division 350 - Lift Stations				
	<i>Miscellaneous Services</i>				
600-305-350.5430.020	Professional Development Conferences & Seminar Costs	\$8,610			
	Budget Transactions				
	<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Texas Engineering Extension Service Classes		14	350	4,900
	Texas Public Works Association - Conference/Training		2	855	1,710
	Texas Water Utility Association - Regional School		2	1,000	2,000
			Totals		8,610
600-305-350.5430.030	Professional Development Membership & Dues	\$1,472			
	Budget Transactions				
	<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Texas Commission on Environmental Quality License Renewal		7	111	777
	Texas Water Utility Association		7	85	595
	Water Environment Association of Texas		2	50	100
			Totals		1,472
	<i>Miscellaneous Services Totals</i>	\$10,082			
	Division 350 - Lift Stations Totals	\$10,082			
	Division 355 - Wastewater Treatment				
	<i>Miscellaneous Services</i>				
600-305-355.5430.020	Professional Development Conferences & Seminar Costs	\$16,710			
	Budget Transactions				
	<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Texas Engineering Extension Serv (15 emp x 2 classes)		30	350	10,500
	Texas Public Works Association Conference		2	855	1,710
	Texas Water Utility Association Conference		3	1,500	4,500
			Totals		16,710
600-305-355.5430.030	Professional Development Membership & Dues	\$2,248			
	Budget Transactions				

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account	Account Description	Number of Units	Cost Per Unit	Total Amount
	<i>Transaction</i>			
	Texas Commission on Environmental Quality license	3	111	333
	Texas Water Utility Association Memberships	15	85	1,275
	Water Environment Federation Memberships	4	140	560
	Water Environment Federation Renewal Membership	2	40	80
			Totals	2,248

Miscellaneous Services Totals **\$18,958**

Division **355 - Wastewater Treatment Totals** **\$18,958**

Division 360 - Backflow Compliance

Miscellaneous Services

600-305-360.5430.020 Professional Development Conferences & Seminar Costs **\$7,770**

Budget Transactions	Transaction	Number of Units	Cost Per Unit	Total Amount
	<i>Transaction</i>			
	Backflow Compliance Inspector Conferences - NW 7/17	1	1,500	1,500
	Backflow Prevention Assembly Tester (License)	2	650	1,300
	Customer Service Inspector	2	450	900
	Texas Commission on Environmental Quality Trade Fair	2	785	1,570
	Texas Engineering Extension Water Classes	3	500	1,500
	Texas Public Works Association Workshop	2	500	1,000
			Totals	7,770

600-305-360.5430.030 Professional Development Membership & Dues **\$1,200**

Budget Transactions	Transaction	Number of Units	Cost Per Unit	Total Amount
	<i>Transaction</i>			
	American Public Works Association	2	197	394
	American Water Works Association Membership	1	218	218
	Backflow Prevention Assembly Tester (License)	1	222	222
	License renewal	1	111	111
	Texas Water Utility Association Memberships	3	85	255
			Totals	1,200

Miscellaneous Services Totals **\$8,970**

Division **360 - Backflow Compliance Totals** **\$8,970**

Division 365 - Water Production

Miscellaneous Services

600-305-365.5430.020 Professional Development Conferences & Seminar Costs **\$16,560**

Budget Transactions	Transaction	Number of Units	Cost Per Unit	Total Amount
	<i>Transaction</i>			
	Texas Engineering Extension Service - Continuing Education	30	400	12,000
	Texas Public Works Association Conference	2	855	1,710
	Texas Water 2020 Conference	2	1,425	2,850
			Totals	16,560

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account Account Description

600-305-365.5430.030 Professional Development Membership & Dues \$6,270

Budget Transactions

<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
American Public Works Association	3	180	540
American Water Works Association annual fee's	9	333	3,000
License renewal	4	120	480
Texas Water Utility Association annual dues	15	100	1,500
Water Environment Association of Texas annual fees	15	50	750
		Totals	6,270

