

## **APPLICATION CHECKLIST FOR THE FOLLOWING: Planned Development Workshop**

- Application and checklist filled out completely and signed by the owner of the property.
  
- If the applicant is the designated agent, the application shall include a written statement from the property owner authorizing the agent to file the application on his behalf. **Section 1.2.1.1 (a) of the Unified Development Code (UDC).**
  
- Metes and Bounds Description, (Survey, or a Plat of the property that provides or contains the metes and bounds description).
  
- Parcel map, printed from the City of Pearland website, indicating the location and boundaries of the subject property.
  
- Letter of Intent, describing how the proposed Planned Development fulfills the ideals, goals, objectives, and/or concepts of the City's Unified Development Code, adopted Comprehensive Plan, or any other formally adopted City planning document, such as the Parks Plan or public facility plan.
  
- The proposed draft PD document in electronic form by date of application (either emailed or on a CD) (see PD Format for guidelines on how to prepare the PD).