Miscellaneous Services Totals \$22,830

Division **365 - Water Production Totals** \$22,830

Division **370 - Distribution & Collections**

Miscellaneous Services

600-305-370.5430.020 Professional Development Conferences & Seminar Costs \$17,250

Budget Transactions

<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
Alvin Community College Operation Training	4	300	1,200
City of Houston Training Courses	10	250	2,500
D&C Supervisor Conf - NW 7/17	1	1,000	1,000
Texas Commission on Environmental Quality Licenses	10	115	1,150
Texas Public Works Association Conference and Training	6	700	4,200
Texas Public Works Association Training	8	400	3,200
Texas Water Conference	4	500	2,000
Texas Water Utility Association Regional School	4	500	2,000
		Totals	17,250

600-305-370.5430.030 Professional Development Membership & Dues \$6,040

Budget Transactions

<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
American Public Works Association	12	100	1,200
American Water Works Association	6	100	600
Texas Commission on Environmental Quality License Renewal	8	100	800
Texas Public Works Association	16	140	2,240
Texas Water Utility Association	8	150	1,200
		Totals	6,040

Miscellaneous Services Totals \$23,290

Division **370 - Distribution & Collections Totals** \$23,290

Division **375 - Water & Sewer Construction**

Miscellaneous Services

600-305-375.5430.020 Professional Development Conferences & Seminar Costs \$6,650

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account

Account Description

Budget Transactions		Number of Units	Cost Per Unit	Total Amount
<i>Transaction</i>				
	City of Houston	5	250	1,250
	Heavy Equipment Operator - NW 7/17	1	1,000	1,000
	Maintenance Worker - NW 7/17	1	1,000	1,000
	Texas Engineering Extension Service	5	400	2,000
	Texas Public Works Association	2	500	1,000
	Texas Water Utility Association	2	200	400
			Totals	6,650

600-305-375.5430.030 Professional Development Membership & Dues \$1,910

Budget Transactions		Number of Units	Cost Per Unit	Total Amount
<i>Transaction</i>				
	American Public Works Association	3	100	300
	American Water Works Association	3	100	300
	Texas Public Works Association	4	140	560
	Texas Water Utility Association	5	150	750
			Totals	1,910

Miscellaneous Services Totals **\$8,560**

Division **375 - Water & Sewer Construction Totals** **\$8,560**

Division **380 - Meter Services**

Miscellaneous Services

600-305-380.5430.020 Professional Development Conferences & Seminar Costs \$4,350

Budget Transactions		Number of Units	Cost Per Unit	Total Amount
<i>Transaction</i>				
	Alvin Community College Operation Training	3	300	900
	City Of Houston	3	250	750
	Texas Engineering Extension Service	2	400	800
	Texas Public Works Association Conference	2	700	1,400
	Texas Water Utility Association Reginal School	1	500	500
			Totals	4,350

600-305-380.5430.030 Professional Development Membership & Dues \$1,570

Budget Transactions		Number of Units	Cost Per Unit	Total Amount
<i>Transaction</i>				
	American Public Works Association	3	100	300
	American Water Works Association	2	100	200
	Texas Commission on Environmental Quality	2	100	200
	Texas Public Works Association	3	140	420
	Texas Water Utility Association	3	150	450
			Totals	1,570

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account	Account Description				
		<i>Miscellaneous Services Totals</i>		\$5,920	
		Division 380 - Meter Services Totals		\$5,920	
	Division 385 - Pre-Treatment FOG				
	<i>Miscellaneous Services</i>				
600-305-385.5430.020	Professional Development Conferences & Seminar Costs			\$7,235	
	Budget Transactions				
	<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Environmental Protection Agency Region VI Pretreatment Conf		2	975	1,950
	Texas Commission on Environmental Quality Trade Fair		1	785	785
	Texas Engineering Extension Service Wastewater classes		6	350	2,100
	Texas Public Works Association Workshop		1	500	500
	Texas Water Utility Association Workshop		2	950	1,900
				Totals	7,235
600-305-385.5430.030	Professional Development Membership & Dues			871	
	Budget Transactions				
	<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	American Public Works Association Membership - NW 4/25/19		2	197	394
	Texas Commission on Environmental Quality Coll License Test		2	111	222
	Texas Water Utility Association Memberships		3	85	255
				Totals	871
		<i>Miscellaneous Services Totals</i>		\$8,106	
	Division 385 - Pre-Treatment FOG Totals			\$8,106	
	Department 305 - Public Works Totals			\$119,901	
	Fund 600 - Water & Sewer Fund Totals			\$179,697	
Fund 700 - Property Liability Insurance					
Department 120 - Human Resources					
Division 100 - Administration					
<i>Miscellaneous Services</i>					
700-120-100.5430.020	Professional Development Conferences & Seminar Costs			\$2,250	
	Budget Transactions				
	<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Training and Conferences for Risk staff		1	2,250	2,250
				Totals	2,250
700-120-100.5430.030	Professional Development Membership & Dues			350	
	Budget Transactions				
	<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Public Risk Management Association		1	200	200
	State & Local Government Benefits Association		1	150	150
				Totals	350

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account

Account Description

		<i>Miscellaneous Services Totals</i>	<u>\$2,600</u>		
		Division 100 - Administration Totals	<u>\$2,600</u>		
		Department 120 - Human Resources Totals	<u>\$2,600</u>		
		Fund 700 - Property Liability Insurance Totals	<u>\$2,600</u>		
Fund 703 - Motor Pool Fund					
Department 305 - Public Works					
Division 325 - Fleet Management					
<i>Miscellaneous Services</i>					
703-305-325.5430.010	Professional Development "Books, Periodicals & Subscripti		\$1,500		
Budget Transactions					
	<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	Books - NW 4/25/19		1	1,500	1,500
				Totals	1,500
703-305-325.5430.020	Professional Development Conferences & Seminar Costs		\$7,000		
Budget Transactions					
	<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	A/B Operator Fuel System Certification		2	250	500
	APWA Conference		1	2,000	2,000
	EVT Seminar		1	2,000	2,000
	NAFA Conference		1	2,500	2,500
				Totals	7,000
703-305-325.5430.030	Professional Development Membership & Dues		\$2,200		
Budget Transactions					
	<i>Transaction</i>		<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	APWA		1	200	200
	NAFA Membership		1	500	500
	New mechanic ASE certification		1	1,500	1,500
				Totals	2,200
		<i>Miscellaneous Services Totals</i>	<u>\$10,700</u>		
		Division 325 - Fleet Management Totals	<u>\$10,700</u>		
		Department 305 - Public Works Totals	<u>\$10,700</u>		
		Fund 703 - Motor Pool Fund Totals	<u>\$10,700</u>		
Fund 900 - Economic Development Fund					
Department 600 - Pearland Econ Dev Corp					
Division 100 - Administration					
<i>Miscellaneous Services</i>					
900-600-100.5430.010	Professional Development "Books, Periodicals & Subscripti		500		

Expense Budget Worksheet Report - Professional Development

Budget Year 2020

G/L Account	Account Description		Number of Units	Cost Per Unit	Total Amount
	Budget Transactions				
	<i>Transaction</i>				
	Books		1	500	500
				Totals	500
900-600-100.5430.020	Professional Development Conferences & Seminar Costs	\$8,000			
	Budget Transactions				
	<i>Transaction</i>				
	International Economic Development Council Conferences		1	1,500	1,500
	International Economic Development Council Training		1	1,500	1,500
	Texas Economic Development Council Conferences		1	2,000	2,000
	Urban Land Institute Conferences		1	3,000	3,000
				Totals	8,000
900-600-100.5430.030	Professional Development Membership & Dues	\$7,450			
	Budget Transactions				
	<i>Transaction</i>				
	Bay Area Houston Economic Partnership		1	2,000	2,000
	Greater Houston Partnership		1	1,050	1,050
	International Economic Development Council		1	1,200	1,200
	Misc Memberships		1	1,400	1,400
	Texas Economic Development Council		1	1,000	1,000
	Urban Land Institute		1	800	800
				Totals	7,450
900-600-100.5430.240	Professional Development Miscellaneous Travel	\$8,000			
	Budget Transactions				
	<i>Transaction</i>				
	Conferences Travel		1	8,000	8,000
				Totals	8,000
	<i>Miscellaneous Services Totals</i>	\$23,950			
	Division 100 - Administration Totals	\$23,950			
	Department 600 - Pearland Econ Dev Corp Totals	\$23,950			
	Fund 900 - Economic Development Fund Totals	\$23,950			
	Net Grand Totals	\$1,276,818			

City of Pearland, Texas																
2020-2024 Capital Improvement Plan (As of 9-3-2019) Post 2019 Bond Sales																
Fiscal Year	Beginning Debt Service Fund Balance	Prior Year/ Estimated Taxable Assessed Valuation	Assessed Valuation Growth Rate (%)	Tax Rate per \$100 of Assessed Value	Tax Collections 99.00%	Other Revenue Sources (b)	Total Funds Available for Debt Service	Current Outstanding Debt Service	Less: Debt Paid by WWSS	Plus: In-City MUD Rebates	Less: In-City MUD Rebates Paid By WWSS	Plus: 5-Year CIP (2020-2025) \$219,314,522	Reimbursements for TIRZ Related Projects (e)	Total Debt Service Requirements	Ending Debt Service Fund Balance	
2019 Actual	\$6,797,114	\$8,722,267,020	5.84%	0.4300	\$34,730,000	\$1,937,167	\$36,667,167	\$30,245,692	(\$536,700)	\$7,328,484				\$37,175,476	\$6,288,805	
2020 Budget	6,288,805	9,245,603,041	6.00%	0.4344	39,207,237	1,813,304	41,020,541	32,901,125	(527,000)	7,435,253	(\$1,500,000)	\$0		38,447,378	8,861,968	
2021	8,861,968	9,754,111,208	5.50%	0.4450	42,378,934	1,889,277	44,268,211	32,536,543	(512,200)	7,807,016	(2,000,000)	5,492,800		43,466,159	9,664,020	
2022	9,664,020	10,241,816,769	5.00%	0.4550	45,509,956	1,912,909	47,422,865	32,284,099	(512,100)	8,197,366	(2,500,000)	10,216,900		47,829,265	9,257,619	
2023	9,257,619	10,702,698,523	4.50%	0.4550	47,558,399	1,913,907	49,472,306	32,045,011	(506,500)	8,607,235	(3,000,000)	13,401,513		50,691,259	8,038,666	
2024	8,038,666	11,130,806,464	4.00%	0.4550	49,457,863	1,610,670	51,068,533	32,759,136	(1,554,000)	9,037,596	(3,500,000)	14,029,025		50,915,758	8,191,442	
2025	8,191,442	11,520,384,690	3.50%	0.4500	50,604,610	1,580,809	52,185,419	32,531,774	(1,502,200)	9,037,596	(4,000,000)	16,298,250		52,474,420	7,902,440	
2026	7,902,440	11,865,996,231	3.00%	0.4350	50,347,086	1,564,844	51,911,930	30,648,268		9,037,596	(4,500,000)	16,801,575		52,096,439	7,717,931	
2027	7,717,931	12,103,316,156	2.00%	0.4000	47,174,858	1,528,757	48,703,614	30,397,024		9,037,596	(4,500,000)	16,412,750	2,538,800	48,917,570	7,503,975	
2028	7,503,975	12,224,349,317	1.00%	0.3925	46,729,095	1,453,679	48,182,774	30,139,458		9,037,596	(4,500,000)	16,023,938	2,538,800	48,271,192	7,415,557	
2029	7,415,557	12,224,349,317		0.3775	44,901,813	1,420,873	46,322,686	29,904,518		9,037,596	(4,500,000)	15,640,050	2,538,800	47,652,364	6,085,879	
2030	6,085,879	14,795,892,890 (a)		0.2625	37,755,795	721,665	38,477,460	32,910,946		9,037,596	(4,500,000)	62,766,350	61,744,400	38,579,492	5,983,847	
2031	5,983,847	14,795,892,890		0.2575	37,008,830	633,574	37,642,403	20,424,880		9,037,596	(4,500,000)	12,917,763		37,989,239	5,637,011	
2032	5,637,011	14,795,892,890		0.2375	34,085,253	645,856	34,731,109	19,020,549		9,037,596	(4,500,000)	12,543,625		36,210,771	4,157,349	
2033	4,157,349	14,795,892,890		0.1810	25,882,647	450,932	26,333,579	9,642,931		9,037,596	(4,500,000)	12,154,125		26,443,653	4,047,276	
2034	4,047,276	14,795,892,890		0.1750	24,996,851	355,771	25,352,622	9,423,975		9,037,596	(4,500,000)	11,759,750		25,830,322	3,569,576	
2035	3,569,576	14,795,892,890		0.1565	22,308,403	338,508	22,646,911	6,914,503		9,037,596	(4,500,000)	11,370,463		22,931,562	3,284,925	
2036	3,284,925	14,795,892,890		0.1430	20,345,613	303,590	20,649,203	5,413,753		9,037,596	(4,500,000)	10,990,888		21,051,237	2,882,891	
2037	2,882,891	14,795,892,890		0.1275	18,099,630	275,183	18,374,813	3,409,456		9,037,596	(4,500,000)	10,596,225		18,652,278	2,605,427	
2038	2,605,427	14,795,892,890		0.1095	15,501,677	245,417	15,747,094	1,924,500		9,037,596	(4,500,000)	10,196,950		16,768,046	1,584,475	
2039	1,584,475	14,795,892,890		0.0720	10,135,498	200,486	10,335,984	515,100				9,793,238		10,417,338	1,503,121	
2040	1,503,121	14,795,892,890		0.0630	8,845,991	138,091	8,984,083					9,414,663		9,523,663	963,541	
2041	963,541	14,795,892,890		0.0423	5,910,893	115,297	6,026,190					6,262,263		6,371,263	618,469	
2042	618,469	14,795,892,890		0.0271	3,769,827	76,661	3,846,488					4,089,875		4,089,875	375,082	
2043	375,082	14,795,892,890		0.0162	2,237,337	48,602	2,285,939					2,375,250		2,375,250	285,771	
2044	285,771	14,795,892,890		0.0114	1,574,665	29,792	1,604,457					1,816,250		1,816,250	73,978	
2045	73,978	14,795,892,890		0.0040	550,375	19,061	569,436					461,250		461,250	182,164	
Totals								\$455,993,241	(\$5,650,700)	\$174,939,301	(\$75,000,000)	\$313,825,725	\$69,360,800	\$797,448,768		
Average Tax Rate:				\$0.2851												
Tax Rate Increase Over 43 Cents:				\$0.0250												

(a) Includes the taxable assessed values of the TIRZ of \$2,571,543,573 (2020 estimated value) beginning in fiscal year 2030, once the TIRZ has been dissolved. For City operations, the O&M rate must presumably rise to offset the loss in administrative fee.
 (b) Includes estimated Delinquent Tax Collections, Penalties and Interest, UofH Lease Payments, Interest Income, Transfers for Fund 100 and 600.
 (c) Includes estimated MUD Rebate payments, Arbitrage Services, Fiscal Agent Fees and excludes debt service requirements paid by the Water and Sewer System revenues.
 (d) TIRZ related projects to be sold as Certificates of Obligation. Structured with a deferred balloon principal payment date on March 1, 2030 and a call date of March 1, 2026.
 (e) Assumes the City will be reimbursed for the TIRZ related projects by March 1, 2027 and such reimbursement will be used to defease the outstanding Series 2019A, Series 2020A, Series 2021A and Series 2022A Certificates of Obligation.

Projected Debt Service Rate inclusive of 2019 Bond Sale, future CIP, and TIRZ Projects

